



## Systems Operator I

The City of Enderby is seeking a Systems Operator I to join its Public Works team.

The nature of the position is:

Skilled and technical systems work involving the operation of the City's Wastewater and Water Treatment systems.

Reporting to the Department Head, the Systems Operator I position works in the facilities, the distribution and collection systems, and performs general Public Works duties as required.

The successful candidate will have completed Grade 12 or equivalent, have 2 years of technical courses related to water and/or wastewater treatment, and, at minimum, EOCP Level 1 certification in water treatment and wastewater treatment. A valid Class 5 BC Driver's License with air endorsement is required. Confined Space Awareness, Chlorine Handling, and Level 1 First Aid would also be beneficial.

The ability to operate heavy equipment and work safely and cooperatively, with others and around the public, is required. The ability to perform physical labour, including lifting, shovelling and climbing, is required. The successful candidate will possess strong critical and analytical thinking abilities, strong organizational and multi-tasking skills, and strong written and verbal communication skills. Related Public Works experience and computer skills would be an asset.

As this position will have on-call duties on a rotational basis after three to six months of service, the successful candidate must live near to the community to fulfill those responsibilities. After the training period has been completed, regular and ongoing weekend shifts will be required. This position may also be cross-trained on and work as part of the Parks and Recreation Department as needed.

The wage rate starts at \$31.73 plus certification premiums and benefits, with opportunities for growth commensurate with training and experience.

This posting closes at 4:30pm on October 30, 2020. Interested applicants should include a complete resume and covering letter. All applications should be submitted as follows:

City of Enderby  
P.O. Box 400, 619 Cliff Avenue, Enderby, BC V0E 1V0  
Attn. System Operator Posting

Fax: 250-838-6007

Email: [careers@cityofenderby.com](mailto:careers@cityofenderby.com)

## **Systems Operator – Level I**

### Nature of Work

Skilled and technical systems work involving the operation of the City's Wastewater and Water Treatment systems.

Reporting to the Department Head, the Systems Operator I position works in the facilities, the distribution and collection systems, and performs general Public Works duties as required.

The Systems Operator I is differentiated from more senior Systems Operator classifications by the level of EOCP certification in Water Treatment or Wastewater Treatment obtained and that they do not have direct responsible charge of the facility.

### Illustrative Examples of Work

Controls the flow and processing of water/wastewater, residuals, solids and finished water/effluent; start and stop pumps, engines, and generators to control and adjust flow and treatment processes.

Monitors various gauges, meters, and control panels; observes and records variations in operating conditions; calibrates and maintains facility and laboratory equipment.

Operates valves and gates either manually or by remote control; ensures pumps, motors, brushes, skimmers, diffusers, hoses and valves are in good working order.

Collects samples and performs routine laboratory tests and analyses, or arranges for remote analysis as required; interprets test results to determine processing requirements.

Maintains logs and records meter and gauge readings; maintains a variety of records, and prepares and submits a variety of reports related to the work.

Makes operating decisions in the absence of supervisory personnel and provides general and technical recommendations to advance decision making.

Performs routine maintenance functions and custodial duties and performs related work as assigned; operates heavy equipment related to the work.

General Public Works duties.

### Requirements

Completion of Grade 12 and up to two years of technical courses related to the work, plus the required related experience to qualify for certification at the required level with the EOCP.

**Operator I:** EOCP Water or Wastewater Treatment, Level 1

Class 5 Drivers License (with air endorsement)

Physical ability to perform manual labour

Ability to use and operate a variety of laboratory and heavy equipment related to the work

Ability to receive and to provide written and verbal instruction

Ability to operate computer equipment and software related to the work

Ability to assign and review the work as required and provide technical guidance and training to others

Ability to make arithmetic calculations, read technical documents, and interpret and analyze technical information related to the work

Ability to maintain records and prepare reports related to the work