

**REGULAR MEETING OF COUNCIL  
AGENDA**

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**DATE:** February 1, 2021  
**TIME:** 4:30 p.m.  
**LOCATION:** Enderby City Hall

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*Please contact Enderby City Hall at 250-838-7230 or [info@cityofenderby.com](mailto:info@cityofenderby.com) by **3:30 pm on the day of the meeting** to obtain access codes to attend the meeting electronically.*

*The City of Enderby uses Zoom for its electronic facilities and encourages members of the public unfamiliar with the application to test it in advance; for technical support, please contact Zoom.*

*If you do not have a computer or mobile phone capable of using Zoom, please let us know and we can provide you with a number that you can call in from a regular telephone.*

*When applicable, public hearing materials are available for inspection at [www.cityofenderby.com/hearings/](http://www.cityofenderby.com/hearings/)*

**1. APPROVAL OF AGENDA**

**2. ADOPTION OF MINUTES**

- 2.1. Amended Meeting Minutes of December 21, 2020 Page 1
- 2.2. Meeting Minutes of January 18, 2021 Page 8

**3. PETITIONS AND DELEGATIONS**

- 3.1. Amanda Wilms, Deputy Assessor: BC Assessment Page 17

**4. PUBLIC HEARINGS**

- 4.1. 0010-20-OR-END (Shipmaker) 222 Salmon Arm Drive, Enderby BC Verbal  
Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716,  
2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021
- 4.2. 0010-20-ZTA-END (Forbes) 612 Cliff Avenue, Enderby BC Verbal  
Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021

**5. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

## 6. DEVELOPMENT MATTERS

- 6.1. 0010-20-OR-END (Shipmaker) Page 31  
Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716,  
2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021  
– 3<sup>rd</sup> reading and adoption  
Legal: LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH  
MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN  
KAP46537 EXCEPT PLAN KAP92074  
Address: 222 Salmon Arm Drive, Enderby BC  
Applicant: Earl Shipmaker  
Owner(s): Jim’s Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.
- 6.2. 0010-20-ZTA-END (Forbes) Page 45  
Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021  
– 3<sup>rd</sup> reading and adoption  
Legal: PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150  
KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT  
PLAN 211A  
Address: 612 Cliff Avenue, Enderby BC  
Applicant: Michael Forbes  
Owner(s): MDC Forbes Inc., INC.No. C0700218

## 7. REPORTS

- 7.1. Mayor and Council Reports Verbal
- 7.2. 4<sup>th</sup> Quarter 2020 Policing Report Page 68

## 8. NEW BUSINESS

- 8.1. Adoption of Strategic Plan 2020-22 Update 2021 Page 87  
Memo prepared by Chief Administrative Officer dated January 26, 2021
- 8.2. Hubert Avenue Options for South Walkway and Boulevard Surfacing Page 98  
Memo prepared by Chief Administrative Officer dated January 27, 2021
- 8.3. Notice of Motion (Councillor Shishido) Consideration of Delegation Requests Page 105  
Memo prepared by Chief Administrative Officer dated January 24, 2021
- 8.4. COVID-19 Safe Restart Grant - Fortune Parks Page 108  
Memo prepared by Chief Financial Officer dated January 25, 2021
- 8.5. Disclosure of Contracts - Council Page 109  
Memo prepared by Chief Financial Officer dated January 25, 2021
- 8.6. BC Hydro/Tree Canada Community Tree Planting Program Page 110  
Memo prepared by Planner and Deputy Corporate Officer dated January 14, 2021
- 8.7. Bylaw Enforcement Statistics for Third Period of 2020 (September - December) Page 112  
Memo prepared by Planner and Deputy Corporate Officer dated January 28, 2021

8.8. Thompson Region Hospital District MLA's Re: Kamloops Cancer Care Center Page 116  
Correspondence dated January 18, 2021 to Premier Horgan

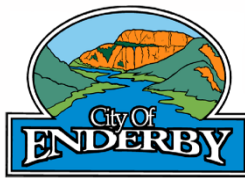
8.9. Enderby & District Senior Citizens Complex Re: Thank You Page 119  
Correspondence dated January 18, 2021

**9. PUBLIC QUESTION PERIOD**

**10. CLOSED MEETING RESOLUTION**

Closed to the public, pursuant to Section 90 (1) (e) and (k) and 90 (2) (b) of the  
Community Charter

**11. ADJOURNMENT**



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, December 21, 2020 at 4:30 p.m. in Council Chambers

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Shawn Shishido  
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Clerk Secretary – Laurel Grimm

Other: Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Case, seconded by Councillor Knust  
*“THAT the December 21, 2020 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Council Meeting Minutes of December 7, 2020  
Moved by Councillor Schreiner, seconded by Councillor Shishido  
*“THAT the December 7, 2020 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **PUBLIC HEARING**

0009-20-OR-END (Mazur)  
Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1714, 2020  
The regular meeting gave way to a public hearing at 4:32 p.m.

The regular meeting gave way to the public hearing at 4:31 p.m.

The regular meeting re-convened at 5:27 p.m.

### **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

None

**DEVELOPMENT MATTERS**

0009-20-OR-END (Mazur)

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1714, 2020 – 3<sup>rd</sup> and adoption

Legal: PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26  
TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS  
DIVISION YALE DISTRICT EXCEPT PLAN 27069  
Address: 806 Cliff Avenue, Enderby BC  
Applicant: Brandon Mazur  
Owner(s): Bayssie Woinshet, 421457 BC Ltd., 419263 BC Ltd.

Moved by Councillor Schreiner, seconded by Councillor Baird  
“*THAT Council receives and files the attached Staff Report dated December 2, 2020;*

*AND THAT upon consideration of input at the Public Hearing, Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020 which proposes to change the future land use designation of a portion of the property legally described as PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT EXCEPT PLAN 27069, and located at 806 Cliff Avenue, Enderby BC, from Country Residential to Residential Medium Density be given Third Reading and Adoption;*

*AND THAT upon consideration of input at the Public Hearing, Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1714, 2020 which proposes to:*

- 1. Rezone the property legally described as PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT EXCEPT PLAN 27069, and located at 806 Cliff Avenue, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Medium Intensity (R.3) zone; and*
- 2. Reduce the maximum permitted gross density for adult retirement housing, apartments or multi-family use on the aforementioned property from sixty (60) units per hectare (24.28 units per acre) to forty-one (41 units) per hectare (16.59 units per acre),*

*be given Third Reading and Adoption;*

*AND FURTHER THAT should Council give Third Reading and Adoption to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1714, 2020, such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.”*

CARRIED

**BYLAWS**

Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1705, 2020 and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1715, 2020

Moved by Councillor Knust, seconded by Councillor Baird

*“THAT Council gives Three Readings to Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1705, 2020;*

*AND THAT Council gives notice of its intention to adopt Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1705, 2020 by posting notice at the public notice board at City Hall and provides an opportunity for persons who consider themselves affected by the proposed bylaw to make representations to Council at its Regular Meeting of January 18, 2021;*

*AND FURTHER THAT Council gives Three Readings to Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1715, 2020.”*

CARRIED  
OPPOSED Councillor Shishido

Councillor Shishido asked about the City of Kelowna’s rationale for its rate. Staff replied that we are not aware of Kelowna’s rationale, but discussed the likelihood of similar concerns around anticipated costs versus actual costs.

**REPORTS****Mayor and Council Reports****Councillor Shishido**

Enderby and District Chamber of Commerce Annual General Meeting has been postponed. They are working through financials.

**Councillor Baird**

The Christmas Committee has been busy moving Enderby Elfie around. Gingerbread House judging will start tomorrow.

The Shuswap North Okanagan Rail Trail launched a specially commissioned winter greeting card fundraiser showcasing the natural beauty of the rail trail in winter by local artist, Otto Pfannschmidt. The 5-card packages will be for sale at Askew’s Foods for \$20 and each dollar raised will be matched up to \$20,000.

Councillor Baird also expressed her appreciation to Sutherlands Bakery, Hungry Jacks and Santa and Mrs. Clause for delivering Christmas Cookies.

**Councillor Knust**

Interagency Meetings are being conducted via Zoom with substantial external interest. Everyone is looking forward to resuming these meetings.

Looking for funding for iPads for palliative carts at Parkview Place. The Committee is looking to raise funds for (3) three iPads so that families can interact with patients from the safety of their homes. The City has historically provided a budget for Interagency funding which could be accessed to help with coordinator costs.

Councillor Knust thanked Councillor Baird for all her contributions towards Christmas events in Enderby.

Councillor Davyduke

Councillor Davyduke provided an update on the Fire Training Centre. The RDNO is intending to move forward with managing the FTC. A Memorandum of Understanding will be coming forward to participating local governments early in 2021 for support.

Councillor Schreiner

The Regional Housing Needs Report is the impetus for an upcoming regional housing strategy workshop being coordinated by RDNO. It is set for the spring of 2021. Some of the other communities are looking at rural protection boundary reviews as part of the Regional Growth Strategy update process.

**NEW BUSINESS**

Council Strategic Plan Scorecard 2020

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT Council receives and files the Council Strategic Plan Scorecard 2020 memorandum.”*

CARRIED

Councillor Baird requested that Committee of the Whole Meetings are reinstated starting January 2021. Council supports her suggestion and Committee of the Whole meetings will resume at 4:00pm prior to every regular Council meeting.

City of Enderby Development Corporation Annual Information Meeting 2020

Moved by Councillor Case, seconded by Councillor Baird

*“THAT Council, in its capacity as the sole shareholder of the City of Enderby Development Corporation:*

1. *Resolve that in accordance with Article 10.2 of the City of Enderby Development Corporation's Articles of Incorporation, the shareholder consents to the business to be transacted at the annual general meeting, such that it is deemed to be held by this resolution and on the date of this resolution.*
2. *Resolves that the annual reference date for the City of Enderby Development Corporation is December 21, 2020.*
3. *Resolves that in accordance with Article 10.3 of the City of Enderby Development Corporation's Articles of Incorporation, and in lieu of the annual general meeting, an annual information meeting is hereby held on December 21, 2020 with notice given in substantially the same form as that required for the City of Enderby and in a manner that is consistent with Ministerial Order 116/2020 [Electronic Attendance at Corporate Meetings (COVID-19) Order].*
4. *Resolves that as there were no financial transactions for the City of Enderby Development Corporation for the fiscal year ended December 31, 2019 and the City of Enderby Development Corporation has no assets, liabilities and equity:*

- a. *The appointment of auditors for the City of Enderby Development Corporation is waived in accordance with section 200 of the Business Corporations Act; and*
  - b. *The production and publication of financial statements for the City of Enderby Development Corporation is waived in accordance with section 203(2) of the Business Corporations Act.*
5. *Resolves that the following persons, each of whom has consented in writing to act as a director, are appointed as directors of the City of Enderby Development Corporation, to hold office in the manner specified until the next annual general meeting of the City of Enderby Development Corporation or until their successors are appointed, subject to Article 14.6 of the City of Enderby Development Corporation 's Articles of Incorporation:*

*Tate Bengtson (Chief Executive Officer)  
Jennifer Bellamy (Chief Financial Officer)*

6. *Resolves that all lawful acts, contracts, appointments, and payments of money by the directors of the City of Enderby Development Corporation, if any, since the last annual reference period, which coincides with the date of the recognition of the City of Enderby Development Corporation, and which have previously been disclosed to the shareholder, are hereby adopted, ratified, and confirmed.*
7. *Resolves that the registered and records offices of City of Enderby Development Corporation are changed to the City's municipal offices and the Corporate Officer or designate is authorized to file the appropriate notice with the Registrar of Corporations."*

CARRIED

Water Treatment Plant Facility Reclassification

Moved by Councillor Knust, seconded by Councillor Davyduke

*"THAT Council receives and files the Water Treatment Facility Reclassification memorandum."*

CARRIED

Enderby Seniors Centre Request for Funding Assistance

Moved by Councillor Knust, seconded by Councillor Baird

*"THAT Council provides assistance valued at \$3,000 to the Enderby Seniors Centre Society."*

CARRIED

Appointments to the Okanagan Regional Library Board for 2021

Moved by Councillor Case, seconded by Councillor Knust

*"THAT Council appoints Tundra Baird to the Okanagan Regional Library Board Trustee for 2021 and Brian Schreiner as the Alternate Trustee."*

CARRIED



Acting Mayor Schedule for 2021

Moved by Councillor Baird, seconded by Councillor Davyduke  
“THAT Council adopts the Acting Mayor Schedule for 2021;

AND THAT Council designates the following rolling order of succession for Acting Mayors:

- Councillor Case
- Councillor Baird
- Councillor Knust
- Councillor Davyduke
- Councillor Schreiner
- Councillor Shishido.”

CARRIED

Yucwmenlucwu: Requesting Letter of Support for Splatsin Biodigester Project

Moved by Councillor Baird, seconded by Councillor Schreiner  
“THAT the City of Enderby is in support of the Splatsin Development Corporation’s Biodigester Project and associated grant applications to the CleanBC Organic Infrastructure and Collection Program.”

CARRIED

Amanda Harvey, Project Manager, spoke to the application and provided a description of the project.

Councillor Case questioned whether they plan on targeting mostly Dairy Farms for the biomass. Ms. Harvey confirmed that this was correct and that they have farmers on side already with signed partnership agreements in place. They are prepared to take both the hard and liquid waste. Ms. Harvey also confirmed that they are partnered with Fortis with an MoU in place. They also have a letter of support from the RDNO.

*Councillor Shishido left the meeting (5:55 p.m.)*

Mayor McCune asked how large of a geographical area from which the project was planning on collecting waste. Ms. Harvey said that they want to start local and expand the scope to meet the needs of the communities.

SILGA: Call for Nominations 2021

Moved by Councillor Baird, seconded by Councillor Schreiner  
“THAT Council receives and files the SILGA Call for Nominations 2021 correspondence.”

CARRIED

SILGA: Member Notice Re: Constitutional Updates

Moved by Councillor Baird, seconded by Councillor Knust  
“THAT Council receives and files the SILGA Member Notice regarding Constitutional Updates correspondence.”

CARRIED

**PUBLIC QUESTION PERIOD**

None

**ADJOURNMENT**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“That the regular meeting of December 21, 2020 adjourn at 6:03 p.m.”*

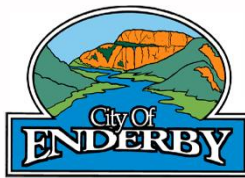
CARRIED

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**MAYOR**

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**CORPORATE OFFICER**



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, January 18, 2021 at 4:30 p.m. in Council Chambers.

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Shawn Shishido  
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Clerk Secretary – Laurel Grimm

Other: Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Knust  
*“THAT the January 18, 2021 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

#### Council Meeting Minutes of December 21, 2020

Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT adoption of the December 21, 2020 Council Meeting minutes be postponed to the next regular Council meeting so that a motion may be corrected.”*

CARRIED

#### Public Hearing Report of December 21, 2020

Moved by Councillor Baird, seconded by Councillor Shishido  
*“THAT the December 21, 2020 Council Meeting minutes be adopted as circulated.”*

CARRIED

*Laurel Grimm entered the meeting (4:32 p.m.)*

### **PETITIONS AND DELEGATIONS**

#### Ann Howard: Affordable Housing Project, Turning Points Collaborative, Freeport Industries

Ann Howard, Randeem Wejr and Chris Inkster gave a presentation on the Turning Points Collaborative’s proposal to build a housing development at 508 Regent Ave., Enderby BC and requested a letter of support from Council.

Councillor Schreiner questioned what the process was for vetting potential tenants and whether this process would be administered by a board. Ms. Howard responded that this process would be facilitated by Turning Points and that it would be based out of Vernon, BC.

Randeen Wejr informed Council that a Vulnerability Assessment is conducted on all applicants to determine the best placement for each individual and to make sure the housing is a good fit for each individual. These housing projects are aimed at providing supportive housing for locals that are already in the community. A lot of applicants they see are single-parent families with one income.

Councillor Baird asked for some clarification on land size and expressed her excitement for additional housing in the community. She asked if they would provide adequate parking as this is a concern for developments in the area. Ann Howard stated that they are not that far along in the development planning yet. They do not have any plans available at this time. Councillor Baird expressed her concerns with Enderby having limited social service providers in the community to support people with diverse needs.

Randeen Wejr confirmed that they have social workers on staff, outreach programming, and other supports in place to make sure that these resources are available. The proposed development could also have office space for social service provider meetings. Partnering agreements with Interior Health would be in place and they would be able to share this office space. There will be a Neighbourhood Committee established in order to build a relationship with surrounding residents and businesses, as well as a direct connection to the property manager for any urgent issues.

Councillor Case asked if the construction would involve local contractors. Christ Inkster informed Council that they have their own staff that transports and builds all the structures. They are based in West Kelowna. The proposed project would take approximately 2 months to build in the warehouse and 3-4 months on site.

Councillor Shishido asked if Turning Points Collaborative would be required to adhere to a committed income-based structure for allocating the housing units. Mrs. Howard confirmed that an Operating Agreement would be in place that would be followed, although they may vary this at times depending upon housing market circumstances, if there is limited demand for one of the types of housing. Ms. Howard clarified that this development would be for Enderby residents, as there is sufficient demand in the community for affordable housing. The goal is to work with the community to provide a service where it is needed.

Mayor McCune commented that the proposed services may alleviate some of the need in the community and asked staff if they have any technical comments at this time. The Chief Administrative Officer stated that as staff do not have a site plan, they are unable to comment on the development at a technical level, but this would follow as more details become known.

The Chief Administrative Officer identified three options for Council to consider in response to Turning Points' request for a letter of support. Council could issue the letter of support today, decline to issue the letter of support, or postpone consideration of the request until the next meeting so that Council could take time to think about the proposal and consult. If staff were directed to issue a letter, it could be drafted in such a way as to only provide a high level of support in principle, without endorsing specific details.

Ann Howard noted that they are only looking for a high level of support for the concept right now as it is still early days for the proposal. They are running under time restrictions for grant applications and local government support would be very appreciated and could be substantial in securing funding. Subjects on the accepted offer for the property must be removed by mid-March.

Councillor Shishido noted that it sounds like a great development but would like more time to consider all impacts. He would like to be cautious moving forward.

Moved by Councillor Shishido

*“THAT Council postpone the decision to send a letter of support until the next regular meeting of Council.”*

DEFEATED

Moved by Councillor Knust, seconded by Councillor Baird

*“THAT the City of Enderby Council supports, in principle, a housing development at the property located at 508 Regent Avenue, Enderby BC.”*

CARRIED

OPPOSED Councillor Shishido

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

None

**DEVELOPMENT MATTERS**

Councillors Baird and Case declared a conflict of interest due to pecuniary interests in the next two matters on the agenda and recused themselves at 5:12pm.

**0030-20-DVP-END (Borhaven)**

Legal: LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN  
KAMLOOPS DIVISION YALE DISTRICT PLAN KAP92074  
Address: 31 Preston Drive West, Enderby BC  
Applicant: Eric Borhaven  
Owner(s): Jim’s Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.

The Planner and Deputy Corporate Officer spoke to the report.

**WRITTEN SUBMISSIONS:**

**Eric Borhaven, 123 Red Rock Crescent, Enderby, BC**

- Thank you for considering the variances before you.
- This is not an average city lot as the room for allowable front and rear yard setbacks are extremely tight due to the fact that the cul-de-sac corner eats away a portion of the lot, as well as the lot being already smaller than average.
- Finding a house plan that complements the neighbourhood as well as adds to Enderby’s housing shortage (including an option for a legal suite) was a challenge for his client.

They have even removed the back deck and added to the north side to allow for more of a rear yard setback.

- Client is excited to bring a beautiful house to the neighbourhood.

**Debbie and Amber Lazar, 27 Preston Drive West, Enderby BC**

- Written submission against the proposed Development Variance Permit.
- They bought their house based on the information that they would have a fair distance between the two homes. (6 M at the front and 6 M at the back) To ensure privacy that they needed for decks and from a window on that side of the house. They will be directly impacted by this change which they do not think is a fair solution.

Staff clarified where the variances would be. Council discussed potential view implications and the possibility of it being detrimental. It was determined that these are not significant enough to impact views to the East.

Moved by Councillor Shishido, seconded by Councillor Knust

*THAT Council authorize the issuance of a Development Variance Permit for the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP92074 and located at 31 Preston Drive West, Enderby B.C. to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:*

- *Section 602.10.b by reducing the minimum front yard setback area from 6 m (19.68 feet) to 5.59 m (18.34 feet), as shown on the attached Schedule 'A'; and*
- *Section 602.10.d by reducing the minimum rear yard setback area from 6 m (19.68 feet) to 3.9 m (12.80 feet), as shown on the attached Schedule 'A'.*

CARRIED

0010-20-OR-END (Shipmaker)

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 – *1<sup>st</sup> and 2<sup>nd</sup> readings*

Legal: LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074

Address: 222 Salmon Arm Drive, Enderby BC

Applicant: Earl Shipmaker

Owner(s): Jim's Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.

Moved by Councillor Schreiner, seconded by Councillor Davyduke

*THAT Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from Residential Low Density to Residential Medium Density, be given First Reading;*

*AND THAT after First Reading of the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and in accordance with Sections 473 (2.1) and 477 of the Local Government Act, Bylaw No. 1716 be considered in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan;*

*AND THAT after considering the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan, Bylaw No. 1716 be given Second Reading and forwarded to a Public Hearing;*

*AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021, as outlined in this Staff Report, be considered appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;*

*AND FURTHER THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone be given First and Second Reading and forwarded to a Public Hearing.*

CARRIED

Councillors Baird and Case rejoined the meeting at 5:41pm.

0010-20-ZTA-END (Forbes)

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 – *1st and 2nd readings*  
 Legal: PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A

Address: 612 Cliff Avenue, Enderby BC

Applicant: Michael Forbes

Owner(s): MDC Forbes Inc., INC.No. C0700218

Moved by Councillor Schreiner, seconded by Councillor Baird

*“THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, Enderby BC from 60 units per hectare (24.27 units per acre) to 107 units per hectare (43.30 units per acre) in order to increase the number of residential dwelling units permitted on the property from 2 to 4, in cases where residential dwelling units are contained entirely above a commercial use, be given First Reading;*

*AND THAT Council amends City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 to:*

- i. Increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the subject property from 2 to 7; and*
- ii. Strike out the provision of the Bylaw which states that the maximum permitted gross density for the aforementioned property is increased only in cases where residential dwelling units are contained entirely above a commercial use.*

*AND THAT the amended City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 be given Second Reading and forwarded to a Public Hearing;*

*AND FURTHER THAT, should Council wish to adopt City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021, it be subject to:*

1. *The property owner registering a Housing Agreement on the title of the subject property, satisfactory to the City, which requires that Tenancy Agreements for any dwelling units on the property include language that:
 
  - i. *Restricts tenants or their guests from parking commercial vehicles, motorhomes, oversized vehicles or trailers on the property or adjacent public property; and*
  - ii. *Restricts tenants to having only one personal vehicle per household.*
 and;*
  
2. *The property owner providing a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City."*

CARRIED

The Planner and Deputy Corporate Officer spoke to the report. Council discussed the various needs in the community acknowledging the need for both additional housing and commercial space. Renovations at this location would increase street appeal and benefit the downtown core while filling a housing need gap. Councillor Case noted that there is a need for commercial space in town and that while there may not be a high demand now, there could be a demand in the future. High quality commercial space would be an asset. Councillor Shishido noted concerns with losing commercial space and parking. Councillor Case stated that he would support sending the matter to public hearing with 7 residential units as he wanted to hear feedback from the public on the applicant's proposal.

The applicant noted that parking will not be a concern at this location. In his experience, occupants of small residential units rely upon transit rather than have personal vehicles.



**BYLAWS**

Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1705, 2020 and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1715, 2020

Moved by Councillor Case, seconded by Councillor Baird

*“THAT Council adopt Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1705, 2020;*

*AND FURTHER THAT Council adopt Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1715, 2020.”*

CARRIED

**REPORTS**

Mayor and Council Reports

Councillor Knust

Interagency meeting held on January 10, 2021.

Councillor Davyduke

Remarked that re-establishing the Committee of the Whole meetings has been a good way to reconnect. Will be providing a Work BC update at the next regular meeting.

Councillor Baird

There will be an Enderby and District Services Commission meeting on Wednesday, January 20, 2021 where they will be reviewing the purchase of a new Zamboni for the Enderby Arena.

Attended the Rail Trail Governance Advisory Committee meeting. Discussions being had on building a “test” section of the Rail Trail in Enderby to assist with fundraising.

Councillor Shishido

Good Food Box and Early Years programming being offered in Enderby and they are looking for six families. Unplug and Play being offered at the end of January.

Councillor Case

The Kingfisher Interpretive Centre is looking for new Board Members.

RDNO Building Permit Report – December 2020

Moved by Councillor Case, seconded by Councillor Baird

*“That the RDNO Building Permit Report – December 2020 be received and filed.”*

CARRIED

**NEW BUSINESS**

Twice But Nice Partnering Agreement

The Chief Administrative Officer advised Council that no public responses were received to the notices published in the local media about the proposed Partnering Agreement with Twice But Nice. Consistent with Council’s prior resolution and legislative requirements, the Partnering Agreement may now be executed and the assistance provided to Twice But Nice.

Renewal of Southern Interior Bylaw Notice Dispute Adjudication Registry Agreement Bylaw

Moved by Councillor Shishido, seconded by Councillor Schreiner

*“That Council authorizes the renewal of the Southern Interior Bylaw Notice Dispute Adjudication Registry Agreement Bylaw.”*

CARRIED

Updated Summary Form for City of Enderby Housing Needs Assessment Report

Moved by Councillor Baird, seconded by Councillor Case

*“That Council receives the updated Summary Form for the City of Enderby Housing Needs Assessment Report and Directs Staff to publish the updated version on the City of Enderby website.”*

CARRIED

City of Rossland: Letter of Support for Free Universal No-Cost Access to Prescription Contraception

Moved by Councillor Baird, seconded by Councillor Knust

*“WHEREAS cost is a significant barrier to people accessing contraception, particularly to people with low incomes, youth, and people from marginalized communities; and*

*WHEREAS providing free prescription contraception has been shown to improve health outcomes for parents and infants by reducing the risks associated with unintended pregnancy, and is likely to reduce direct medical costs on the provincial health system; and*

*WHEREAS contraceptive methods such as condoms or vasectomies are available at low cost, no cost, or are covered by BC's Medical Services Plan, whereas all contraceptive methods for people with uteruses (such as birth control pills, intrauterine devices, or hormone injections) have high up-front costs, making access to contraception unequal and gendered;*

*THEREFORE, BE IT RESOLVED*

*THAT the City of Enderby write to the Provincial Minister of Finance, the Provincial Minister of Health, the Premier of BC, and the local MLA supporting universal no-cost access to all prescription contraception available in BC under the Medical Services Plan.”*

CARRIED

Cariboo Regional District: BC Hydro Streetlighting Rate Increase

Moved by Councillor Shishido, seconded by Councillor Baird

*“That Staff send a letter to the BC Utilities Commission expressing our objection to BC Hydro’s proposal to increase streetlighting rates for its LED Streetlight Program and terminate its Private Light System.”*

CARRIED

Although the move to LED lights is supported for its energy reduction benefits, we do not support local governments being charged, through a new rate, for the disposal of the existing lights and associated depreciation costs; those costs should be borne by BC Hydro. In addition, the elimination of the Private Light System that has been in existence for years will have a detrimental effect on rural residents, as it will open isolated areas to more theft, vandalism, or other crime.

City of Kamloops: Overdose Crisis and Call for Overdose Action Plan

Moved by Councillor Case, seconded by Councillor Davyduke

“That Council:

a) Request that the Government of Canada:

- i. Declare the overdose crisis a national public health emergency so that it is taken seriously and funded appropriately.
- iii. Immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan, which includes comprehensive supports and full consideration of reforms that other countries have used to significantly reduce drug-related fatalities and stigma, such as legal regulation of illicit drugs to ensure safe supply of pharmaceutical alternatives to toxic street drugs, and decriminalization for personal use.”

CARRIED

City of Nelson: Vaccination Priority for Essential Critical Infrastructure Municipal Employees

Moved by Councillor Shishido, seconded by Councillor Case

“That Council receives and files the Vaccination Priority for Essential Critical Infrastructure Municipal Employees letter from the City of Nelson.”

CARRIED

**PUBLIC QUESTION PERIOD**

None

**CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Shishido (7:06 p.m.)

“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b) of the Community Charter.”

CARRIED

**ADJOURNMENT**

Moved by Councillor Knust, seconded by Councillor Davyduke

“That the regular meeting of January 18, 2021 adjourn at 7:28 p.m.”

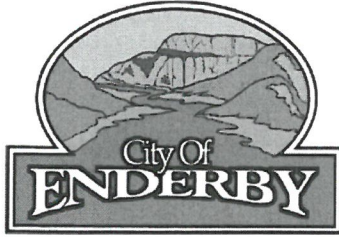
CARRIED

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MAYOR

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CORPORATE OFFICER



## REQUEST TO APPEAR AS A DELEGATION

AGENDA

On 01 Feb 2021  
Day Month Year

Date of Request Jan 15, 2021

Name of Person Making Request Amanda Wilms

Name and Title of Presenter(s) Amanda Wilms,

Deputy Assessor, Thompson Okanagan Region, BC Assessment

Contact Information 1-866-825-8322

Details of Presentation Provide Council with a brief

overview on property assessment and Enderby's

2021 assessment roll.

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Please describe desired action in detail \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Please attach any supporting documentation or presentation materials related to your delegation request.*



BC ASSESSMENT

## Overview of Property Assessment & Assessment Roll 2021

Enderby

Amanda Wilms  
Deputy Assessor, Thompson Okanagan Region  
February 1, 2021

### Topics

1. About BC Assessment
2. Valuation
3. Classification
4. Assessment cycle & key dates
5. Relationship between assessments & taxes
6. 2021 assessment roll overview
7. Appeals process
8. Collaborating with BC Assessment

## Who we are, what we do, & how we do it

BC ASSESSMENT

### Evolution of BC Assessment

- Established in 1974 under the *Assessment Authority Act*
- A provincial Crown corporation, operating independent of taxing function & politics
- Provides uniform and fair property assessments to B.C.'s property owners
- 1975: 879,000 properties assessed
- 2021: 2.1 million property assessed



BC ASSESSMENT

Council Presentation

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## Our product

### The Assessment Roll

- Annual list of property values identifying ownership, value, classification & exemptions for each property
- Represents over 2 million properties with total value of \$2 trillion
- Provides stable, predictable base for taxing authorities to raise over \$8 billion annually in property taxes for important local services & schools

BC ASSESSMENT

Council Presentation

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## How we value different properties

- Market value as of July 1<sup>st</sup>

***Market Value:** The most probable price which a property should bring in a competitive market under all conditions requisite to a fair sale, the buyer & seller, each acting prudently, knowledgeably & assuming the price is not affected by undue stimulus.*

- Legislated (regulated values)



Residential



Commercial

BC ASSESSMENT

Council Presentation

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## Factors affecting market value



Location



Land use controls



Land characteristics



Building characteristics



Income potential

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Council Presentation

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## Highest & best use (H&BU)

- Foundation of market value is H&BU, which is the reasonable probable use of a property that is:



Physically possible



Legally permissible



Financially feasible



Maximally productive

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## How land use affects market value

Our communities are changing.



### Local Government

When a local government introduces a new community or development plan, it provides a long-term vision for land use.



### Rezoning

The plan may permit rezoning to encourage redevelopment of under used property.



### Redevelopment

For example, new plans may support redevelopment of two-storey commercial buildings downtown into 20 storey mixed residential and commercial towers.



### Market Demand

If market demand for new towers is high, smaller buildings often sell quickly and for high prices based on their redevelopment potential, not their current use.



### Assessment

BC Assessment assesses properties at market value as of July 1 each year.

## How we classify properties



### 1 - Residential



### 2 - Utilities



### 3 - Supportive Housing



### 4 - Major Industry



### 5 - Light Industry



### 6 - Business/ Other



### 7 - Managed Forest Land

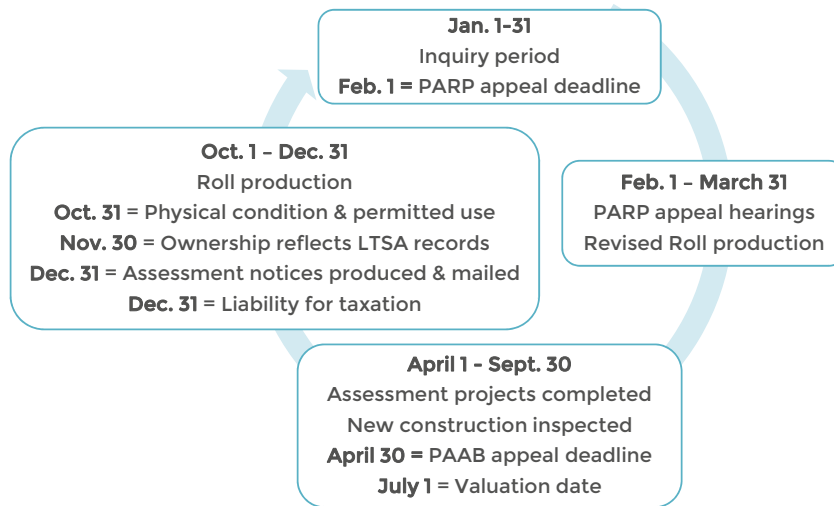


### 8 - Recreational/ Non-profit



### 9 - Farm Land

## Assessment cycle & key dates



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## Relationship between assessment & taxation



*\*Unless your taxing authority has enacted an alternative municipal tax collection structure under Section 235 of the Community Charter.*




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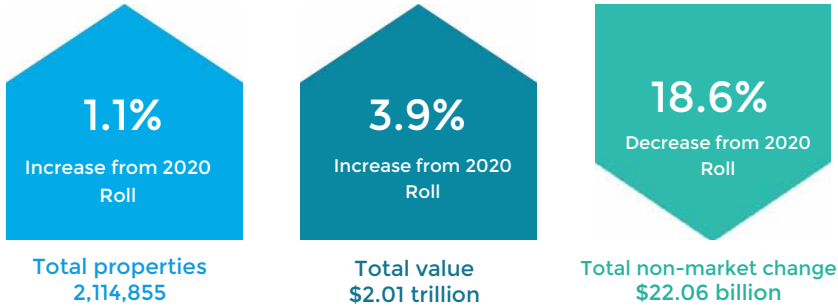
## Impact of changes in assessed value on taxes

*"My assessment has gone up 20%, I can't afford for my taxes to go up 20%!"*

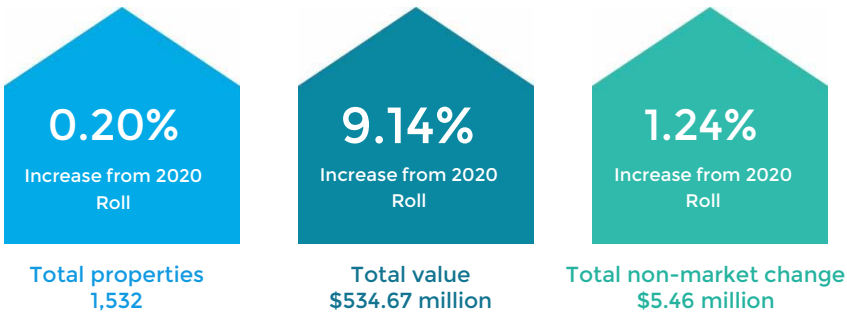
	Your Property's Value Change	Property Tax Impact
1.	 <b>LOWER</b> than <b>Average</b> Change for Property Class	Taxes Likely <b>DECREASE</b>
2.	 <b>SIMILAR</b> to the <b>Average</b> Change for Property Class	Taxes Likely <b>DO NOT CHANGE</b>
3.	 <b>HIGHER</b> than <b>Average</b> Change for Property Class	Taxes Likely <b>INCREASE</b>

## 2021 assessment roll overview

### 2021 completed assessment roll highlights



### 2021 completed assessment roll - City of Enderby



### 2021 completed assessment roll - Enderby

Property Type	Typical % Change July 2019- July 2020
Residential - SFD & Mobile Homes	5% to +15%
Residential Strata	-5% to 25%*
Commercial	-10% to +5%
Industrial	0 to 5%
Rental Apartment	0% to +5%
Accommodations	-5% to +5%

## Appeal process

## Appeal process

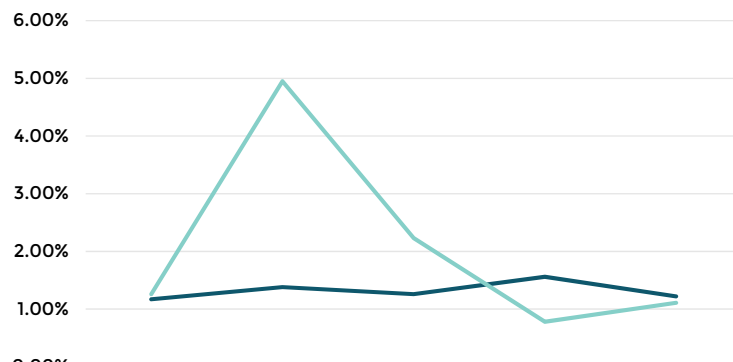


BC ASSESSMENT

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## Percentage of Folios Appealed: 2016 to 2020 Roll



	2016	2017	2018	2019	2020
Province	1.17%	1.38%	1.26%	1.56%	1.22%
Enderby	1.26%	4.95%	2.23%	0.78%	1.11%

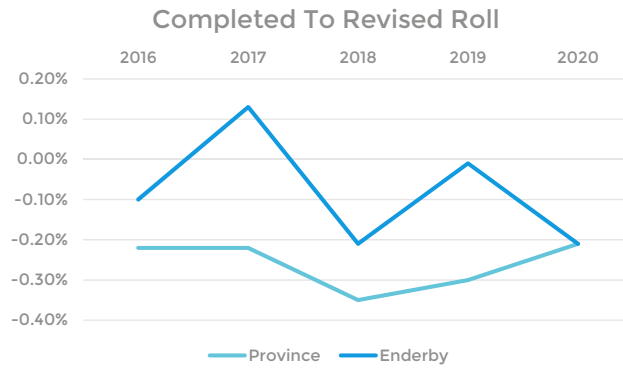
— Province — Enderby

BC ASSESSMENT

Council Presentation

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## Change Completed to Revised Roll: 2016 to 2020



## Collaborating with BC Assessment

## Collaborating to achieve our mandates

- By sharing information & working together BC Assessment & Local Governments can:
  - ✓ Ensure fair & equitable property assessments
  - ✓ Maintain a stable & predictable assessment roll
  - ✓ Optimize property tax revenue levied & collected by taxing authorities
  - ✓ Increase citizen awareness of property assessment & taxation



## Taxing Authority information sharing

- The following information can affect assessed value, classification, & taxability of properties:

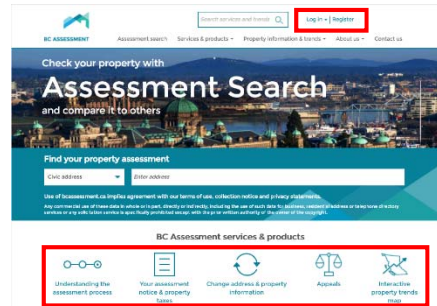
Information	Method
Building permits	Standard Permit Program Citrix ShareFile
Building plans Land use control amendments Development applications & approvals Extensions of service infrastructure Permissive & revitalization tax exemptions Occupiers/lessees of civic properties Situs (civic address) assignments	Citrix ShareFile
Mailing address changes	e-form Citrix ShareFile



## BC Assessment resources

[www.bcasessment.ca](http://www.bcasessment.ca)

- Assessment search tool
- Property information & trends
- Interactive property trends map
- Information pages (FAQs)
- BC Assessment YouTube channel
- Data Advice
- Assessment LinkBC
- Standard Building Permit Report
- Service Boundary Web Map



THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner and Deputy Corporate Officer  
Date: January 26, 2021  
Subject: 0010-20-OR-END (Shipmaker) - Third Reading and Adoption of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021

---

**RECOMMENDATION**

THAT Council receives and files the attached Staff Report dated January 6, 2021;

AND THAT upon consideration of input at the Public Hearing, Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from *Residential Low Density* to *Residential Medium Density* be given Third Reading and Adoption;

AND THAT upon consideration of input at the Public Hearing, Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone be given Third Reading and Adoption;

AND FURTHER THAT should Council give Third Reading and Adoption to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021, such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.

**BACKGROUND**

A Joint Official Community Plan Amendment and Rezoning Application has been submitted for the property located at 222 Salmon Arm Drive, Enderby BC. The applicant is proposing to change the Official Community Plan designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling.

A site plan has not been provided by the applicant at this time but would be required at the building permit stage, should this application be supported; if a subsequent site plan is not able to demonstrate

that the development meets all City of Enderby Zoning Bylaw standards (i.e. required setbacks, minimum off-street parking, etc.) they would be required to seek variances through the Development Variance Permit process. It should also be noted that if this Joint OCP Amendment and Rezoning Application were to be approved, the applicant would not be tied to their proposal of a four-family dwelling. Although the applicant may intend to develop the property in accordance with this proposal, it is important to note that if the application is approved then the property could develop in any manner that is consistent with the Zoning Bylaw and any charges registered against the title of the property (covenants, statutory building scheme, etc.).

At the Regular Meeting of January 18, 2021, Council gave First and Second Readings to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 and forwarded them to a Public Hearing; the Public Hearing provides an opportunity for all persons who believe that their interest in property is affected by the bylaws to make public representation. Following the conclusion of the Public Hearing, Council will consider the Bylaws for Third Reading and Adoption.

Respectfully Submitted,



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Kurt Inglis  
Planner and Deputy Corporate Officer

**CITY OF ENDERBY  
OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONING APPLICATION**

**File No: 0010-20-OR-END**

**January 6, 2021**

---

**APPLICANT:** Earl Shipmaker

**OWNER(S):** Jim’s Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.

**LEGAL DESCRIPTION:** LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN  
KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074

**PID #:** 017-638-691

**LOCATION:** 222 Salmon Arm Drive, Enderby BC

**PROPERTY SIZE:** 0.6 acres (2,428 square meters)

**PRESENT ZONING:** Residential Single Family (R.1-A)

**PROPOSED ZONING:** Residential Multi-Family Low Intensity (R.3-A)

**PRESENT O.C.P  
DESIGNATION:** Residential Low Density

**PROPOSED O.C.P  
DESIGNATION:** Residential Medium Density

**PROPOSAL:** Construct a four-family dwelling

**RECOMMENDATION:**

THAT Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 which proposes to change the future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from *Residential Low Density* to *Residential Medium Density*, be given First Reading;

AND THAT after First Reading of the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 and in accordance with Sections 473 (2.1) and 477 of the *Local Government Act*, Bylaw No. 1716 be considered in conjunction with the City’s Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan;

AND THAT after considering the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021 in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan, Bylaw No. 1716 be given Second Reading and forwarded to a Public Hearing;

AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021, as outlined in this Staff Report, be considered appropriate consultation for the purposes of Sections 475 and 476 of the *Local Government Act*;

AND FURTHER THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021 which proposes to rezone the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone be given First and Second Reading and forwarded to a Public Hearing.

**BACKGROUND:**

This report relates to a Joint Official Community Plan Amendment and Rezoning Application for the property located at 222 Salmon Arm Drive, Enderby BC. The applicant is proposing to change the Official Community Plan (OCP) designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling.

Site Context

The 0.6 acre (2,428 square meter) subject property is undeveloped and is located on the eastern side of Preston Drive West at the terminus of the cul-de-sac. The portion of the property immediately adjacent to Preston Drive West slopes steeply to the northeast, with the remainder of the lot being a relatively flat bench.

The property is bisected by an unconstructed road dedication that runs in a southwest to northeast direction. A covenant is registered on the title of the property which restricts vehicular access across the aforementioned road dedication; this covenant prevents the property from having dual access off of both Salmon Arm Drive and Preston Drive West, and given that the majority of the property is located to the south of the road dedication, it is likely that future construction will occur in this southern portion of the lot and access to the property will only be available off of Preston Drive West.

The property is located adjacent to a multi-use walkway to the south, which provides access to an unconstructed road off of Preston Crescent that the neighbourhood self-maintains as an enhanced open space amenity.

The subject property and properties to the north, east, south, and southwest are zoned Residential Single Family (R.1-A) and are designated in the OCP as *Residential Low Density*; the properties to the west and northwest are zoned Country Residential (C.R) and are designated in the OCP as *Residential Low Density*.

The following figure shows the zoning designations of the subject and surrounding properties:

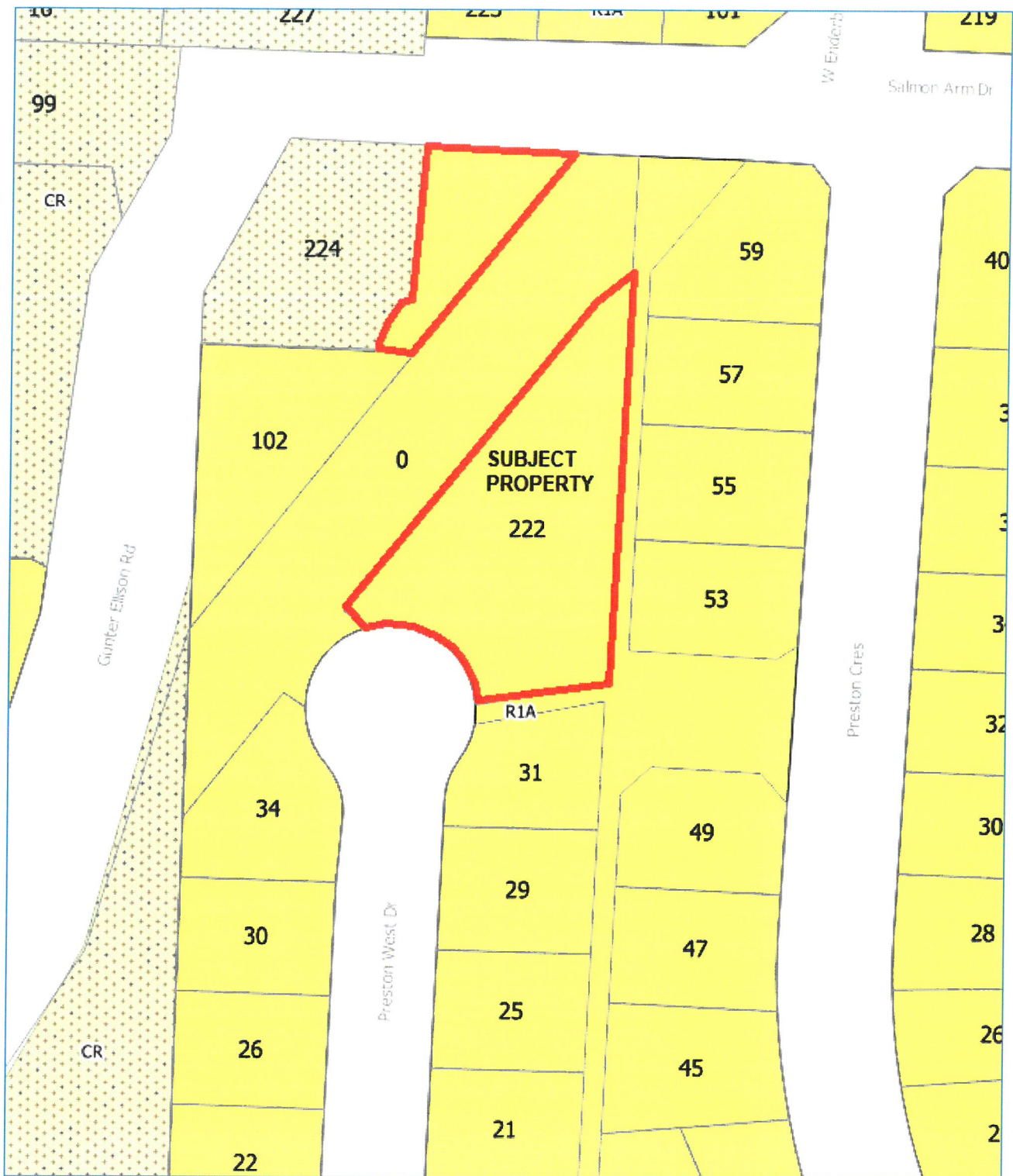
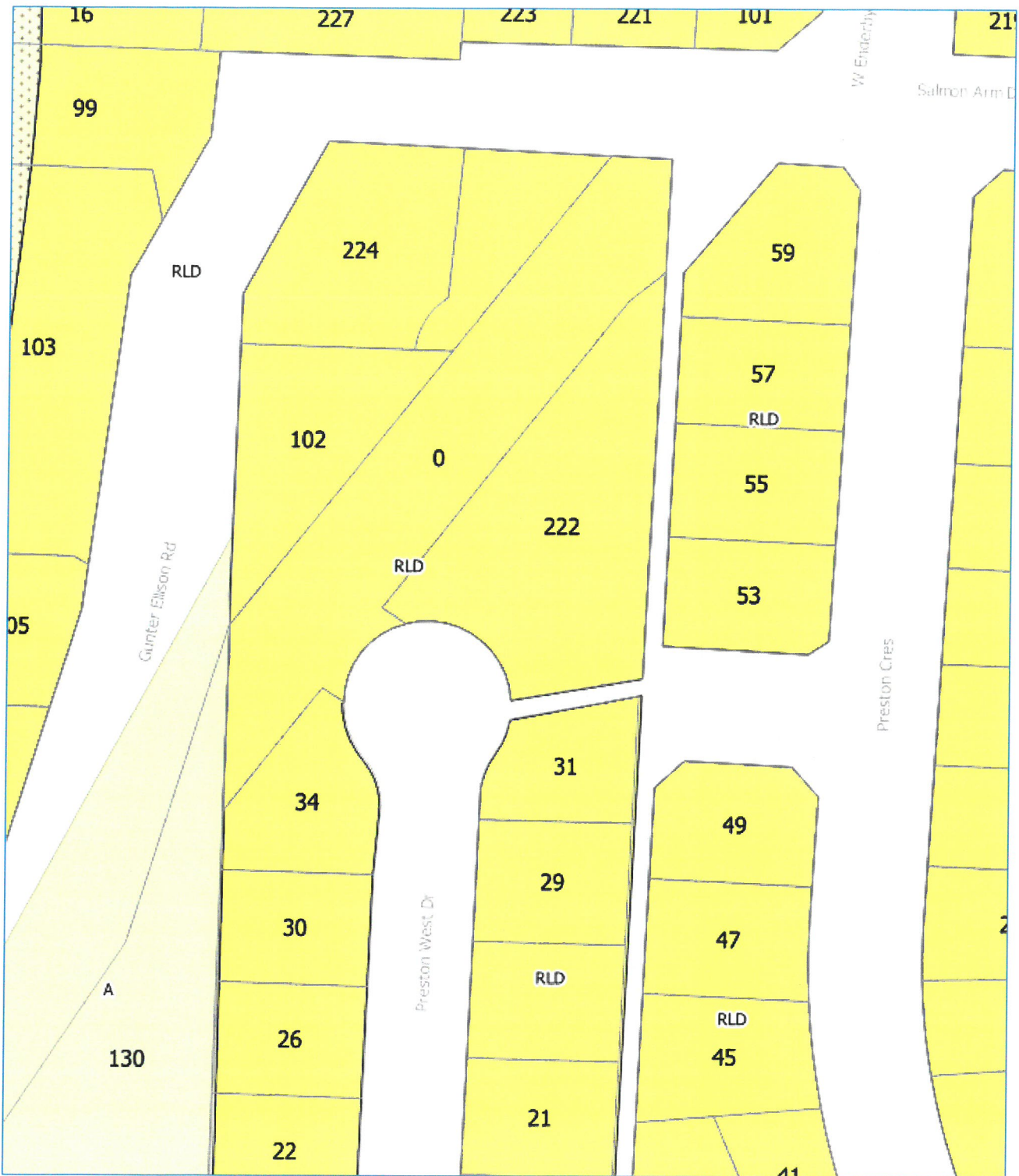


Figure 1. Zoning Map

Yellow – Residential Single Family (R.1-A)  
Dotted – Country Residential (C.R)

The following figure shows the OCP future land use designations of the subject and surrounding properties:



**Figure 2. OCP Future Land Use Designations**

Yellow – Residential Low Density

Green – Agricultural

Dotted – Country Residential

The following orthophoto of the subject and surrounding properties was taken in 2019:



Figure 3: Orthophoto

**\*\*NOTE:** The property lines shown above are not an accurate representation of their true locations and are intended for display purposes only.

### The Proposal

The applicant is proposing to develop a four-family dwelling on the subject property, which would be used for rental purposes. In order to facilitate this proposal, the applicant is proposing to change the OCP designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to



rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone.

A site plan has not been provided by the applicant at this time but would be required at the building permit stage, should this application be supported; if a subsequent site plan is not able to demonstrate that the development meets all City of Enderby Zoning Bylaw standards (i.e. required setbacks, minimum off-street parking, etc.) they would be required to seek variances through the Development Variance Permit process. It should also be noted that if this Joint OCP Amendment and Rezoning Application were to be approved, the applicant would not be tied to their proposal of a four-family dwelling. Although the applicant may intend to develop the property in accordance with this proposal, it is important to note that if the application is approved then the property could develop in any manner that is consistent with the Zoning Bylaw and any charges registered against the title of the property (covenants, statutory building scheme, etc.).

**ZONING BYLAW:**

The subject property is zoned Residential Single Family (R.1-A) and uses permitted within this zone include:

- Accessory residential;
- Restricted agriculture;
- Single family dwellings;
- Attached secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

Uses permitted within the proposed Residential Multi-Family Low Intensity (R.3-A) zone include:

- Four family dwellings;
- Row housing;
- Three family dwellings;
- Two family dwellings;
- Single family dwellings;
- Accessory residential;
- Boarding, lodging or rooming houses;
- Convalescent, nursing and personal care homes;
- Restricted agricultural use;
- Attached secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

Section 604.a.11.g of the Zoning Bylaw states that the maximum permitted gross density for development in the R.3-A zone shall not exceed forty-one (41) units per hectare (16.59 units per acre); given the property's area of 0.6 acres, the maximum number of dwelling units permitted on the property would be 9.

Given that the types of multi-family uses permitted with the R.3-A zone are limited, the only form of multi-family development under the R.3-A zone which could approach this level of density is row housing; under the City's Zoning Bylaw, row housing developments are subject to the following regulations:

- i. Each row housing dwelling unit must be located on a separate parcel (i.e. requires subdivision);
- ii. Each row housing parcel shall have a minimum lot area of 220 m<sup>2</sup>, or 330 m<sup>2</sup> for end units;
- iii. Each row housing parcel shall have a minimum lot frontage of 7.5 m (24.61 feet);
- iv. Row housing shall be in the form of a block of at least four and not more than 8 side-by-side family dwelling units.

Given the subject property's irregular shape and limited lot frontage, coupled with the fact that the bisected portion of the lot adjacent to Salmon Arm Drive is undevelopable given the access restrictions imposed by the covenant registered on title, it is not anticipated that a potential row housing development on the subject property could reach the property's maximum permitted gross density limit of 9 dwelling units.

**OFFICIAL COMMUNITY PLAN:**

Policies contained within the OCP which apply to this development include:

- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.
- Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.
- Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- Policy 8.3.h - Council will support infill and redevelopment within the community.
- Policy 8.3.i - Council will employ Smart Growth principles in future development.
- Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.
- Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

- Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

## HOUSING NEEDS REPORT

As per Section 473 (2.1) of the *Local Government Act*, when a local government is amending its OCP in relation to statements or map designations relating to the location, amount, type and density of residential development required to meet anticipated housing needs, the local government must consider its most recently received Housing Needs Report. The City of Enderby received its first Housing Needs Report at the Regular Council Meeting of November 2, 2020, which can be accessed through the following link:

<https://www.cityofenderby.com/enderby-housing-needs-assessment-report/>

In the Planning Analysis section of this report is an overview of how the proposal relates to the outcomes of the Housing Needs Assessment Report.

## REFERRAL COMMENTS:

The application was referred to the following individuals/agencies:

- City of Enderby Public Works Manager;
- City of Enderby Chief Financial Officer;
- Building Inspector;
- Fire Chief;
- Regional District of North Okanagan Manager of Regional Engineering Services;
- Ministry of Transportation and Infrastructure.

The following comments were received in response to the application

### Ministry of Transportation and Infrastructure

*"Thank you for the opportunity to comment on this rezoning application. As the property located at 222 Salmon Arm Drive is over 800 metres from an intersection of a Controlled Access Highway (Hwy no. 97A), the Ministry is not required to sign this rezoning."*

### City of Enderby Chief Financial Officer

*" This application would not have a material affect on the Financial Plan."*

## PLANNING ANALYSIS:

The City of Enderby Planner raises no objections to the applicant's request to change the OCP future land use designation of the property from *Residential Low Density* to *Residential Medium Density* and to rezone the subject property from the Residential Single Family (R.1-A) zone to the Residential Multi-Family Low

Intensity (R.3-A) zone, and upon consideration of input received at a Public Hearing, recommends that Council approve the subject application for the following reasons:

- The proposal would facilitate infill development, which is a key element of Smart Growth development and is supported in the OCP, and provides the following community benefits:
  - More efficient use of land by increasing the ratio of improvement-to-land values;
  - Reducing pressures related to greenfield development and boundary expansion which supports urban containment and rural protection;
  - Focusing future growth within developed areas of the community in order to maximize the value derived from existing infrastructure; and
  - Adding residential capacity without encroaching upon rural protection zones.
- The proposed development of the property to a more intensive residential land use would foster additional housing in the community, while potentially broadening the spectrum of housing choices, both of which are key elements of Smart Growth;
- Although the neighbourhood is predominantly single-family dwellings, the residential housing forms permitted within the proposed R.3-A zone are of a relatively low intensity and therefore would not detract from the character of the surrounding neighbourhood;
- The proposed development would facilitate the provision of additional rental housing within the community, which the City of Enderby Housing Needs Report confirms there is a strong need for;
- Given the property's large lot area, it is a prime candidate for development to a more intensive residential use, and restricting the property to a single-family dwelling under the R.-1-A zoning designation would not be the highest and best use of the land; and
- The adjacent road network is sufficient to meet any of the limited incremental traffic demands associated with the relatively low intensity residential housing forms permitted under the R.3-A zoning designation.

## SUMMARY

This report relates to a Joint Official Community Plan Amendment and Rezoning Application for the property located at 222 Salmon Arm Drive, Enderby BC. The applicant is proposing to change the OCP designation of the subject property from *Residential Low Density* to *Residential Medium Density* and to rezone the property from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone, in order to construct a four-family dwelling.

The City of Enderby Planner is supportive of the application.

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**Prepared By:**



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Kurt Inglis, MCIP, RPP  
Planner and Deputy Corporate Officer

**Reviewed By:**

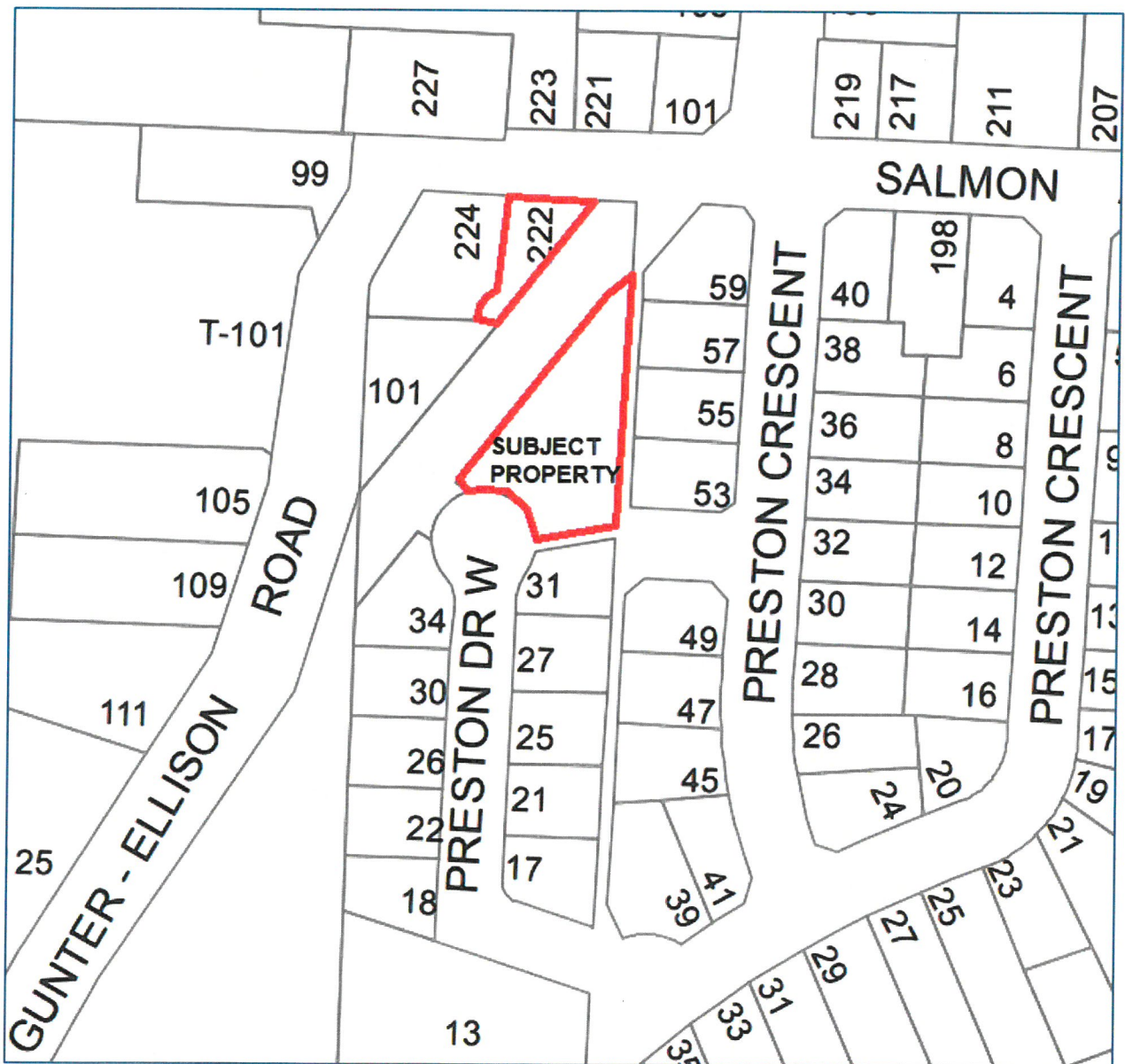


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Tate Bengtson  
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY  
OCP/REZONING APPLICATION  
SUBJECT PROPERTY MAP

File: 0010-20-OR-END  
Applicant: Earl Shipmaker  
Owner: Jim's Finishing Ltd., 633176 Alberta Ltd., Case Holdings Ltd.  
Location: 222 Salmon Arm Drive, Enderby BC



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1716

A BYLAW TO AMEND THE CITY OF ENDERBY OFFICIAL COMMUNITY PLAN BYLAW NO.  
1549, 2014 AND AMENDMENTS THERETO

---

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Official Community Plan Bylaw No. 1549, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1716, 2021".
2. The future land use designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, is hereby changed from *Residential Low Density* to *Residential Medium Density*.

READ a FIRST time this day of , 2021.

READ a SECOND time this day of , 2021.

Advertised on the day of , 2021 and the day of , 2021, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2021.

READ a THIRD time this day of , 2021.

ADOPTED this day of , 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1717

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND  
AMENDMENTS THERETO

---

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1717, 2021".
2. The zoning designation of the property legally described as LOT 2 SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN KAP46537 EXCEPT PLAN KAP92074, and located at 222 Salmon Arm Drive, Enderby BC, is hereby changed from the Residential Single Family (R.1-A) zone to the Residential Multi-Family Low Intensity (R.3-A) zone.

READ a FIRST time this day of , 2021.

READ a SECOND time this day of , 2021.

Advertised on the day of , 2021 and the day of , 2021, and a Public Hearing held pursuant to the provisions of Section 464 of the *Local Government Act* on the day of , 2021.

READ a THIRD time this day of , 2021.

ADOPTED this day of , 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner and Deputy Corporate Officer  
Date: January 27, 2021  
Subject: 0010-20-ZTA-END (Forbes) - Third Reading and Adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021

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**RESOLUTION A**

THAT Council receives and files the attached Staff Report dated January 12, 2021;

AND THAT upon consideration of input at the Public Hearing, Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 which proposes to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the subject property from 2 to 7, be given Third Reading and Adoption subject to:

1. The property owner registering a Housing Agreement on the title of the subject property, satisfactory to the City, which requires that Tenancy Agreements for any dwelling units on the property include language that:
  - i. Restricts tenants or their guests from parking commercial vehicles, motorhomes, oversized vehicles or trailers on the property or adjacent public property; and
  - ii. Restricts tenants to having only one personal vehicle per household.and;
2. The property owner providing a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City.

AND FURTHER THAT should Council give Third Reading and Adoption to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021, and the aforementioned conditions are satisfied,



such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.

## **RESOLUTION B**

THAT Council receives and files the attached Staff Report dated January 12, 2021;

AND THAT Council amends City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 to:

- i. Increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 107 units per hectare (43.30 units per acre), in order to increase the number of residential dwelling units permitted on the property from 2 to 4; and
- ii. Include a provision in the Bylaw which states that the maximum permitted gross density for the aforementioned property is increased only in cases where all residential dwelling units are contained entirely above the ground floor.

AND THAT the amended City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 which proposes to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, Enderby BC from 60 units per hectare (24.27 units per acre) to 107 units per hectare (43.30 units per acre) in order to increase the number of residential dwelling units permitted on the property from 2 to 4, in cases where residential dwelling units are contained entirely above a commercial use, be given Third Reading and Adoption subject to:

1. The property owner registering a Housing Agreement on the title of the subject property, satisfactory to the City, which requires that Tenancy Agreements for any dwelling units on the property include language that:
  - iii. Restricts tenants or their guests from parking commercial vehicles, motorhomes, oversized vehicles or trailers on the property or adjacent public property; and
  - iv. Restricts tenants to having only one personal vehicle per household.
2. The property owner providing a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with

respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City; and

3. The property owner consenting to the amendment to City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 which reduces the proposed density for the subject property, no later than July 1, 2021.

AND FURTHER THAT should Council give Third Reading and Adoption to the amended City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021, and the aforementioned conditions are satisfied, such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.

## **BACKGROUND**

A Zoning Text Amendment Application has been submitted for the property located at 612 Cliff Avenue, Enderby BC which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the property from 2 to 7. The applicant is proposing to partially demolish an existing single-storey commercial building on the property and redevelop it to a two-storey, mixed-use building which would include a ground-level commercial floor space, three ground-level dwelling units, and four second-storey dwelling units; in order to accommodate the proposed number of dwelling units, the applicant is seeking to amend the Zoning Bylaw to increase the maximum permitted density for the property.

It should be noted that at this point in the development process the proposed site plan is purely conceptual, and that if the Zoning Text Amendment application were approved, the applicant would not be tied to this proposed layout of the property. Although the applicant may intend to develop the property in accordance with the attached site plan, it is important to note that the property could develop in any manner that is consistent with regulations of the Zoning Bylaw and respects any charges registered against the title of the property (Section 219 covenant, statutory building scheme, etc.).

At the Regular Meeting of January 18, 2021, Council gave First and Second Reading to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 and forwarded it to a Public Hearing; the Public Hearing provides an opportunity for all persons who believe that their interest in property is affected by the bylaws to make public representation. Following the conclusion of the Public Hearing, Council will consider the Bylaws for Third Reading and Adoption.

Staff have included a second resolution for Council's consideration, which would involve amending City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 to limit the increase in maximum permitted gross density for the property to 107 units per hectare (43.30 units per acre), increasing the number of residential dwelling units permitted on the property from 2 to 4, but only in cases where all residential dwelling units are contained entirely above the ground floor. This approach

would double the maximum permitted gross density on the site and allow for the applicant to proceed with the proposed four dwelling units on the second storey, while ensuring the commercial floor space on the ground-level is preserved.

Both Resolution A and Resolution B include conditions where a potential Third Reading and Adoption of Bylaw No. 1718, 2021 would be subject to the property owner registering a Housing Agreement and providing a sworn affirmation in order to mitigate potential parking impacts associated with the proposed development.

It should be noted that if Council chooses to proceed with Resolution B, a potential Third Reading and Adoption of Bylaw No. 1718, 2021 would also be subject to the property owner consenting to the amendment to the bylaw, as it reduces the proposed density for the subject property; this requirement is pursuant to Section 470 of the *Local Government Act* which states that after a public hearing has concluded, a Council may only alter and adopt a bylaw which reduces the density of a specified area, if it has the owner's consent.

Respectfully Submitted,



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Kurt Inglis  
Planner and Deputy Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1718, 2021

A BYLAW TO AMEND THE TEXT OF THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014  
AND AMENDMENTS THERETO

---

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

AND WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021".
2. Division Four - Commercial Zones (C.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 is hereby amended by adding Section 402.11.i as follows:
  - i. Notwithstanding the density requirements outlined in Section 401.11.d.v of this Bylaw, the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, Enderby BC shall not exceed 187 units per hectare (75.68 units per acre).

READ a FIRST time this 18<sup>th</sup> day of January, 2021.

READ a SECOND time this 18<sup>th</sup> day of January, 2021.

Advertised on the 21<sup>st</sup> day of January, 2021 and the 28<sup>th</sup> day of January, 2021 and a Public Hearing held pursuant to the provisions of Section 464 of the *Local Government Act* on the 1<sup>st</sup> day of February, 2021.

READ a THIRD time this    day of    , 2021.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this    day of    , 2021.

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Development Officer  
Ministry of Transportation and Infrastructure

ADOPTED this day of , 2021.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

**CITY OF ENDERBY  
ZONING TEXT AMENDMENT APPLICATION**

**AGENDA**

File No.: 0010-20-ZTA-END

January 12, 2021

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**APPLICANT:** Michael Forbes

**LEGAL DESCRIPTION:** PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A

**P.I.D #:** 012-503-550

**CIVIC ADDRESS:** 612 Cliff Avenue, Enderby BC

**PROPERTY SIZE:** 0.037607 hectares (0.093 acres/376 m<sup>2</sup>)

**ZONING:** General Commercial (C.1)

**O.C.P DESIGNATION:** General Commercial

**PROPOSAL:** Partial demolition of an existing single-storey commercial building, to be redeveloped to a two-storey mixed use building involving a ground-level commercial floor space, three ground-level dwelling units, and four second-storey dwelling units

**PROPOSED TEXT AMENDMENT:** Increase the maximum permitted gross density for the subject property from 60 units per hectare (24.28 units per acre) to 187 units per hectare (74.74 units per acre) in order to increase the number of residential dwelling units permitted on the property from 2 to 7

**RECOMMENDATION [4 Dwelling Units, Above Commercial Use Only, Staff Supported]:**

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, Enderby BC from 60 units per hectare (24.27 units per acre) to 107 units per hectare (43.30 units per acre) in order to increase the number of residential dwelling units permitted on the property from 2 to 4, in cases where residential dwelling units are contained entirely above a commercial use, be given First and Second Reading and forwarded to a Public Hearing;

AND THAT, should Council wish to adopt City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021, it be subject to:

1. The property owner registering a Housing Agreement on the title of the subject property, satisfactory to the City, which requires that Tenancy Agreements for any dwelling units on the property include language that:
  - i. Restricts tenants or their guests from parking commercial vehicles, motorhomes, oversized vehicles or trailers on the property or adjacent public property; and
  - ii. Restricts tenants to having only one personal vehicle per household.and;
2. The property owner providing a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City.

**ALTERNATE RECOMMENDATION [7 Dwelling Units, Above and Behind Commercial Use, Applicant Request]:**

THAT City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, Enderby BC from 60 units per hectare (24.27 units per acre to 107 units per hectare (43.30 units per acre) in order to increase the number of residential dwelling units permitted on the property from 2 to 4, in cases where residential dwelling units are contained entirely above a commercial use, be given First Reading;

AND THAT Council amends City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 to:

- i. Increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the subject property from 2 to 7; and
- ii. Strike out the provision of the Bylaw which states that the maximum permitted gross density for the aforementioned property is increased only in cases where residential dwelling units are contained entirely above a commercial use.

AND THAT the amended City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 be given Second Reading and forwarded to a Public Hearing;

AND FURTHER THAT, should Council wish to adopt City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021, it be subject to:

1. The property owner registering a Housing Agreement on the title of the subject property, satisfactory to the City, which requires that Tenancy Agreements for any dwelling units on the property include language that:
  - iii. Restricts tenants or their guests from parking commercial vehicles, motorhomes, oversized vehicles or trailers on the property or adjacent public property; and
  - iv. Restricts tenants to having only one personal vehicle per household.and;
2. The property owner providing a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City.

**BACKGROUND:**

This report relates to an application to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the property from 2 to 7. The applicant is proposing to partially demolish an existing single-storey commercial building on the property and redevelop it to a two-storey, mixed-use building which would include a ground-level commercial floor space, three ground-level dwelling units, and four second-storey dwelling units; in order to accommodate the proposed number of dwelling units, the applicant is seeking to amend the Zoning Bylaw to increase the maximum permitted density for the property.

Site Context:

The 0.037607 hectare (0.093 acres/376 m<sup>2</sup>) property is located in the commercial core of the community along the southern side of Cliff Avenue, which is identified in Schedule 'C' of the City's Official Community Plan (OCP) as a 'Municipal Commercial' road; the property also backs onto Lambly Lane which runs east-west between George Street (Highway 97A) and Vernon Street.

A one-storey commercial building is located on the property with the building having 0 m setbacks along the northern (front) and eastern (side) property lines. The commercial building is currently vacant but was most recently used as a Chinese food restaurant. The building has access off of both Cliff Avenue and Lambly Lane and there are currently three off-street parking spaces on the southern portion of the property adjacent to Lambly Lane.



The subject property and properties to the north, east, southwest, and west are currently zoned General Commercial (C.1) and are designated in the OCP as General Commercial. The properties to the south (Russell Avenue parking lot) and northwest (City Hall) are zoned Assembly, Civic and Public Service (S.1) and are designated in the OCP as Institutional.

The following map shows the Zoning designation of the subject and surrounding properties:



Figure 1: Zoning Map

Red – General Commercial (C.1)  
 Blue – Assembly, Civic and Public Service (S.1)

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

### The Proposal

The applicant is proposing to partially demolish an existing single-storey commercial building on the property and redevelop it to a two-storey, mixed-use building which would include a ground-level commercial floor space, three ground-level dwelling units, and four second-storey dwelling units, as shown on the site plan attached as Schedule 'A'. It should be noted that at this point in the development process the attached site plan is purely conceptual, and that if a rezoning application were to be approved, the applicant would not be tied to this proposed layout of the property. Although the applicant may intend to develop the property in accordance with the attached site plan, it is important to note that

the property could develop in any manner that is consistent with regulations of the Zoning Bylaw and respects any charges registered against the title of the property (Section 219 covenant, statutory building scheme, etc.).

**ZONING BYLAW:**

The property is currently zoned General Commercial (C.1); uses permitted within this zone include:

- Accessory buildings and structures;
- Accommodation including apartments, dwelling units, hotels and motels;
- Civic use;
- Auditoriums, youth centres, and social halls
- Educational facilities and professional studios;
- Entertainment and recreation facilities;
- Food service;
- Cannabis-Related Business subject to the provisions of Section 316;
- Office and commerce facilities;
- Public service use;
- Retail sales;
- Service and repair; and
- Transportation facilities.

Section 401.11.d.i of the Zoning Bylaw states the dwelling units within the C.1 zone must be located entirely above and/or behind the commercial use, while Section 401.11.d.v of the Zoning Bylaw states that dwelling units within the C.1 zone shall not exceed a gross density of 60 units per hectare (24.28 units per acre). Given the subject property's lot area of 0.037607 hectares (0.093 acres/376 m<sup>2</sup>), the proposed 7 residential dwelling units would give the property a gross density of 187 units per hectare which exceeds the maximum for the C.1 zone. Given this, the applicant is proposing to increase to the maximum permitted gross density for the property from 60 units per hectare (24.28 units per acre) to 187 units per hectare (75.68 units per acre), which in turn would increase the number of permitted residential dwelling units for the property from 2 to 7. It should be noted that if the applicant's request to increase the maximum permitted gross density of the property to 187 units per hectare (75.68 units per acre) were approved, no more than 7 dwelling units could be developed on the property unless a subsequent Zoning Text Amendment application were to be approved or the subject property's lot area were to be increased through a lot line adjustment or consolidation with an adjacent parcel.

It should be noted that the subject property is located within the Downtown Designated Parking Area, as shown on Schedule "A" of the Zoning Bylaw. Section 901.5 of the Zoning Bylaw states that the off-street parking regulations do not apply to buildings and structures existing on the effective date of the bylaw that are located in the Downtown Designated Parking Area, or to any change in the use of those buildings or structures, except that:

- a. Off-street parking shall be provided and maintained in accordance with this section where the total floor area is increased in excess of ten percent (10%) over the existing floor area, in which case the amount of additional parking spaces required shall be calculated on the basis of:
  - i. The increase in the size of the existing structure exceeding ten percent; and
  - ii. The use of the addition; or
  - iii. The increase in residential density.
  
- a. Off-street parking existing on the effective date of this Bylaw shall not be reduced below the applicable off-street parking requirements of this section.

Given that the applicant's proposal involves a change in land use (introduction of residential dwelling units) and an increase in floor space, the applicant would be required to provide additional off-street parking stalls for the residential dwelling units, as specified by Schedule 'B' of the Zoning Bylaw.

Furthermore, Section 401.9 of the Zoning Bylaw states where section 901.5 does not apply, parking is required to be provided on lots lying within the Downtown Designated Parking Area and that the number of spaces required for such use may be reduced by the number of off-street parking spaces for which a fee of \$3,500.00 per parking space is paid to the City.

Based on the applicant's provided site plan, they do not have a sufficient number of off-street parking stalls on site in order to satisfy the minimum requirements specified in Schedule 'B' of the Zoning Bylaw (applicant has proposed 3 parking stalls on site, but Zoning Bylaw requires 11 parking stalls if there are 7 dwelling units on the property, or 8 parking stalls if there are 4 dwelling units). Should this Zoning Text Amendment Application be supported by Council, the applicant would need to address the off-street parking deficiencies by either:

1. Seeking variances from Council;
2. Paying a fee of \$3,500/space to the City for every off-street parking stall they are not able to provide on site; or
3. Amend their site plan to provide the minimum number of off-street parking stalls on site.

**OFFICIAL COMMUNITY PLAN:**

The following policies from the City of Enderby Official Community Plan relate to this development:

Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.

Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.

Policy 5.3.b - Council will review land use bylaws and policy in support of mixed uses in commercial, industrial and growth areas aimed at strengthening the existing business sector and attracting new business and industry.

Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.

Policy 8.3.h - Council will support infill and redevelopment within the community.

Policy 8.3.i - Council will employ Smart Growth principles in future development.

Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

Policy 12.3.c - Council encourages and supports creative and innovative infilling, development, redevelopment and renovation of existing buildings in order to maintain a strong focus on commercial activity in commercial areas.

Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

#### **REFERRAL COMMENTS:**

The application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, Fire Chief, and the Ministry of Transportation and Infrastructure.

The Ministry of Transportation and Infrastructure advised that they have provided preliminary approval for the application for one year pursuant to Section 52(3)(a) of the *Transportation Act*.

The City's Public Works Manager provided the following comments:

*"The proposed development is inside of the Downtown Designated Parking Area without an opportunity to provide on-site parking due to the building lot coverage. As a result, this increase in residential density will have an impact upon off-site parking inventory – most likely the Russell Avenue parking lot due to its proximity to the subject property. This parking lot provides staff parking for nearby businesses and enables Cliff Avenue parking demands to overflow, as well as accommodate larger vehicles and trailers that may not be able to easily parallel park.*

*If Council is supportive, I would recommend that a housing agreement be implemented to cap the parking demand by guests and occupants. Any permitted increase should consider section 901.5 of the City of Enderby Zoning Bylaw as amended in 2017, which provides that:*

*Off-street parking shall be provided and maintained in accordance with this section where the total floor area is increased in excess of ten percent (10%) over the existing floor area, or where residential density is increased, in which case the amount of additional parking spaces required shall be calculated on the basis of:*

- i. the increase in the size of the existing structure exceeding ten percent; and*
- ii. the use of the addition; or*
- iii. the increase in residential density*

*Given section 901.5, if there is an increase in residential density, the applicant should be required to make a contribution to the City's off-street parking reserve fund in accordance with the bylaw, which is held in reserve for the acquisition and/or improvement of public parking."*

No other comments were received in response to the referral.

#### **PLANNING ANALYSIS:**

The proposed development would result in a significant increase in residential rental units within the community, which provides a range of benefits including:

1. Facilitating infill development, which is a key element of Smart Growth;
2. Promoting the downtown as a mixed use area with a residential population that supports downtown businesses and aids in natural surveillance through 'eyes on the street'; and
3. Fostering additional rental housing within the community, which is identified as a key need in the City's Housing Needs Assessment Report.

However, the City of Enderby Planner has two significant concerns with the proposal:

- i. A significant reduction in commercial floor space in the downtown; and
- ii. A significant increase in demand for public parking within the downtown, which could potentially have spill-over effects.

#### Reduction in Commercial Floor Space

The property is currently zoned General Commercial (C.1) which allows for a range of commercial uses, with residential dwelling units permitted to accompany a commercial use as long as they are located either above or behind the commercial use. The property is currently being used entirely for commercial purposes, with BC Assessment confirming that the property has 2,613 square feet (242.8 m<sup>2</sup>) of net leasable area. The applicant is proposing to convert the southern portion of the ground-level from a commercial floor space to three separate dwelling units, reducing the commercial floor space on the property from 2,613 square feet (242.8 m<sup>2</sup>) to 1,038 square feet (96.4 square meters), which represents an approximately 60% reduction in commercial floor space.

Although Staff recognizes that under the City's Zoning Bylaw, the applicant could convert a portion of the ground-level commercial floor space to residential dwelling units, without requiring any policy approval as long as they do not exceed the maximum permitted gross density for the C.1 zone of 60 units per hectare

(24.27 units per acre), Staff do not feel that the applicant's proposal to maximize residential density on the property is appropriate if it comes at the expense of the commercial viability of the property. The City of Enderby is a small, compact community that has a limited amount of commercial floor space; furthermore, the community faces a number of challenges which impact the potential for commercial growth, particularly in the downtown core. Given this, existing commercial floor space within the downtown is a valuable commodity that needs to be preserved in order to protect the commercial viability of the community and support the local economy.

Staff are recommending that the Council supports amending the Zoning Bylaw to permit an increase to the maximum permitted gross density of the property from 60 units per hectare (24.27 units per acre) to 107 units per hectare (43.30 units per acre), in order to increase the number of residential dwelling units permitted on the property from 2 to 4 (as opposed to the applicant's proposal of 7 dwelling units), but only in cases where residential dwelling units are contained entirely above a commercial use; this approach would in effect double the maximum permitted gross density on the site and allow for the applicant to proceed with the proposed four dwelling units on the second storey, while ensuring the commercial floor space on the ground-level is preserved. In addition, Staff feel that a more conservative maximum permitted gross density of 107 units per hectare (4 dwelling units total) is more suitable for the site, given the relatively modest size of the parcel coupled and the fact that the applicant is not able to accommodate the minimum off-street parking requirements on-site.

#### Increase in Demand for Public Parking

Normally with a Zoning Text Amendment application seeking to increase the maximum permitted gross density for a property, the topic of parking would not be discussed as the applicant would be required to submit a Development Variance Permit application if they were unable to accommodate the minimum off-street parking requirements on-site, with Council to consider the merits of the parking proposal during that Development Variance Permit application process. However, in this case the subject property is located within the Downtown Designated Parking Area and the number of required off-street parking spaces may be reduced by the number of off-street parking spaces for which a fee of \$3,500.00/space is paid to the City, pursuant to Section 401.9 of the Zoning Bylaw. Given this, the applicant could potentially avoid the Development Variance Permit process altogether by paying the aforementioned fees, in which case Council would not have an opportunity to consider a particular parking proposal or impose conditions to mitigate any potential impacts. Given this, it is appropriate for Council to consider the impacts of parking through this Zoning Text Amendment Application process.

Schedule 'B' of the Zoning Bylaw requires that multi-family residential development must provide 1.5 parking stalls per dwelling unit if the development has a density over 45 units/acre, or 2 parking stalls per dwelling unit if the density is under 45 units/acre. Under the applicant's proposal of 7 dwelling units on the property, the density is greater than 45 units/acre and would be required to provide 11 parking stalls on site; under Staff's recommendation to permit only 4 dwelling units on the property, the density would be less than 45 units/acre and thus the applicant would be required to provide 8 parking stalls on site. In either scenario, the applicant is unable to accommodate the minimum number of parking stalls on site and will rely on the use of the adjacent Russell Avenue parking lot to accommodate the development's parking demands.

As mentioned by the City's Public Works Manager, it is anticipated that the proposed development would have an impact upon off-site parking inventory, particularly the Russell Avenue parking lot which provides staff parking for nearby businesses and enables Cliff Avenue parking demands to overflow, as well as accommodate larger vehicles and trailers that may not be able to parallel park easily. To help mitigate the incremental parking demands placed on the downtown, Staff are recommending that a potential adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 be subject to:

1. The property owner registering a Housing Agreement on the title of the subject property, satisfactory to the City, which requires that Tenancy Agreements for any dwelling units on the property include language that:
  - v. Restricts tenants or their guests from parking commercial vehicles, motorhomes, oversized vehicles or trailers on the property or adjacent public property; and
  - vi. Restricts tenants to having only one personal vehicle per household.and;
2. The property owner providing a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City.

Requiring the registration of a Housing Agreement will ensure that the proposed residential dwelling units are rented to individuals who have limited parking demands and will not create parking spill-over effects in the downtown, while requiring the provision of a sworn affirmation from the property owner will ensure that they are aware of and acknowledge the fact that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's potential permitting of an increase in residential density of the subject property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future.

#### Alternate Recommendation

Should Council wish to support the applicant's proposal to increase the maximum permitted gross density for the property from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the property from 2 to 7, Council can choose to proceed with Staff's alternate recommendation; under this alternate recommendation, Staff are still recommending that Bylaw adoption be subject to the registration of a Housing Agreement and the provision of a sworn affirmation.

#### **SUMMARY**

This is an application to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as PARCEL B (DD 179916F) BLOCK 13 DISTRICT

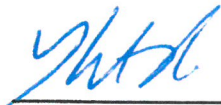


LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 612 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 187 units per hectare (75.68 units per acre), in order to increase the number of residential dwelling units permitted on the property from 2 to 7. The applicant is proposing to partially demolish an existing single-storey commercial building on the property and redevelop it to a two-storey, mixed-use building which would include a ground-level commercial floor space, three ground-level dwelling units, and four second-storey dwelling units.

Staff are recommending that Council supports a reduced increase to the maximum permitted gross density of the property, which would increase the permitted number of residential dwelling units from 2 to 4, in cases where residential dwelling units are contained entirely above a commercial use. Furthermore, Staff are recommending that a potential adoption of City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1718, 2021 be subject to the property owner registering a Housing Agreement and providing a sworn affirmation.

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**Prepared By:**



Kurt Inglis, MCIP, RPP  
Planner and Deputy Corporate Officer

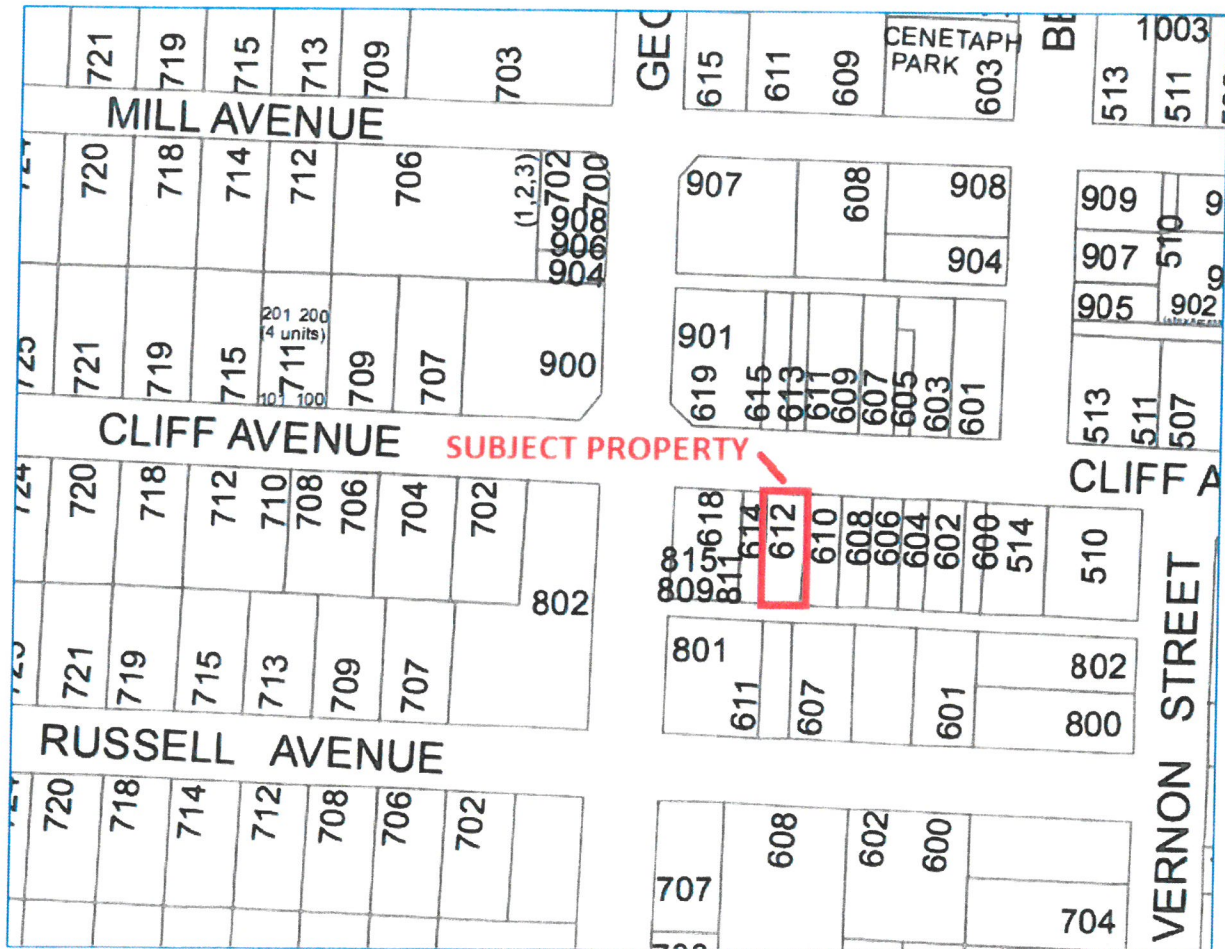
**Reviewed By:**



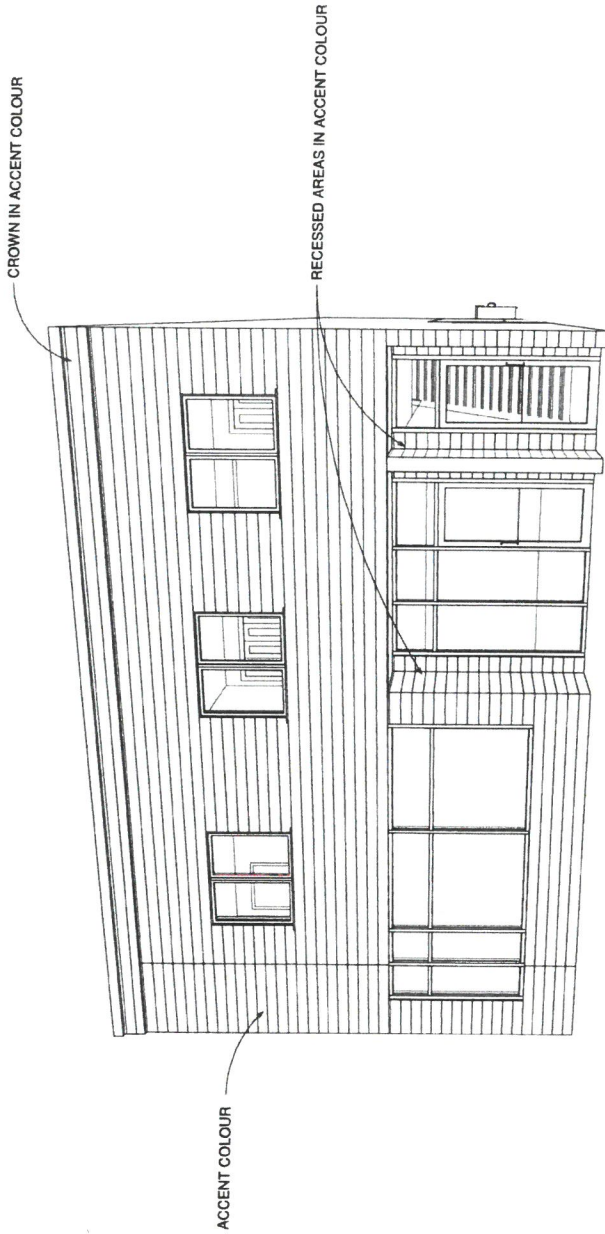
Tate Bengtson  
Chief Administrative Officer

**THE CORPORATION OF THE CITY OF ENDERBY**  
**ZONING TEXT AMENDMENT APPLICATION**  
**SUBJECT PROPERTY MAP**

**File:** 0010-20-ZTA-END  
**Applicant:** Michael Forbes  
**Owner:** MDC Forbes Inc.  
**Location:** 612 Cliff Avenue, Enderby BC



**2 Storey Multi-Use Building  
612 Cliff Avenue, Enderby, BC**



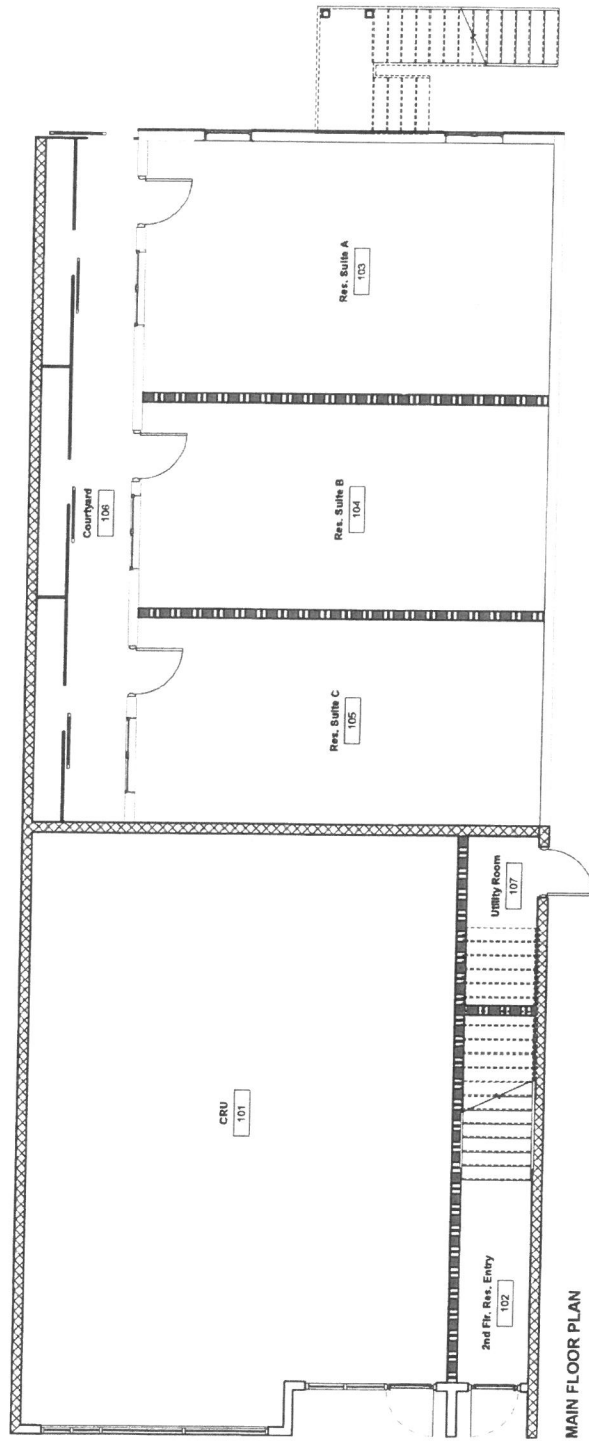
**Drawing Index**

- A000 Title Sheet
- A002 Site Plan (Existing & Proposed)
- A101 Main Floor Demolition & Renovation Plans
- A102 Second Floor Plan

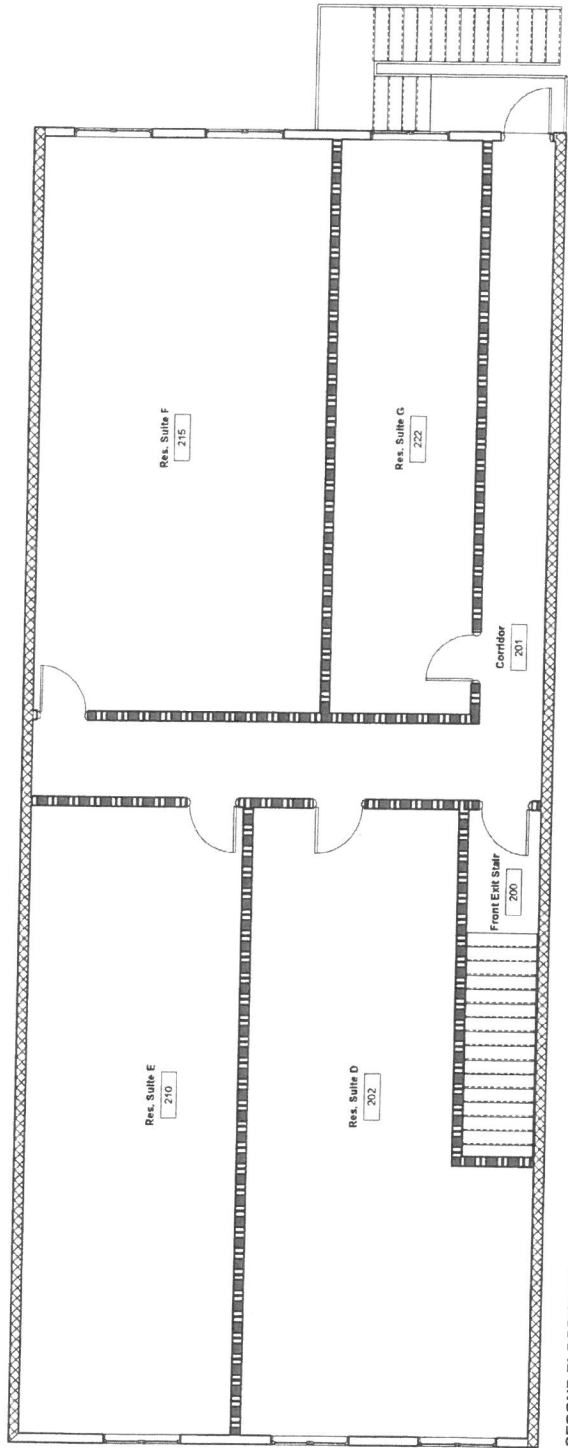
**Issued for Zone Text Amendment  
November 27, 2020**

	PROJECT: Enderby, BC (612 Cliff Avenue)	CLIENT: MDC Forbes Inc.	DRAWING: 0101	CHECKED: PFR	DATE: 11/27/20	SCALE:	FILE: 20201101	A000
	DRAWING: Title Sheet	PROJECT:	CLIENT:	DRAWING: 0101	CHECKED: PFR	DATE: 11/27/20	SCALE:	A000





MAIN FLOOR PLAN



SECOND FLOOR PLAN



# VERNON NORTH OKANAGAN DETACHMENT

4th Quarter (October to December) 2020

## QUARTERLY POLICING REPORT

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

**Superintendent Shawna BAHER**  
Officer in Charge

## POLICING ACTIVITY REPORT ~ 4<sup>th</sup> Quarter 2020

The Vernon North Okanagan Detachment continues to focus on the priorities of Enhanced Public Safety, Community Connections and Road Safety. To support our plan, we have implemented various initiatives including prolific and priority offender management, increased police visibility, and traffic enforcement. One method used to track our performance is to compare crime statistics with the same quarter from the previous year. All crime statistics for specific areas are featured at the end of the report, and are a sampling of the 15 most commonly reported crime codes that have the greatest impact on communities. The statistics reflect monthly totals for October to December 2020 with comparisons from the previous year. This report is a synopsis of some of the recent investigations conducted by the Vernon North Okanagan Detachment. It does not reflect all the tasks our police officers are working on nor does it include information that could impact ongoing police investigations.

### COMMUNITY EVENTS

With the global pandemic affecting everyday activities, volunteer organizations have had to adapt in order to host fundraising events. In October, the RCMP were honored to assist with the annual United Way Drive thru Breakfast held at the Vernon Lodge. Despite a scaled down version from previous years, the event raised a record number of donations to support numerous organizations in the North Okanagan.



Although Remembrance Day events were cancelled throughout the area, the Vernon Legion was able to host a small service for veterans at the Vernon cenotaph, where a limited number of RCMP members were invited to participate. Regardless, it was observed that during the day many police officers, veterans and community members visited the cenotaphs on their own in order to pay their respects and lay wreaths.

During the holiday season, staff at the Vernon North Okanagan detachments launched a Christmas campaign to raise spirits. Employees were able to assist several families in the Vernon area and one in Enderby to sponsor with gifts and food donations. The Vernon office organized a silent auction of hand crafted goodies made by our talented staff, and hosted office pizza days throughout the month to raise funds to support those in need this holiday season.

### VERNON/COLDSTREAM

#### OPERATIONS

The table below highlights the total number of calls for service with Criminal Code offences and property crime extracted for the 4<sup>th</sup> quarter as well as the cumulative number since January 1, 2020 to the end of the year.

Category	Vernon		Coldstream		Vernon Rural	
	Q4	YTD	Q4	YTD	Q4	YTD
<b>Calls for Service</b>	4,188	19,339	436	1,741	345	1,750
<b>Criminal Code</b>	1,263	5,715	66	339	116	424
<b>Property Offences</b>	744	3,401	68	224	42	236

The below table shows the total charges forwarded to Vernon Crown Counsel, the total prisoners held in the Vernon cell block, and the total interventions by the Vernon North Okanagan Police Dog Service. The Vernon North Okanagan continues to track files associated to the street entrenched population; “SEPTA” is an acronym for ‘Street Entrenched Policing Target Analysis’ type files.



Category	Vernon/Coldstream	
	Q4	YTD
Charges Forwarded	401	1,951
Prisoners	323	1,486
PDS Interventions	17	58
SEPTA Files	248	1,388

Recognizing that Calls for Service encompass both calls from the public which frontline officers are dispatched to as well as the self-generated work completed by the officers in support of enhanced public safety initiatives, Superintendent Baher has extracted the two categories from the total calls for service. The below graph outlines the total dispatch calls and the total self-generated calls for the 4<sup>th</sup> quarter of 2020 with a comparison for the previous year for the area of Vernon/Coldstream.

4 <sup>th</sup> Quarter (Oct 1 - Dec 31)			Cumulative Total (Q1, Q2, Q3, Q4)	
2019	Dispatched Calls	5,265	Dispatched Calls	21,694
2020	Dispatched Calls	4,260	Dispatched Calls	19,730
		-19.09%		-9.05%
2019	Self Generated Calls	735	Self Generated Calls	2,687
2020	Self Generated Calls	709	Self Generated Calls	3,100
		-3.54%		+15.37%

## FRONT LINE POLICING

### Vernon

On October 4<sup>th</sup>, frontline officers investigated a business break and enter on 48<sup>th</sup> Avenue where a vehicle stolen from a neighbouring business was used to gain entry and remove the automated teller machine. The stolen vehicle was recovered; however, the ATM was not located and no suspects were identified.

On October 7<sup>th</sup>, frontline officers responded to a robbery at a business on 30<sup>th</sup> Avenue. Police arrested the suspect several blocks from the scene and recovered items stolen in the robbery. The 29-year-old man was held in custody and the matter is before the courts.

On October 31<sup>st</sup>, frontline officers were advised of a disturbance at a residence on Tronson Road. When police arrived and spoke with the homeowner, it was learned a Halloween party with more than 10 people in attendance was being held in contravention of the COVID Related health restrictions. The homeowner was issued a \$230 fine and the party was disbanded.

On November 6<sup>th</sup>, police officers on patrol located a vehicle stolen from a neighbouring jurisdiction. When officers attempted to conduct a traffic stop with the vehicle, it fled from police on Old Kamloops Road. Police did not pursue and located the vehicle abandoned a short distance away. The Police Dog Service was deployed to the scene and successfully tracked the suspect who was hiding in a tree. The 44-year-old man was held in custody and the matter is before the courts.

On November 8<sup>th</sup>, frontline officers conducted a traffic stop of a vehicle being operated in an erratic manner on 27<sup>th</sup> Street. The driver was arrested for impaired driving and police located items to support additional charges of possession for the purpose of trafficking and possession of a prohibited weapon. The 36-year-old male driver was held in custody until sober and released pending a future court date.

On November 9<sup>th</sup>, frontline officers responded to a robbery at a business on Middleton Way where the suspect fled with items stolen from the business. Police officers were able to track the suspect through the freshly fallen snow and placed him under arrest. The stolen items were recovered and the 35 year old man was held in custody. The matter is before the court.

On November 21<sup>st</sup>, frontline officers responded to a break and enter in progress at a business on 48<sup>th</sup> Avenue. Police located a vehicle leaving the scene and conducted a traffic stop. The vehicle had been stolen from the business and the driver fled from the vehicle on foot. After a brief foot pursuit, the 33 year old man was arrested and held in custody. The matter is before the courts.

On December 12<sup>th</sup>, a motorist briefly stopped into a business on Anderson Way and, while inside, observed their work vehicle drive from the parking lot with an unknown driver. The vehicle was recovered later in the day and the suspect was not identified.

On December 12<sup>th</sup>, frontline officers responded to a report of a robbery in Polson Park. The victim met with the suspects to purchase marijuana and was struck with an object. The suspects demanded money from the victim prior to fleeing the scene. The incident is still under investigation.

### Coldstream

On October 1<sup>st</sup>, frontline officers responded to report of a man suffering life threatening injuries at a residence on Kalamalka Lake Road. The 27 year old man succumbed to his injuries and the South East District Major Crime Unit assumed conduct of the investigation.

On November 1<sup>st</sup>, frontline officers responded to a single vehicle incident in the 15000 block of Kalamalka Road where a truck had gone off road right and into a pole. A 67-year-old man failed a road side screening device, received a 90-day driving prohibition and had his vehicle impounded for 30 days. In addition, he faces criminal charges of assault and uttering threats of one witness. The matter is before the courts

On November 29<sup>th</sup>, frontline officer were advised of a man standing with a long gun staring at a business on Hwy 6. On attendance, police located an 89-year-old man in possession of a firearm and, after speaking with him, apprehended him under the Mental Health Act in order for him to be assessed by a physician. Three firearms were seized and relinquished to police.

On December 19<sup>th</sup> at approximately 11pm, RCMP Operations Communication Center received 38 prank 911 calls from a cell phone within an hour. The de-activated phone was tracked to the general area of Anjou Drive. Police conducted numerous neighbourhood enquiries waking several households. The phone in question was located in possession of a youth with and the parents confiscated the phone.

On December 23<sup>rd</sup>, police responded to a single vehicle incident on Hwy 97 at Baily Road where a car had struck the concrete barricade. The 28-year-old female driver failed a roadside alcohol-screening device and was issued a 90 day Immediate Roadside Prohibition and 30 Day Vehicle Impound.

On December 25<sup>th</sup>, police located a vehicle running with a 33 year old man slumped over the steering wheel on Kidston Road and Torrent Drive. Police observed a small quantity of suspected heroin on the passenger's seat and signs of recent drug use. The man was arrested and the drugs seized. The man was issued a 24-hour driving suspension and had his vehicle impounded.

On December 28<sup>th</sup>, police were advised a residence on Lakeview Drive was hosting visitors from out of province. Police confirmed that four occupants in the home did not reside at the residence and issued the homeowner a fine for failing to comply with the COVID-19 Related Measures Act.

### GENERAL INVESTIGATION SECTION

The following is a synopsis of some of the recent investigations conducted by the General Investigation Section and does not reflect all the tasks the officers are working on, nor does it include information, which could impact ongoing police investigations.

#### Serious Crime Unit (SCU)

On October 1<sup>st</sup>, SCU became engaged in an investigation into a 27-year-old man who suffered life-threatening injuries at a residence on Kalamalka Lake Road. SCU assisted the South East District Major Crime Unit.

On October 21<sup>st</sup>, SCU assisted frontline officers with a suspected arson to an abandoned house on 32<sup>nd</sup> Street. The SCU investigator conducted a search of the property for potential victims with Vernon Fire Department and examined the scene for signs of arson. The cause could not be determined and no suspects identified.

In November, SCU assisted Rural General Investigation Section with a sexual assault investigation at a property on Westside Road. SCU assisted with the execution of a search warrant and exhibits seizure.

On November 26<sup>th</sup>, SCU investigated an assault that occurred in Polson Park by an unknown suspect. A number of investigational techniques were utilized and the matter is still under investigation.

On December 2<sup>nd</sup>, SCU assumed conduct of an aggravated assault investigation at a residence in Vernon. A number of witnesses were interviewed and suspects were identified. Two men, age 49 and 31, were arrested and the matter is currently before the court.

In December, SCU provided assistance to the Rural General Investigation Section with the execution of a search warrant and arrest of an individual on a rural property near Salmon Arm.

### *Special Victim Unit (SVU)*

The Special Victim Unit investigates crimes relating to vulnerable victims. The SVU is comprised of a Corporal and two Constables who are responsible for high risk investigations relating to domestic violence, sex crimes and missing persons.

### *Domestic Violence Unit (DVU)*

The Domestic Violence Unit provides assistance to frontline investigators in files involving high-risk violence in relationship, as well as facilitates Integrated Case Assessment Team (ICAT) meetings to support victims through the court process. During this quarter, DVU facilitated 6 ICAT meetings to support victims of domestic violence. In addition, DVU is working with Crown Counsel to have files identified as high risk, even when victim does not consent to ICAT, and is working on the bail variation process.

### *Sex Crimes*

During this reporting period, the Sex Crimes unit provided assistance to frontline officers with sensitive investigations involving children. Sex Crimes works with the Oak Child and Youth Advocacy Centre and has utilized the Centre's PADS Dog 'Cirque' to provide comfort to the children during a traumatic time of their lives.

On October 15<sup>th</sup>, the Sex Crimes investigator interviewed a child regarding possible abuse allegations. No criminality was determined and the Ministry of Children and Family Development is engaged with the family.

On October 26<sup>th</sup>, the Sex Crimes investigator assisted frontline officers with a child interview regarding an assault allegation. MCFD is engaged and the incident is before the court.

On November 6<sup>th</sup>, the Special Victim Unit assumed conduct of an alleged attempted abduction of a child from an unknown person in a vehicle. The investigation could not prove criminal intent and suspect the vehicle stopped to allow child to cross the street as the child was in an intersection.

On December 22<sup>nd</sup>, the Sex Crimes investigator interviewed a child regarding sexual interference allegations and determined there was no evidence of criminality. MCFD is engaged with the family.

### *Missing Persons*

The Missing Person coordinator provides support and guidance to frontline officers on high risk missing person investigations. The Corporal supervisor is responsible to monitor all missing person investigations daily for quality assurance and provide follow up action as necessary.

## TARGETED POLICING

In an effort to continue to work closely with partner agencies and stakeholders, the Targeted Policing Unit met regularly with numerous partner agencies including Interagency, Community Outreach and Mentally Disordered Offenders. Unfortunately, face-to-face meetings are still on hold due to the COVID-19 pandemic.

### *Task Force*

During this quarter, Task Force investigated a vehicle previously seized during a violent assault of a cyclist. On further examination of the vehicle, investigators located an after market compartment containing four kilograms

of methamphetamine and four ounces of cocaine. The Civil Forfeiture Unit seized the vehicle and the investigation continues to recommended charges.

### Crime Reduction Unit (CRU)

The Crime Reduction Unit encompasses the plainclothes investigators in Prolific Offender Unit and the uniformed officers in Downtown Enforcement Unit. CRU performs a significant role in the bi-weekly comparative statistics meeting where emerging crime trends, hot spots of criminal activity, problem premises, priority prolific offenders and social chronic offenders are identified and tasks are assigned to various units to help reduce crime.

In November, CRU investigated a commercial break and enter where over \$11,000.00 in tools were stolen. The investigation resulted in charges being laid against a former Vernon Prolific Offender who now resides in the Kelowna policing area.

In December, CRU investigated an individual identified through police contact and liaison with partner agencies as a social chronic offender. As a result, the suspect was remanded into custody on a number of criminal charges.

CRU assisted Vancouver Police Department High Risk Offender Unit to arrest a subject wanted on a Canada Wide Warrant with connections in the Vernon area. In early December, the subject was taken into custody with the assistance of Air Services, Police Dog Service and the SED Emergency Response Team. Additionally, CRU secured additional charges on the subject's brother.

### Prolific Offender

A Prolific Offender is identified as an adult or youth offender with an established pattern of persistent Criminal Code and/or Controlled Drugs and Substances Act offences; who is identified by current intelligence to be criminally active; and assessed by police and partner agencies as medium to high risk to re-offend. These offenders residing within our detachment area are capable of causing a disproportionate amount of crime in the community. At the conclusion of this reporting period, there are 19 Prolific Offenders identified for monitoring in the Vernon North Okanagan. Of those, 6 are currently in custody and 13 are not in custody. Of those, 8 reside within the City of Vernon, 1 within the outlying rural area and 4 resides outside of our jurisdiction.

### Downtown Enforcement

During this reporting period, the Downtown Enforcement Unit liaised with the street entrenched population, provided referral information and conducted enforcement action that included the execution of 106 warrant of arrests. As well, the unit recommended 12 investigations to Vernon Crown Counsel for charge approval, which included 9 persons charged with failure to comply with police, or court imposed conditions.

### Opioid Pilot Project

The Opioid Pilot Project commenced on December 8<sup>th</sup>, 2018. This pilot was created to improve service for people suffering from addiction issues that often lead to their involvement in crime. The Vernon North Okanagan RCMP are working with Interior Health's Mental Health and Substance Unit to streamline referrals to services, provide training to police officers, and offer Naloxone kits to those at risk. The goal is to save lives and reduce crime associated to addiction.

Month	Card given	Referral made	Kit provided
October	1	1	1
November	1	0	1
December	3	1	2
Q4 Total	5	2	4
<b>2020 YTD Total</b>	<b>59</b>	<b>39</b>	<b>36</b>

## NORTH OKANAGAN RURAL

### OPERATIONS

The below tables are the total number of calls for service with Criminal Code offences and property crime extracted for the 4<sup>th</sup> quarter of 2020.

Category	Armstrong		Spallumcheen		Enderby	
	Q4	YTD	Q4	YTD	Q4	YTD
<b>Calls for Service</b>	270	<b>981</b>	299	<b>1124</b>	456	<b>2026</b>
<b>Criminal Code</b>	70	<b>302</b>	74	<b>268</b>	140	<b>632</b>
<b>Property Offences</b>	33	<b>142</b>	40	<b>129</b>	86	<b>272</b>

Category	Falkland		Lumby		Westside	
	Q4	YTD	Q4	YTD	Q4	YTD
<b>Calls for Service</b>	113	<b>463</b>	258	<b>997</b>	162	<b>1001</b>
<b>Criminal Code</b>	15	<b>81</b>	64	<b>222</b>	59	<b>264</b>
<b>Property Offences</b>	9	<b>39</b>	34	<b>85</b>	25	<b>80</b>

Below is a table of the total charges forwarded to Vernon and Salmon Arm Crown Counsel, the total prisoners held in the North Okanagan cellblocks and the Police Dog Service interventions.

Category	North Okanagan	
	Q4	YTD
<b>Charges Forwarded</b>	137	<b>538</b>
<b>Prisoners</b>	29	<b>112</b>
<b>PDS Interventions</b>	12	<b>42</b>

### FRONT LINE POLICING

#### Armstrong

On October 12<sup>th</sup>, frontline officers investigated a suspicious vehicle fire in Armstrong. No suspects were identified.

On October 22<sup>nd</sup>, frontline officers responded to a possible impaired driver on Hwy 97A in Armstrong. Police located the vehicle and transported the driver to the Armstrong detachment to provide breath samples. The driver was released pending a future court date and is charged criminally with impaired driving and over .08mg.

#### Enderby

On October 25<sup>th</sup>, frontline officers located a stolen vehicle travelling on Hwy 97A south of Enderby. After the driver failed to stop, the vehicle veered off the road and into a shallow ditch. The driver was ejected from the vehicle and died on scene.

On November 26<sup>th</sup>, police responded to a two vehicle collision on Hwy 97A north of Enderby. While a vehicle was making a right hand turn, it was rear ended by a vehicle travelling in the same direction. One driver was injured and transported to hospital.

On December 4<sup>th</sup>, frontline officers located a vehicle on Enderby Grindrod Road operated by a suspended driver. The driver was issued a violation ticket for no driver's licence and their vehicle was impounded for seven days.

On December 10<sup>th</sup>, police received information of a suspicious vehicle on Canyon Road operated by a prohibited driver, and a passenger that was wanted on a Canada wide warrant. As police attempted to conduct a traffic stop, the vehicle fled. RCMP Air Services was engaged and tracked the vehicle and occupants to a residence off

Westside Road. Frontline officers established containment and the South East District Emergency response team was deployed resulting in the arrest of the two suspects.

### Falkland

On October 15<sup>th</sup>, police investigated a report of suspicious persons associated to a vehicle parked on Salmon River Road. The vehicle occupants advised they were in the area to meet an individual at a nearby residence. Provincial GIS assumed conduct of the investigation.

On November 13<sup>th</sup>, frontline officers observed a stolen vehicle with no licence plate travelling south bound on Chase Falkland Road. The vehicle was later found abandoned on a rural property and it was learned the suspect broke into a garage and stole a tractor in an effort to evade police. The Police Dog Service responded and tracked the suspect through multiple fields to arrest a known prolific offender and recover the tractor. The offender remains in custody and the matter is before the courts.

### Lumby

On October 22<sup>nd</sup>, a frontline officer on patrol conducted a traffic stop of a vehicle speeding in the 5400 block of Hwy 6. The vehicle was measured travelling at 133 km/hour in a posted 80 km/hour zone. The driver was issued a violation ticket for excessive speed and had their vehicle impounded for seven days.

On October 26<sup>th</sup>, frontline officers responded to a domestic dispute at a residence on Shuswap Avenue where the suspect was barricaded allegedly armed with a weapon. Frontline officers set up containment of the property and the South East Emergency Response Team was deployed. After numerous attempts to have the suspect voluntarily exit the residence, the suspect was arrested and faces numerous charges including uttering threats.

On November 8<sup>th</sup>, police received a 911 call from a homeowner advising of a break and enter in progress at a residence on Lumby Mabel Lake Road. Frontline officers responded and arrested two individuals exiting the residence. Both face numerous charges including assault, uttering threats and mischief. The matter is before the courts.

On November 19<sup>th</sup>, police investigated a report of drug trafficking at an address on Grandview Avenue. Investigators arrested three individuals and executed a search warrant on the residence, which located a mix of suspected fentanyl, methamphetamine and other evidence of drug trafficking including scales, packaging material, and score sheets. The matter is before the courts.

On November 24<sup>th</sup>, frontline officers responded to a robbery at a business on Vernon Street. The suspected entered the business armed with a weapon and demanded cash then suspect fled in a vehicle. Despite numerous patrols, the suspect was not located.

On December 29<sup>th</sup>, police responded to a report of a person missing from a residence in Lumby. The Police Dog Service were immediately deployed to search but were unable to locate the individual. The follow day, the body of the missing person was discovered and the BC Coroner's Service attended to investigate.

### Spallumcheen

On November 7<sup>th</sup>, frontline officers responded to a report of an unknown vehicle driving on a rural property in Spallumcheen causing damage. Police located the vehicle abandoned after it sustained significant damage. A few hours later, frontline officers responded to a suspicious person in the area and located the suspected driver who was arrested and charged with mischief over \$5000 and flight from police. The matter is before the courts.

On November 25<sup>th</sup>, frontline officers responded to a domestic dispute at a residence on Otter Lake Cross Road. One individual was arrested and the matter is before the courts.

### Westside

On October 19<sup>th</sup>, police investigated damage to numerous Canada Post mailboxes located on Westside Road. No suspects were identified.

On November 23<sup>rd</sup>, frontline officers responded to a break and enter in progress at a business on Westside Road after the property owner interrupted the suspects. A description of the vehicle which fled the scene was provided to police. Despite numerous patrols, the vehicle could not be located and no suspects were identified.

## GENERAL INVESTIGATION SECTION

The following is a synopsis of some of the recent investigations conducted by the General Investigation Section and does not reflect all the tasks the officers are working on, nor does it include information which could impact ongoing police investigations.

On October 15<sup>th</sup>, Provincial GIS assumed conduct of an incident on Salmon River Road and investigators executed a search warrant on a rural property. During the execution of the search warrant, a police officer was assaulted by the suspect who was arrested and later released on conditions. The investigation is ongoing.

On November 15<sup>th</sup>, Provincial GIS assumed conduct of an assault on a rural property off Westside Road. Investigators executed a search warrant at the property and the investigation continues.

On December 10<sup>th</sup>, Provincial GIS assisted with the arrest of two high risk suspects on outstanding warrants at a residence on Westside Road.

## TRAFFIC ENFORCEMENT

### North Okanagan Rural

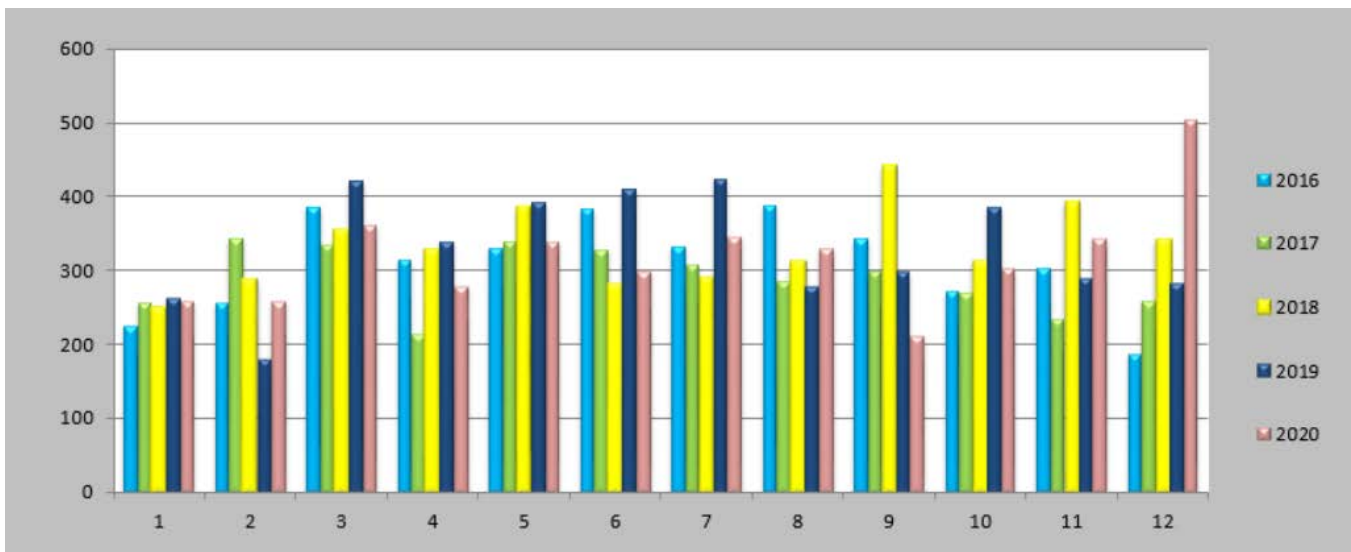
- Road Check Stops: 6
- Impaired Drivers taken off the road by way of suspension or charge: 31
- Distracted Driver Charge: 0

Area	Violation Ticket	Warning
Armstrong	53	33
Enderby	21	19
Falkland	9	4
Lumby	24	20
Spallumcheen	32	18
Westside	26	36

### Vernon/Coldstream

- Road Check Stops: 12
- Impaired Drivers taken off the road by way of suspension or charge: 33
- Distracted Driver Charge: 6

Area	Violation Ticket	Warning
Vernon	576	325
Coldstream	90	125
Vernon Rural	3	2



This graph depicts the total traffic enforcement (Tickets and Warnings) results for the Vernon, Coldstream & Vernon Rural area.

## FORENSIC IDENTIFICATION SECTION

The Vernon North Okanagan Forensic Identification Section is operating with two of the three members in rotation. During the 4<sup>th</sup> quarter, FIS provided investigative assistance for 35 files with a total of 47 fingerprints being identified a 1 preliminary association supplied. FIS collected 22 friction ridge impressions, 1 footwear impression, 29 DNA swabs and 2 tire impressions.

Call for Service	Vernon/Coldstream	North Rural
Break and Enter	3	1
Theft over \$5000	2	0
Theft of Vehicle	11	4
Mischief	1	0
Possession of Stolen Property	1	0
Assault	6	1
Homicide	1	0
Robbery	1	0
Drug Offences	1	1
Other offences	0	1
<b>Total</b>	<b>27</b>	<b>8</b>

*Vernon FIS Calls for Service encompass Vernon, Vernon Rural and Coldstream.*

*The North Rural calls for service include Armstrong, Enderby, Falkland, Lumby & Westside.*

## POLICE DOG SERVICE (PDS)

The Police Dog Service consists of two police dogs and their handlers that provide service to the North Okanagan. During this quarter, PDS provided support to frontline officers and tracked numerous suspects.



PDS tracked a suspect from a stolen vehicle to a nearby residence in Enderby, located high risk missing youth with mental disabilities in a rural area of Spallumcheen, located an individual wanted on a Canada Wide warrant in Vernon, tracked and located a suspect in a vehicle theft evading police by hiding in a tree in Vernon, tracked and apprehended a prolific offender in a stolen vehicle in Spallumcheen, assisted the South East District Emergency Response Team with the arrest of two high risk offenders on Westside Road.



Over the past few months, puppy ‘Nelly’ underwent training to determine whether she was suitable for the police dog program. Nelly lived with a police officer from the Vernon office and participated in skills training with our two current police dogs and their handlers. We are pleased to report that Nelly has passed all her prerequisite training and has transferred to the RCMP Police Dog Service Training Centre in Innisfail, Alberta. We will miss Nelly around the office and wish her all the best in the future.



## RESERVE CONSTABLE PROGRAM

Currently, there are 7 Reserve Constables who provide a variety of functions to the Vernon North Okanagan. These experienced police officers provide assistance with traffic enforcement, provide coverage for personnel shortages in front line policing and FIS, and conduct crime scene security, as required.

AREA	PATROLS	VIOLATION TICKET	WARNING
Vernon	27	174	93
Coldstream	27	75	87
<b>Total</b>	<b>54</b>	<b>249</b>	<b>180</b>

## SCHOOL RESOURCE OFFICER

The new School Resource Officer commenced the role on October 14<sup>th</sup>, 2020. Constable David Brovold has entered his new role to a school year filled with many new protocols. School officials restructured classroom sizes to operate with cohorts limiting students’ population density at schools. In order to make important connections, the SRO attended most of the schools in the SD 22 district to meet the principals, teachers and students. During this quarter, the SRO conduct Halloween safety talks with Kindergarten students at a number of elementary schools including BX, Okanagan Landing, Coldstream, Mission Hill, Harwood, Silver Star, and Alexis Park. There were seven social media presentations offered to grade 6/7 students at Ellison and Okanagan Landing Elementary School that focused on cyberbullying and digital citizenship. New this year, the SRO offered “It’s a No” presentations, which addresses healthy relationships in the digital age. In addition to the work inside the schools, the SRO met with SD22 staff to participate in Violent Threat Risk Assessment (VTRA) meetings of high risk students, school board suspension meetings as well as lockdown drills at the various schools.

## COMMUNITY POLICING

### Community Safety Office

The Community Safety Office Coordinator welcomed volunteers back to the facility in October under strict COVID-19 protocols. The Coordinator conducted 9 workshops for Bearisto Elementary on drug awareness and cyber safety. When the ‘Folks on Spokes’ program concluded for the season, the CSO Coordinator engaged in partnership with Turning Points Collaborative Society to organize volunteers from the Shelter to assist with clean up the area around the new location three times a week. Shelter guests assist with litter pick up and, during the recent snowfalls, shovelled snow, which was well received by the neighbourhood.

### Vernon RCMP Volunteers

Given the global pandemic, the 43 volunteers engaged in crime prevention programs have had to scale back their current operations. Despite these limitations, volunteers conducted 26 Speed Watch deployments, which slowed down 6447 vehicles and held 7 Distracted Driving Operations, which resulted in 26 warning letters to registered owners. The Block Watch Program added three new groups to bring the total to 90 in Vernon representing over 2000 homes and 3600+ residents.

## HUMAN RESOURCES

### Established Levels

Vernon North Okanagan Detachment is currently at 103 Regular Members: 56 City of Vernon; 30 Provincial; 4 City of Armstrong; 7 District of Coldstream; 4 Township of Spallumcheen, 1 Splots'in First Nation & 1 Okanagan Indian Band (OKIB).

### Funded Levels

As of December 30<sup>th</sup>, 2020, the Vernon North Okanagan Detachment billed 52.79 City of Vernon; 26.61 Provincial; 3.16 City of Armstrong; 6.69 District of Coldstream; 3.6 Township of Spallumcheen, 0.95 Splots'in First Nation & 0.6 Okanagan Indian Band (OKIB).

## QUARTERLY STATISTICS

The following pages contain the police statistics for the 4<sup>th</sup> quarter of 2020, October to December, with a comparison for the same month of the previous year. The activity types selected are a sampling of the 15 most commonly reported Crime Codes, which have the greatest impact on communities, and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.

4 <sup>th</sup> Quarter Statistics – City of Vernon						
ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	1534	1506	1548	1205	1393	1218
Robbery	5	6	3	3	1	3
Assault (Includes DV)	58	31	38	34	34	35
Domestic Violence	13	7	4	13	3	9
Sex Offence	3	2	4	5	5	3
B&E Residence	11	5	7	3	5	3
B&E Commercial	15	14	12	9	10	4
Theft of Vehicle	12	8	6	11	13	13
Theft From Vehicle	78	50	84	26	51	30
Theft Over \$5000	2	3	2	1	-	2
Theft Under \$5000	90	89	118	58	78	52
Drug Offence	63	39	34	33	23	22
Liquor Offences	21	15	29	6	22	14
Impaired Driving	11	11	4	10	10	5
24 Hour Driving Suspension	3	4	5	2	3	6
Motor Vehicle Accidents	29	11	6	13	15	14

4 <sup>th</sup> Quarter Statistics – Vernon Rural						
ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	106	119	109	148	128	138
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	3	3	5	3	3
Domestic Violence	-	2	-	1	-	1
Sex Offence	-	-	-	1	1	-
B&E Residence	1	1	-	1	1	-
B&E Commercial	2	2	1	2	-	-
Theft of Vehicle	2	3	-	4	3	2
Theft From Vehicle	4	3	7	10	10	-
Theft Over \$5000	1	1	1	-	-	-
Theft Under \$5000	1	5	4	1	4	-
Drug Offence	-	-	-	-	1	-
Liquor Offences	-	-	1	1	1	-
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	6	3	2	-	2	2

**4<sup>th</sup> Quarter Statistics – District of Coldstream**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	126	116	111	95	107	92
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	2	1	2	5	1
Domestic Violence	-	2	-	1	1	1
Sex Offence	-	1	-	-	-	-
B&E Residence	1	-	-	-	1	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	2	-	-	1
Theft From Vehicle	1	2	3	2	3	5
Theft Over \$5000	-	-	-	1	-	-
Theft Under \$5000	1	3	1	1	1	1
Drug Offence	-	-	-	-	-	1
Liquor Offences	-	1	1	1	-	-
Impaired Driving	2	-	-	-	-	1
24 Hour Driving Suspension	-	-	-	-	-	1
Motor Vehicle Accidents	-	3	1	3	4	-

**4<sup>th</sup> Quarter Statistics – City of Armstrong NR4100 and NR4101**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	69	87	75	83	75	80
Robbery	-	-	-	-	1	-
Assault (includes DV)	1	1	1	-	-	1
Domestic Violence	2	2	2	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	1	-	-
B&E Commercial	-	1	-	-	1	-
Theft of Vehicle	-	-	-	-	-	2
Theft From Vehicle	7	2	1	2	2	1
Theft Over \$5000	-	1	-	1	1	-
Theft Under \$5000	2	-	1	2	1	1
Drug Offence	-	-	-	-	1	1
Liquor Offences	-	1	1	1	-	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	0	1	0	-	1	-
Motor Vehicle Accidents	1	3	1	-	3	1

**4<sup>th</sup> Quarter Statistics – Spallumcheen NR4200**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	107	102	83	83	88	101
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	-	-	-	2
Domestic Violence	2	-	1	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	1	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	3	-	1	2	2
Theft From Vehicle	3	-	2	-	1	4
Theft Over \$5000	2	1	-	-	-	1
Theft Under \$5000	2	2	1	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	2	-	1	1	-
24 Hour Driving Suspension	-	1	-	-	-	1
Motor Vehicle Accidents	8	4	8	4	8	12

**4<sup>th</sup> Quarter Statistics – Spallumcheen Hwy 97/97A**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	24	17	15	19	14	23
Impaired Driving	-	1	-	1	-	-
24 Hour Suspension	1	2	-	-	2	1
Drug Offences	-	-	-	-	-	-
Motor Vehicle Accidents	2	2	4	1	5	3
Collision over \$10000	-	-	-	-	-	-
Collision non-fatal injury	-	-	-	-	-	-
Collision Fatal	-	-	-	-	-	-
Traffic moving offences	13	7	8	9	5	13
Driving Complaints	14	2	8	2	4	7
Liquor Offences	-	-	-	-	-	-

4<sup>th</sup> Quarter Statistics – City of Enderby NR1200 and NR1201

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	113	94	81	86	90	68
Robbery	-	-	-	1	1	-
Assault (Includes DV)	1	2	-	1	-	1
Domestic Violence	3	3	1	1	1	2
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	2	-	2	-
B&E Commercial	-	1	-	1	-	-
Theft of Vehicle	1	6	1	1	-	3
Theft From Vehicle	8	3	9	5	3	2
Theft Over \$5000	1	-	-	4	-	-
Theft Under \$5000	3	-	6	6	4	2
Drug Offence	2	-	1	1	-	-
Liquor Offences	-	2	1	2	-	3
Impaired Driving	-	-	1	-	2	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	4	-	-	2	2

4<sup>th</sup> Quarter Statistics – Enderby Rural NR1202 to NR1204

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	67	69	60	55	61	56
Robbery	-	-	-	-	1	-
Assault (Includes DV)	-	1	-	-	1	-
Domestic Violence	1	-	-	-	2	-
Sex Offence	-	-	-	-	-	-
B&E Residence	3	-	4	-	2	-
B&E Commercial	-	-	-	1	1	-
Theft of Vehicle	-	-	2	1	-	-
Theft From Vehicle	-	-	1	-	-	-
Theft Over \$5000	2	1	-	-	1	-
Theft Under \$5000	-	1	2	-	-	2
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	6	4	2	2	3	6

**4<sup>th</sup> Quarter Statistics – Village of Falkland NR1300 and NR1301**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	9	11	9	10	10	17
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	1	-	1	1
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	1	-	-	-	-	-
Theft of Vehicle	-	-	-	2	-	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	-	-	1	-

**4<sup>th</sup> Quarter Statistics – Falkland Rural NR1302 and NR1303**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	59	51	37	34	26	52
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	-	-	2	-
Domestic Violence	2	1	1	1	1	1
Sex Offence	-	1	-	1	-	1
B&E Residence	1	-	-	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	1	-	-	1
Theft From Vehicle	-	-	1	-	2	1
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	-	1	-	-	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	2
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	4	7	3	1	-	7

**4<sup>th</sup> Quarter Statistics – Village of Lumby NR1400 and NR1401**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	40	50	36	41	36	50
Robbery	-	-	-	1	-	-
Assault (Includes DV)	-	1	1	1	-	1
Domestic Violence	1	1	1	1	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	2	-	-	-	-	2
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	2	-	-	1	-
Theft From Vehicle	-	1	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	1
Drug Offence	-	-	-	1	-	-
Liquor Offences	-	-	1	-	-	-
Impaired Driving	-	1	-	1	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	2	2	-	-	-	-

**4<sup>th</sup> Quarter Statistics – Lumby Rural NR1402 and NR1403**

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	35	55	29	41	44	51
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	-	1	1	1
Domestic Violence	-	1	-	1	-	2
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	1	-	-
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	-	-	-	1	-	-
Theft From Vehicle	-	1	-	1	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	1	1	1	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	1	-	-	-
Impaired Driving	-	-	-	-	-	2
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	5	3	3	4	6



4<sup>th</sup> Quarter Statistics – OKIB NR8000, NR8001, NR8101, NR8102

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	30	65	31	57	48	48
Robbery	-	-	-	1	-	-
Assault (Includes DV)	-	2	-	-	-	1
Domestic Violence	1	1	1	1	1	2
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	1	1	-	-
Theft of Vehicle	-	3	1	-	-	1
Theft From Vehicle	2	2	2	1	-	2
Theft Over \$5000	1	1	-	-	-	-
Theft Under \$5000	-	2	1	3	1	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	1	-	-
Impaired Driving	-	-	-	1	-	1
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	3	6	1	1	-	1

4<sup>th</sup> Quarter Statistics – Splatsin NR8100 and NR8200

ACTIVITY TYPE	Oct 2019	Oct 2020	Nov 2019	Nov 2020	Dec 2019	Dec 2020
<b>Total Files</b>	34	53	36	32	27	45
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	1	2	1	-	2
Domestic Violence	-	1	-	1	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	-	1	-
B&E Commercial	1	-	1	-	-	-
Theft of Vehicle	-	2	1	1	-	1
Theft From Vehicle	-	3	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	1	1	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	1	-	-	1	-
Impaired Driving	1	-	-	-	-	1
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	4	6	1	2	2	7

MEMO

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: January 26, 2021  
Subject: Adoption of Strategic Plan 2020-22 Update 2021

---

**RECOMMENDATION**

THAT Council adopts Update 2021 to the City of Enderby Strategic Plan 2020-22;

AND THAT Council directs Staff to post Update 2021 to the City of Enderby Strategic Plan 2020-22 to the City's website.

**BACKGROUND**

In January 2020, Council participated in a strategic planning process that resulted in mission, vision, and values statements as well as five strategic priorities and related objectives. Consistent with the commitments made at that time, in December 2020, a memorandum to Council was provided that detailed progress to date. As strategic plans are intended as "living documents" that evolve contextually, Council participated in a planned review and update to its strategic plan earlier in January 2021.

Attached to this memorandum is Update 2021 to the City of Enderby Strategic Plan 2020-22. The Update amends the Health and Well-Being strategic priority to include a reference to "safe," which is intended to improve the alignment with the current public health emergency.

The Update also reflects objectives that were carried over from 2020 (a number of which were deferred as a result of the pandemic), the removal of objectives that have been completed, the removal or deferral of reprioritized objectives, and new objectives.

Staff wish to note that Council expressed a desire to keep several objectives on the table despite only being able to proceed subject to a change in public health circumstances. For these objectives, the prioritization has been changed to "Desirable" in recognition of the fact that both resources and time are likely to be adjusted to balance higher priorities that are, in this case, more certain.

In addition to the prioritized objectives in Update 2021, there are a multitude of other objectives that the City is pursuing that are beyond the scope of the strategic plan, as well as changes to internal communications, portfolios, and committees that are proceeding concurrently.

Respectfully submitted,

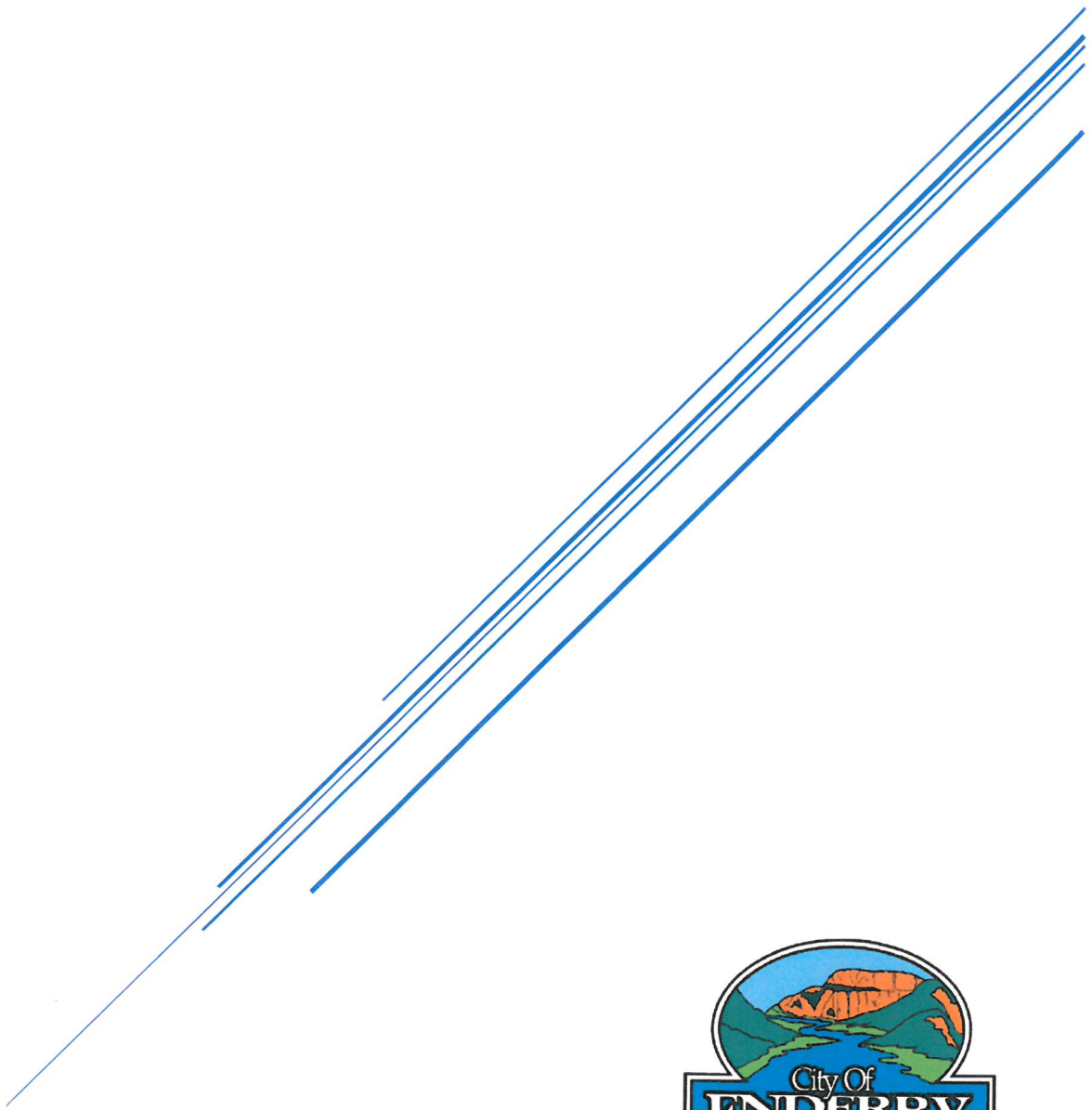


Tate Bengtson  
Chief Administrative Officer

# CITY OF ENDERBY

# STRATEGIC PLAN 2020-22

UPDATE 2021



## ABOUT THIS STRATEGIC PLAN

As municipal services are funded largely through taxes, a strategic plan provides direction so that the resources are spent on the right objectives at the right time. A strategic plan also creates efficiency and effectiveness by providing clarity and alignment on decision-making and resource allocation throughout the entire municipal corporation.

A strategic plan is a group of prioritized objectives flowing from the strategic priorities set by Council. In turn, the strategic priorities are informed by the corporate values, mission, and vision, which are also determined by Council.

In this plan, Council priorities are classified as **CRITICAL**, **IMPORTANT**, or **DESIRABLE**.

- **CRITICAL** priorities are essential objectives for which it is not possible to change the timeline – meaning that resources may need to be drawn from other objectives in order to complete the task.
- **IMPORTANT** priorities are also objectives that provide significant positive value, but it is acceptable to extend the timeline in order to keep the resource costs fixed.
- **DESIRABLE** priorities also provide positive value, but it is acceptable for both resources and timeline to be adjusted to balance the demands of higher priorities.

A strategic plan shows one important part of the total activities of the City. There are many objectives not included in this plan as they are already in progress. There are also ongoing operational commitments that are not described in this plan.

A strategic plan is a commitment by Council on behalf of the municipal corporation of the City of Enderby. It is a commitment to the taxpayer, to the public, and, most importantly, to the future of Enderby.

# CITY OF ENDERBY

## STRATEGIC PLAN 2020-22

### VALUES

Our values are:

1. Integrity
2. Respect
3. Accountability
4. Leadership and Collaboration

### MISSION

Our mission is to deliver high quality and affordable services to enhance a healthy and sustainable, inclusive community for today and tomorrow.

### VISION

Our vision is to be a local government that delivers affordable and sustainable services while considering social, economic, and environmental values.

### STRATEGIC PRIORITIES

Our commitments are:

1. Promoting CITIZEN ENGAGEMENT to increase community pride, ownership, and participation.
2. Fostering HEALTH AND WELL-BEING to create a happy, safe, and resilient community.
3. Creating an environment that enhances ECONOMIC PROSPERITY for residents and businesses.
4. Supporting ATTAINABLE AND AFFORDABLE HOUSING that complements our community and supports the aspirations of those who live here.
5. Providing WELL-MANAGED INFRASTRUCTURE that supports the needs of our community in a fiscally responsible way.

## STRATEGIC PRIORITY #1 - CITIZEN ENGAGEMENT

WE ARE COMMITTED TO PROMOTING **CITIZEN ENGAGEMENT** TO INCREASE COMMUNITY PRIDE, OWNERSHIP, AND PARTICIPATION.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Host a "Coffee with Mayor & Council" event.	Desirable	2021	Council
Increase recognition of community volunteers.	Desirable	2021	Council
Investigate whether a community branding and marketing initiative is right for the community and report back with an assessment.	Important	2021	Staff
Retain an events coordinator to manage, coordinate, and expand local events in order to increase the quantity of events, volunteer participation, and event attendance.	Important	2021	Staff
Assess opportunities to implement a volunteer engagement and coordination program that will increase the annual volunteer hours contributed to the community.	Desirable	2022	Staff
Create a grant-ready design for a band stand.	Desirable	2022	Staff
Enhance community entrance signs.	Desirable	2022	Staff
Host a citizen and community group recognition event.	Desirable	2022	Council

## STRATEGIC PRIORITY #2 - HEALTH AND WELL-BEING

WE ARE COMMITTED TO FOSTERING **HEALTH AND WELL-BEING** TO CREATE A HAPPY, SAFE, AND RESILIENT COMMUNITY.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Provide on-going support to the Inter-Agency group to advance Enderby as a healthy, inclusive community.	Desirable	2021	Council
Celebrate the Community Better Challenge award in our community and increase media coverage of this accomplishment.	Important	2021	Council
Meet with new RCMP Staff Sergeant to encourage a proactive approach to public safety.	Important	2021	Council



## STRATEGIC PRIORITY #3 - ECONOMIC PROSPERITY

WE ARE COMMITTED TO CREATING AN ENVIRONMENT THAT ENHANCES  
ECONOMIC PROSPERITY FOR RESIDENTS AND BUSINESSES.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Support coordination of the Highway 97A and rail-trail planning processes at the technical and policy levels to ensure positive outcomes for Enderby.	Critical	2021	Staff/Council
Complete a strategic plan for the Riverside RV Park.	Important	2021	Staff
Create an "opportunity brief" to assist local businesses and property owners to position themselves to realize prosperity from Highway 97A and rail-trail corridor developments, which will increase business attraction, retention, and expansion.	Important	2021	Staff
Develop an engagement plan for downtown businesses to ensure that Enderby presents a welcoming and aesthetically pleasing business core.	Important	2021	Staff
Encourage murals on appropriate public infrastructure and light up the feature tree on Cliff Avenue.	Important	2021	Staff
Develop a community greening assessment and plan for the City that increases the number of trees in the community.	Desirable	2022	Staff
Establish a development corporation with high board engagement to increase non-tax revenues.	Important	2022	Staff
Meet with the Minister responsible to discuss community forest opportunities prior to the next apportionment decision.	Important	2022	Council

## STRATEGIC PRIORITY #4 - ATTAINABLE AND AFFORDABLE HOUSING

WE ARE COMMITTED TO SUPPORTING **ATTAINABLE AND AFFORDABLE HOUSING** THAT COMPLEMENTS OUR COMMUNITY AND SUPPORTS THE ASPIRATIONS OF THOSE WHO LIVE HERE.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Undertake a council workshop to review available social supports to determine the types of housing best suited to the community and capable of providing the best outcomes for occupants.	Important	2021	Staff
Develop a program to market and promote the City's inclusive zoning initiatives supporting a broad range of housing opportunities.	Desirable	2022	Staff

## STRATEGIC PRIORITY #5 - WELL-MANAGED INFRASTRUCTURE

WE ARE COMMITTED TO PROVIDING **WELL-MANAGED INFRASTRUCTURE** THAT SUPPORTS THE NEEDS OF OUR COMMUNITY IN A FISCALLY RESPONSIBLE WAY.

### OBJECTIVES

COMMITMENT	PRIORITY	YEAR	RESPONSIBILITY
Continue to invest in asset management annually.	Critical	2021	Council
Create a grant-ready expansion and upgrade plan for the Water Treatment Plant.	Important	2021	Staff
Develop a grant-ready plan for improving community fire flows.	Important	2021	Staff
Develop a grant-ready plan for improving drainage in the northern catchment basin.	Important	2021	Staff
Explore implementing a road cross-section design for high-profile collector roads and review asset management implications	Important	2021	Staff
Create a grant-ready expansion and upgrade plan for the Wastewater Treatment Plant.	Important	2022	Staff

## EVALUATING THE PLAN

WE ARE COMMITTED TO MEASURING OUR PROGRESS AND DEMONSTRATING OUR COMMITMENT TO CREATING POSITIVE OUTCOMES FOR OUR COMMUNITY.

By making the objectives of this strategic plan measurable, we make a commitment to our community to show how our initiatives produce results.

Every December, a Scorecard will be prepared that reports the progress and outcomes of this strategic plan. The Scorecard will be presented on a public Council agenda.

## REVIEWING AND AMENDING THE PLAN

WE ARE COMMITTED TO THIS STRATEGIC PLAN BUT WE WILL BE FLEXIBLE WHEN EMERGING ISSUES OR EXTRAORDINARY OPPORTUNITIES ARISE THAT ADVANCE THE VISION.

Every January, this strategic plan will be reviewed to ensure that it continues to meet the evolving and emerging priorities of Council and the broad community.

If an Emergency Issue or Extraordinary Opportunity arises in the meantime, an elected official must provide a notice of motion on a Council agenda describing the proposed objective and requesting that staff prepare a report analyzing the commitments and the impact to existing objectives. After considering the report, Council may vote to amend its strategic plan.

MEMO

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: January 27, 2021  
Subject: Hubert Avenue Options for South Walkway and Boulevard Surfacing

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**RECOMMENDATION**

THAT Council selects South Walkway Option B and Boulevard Surfacing Option 4 for Hubert Avenue.

**ALTERNATE RECOMMENDATION**

THAT Council selects South Walkway Option A and Boulevard Surfacing Option 1 for Hubert Avenue.

**BACKGROUND**

During the spring of 2020, as Council discussed its design preferences for the reconstruction of Hubert Avenue from George Street to Sicamous Street, it resolved as follows:

THAT the original motion be amended by adding that the 3rd Avenue road standard be tendered in accordance with the original design, without the curb on the south side, and further that the Hubert Avenue road project be tendered with the Option 2 design, but with a narrower multiuse path that does not meander, and with paved on-street parking as an optional work at the discretion of the City of Enderby.

Construction of 3<sup>rd</sup> Avenue proceeded in accordance with the above motion. A set of options have been prepared for the consideration of Council with respect to Hubert Avenue, for which construction will commence this spring.

The options reference attached drawings illustrating two concepts: the Current Design and an Alternate Walk Location. The difference is that the Alternate Walk Design narrows the constructed road width by making the South Walkway flush with the back of the boulevard parking area (vehicle lanes will have the same dimensions under both concepts). The Alternate Walk Design contains certain costs and eliminates the strip of land between the South Walkway and the vehicle portion of the road, which will provide a more aesthetic streetscape. In order to differentiate the pedestrian portion of the road from the vehicle portion of the road, Staff are

recommending that the Alternate Walk Design only proceed if it is coupled with a concrete South Walkway.

Staff's recommendation has attempted to strike a balance among competing values previously expressed by Council, including cost containment, presentation standards for higher-profile collector streets, and pedestrian connectivity, while also evaluating functionality, safety, neighbourhood context, and operational considerations.

## HUBERT AVENUE OPTIONS

*(South Walkway options are alphabetic. Boulevard Surfacing options are numeric. Colour references refer to the shaded areas on the attached drawings.)*

### South Walkway (Options A-B)

- Option A
  - Surface: Asphalt
  - Net cost impact: \$0 (no change)
- Option B (upgrade)
  - Surface: Concrete
  - Net cost impact: +\$24,078

### Boulevard Surfacing (Options 1-4)

- Option 1
  - Surface: Gravel
  - Net cost impact: \$0 (no change)
- Option 2
  - Cross-Section: Current
  - Pave Parking Areas of Boulevards Only (pink)
  - Net cost impact: +\$12,352
- Option 3
  - Cross-Section: Current
  - Pave Full Boulevards (pink and green)
  - Net cost impact: +\$21,452.50
  - If this option is chosen, recommend that it be paired with South Walkway Option B
- Option 4
  - Cross-Section: Alternate Walk Location (flush with back of parking)
  - Pave Full Boulevards (pink)
  - Add Landscape tie-ins (green)
  - Extend tie-ins for footpaths to the relocated South Walkway

- Net cost impact: +\$14,667.50
- If this option is chosen, recommend that it be paired with South Walkway Option B

The project was tendered in 2020 to encompass both 3<sup>rd</sup> Avenue and Hubert Avenue, in order to obtain better market pricing. Reflected in the bid price is the optional work (paved parking at +\$12,352 and concrete sidewalks at +\$24,078); if the City opted not to trigger the optional work, these quantities would not be earned by the contractor, lessening the actual cost of construction. In other words, should the City wish to proceed with Staff's recommendation, the net increase to the contract value would be +\$2,315.50, which is the difference between Option 2 and Option 4.

In addition to this, capital budgets include a contingency that is allocated proportionate to the contract cost for rebuilding each road. In terms of financial performance, 3<sup>rd</sup> Avenue did not use a significant amount of its contingency and contractor costs also came in under; netted out, 3<sup>rd</sup> Avenue came in \$84,712 under budget. In other words, there is the potential to proceed with a higher standard on Hubert Avenue without having to draw financial resources from outside of the project budget, by accessing unused contingency values; however, the financial feasibility should be considered with an awareness of the greater uncertainty attached to the next phase of the project, and the potential need to access more significant contingency values.

What is not reflected in a cost-based contingency allocation is the fact that, in this case, 3<sup>rd</sup> Avenue is the lower risk project in terms of complexity and anticipated challenges. Hubert Avenue presents more complex infrastructure, including third-party utilities, significantly more service connections, more varied relationships between private property and public property, and known soil problems associated with historical land uses in the vicinity. These risks can drive costs up, quickly, and generally with little opportunity for cost avoidance once discovered. When change orders reduce the contingency value, it increases the risk of unforeseeable cost overruns that contingency would normally cover. This is a trade-off. It is likely a reasonable trade-off, which is why it is being recommended, but Council will need to evaluate its own risk tolerance.

That being said, Staff's recommendation has tried to "thread the needle" on balancing cost containment and the desire for a different service standard for higher-profile collector roads. Provided Council has considered and is comfortable with a constraint upon available financial resources to manage risk (in other words, there is a greater risk of a cost overrun), Staff are prepared to proceed with the necessary change orders to implement the higher standard.

Respectfully submitted,

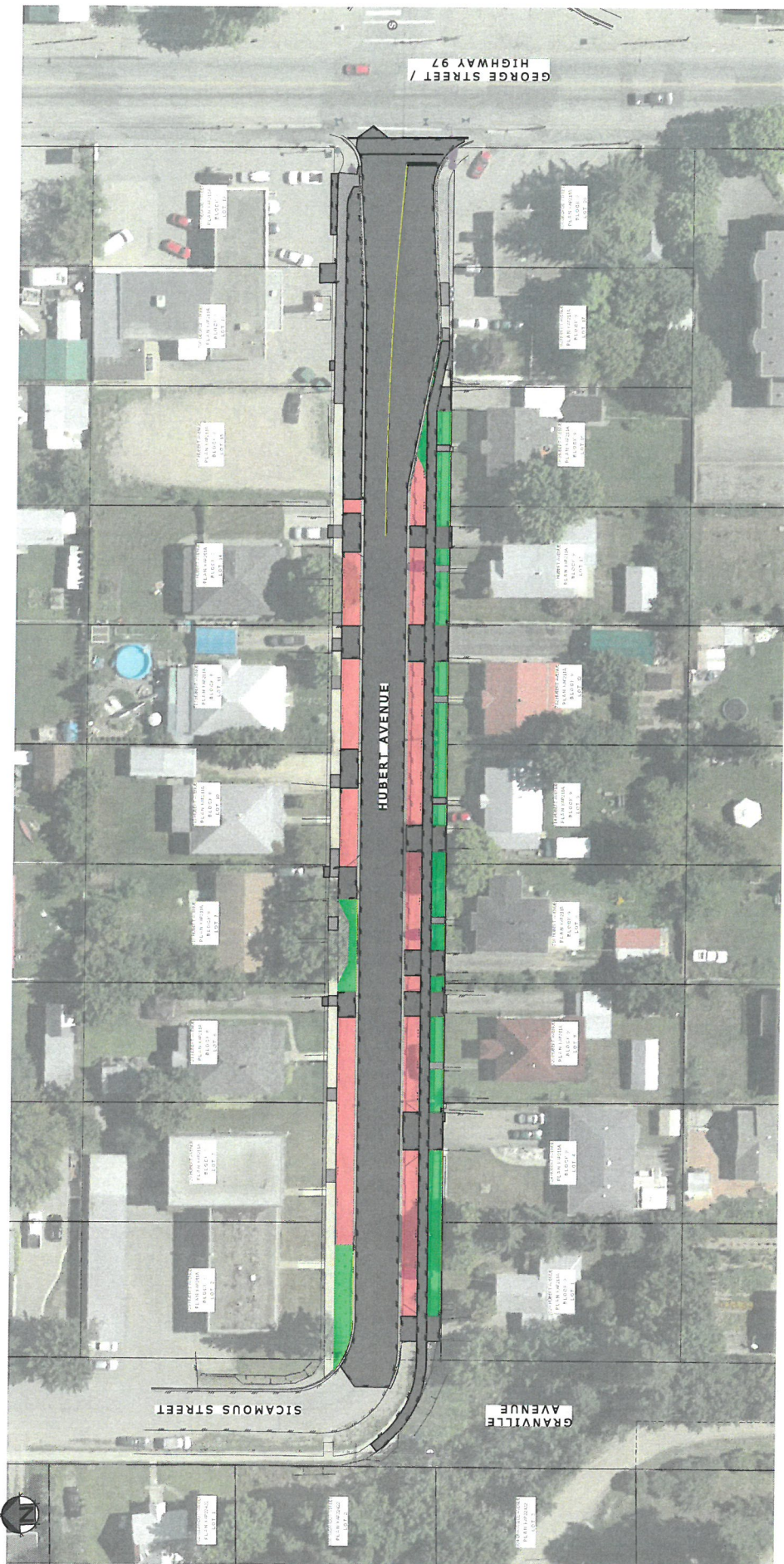


Tate Bengtson  
Chief Administrative Officer









		<b>CITY OF ENDERBY</b> HUBERT AVENUE RECONSTRUCTION SURFACE WORKS OVERALL ALTERNATE WALK LOCATION		Project No: 1584-27 Client File No: Sheet No: 2 OF 4 Drawing No: SK0068 Rev: A
Scale: 1:300 Date: 2021 JAN Designer: Drawn: Checked:	Date: Design: Check:		3710B 26th Street Vernon, BC, V1T 9X2 Ph: (250) 565-1023 Fax: (250) 565-1024	Scale: 1:300 Date: 2021 JAN Designer: Drawn: Checked:
<b>LEGEND:</b> EXISTING SYMBOLS SHOWN GREY (GAZED)				
- EDGE OF GRAVEL - BUILDING - FOOTING OF BANK - TREE LINE - STORM DRAIN - GAS - WATER	- JACKMAN POLE - POLE W/ TRANSFORMER - 22.5KV W/ TRANSFORMER - SHIELDING ROD TERMINAL - 10KV - 15KV - 25KV - TRAFFIC SIGNAL - STREET LIGHT	- INSPECTION CHAMBER - MANHOLE - SET INLET MANHOLE - SET OUTLET MANHOLE - CHANGE IN SLOPE - AX VALVE - COUPLER - FIRE HYDRANT	- BLOW OFF - COUPLER - MANHOLE - SIDE - TREE	- BLOW OFF - COUPLER - MANHOLE - SIDE - TREE
FOR INFORMATION Date: 2021 JAN 26 By:	Date: 2021 JAN 26 By:	Date: 2021 JAN 26 By:	Date: 2021 JAN 26 By:	Date: 2021 JAN 26 By:

*Alternate walk*



**THE CORPORATION OF THE CITY OF ENDERBY**

**AGENDA**

**MEMO**

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: January 24, 2021  
Subject: Notice of Motion (Councillor Shishido): Consideration of Delegation Requests

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**NOTICE OF MOTION**

THAT Council resolves to establish a policy to postpone the consideration of requests arising from a delegation until the following meeting.

**STAFF RECOMMENDATION, SHOULD COUNCIL RESOLVE TO PROCEED**

THAT Council directs Staff to draft an interim policy to postpone the consideration of requests arising from a delegation until the following meeting;

AND THAT Council directs Staff to prepare an amendment to the City of Enderby Council Procedure Bylaw to postpone the consideration of requests arising from a delegation until the following meeting, as part of a broader bylaw review.

**BACKGROUND**

Councillor Shishido has requested that a notice of motion be advanced to Council with respect to the consideration of requests arising from a delegation to a Council meeting.

The intent of this notice of motion is to establish a rule of order that would postpone until the following meeting the consideration of a delegation's request to Council, which may be made subject to an override vote.

Staff have polled other jurisdictions in the North Okanagan to identify their practices. Most jurisdictions do delay deciding upon a delegation's request until the following meeting, although there are several iterations of the practice as well as variations in how the practice is expressed corporately.

- City of Vernon – in Council Procedure Bylaw (“Council shall not act on a request from a delegation until the next regular meeting, unless consent by a two-thirds vote of Council present is given to consider the matter following the delegation presentation.”)
- Village of Lumby – long-standing unwritten practice that is similar to City of Vernon

- District of Coldstream – in Council Procedure Bylaw (“Council shall not act on a request from a delegation until the next regular meeting unless consideration of the matter following the delegation presentation is agreed to by a 2/3 vote of the members present.”)
- Regional District of North Okanagan – in Board of Directors Procedures Bylaw (“Once a Delegation has been heard, the Delegation’s request shall be considered at the next Regular Meeting unless otherwise determined by unanimous vote of the Members present.”)
- City of Armstrong – in Council Procedure Bylaw (“Resolutions requested from a delegation will be considered at the following meeting with a staff report, unless Council resolves to the contrary.”)
- Township of Spallumcheen – currently allows decisions on delegation requests to occur at the same meeting.

Should Council wish to proceed, Staff’s recommendation would be to temporarily establish an interim policy until the next amendment to the Council Procedures Bylaw, as the latter has a legislated requirement to provide public notification, which involves advertising costs. As the Ministry of Municipal Affairs and Housing has recently released a best practices guide for Council Procedure Bylaws that considers how the conduct of local government deliberative bodies may evolve in the post-COVID-19 world, Staff would incorporate the interim policy provisions into a broader amendment of the City of Enderby Council Procedure Bylaw.

The benefit to having this matter represented in the Council Procedure Bylaw rather than by policy is that it establishes it as a rule of order, which is particularly important if Council wishes to override the rule by supermajority or unanimity.

Should Council resolve to proceed with Councillor Shishido’s notice of motion, Staff would invite direction from Council on its preferences for an override of the proposed rule of order, be it simple majority (50%), supermajority (such as 66%), or unanimity (100%).

#### Strategic Plan Implications

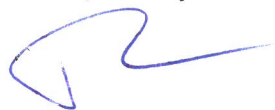
There are no strategic plan commitments related to this request.

#### Financial and Opportunity Cost Implications

Should Council choose to proceed, there will be advertising costs associated with notifying the public of an amendment to the Council Procedure Bylaw; for that reason, Staff are suggesting that Council may wish to adopt an interim policy so that this matter may be incorporated as part of a broader review of the Council Procedure Bylaw.

There are minimal opportunity cost implications.

Respectfully submitted,

A handwritten signature in blue ink, consisting of a stylized, cursive 'T' followed by a horizontal line that curves upwards at the end.

Tate Bengtson  
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

AGENDA

To: Tate Bengtson, CAO  
From: Jennifer Bellamy, CFO  
Date: January 25, 2021  
Subject: COVID-19 Safe Restart Grant – Fortune Parks

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**RECOMMENDATION**

THAT Council approves the use of funds from its COVID-19 Safe Restart Grant for the City of Enderby's portion of the eligible items related to Fortune Parks for 2020, proportionate to the amount of funding received from the Regional District of the North Okanagan.

**BACKGROUND**

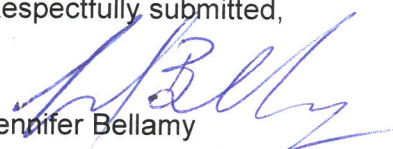
At the January 20, 2021 meeting of the Enderby & District Services Commission, the Commission passed the following motion:

*"THAT the Enderby and District Services Commission request that the City of Enderby and the Regional District of the North Okanagan set aside funding from each of the jurisdiction's respective COVID-19 Safe Restart Grants to fund the eligible items related to Fortune Parks."*

The Fortune Parks service realized \$47,537 in amounts eligible for funding under the COVID-19 Safe Restart Grant in 2020. This includes budgeted revenues that have not been collected and reopening and operating costs directly related to COVID-19. There may be changes to this amount, as staff are still reviewing invoices and reviewing 2020 expenses; however, any adjustments are expected to be minor. Based on the 2020 cost apportionment, \$20,550 of the above amount would be the City of Enderby's portion. A request has been submitted to the RDNO to fund the remaining portion.

COVID-19 is continuing to have financial impacts on recreation in 2021 and could possibly continue into future years, therefore future requests for use of the grant funding for Fortune Parks is expected.

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

**AGENDA**

**To:** Tate Bengtson, CAO  
**From:** Jennifer Bellamy, CFO  
**Date:** January 26, 2021  
**Subject:** Disclosure of Contracts - Council

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**RECOMMENDATION**

THAT Council receives and files this memorandum.

**BACKGROUND**

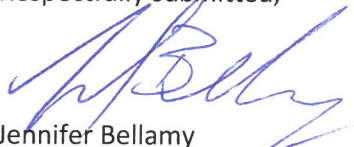
Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

October 1, 2020 to December 31, 2020

<b>Council Member</b>	<b>Supplier</b>	<b>Amount</b>
Councillor Baird	Baird Bros. Ltd.	\$ 30,617.56
Mayor McCune	GTI Petroleum	\$ 5,288.49

Respectfully submitted,



Jennifer Bellamy  
Chief Financial Officer



THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner and Deputy Corporate Officer  
Date: January 14, 2021  
Subject: BC Hydro/Tree Canada Community Tree Planting Program - Grant Application for Riverside RV Park and Campground

---

**RECOMMENDATION**

THAT Council authorizes Staff to submit a grant application under the BC Hydro/Tree Canada Community Tree Planting Program for the planting of trees at the Riverside RV Park and Campground.

**BACKGROUND**

The BC Hydro/Tree Canada Community Tree Planting Program is intended to assist in the planting of trees within municipalities throughout British Columbia, with an awareness and sensitivity to the proximity of power lines. Program objectives include:

- Enhancing urban open space;
- Restoring and reclaiming lands to a green state;
- Beautifying parks and outdoor recreation areas;
- Creating habitat and supporting stewardship actions; and
- Diversifying and enhancing urban forests.

The Enderby & District Services Commission was previously successful in several grant applications under the BC Hydro/Tree Canada Community Tree Planting Program, which resulted in the planting of:

- 14 Autumn Blaze Maple trees (1.5" caliper) at Riverside Park in 2015;
- 5 Summit Green Ash trees (5" caliper) at Barnes Park in 2017; and
- 10 Autumn Blaze Maple trees (5" caliper) at Barnes Park in 2018.

Staff are recommending that Council authorizes Staff to submit a grant application under the 2021 intake of the BC Hydro/Tree Canada Community Tree Planting Program in the amount of \$5,000 to fund the planting of semi-mature shade-bearing trees (4-6" caliper) at the Riverside RV Park and Campground.

A number of pine trees were removed from the Riverside RV Park and Campground around 2007 after being infested with mountain pine beetle, which has left particular areas of the park lacking in vegetation and shade. Given that Riverside RV Park and Campground is a key green space within the

community, the re-introduction of shade-bearing trees to the site will be a valuable amenity to the park users.

The total cost of the project is estimated at \$7,000, with \$5,000 being requested through grant funding and the remainder (~\$2,000) to be funded locally through a combination of in-kind contributions, contracts, and internal labour/machinery costs.

Respectfully Submitted,



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Kurt Inglis  
Planner and Deputy Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

AGENDA

MEMO

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Planner and Deputy Corporate Officer  
Date: January 28, 2021  
Subject: Bylaw Enforcement Statistics for Third Period of 2020 (September - December)

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**RECOMMENDATION**

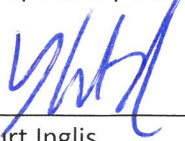
THAT Council receives this memorandum for information.

**BACKGROUND**

The bylaw enforcement statistics for the third period of 2020 (September - December) are attached to this memorandum as Appendix "A"; the highlights of these statistics are as follows:

- A total of 70 complaints were received between September 1, 2020 and December 31, 2020, which is slightly higher than 58 complaints received for the same period in 2019;
- The most common complaints were related to excessive barking, unsightly properties, and unlawful parking (combined 31.4% of complaints);
- Of the 70 complaints, 35 (50.0%) were resolved through voluntary compliance or were already compliant upon investigation;
- The City issued the following:
  - 27 Warnings;
  - 12 Bylaw Notices;
  - 2 Dangerous Dog Designations;
  - 2 Orders to Comply; and
  - 1 Compliance Agreement
- The City received 1 COVID-19 related complaint in the third period of 2020, which was a report of a local business not adhering to social distancing requirements at their location; the City's Bylaw Enforcement Officer engaged with the business owner to discuss the WorksSafeBC requirements and the business voluntarily put the proper protocols in place.

Respectfully Submitted,



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Kurt Inglis  
Planner and Deputy Corporate Officer

**Appendix "A" - BYLAW COMPLAINT STATISTICS FOR THIRD PERIOD OF 2020 (SEP-DEC)**

<b>BREAKDOWN OF COMPLAINTS</b>		
<b>Category</b>	<b>No. of Complaints</b>	<b>Percentage of Complaints</b>
Property	22	31.4%
Parking/Traffic	18	25.7%
Dogs	17	24.3%
Zoning	5	7.1%
Nuisance	4	5.7%
Building	1	1.4%
Business Licensing	1	1.4%
COVID-19	1	1.4%
Civil	1	1.4%
<b>TOTAL</b>	<b>70</b>	
<b>Identified By</b>	<b>Bylaw Enforcement / Staff</b>	<b>Public</b>
	27 (38.6%)	43 (61.4%)

<b>PROPERTY COMPLAINTS</b>		
<b>Type</b>	<b>No. of Complaints</b>	<b>Percentage of Property Complaints</b>
Unsightly property	7	31.8%
Snow/ice removal	6	27.3%
Unlawful burning	6	27.3%
Vegetation overhanging on to roadway	3	13.6%
<b>TOTAL</b>	<b>22</b>	

<b>PARKING/TRAFFIC COMPLAINTS</b>		
<b>Type</b>	<b>No. of Complaints</b>	<b>Percentage of Parking/Traffic Complaints</b>
Unlawful parking	6	33.3%
Detached trailer on public property	3	16.7%
Interfering with municipal snow plowing	3	16.7%
Derelict vehicle	1	5.6%
Deposit snow on to roadway	1	5.6%
Deposit materials/rubbish on sidewalk	1	5.6%
Continuous parking of recreational vehicle on public property	1	5.6%
Blocking flow of vehicular traffic	1	5.6%
Blocking sight lines	1	5.6%
<b>TOTAL</b>	<b>18</b>	

DOG COMPLAINTS		
Type	No. of Complaints	Percentage of Dog Complaints
Excessive barking	9	52.9%
Dog at large	6	35.3%
Dog on person attack	2	11.8%
<b>TOTAL</b>	<b>17</b>	
<b>Complaints Per Jurisdiction</b>	<b>Enderby</b>	<b>Area 'F'</b>
	7 (41.2%)	10 (58.8%)

ZONING COMPLAINTS		
Type	No. of Complaints	Percentage of Zoning Complaints
Unlawful use	4	80%
Oversized commercial vehicle on residential property	1	20%
<b>TOTAL</b>	<b>5</b>	

NUISANCE COMPLAINTS		
Type	No. of Complaints	Percentage of Nuisance Complaints
Excessive noise	4	100%
<b>TOTAL</b>	<b>4</b>	

BUILDING COMPLAINTS		
Type	No. of Complaints	Percentage of Building Complaints
Building hazard	1	100%
<b>TOTAL</b>	<b>1</b>	

BUSINESS LICENSING COMPLAINTS		
Type	No. of Complaints	Percentage of Business Licensing Complaints
Operating without a business license	1	100%
<b>TOTAL</b>	<b>1</b>	

COVID-19 COMPLAINTS		
Type	No. of Complaints	Percentage of COVID-19 Complaints
Business not adhering to WorkSafe BC Requirements	1	100%
<b>TOTAL</b>	<b>1</b>	

CIVIL COMPLAINTS		
Type	No. of Complaints	Percentage of Civil Complaints
Civil matter between private property owners	1	100%
<b>TOTAL</b>	<b>1</b>	

OUTCOMES					
Voluntary Compliance / Already Compliant	Warnings	Bylaw Notices	Dangerous Dog Designations	Orders to Comply	Compliance Agreements
35	27	12	2	2	1



LEGISLATIVE ASSEMBLY  
of BRITISH COLUMBIA

Peter Milobar, MLA Jackie Tegart, MLA  
Kamloops – North Thompson Fraser – Nicola

Todd Stone, MLA Greg Kylo, MLA  
Kamloops – South Thompson Shuswap

Lorne Doerkson, MLA  
Cariboo-Chilcotin

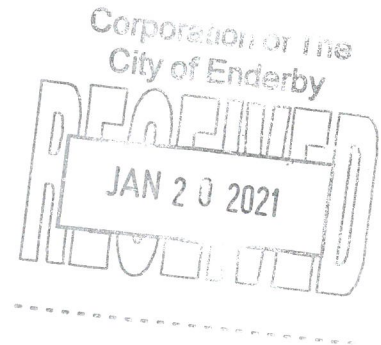
**AGENDA**

January 18, 2021

Premier Horgan  
Premiers Office  
PO BOX 9041 STN PROV GOVT  
Victoria, BC V8W 9E1  
SENT VIA EMAIL: premier@gov.bc.ca

Dear Mr. Premier,

Re: Kamloops Cancer Care Centre



During the recent provincial election, you made a commitment for a Cancer Care Centre to be built in Kamloops within the next four years. As local MLA's for the Thompson Regional Hospital District (TRHD) Board several questions have arisen, and we are looking for clarification to be able to provide accurate answers to our constituents.

What is the expected operational date for the Cancer Care Centre?

Has the planning for the new Cancer Care Centre started?

What is the scope of Cancer treatment services that will be provided in the new Centre, and will said scope be inclusive of at least two linear accelerators?

Where will the new Cancer Care Centre be located?

Is the money for the planning being provided by Interior Health Authority (IHA) or the Ministry of Health?

Who will be the lead agency in this project, Ministry of Health, IHA or BC Cancer?

Given previous Cancer Centre's have been a collaboration between the Province and BC Cancer, is this the intended model for the Kamloops Cancer Care Centre?

Given previous Cancer Centre's were not funded by local Hospital Boards, will the TRHD be expected to commit capital dollars or will the new Cancer Care Centre be funded by the Province and BC Cancer?

If the intention is to seek capital dollars from the TRHD, what is the contribution expected to be?

Will Hospital Foundations be expected to fundraise for the new Cancer Care Centre?

**Kamloops – North Thompson  
Constituency Office**  
618B Tranquille Road  
Kamloops, B.C. V2B 3H6  
T 250.554.5413 | F 250.554.5417

**Shuswap  
Constituency Office**  
PO Box 607, Suite 202A-371 Alexander St. NE  
Salmon Arm, BC V1E 4N7  
T 250.833.7414 | F 250.833.7422

**Kamloops – South Thompson  
Constituency Office**  
446 Victoria Street  
Kamloops, B.C. V2C 2A7  
T 250.374.2880 | F 250.377.3448

**Cariboo-Chilcotin  
Constituency Office**  
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**Fraser-Nicola  
Constituency Office**  
PO Box 279, 405 Railway Avenue  
Ashcroft, BC V0K 1A0  
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If the intention is to seek a contribution from Hospital Foundations, what is the amount expected to be?

If the expectation is for Capital dollars from either the TRHD or Hospital Foundations, will the Cancer Care Centre proceed without those commitments?

The need for enhanced Cancer care in Kamloops and the surrounding region has never been greater. We look forward to not only answers to the questions above, but also to working collaboratively with all stakeholders to get this project built and operational within the four-year timeframe that you have promised.

Thank you for your attention to this important matter and we look forward to your response.

Sincerely,



Peter Milobar, MLA Kamloops – North Thompson



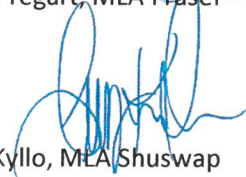
Todd Stone, MLA Kamloops – South Thompson



Jackie Tegart, MLA Fraser - Nicola



Lorne Doerkson, MLA Cariboo-Chilcotin



Greg Kylo, MLA Shuswap

Cc     Adrian Dix, Minister of Health  
Renee Merrifield, MLA Kelowna-Mission, Official Opposition Health Critic  
Dr. Kim Nguyen Chi, Vice President & Chief Medical Officer, BC Cancer  
Heather Findlay, Chief Operating Officer, BC Cancer  
Kevin Hare, Senior Executive Director Operations, BC Cancer  
Sarah Roth, President & CEO, BC Cancer Foundation  
Kirsten Tisdale, Chair, BC Cancer Foundation  
Susan Brown, CEO, Interior Health  
Doug Cochrane, Chair, Interior Health  
Chair and Board, Thompson Regional Hospital District  
Chris Nickless, Chair, Cariboo Foundation Hospital Trust  
Cariboo Memorial Hospital Foundation  
Chris Nickless, Chair, South Cariboo Health Foundation  
Dave Smith, President, Chase and District Health Services Foundation  
Jean, Perog, President, Nicola Valley Health Care Endowment Foundation  
Jessica McLellan, Chair, Lillooet District Hospital Foundation

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Kerri Priddle, Chair, Royal Inland Hospital Foundation  
 Heidi Coleman, Chief Executive Officer, Royal Inland Hospital Foundation  
 Angie Spencer, President, Shuswap Hospital Foundation  
 Mayor and Council, City of Armstrong  
 Kevin Bertles, Chief Administrative Officer, City of Armstrong  
 Mayor and Council, Village of Ashcroft  
 Daniela Dyck, Chief Administrative Officer, Village of Ashcroft  
 Mayor and Council, District of Barriere  
 Bob Payette, Chief Administrative Officer, District of Barriere  
 Mayor and Council, Village of Cache Creek  
 Martin Dalsin, Chief Administrative Officer, Village of Cache Creek  
 Mayor and Council, Village of Chase  
 Joni Heinrich, Chief Administrative Officer, Village of Chase  
 Mayor and Council, District of Clearwater  
 Leslie Groulx, Chief Administrative Officer, District of Clearwater  
 Mayor and Council, Village of Clinton  
 Murray Daly, Chief Administrative Officer, Village of Clinton  
 Mayor and Council, City of Enderby  
 Tate Bengston, Chief Administrative Officer, City of Enderby  
 Mayor and Council, City of Kamloops  
 David Trawin, Chief Administrative Officer, City of Kamloops  
 Mayor and Council, District of Lillooet  
 Jeremy Denegar, Chief Administrative Officer, District of Lillooet  
 Mayor and Council, District of Logan Lake  
 Dan Leighton, Chief Administrative Officer, District of Logan Lake  
 Mayor and Council, Village of Lytton  
 Symone Curry, Chief Administrative Officer, Village of Lytton  
 Mayor and Council, City of Merritt  
 Sean Smith, Chief Administrative Officer, City of Merritt  
 Mayor and Council, City of Salmon Arm  
 Carl Bannister, Chief Administrative Officer, City of Salmon Arm  
 Mayor and Council, District of Sicamous  
 Evan Parliament, Chief Administrative Officer, District of Sicamous  
 Mayor and Council, Sun Peaks Mountain Resort Municipality  
 Rob Bremner, Chief Administrative Officer, Sun Peaks Mountain Resort Municipality  
 Mayor and Council, City of Williams Lake  
 Gary Muraca, Chief Administrative Officer, City of Williams Lake  
 Mayor and Council, District of 100 Mile House  
 Roy Scott, Chief Administrative Officer, District of 100 Mile House

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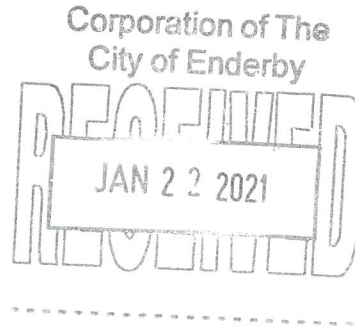
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Enderby & District Senior Citizens Complex  
Box 702, 1101 George Street, Enderby, B.C., V0E 1V0

AGENDA

January 18, 2021

City of Enderby  
P.O.Box 400  
Enderby, B.C.  
V0E 1V0



**Attention: Mayor and Council**

On behalf of the board and membership of the Enderby & District Senior Citizens Complex we wish to thank you for your most generous donation.

The \$3,000.00 received from the 2020 Pandemic Recovery Grant will assist us in continuing to support activities for seniors that are conducted at our facility. With a loss of revenue from rentals and activities due to Covid restrictions your donation is most welcome.

We wish you all health and happiness in 2021 – may it be a healing year for everyone in our wonderful City and around the world.

Sincerely,

Sue Phillips  
President