

ENDERBY AND DISTRICT SERVICES COMMISSION

Brad Case
Tundra Baird

Herman Halvorson
Denis Delisle

AGENDA

DATE: June 27, 2019
TIME: 2:00 PM
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of February 26, 2019 Page 1

3. NEW BUSINESS

New Pool – Scoping and Engagement Discussion with Mark Hentze, HDR Inc. Verbal

Mabel Lake Trails Hazard Tree Removal Page 4
Memo prepared by Chief Administrative Officer dated June 19, 2019

4. PUBLIC QUESTION PERIOD

5. ADJOURNMENT

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Tuesday, February 26, 2019 at 10:00 a.m. in the Council Chambers of Enderby City Hall.

<u>Members:</u>	Brad Case	City of Enderby
	Tundra Baird	City of Enderby
	Denis Delisle	Electoral Area F
	Herman Halvorson	Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
 Laurel Grimm – Recording Secretary, City of Enderby

APPROVAL OF AGENDA

Moved by Denis Delisle, seconded by Brad Case
“THAT the February 26, 2019 Enderby and District Services Commission agenda be approved as presented.”

CARRIED

ADOPTION OF MINUTES

Enderby & District Services Commission Regular Meeting Minutes of January 21, 2019
 Moved by Brad Case, seconded by Herman Halvorson
“THAT the minutes of the regular meeting of January 21, 2019 be adopted as presented.”

CARRIED

NEW BUSINESS

[2019 Financial Plans](#)

- Overview of proposed budget
- Cemetery grant requests from:
 - o Mara and
 - o Grindrod
- Discussed preliminary design for Pool
- Sheryl Hay, Enderby and District Chamber of Commerce, gave an overview of the current state of the pool, needs assessment and life span
- Asset Management Conditions Assessment. Discussion on current state of facilities
- Wait to expend funding on Diamond #5 until after the summer usage is reviewed, given the changes to the fee structure and scheduling efficiencies.

Moved by Brad Case, seconded by Herman Halverson

“THAT the following Fortune Parks Operating expenses be approved in the 2019 Budget:

Proposed Budget Increase:

Operating:	18,947
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Extra Projects Included:

Tuey Park fence repair	2,000
Diamond #3 infield repair	2,500
Pool Basin Repairs (short term)	4,700
Arena painting	25,000
Zamboni preventative maintenance	3,000
Door Replacement - doors at Curling Rink	6,000
Operating Contingency	<u>3,000</u>
Total	46,200

CARRIED

Moved by Brad Case, seconded by Tundra Baird

“THAT the following Fortune Parks Reserve activities are approved in the 2019 Budget:

Capital reserves contribution increase (replacement)	7,638
Equipment reserves contribution increase - Zamboni replacement	7,638
Removal of Parks Plan Reserve Contribution	-42,500
Pool Preliminary Design Expenditure (funded through reserves)	40,000

CARRIED

Moved by Denis Delisle, seconded by Tundra Baird

“THAT the Commission approves a Museum Operating Grant increase of \$2,945 in the 2019 Budget.”

CARRIED

Moved by Brad Case, seconded by Denis Delisle

“THAT \$9,500 be allocated in the 2019 Budget for Diamond #5 design and that Staff not expend these funds until staff report back with information on summer usage, including the impact of the new fee structure and scheduling efficiencies.”

CARRIED

Moved by Denis Delisle, seconded by Brad Case

“THAT the Commission approves an increase of \$4,800 in the 2019 Budget for the Arena – TDS Meter and Valve.”

CARRIED

Moved by Denis Delisle, seconded by Tundra Baird

“THAT the Commission approves an increase of \$2,500 in the 2019 Budget for a Sun shade – playground equipment.”

CARRIED

Moved by Denis Delisle, seconded by Tundra Baird

“THAT the Commission does not approve an increase of \$2,500 in the 2019 Budget for a Belvedere Hand Launch Railing.”

CARRIED

Moved by Denis Delisle, seconded by Brad Case

“THAT the Enderby and District Services Commission approves the 2019 Financial Plans as amended”

CARRIED

Hourly Ball Diamond Rates

Moved by Denis Delisle, Seconded by Tundra Baird

“THAT the Enderby and District Services Commission supports the proposed ball diamond rates and directs Staff to prepare an amendment to the Parks, Recreation and Culture Service Fee Imposition Bylaw for the consideration of Council.”

CARRIED

PUBLIC QUESTION PERIOD

Sheryl Hay, Enderby and District Chamber of Commerce, updated the Commission on the ParticipACTION Community Better Challenge this Spring. This is an annual physical activity challenge that rallies communities to get more physically active. Members who want to participate can download the App on the ParticipACTION Community Better Challenge website.

ADJOURNMENT

Moved by Denis Delisle, seconded by Herman Halverson

“THAT the February 26, 2019 regular meeting of the Enderby and District Services Commission be adjourned at 10:46 a.m.”

CARRIED

CHAIR

CORPORATE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

Commission
Agenda

MEMO

To: Enderby & District Services Commission
From: Tate Bengtson, CAO
Date: June 19, 2019
Subject: Mabel Lake Trails Hazard Tree Removal

RECOMMENDATION

THAT the Enderby & District Services Commission ratifies the decision in support of hazard tree removal at the Mabel Lake Trails in a value not to exceed \$2,600, which is to be funded from the amenity contribution held by the Regional District of North Okanagan for the purpose of developing and improving trails at Mabel Lake.

BACKGROUND

A recent inspection of trees surrounding the Mabel Lake trails indicated a number of potentially hazardous trees needing removal. As the work has already been completed, the above resolution will formally ratify the decision to proceed as well as the funding source.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer