

ENDERBY AND DISTRICT SERVICES COMMISSION

Brad Case
Tundra Baird

Herman Halvorson
Denis Delisle

AGENDA

DATE: January 16, 2020
TIME: 9:30 AM
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of November 7, 2019 Page 1

3. DELEGATIONS

Richard Vetter: President, Enderby Minor Baseball Association Page 3
Correspondence dated November 17, 2019 and Diamond 5 Concept

4. NEW BUSINESS

Disbursement of ParticipACTION Community Better Challenge Prize Funds Page 20
Memo prepared by Chief Administrative Officer dated December 31, 2019

Ball Diamond Facilities Page 23
Memo prepared by Chief Administrative Officer dated January 2, 2020

Hunters Range Snowmobile Association Rental Fee Waiver Request Page 39
Memo prepared by Chief Administrative Officer dated January 9, 2020

5. PUBLIC QUESTION PERIOD

6. ADJOURNMENT

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on November 7, 2019 at 9:20 a.m. in the Council Chambers of Enderby City Hall.

<u>Members:</u>	Brad Case	City of Enderby
	Tundra Baird	City of Enderby
	Denis Delisle	Electoral Area F
	Herman Halvorson	Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
 Laurel Grimm – Clerk Secretary, City of Enderby

APPROVAL OF AGENDA

Moved by Denis Delisle, seconded by Herman Halvorson
“THAT the November 7, 2019 Enderby and District Services Commission agenda be approved as presented.”

CARRIED

ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of June 27, 2019
 Moved by Denis Delisle, seconded by Herman Halvorson
“THAT the minutes of the regular meeting of June 27, 2019 be adopted as presented.”

CARRIED

NEW BUSINESS

Shuswap Trail Alliance Operational Contribution Agreement for 2020-2023
 Presentation by Shuswap Trail Alliance. Phil McIntyre-Paul gave a presentation on the proposed new contract for 2020-2023. This would result in the Commission contributing \$11,100 per year plus an annual inflation adjustment for four years. Points of discussion included:

- Total of 350 projects have been completed since 2006.
- Continue to work on the Enderby Cliffs trail network.
- 2020-2023 priorities involve Rail Trail coordination and planning, connecting Armstrong to the Rail Trail, and other opportunities throughout the region.

Moved by Brad Case, seconded by Herman Halvorson
“THAT the Enderby and District Services Commission supports the operational contribution agreement for 2020-2023 with the Shuswap Trail Alliance, authorizes its execution by the Mayor and Corporate Officer for the City of Enderby and that this item be added to the 2020 Budget.”

CARRIED

Pool Survey Results

Moved by Denis Delisle, seconded by Brad Case

“THAT the Enderby and District Services Commission receives and files the “Pool Survey – Summary of Responses” dated October 30, 2019.”

CARRIED

Columbarium Award

Moved by Denis Delisle, seconded by Herman Halvorson

“THAT the Enderby and District Services Commission awards the supply and installation of the first columbarium in the upper cremation garden to Sunset Memorial & Stone Ltd.”

CARRIED

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Denis Delisle, seconded by Herman Halvorson

“THAT pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the Community Charter.”

ADJOURNMENT

Moved by Brad Case, seconded by Denis Delisle

“THAT the November 7, 2019 regular meeting of the Enderby and District Services Commission be adjourned at 10:01 a.m.”

CARRIED

CHAIR

CORPORATE OFFICER

Commission Delegation - include Diamond 5 concept

Tate Bengtson

From: Richard Vetter <rvetter@amss.ca>
Sent: Sunday, November 17, 2019 10:16 PM
To: T Baird; Brad; denis.delisle@rdno.ca; hjhalvor@shaw.ca
Cc: Graeme Duncan; Dave Lancaster; Adam Clark; Jason Golz; aaron beard; Ruth Ginther; len lyons; David Tessel; swartz29@hotmail.com; Tracey Castle; Sharon Taylor; Stacey Larsen;
Subject: Tate Bengtson; Sheryl Hay
Enderby / RDNO Area F Ball Diamonds

Tundra/Brad/Denis/Herman,

I am writing you as the members of the Parks and Recreation Commission regarding the need for more ball diamonds in Enderby / RDNO Area F.

As I think you are all aware, the demand for ball diamonds has grown significantly in our region over the last number of years and the only facility we have left in Enderby / Area F is Riverside park. The increased demand has come from growth in the adult slow-pitch leagues and the minor ball associations. In the spring of 2019, we formed the Enderby Minor Baseball Association which further increased the demand for diamonds last season and EMBA expects more growth this coming 2020 season and into the future as our players mature into the older age groups.

My frustration is that the number of ball diamonds available to the user groups has actually decreased in our region in the last 20 years. In my opinion it is time, if not overdue, that the City of Enderby and RDNO make some capital investments to expand capacity.

I was working on our EMBA diamond requests in preparation for the user group meeting on Nov. 26th and quickly realized that there are not enough diamonds to meet our EMBA demand when all of the other user group demands are considered. I know that the user group members have requested that a 5th diamond be constructed at Riverside park and some work on this plan has been completed but I have not heard that a construction schedule has been established. I know that the construction of diamond 5 is on the agenda for the user group meeting so I'm hopeful there is some positive news.

At a minimum I am requesting that the construction of diamond 5 be fast-tracked so that it is available for the 2020 spring season. This would relieve a lot of pressure especially during the 6:00pm to 8:00pm weekday timeslot when games are played. Going forward, I would like to see a regional plan on how we are going to meet demand for ball diamonds in the medium to long term as our population in the area grows.

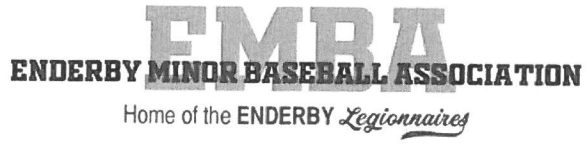
I discussed options for diamond 5 with Brad Case last week and suggested to him that even the minimal construction of a backstop and an infield for 2020 would get us started and provide a place for our U9 and/or U11 kids to play their games. Then the diamond 5 construction including foul line and outfield fencing, outfield turf and irrigation could be completed over the next few years. Because the construction of a backstop and infield doesn't require any turf, my hope would be that the diamond would be usable at the start or at least early in the 2020 season.

I am aware that building a new ball diamond and investing in recreational facilities takes money, but I have seen over the last few years how the members of this commission in their roles on City Council and as RDNO Directors have been able to find unbudgeted money in short-order for projects they were passionate about. So I am hopeful that you are able to make funding available for a project that I know has community support especially amongst the user groups.

Please let me know your thoughts and I look forward to your update at the user group meeting on Nov. 26th.

Sincerely,

Richard Vetter
President, Enderby Minor Baseball Association



Friday, August 24, 2018

Mr. Tate Bengtson,
Chief Administrative Officer
City of Enderby
619 Cliff Avenue
PO Box 400
Enderby, BC V0E 1V0

RE: Feasibility Design & Cost Estimating Services for
Riverside Park Ball Fields

Dear Sir:

As requested by the City of Enderby, Lawson Engineering and Development Services Ltd. (LEDS) has undertaken the preliminary design for the potential construction of a new youth baseball field in the southeast corner of Riverside Park.

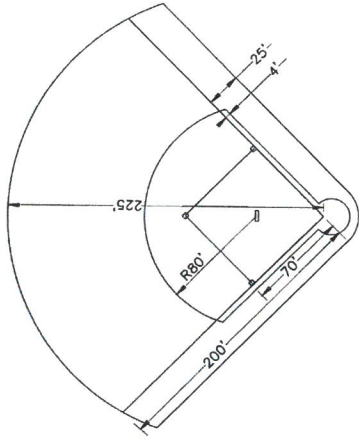
In this regard, LEDS has developed a number of alternatives, as discussed below, to locate a baseball field that would be multi-purpose to accommodate a number of age categories of play and in particular:

- Ages 11 and Under, in T-ball and Mosquito leagues;
- Ages 13 and Under, in T-ball, Mosquito and Peewee leagues;
- Ages 15 and Under, in T-ball, Mosquito, Peewee and Bantam leagues.

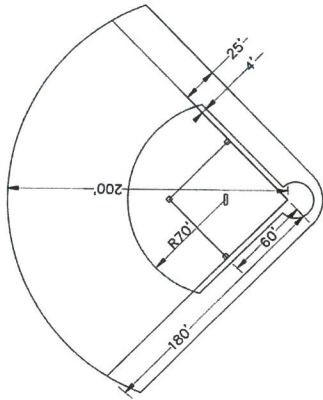
The dimensions for the respective fields are based on the recommended minimum dimensions in the Official Rules of Baseball – Canadian Content as established by Baseball Canada and adopted by BC Minor Baseball, as shown in **Figure No. 1**. The dimensions to fences along the base – paths and to the outfield are flexible to meet the needs of the players as well as any constraints on the area available.

All potential alternatives have been developed in consideration of the following:

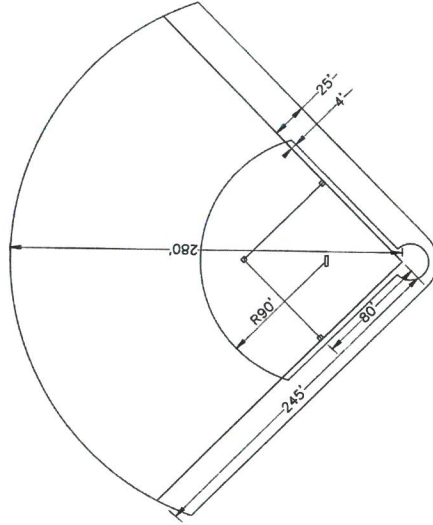
- Alignment of the field,
- Location adjacent to and impacts on the existing Youth fields to the west and north;
- Location adjacent to and impacts on existing residential properties on the south side of Riverside Park;
- Walking trail along the Shuswap River and other trails within the park.



13 AND UNDER
BASEBALL DIAMOND



11 AND UNDER
BASEBALL DIAMOND



15 AND UNDER
BASEBALL DIAMOND

SCALE: 0' 100' 1:500 25'

LAWSON
ENGINEERING & SURVEYING
8500 LAWRENCE DRIVE W
PO BOX 108 BILLYEAR BC V1E 4R2



RIVERSIDE PARK
BASEBALL DIAMOND

FIGURE # 1

PROPOSED MINOR
BASEBALL DIAMONDS

1. 11 and Under Alternatives

1.1 Alternative No. 1 - 1

The position of home plate for this alternative is located in the southwest corner of the field and the out – of – play fencing along the right side of the field is at a constant distance from the rear yard boundary of the adjacent properties to the south. Play is generally towards the river. See **Figure No. 2**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of approximately 7.5 m, minimum, between the limit of play on the left side of the field and the existing outfield limits of the adjacent Youth ball field as well as approximately 15 m between the limits of play on the right side of the field and the existing properties on the south side. The area along the left side will allow access to the field around the existing field, provide an area for spectators to watch the game and mitigate the risk of ball hits out – of – play from interfering with any game on the adjacent field. The buffer on the south side will also provide an area for spectators as well as mitigating the risk of ball hits out – of – play from impacting the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties.

This location will not have an impact on the existing field to the north.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The right field corner of the proposed field, in this location, will be within 15 m of the trail but both the trail and the proposed outfield fence diverge from this point and the separation increase towards the north.

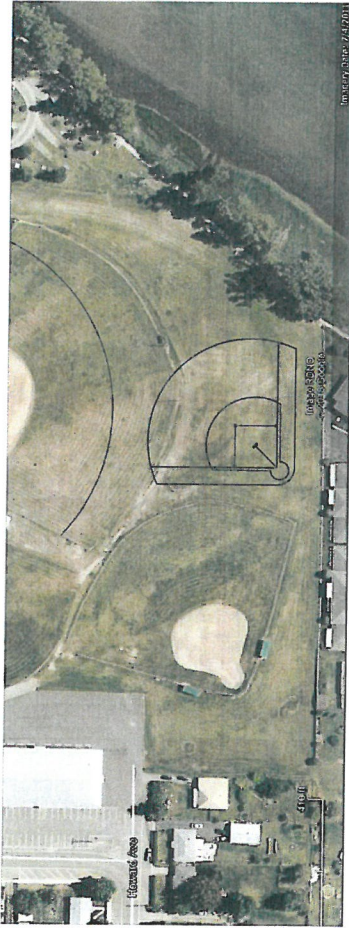
1.2 Alternative No. 1 - 2

The position of home plate for this alternative is located in the southeast corner of the field and the out – of – play fencing along the left side of the field is at a constant distance from the rear yard boundary of the adjacent properties to the south, similar to Alternative 1 – 1. Play is generally away from the river. See **Figure No. 2**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of approximately 15 m between the limits of play on the left side of the field and the existing properties on the south side. The area along the left side will provide an area for spectators to watch the game and mitigate the risk of ball hits out – of – play from impacting the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties. There is a proposed minimum distance of 10 m between the outfield fence for this alternative and the outfield fence of the existing Youth field to the west, to accommodate spectator access to the proposed field and mitigate the risk of baseballs hit from one field interfering with play on the other.

This location will not have an impact on the existing field to the north.

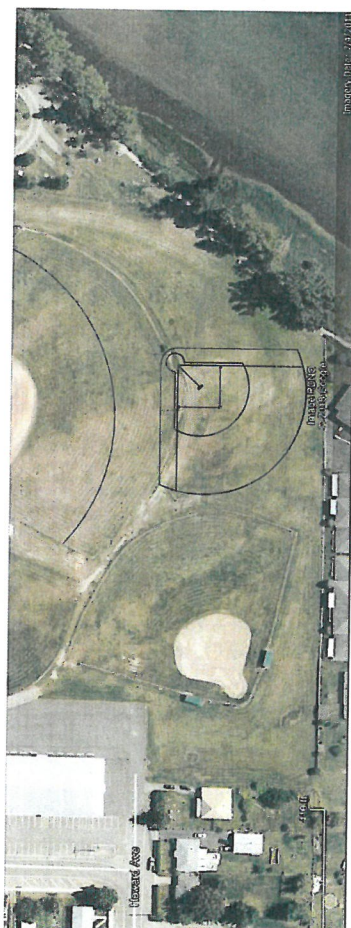
As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The home plate area of the proposed field, in this location, will be approximately 20 m from the trail and, as noted above, play is generally away from the river. There is the risk of balls being hit out



ALTERNATIVE 1-1



ALTERNATIVE 1-2



ALTERNATIVE 1-3

SCALE: 0 10 20 30 40 50
 FEET = 1:1000

LAWSON
 CONSULTING & DEVELOPMENT
 2525 LAWSON DRIVE IV
 PO BOX 140000
 HOUSTON, TEXAS 77214-0000

ES&S

RIVERSIDE PARK
 BASEBALL DIAMOND

FIGURE # 2

PROPOSED ADDITIONAL
 11 AND UNDER
 BASEBALL FIELD

– of – play behind home plate, towards the trail. This risk can be mitigated with fencing of a suitable height behind home plate.

1.3 Alternative No. 1 - 3

The position of home plate for this alternative is located in the northeast corner of the field. Play is away from the river, but towards the existing properties to the south. See **Figure No. 2**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a significant buffer around the outfield to the existing Youth field, to the west, the properties to the south and the existing Youth field, to the north.

This location will not have an impact on the existing field to the north.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The left field corner of the proposed field, in this location, will be within 15 m of the trail, however, as noted above, Play is generally away from the river. There is the risk of balls being hit out – of – play along the left side of the field, towards the trail. Additional netting or screening may not be required.

2. 13 and Under Alternatives

2.1 Alternative No. 2 - 1

The position of home plate for this alternative is located in the southwest corner of the field and the out – of – play fencing along the right side of the field is at a constant distance from the rear yard boundary of the adjacent properties to the south. Play is generally towards the river. See **Figure No. 3**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of approximately 15 m, minimum, between the limit of play on the left side of the field and the existing outfield limits of the adjacent Youth ball field, to the west, as well as approximately 15 m between the limits of play on the right side of the field and the existing properties on the south side. The area along the left side will allow access to the field around the existing field, provide an area for spectators to watch the game and mitigate the risk of ball hits out – of – play from interfering with any game on the adjacent field. The buffer on the south side will also provide an area for spectators as well as mitigating the risk of ball hits out – of – play from impacting the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties.

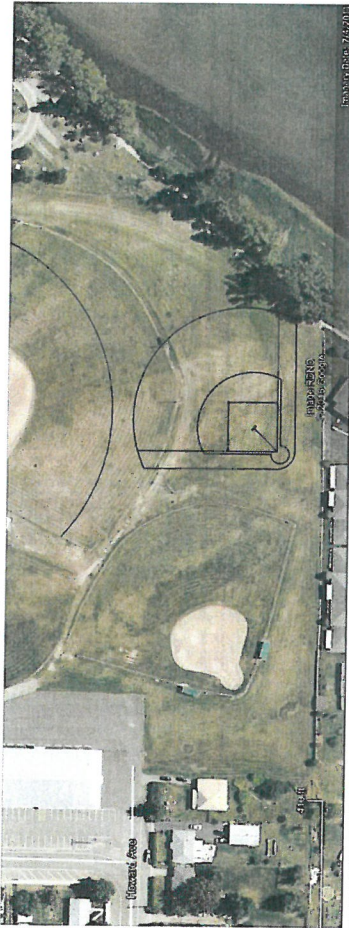
This location will not have an impact on the existing field to the north.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. This right field corner of the proposed field, in this location, will be within 10 m of the trail but both the trail and the proposed outfield fence diverge from this point and the separation increase towards the north.

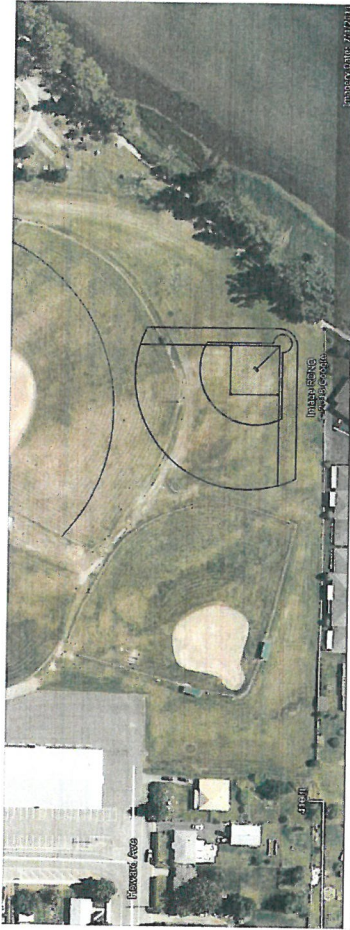
2.2 Alternative No. 2 - 2

The position of home plate for this alternative is located in the southeast corner of the field and

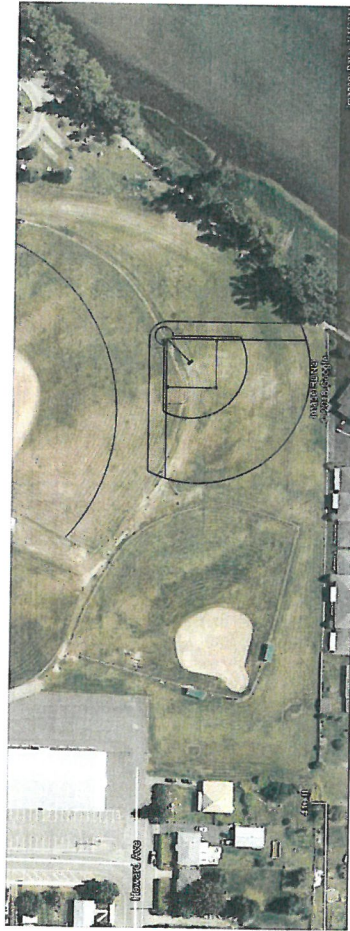
ALTERNATIVE 2-1



ALTERNATIVE 2-2



ALTERNATIVE 2-3



SCALE: 1" = 50'

LAWSON
ENGINEERING & CONSULTANTS
8242 LAKESHORE DRIVE NW
PO BOX 108 SALT LAKE CITY, UT 84142

RIVERSIDE PARK
BASEBALL DIAMOND

FIGURE # 3

PROPOSED ADDITIONAL
13 AND UNDER
BASEBALL FIELD

NOT SCALE 11.2018 09:07:11-279021573737 - INVSOR NEW BULL BUILDINGS1 - ONE CHECK/PROJECT/WORK/PROJECT/PROJECT SHEET DIAMOND - 95426 (REV. 04-2018)

the out – of – play fencing along the left side of the field is at a constant distance from the rear yard boundary of the adjacent properties to the south, similar to Alternative 2 – 2. Play is generally away from the river. See **Figure No. 3**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of approximately 15 m between the limits of play on the left side of the field and the existing properties on the south side. The area along the left side will provide an area for spectators to watch the game and mitigate the risk of ball hits out – of – play from impacting the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties. There is a proposed minimum distance of 10 m between the outfield fence for this alternative and the outfield fence of the existing Youth field to accommodate spectator access to the proposed field and mitigate the risk of baseballs hit from one field interfering with play on the other.

This location will not have an impact on the existing field to the north.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The home plate area of the proposed field, in this location, will be approximately 20 m from the trail and, as noted above, play is generally away from the river. There is the risk of balls being hit out – of – play behind home plate, towards the trail. This risk can be mitigated with fencing of a suitable height behind home plate.

2.3 Alternative No. 2 - 3

The position of home plate for this alternative is located in the northeast corner of the field. Play is away from the river, but towards the existing properties to the south. See **Figure No. 3**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a significant buffer around the outfield to the existing Youth field, to the west, the properties to the south and the existing Youth field, to the north.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The left field corner of the proposed field, in this location, will be within 5 m of the trail, however, as noted above, play is generally away from the river. There is the risk of balls being hit out – of – play along the left side of the field, towards the trail. Additional netting or screening may not be required.

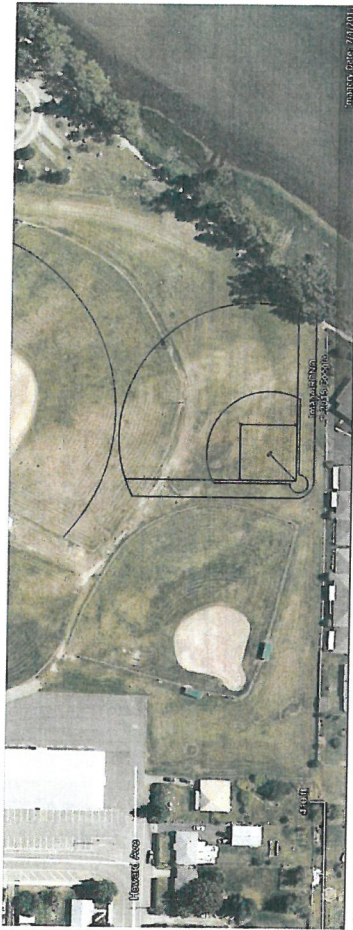
3. 15 and Under Alternatives

3.1 Alternative No. 3 - 1

The position of home plate for this alternative is located in the southwest corner of the field and the out – of – play fencing along the right side of the field is at a constant distance from the rear yard boundary of the adjacent properties to the south. Play is generally towards the river. See **Figure No. 4**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of less than 5 m between the limit of play on the left side of the field and the existing outfield limits of the adjacent Youth ball field, to the west, as well as between the limits of play on the right side of the field and the existing properties on the south

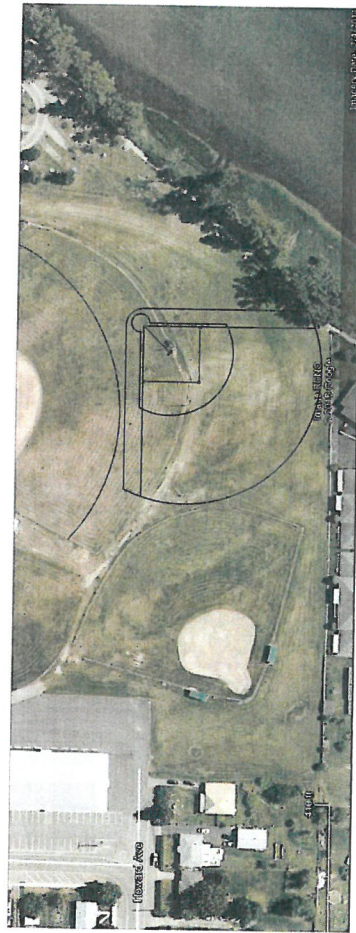
ALTERNATIVE 3-1



ALTERNATIVE 3-2



ALTERNATIVE 3-3



SCALE: 1" = 50'

LAWSON
ASSOCIATES
INC.
ENGINEERS, ARCHITECTS,
PLANNERS AND LANDSCAPE ARCHITECTS
100 WEST 10TH AVENUE, SUITE 100
DENVER, COLORADO 80202

RIVERSIDE PARK
BASEBALL DIAMOND

FIGURE # 4

PROPOSED ADDITIONAL
15 AND UNDER
BASEBALL FIELD

side. The area along the left side will allow access to the field around the existing field but not provide an extensive area for spectators to watch the game nor mitigate the risk of ball hits out – of – play from interfering with any game on the adjacent field. The buffer on the south side will provide a limited area for spectators. There will be a high risk of ball hits out – of – play from the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties.

This location will also have an impact on the existing field to the north with less than 2 m between the existing and proposed outfield fences at the worst point.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. This right field corner of the proposed field, in this location, will be within 2 m of the trail but both the trail and the proposed outfield fence diverge from this point and the separation increase towards the north.

3.2 Alternative No. 3 - 2

The position of home plate for this alternative is located in the southeast corner of the field and the out – of – play fencing along the left side of the field is at a constant distance from the rear yard boundary of the adjacent properties to the south. Play is generally away from the river. See **Figure No. 4**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of approximately 5 m between the limits of play on the left side of the field and the existing properties on the south side. The area along the left side will provide a limited area for spectators to watch the game. There will be a high risk of ball hits out – of – play impacting the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties. There is a proposed minimum distance of approximately 2 m between the outfield fence for this alternative and the outfield fence of the existing Youth field to the west, to accommodate spectator access to the proposed field. There is the risk of baseballs hit from one field interfering with play on the other.

This location will also have an impact on the existing field to the north with less than 2 m between the existing and proposed outfield fences at the worst point.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The home plate area of the proposed field, in this location, will be less than 5 m from the trail but, as noted above, play is generally away from the river. There is the risk of balls being hit out – of – play behind home plate, towards the trail. This risk can be mitigated with fencing of a suitable height behind home plate.

3.3 Alternative No. 3 - 3

The position of home plate for this alternative is located in the northeast corner of the field. Play is away from the river, but towards the existing properties to the south. See **Figure No. 4**, attached. The dug-out footprints have not been shown, for clarity.

The location provides a buffer of approximately 5 m between the limits of play on the left side of the field and the existing properties on the south side. The area along the left side will provide a

limited area for spectators to watch the game. There will be a high risk of ball hits out – of – play impacting the residences on the south side. Safety netting similar to the installation along Kildonan Avenue will be required as additional protection for the residential properties. There is a proposed minimum distance of approximately 2 m between the outfield fence for this alternative and the outfield fence of the existing Youth field to the west, to accommodate spectator access to the proposed field. There is the risk of baseballs hit from one field interfering with play on the other.

This location will also have an impact on the existing field to the north with less than 2 m between the existing outfield fence and proposed infield fences at the worst point, without consideration of a dugout location.

As noted above, there is an existing trail along the Shuswap River, through Riverside Park. The left field corner of the proposed field, in this location, will be within 2 m of the trail, however, as noted above, play is generally away from the river. There is the risk of balls being hit out – of – play along the left side of the field, towards the trail. Additional netting or screening may not be required.

4. Cost Estimates

We have prepared Class 'D' Opinions of Probable Costs for the various alternatives based on the following assumptions:

- Stripping of topsoil for the proposed footprint, regrading and placement of topsoil and seed for the areas outside of the infield.
- Use of Sport Shale for the infield surface
- Fencing similar to the existing fields.
- Players' benches and dugouts similar to the existing Youth ball field.
- No allowance for bleachers or other spectator seating.
- No allowance for the installation of hose connection or tap for water.

The following **Table No. 1** summarizes the probable costs, excluding applicable taxes, for the proposed new field.

As discussed above, there are a number of the alternative sitings that may warrant the installation of netting to provide protection to adjacent properties from errant fly balls. We estimate the installation costs of such netting to be \$20,000, based on a 12 m to 15 m height of the netting on timber poles, similar to the installation Kildonan Avenue. The approximate length of the netting is assumed to be 60 m.

The respective total costs, excluding applicable taxes, for the 9 potential field alternatives are summarized in **Table No. 2**.

Table No. 1
Estimated Field Costs

Item	11 and Under	13 and Under	15 and Under
Site Preparation	\$ 29,750	\$ 35,500	\$ 54,000
Proposed Field	\$ 80,975	\$ 92,350	\$ 106,600
Contingency	\$ 22,275	\$ 25,650	\$ 32,150
Totals	\$ 133,000	\$ 153,500	\$ 192,750

Table No. 2
Estimated Alternative Costs

Item	11 and Under		13 and Under		15 and Under	
	Alt. 1 - 1	Alt. 1 - 3	Alt. 2 - 1	Alt. 2 - 3	Alt. 3 - 1	Alt. 3 - 3
Field Costs	\$ 133,000	\$ 133,000	\$ 153,500	\$ 153,500	\$ 192,750	\$ 192,750
Other (Netting)	\$ 20,000	-	\$ 20,000	-	\$ 20,000	-
Totals	\$ 153,000	\$ 133,000	\$ 173,500	\$ 153,500	\$ 202,750	\$ 192,750

5. Conclusions and Recommendations

LEDS has identified 9 potential alternatives for the construction of a Youth baseball field in the southwest corner of Riverside Park. These alternatives have been for the siting of multi - use fields to accommodate play for players in the age categories of *11 and Under*, *13 and Under* and *15 and Under*.

Alternatives 1 – 1, 1 – 2, 2 – 1, 2 – 2, 3 -1 and 3 - 2 all have the potential risk of impacting the residential properties to the south of Riverside Park, although there are ways and means to mitigate the risks. The older the player on the field, the greater the extent of mitigation that will be required.

Alternatives 1 – 2, 1 – 3, 2 – 2, 2 – 3, 3 – 1, 3 – 2 and 3 - 3 all have the risk of fly balls being hit over the fences and lost in the river and, as above, the risk increases with the players on the north diamond.

The orientation of Alternatives 1 – 3, 2 – 3 and 3 - 3 will limit the time of day that play can occur. The height of the sun in the late afternoon or early evening will players facing west-southwest, being, primarily, the catcher, batter and umpire.

Alternatives 1 – 3, 2 – 3 and 3 - 3 have the lower total costs due to the direction of play and therefore no need to install protective netting for the adjacent residential properties.

All Alternatives except Alternative 1 – 1 have the risk of fly balls being hit over the fences and lost in the river and affecting users of the pathway along the river. Similar to the above, the risk increases with the players on the north diamond.

For all Alternatives, a symmetrical field has been considered. An asymmetrical field, where either the left Field or Right Field fence is closer to home plate would be acceptable and mitigate impacts. For Alternatives 1 – 1, 2 – 1 and 3 - 1, Left Field would be reduced and for Alternatives 1 – 2, 2 – 2 and 3 - 2, it would be Right Field.

In consideration of the above, we would recommend that the City of Enderby consider the installation of a baseball field for use by local leagues in age categories up to and including *13 and Under*, as per Alternative 2 – 3, with an approximate construction cost of \$153,500.

If you have any questions or concerns, please let me know.

Best Regards,
Lawson Engineering and Development Services Ltd.

T. R. (Randy) Pickle, P. Eng., FCSCE, FEC, FEIC
Senior Civil Engineer
randy@lawsondevelopments.com



**CITY OF ENDERBY
RIVERSIDE PARK
PROPOSED 11 AND UNDER BASEBALL FIELD
CLASS 'D' OPINION OF PROBABLE COST
(*Denotes Nominal Quantity)**

ITEM NO.	DESCRIPTION OF WORK	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1.0 SITE PREPARATION					
1.1	Excavation grading	m ³	1100 *	15.00	16,500.00
1.2	Topsoil and seed	m ²	2650 *	5.00	13,250.00
2.0 FACILITY					
2.1	Supply & Place geotextile filter fabric	m ²	950 *	5.00	4,750.00
2.2	Supply & Place Sport Shale for Infield	m ³	285 *	125.00	35,625.00
2.3	Supply & Instal Chainlink Fence (1.2 m high)	m	225 *	30.00	6,750.00
2.4	Supply & Instal Chainlink Fence (2.4 m high)	m	20.00 *	60.00	1,200.00
2.5	Supply & Install Backstop Fencing	m	36.00 *	150.00	5,400.00
2.6	Players' Benches	ea	2.00 *	3,625.00	7,250.00
2.7	Irrigation	LS	LS	20,000.00	20,000.00
Sub - Total					110,725.00
Engineering & Contingencies (20%±)					22,275.00
Total (Rounded)					133,000.00
GST (5%)					6,650.00
Total					139,650.00



CITY OF ENDERBY
RIVERSIDE PARK
PROPOSED 13 AND UNDER BASEBALL FIELD
CLASS 'D' OPINION OF PROBABLE COST
*(*Denotes Nominal Quantity)*

ITEM NO.	DESCRIPTION OF WORK	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1.0 SITE PREPARATION					
1.1	Excavation grading	m ³	1300 *	15.00	<u>19,500.00</u>
1.2	Topsoil and seed	m ²	3200 *	5.00	<u>16,000.00</u>
2.0 PROPOSED FIELD					
2.1	Supply & Place geotextile filter fabric	m ²	1200 *	5.00	<u>6,000.00</u>
2.2	Supply & Place Sport Shale for Infield	m ³	360 *	125.00	<u>45,000.00</u>
2.3	Supply & Instal Chainlink Fence (1.2 m high)	m	250 *	30.00	<u>7,500.00</u>
2.4	Supply & Instal Chainlink Fence (2.4 m high)	m	20 *	60.00	<u>1,200.00</u>
2.5	Supply & Install Backstop Fencing	m	36 *	150.00	<u>5,400.00</u>
2.6	Players' Benches	ea	2 *	3,625.00	<u>7,250.00</u>
2.7	Irrigation	LS	LS	22,500.00	<u>20,000.00</u>
Sub - Total					<u>127,850.00</u>
Engineering & Contingencies (20%±)					25,650.00
Total (Rounded)					<u>153,500.00</u>
GST (5%)					7,675.00
Total (Rounded)					<u>161,175.00</u>



CITY OF ENDERBY
RIVERSIDE PARK
PROPOSED 15 AND UNDER BASEBALL FIELD
CLASS 'D' OPINION OF PROBABLE COST
*(*Denotes Nominal Quantity)*

ITEM NO.	DESCRIPTION OF WORK	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1.0	SITE PREPARATION				
1.1	Excavation grading	m ³	1950 *	15.00	<u>29,250.00</u>
1.2	Topsoil and seed	m ²	4950 *	5.00	<u>24,750.00</u>
2.0	PROPOSED FIELD				
2.1	Supply & Place geotextile filter fabric	m ²	1500 *	5.00	<u>7,500.00</u>
2.2	Supply & Place Sport Shale for Infield	m ³	450 *	125.00	<u>56,250.00</u>
2.3	Supply & Instal Chainlink Fence (1.2 m high)	m	300 *	30.00	<u>9,000.00</u>
2.4	Supply & Instal Chainlink Fence (2.4 m high)	m	20 *	60.00	<u>1,200.00</u>
2.5	Supply & Install Backstop Fencing	m	36 *	150.00	<u>5,400.00</u>
2.6	Players' Benches	ea	2 *	3,625.00	<u>7,250.00</u>
2.7	Irrigation	LS	LS	25,000.00	<u>20,000.00</u>
				Sub - Total	<u>160,600.00</u>
				Engineering & Contingencies (20%±)	32,150.00
				Total (Rounded)	<u>192,750.00</u>
				GST (5%)	9,637.50
				Total (Rounded)	<u>202,387.50</u>

Commission

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Enderby & District Services Commission
From: Tate Bengtson, CAO
Date: December 31, 2019
Subject: Disbursement of ParticipACTION Community Better Challenge Prize Funds

RECOMMENDATION

THAT the Enderby & District Services Commission authorizes staff to disburse the \$150,000 grand prize for winning the ParticipACTION Community Better Challenge in accordance with the attached proposal and the following categories:

1. Schools - \$10,000
2. Facilities - \$70,000
3. Recreation Programs - \$20,000
4. Outdoor Play Initiatives - \$40,000
5. Seniors Active - \$10,000

BACKGROUND

In 2019, Enderby & District Recreation Services led the City of Enderby and Rural Enderby to victory in the ParticipACTION Community Better Challenge, thus being named “Canada’s Most Active Community”. The grand prize was \$150,000.

The prize rules stipulate that the prize money must be expended on capital builds, new or existing programs serving inactive or underrepresented groups, or the acquisition of equipment and supplies to enhance physical activity programs within the community. The rules also require that, within one year of receiving the funding, there must be a plan in place describing how the funds will be spent and, within two years of receiving the funding, all funds should be expended.

Attached to this memorandum is a proposal from Enderby & District Recreation Services for the dispersal of the prize funds. Considerations vested in their proposal include identifying projects that reflect the geographic and demographic context of the area, as well as projects that would have a significant community impact or could be leveraged into larger projects in a meaningful way.

This proposal will be used for two purposes. First, it will be submitted to ParticipACTION to fulfill the requirement to have a plan in place for the expenditure of the prize money within one

year of receipt of funds. Second, it will be used as the authorization for staff to issue the funds to recipients or purchase the items, as the case may be.

Respectfully submitted,

A handwritten signature in blue ink, consisting of a stylized 'T' followed by a long, sweeping horizontal line that curves slightly upwards at the end.

Tate Bengtson
Chief Administrative Officer

Community Better Challenge Proposed Funding Allocation

Summary

To best represent all the stakeholders as well as those who participated in the 2019 Community Better Challenge, Recreation Services recommends that the prize money be allocated to increase active initiatives in multiple areas. It is also in our best interest to include projects where we can leverage the money to have a greater impact. Ideas based on communications and input we have received from the community.

Funding		\$ 150,000.00		
<u>Delegation</u>	<u>Group</u>	<u>Amounts</u>	<u>Total</u>	<u>Notes / Ideas</u>
Schools	A.L Fortune	\$ 4,000.00		For Active play initiatives as per individual school ideas. (sports equipment, school garden, outdoor play areas)
	M.V. Beattie	\$ 2,000.00	\$ 10,000.00	
	Grindrod	\$ 2,000.00		
	Splatsin	\$ 2,000.00		
Facilities	Ball Parks		\$ 50,000.00	towards 5th diamond and /or Grindrod
	Barnes Park		\$ 15,000.00	Spray Park feature, shade
	Tuey Park		\$ 5,000.00	play area or lifejacket kiosks /VB court
Rec Programs			\$ 20,000.00	New program opportunities, equipment, storage and facility pieces
Outdoor play initiatives			\$ 40,000.00	Leverage \$\$ with grant applications for new programming ideas and enhancing outdoor play opportunities
Seniors Active			\$ 10,000.00	programs and equipment to enhance Seniors active for life opportunities
Total			\$ 150,000.00	

Comm. 3510

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Enderby & District Services Commission
From: Tate Bengtson, CAO
Date: January 13, 2020
Subject: Ball Diamond Facilities

RESOLUTION A

THAT the Enderby & District Services Commission authorizes staff to proceed with detailed design of a fifth diamond at Riverside Park and report back with a detailed cost estimate and potential funding strategies;

AND THAT, in order to prepare a funding strategy, the Commission provides direction to staff on the approximate composition of funding that it wishes to derive from own-source revenues (such as taxation, including borrowing) versus grants, fundraising, and other non-tax revenue streams.

RESOLUTION B

THAT the Enderby & District Services Commission respectfully refers to the Area F Parks service operated by the Regional District of the North Okanagan a request for rehabilitation of the existing ball diamond at Grindrod Park to the playing standard specified in this memorandum;

AND THAT, subject to the approval of the Area F Parks, the Enderby & District Services Commission authorizes staff to disperse up to \$11,000 of the ParticipACTION prize money to rehabilitate the existing ball diamond at Grindrod Park to the playing standard specified in this memorandum.

RESOLUTION C

THAT the Enderby & District Services Commission directs staff not to take any further actions with respect to enhancing ball diamond facilities in the City of Enderby or Area F (Rural Enderby);

AND THAT the Commission directs staff to report back with further policy measures to manage demand to the greatest extent possible, while accepting the displacement of any demand exceeding supply.

BACKGROUND

As part of the 2018 budget, the Enderby & District Services Commission supported retaining an expert to perform an analysis of the feasibility to construct a fifth diamond. Lawson Engineering & Development was retained for perform the analysis. A copy of the report was presented to the Commission on September 26, 2018. The Commission resolved as follows:

THAT the Enderby & District Services Commission refers the “Feasibility Design & Cost Estimating Services for Riverside Park Ball Fields” report to the ball user group meeting scheduled for October 2018;

AND THAT, subject to the ball user groups supporting a particular concept for a fifth ball diamond, the Commission directs staff to proceed with refining the design and costs, and work with the ball diamond user groups to discuss potential fundraising targets;

AND FURTHER THAT, subject to the ball user groups supporting a particular concept, the Commission provide notice to the Regency on the River strata corporation of the proposed project and invites comment.

CARRIED

In accordance with the resolution, the report was referred to the ball user group meeting in October 2018. The user groups selected their preferred design and indicated that they would support the project with fundraising. The report was also referred to the strata for the neighbouring multi-family development with an invitation for comment from its residents, which was included on the January 21, 2019 agenda. The comments provided by the neighbours were not supportive of the proposal to develop a fifth diamond at Riverside Park. At that time, the Commission resolved:

THAT the Enderby & District Services Commission receives and files the comments on the proposed fifth ball diamond at Riverside Park, as received from the unit owners of the Regency on the River strata complex;

AND THAT the Commission directs staff to proceed with preparing a cost estimate for detailed design and budget for Diamond 5, which would be brought forward in the 2019 budget.

CARRIED

OPPOSED Herman Halvorson

During its 2019 budget deliberations, the Commission approved \$9,500 to fund detailed design for the proposed fifth diamond but wished to see how the other changes to the rate structure and scheduling may influence the demand prior to committing the funds to the project. The Commission resolved as follows:

“THAT \$9,500 be allocated in the 2019 Budget for Diamond #5 design and that Staff not expend these funds until staff report back with information on summer usage, including the impact of the new fee structure and scheduling efficiencies.”

Impact of 2019 Scheduling Efficiencies and Proposed Solutions to Enhance Capacity

Consistent with the Commission’s resolution, the 2019 season has been evaluated by Enderby & District Recreation Services. Attached to this memorandum are schedules showing an analysis of the demand, as well as two mock schedules modelling the impacts of two potential solutions to enhance ball diamond capacity: a new fifth diamond at Riverside Park and rehabilitating the existing diamond at Grindrod Park. The solutions will be described in greater detail below.

To summarize, the demand for ball diamonds exceeded the availability during prime time, even with the changes to the rate structure and scheduling efficiencies. This resulted in a number of groups being displaced.

The following analysis is provided in a “Q&A” format with Recreation Services responding, in order to aid in interpreting the attached analysis:

1. For 2019, what was the breakdown by league for the number of days where they were displaced to other communities and what were the total number of days that each booked? Exclude weather-related closures.

The Men's League booked the Canoe diamond for 9 weeks (on Wednesdays) for two of their teams to play. So, 18 teams / 9 games were displaced. This year they will most likely only have 2 diamonds at Riverside Park but have 10 teams, and therefore will be needing to book 3 diamonds per week in other communities, unless they look at shortening games and doing double headers.

The Ladies' League suffered considerable impact to registration due to losing one of their weekday nights and moved to Sunday nights (they were not displaced to another community).

I heard that minor baseball booked some practices at the Splatsin diamond, but I do not have knowledge as to how many. I am aware that Minor Fastball had to book both home games and some practices at diamonds in other communities, but I am not sure how many.

Days booked in 2019

League	Days booked	Tournament	Displaced
Men's	10	June 14-16	9 games at Canoe
Ladies	18	June 21-23	0 in other community - but 12 games were played on over 6 Sundays
Mixed	8	June 7-9	0
Youth Baseball	44		Unknown
Youth Fastball	50+		Unknown

2. For 2019, how many formal cancellations through Recreation Services occurred?

Two to three cancellations occurred after mid-April when the league schedules were completed for Minor Ball. 5 weekday game slots for Minor Ball were cancelled and not re-booked.

3. In the future, if Diamond 5 is constructed at Riverside Park and the demand remained the same as 2019, to what extent would that reduce the number of displaced teams?

If the demand was the same, having a 5th diamond at Riverside Park would allow 5 more prime-time game slots per week.

Looking at our requests for this year, an extra diamond space at Enderby or Grindrod would still require 2 adult games a week to book outside of town and/or Sunday nights in order to keep all youth competition in town.

I am confident that demand will be higher based on Minor Baseball's growth this year and what the adult leagues have presented for team numbers. I am not sure how many times youth ball was displaced by holding games or practices in other communities.

Looking at our requests for this year, an extra diamond space at Enderby or Grindrod would still require 2 adult games a week to book outside of town and/or Sunday nights.

4. In the future, if the Grindrod Diamond is rehabilitated and the demand remained the same as 2019, to what extent would that reduce the number of displaced teams?

Same answer as for adding Diamond 5 at Riverside Park. The only difference is if Grindrod would be upgraded so that it would be possible to host Minor Baseball league games. If not usable for youth, then displacement would be greater.

5. In the future, if Diamond 5 is constructed at Riverside Park and the Grindrod Diamond is rehabilitated and the demand remained the same as 2019, to what extent would that reduce the number of displaced teams?

If both Diamond 5 and the Grindrod Diamond were available, then we should not have to displace any teams to other communities. To maximize the usage, it would still require flexibility and cooperation on the part of all leagues.

This scenario would also keep more practice bookings in our community. In 2019, some youth practices had to be booked outside of the community as there were limited diamonds (in prime time) and some volunteer coaches could not accommodate 3pm bookings.

Enhancing Capacity – Proposed Solutions

As mentioned above, there are two potential opportunities to enhance ball diamond capacity:

- 1) Constructing a new fifth diamond at Riverside Park; or
- 2) Rehabilitating the remaining diamond at Grindrod Park.

While each solution would help to alleviate demand pressures, each has challenges related to community support and fiscal capacity to construct and operate.

Riverside Park Diamond 5

Constructing Diamond 5 at Riverside Park to the preferred standard has a Class D Opinion of Probable Cost of \$202,750, in 2018 dollars. This opinion has a relatively low confidence level and would need to be refined at the detailed design stage to Class B, as well as adjusted to reflect market conditions and inflation. Staff advise that, based on numbers coming in from similar projects elsewhere in western Canada, the above Class D opinion is likely significantly lower than the Class B figure that will be determined during detailed design.

If the City were to use short-term borrowing to expedite the project, it would not need to seek elector approval through a referendum; however, the borrowing value plus interest must be paid back within 5 years to qualify as “short term”. For example, to borrow \$200,000, there would be a requirement to pay back \$50,200 annually, which would generate a 7.5% increase to the requisition.

There will be incremental operating costs for operating and maintaining the additional diamond.

As mentioned above, there was a lack of support from the adjacent multi-family strata complex for this development. It is not known at this time how the broader community and other park users may feel about the proposed addition.

Grindrod Park Diamond Rehabilitation

Given recent changes to the governance of the park, this is no longer inside of the scope of the Commission, although nothing prohibits a voluntary contribution in support of it subject to the project being deemed acceptable by RDNO. The Enderby & District Services Commission will need to refer the matter to the Area F Parks service of the Regional District of the North Okanagan. Provided the Commission approves the proposed plan for dispersal of ParticipACTION prize dollars elsewhere on the agenda, it is proposed that the project could be financed entirely through this source.

The proposed standard would involve removing surface material, adding landscape fabric if necessary, and then “topping up” the sport shale to create a reasonable infield skin. The cost estimate for this would be \$11,000, which would provide for 8 loads of sport shale (by contrast, renewing all sport shale in an infield takes 40 loads) plus limited time for equipment and crew for removal and disposal of existing material and then applying the new sport shale.

The Commission should note that this option will provide a reduced standard relative to other diamonds. However, provided user groups are willing to compromise on the quality, it will reduce demand pressure.

While Parks staff could be used for one-off work to implement the rehabilitation, the Commission should be advised that Parks staff do not have the resources to provide ongoing

operations and maintenance. Given this, the maintenance will need to be done by either user groups or contractors, or a mixture thereof. Area F Parks would need to determine its rates and provide direction to the community association responsible for scheduling and maintenance. These would involve ongoing costs to Area F Parks, which is outside of the Commission's jurisdiction to determine.

Staff are aware that there has been mixed community support for returning competitive play to Grindrod Park.

Not Enhancing Capacity

If the Commission chooses not to proceed with either measure, best efforts will be made to find efficiencies in the scheduling and bring forward recommendations that may provide incremental improvements to manage demand. The consequences will be the displacement of existing user groups to neighbouring communities and a constraint placed on the growth of this activity.

That said, staff make the following general observations about what is a "competition for scarce resources" in the field of recreation amenities:

- There are capacity challenges faced by all user groups for all facilities administered by the Commission, especially during prime time.
- Other communities also have capacity challenges, which caps service levels. The high capital costs of construction/replacement and the ongoing operating expenses require a political decision to strike the balance between service levels and taxpayer impacts. For this reason, recreation amenities in most communities are faced with a supply constraint, especially during peak demand, and may not be able to meet all needs all of the time.
- Ball users from outside of the City of Enderby and Area F (Rural Enderby) are either choosing to play in Enderby or are being displaced from their home communities; while attracting out-of-town users brings with it benefits for the community, it increases demand pressure on local facilities.
- There does appear to be at least some available capacity in surrounding communities, so it may be reasonable to rationalize true capacity by looking at diamonds within a "near drive" vicinity rather than purely on a jurisdictional basis. While there is a user group perception that this is not ideal, the reality of living in a larger community is that it may take considerably longer to get to a facility inside of the same city than it does to travel between nearby communities in this region. For instance, Google Maps reports an estimated drive time from Riverside Park to the Canoe Ball Diamond (where some user groups have been displaced) of 23 minutes, while the drive time from Riverside Park to Grindrod Park is estimated at 13 minutes.
- There are other existing facilities that are at or near end-of-life for which the Commission will need to determine the scope and scale of its investment, or otherwise eliminate the service entirely. The Commission will need to consider the principles of asset management, and specifically the costs of maintaining existing service levels, which involves capital renewal commitments, over and against increasing service levels, which includes new capital projects.
- Following from the above point, there will be a need to rehabilitate the infields of both Diamond 1 and 2 within the next 5 years, which will cost approximately \$45,000 per

Diamond. This is something that can be funded over time to minimize the taxpayer impact, but it erodes the room to absorb new infrastructure costs without a raw increase to taxation.

While displacement to other communities will be viewed as undesirable for affected user groups, the reality of recreation facilities is that demand often exceeds supply, both here and elsewhere, because they are operated at a loss that is funded by the general taxpayer; it is in this context that elected officials are responsible for making a difficult decision between a service level and a tax rate.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Ball User Groups - 2020 Proposed Field Use Delegation- Riverside Park

	Sunday				Monday				Tuesday				Wednesday				Thursday				Friday				Saturday			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
3pm	Tournaments																											
4pm																												
5pm	Tournaments																											
6pm																												
7pm	Tournaments																											
8pm																												

Competition only in Primetime

All leagues need to search out other diamonds

Legend

	# of teams
P Minor Baseball - Practice	5 plus Blastball
Y Minor Baseball - Game	
P Minor Fastball - Practice	8 or 9
Y Minor Baseball - Game	
Ladies Slow-pitch	10 or 11
Men's Slow-pitch	10
Mixed Slow-pitch	7 or 8

Total # of Teams 40 to 44

Youth / Adult Ratio % 34% to 66%

Weekday Prime time % allocations 60% to 40%

Summary

Based on Feild Requests:

- Maximum use of prime time field bookings
- 2 youth games and 3 Adult games would have to be booked in another community / week (5 games)
- Youth would have no access to prime time field space (5:30-8:30pm) for practices and may have to book outside fields to accomodate volunteer coach as well as player schedules
- Ladies League struggles with Sunday slot. During Tournament weekends - left with unprepped diamonds

Ball User Groups- 2020 Proposed Field Use Delegation- Riverside Park and Grindrod

		Sunday				Monday				Tuesday				Wednesday				Thursday				Friday				Saturday			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
		Tournaments																											
3pm		Tournaments																											
4pm		Tournaments																											
5pm		Tournaments																											
6pm		Tournaments																											
7pm		Tournaments																											
8pm		Tournaments																											

Legend

P	Minor Baseball - Practice
Y	Minor Baseball - Game
P	Minor Fastball - Practice
Y	Minor Baseball - Game
	Ladies Slow-pitch
	Men's Slow-pitch
	Mixed Slow-pitch

Summary

Based on Field Request and using Grindrod:

- Utilize Grindrod Diamond 5 days a week during prime time (provided fields could accommodate youth baseball games)
- 2 Adult games (men's league) would have to be booked elsewhere on weekdays, or could use Grindrod on Weekends
- Can only accommodate all youth games if Grindrod is up to "game standard" and there would still be the challenge for minor baseball to find storage at Grindrod Park for their portable mound.
- Youth still would have no access to prime time field space (5:30-8:30pm) for practices (except possibly Fridays (D#3)

2019 Ball User Groups- Field Booking Delegation

	Sunday				Monday				Tuesday				Wednesday				Thursday				Friday				Saturday							
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
2:30																																
3pm																																
4pm					U14	U14			U12	U12							U10	U68	U10													
5pm					U14	U14	MO	MO	U12	U12	U68	U68	TP	TP	TP	TP	U10	U68	U10	BB												
6pm					U16	MO	MO		U16	U14	U10		TP	TP	TP		U19	U14	BB													
7pm	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						
8pm	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						
	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						
	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						
	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						
	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						
	L	L	L	L	L	U16	U19	L	U16	U14	U10	MO	M	M	M	M	U19	U14	TP	MO	MX	MX			MX	MX						

Summary

Men's League - booked Canoe diamond for 1 game per week.

Ladies League - Took any cancellations to host games instead of Sunday (if enough notice)

- ladies league struggled with losing teams due to Sunday night games.

Fields Closures - 14 diamond closures due to weather and wet fields (7%)

Cancelled Bookings- approximately 4, and if time to re-book, they were (2%)

20 prime time fields slots / wk	
x 10 weeks	
	200 field slots

PROJECT QUOTE

1. CLIENT

NAME: City of Enderby
ADDRESS: 619 Cliff Avenue, Enderby, BC V0E 1V0 – PO Box 400
CONTACT NAME: Tate Bengtson, CAO
CONTACT PHONE: (O) 250-838-7230
CONTACT EMAIL: tbengtson@cityofenderby.com

2. PROJECT SCOPE, ESTIMATE, DESCRIPTION AND LOCATION

PROJECT NAME: Detailed Design & Cost Estimating Services for Riverside Park Ball Fields
PROJECT LOCATION: Riverside Park, Enderby BC
SCOPE OF WORK: Preliminary and Detailed Design and Class A Cost Estimates

Lawson Engineering and Development Services Ltd. (LEDS) proposes to provide the engineering and consulting services required to complete the engineering for design and construction for the above noted project. LEDS will complete all works related to:

- Review of planning report prepared by LEDS, dated August 24th, 2018;
- Complete a topographic survey of the site to collect information on salient features such as but not limited to existing ground elevations, details of adjacent facilities, fences, walkways/pathways, utilities, etc.;
- Prepare base plans from the topographic survey;
- Prepare preliminary design of the recommended field layout from the above noted report;
- Upon review of the preliminary design, prepare detailed design including details for dugouts, fences, safety netting, site grading, etc.;
- Prepare Class A Opinion of Probable Costs based on the detailed design.

LEDS proposed to provide these services in a timely manner, to meet all required deadlines set by the City of Enderby staff. It is understood that, at this time and subject to budget approvals, design will occur in 23019 with construction of the new facility deferred until 2020, subject to financing.

3. COST ESTIMATE

See attached for the proposed Fee Summary and Disbursement Matrix of LEDS.

4. LIMITS OF LIABILITY

The client expressly agrees the Lawson Engineering and Development Services Ltd. employees, officers, directors and agents shall have no personal liability to the client in respect of a claim, whether in contract, tort and/or any other cause of action in law. Accordingly, the client expressly agrees that it will bring no proceedings and take no action in any court of law against LEDS employees, officers, directors or agents in their personal capacity. LEDS total aggregate liability with respect to all claims by the client or any third party, whether in contract or in tort arising directly or indirectly from LEDS acts, errors, or omissions shall be the lesser of \$25,000, or LEDS fee for services rendered under this agreement, or the limits of insurance available under LEDS professional liability insurance.

5. STANDARDS OF CARE

In performance of professional services, LEDS will use the degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession practicing in the same or similar localities, based on the current state of practice. No other warranty, expressed, implied or statutory is made or intended by this agreement.

6. INSURANCE NOTIFICATION

In accordance with the Association of Professional Engineers and Geoscientists of British Columbia Bylaw 17, you are notified that LEDS carries Professional Liability Insurance (Errors and Omissions) and Comprehensive General Liability Insurance. Details of these policies are available upon request.



825C Lakeshore Drive W
PO Box 106
Salmon Arm, BC V1E 4N2

7. CONCLUDING COMMENTS

Changes in assumed field conditions or project parameters can lead to changes in the complexity or extent of the work which may have an impact on our estimated costs.

We would be pleased to meet with you to discuss the project further and develop a schedule for work to be completed. Please contact us to discuss project timelines.

ON BEHALF OF LAWSON ENGINEERING AND DEVELOPMENT SERVICES LTD

A handwritten signature in black ink, appearing to read "Randy Pickle", is written over a horizontal line.

NAME: Randy Pickle, P.Eng. FCSCE, FEC, FEIC

DATE: January 28, 2019

ON BEHALF OF CLIENT OR AUTHORIZED REPRESENTATIVE

A horizontal line is drawn across the page, intended for a signature.

NAME: Tate Bengston, CAO

DATE:

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Enderby & District Services Commission
From: Tate Bengtson, CAO
Date: January 4, 2019
Subject: Riverside Park Diamond 5 Referrals

RECOMMENDATION

THAT the Enderby & District Services Commission receives and files the attached comments received from unit holders of the Regency on the River strata complex;

AND THAT the Commission gives direction to staff on whether it wishes for a cost estimate to be prepared for detailed design and budget of Diamond 5, which would be included in the 2019 budget.

BACKGROUND

As part of the 2018 budget, the Enderby & District Services Commission supported retaining an expert to perform an analysis of the feasibility to install a fifth diamond. Lawson Engineering & Development were retained for perform the analysis. A copy of the report was presented to the Commission on September 26, 2018. The Commission resolved as follows:

Moved by Herman Halvorson, seconded by Tundra Baird

THAT the Enderby & District Services Commission refers the "Feasibility Design & Cost Estimating Services for Riverside Park Ball Fields" report to the ball user group meeting scheduled for October 2018;

AND THAT, subject to the ball user groups supporting a particular concept for a fifth ball diamond, the Commission directs staff to proceed with refining the design and costs, and work with the ball diamond user groups to discuss potential fundraising targets;

AND FURTHER THAT, subject to the ball user groups supporting a particular concept, the Commission provide notice to the Regency on the River strata corporation of the proposed project and invites comment."

CARRIED

A referral was made to the ball user groups, who selected a preferred option (configuration 3-2, with an asymmetrical field).

Consistent with the Commission's recommendation, the preferred option was then referred to the adjacent Regency on the River strata corporation for comment, with the intent that concerns could be addressed at the design stage to the extent reasonably possible.

The referral results are attached. The strata corporation did not provide a corporate comment, but a number of unit owners commented individually. Those comments are attached to this memorandum.

While not all unit owners submitted comments, those who did were consistently opposed to the concept. Among the reasons for the opposition were:

- The area should be left as open space
- It should be left as a place for dog walkers
- It will be disruptive for neighbouring property owners and there will be more noise
- It should be built somewhere else
- It will interfere with the strata corporation's snow clearing
- It is too close to the neighbouring properties
- It may interfere with parking on the strata's internal roads
- It will cost more to maintain

While mitigating measures can be built into the design to avoid conflicts such as foul balls intruding on private land, it would appear that the comments speak more directly to a fundamental opposition to the location.

There are a few contextual factors that the Commission may wish to consider as it evaluates the next step:

1. The quantity of responses was relatively limited, so it is difficult to discern if the lack was due to apathy, neutrality, or a sense that the existing negative comments have spoken sufficiently on the matter.
2. There are no other viable opportunities inside of City limits to expand facilities without significantly changing land uses or acquiring new lands.
3. The prevailing use of Riverside Park has been ball and events, for which the additional diamond does not present a change in use.

Prior to expending funds to proceed with a more detailed design and budget, staff are advancing this matter to the Commission so that it can evaluate the comments.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

My feeling is to leave it as is for more open space in the field and less possible disruption to Residents in our complex.

I think if the city wants to expand on their sporting events they should build in another separate area that could leave room for expansion as the city grows i.e. a soccer field.... that is not surrounded by residential like it is now. But of course that would take more tax payers cash!!

From our perspective overlooking the ball parks, I must point out the hundreds of visits by dog walkers every day in the proposed ball diamond site next to Regency. The cost of maintaining the dog walkers park is minimal, especially in view of usage by the community. The cost of maintaining a ball diamond is significant. Upgrading the dog walkers park with benches and trees would be inexpensive compared to the cost of building, fencing, watering, mowing and maintaining a ball field.

The community and visitors use that space all the time with and without dogs.

The way we pile our winter parking lot snow in that field has a very significant impact on the way the community accesses the river walk and last year we made a problem for access for everyone.

I hope you will share our concerns with the City on our behalf.

I do not think there is adequate space for a ball diamond this close to our property. This is also a main area for many of our owners and many other people from around town to walk their dogs.

I don't think this is a very good idea.

Thank you for informing us of this project proposal. I am strongly against this addition.

This area is used for other park recreational activities by the community and neighboring residents. My property is adjacent to this new ball diamond proposal, and the noise factor increase will be significant.

I bought my property only in May of this year knowing I would have this area available for our use, with noise and yelling remaining further away.

The area is heavily used by local dog owners who take their dogs for walks and fun. In the summer months during, the park is already saturated with people, including the campground overflowing into that park area.

Parking at the end of my driveway will likely be more abused than it already is during the busy months, with people wanting a quick and easy access to that ball diamond.

My vote is a definite NO THANKS!!!

Money always wins in these matters, so I'm sure it will happen no matter how much protest or lip service is put towards the matter. I hope this doesn't fall on deaf ears.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Enderby & District Services Commission
From: Tate Bengtson, CAO
Date: January 9, 2020
Subject: Hunters Range Snowmobile Association Rental Fee Waiver Request

RECOMMENDATION

THAT the Enderby & District Services Commission waives the gazebo and kitchen rental fees for the Hunters Range Snowmobile Association for the Annual Kids Snow Day event on March 8, 2020;

AND THAT the Commission permits the Hunters Range Snowmobile Association to use the south area of Riverside Park to demonstrate mini-snowmobiles for kids, subject to the following conditions:

- Renter covers the incremental costs of snow clearing, if necessary;
- Mini-snowmobiles only, restricted to the southeast area;
- Renter supplies portable toilets as all washroom facilities in the park are winterized;
- Any warming fire is to be monitored by a responsible adult and debris removed by the renter;
- Renter is to dispose of garbage from receptacles;
- Renter is to ensure that kitchen is cleaned and left in the same condition as at the start of the event.

BACKGROUND

For several years, the Hunters Range Snowmobile Association (“HRSA”) has hosted an Annual Kids Snow Day in Riverside Park.

Attached to this memorandum is a letter from HRSA requesting that the Commission waive the fees associated with renting the gazebo and kitchen. This is valued at \$120 for one day. Given the time of year, there would be no lost revenue due to competition with other bookings.

Mini-snowmobiles have historically been permitted to operate on the southeast side of Riverside Park, but only for this event. HRSA is requesting that this permission be renewed again for this event. Given the size and weight of the units, there have been no reports of damage to the grounds and there are no ball diamonds at this location that could be damaged. There have been no reports of nuisance from past events.

The staff recommendation includes a list of the conditions that have been standard in the past. The conditions are more restrictive than for a typical booking due to Parks staff being concentrated in the arena to meet safety requirements associated with the facility during ice season. As fees have historically been waived, the conditions ensure that fees are minimized for the HRSA while cost exposure for the Commission is also limited.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



January 9, 2020

To Whom It May Concern:

Our association would like to request the use of the Lions Gazebo and kitchen for our Annual Kids Snow Day again. This year's event is set to be held on Sunday March 8th, 2020. Like previous events there will be a small snowmobile track, concession, bonfire and fun games and activities for the kid's. If you have any questions or concerns please contact Justin at 250-718-9069.

Sincerely,

Karla Schubert
HRSA Director
250-309-5222