



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, December 7, 2020 at 4:30 p.m. in Council Chambers

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Shawn Shishido
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk Secretary – Laurel Grimm

Other: Heather Black, Okanagan Advertiser
Public

APPROVAL OF AGENDA

Moved by Councillor Knust, seconded by Councillor Schreiner
“THAT the December 7, 2020 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Council Meeting Minutes of November 16, 2020
Moved by Councillor Shishido, seconded by Councillor Case
“THAT the November 16, 2020 Council Meeting minutes be adopted as circulated.”

CARRIED

PUBLIC HEARING

0008-20-OR-END (Smith) and Official Community Plan Bylaw No. 1549, 2014 Amendment
Bylaw No. 1711, 2020 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1712, 2020

The regular meeting gave way to a public hearing at 4:32 p.m.

The regular meeting re-convened at 5:27 p.m.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

None

DEVELOPMENT MATTERS**0008-20-OR-END**

Legal: LOT A SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN
KAMLOOPS DIVISION YALE DISTRICT PLAN 27274 EXCEPT PLAN
KAP59772

Address: 107 Timberlane Road, Enderby BC

Applicant: Stephen and Shelley Smith

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Council receives and files the attached Staff Report dated November 12, 2020;

AND THAT upon consideration of input at the Public Hearing, Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1711, 2020 which proposes to change the future land use designation of the property legally described as LOT A SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 27274 EXCEPT PLAN KAP59772, and located at 107 Timberlane Road, Enderby BC, from Country Residential/Agricultural to Residential Low Density be given Third Reading and Adoption;

AND THAT upon consideration of input at the Public Hearing, Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1712, 2020 which proposes to rezone the property legally described as LOT A SECTION 27 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 27274 EXCEPT PLAN KAP59772, and located at 107 Timberlane Road, Enderby BC, from the Country Residential (C.R) zone to the Residential Single Family (R.1) zone be given Third Reading and Adoption, with Adoption being subject to the applicant registering a Covenant on the title of the subject property which requires that any new lots created by subdivision of the subject property be a minimum of 2,000 m2 (0.494 acres) in area, unless the properties are serviced by both community water and community sanitary sewer systems;

AND FURTHER THAT should Council give Third Reading and Adoption to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1712, 2020, and the applicant has satisfied the condition described above, such Adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw.”

CARRIED

The Planner and Deputy Corporate Officer spoke to the report. Mayor McCune opened the floor to Council for questions.

Council discussed the proposal considering comments received from the public hearing. The proposed zoning is in line with the Official Community Plan and lot sizes would be consistent with the surrounding area. Technical matters related to servicing would be reviewed at the subdivision stage.

Councillor Shishido asked Staff if future subdivisions of the proposed parcels would be possible. Mr. Inglis confirmed that they could but would be subject to the requirements laid out in the covenant on title, unless community water and sewer were extended.

Councillor Knust acknowledged the benefits of having a long discussion on the proposal and asked whether carriage houses would be permitted. Mr. Inglis informed her that they are not permitted in the proposed R.1. Zoning as per Council's previous policy direction.

0009-20-OR-END

Legal: PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26
TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS
DIVISION YALE DISTRICT EXCEPT PLAN 27069
Address: 806 Cliff Avenue, Enderby BC
Applicant: Brandon Mazur
Owner(s): Bayssie Woinshet, 421457 BC Ltd., 419263 BC Ltd.

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020 which proposes to change the future land use designation of a portion of the property legally described as PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT EXCEPT PLAN 27069, and located at 806 Cliff Avenue, Enderby BC, from Country Residential to Residential Medium Density, be given First Reading;

AND THAT after First Reading of the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020 and in accordance with Sections 473 (2.1) and 477 of the Local Government Act, Bylaw No. 1713 be considered in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan;

AND THAT after considering the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020 in conjunction with the City's Housing Needs Report, Financial Plan, and Regional Solid Waste Management Plan, Bylaw No. 1713 be given Second Reading and forwarded to a Public Hearing;

AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by the Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1713, 2020, as outlined in this Staff Report, be considered appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;

AND THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1714, 2020 which proposes to:

- 1. Rezone the property legally described as PARCEL A (DD L23640) OF THE SOUTH WEST 1/4 OF SECTION 26 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT EXCEPT PLAN 27069, and located at 806 Cliff Avenue, Enderby BC, from the Residential Single-Family (R.1-A) zone to the Residential Multi-Family Medium Intensity (R.3) zone; and*
- 2. Reduce the maximum permitted gross density for adult retirement housing, apartments or multi-family use on the aforementioned property from sixty (60) units per hectare (24.28 units per acre) to forty-one (41 units) per hectare (16.59 units per acre),*

be given First and Second Reading and forwarded to a Public Hearing;

AND FURTHER THAT a potential adoption of Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1714, 2020 be subject to the applicant consolidating the existing statutory rights-of-way

registered on the title of the subject property (Plan A1090 and Plan 39093), and updating the charge to reflect the change in land use.”

CARRIED

The Planner and Deputy Corporate Officer spoke to the report.

Road Closure and Removal of Dedication Bylaw No. 1707, 2020 (Unnamed and Unconstructed Road Adjacent to 321 Brickyard Road)

Moved by Councillor Case, seconded by Councillor Knust

“THAT Council adopts Road Closure and Removal of Dedication Bylaw No. 1707, 2020;

AND THAT adoption of Road Closure and Removal of Dedication Bylaw No. 1707, 2020 will come into force and effect once:

- i. *The City has received letters of undertaking from the current owner, and the prospective future owner for which an offer has been accepted for the property, of the property legally described as THAT PART OF LOT 3 SHOWN ON PLAN B5731 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 1593 and located at 305 Brickyard Road, which states that the owner/future owner will register an 18.0 metre wide statutory right-of-way through the subject property to encompass works associated with the City’s existing and future infrastructure, as shown on Schedule ‘C’ of the attached memorandum dated October 14, 2020; and*
- ii. *The owner of the property legally described as LOT 3 SECTION 35 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1593 EXCEPT PLAN B5731 and located at 275 Brickyard Road has entered into an indemnification agreement with the City of Enderby for cost recovery obligations under the Environmental Management Act, if any.”*

CARRIED

The Mayor opened the floor to comments from the public. No comments were received.

BYLAWS

Building Bylaw No.1582, 2015 Amendment Bylaw No.1713, 2020

Moved by Councillor Knust, seconded by Councillor Schreiner

THAT Council for the City of Enderby gives adopts the City of Enderby Building Bylaw No. 1582, 2015 Amendment Bylaw No. 1713, 2020.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Schreiner

Attended the Regional Growth Strategy meeting at the Regional District. Acknowledged Staff's input and complimented the work contributed to this project.

Requested that Staff follow-up with Telus regarding the proposed Fiber Optic installation in Enderby. This was a proposal made back in March and we have not received any other information from Telus regarding their plans.

Councillor Knust

The Community Health Nurse is still looking for funding to start an Options Clinic in Enderby. They require \$10,000 to cover start-up costs. Operating costs are estimated to be low as most time is volunteered by local health professionals. It is not yet known what the ongoing costs may be. Councillor Knust is going to confirm numbers.

Councillor Knust inquired into COVID-19 protocols at City Hall regarding the partial plexi-glass counter at the front desk and the requirement for wearing masks. The CAO explained the protocols and the WorksafeBC requirement that workers are not required to wear masks behind plexiglass provided there is sufficient distance from other workers.

Councillor Davyduke

Provided a Fire Training Center Policy Board meeting update. Vernon is looking to withdraw from the Fire Training Center. The board is reviewing what this is going to look like for the rest of the participating communities and want to ensure a smooth transition.

Councillor Baird

Christmas 2020 planning and implementation measures. Enderby "Elfie" has been launched and is seeing progress. Discussed whether "Drive-by with Santa" is consistent with Ministry of Health recommendations. After the discussion, it was determined that the event was likely not consistent with the new public health order and would need to be cancelled. Appreciation was expressed for the planning effort and creativity that went into trying to make something happen.

Chief Administrative Officer

The Enderby and District Fire Department is currently planning to proceed with the Christmas Food Drive with additional COVID-19 protocols in place, but there is an ongoing review of the new public health order, which may impact the ability to proceed.

Councillor Case

The Kingfisher Interpretive Centre now has a "Sponsor a Salmon" program. The sponsorship makes a wonderful gift for kids of all ages, and adults alike. You can sponsor in someone else's name and you will receive a personalized Certified Salmon Steward certificate.

Councillor Shishido

Enderby and District Arts Council meeting update. A proposal was made to the Board to explore acquiring property for EDAC's own art gallery. The proposal suggested that it could be funded through capital grants and other revenue sources.

Enderby and District Chamber of Commerce Annual General Meeting scheduled for December 17, 2020 at 7pm. It may be virtual or in-person, or a mixture.

Mayor McCune

Shuswap Health continues to address drug addiction concerns in the area, they would like to see the Inter-Agency meetings re-established to address ongoing concerns. Councillor Knust replied that there is a proposed meeting in December under a new coordinator.

Mayor McCune proposed a Council Strategic Planning Session early in the New Year. The CAO responded that this is consistent with the Strategic Plan.

Councillor Shishido asked if there would be a Strategic Plan scorecard showing progress in 2020. The CAO replied that a scorecard is scheduled to go before Council at its mid-December meeting.

NEW BUSINESSNotice of Motion (Councillor Schreiner): Twice but Nice Assistance

Moved by Councillor Schreiner, seconded by Councillor Baird

THAT Council authorizes Staff to draft a partnering agreement between Twice But Nice and the City of Enderby pursuant to section 21 of the Community Charter, for the continued provision of support to local residents in need of assistance during the pandemic, with notice of Council's intent to provide assistance published in accordance with section 24 of the Community Charter;

AND THAT, subject to considering public representations at the Council meeting following the end of the notice period, Council authorizes Staff to execute the partnering agreement and provide assistance valued at \$1,500 to Twice But Nice from it's Pandemic Community Recovery/Response Fund."

CARRIED

Holiday Office Closure

Moved by Councillor Knust, seconded by Councillor Shishido

THAT Council approves the holiday office closure from 4:30pm on December 24, 2020 to 8:30am on January 4, 2020."

CARRIED

2021 Council Meeting Schedule

Moved by Councillor Baird, seconded by Councillor Davyduke

THAT Council adopt the 2021 Council Meeting Schedule as presented."

CARRIED

Correspondence: City of Vernon: Withdrawal from the Inter-Municipal Fire Training Centre Service

Moved by Councillor Shishido, seconded by Councillor Case

"THAT Council receives and files the correspondence from the City of Vernon Re: Withdrawal from the Inter-Municipal Fire Training Centre Service."

CARRIED

Correspondence: City of Vernon: Certified True Copy of Intermunicipal Fire Training Service Withdrawal Bylaw

Moved by Councillor Shishido, seconded by Councillor Davyduke

“THAT Council receives and files the correspondence from the City of Vernon Re: Certified True Copy of Intermunicipal Fire Training Service Withdrawal Bylaw.”

CARRIED

Correspondence: City of Fort St John: UBCM Convention Schedule

Moved by Councillor Knust, seconded by Councillor Davyduke

“That the City of Enderby send a letter of support for Fort St. John’s recommendation to UBCM that it hosts the Provincial meetings prior to the resolution portion of the Convention and consider using technology on an ongoing basis to facilitate this change.”

CARRIED

PUBLIC QUESTION PERIOD

None

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Shishido

“That the regular meeting of December 7, 2020 adjourn at 6:21 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER