

2018

ANNUAL REPORT

ANNUAL REPORT FOR THE CITY OF ENDERBY
FOR THE YEAR 2018

1. Audited Financial Statements

The 2018 Audited Financial Statements were presented and approved by Council on May 6, 2019. These along with other financial information are included in the attached Statement of Financial Information.

2. Statement of Permissive Property Tax Exemptions

The following properties in the City of Enderby were provided permissive tax exemptions by Council in 2018:

Name	Civic Address	Amount
Pioneer Place Society	1104 Belvedere Street	\$ 11,650
Enderby & District Senior Citizen's Complex	606 Stanley Avenue	\$ 2,002
Enderby & District Senior Citizen's Complex	1011 George Street	\$ 3,435
Enderby Seniors Housing Society (Phase 2)	708 Granville Avenue	\$ 5,384
Enderby Fraternal Hall Society	507 Mill Avenue	\$ 1,111
Royal Canadian Legion Branch # 98	909 Belvedere Street	\$ 1,292
St. Andrew's United Church	606 Regent Avenue	\$ 908
St. Andrew's United Church	1110 Belvedere Street	\$ 625
Enderby Evangelical Chapel	706 Mill Avenue	\$ 778
Synod Diocese Kootenay (St. George Anglican Church)	602 Knight Avenue	\$ 970
Synod Diocese Kootenay (St. George Anglican Church)	608 Knight Avenue	\$ 472
Enderby Congregation of Jehovah's Witnesses	115 George Street	\$ 3,042
Roman Catholic Bishop of Kamloops	1406 George Street	\$ 1,055
Imperial Oil Ltd. (City Hall parking lot)	907 George Street	\$ 2,336
City of Enderby (Enderby Drill Hall Committee)	208 George Street	\$ 5,100
City of Enderby (Enderby Drill Hall Committee)	206 George Street	\$ 930
City of Enderby (Enderby Drill Hall Committee)	204 George Street	\$ 1,509
City of Enderby (Enderby & District Museum Society)	903 George Street	\$ 4,805
City of Enderby (Enderby & District Chamber of Commerce)	700 Railway Street	\$ 1,593
Seventh-Day Adventist Church	703 Old Vernon Street	\$ 353
Total Tax Exemptions for 2018		\$ 49,350

3. Report Respecting Municipal Services, Operations, and Progress Measures

This section reports on municipal services, operations, and progress in achieving 2018 objectives.

Conservation and Green Energy

- Reduced emissions by operating a biomass heating system at the City's public works yard, which services the public works shop, sewer treatment plant, and dog pound.

Infrastructure and Asset Management

- Completed Phase 2 construction of Salmon Arm Drive upgrades.
- Replaced a plow truck sander that had exceeded its useful life.
- Improved aeration at the sewer treatment plant by investing in new and innovative technology that improves nutrient removal and operational efficiency.
- Completed the first draft of the City's Subdivision Servicing and Development Bylaw, which will help promote sustainable development.
- Modernized the City's Development Cost Charges Bylaw.
- Replaced shingle portion of roof on City Hall to extend the useful life of the building.
- Cooperating with BC Housing on decommissioning the Princess Street lift station, which will increase operational efficiency and decrease operating costs.
- Upgraded monitoring equipment for the refrigeration plant at the Enderby Arena and Curling Rink.
- Continued to invest 1% new taxation in asset management.
- Installed a built-in back-up power system at the Meadow Crescent lift station to enhance emergency response and operational efficiency.
- Diagnosed and fixed a control issue associated with the third distribution pump at the water treatment plant, which will increase system resiliency and ensure that there is always a back-up pump online during maintenance.
- Commenced planning for water treatment plant expansion.

Recreation, Public Spaces, and Programs

- Completed Spray Park Phase 2 installation.
- Organized the 6th Annual Our Enderby Clean-Up Challenge.
- Created an Enderby "Cliff Crunch" interpretive app.
- Created a 25-year Cemetery land use plan.
- Funded new facility amenities and parks programs to promote fitness and health.

Social Health, Affordable Housing, Food Security, and Public Safety

- Continued to provide space and support to the Harvest Hut.
- Continued to support interagency meetings of social support providers.
- Supported construction of Phase 2 of the Memorial Terrace seniors' housing development.
- Completed the update to the Community Wildfire Protection Plan.
- Initiated a FireSmart Action Planning process.
- Continued implementation of the City's Emergency Management Program.
- Started the Citizens on Patrol program.

4. Declaration and Identification of Disqualified Council Members

None.

5. Annual Development Cost Charges Report

	Balance Dec 31/17	Received in 2018	Interest Earned in 2018	Expended in 2018	Balance Dec 31/2018
Sewer	105,071	5,792	2,181		113,044
Water	340,344	5,415	6,944		352,703
Storm Sewer	0	0	0		0
Roads/Curbs	143,670	0	2,911		146,581
Total	589,085	11,207	12,036	0	612,328

6. Off-Street Parking Reserve Fund for 2018

There are currently no funds in this reserve.

7. Objectives and Progress Measures for 2019

This section describes objectives and progress measures for 2019.

Conservation and Green Energy

- Continue to reduce emissions by operating a biomass heating system at the City's public works yard, which services the public works shop, sewer treatment plant, and dog pound.

Infrastructure and Asset Management

- Complete upgrades to the road and drainage system on Reservoir Road.
- Separate the storm and sanitary sewer collection system on Revel Crescent and Red Rock Crescent, subject to obtaining grant funding.
- Repave rear splashpad of Fire Hall truck bay.
- Purchase a new aeration blower and second dissolved oxygen probe to enhance wastewater treatment.
- Complete the decommissioning of the Princess Street lift station.
- Continue to invest 1% new taxation in asset management.
- Install a new built-in back-up power system for the Brickyard sewer lift station to enhance emergency response and operational efficiency.
- Commence planning and grant applications for water treatment plant expansion.

Recreation, Public Spaces and Programs

- Organize the 7th Annual Our Enderby Clean-Up Challenge.
- Continue to fund and implement new facility amenities and parks programs to promote fitness and health.
- Review ball diamond usage and need for a fifth ball diamond at Riverside Park.
- Extend backstop on Riverside Park Diamond #1 to reduce instances of foul balls landing near the playground.

- Initiate the first phase of the Cemetery Land Use Plan, which includes improving the existing cremation area and installing a columbarium in the upper cremation garden.
- Complete a preliminary design for a new outdoor pool at Barnes Park.
- Repaint Arena.
- Replace flooring at the Arena.

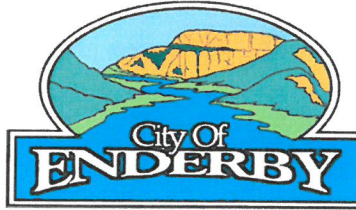
Social Health, Food Security, Housing, and Public Safety

- Undertake a child care planning process to develop a child care space inventory, a child care needs assessment and an action plan for improving access to child care in the community.
- Complete a FireSmart Action Planning process.
- Create a detailed Evacuation Route Plan for the community.
- Undertake an Emergency Social Services Resiliency Planning Process
- Continue to provide space and support to the Harvest Hut.
- Continue to host interagency meetings of social support providers.
- Continue to support construction of Phase 2 of the Memorial Terrace seniors' housing development.

City of Enderby

2018

Statement of Financial Information



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Where the Shuswap Meets the Okanagan

Management Report

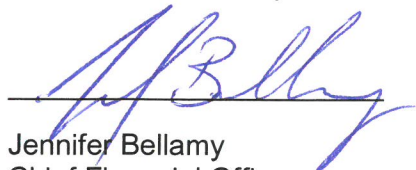
The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

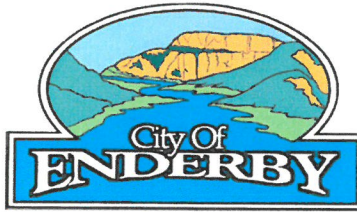
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfils its responsibility for financial reporting and internal control.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the *Act*. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to Council and to management.

On behalf of the Corporation of the City of Enderby


Jennifer Bellamy
Chief Financial Officer



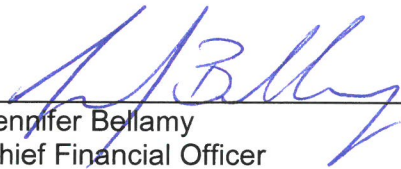
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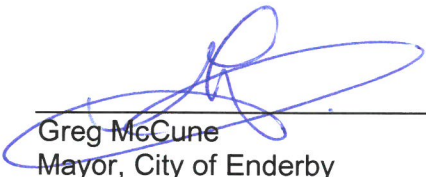
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Where the Shuswap Meets the Okanagan

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information produced under the *Financial Information Act*.



Jennifer Bellamy
Chief Financial Officer



Greg McCune
Mayor, City of Enderby

May 27, 2019
Date

May 27, 2019
Date

**THE CORPORATION OF THE CITY
OF ENDERBY**

FINANCIAL STATEMENTS

For the year ended December 31, 2018

THE CORPORATION OF THE CITY OF ENDERBY

December 31, 2018

CONTENTS	Page
MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING	3
INDEPENDENT AUDITOR'S REPORT	4 - 5
FINANCIAL STATEMENTS	
Statement of Financial Position	6
Statement of Operations	7
Statement of Change in Net Financial Assets	8
Statement of Cash Flows	9
Summary of Significant Accounting Policies	10 - 12
Notes to Financial Statements	13 - 25
Schedule I - Schedule of Segment Disclosures	26 - 27
Schedule II - Area F Services	28

Management's Responsibility for Financial Reporting

These financial statements and accompanying schedules of the City of Enderby are the responsibility of management and have been prepared in accordance with generally accepted accounting principles for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Management is responsible for implementing and maintaining a system of internal controls that are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are regularly monitored and evaluated by management.

These financial statements have been audited by BDO Canada LLP, independent external auditors appointed by the City of Enderby. The following Independent Auditor's Report describes their responsibilities, scope of examination and opinion on the City's financial statements. The auditors have full and free access to the accounting records and Council.



Chief Financial Officer
May 6, 2019



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BDO Canada LLP
2706 30th Avenue, Suite 202
Vernon BC V1T 2B6 Canada

Independent Auditor's Report

To the Mayor and Council of the City of Enderby

Opinion

We have audited the financial statements of the City of Enderby (the City), which comprise the statement of financial position as at December 31, 2018, and the statements of operations, change in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2018, and the statements of operations, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Restated Comparative Information

We draw attention to Note 3 to the financial statements, which explains that certain comparative information for the year ended December 31, 2017 has been restated. The financial statements for the year ended December 31, 2017 (prior to the adjustments that were applied to restate certain comparative information explained in note 3) were audited by another auditor who expressed an unmodified opinion on those financial statements on May 7, 2018. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Vernon, British Columbia
May 6, 2019

THE CORPORATION OF THE CITY OF ENDERBY

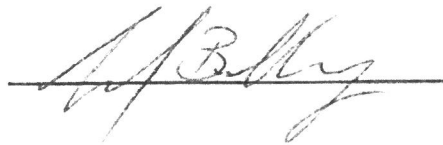
Statement of Financial Position

As at December 31, 2018

	2018	2017
		(Restated)
Financial assets		
Cash	\$ 314,131	\$ 555,812
Temporary investments (Note 4)	5,442,327	6,529,150
Accounts receivable (Note 5)	981,926	940,357
Deposit - Municipal Finance Authority (Note 6)	47,648	46,633
	<u>6,786,032</u>	<u>8,071,952</u>
Liabilities		
Accounts payable and accrued liabilities (Note 7)	372,586	914,853
Deferred revenue (Note 8)	1,021,126	966,524
Reserve - Municipal Finance Authority (Note 6)	47,648	46,633
Long-term debt (Note 9)	3,056,149	3,203,408
	<u>4,497,509</u>	<u>5,131,418</u>
Net financial assets	<u>2,288,523</u>	<u>2,940,534</u>
Non-financial assets		
Prepaid expenses	55,523	33,685
Tangible capital assets (Note 10)	29,511,541	28,604,313
	<u>29,567,064</u>	<u>28,638,000</u>
Accumulated surplus (Note 11)	<u>\$ 31,855,587</u>	<u>\$ 31,578,532</u>

Contingent Liabilities (Note 12)

Chief Financial Officer



The accompanying notes to financial statements and schedules are an integral part of these statements.

THE CORPORATION OF THE CITY OF ENDERBY
Statement of Operations

For the year ended December 31, 2018

	2018 Budget	2018 Actual	2017 Actual
	(Note 18)		(Restated)
Revenue			
Taxation - net (Note 13)	\$ 2,001,929	\$ 1,979,791	\$ 1,923,144
Grants and subsidies (Note 14)	1,866,215	1,589,384	1,904,831
Sale of services (Note 15)	1,489,569	1,549,103	1,825,167
Other revenue from own sources	50,907	75,833	203,955
Interest and penalties	112,794	152,709	148,889
	<u>5,521,414</u>	<u>5,346,820</u>	<u>6,005,986</u>
Expenses (Note 16)			
General government services	871,421	921,322	759,732
Protective services	240,767	305,408	496,190
Transportation services	539,745	1,144,646	1,048,457
Environmental health services	102,281	101,181	100,686
Community development services	25,100	18,979	16,336
Recreational and cultural services	82,199	73,710	82,175
Enderby / Area F services	926,423	937,807	952,974
Water supply	625,787	841,479	797,621
Sewer services	568,730	660,971	797,225
	<u>3,982,453</u>	<u>5,005,503</u>	<u>5,051,396</u>
Excess revenue over expenses	1,538,961	341,317	954,590
Gain (loss) on disposal of tangible capital assets		(64,262)	8,233
Annual surplus	\$ 1,538,961	\$ 277,055	\$ 962,823
Accumulated surplus, beginning of year	31,578,532	31,578,532	30,615,709
Accumulated surplus, end of year	\$ 33,117,493	\$ 31,855,587	\$ 31,578,532

The accompanying notes to financial statements and schedules are an integral part of these statements.

THE CORPORATION OF THE CITY OF ENDERBY

Statement of Change in Net Financial Assets

For the year ended December 31, 2018

	2018	2017
		(Restated)
Annual surplus	\$ 277,055	\$ 962,823
Amortization of tangible capital assets	1,321,388	1,377,891
Change in prepaid expenses	(21,839)	29,143
Loss on disposal of tangible capital assets	141,761	10,815
Acquisition of tangible capital assets	(2,370,376)	(2,017,888)
Increase (decrease) in net financial assets	(652,011)	362,784
Net financial assets, beginning of year	2,940,534	2,577,750
Net financial assets, end of year	\$ 2,288,523	\$ 2,940,534

The accompanying notes to financial statements and schedules are an integral part of these statements.

THE CORPORATION OF THE CITY OF ENDERBY

Statement of Cash Flows

For the year ended December 31, 2018

	2018	2017
Cash flows from operating activities		
Cash received from:		
Taxation	\$ 2,035,821	\$ 1,909,045
Grants and subsidies	1,639,670	1,902,990
Sale of services and other revenues	1,531,652	1,941,621
Interest received	152,709	148,889
Cash paid for:		
Cash payments to suppliers and employees	(4,132,837)	(3,018,031)
Interest paid	(115,385)	(124,339)
	<u>1,111,630</u>	<u>2,760,175</u>
Financing activities		
Debt repayment	<u>(147,259)</u>	<u>(161,296)</u>
Capital activities		
Purchase of tangible capital assets	(2,370,375)	(2,017,888)
Proceeds on disposition of tangible capital assets	77,500	19,048
	<u>(2,292,875)</u>	<u>(1,998,840)</u>
Investing activities		
Decrease (increase) in temporary investments	<u>1,086,823</u>	<u>(711,884)</u>
Increase (decrease) in cash	(241,681)	(111,845)
Cash, beginning of year	<u>555,812</u>	<u>667,657</u>
Cash, end of year	<u>\$ 314,131</u>	<u>\$ 555,812</u>

The accompanying notes to financial statements and schedules are an integral part of these statements.

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2018

1. Status of the City of Enderby

The City of Enderby ("the City") is a municipality that was created on March 1, 1905 under the laws of British Columbia. The City provides municipal services such as public works, sewer, water, urban planning, fire protection services, and recreational and cultural services and other general government operations.

2. Significant Accounting policies

a. Basis of accounting

These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles for governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The financial statements include the accounts of all funds of the City. All interfund transfers have been eliminated. The significant policies are summarized as follows:

b. School taxes

The City is required by *The School Act* to bill, collect and remit provincial education support levies in respect of residential and other properties on behalf of the Province, and school division special levies on behalf of school divisions. The City has no jurisdiction or control over the school division's operations or their mill rate increases. Therefore, the taxation, other revenues, expenses, assets and liabilities with respect to the operations of school boards are not reflected in these financial statements.

c. Temporary investments

Temporary investments consist of term deposits in Canadian Chartered Banks and deposits with the Municipal Finance Authority pooled investment money market fund and are recorded at cost plus earnings reinvested in the funds, which approximates their quoted market value. These investments are redeemable on demand and have an effective average interest rate of 1.90% (2017 - 1.63%).

d. Deferred revenue

Grants, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or tangible capital assets acquired or constructed.

e. Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses provides the Change in Net Financial Assets for the year.

i. Tangible capital assets

Capital assets consist of land, buildings, engineering structures, water and sewer infrastructure, roads, and machinery and equipment. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the cost, construction, development or betterment of the asset. The cost less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful life as follows:

Buildings	20 to 50 years
Engineering structures	15 to 65 years
Machinery and equipment	6 to 30 years

The accompanying notes to financial statements and schedules are an integral part of these statements.

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2018

Hydrants	40 years
Planters	15 to 25 years
Roads	15 to 75 years
Storm system	25 to 80 years
Water mains	50 to 80 years
Water system	25 to 50 years
Sanitary sewer system	5 to 30 years
Sewer mains and lift stations	30 to 80 years

Assets under construction are not amortized until the asset is available for productive use.

ii. Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

f. Revenue recognition

Taxation is recognized as revenue in the year it is levied. Sale of services and user fees are recognized when the service or product is provided by the City. Interest and penalties and all other revenue is recognized as it is earned and when it is measurable.

Government grants and transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Transfers received for expenditures not yet incurred are included in deferred revenue.

g. Debt charges

Debt charges, including principal, interest and foreign exchange are charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

h. Capitalization of Interest

The City capitalizes interest on temporary borrowing until the completion of the project which is to be financed by debenture debt.

i. Reserves

Reserves for future expenditures are included in accumulated surplus and represent amounts set aside for future operating and capital expenditures.

j. Retirement Benefits

The City participates in a multiemployer defined benefit pension plan, however, sufficient information is not available to use defined benefit accounting. Therefore, the City accounts for the plan as if it were a defined contribution plan. As such, no pension liability is included in the City's financial statements and contributions are recognized as an expense in the year to which they relate. All full-time employees are eligible to participate in the plan. Contributions are defined amounts based upon a set percentage of salary.

k. Liability for Contaminated Sites

A contaminated site is a site at which substances occur in concentrations that exceed maximum acceptable amounts under

THE CORPORATION OF THE CITY OF ENDERBY

Summary of Significant Accounting Policies

For the year ended December 31, 2018

an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the City is directly responsible or accepts responsibility, it is expected that future economic benefits will be given up and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries.

l. Government Transfers

When the City is the recipient, government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

m. Budget Figures

The budget figures are from the Financial Plan Bylaw No. 1650, 2018 adopted May 10, 2018. They have been reallocated to conform to PSAB financial statement presentation. Subsequent amendments, if any, have been made by Council to reflect changes in the budget as required by law.

n. Use of estimates

The financial statements of the City have been prepared by management in accordance with Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board. As such, management is required to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates and assumptions are based on the City's best information and judgment and may differ significantly from actual results. The financial statements have, in the opinion of management been prepared using careful judgment within the reasonable limits of materiality and within the framework of the accounting policies identified.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

3. Prior Period Adjustment

During the current year, the City determined that a perpetual care fund held in trust for the future operation and maintenance of the Cliffside Cemetery had been incorrectly recognized on the financial statements and represented as a restricted reserve fund. As a result, cash and temporary investments were overstated by \$213,989. This has been corrected retroactively with restatement of prior periods and is now disclosed in the notes to the financial statements (see Note 17). This restatement has had the following effect on the financial statements:

	2018	2017
Statement of Financial Position		
Decrease in cash	\$ -	\$ (32,563)
Decrease in temporary investments	-	(180,747)
Increase in accounts payable and accrued liabilities	-	679
Decrease in accumulated surplus	-	(213,989)
Statement of Operations		
Decrease in interest and penalties revenue	-	(7,508)
Decrease in other revenue from own sources revenue	-	(12,251)
Decrease in general government services expenses	-	(12,251)
Decrease in annual surplus	-	(7,508)
Statement of Change in Net Financial Assets		
Decrease in annual surplus	-	(7,508)
Decrease in net financial assets, beginning of year	-	(206,481)
Decrease in net financial assets, end of year	-	(213,989)

4. Temporary Investments

	2018	2017
Municipal Finance Authority - Money market fund	\$ 626,736	\$ 609,897
Credit Union - Term deposits	4,815,591	5,919,253
	<u>\$ 5,442,327</u>	<u>\$ 6,529,150</u>

The term deposits mature between March 22, 2019 and November 4, 2019 with interest rates varying from 1.85% to 2.60%.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

5. Accounts receivable

	2018	2017
Federal Government	\$ 62,432	\$ 61,264
Trade receivables	756,196	690,024
Taxes receivable - current	109,063	124,883
arrears	54,235	64,186
	<u>\$ 981,926</u>	<u>\$ 940,357</u>

6. Reserve - Municipal Finance Authority

The City issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature and are not reflected in the accounts. The details of the cash deposits and demand notes at the year end are as follows:

	Demand note	Cash deposits	2018	2017
General fund	\$ 57,010	\$ 33,731	\$ 90,741	\$ 90,023
Sewer fund	24,907	13,917	38,824	38,527
	<u>\$ 81,917</u>	<u>\$ 47,648</u>	<u>\$ 129,565</u>	<u>\$ 128,550</u>

7. Accounts payable and accrued liabilities

	2018	2017
Trade payables	\$ 241,856	\$ 784,402
Wages payable	130,730	130,451
	<u>\$ 372,586</u>	<u>\$ 914,853</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

8. Deferred revenue

Deferred revenue consists primarily of Development Cost Charges (DCCs), refundable deposits for building permits, conditional grants and prepaid revenues. DCCs are restricted by bylaw in their use for road, drainage, sewer and water expenses and the revenue is deferred until expenses are incurred. Refundable deposits include security deposits and building inspection surcharges that are refundable to the applicant if all conditions of the building permit are completed within 24 months of issuance. Conditional grants are recognized as revenue when all criteria have been met. Prepaid revenues are recognized in the year that the associated fee is levied.

	December 31, 2017	Inflow (Outflow)	Interest	December 31, 2018
Development cost charges	\$ 589,085	\$ 11,207	\$ 12,036	\$ 612,328
Refundable deposits	124,315	885	2,373	127,573
Conditional grants	56,550	30,935		87,485
Prepaid revenues	196,574	(4,438)	1,604	193,740
	<u>\$ 966,524</u>	<u>\$ 38,589</u>	<u>\$ 16,013</u>	<u>\$ 1,021,126</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

9. Long-term debt

Bylaw number	Purpose	Term remaining	% rate	2018	2017
General fund					
1590	Road upgrades	18	2.100	\$ 431,719	\$ 449,620
1544	Road upgrades	17	2.200	400,572	417,618
1525	Road upgrades	16	3.300	267,508	279,293
1494	Storm system upgrade	25	3.150	767,912	785,642
1502	Road upgrades	15	3.150	556,315	583,030
1503	Road upgrades	15	3.150	167,713	175,766
				2,591,739	2,690,969
Sewer fund					
1259	Sewage treatment plant	1	2.100	23,553	46,087
1474	System upgrade	13	3.250	293,905	310,901
1475	System upgrade	13	3.250	146,952	155,451
				464,410	512,439
Total long-term debt - all funds				\$ 3,056,149	\$ 3,203,408

The municipality is committed to principal requirements, including sinking fund additions, over the next 5 years as follows:

	General fund	Sewer fund
2019	\$ 102,936	\$ 50,068
2020	106,780	27,575
2021	110,770	28,678
2022	114,911	29,826
2023	119,208	20,149
2024 and subsequent periods	2,037,134	308,114
	\$ 2,591,739	\$ 464,410

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

10. Tangible capital assets

	Cost	Accumulated amortization	2018	2017
General fund				
Land	\$ 1,659,517	\$	\$ 1,659,517	\$ 1,733,396
Building sites and parks	2,631,923	(1,541,661)	1,090,262	1,182,829
Engineering structures	909,244	(264,261)	644,983	639,716
Furniture & equipment	211,197	(71,430)	139,767	171,950
Hydrants	186,643	(147,234)	39,409	42,104
Mobile equipment	2,309,131	(1,343,222)	965,909	1,047,259
Planters	118,329	(88,383)	29,946	34,477
Roads	16,071,604	(6,603,790)	9,467,814	8,367,075
Storm system	8,756,020	(4,296,505)	4,459,515	3,836,702
Assets under construction				809,208
	32,853,608	(14,356,486)	18,497,122	17,864,716
Water fund				
Buildings	966,257	(628,499)	337,758	360,021
Water mains	9,985,069	(6,104,379)	3,880,690	3,456,294
Water system	3,935,229	(2,646,740)	1,288,489	1,403,353
Assets under construction	292,182		292,182	415,068
	15,178,737	(9,379,618)	5,799,119	5,634,736
Sewer fund				
Buildings	133,966	(50,237)	83,729	87,078
Sanitary sewer system	4,795,785	(2,434,905)	2,360,880	2,415,633
Sewer mains and lift stations	5,351,925	(2,616,625)	2,735,300	2,525,725
Assets under construction	35,391		35,391	76,425
	10,317,067	(5,101,767)	5,215,300	5,104,861
	\$ 58,349,412	\$ (28,837,871)	\$ 29,511,541	\$ 28,604,313

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

11. Accumulated Surplus

The accumulated surplus consists of individual fund balances and reserves as follows:

Surplus	2018	2017
Invested in tangible capital assets	\$ 26,455,391	\$ 25,400,905
General surplus	1,831,827	1,945,361
Enderby / Area F Joint Services surplus	334,916	311,535
Sewer surplus	953,125	899,376
Water surplus	619,181	632,143
	<u>30,194,440</u>	<u>29,189,320</u>
 Reserve Funds		
Animal Control	25,659	25,155
Asset Management	6,303	314,699
Cemetery	48,123	68,256
Computer equipment	32,228	27,674
Community Works (Gas Tax)	53,401	50,101
Equipment	282,788	225,767
Fire department	300,060	152,019
Fortune Parks	187,273	57,850
Parks	9,156	8,976
Roads	2,946	147,075
Sewer system	468,825	772,468
Water system	244,385	539,172
	<u>1,661,147</u>	<u>2,389,212</u>
	<u>\$ 31,855,587</u>	<u>\$ 31,578,532</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

12. Contingent liabilities

- (a) Regional District of North Okanagan: The City is a member of the Regional District of North Okanagan and is liable for its portion of any operating deficits or long-term debt related to functions in which it participates.
- (b) Municipal Insurance Association of BC: Commencing December 31, 1987, the City of Enderby entered into a self insurance scheme with British Columbia municipalities and regional districts. The City is obliged under the scheme to pay a percentage of its fellow insured's losses. The City pays an annual premium, which is anticipated to be adequate to cover any losses incurred.
- (c) Pension Liabilities: The Municipality and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The board of trustees, representing Plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2017, the Plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as of December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The Corporation for the City of Enderby paid \$77,621 (2017 - \$75,949) for employer contributions to the plan in fiscal 2018.

The next valuation will be as at December 31, 2018 with results available in 2019.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

13. Taxation

Taxation revenue comprises the following amounts raised less transfers:

	Budget	2018	2017
Taxation			
General municipal purposes	\$ 1,442,107	\$ 1,413,728	\$ 1,375,918
1% utility taxes	55,375	62,476	54,737
Water parcel	266,984	267,023	262,199
Sewer parcel	237,463	236,999	229,483
Collections for other governments			
School District	946,829	955,422	886,981
Policing	148,448	149,970	138,152
Regional District	387,981	391,960	349,947
Regional Hospital District	117,705	118,925	113,859
Municipal Finance Authority	95	96	83
B.C. Assessment Authority	21,061	21,278	20,108
Okanagan Regional Library	102,651	103,619	99,134
	3,726,699	3,721,496	3,530,601
Transfers			
School District	946,829	955,872	886,538
Policing	148,448	149,970	138,082
Regional District	387,981	391,959	349,779
Regional Hospital District	117,705	118,912	113,797
Municipal Finance Authority	95	95	83
B.C. Assessment Authority	21,061	21,278	20,098
Okanagan Regional Library	102,651	103,619	99,080
	1,724,770	1,741,705	1,607,457
	\$ 2,001,929	\$ 1,979,791	\$ 1,923,144

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

14. Government grants and transfers

	Budget	2018	2017
Federal			
Community works fund - Gas tax	\$ 176,185	\$ 184,678	\$ 177,904
Provincial			
Conditional	103,940	81,493	42,000
Fortune Parks - conditional	3,424	11,824	69,175
Sewer - conditional	-	4,045	-
Small communities protection	458,000	458,692	450,300
Street lighting	900	1,468	889
Water - conditional	328,620	23,773	233,958
	894,884	581,295	796,322
Other			
Animal control	6,125	19,556	44,000
Cemetery	25,257	40,091	96,088
Fortune Parks	763,764	763,764	790,517
	795,146	823,411	930,605
	\$ 1,866,215	\$ 1,589,384	\$ 1,904,831

15. Sales of Service

	Budget	2018	2017
Animal control	\$ 7,650	\$ 6,683	\$ 8,731
Building permits	29,930	72,039	91,219
Business licenses	13,525	15,195	13,781
Cemetery	15,000	13,053	21,078
Fire protection	128,920	101,090	397,594
Fortune Parks	188,650	197,855	190,333
Garbage collection and disposal	102,279	103,341	102,346
Sewer user fees	525,854	547,328	515,425
Water user fees	477,761	492,519	484,660
	\$ 1,489,569	\$ 1,549,103	\$ 1,825,167

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

16. Expenses by object

	Budget	2018	2017
Advertising and publications	\$ 13,900	\$ 9,704	\$ 6,344
Amortization		1,321,388	1,377,891
Contracted services	421,353	401,834	456,131
Council grants	136,012	113,074	119,476
Insurance	79,760	77,652	79,100
Interest and bank charges	113,650	115,385	124,339
Maintenance	1,203,988	1,178,995	1,159,690
Materials and supplies	559,738	327,893	256,103
Professional fees	23,600	21,392	17,370
Salaries and benefits	1,353,662	1,371,592	1,403,793
Training, travel and conferences	76,790	66,594	51,159
	<u>\$ 3,982,453</u>	<u>\$ 5,005,503</u>	<u>\$ 5,051,396</u>

17. Funds Held in Trust

The City operates and maintains the Cliffside Cemetery. As required under Provincial legislation, the City holds in trust a Cemetery Perpetual Care Fund for the future maintenance of the cemetery. The City has excluded the trust fund and associated cash from the Statement of Financial Position and related interest earnings and transactions from the Statement of Operations and Accumulated Surplus:

Cemetery Perpetual Care Fund:

	2018	2017
Balance, beginning of year	\$ 213,989	\$ 206,482
Care fund contributions	1,307	3,890
Interest earned	4,530	3,617
Balance, end of year	<u>\$ 219,826</u>	<u>\$ 213,989</u>

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

18. Financial Plan

The Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenses in excess of current year revenues. The following shows how these amounts were combined:

	2018	2017
Budget surplus per Statement of Operations	1,538,961	2,952,567
Less:		
Capital expenditures	(3,457,880)	(4,251,847)
Debt principal payments	(119,203)	(126,945)
Transfers to reserve funds	(1,232,348)	(1,194,126)
Add back:		
Transfers from accumulated surplus and reserve funds	3,270,470	2,620,351
	<hr/>	<hr/>
Budget surplus per Financial Plan Bylaw	\$ -	\$ -

19. Financial instruments

The City's financial instruments consist of cash, temporary investments, accounts receivable, accounts payable, deferred revenue, deposits and long term debt. The fair values of these financial instruments approximate their carrying values. It is management's opinion that the City is not exposed to significant interest, currency or credit risks arising from these financial instruments.

20. Comparative figures

Certain comparative figures have been reclassified to conform to the financial presentation adopted for the current year.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

21. Segmented information

The City of Enderby is a municipal government that provides a range of services to its citizens. For management reporting purposes the City's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

City services are provided by departments and their activities are reported in these funds. Certain departments have been separately disclosed in the segmented information, along with the services they provide, as follows:

General government services - Legislative, administration and finance

The function of the legislative department includes mayor and council is to set bylaws and policies for the governance of the City in accordance with the Community Charter. The function of the Administration Department is to coordinate the operation of the municipality in accordance with policies set by Council. The Administration Department is responsible for functions such as personnel, organizational changes, employee review and training, manpower planning, strategic planning, information systems, GIS and records management. The mandate of the Finance Department is to achieve excellence in customer service through the efficient and effective use of technology and personal service. Also, to provide operational efficiency, financial planning and accountability through the application of sound accounting practices and internal control. The Finance Department is responsible for functions such as financial records reporting and safekeeping; investment of municipal funds; advice and guidance to Council and Administration on financial matters; financial planning and budget development and analysis; property tax and utility user fee notification and collection; accounts payable and receivable; payroll, pension and benefits administration; records maintenance of tickets, fines and other municipal business.

Protective services

The mandate of the Fire Department is to provide fire suppression service; fire prevention programs; training and education related to prevention, detection or extinguishment of fires.

Transportation services

The Public Works Department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway systems, and street lighting.

Environmental health services

The mandate of environmental health services is to provide for the collection and disposal of solid waste.

Community development services

Community development provides services to manage urban development for business interests, environmental concerns, heritage matters, local neighbourhoods and downtown, through City planning, community development, parks and riverbank planning. It ensures an acceptable quality of building construction and maintenance of properties through enforcement of construction codes, building standards and bylaws for the protection of occupants. It facilitates economic development by providing services for the approval of all land development plans, the application and enforcement of zoning bylaws, and the processing of building permit applications.

Recreational and cultural services

The recreational and cultural services mandate is to provide for the maintenance of City green space.

Enderby / Area F Services

The City administers Fortune Parks, Animal Control & Cemetery services for the citizens of Enderby and Area F.

THE CORPORATION OF THE CITY OF ENDERBY

Notes to Financial Statements

For the year ended December 31, 2018

18. Segmented Information (cont'd)

Water supply and services

The Water Department provides for the delivery of safe drinking water to the citizens of Enderby.

Sewer services

The Sewer Department provides for the collection and treatment of wastewater.

Certain allocation methodologies are employed in the preparation of segmented financial information. The General Revenue Fund reports on municipal services that are funded primarily by taxation such as property and business tax revenues. Taxation and payments-in-lieu of taxes are apportioned to General Revenue Fund services based on the Fund's net surplus. Certain government grants, transfers from and to other funds, and other revenues have been apportioned based on a percentage of budgeted expenses.

The accounting policies used in these segments are consistent with those followed in preparation of the financial statements as disclosed in Note 2. For additional information see the Schedule of Segment Disclosure - Service (Schedule 1).

THE CORPORATION OF THE CITY OF ENDERBY

Schedule of Segment Disclosure - Service

For the year ended December 31, 2018

Schedule I

	General revenue fund								2018
	General government	Protective services	Transportation services	Environmental health services	Enderby / Area F services	Other general services*	Water supply	Sewer services	
Revenues									
Taxation	\$ 1,475,769	\$	\$	\$	\$	\$	\$ 267,023	\$ 236,999	\$ 1,979,791
Grants and subsidies	266,171		460,160		835,235		23,773	4,045	1,589,384
Sales of services	87,234	101,090		103,341	217,591		492,519	547,328	1,549,103
Other revenue from own sources	75,833								75,833
Interest and penalties	129,489				5,750			17,470	152,709
	<u>2,034,496</u>	<u>101,090</u>	<u>460,160</u>	<u>103,341</u>	<u>1,058,576</u>		<u>783,315</u>	<u>805,842</u>	<u>5,346,820</u>
Expenses									
Advertising and publications	4,560				5,144				9,704
Amortization	100,883	64,120	560,448		54,325		319,612	222,000	1,321,388
Contracted services	61,962	31,321		97,806	83,344	90,481	33,469	3,451	401,834
Council grants	11,519				101,555				113,074
Insurance	54,989				22,663				77,652
Interest and bank charges	89,291							26,094	115,385
Maintenance	50,292	100,557	405,331		198,626		195,574	228,615	1,178,995
Material and supplies	143,799	4,387	4,610	613	110,822		53,782	9,880	327,893
Professional fees	21,392								21,392
Salaries and benefits	491,063	74,098	218,152	2,762	309,815	2,208	155,237	118,257	1,371,592
Training, travel and conferences	31,279	30,925	105		1,966		1,728	591	66,594
Transfers	(139,707)		(44,000)		49,547		82,077	52,083	-
	<u>921,322</u>	<u>305,408</u>	<u>1,144,646</u>	<u>101,181</u>	<u>937,807</u>	<u>92,689</u>	<u>841,479</u>	<u>660,971</u>	<u>5,005,503</u>
Excess (deficiency) of revenue over expenses	1,113,174	(204,318)	(684,486)	2,160	120,769	(92,689)	(58,164)	144,871	341,317
Loss on disposal of tangible capital assets	(64,262)								(64,262)
Annual surplus (deficit)	\$ 1,048,912	\$ (204,318)	\$ (684,486)	\$ 2,160	\$ 120,769	\$ (92,689)	\$ (58,164)	\$ 144,871	\$ 277,055

*Includes Community development and recreational and cultural services.

THE CORPORATION OF THE CITY OF ENDERBY

Schedule of Segment Disclosure - Service

For the year ended December 30, 2017

Schedule I (cont'd)

	General revenue fund								2017
	General government	Protective Services	Transportation Services	Environmental health services	Enderby / Area F services	Other general services*	Water supply	Sewer services	
Revenues									
Taxation	\$ 1,431,462	\$	\$	\$	\$	\$	\$ 262,199	\$ 229,483	\$ 1,923,144
Grants and subsidies	219,905		451,189		999,779		233,958		1,904,831
Sales of services	105,000	397,594		102,346	220,143		484,659	515,425	1,825,167
Other revenue from own sources	203,955								203,955
Interest and penalties	115,972				5,581		11,822	15,514	148,889
	<u>2,076,294</u>	<u>397,594</u>	<u>451,189</u>	<u>102,346</u>	<u>1,225,503</u>		<u>992,638</u>	<u>760,422</u>	<u>6,005,986</u>
Expenses									
Advertising and publications	3,876				2,468				6,344
Amortization	86,136	64,200	620,010		48,303		322,795	236,447	1,377,891
Contracted services	48,699	144,783		97,416	69,939	95,253		41	456,131
Council grants	10,190				109,286				119,476
Insurance	55,740				23,360				79,100
Interest and bank charges	87,799						10,446	26,094	124,339
Maintenance	39,581	112,850	283,082		227,123		218,268	278,786	1,159,690
Material and supplies	68,759	10,810	5,175	366	97,503		7,538	65,952	256,103
Professional fees	16,858				512				17,370
Salaries and benefits	453,650	139,834	178,492	2,904	318,718	3,258	167,193	139,744	1,403,793
Training, travel and conferences	22,610	23,713	108		1,749		2,265	714	51,159
Transfers	(134,166)		(38,410)		54,013		69,116	49,447	-
	<u>759,732</u>	<u>496,190</u>	<u>1,048,457</u>	<u>100,686</u>	<u>952,974</u>	<u>98,511</u>	<u>797,621</u>	<u>797,225</u>	<u>5,051,396</u>
Excess (deficiency) of revenue over expenses	1,316,562	(98,596)	(597,268)	1,660	272,529	(98,511)	195,017	(36,803)	954,590
Gain on disposal of tangible capital assets	8,233								8,233
Annual surplus (deficit)	<u>\$ 1,324,795</u>	<u>\$ (98,596)</u>	<u>\$ (597,268)</u>	<u>\$ 1,660</u>	<u>\$ 272,529</u>	<u>\$ (98,511)</u>	<u>\$ 195,017</u>	<u>\$ 36,803</u>	<u>\$ 962,823</u>

*Includes Community development and recreational and cultural services.

THE CORPORATION OF THE CITY OF ENDERBY

Enderby/Area F Services

For the year ended December 31, 2018

Schedule II

	Fortune Parks	Animal control	Cemetery	2018	2017
Revenue					
Grants and subsidies	\$ 775,588	\$ 19,556	\$ 40,091	\$ 835,235	\$ 999,779
Sale of services	197,855	6,683	13,053	217,591	220,143
Interest and penalties	2,693	718	2,339	5,750	5,581
	976,136	26,957	55,483	1,058,576	1,225,503
Expenses					
Advertising	5,144			5,144	2,468
Amortization	54,325			54,325	48,303
Contracted services	71,939	11,405		83,344	69,939
Grants	96,855		4,700	101,555	109,286
Insurance	22,663			22,663	20,732
Maintenance	153,322	2,116	43,188	198,626	227,123
Materials and supplies	110,822			110,822	97,503
Professional fees					512
Salaries and benefits	302,278	1,166	6,371	309,815	318,718
Training, travel and conferences	1,966			1,966	1,749
	819,314	14,687	54,259	888,260	896,333
Annual surplus (deficit)	\$ 156,822	\$ 12,270	\$ 1,224	\$ 170,316	\$ 329,170
Transfer to/from general fund					
Computer support	\$ 8,464	\$	\$	\$ 8,464	\$ 8,290
Finance overhead charges	22,951	2,423	5,510	30,884	30,208
Insurance allocation	2,693		667	3,360	5,653
Public works equipment allocation			2,836	2,836	8,569
Lease		4,003		4,003	3,921
	34,108	6,426	9,013	49,547	56,641
Net change in financial assets	122,714	5,844	(7,789)	120,769	272,529
Opening surplus	146,665	39,129	125,741	311,535	314,995
Capital expenditures	(44,950)			(44,950)	(374,196)
Transfer to reserves	(128,265)		(3,500)	(131,765)	49,904
Transfer to/from capital	54,325		25,000	79,325	48,303
Enderby / Area F accumulated surplus	\$ 150,489	\$ 44,973	\$ 139,452	\$ 334,914	\$ 311,535

City of Enderby
Schedule of Employee Remuneration & Expenses
For Year Ended December 2018

Elected Officials

Name	Position	Remuneration	Expenses	Total
Tundra Baird	Councillor	\$ 10,449	\$ 3,081	\$ 13,530
Brad Case	Councillor	9,669	1,857	11,526
Roxanne Davyduke	Councillor	9,849	2,074	11,923
Denis Delisle	Electoral Area F Director	204	-	204
Herman Halvorson	Electoral Area F Director	204	-	204
Raquel Knust	Councillor	9,909	2,518	12,427
Greg McCune	Mayor	18,497	4,775	23,272
Brian Schreiner	Councillor	10,029	2,956	12,985
Shawn Shishido	Councillor	9,729	2,472	12,201
Total Elected Official Remuneration		\$ 78,539	\$ 19,734	\$ 98,274

Employees

Employees with Remuneration Exceeding \$75,000

Name	Position	Remuneration	Expenses	Total
Tate Bengtson	Chief Administrative Officer	\$ 127,865	\$ 548	\$ 128,413
Raymond Brown	Utility III	79,402	748	80,150
Clayton Castle	Public Works Lead Hand	83,753	70	83,823
Jamie Prevost	Utility III	78,723	-	78,723
		\$ 369,744	\$ 1,365	\$ 371,109

Consolidated total of other employees
with remuneration of \$75,000 or less

718,388	6,444	724,832
\$ 1,088,132	\$ 7,809	\$ 1,095,941

There were no severance agreements made between the City of Enderby and its non-unionized employees during fiscal year 2018.

City of Enderby
Schedule of Payments to Suppliers of Goods & Services
for Year Ended December 2018

<u>Supplier</u>	<u>Amount</u>
A & D ASPHALT SOLUTIONS LTD.	\$ 102,343
ALLNORTH CONSULTANTS LIMITED	26,109
AON REED STENHOUSE INC.	41,986
AQUA SOURCE DRILLING LTD.	32,411
ASPEN LANDS ADVISORY LTD	31,001
BAIRD BROS. LTD.	55,917
BC HYDRO	289,627
BEE JAY'S EXCAVATING LTD	29,854
CARO ANALYTICAL SERVICES (KELOWNA)	25,347
COMMERCIAL AQUATIC SUPPLIES	37,651
CORIX UTILITIES INC	55,310
CORIX WATER PRODUCTS LP	195,243
E. LEES & ASSOCIATES CONSULTING LTD	28,872
ELECTRIC MOTOR & PUMP SERVICE LTD.	29,621
ENDERBY & DISTRICT CHAMBER OF COMMERCE	137,425
FLETCHER PAINE ASSOCIATES LTD	26,324
GROUP SOURCE	41,457
GTI PETROLEUM	38,776
MODERN ENERGY MNGT	34,513
MONAGHAN ENGINEERING & CONSULTING LTD	228,039
MOUNTAIN VIEW ELECTRIC LTD	57,350
MOUNTAIN SIDE EARTHWORKS LTD	2,452,126
MUNICIPAL PENSION PLAN	76,906
NORTH OKANAGAN COLUMBIA SHUSWAP REGIONAL HOSPITAL	118,882
OKANAGAN REGIONAL LIBRARY	103,623
PROVINCE OF BRITISH COLUMBIA	267,505
RECEIVER GENERAL	58,391
REG. DIST. OF NORTH OKANAGAN	596,169
ROYCE ROOFING	28,350
SHUSWAP RIVER FIRE PROTECTION DISTRICT	58,577
SUMMER SCAPE DESIGNS	73,715
TIP-IT WASTE SOLUTIONS	98,681
WASTE CONNECTIONS OF CANADA INC	50,564
WSP CANADA INC.	25,914
Total Payments to Suppliers Exceeding \$25,000	<u>5,554,581</u>
Payments to Suppliers of \$25,000 or Less	926,269
Payments of Grants & Contributions Exceeding \$25,000	-
Payments of Grants & Contributions of \$25,000 or Less	113,074
Total Supplier Payments	<u>\$ 6,593,924</u>

The City of Enderby has not given any guarantees or indemnities under the Guarantees or Indemnities Regulation for the year ended December 31, 2018.