



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held via teleconference on Monday, May 4, 2020 at 4:30 p.m. in City Hall

- Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido
- Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Secretary Clerk – Laurel Grimm

Other:

APPROVAL OF AGENDA

Moved by Councillor Knust, seconded by Councillor Baird
“THAT the May 4, 2020 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Council Meeting Minutes of April 20, 2020
Moved by Councillor Schreiner, seconded by Councillor Case
“THAT the April 20, 2020 Council Meeting minutes be adopted as circulated.”

CARRIED

PUBLIC AND STATUTORY HEARINGS

None

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

None

BYLAWS

2020 Budget Bylaws
Moved by Councillor Baird, seconded by Councillor Schreiner

“THAT Council approves an Alternative Municipal Tax Collection Scheme whereby the property tax due date of July 2nd remains, but the date the 10% penalty applies is October 1, 2020 for all property classes;

AND THAT Council gives first reading of the bylaws cited as “City of Enderby 2020-2024 Financial Plan Bylaw No. 1696, 2020”, “City of Enderby Annual Tax Rate Bylaw No. 1697, 2020”, “City of Enderby Sewer Frontage Tax Bylaw No. 1698, 2020” and “City of Enderby Water Frontage Tax Bylaw No. 1699, 2020”;

AND THAT Council considers the public submission that was received;

AND THAT Council provides no further amendments to the bylaws;

AND FURTHER THAT, in accordance with Section 9 of Ministerial Order No. M083 [Local Government Meetings and Bylaw Process (COVID-19) Order], Council gives second and third readings and adopts the bylaws cited as “City of Enderby 2020-2024 Financial Plan Bylaw No. 1696, 2020”, “City of Enderby Annual Tax Rate Bylaw No. 1697, 2020”, “City of Enderby Sewer Frontage Tax Bylaw No. 1698, 2020” and “City of Enderby Water Frontage Tax Bylaw No. 1699, 2020”.

CARRIED

WRITTEN SUBMISSIONS:

One written submission was received via email from Sharon Webb, who lives on 3rd Avenue, urging Council not to cancel the upgrades to 3rd Avenue as this street has been in very poor condition for several years. She noted that the ambulance station and Parkview Place are located on 3rd Ave and invited Council to drive this road to evaluate its condition.

2020 Fees & Charges Bylaw

Moved by Councillor Schreiner, seconded by Councillor Case

“THAT Council approves waiving the penalty for the January 2020 to April 2020 utility billing period;

AND THAT Council gives first reading to the bylaw cited as “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1700, 2020”;

AND THAT Council makes no further amendment to the bylaw;

AND FURTHER THAT Council gives second and third readings and adopts “City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1700, 2020”.

CARRIED

Revenue Anticipation Borrowing Bylaw

Moved by Councillor Schreiner, seconded by Councillor Case

“THAT Council gives three readings and adopts the bylaw cited as “City of Enderby Revenue Anticipation Borrowing Bylaw No. 1701, 2020”.

CARRIED

REPORTS

Mayor and Council Reports

Councillor Case

Reported that Funtastic has been cancelled for 2020 due to the COVID-19 pandemic. Teams can request a refund or registration fees may be applied to next tournament.

Councillor Shishido entered the meeting (4:36 p.m.)

Councillor Case noticed many residents accessing the Enderby Cliffs Provincial hiking trails regardless of the closed signs that were posted on site. Most people seemed to be respectful and courteous with respect to physical distancing, but parking on the side of the road was an issue as the parking lot was closed.

Councillor Baird

Has been engaged in our community's response to COVID-19.

Councillor Knust

Councillor Knust attended an interagency meeting with 17 other participants on Zoom. The Enderby Foodbank has been delivering pre-packaged hampers from Better at Home. 80 hampers were delivered in April and 43 collected. Better at Home has also been delivering groceries and medication for senior citizens.

The Enderby and District Chamber of Commerce had seven (7) several online training courses available for local businesses.

Councillor Davyduke entered the meeting (4:39 p.m.)

Interior Health in Salmon Arm has gone online with Mental health and Substance Abuse services. However, rural areas have limited access to high speed internet and data to participate in online meetings.

Staff to be undergoing a Facility/Service Recovery Planning sessions in the next few weeks to determine what needs to be done in order to open the doors to the public and re-start services that may have been interrupted or deferred.

Councillor Davyduke

Would like to thank the Mayor and Council for all their hard work communicating to residents. Unprecedented times make us appreciate what we have but also highlights areas where people are struggling. This is something to be cognisant of going forward.

Councillor Schreiner

Attended the regional Growth Strategy meeting at the Regional District of North Okanagan via Zoom. Most municipalities seem to be using video conferencing applications for meetings and inquired about the same for City of Enderby Council meetings. During the discussion, Mayor McCune said that staff are planning a phased approach to in-person Council meetings that will begin as soon as the next meeting, potentially.

Councillor Shishido

Posed the question as to the validity of the data being used by the Province to make decisions on COVID-19. Councillor Shishido also asked about the availability of data correlating mental health

issues to COVID-19-related isolation, including suicide rates. Councillor Knust stated that mental health numbers have increased but suicide data is not available at this time. Council need to be aware of financial stressors and isolation, and how these are connected to mental health and domestic abuse.

1st Quarter 2020 VNOD Policing Report

Moved by Councillor Baird, seconded by Councillor Schreiner

“THAT Council receives and files the 1st Quarter 2020 VNOD Policing Report”.

CARRIED

Mayor McCune will ask the RCMP at the next regional meeting why calls for service have been increasing.

NEW BUSINESS

BC Parks Re-Opening Plan: Verbal Discussion led by Mayor McCune

The City has responded to a lot of public confusion over the recent BC Parks closure in respect to the rationale and how it interfaces with the encouragement from Dr. Henry to go outdoors for mental and physical health.

Council discussed how critical it is that everyone have opportunities to access outdoor recreation especially in times of physical distancing in order to support their mental and physical health.

Discussion on parks and re-opening strategies.

Moved by Councillor Shishido, seconded by Councillor Case

“THAT Council send a letter to the Province recognizing that, while BC Parks may have been closed to discourage tourism, the City encourages reviewing this practice to allow local access to nearby provincial parks, subject to appropriate risk mitigation measures and with the understanding that there may be reduced service levels;

AND THAT The City also encourages early and ongoing dialogue with nearby local authorities to ensure a coordinated public message around the closure and resumption of BC Parks and recreation sites.”

CARRIED

Pandemic Corporate Service Recovery Policy

Moved by Councillor Baird, seconded by Councillor Shishido

“THAT Council endorses the following broad principles to serve as a matrix for advance planning related to corporate service recovery from the COVID-19 pandemic:

1. *Clear guidance from a health officer that it is reasonably safe to resume the service, and the basis on which it may be resumed;*
2. *A risk assessment of the service to ensure that we can provide for the safety of workers and the public in accordance with the guidelines of a health officer; and*

- 3. *An analysis of industry stakeholder positions (such as Destination BC and the BC Recreation and Parks Association) as well as comparison to neighbouring jurisdictions.”*

CARRIED

The Chief Administrative Officer spoke to the report. The framework for the recovery policy would be based on individual facilities. Councillor Davyduke said this would support a safe basis for moving forward, for both workers and the public. Councillor Shishido underlined the importance of balancing the Provincial Health Officer recommendations with current data being released. The Chief Administrative Officer explained the difference between Public Health Act orders versus guidance issued by a health officer, and how the provincial response differed from a lock down.

Pandemic Community Recovery Select Committee

Moved by Councillor Knust, seconded by Councillor Case

“THAT Council appoints Mayor McCune and Councillor Baird to the Pandemic Community Recovery Select Committee to consider matters related to the community’s recovery from the COVID-19 pandemic;

AND FURTHER THAT the Pandemic Community Select Committee will recommend to Council up to three members of the public to be appointed to the Pandemic Community Recovery Select Committee at the next meeting.”

CARRIED

Disclosure of Contracts – Council

Moved by Councillor Schreiner, seconded by Councillor Shishido

“THAT Council receive and file the Disclosure of Contracts - Council.”

CARRIED

Enderby Child Care Action Plan: Report distributed under separate cover

Moved by Councillor Case, seconded by Councillor Baird

“THAT Council receives the Enderby Child Care Action Plan;

AND THAT as part of the next update to the City of Enderby Zoning Bylaw No. 1550, 2014, Council directs Staff to amend the Zoning Bylaw to include ‘child care facilities’ as a permitted use in all commercial zones;

AND THAT Council directs Staff to monitor for grant opportunities to support the provision of open houses, information sessions, and/or first aid training for prospective child care providers;

AND FURTHER THAT Council directs Staff to prepare a letter to the Provincial government advocating for, i) revisions to existing child care licensing regulations in order to make them more responsive to the needs of families and child care providers, and ii) increases to funding for early childhood education initiatives.”

CARRIED

The Planner and Deputy Corporate Officer gave a synopsis of the report.

Board of Variance Appointments

Moved by Councillor Shishido, seconded by Councillor Baird

“THAT the Economic Development Portfolio uses the attached Competency Matrix and Council consultation to recommend three individuals to be appointed by Council to serve on the City of Enderby Board of Variance.”

CARRIED

The Chief Administrative Officer gave an overview of the function of a Board of Variance and how minor variances and matters related to the opinion of a building official on the damage to a legally non-conforming structure relate to Council’s regulatory powers with respect to land use.

Enderby and District Chamber of Commerce

Moved by Councillor Baird, seconded by Councillor Davyduke

“THAT Council receive and file the Enderby and District Chamber of Commerce correspondence dated April 15, 2020 and refer the correspondence to the Select Committee.”

CARRIED

PUBLIC QUESTION PERIOD

No public was present.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Knust (5:50 p.m.)

“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the Community Charter.”

CARRIED

ADJOURNMENT

Moved by Councillor Knust, seconded by Councillor Shishido

“That the regular meeting of May 4, 2020 adjourn at 5:57 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER