



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via video conference on Monday, October 19, 2020 at 4:37 p.m. in Council Chambers

- Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Shawn Shishido
Councillor Brian Schreiner
- Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Clerk Secretary – Laurel Grimm
- Other: Brooke Hovey, Okanagan Advertiser
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APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Davyduke
“THAT the October 19, 2020 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Council Meeting Minutes of October 5, 2020
Moved by Councillor Shishido, seconded by Councillor Baird
“THAT the October 5, 2020 Council Meeting minutes be adopted as circulated.”

CARRIED

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

None

DEVELOPMENT MATTERS

0029-20-DVP-END

Moved by Councillor Baird, seconded by Councillor Case
“THAT Council authorizes the issuance of a Development Variance Permit for the properties legally described as, i) LOT 2 DISTRICT LOT 226 KAMLOOPS DIVISION YALE DISTRICT AND OF SECTION 35 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1593 EXCEPT PLANS B5872 AND B6868 and located at 327 Brickyard Road, Enderby, and ii) PARCEL A (DD 121824F AND PLAN B5872) OF LOT 2 DISTRICT LOT 226 KAMLOOPS DIVISION YALE DISTRICT AND OF SECTION 35

TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1593 and located at 321 Brickyard Road, Enderby, to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- *Section 3.0 of Schedule "A" and Schedule "B" by not requiring a connection to a community water system;*
- *Section 4.0 of Schedule "A" and Schedule "B" by not requiring a connection to a community sanitary sewage system; and*
- *Section 4.2.9 of Schedule "A" by permitting an on-site sewage disposal system on a lot less than 2 hectares in size,*

Subject to the property owner providing a sworn affirmation acknowledging that they are aware that:

1. *The issuance of variances does not limit the City's ability to require connection to the City's community water and sanitary sewer systems in the future, at the property owner's expense; and*
2. *It would be prudent to plumb and pre-service for community water and community sewer on any future buildings of the subject properties, in order to minimize the potential connection costs when required by the City."*

CARRIED

Road Closure and Removal of Dedication Bylaw No. 1707, 2020 (Unnamed and Unconstructed Road Adjacent to 321 Brickyard Road)

Moved by Councillor Schreiner, seconded by Councillor Knust

"THAT City of Enderby Road Closure and Removal of Dedication Bylaw No. 1707, 2020 be given three readings and referred to the Ministry of Transportation and Infrastructure and affected utility companies;

AND THAT in accordance with Sections 24 and 94 of the Community Charter, the attached Public Notice be published in the local newspaper for two consecutive weeks and posted on the City of Enderby public notice posting place, and that Council provide an opportunity at a Regular Council Meeting for persons that may be affected by the bylaw to make representation to Council;

AND THAT subject to appropriate notice and the adoption of City of Enderby Road Closure and Removal of Dedication Bylaw No. 1707, 2020, Council authorizes the disposal and transfer of the property (0.103 hectares) that was formerly the unnamed and unconstructed road closed under Bylaw No. 1707, 2020 to the owner of the property legally described as PARCEL A (DD 121824F AND PLAN B5872) OF LOT 2 DISTRICT LOT 226 KAMLOOPS DIVISION YALE DISTRICT AND OF SECTION 35 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1593 and located at 321 Brickyard Road so that the closed road area can be consolidated with the legally described property;

AND THAT the aforementioned disposal and transfer of the road area be subject to the dedication of an equal portion of land as ‘Road’ on the property legally described as LOT 3 SECTION 35 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1593 EXCEPT PLAN B5731 and located at 275 Brickyard Road, as shown on the attached Schedule ‘B’;

AND THAT the Mayor and Corporate Officer be authorized to execute the necessary agreements and documents on behalf of the City;

AND THAT pursuant to the Resumption of Highways Regulation, B.C. Reg. 245/2004, the Corporate Officer be authorized to file a certificate in the Land Title Office in order to effect a discharge of the Province's right of resumption for the unnamed road to be closed under City of Enderby Road Closure and Removal of Dedication Bylaw No. 1707, 2020;

AND THAT adoption of City of Enderby Road Closure and Removal of Dedication Bylaw No. 1707, 2020 be subject to:

- i. The City having received letters of undertaking from the current owner, and the prospective future owner for which an offer has been accepted for the property, of the property legally described as THAT PART OF LOT 3 SHOWN ON PLAN B5731 DISTRICT LOT 226 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 1593 and located at 305 Brickyard Road, which states that the owner/future owner will register an 18.0 metre wide statutory right-of-way through the subject property to encompass works associated with the City’s existing and future infrastructure, as shown on the attached Schedule ‘C’; and*
- ii. The owner of the property legally described as LOT 3 SECTION 35 TOWNSHIP 18 RANGE 9 WEST OF THE 6TH MERIDIAN KAMLOOPS DIVISION YALE DISTRICT PLAN 1593 EXCEPT PLAN B5731 and located at 275 Brickyard Road entering into an indemnification agreement with the City of Enderby for cost recovery obligations under the Environmental Management Act, if any;*

AND FURTHER THAT all costs related to advertising, survey, legal and other costs associated with raising title, sale, and transfer, shall be borne by the applicant.”

CARRIED

The Planner and Deputy Corporate Officer spoke to the report. He confirmed that the property owner has acknowledged through a sworn affirmation that they may be required to connect to the municipal water and sewer at a future date as determined by the City. This affirmation has been placed on the property file. This would be disclosed to any future purchaser of the property by the current owner and would also be discovered during the purchaser’s due diligence. Mr. Inglis confirmed that the road dedication had been addressed. The property

owner had proposed a land swap which staff determined to be of fair and equitable value for reasons outlined in the memorandum.

Council discussed future development along Brickyard Road and the current road condition. Future developers will be required to contribute to off-site improvements, with these funds used to leverage into eventual road reconstruction to an industrial frontage road standard. As activity increases, there will be additional maintenance demands placed on the existing gravel road. Estimated costs to complete Brickyard Road is five (5) million dollars, which includes sewer and water servicing.

BYLAWS

Housing Agreement Authorization Bylaw No. 1708, 2020

Moved by Councillor Case, seconded by Councillor Knust

“THAT Council adopt the Housing Agreement Authorization Bylaw No. 1708, 2020.”

CARRIED

REPORTS

Mayor and Council Reports

Mayor McCune

Proposed re-instating Committee of the Whole Meetings. Council discussed whether the reports section of the regular meeting of Council could be used for reporting. It was concluded that Council will continue to not hold regular Committee of the Whole meetings and will discuss topics where appropriate in the regular meeting, and otherwise may schedule a special meeting of the Committee of the Whole at any time, including prior to a regular meeting, upon request to the Corporate Officer, subject to procedure bylaw requirements.

Councillor Shishido

Attended the Enderby and District Community Resource Center (EDCRC) meeting:

- The Harvest Hut has closed for the year after a successful season.
- EDCRC is implementing their pandemic response plan and is taking steps to move their programs back inside.
- Assumption of risk forms.

Councillor Shishido inquired into the possibility of installing a light at the Fire Hall to stop traffic. The Chief Administrative Officer informed Council that he would review the matter with the fire department, but the trucks have sirens that are meant for notifying vehicles and pedestrians of their approach. He stated that putting a pre-emption light at this location may create a greater risk than not having one, due to the location of the fire hall relative to the highway.

Councillor Case

Discussed the Habitat for Humanity Kamloops and Enderby Legion proposal for a new housing development along Mill Avenue. The drawings are in the Legion. Nothing has come forward to Council yet regarding the disposal of land.

Councillor Knust

The Harvest Hut has officially wrapped up its 2020 season. Discussion on watering abilities. Will leave watering the responsibility of the volunteers. Councillor Knust asked for some guidance

surrounding the proposed Christmas celebrations for 2020. With the COVID-19 restrictions we need to start letting groups and organizations know what they are allowed to do.

The Chief Administrative Officer stated that given the current circumstances, and our lack of being able to anticipate what the guidelines are going to look like at Christmas, we are unable to plan for any community celebrations that would involve gatherings or other high risk activities, at least at this time. Within two weeks of the Thanksgiving long weekend, there will likely be new orders if the situation continues to deteriorate, which will give us a better sense of what to expect for Christmas. Other communities are struggling with the same issue and it will be a very different Christmas this year as a result. There are funds in the budget to light up the feature tree on Cliff Avenue.

Councillor Davyduke

WorkBC and Nexus are back in business but closed to the public. You may book an appointment to see a representative. Resource Rooms are also available for booking.

There are many positions being posted throughout the communities. The hospitality industry has taken a substantial hit. Manufacturing is still hiring. Encouraging engagement with the local schools and informing businesses as to what is available.

Councillor Case

Councillor Case provided statistics related to COVID-related tourism impacts in other municipalities.

Councillor Baird

October 9, 2020 Rail Trail Meeting. They received a letter from Sicamous requesting ownership of 1.67 km of trail that runs through the District. This request was not approved.

Councillor Baird has been having some discussions with other municipalities regarding Christmas celebrations. She suggested brainstorming some ideas around what we could do to have a community celebration that is consistent with provincial guidance.

October 18, 2020 marks Health Care Assistant Day in BC. Join in celebrating and recognizing all Health Care Assistants in your community this year, to show our appreciation for their hard work and dedication to our health care system.

She asked why Riverside RV Park was closed in October. This was due to insufficient customer demand to keep the doors open and the previous decision to no longer have winter camping. The campground manager is shifting into autumn responsibilities and reduced hours per her contract.

Mayor McCune

Mayor McCune raised some concerns regarding the proposed Legion Housing. Would like to see proper process followed in order to be able to make decisions prior to them getting too far ahead.

Mayor McCune also attended the United Way Breakfast which was very successful.

Signage has been added along the highway in Salmon Arm advising trucks of noise restrictions while using their breaks. Would like to see signage added to the North end of town similar to the ones recently installed in Salmon Arm.

Concerns raised over passing lanes between Enderby and Grindrod. Staff have put in requests in the past to the Ministry of Transportation and Infrastructure with the response that the passing lanes have been approved by their Engineers. Staff to re-address this issue and discuss speed limits north of the City of Enderby again.

Chief Administrative Officer

- The Pool Grant Application is nearing completion and will be submitted soon.
- 3rd Avenue construction is on track and on budget. Anticipated cooler temperatures are a concern for paving but it is still planned for October 31, subject to weather.
- The ice has been installed at the arena and programming is moving forward. The new sound system is operational and has been much appreciated by the user groups.
- The Lion's Gazebo has been sanded and stained.
- The sanders have been installed on the trucks as snow is anticipated in the forecast.
- Additional repairs needed for the Riverside RV Park house.
- Posting for the Systems Operator I position is now out.
- Bawtree Bridge waterline update. Tie-in should be complete next Friday and removal of traffic control system. We have experienced a few challenges related to unforeseen conditions and supply chain delays but the project is still tracking against budget.

Chief Financial Officer

Property Tax Deadline was November 2, 2020. The City of Enderby collection rate was 95% which is similar to other years collection rates. The campground was under the anticipated revenue due to Covid-19 impacts. We knew that we were going to be under budget on revenues and controlled expenses very carefully to ensure a viable financial position despite the revenue challenges. The revenues will fully fund the campground, visitor services, and there will be some funds left to invest in campground improvements.

NEW BUSINESS

Community Economic Recovery Infrastructure Program (CERIP) Grant Application Construction of Diamond 5 at Riverside Park

Moved by Councillor Knust, seconded by Councillor Case

"That Council directs Staff to submit an application for grant funding for the construction of Diamond 5 at Riverside Park through the Community Economic Resilience funding stream, of the Community Economic Recovery Infrastructure Program (CERIP);

AND THAT Council supports the project and commits to covering any cost overruns."

CARRIED

Community Economic Recovery Infrastructure Program (CERIP) Grant Application - Replacement of Drill Hall Metal Roof

Moved by Councillor Schreiner, seconded by Councillor Baird

"THAT Council directs staff to submit an application for grant funding to replace the Enderby Drill Hall's metal roof through the Unique Heritage Infrastructure funding stream of the Community Economic Recovery Infrastructure Program (CERIP);

AND THAT Council supports the project and commits to covering any cost overruns.”

CARRIED

Bylaw Enforcement Statistics for Second Period of 2020 (May - Aug)

Moved by Councillor Baird, seconded by Councillor Davyduke

“That the Bylaw Enforcement Statistics for Second Period of 2020 (May – Aug) be received and filed.”

CARRIED

PUBLIC QUESTION PERIOD

Brooke Hovey, Okanagan Advertiser, asked about how other communities were trying to do Christmas celebrations given the risks.

ADJOURNMENT

Moved by Councillor Shishido, seconded by Councillor Davyduke

“That the regular meeting of October 19, 2020 adjourn at 5:47 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER