



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, August 17, 2020 at 4:30 p.m. in Council Chambers

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Shawn Shishido  
Councillor Brian Schreiner

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Clerk Secretary – Laurel Grimm

Other: David and Lisa Lancaster via teleconference  
Jackie Pearase, Enderby RiverTalk  
Brooke Hovey, Okanagan Advertiser

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### **CALL TO ORDER**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT in accordance with Ministerial Order No. M192/20, Local Government Meetings and Bylaw Process (COVID-19) Order No. 3, the City of Enderby Council resolves that this meeting shall be held without members of the public in attendance due to an inability to safely provide physical distancing given the size of Council Chambers;*

*AND THAT Council shall ensure openness, transparency, accessibility, and accountability in respect of the meeting by providing teleconference access for the public to hear and, during question period, be heard, by providing two seats reserved for media to attend in person, and by hearing written submissions from the public.”*

CARRIED

### **APPROVAL OF AGENDA**

Moved by Councillor Knust, seconded by Councillor Baird  
*“THAT the August 17, 2020 Council Meeting agenda be approved as amended by adding the late item Shuswap River: Tourism and Overflow Parking Concerns under New Business.”*

CARRIED

### **ADOPTION OF MINUTES**

Council Meeting Minutes of July 13, 2020

Moved by Councillor Shishido, seconded by Councillor Baird

*“THAT the July 13, 2020 Council Meeting minutes be adopted as circulated.”*

CARRIED

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

None

**DEVELOPMENT MATTERS**

**0028-20-DVP-END**

Legal: Lot 1, District Lot 226, Osoyoos Division Yale District Plan KAP59001  
Address: 2205 McGowan Street, Enderby BC  
Applicant: David and Lisa Lancaster

Moved by Councillor Schreiner, seconded by Councillor Knust  
*“THAT Council grants an exemption to Section 1401.4.a of the City of Enderby Zoning Bylaw No. 1550, 2014 for the property legally described as LOT 1 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN KAP59001 and located at 2205 McGowan Street, Enderby to reduce the flood construction level of an existing accessory residential building from 353.0 m to 352.29 m G.S.C, subject to the following conditions:*

1. *The applicant providing a certification from a professional engineer or geoscientist, or other prescribed person, that the property can safely be used for the intended use; and*
2. *The applicant registering a covenant as a priority charge on the title of the property to:*
  - i. *Require the Covenantor to acknowledge and agree that the City of Enderby does not represent that any building or structure constructed in compliance with the covenant terms will not be damaged by flooding or erosion, and the Covenantor agrees not to claim damages or to hold the City of Enderby responsible for damages caused by flooding or erosion; and*

*Require the Covenantor to indemnify and save harmless the City of Enderby from any claims, demands, actions, and costs associated with losses or damages occurring as a result of the breach of any provisions of the Covenant by the Covenantor.”*

CARRIED

**BYLAWS**

**Parks, Recreation and Culture Fees Bylaw**

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“THAT Council, in accordance with Section 12 of Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (COVID-19) Order], gives first, second, and third readings and adopts the bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1693, 2020 Amendment Bylaw No. 1704, 2020.”*

CARRIED

**Cemetery Regulation Bylaw**

Moved by Councillor Schreiner, seconded by Councillor Shishido  
*“THAT Council, in accordance with Section 12 of Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (Covid-19) Order], gives first, second and third readings and adopts the bylaw cited as “Enderby and District Cemetery Regulation Bylaw No. 1702, 2020.”*

CARRIED

2020 Property Tax Sale Deferral Bylaw

Moved by Councillor Shishido, seconded by Councillor Schreiner

*“THAT Council, in accordance with Section 12 of Ministerial Order No. M192 [Local Government Meetings and Bylaw Process (Covid-19) Order], gives first, second and third readings and adopts the bylaw cited as “City of Enderby 2020 Tax Deferral Bylaw No. 1706, 2020.”*

CARRIED

**REPORTS**Mayor and Council ReportsCouncillor Schreiner

Councillor Schreiner would like to compliment the City of Enderby Bylaw Staff for their enhanced bylaw compliance efforts. Discussion on commercial properties in the community which were previously listed for sale. The Regional District of North Okanagan only holds one Council meeting a month.

Councillor Knust

Three more garden beds have been added at the Harvest Hut located on Maud Street. She requested two (2) new water barrels. The CAO advised that the barrels will be delivered there by Public Works shortly.

Councillor Knust asked if the City had received many complaints regarding the smell of cannabis. The Planner and Deputy Corporate Officer informed her that there had been one complaint; however, as it was anonymous, we could not follow-up on it.

Councillor Knust also suggested writing encouraging words such as “love” “together” with the tar used for resurfacing the pavement.

Clarification was asked for use of vehicles, the wearing of masks, and COVID-19 infection control policies. The Chief Administrative Officer informed her that policies are in place to encourage the use of separate vehicles when possible and taking additional measures to ensure adequate ventilation. Staff are welcome to wear masks as a personal choice, but it is not corporate policy to require masks at this time.

Councillor Baird

The Interactive Art project has now been completed. Many thanks to everyone who participated in getting this off the ground. Councillor Baird has been actively attending Enderby and District Services Commission Meetings. There will be a Rail Trail Meeting on Friday, August 21, 2020.

The Okanagan Regional Library Branch in Enderby has been very busy after opening with new Covid-19 safety measures.

Councillor Shishido

Attended the Enderby and District Arts Council (EDAC) Meeting. EDAC has completed the public mural project at the Red Apple which depicts a bear on the east facing wall. There have been discussions on holding a coffee house sometime in the near future. The EDAC Annual General Meeting will be held on September 2, 2020 at 7 p.m. at the Seniors Center.

The Enderby and District Chamber of Commerce has established a committee to review policies. They have six (6) new members.

Councillor Davyduke

## Community Futures Update:

- Receiving a variety of messages and ideas from different businesses on what their current needs are. There has been a lot of pressure on business owners and challenges placed on their operating capacity as well as their ability to earn revenue.
- Priorities for programs are moving forward with a lot of programming going virtual.
- Momentum Women's Program: Substantial amount of funding is still available through this program. Community Futures is looking to alleviate some of the parameters to make it easier for women to apply and be successful.
- Regional Relief Recovery Fund: Interest Free Loans available for operational expenses for businesses.

Councillor Davyduke attended the Fire Training Policy Board Meeting on July 16, 2020.

Chief Administrative Officer

The CAO provided a brief on the 3<sup>rd</sup> Avenue and Hubert Avenue Reconstruction Project which will commence before the end of August. The Ministry of Transportation and Infrastructure will reportedly begin Highway resurfacing after Labour Day Weekend. The City will postpone street sweeping until resurfacing is complete and evaluate at that time.

2nd Quarter 2020 Policing Report

Moved by Councillor Knust, seconded by Councillor Schreiner

*"That the 2nd Quarter 2020 Policing Report is received and filed."*

CARRIED

Staff to send a meeting invitation to the RCMP Superintendent to discuss policing in our area.

RDNO Building Permit Summary for July 2020

Moved by Councillor Baird, seconded by Councillor Knust

*"That the RDNO Building Permit Summary for July 2020 is received and filed."*

CARRIED

**NEW BUSINESS**Drinking Water Annual Report 2019

Moved by Councillor Baird, seconded by Councillor Shishido

*"That Council receives and files the Drinking Water Annual Report 2019."*

CARRIED

Notice of Motion: Rail-Trail Planning

Moved by Councillor Shishido, seconded by Councillor Knust

*"THAT Council for the City of Enderby requests that the Shuswap North Okanagan Rail Trail (Sicamous to Armstrong) Governance Advisory Committee puts policies and procedures in place to ensure that effective and consultative planning for safe road crossings, adequate parking, and trail head amenities within the City of Enderby is completed prior to the start of construction of the Shuswap North Okanagan Rail Trail;*

*AND THAT this planning involves outreach and engagement with key stakeholders and partners, including the City of Enderby, to ensure that the Rail Trail exists in harmony with*

*surrounding neighbourhoods and compliments long-range transportation and infrastructure plans.”*

CARRIED

2019 Annual Report

Moved by Councillor Baird, seconded by Councillor Shishido

*“That Council approves the 2019 Annual Report.”*

CARRIED

No written submissions were received.

June 2020 Financial Report

Moved by Councillor Schreiner, seconded by Councillor Davyduke

*“That the Financial Report from the Chief Financial Officer, dated July 29, 2020 be received for information.”*

CARRIED

Disclosure of Contracts – Council

Moved by Councillor Knust, seconded by Councillor Davyduke

*“That Council receives and files the Disclosure of Contracts – Council memorandum.”*

CARRIED

Discussion on Update to City of Enderby Zoning Bylaw No. 1550, 2014

Councillor Knust brought forward concerns with logging trucks parking along City boulevards. Would like to see further enforcement around this issue. Staff apprised of bylaws around parking and prior Council direction with respect to enforcement when there is a demonstrated nuisance.

Council discussed zoning regulations for child care facilities and safety hazards along Highway 97. The potential to waive zoning fees was brought forward. It was established that child care facilities should be determined on a case by case basis, through a Zoning text amendment process, given that there are often site-specific considerations that may not be well served through a broader addition of child care facilities as a permitted use within entire zones.

Moved by Councillor Knust, seconded by Councillor Davyduke

*“That Council directs Staff to proceed with preparing an amendment to the City of Enderby Zoning Bylaw No. 1550, 2014 in order to update the bylaw consistent with the policy items outlined in the memorandum*

*AND FURTHER THAT Council Directs Staff to prepare an amendment to the City of Enderby Official Community Plan Bylaw No. 1549, 2014 to update the City’s Regional Context Statement in response to the amendment North Okanagan Regional Growth Strategy.”*

CARRIED

Flood Mapping, Risk Assessment, and Mitigation Planning Process – Award of Contract

Moved by Councillor Baird, seconded by Councillor Schreiner

*“That Council awards the contract for the Flood Mapping, Risk Assessment, and Mitigation Planning process to Interior Dams in the amount of \$120,000.00.”*

CARRIED

Ministry of Children and Family Development: Child Care

Moved by Councillor Baird, seconded by Councillor Davyduke

*“That the Ministry of Children and Family Development: Child Care correspondence is received and filed.”*

CARRIED

Village of Kaslo: Strategy for Rural Economic Development Through Health Care

Moved by Councillor Knust, seconded by Councillor Davyduke

*“That the Village of Kaslo: Strategy for Rural Economic Development Through Health Care correspondence is received and filed.”*

CARRIED

Ministry of Municipal Affairs and Housing: Covid-19 and Economic Recovery

Moved by Councillor Baird, seconded by Councillor Shishido

*“That the Ministry of Municipal Affairs and Housing: Covid-19 and Economic Recovery correspondence is received and filed.”*

CARRIED

Shuswap River: Tourism and Overflow Parking Concerns

Mayor and Council have received complaints regarding parking and garbage accumulation left over from people accessing the Shuswap River. Most of these access points are outside of the City of Enderby’s jurisdiction.

Staff directed to set up a workshop with the Area F Director, RCMP and Conservation Officer to discuss potential solutions.

Council discussed options around parking and fees for towing. The following questions were raised:

- Does this City want to pursue paying for towing and signage for drop-off and pick-up locations on the River? Discussion on whether this may be profitable and help to fund river management, despite prior business case analysis. The high operating costs and low revenues may be offset by using student workers funded through grants. Councillor Knust mentioned that this is likely to be a high-conflict job and may not be suitable for student workers. The CAO mentioned that there may be challenges in meeting eligibility requirements for student worker grants.
- Can we change the use to “Drop-Off” only designations at certain points?
- Can we designate an access along the east side of the beach at Tuey Park for tube floaters to disembark, without conflicting with other beach users?

Council discussed the opportunity for ride sharing and joint ventures with Splatsin and Area F.

The City will need to collaborate with the Rail Trail owners to ensure parking is being properly managed at the design stage for the proposed Rail Trail.

Brainstorming on possible initiatives included the following ideas:

- “Stewards of the River” Program
- Hiring summer students to run a kiosk during high traffic weekends
- “Local River Passes” and “Non-Residential Rates” for Parking
- Exit Only lane at Tuey Park
- Air Compressor Station at launch area

- Designated Exit
- Designated Pick-Up Zone

Moved by Councillor Baird, seconded by Councillor Davyduke  
*“That Staff schedule a meeting with all interested parties to discuss parking on the Shuswap River.”*

CARRIED

**PUBLIC QUESTION PERIOD**

Jackie Pearase, Enderby RiverTalk, asked when the Bawtree Bridge Watermain project was going to be complete. The CAO informed her that there has been a delay with shipping materials from the United States but will request an update from the Engineer and update Mrs. Pearase.

Brooke Hovey, Okanagan Advertiser, asked if the City of Enderby Council was going to nominate anyone for UBCM’s “Community Investment Program”?

*Councillor Baird left the room (6:09 p.m.)*

Mayor McCune stated that they would ask citizens to step forward with nominees, and asked Ms. Hovey if she would mind communicating this..

*Councillor Baird left the room (6:11 p.m.)*

**CLOSED MEETING RESOLUTION**

Moved by Councillor Knust, seconded by Councillor Baird (6:16 p.m.)  
*“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1)(k) of the Community Charter.”*

CARRIED

**ADJOURNMENT**

Moved by Councillor Schreiner, seconded by Councillor Shishido  
*“That the regular meeting of August 17, 2020 adjourn at 7:08 p.m.”*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**