



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, June 1, 2020 at 4:30 p.m. in Council Chambers

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Secretary Clerk – Laurel Grimm

Other: None

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### **APPROVAL OF AGENDA**

Moved by Councillor Baird, seconded by Councillor Knust  
*“THAT the June 1, 2020 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Council Meeting Minutes of May 19, 2020

Moved by Councillor Schreiner, seconded by Councillor Davyduke  
*“THAT the May 19, 2020 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **DEVELOPMENT MATTERS**

0027-20-DVP-END (Cohen)

Legal: LOT 2 BLOCK 5 DISTRICT LOT 150 KAMLOOPS (FORMERLY  
OSOYOOS) DIVISION YALE DISTRICT PLAN 211B  
Address: 725 Knight Avenue, Enderby BC  
Applicant: Burt Cohen

Moved by Councillor Baird, seconded by Councillor Case

*“THAT Council authorize the issuance of a Development Variance Permit for the property legally described as LOT 2 BLOCK 5 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211B and located at 725 Knight Avenue, Enderby B.C. to permit a variance to Section 602.10.b of Zoning Bylaw No. 1550, 2014 by reducing the minimum front yard setback area from 6 m (19.68 feet) to 4 m (13.12 feet), as shown on the attached Schedule ‘A’.”*

CARRIED

Housing Agreement Authorization Bylaw No. 1703, 2020 - 709 Russel Avenue

Moved by Councillor Knust, seconded by Councillor Schreiner

*“THAT Council gives three readings to Housing Agreement Authorization Bylaw No. 1703, 2020;*

*AND THAT the Corporate Officer be authorized to file in the land title office a notice that the property legally described as LOT 14 BLOCK 7 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A (PID: 012-592-081) and located at 709 Russell Avenue is subject to the attached Housing Agreement;*

*AND FURTHER THAT the Mayor and Corporate Officer be authorized to register a Section 219 Covenant (Housing Agreement) on the title of the property legally described as LOT 14 BLOCK 7 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A (PID: 012-592-081) and located at 709 Russell Avenue.”*

CARRIED

There were no written submissions.

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

None

**REPORTS**

Mayor and Council Reports

Councillor Baird

- Councillor Baird reached out to the Enderby and District Seniors Centre for an update on their activities during the pandemic.
- Harvest Hut is now open.
- Okanagan Regional Library is hosting “Toy Library” with a “Lunch on Us” program. They are also looking at doing craft-to-go bags instead of Art-In-the-Park this year. Reopening on a limited basis is scheduled for June 2, 2020.
- Outdoor Help has been re-named to Better at Home and have received funding for Zoom meetings.
- First Wednesday in July will be packed or delivered gourmet lunches for seniors.
- Royal Canadian Legion Branch #98 will be reopening June 6, 2020.

Councillor Knust

- 11 members attended the interagency meeting via Zoom and will be wrapping up meetings in June.
- Harvest Hut officially opened today.

- Have received complaints from residents on the long grass along the railway corridor. The CAO advised that the grass is normally cut three times per year, but the contractor had an equipment failure which was leading to a delay. The City started mowing the corridor as a courtesy to adjacent property owners when it was still owned by a railway company. It has since been purchased by two regional districts for other purposes. It may be appropriate to transition away from providing this service entirely.

#### Councillor Schreiner

- RDNO Regional Growth Strategy Housing Needs meeting scheduled for June 3, 2020. Staff are providing input to the community profile that will be considered by the time that the profile goes to the Board.
- Pull-out on the North end of town is still collecting garbage despite being commissioned. Staff advised that AIM Roads is responsible for this location. Staff will contact AIM to request cleaning of the site.

#### Councillor Case

- Interviewed by the BC Dairy Farmers. They are looking to see what the social contributions to our community are from the dairy farmers, including how they generate economic activity and spin-offs. Dairy farmers are conscious of the environment and working to ensure that their operations meet appropriate standards.

#### Councillor Davyduke

- Community Futures offering various programs and evolving to support the online community. Some businesses are going through re-opening/recovery plans.
- More Shop Local campaigns being implemented.
- Riverdale Road has started to flood due to increasing river levels. May need to close to the public in the near future.

#### Councillor Shishido

- Attending an online Chamber of Commerce meeting. Discussion on whether the Chamber of Commerce is a non-profit organization. Membership numbers are increasing. Looking for feedback from businesses. Clyde McGregor will be presenting to the legislature on the Provincial Budget. A “social distancing” Canada Day even in conjunction with the Enderby and District Arts Council is being explored.

#### Mayor McCune

Mayor McCune will be participating in the 2020 Grad Video. Grad is scheduled for June 12, 2020.

#### Chief Administrative Officer

Discussion on re-opening strategy for Riverside RV Park, Pool and Visitor Centre, as well as the timing on tendering the road projects.

A discussed ensued on opportunities to improve the Muzebo in Barnes Park.

Moved by Councillor Knust, seconded by Councillor Shishido

*“The City wishes to communicate the following items in regards to the Muzebo at Barnes Park to the Enderby and District Museum:*

1. *There is a desire to ensure that the Muzebo is used only for large artifact display, rather than storage. The Muzebo is located in a high-profile area of Barnes Park and there is exciting potential to use this space to celebrate and showcase our heritage.*

2. *The City asks the Museum ensures that exhibits in the Muzebo are:
 
  - visually appealing;
  - engaging to visitors through the use of interpretive signs linking exhibits to stories of our history and heritage; and
  - cleaned regularly.*
3. *The City would like the Museum to consider designing exhibits that can be experienced from the exterior of the enclosure as well as opportunities for interactive exhibits for which the gates could be opened during events in the park.*
4. *The City would like the Museum to consider rotating exhibits to provide ongoing public interest and engagement.*
5. *The City would like the Museum to consider adjusting the enclosed area of the gazebo back to the original footprint so as to bring the public closer to the exhibits while enabling more of the covered space to be enjoyed as a shaded area for the public.”*

CARRIED

## **NEW BUSINESS**

### Pandemic Community Recovery Select Committee Recommendations

Moved by Councillor Case, seconded by Councillor Davyduke

*“THAT Council endorses the following Pandemic Community Recovery Select Committee recommendations and directs staff to take the necessary actions to achieve the intended outcomes:*

1. *Conduct an online survey of local businesses to identify sector-specific supports that are needed to assist with business resumption.*
2. *Promote through social media channels [www.noktogether.com](http://www.noktogether.com) as a regional resource for business supports and information.*
3. *Seek a partnership with a local business support organization to provide expertise and assistance to local businesses in developing COVID-19 Safe Operation Plans that would meet WorksafeBC and Health Officer criteria for continuing to do business.*
4. *Engage with the Enderby & District Chamber of Commerce on the potential for coordinated community marketing opportunities.*
5. *Draft a temporary amendment to the City’s policy on use of its digital sign on George Street to provide opportunities for businesses to announce that they are open for business.*
6. *Draft a temporary amendment to the City’s encroachment policy to enable businesses who are not adjacent to George Street to place encroachments, such as sandwich boards, along this location, subject to the standard requirements regarding safety and insurance.*
7. *Work with the Enderby branch of the Okanagan Regional Library to ensure that they have appropriate access to the adjacent outside areas to enable their curbside initiative to be successful.*
8. *Arrange for Public Works to provide free fit tests to employees of local dental offices who are required to wear respirators (rather than masks) as part of the enhanced infection control protocols.*

9. *Advocate for the Interior Health Authority to draft alternative guidance for infection control for unstaffed gyms that takes a risk-based approach to providing an equivalent level of protection while enabling the business model to continue to be viable.*
10. *Advocate for enhanced processes to ensure that timber fibre is readily available to local value-added processors and manufacturers.*
11. *Provide blanket authorization to the BC Liquor and Cannabis Control Branch to support a streamlined process for liquor-primary establishments to expand into outdoor patios.*
12. *Engage with internet service providers about opportunities to roll out fibre optic services in the community to promote remote working and bandwidth certainty for business.*
13. *Promote local training and employment opportunities through the BC Infrastructure Benefits program in cooperation with WorkBC. Consult further with local not-for-profit service providers to identify what supports they need to enhance individual and family resiliency further.*
14. *Consult further with local not-for-profit service providers to identify what supports they need to enhance individual and family resiliency further”.*

CARRIED

2019 Statement of Financial Information

Moved by Councillor Schreiner, seconded by Councillor Knust

*“THAT Council approves the 2019 Statement of Financial Information”.*

CARRIED

Cancellation of Notice on Title - 709 Russell Avenue

Moved by Councillor Case, seconded by Councillor Baird

*“THAT Council authorizes the Corporate Officer to file a cancellation notice in the land title office in order to cancel the Notice on Title (CA6569449) registered on the title of the property legally described as LOT 14 BLOCK 7 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 709 Russell Avenue;*

*AND THAT Council waives the administrative charge to remove a Notice on Title (\$850.00), as specified in Schedule 10 - Building Inspection Fees of the Fees and Charges Bylaw No. 1479, 2010.”.*

CARRIED

Local Government Pre-Approval for Expanded Services Area Footprint for Liquor

Moved by Councillor Baird, seconded by Councillor Knust

*“THAT Council directs Staff to send correspondence to the Liquor and Cannabis Regulation Branch confirming that the City of Enderby is providing a pre-approval to cover all liquor primary and liquor manufacturer establishments within Enderby who may apply for a temporarily expanded service area.”*

CARRIED

Bylaw Enforcement Statistics for First Period of 2020 (Jan-Apr)

Moved by Councillor Knust, seconded by Councillor Baird

*“That Council receives and files the Bylaw Enforcement Statistics for First Period of 2020 (Jan-Apr).”*

CARRIED

**PUBLIC QUESTION PERIOD**

No public was present.

**ADJOURNMENT**

Moved by Councillor Davyduke, seconded by Councillor Case  
*“That the regular meeting of June 1, 2020 adjourn at 5:36 p.m.”*

CARRIED

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MAYOR

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CORPORATE OFFICER