



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, June 15, 2020 at 4:30 p.m. in Council Chambers

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Secretary Clerk – Laurel Grimm

Other: None

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### **APPROVAL OF AGENDA**

Moved by Councillor Schreiner, seconded by Councillor Baird  
*“THAT the June 15, 2020 Council Meeting agenda be approved as amended by adding the late item Canada Day Event – Proposed Street Closure under New Business.”*

CARRIED

### **ADOPTION OF MINUTES**

Council Meeting Minutes of June 1, 2020  
Moved by Councillor Davyduke, seconded by Councillor Case  
*“THAT the June 1, 2020 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **DEVELOPMENT MATTERS**

Housing Agreement Authorization Bylaw No. 1703, 2020 - 709 Russel Avenue  
Moved by Councillor Case, seconded by Councillor Baird  
*“THAT Council adopts the Housing Agreement Authorization Bylaw No. 1703, 2020.”*

CARRIED

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

None

**REPORTS**

Mayor and Council Reports

Councillor Case

Councillor Case gave a brief update on the flooding on Riverdale Drive.

Councillor Davyduke

Portfolio update on Community Futures:

- Momentum: Women’s Business Accelerator is a business accelerator program designed to help women entrepreneurs gain unique skills, network, and build opportunities to reach their goals. Further information can be accessed through the Community Futures website.
- COVID-19 Business Supports from Community Futures (RRRF):
  - o The RRRF includes two components:
    - \$675 million to support regional economies, businesses, organizations and communities in regions all across Canada, through the Regional Economic Development Agencies (RDA's);
    - \$287 million to support the national network of Community Futures Development Corporations, which will specifically target small businesses and rural communities across the country.

Councillor Shishido

Nothing to report at this time.

Councillor Baird

No opening date confirmed for the Okanagan Regional Library. There will be an Okanagan Rail Trail meeting on June 29, 2020.

Councillor Knust

Happy to report that the Harvest Hut is operational and currently looking for volunteers.

The lab at the Enderby Medical Clinic will be open for limited hours Monday to Tuesday.

Moved by Councillor Knust, seconded by Councillor Baird

*“THAT a letter be sent to Interior Health asking for clarification on lab staffing and operating hours”.*

CARRIED

Councillor Schreiner

Will be attending a meeting at the Regional District of North Okanagan on Wednesday, June 17, 2020.

Chief Administrative Officer

Preparing to Tender out the 3<sup>rd</sup> Avenue and Hubert Avenue Road Reconstruction project. 3<sup>rd</sup> Avenue will commence in 2020 and Hubert Avenue will begin in Spring 2021. Federal approval has been received for the scope change on the Bawtree Bridge Water Line and it is anticipated that works will commence soon.

RDNO Building Permit Summary for May 2020

Moved by Councillor Knust, seconded by Councillor Baird

*“THAT Council receives and files the RDNO Building Permit Summary for May 2020”.*

CARRIED

**NEW BUSINESS**

Municipal Asset Management Program Grant Application

Moved by Councillor Shishido, seconded by Councillor Schreiner

*“THAT Council directs staff to submit a grant application under the Federation of Canadian Municipalities’ Municipal Asset Management Program for the purposes of refining the City of Enderby’s asset register, at a total project cost of \$21,800;*

*AND THAT Council confirms that the City of Enderby is willing to provide overall grant management for the aforementioned grant activities;*

*AND FURTHER THAT Council authorizes a 20% local contribution of \$4,360 towards the aforementioned grant activities.”.*

CARRIED

Mobile Vendor Request - Interior Lunch Box Food Truck

Moved by Councillor Knust, seconded by Councillor Case

*“THAT Council grants permission for the Interior Lunch Box Food Truck (Wayne Allen) to operate as a mobile vendor in the grassy area east of the Water Treatment Plant, at Tuey Park and Barnes Park as shown on the attached Schedule ‘A’, subject to the following conditions:*

- 1. The operator must obtain a City of Enderby Business License;*
- 2. The operator must pay the annual rental fee of \$100;*
- 3. The operator shall be solely responsible for ensuring their vehicular access to the site;*
- 4. The operator’s use of the land is on an ‘as-is’ basis, and must not be changed from that state without the express written permission of the City; and*
- 5. The operator only locates a portable washroom facility on site subject to a management plan satisfactory to staff that will control for nuisance and abuse, and otherwise provides alternate means for sanitation and hygiene.*

CARRIED

Temporary Business Use of Community Digital Billboard Policy and Temporary Sidewalk Encroachment Policy

Moved by Councillor Baird, seconded by Councillor Shishido

*“THAT Council adopts the attached Temporary Business Use of Community Digital Billboard Policy;*

*AND THAT Council adopts the attached Temporary Sidewalk Encroachments Policy.”*

CARRIED

Canada Day Event – Proposed Street Closure

Discussion on Canada Day proposal from the Enderby and District Chamber of Commerce and the Enderby Legion Branch No. 98. Council discussed Provincial requirements and guidance and reviewed how other communities were celebrating Canada Day in light of the risks of COVID-19. Council observed that most communities were focusing upon safe virtual celebrations and expressed its desire to see something similar.

Moved by Councillor Schreiner, seconded by Councillor Baird

*“THAT the City of Enderby does not support the road closure requests for parts of Cliff Avenue and Belvedere Street on July 1, 2020 by the Enderby and District Chamber of Commerce and the Enderby Legion Branch No. 98.”*

CARRIED

OPPOSED Councillor Case

Moved by Councillor Davyduke, seconded by Councillor Case

*“THAT the City of Enderby contributes \$1000 to the Enderby and District Chamber of Commerce to host a “Virtual Canada Day” Event as well as an additional \$500 for “Enderby Bucks” to be used as prizes for the virtual event.”*

CARRIED

**PUBLIC QUESTION PERIOD**

No public was present.

**CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Davyduke (5:34 p.m.)

*“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.”*

CARRIED

**ADJOURNMENT**

Moved by Councillor Davyduke, seconded by Councillor Baird  
*“That the regular meeting of June 15, 2020 adjourn at 6:08 p.m.”*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**