

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE:	Monday, June 3, 2019
TIME:	4:30 p.m.
LOCATION:	Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

Regular Meeting Minutes of May 21, 2019 P1

Public Hearing Report of May 21, 2019 P7

3. PUBLIC AND STATUTORY HEARINGS

0003-19-TUP-END (Lancaster)

Legal: Lot 1, District Lot 226, Osoyoos Division Yale District
Plan: KAP59001
Address: 2205 McGowan Street
Applicant: David and Lisa Lancaster

4. PETITIONS AND DELEGATIONS

The Block Watch Society of British Columbia P8

5. DEVELOPMENT MATTERS

0003-19-TUP-END (Lancaster)

Legal: Lot 1, District Lot 226, Osoyoos Division Yale District
Plan: KAP59001
Address: 2205 McGowan Street
Applicant: David and Lisa Lancaster

P10

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS

Good Neighbour Bylaw No. 1517, 2013 Amendment Bylaw No. 1682, 2019 P20
1st, 2nd and 3^d reading

8. REPORTS

Mayor and Council Verbal

Area F Director Verbal

9. NEW BUSINESS

Chamber of Commerce Temporary Road Closure Application – Canada Day Parade P21
Memo prepared by Planner and Deputy Corporate Officer dated May 29, 2019

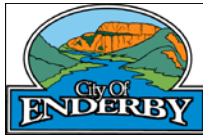
Digital Billboard Sponsorship Value Increase – Enderby and District Garden Club P25
Memo prepared by Planner and Deputy Corporate Officer dated May 29, 2019

Request for Council Reconsideration of Placement of 722 Knight Avenue on Enhanced Compliance Schedule P28
Memo prepared by Planner and Deputy Corporate Officer dated May 30, 2019

Okanagan Regional Library P34
Correspondence dated May 24, 2019

10. PUBLIC QUESTION PERIOD

11. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, May 21, 2019 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Recording Secretary – Laurel Grimm

Other: The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Baird
“That the May 21, 2019 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

Regular Meeting Minutes of May 6, 2019

Moved by Councillor Shishido, seconded by Councillor Case
“That the May 6, 2019 Council Meeting minutes be adopted as circulated.”

CARRIED

PETITIONS AND DELEGATIONS

Ministry of Transportation and Infrastructure

Presentation by James Demens, Jennifer Stites, and Steve Power

- Proposal overview. Looking to improve safety and traffic flow.
- Public consultation held on May 1, 2019
- Technical Advisory Committee and Community Liaison Meetings held May 21, 2019
- 25-year projections at 25,000 vehicles per day
- Safety concerns at Canyon Road, North Enderby Timber and the junction of Highway 97A/97B
- Looking to increase community connectivity i.e. walking/cycling trails, transit, business and local network access

Guiding Principles:

1. Safety
2. Efficient mobility
3. Multi-modal corridor
4. Economic development and property access
5. Local connectivity

Councillor Schreiner questioned whether the couplet option would impact many residential properties. It was stated that all highway realignment options would have an impact on the community in one way or another, but it is too early to identify where. Councillor Schreiner also questioned if speed limits would be reduced. Urban environments would have decreased speeds. The goal is to have concept design by the end of 2019.

DEVELOPMENT MATTERS0005-19-OR-END (Koenig)

Legal: Lot 15, District Lot 150, Kamloops Division Yale District
Plan: 200
Address: 601 King Avenue, Enderby BC
Applicant: Patrick and April Koenig

The Planner and Deputy Corporate Officer gave a synopsis of the report.

The applicant was asked if they would like to address Council regarding the application. Leonard H. Marriott spoke on behalf of the applicants. Mr. Marriott provided reasons why the application should be approved:

- 601 King Avenue is not suitable for commercial development as it is adjacent to a park. The property has not developed as commercial since the land use designation was changed decades ago.
- Official Community Plan section 2.2 addresses sustainability, vibrant communities and the need for housing. This application would support all three.
- Official Community Plan section 3.3 addresses local housing needs. There is a demand for housing in the community right now. The demand for commercial is far less.
- Official Community Plan section 9.3 addresses utilizing existing infrastructure and underutilized land, which this proposal would do.
- Official Community Plan section 20.3 addressing focusing growth towards areas of existing infrastructure, which this proposal would do.
- The applicant is willing to engage an engineer to bring secondary dwelling up to standards.
- The current C4 zoning is on the edge of an identified commercial area. This would not be an "island" if it remained residential.
- Secondary dwelling is 5 feet from property line.
- Surrounding properties are all currently residential.

Council made the following comments on the application:

- This area has been identified for future commercial since the 1960's.
- With current highway realignment planning this road has been identified as a key connecting point.

- Current structures are not in compliance with zoning or up to standard.
- Housing is needed within the community and have been designated in other locations
- At the time the applicant purchased the property they were aware of the current zoning restrictions and non-conforming use
- Updated policies address housing needs including carriage houses. Council is working with BC Housing and Habitat for Humanity to further address needs.
- Designated Commercial areas are a significant issue in Enderby given the lack of available room to expansion the commercial base. Without designated commercial areas the town must rely solely on the residential tax base.

Councillor Knust left the room (5:20 p.m.)

Councillor Knust entered the room (5:21 p.m.)

The Mayor called for questions from the gallery and the following resolution was put forward.

Moved by Councillor Baird, seconded by Councillor Knust

“THAT Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1680, 2019 which proposes to change the future land use designation of the property legally described as LOT 15 DISTRICT LOT 150 KAMLOOPS DIVISION YALE DISTRICT PLAN 200, and located at 601 King Avenue, Enderby BC from Highway and Tourist Commercial to Residential Low Density not be supported;

AND THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1681, 2019 which proposes to rezone the property legally described as LOT 15 DISTRICT LOT 150 KAMLOOPS DIVISION YALE DISTRICT PLAN 200, and located at 601 King Avenue, Enderby BC from the Service Commercial (C.4) zone to the Residential Single Family with Detached Suite (R.1-B) zone not be supported.”

CARRIED

0003-19-ZTA-END

The regular meeting gave way to a public hearing at 5:21 p.m.

The regular meeting re-convened at 5:22 p.m.

Legal: Lot 1, Section 26, Township 18, Range 9, West of the 6th Meridian,
Kamloops Division Yale District
Plan: KAP90925 Except Strata Plan KAS3893 (Phase 1 & 2)
Address: 173 Salmon Arm Drive, Enderby BC
Applicant: David McDonald

Moved by Councillor Schreiner, seconded by Councillor Baird

“THAT Council give third reading and adoption to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1679, 2019;

AND THAT adoption shall come into force and effect once the Ministry of Transportation and Infrastructure has endorsed the Bylaw and the applicant has registered a Section 219 Covenant on the title of the remainder lot (Phase 4) which states that the use of the property is limited to single family dwellings and accessory residential buildings, with the covenant to be discharged when the remainder lot (Phase 4) is consolidated with the adjacent strata development.”

CARRIED

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

None

BYLAWS

None

REPORTS

Mayor and Council Reports

Councillor Case

- Planning for Funtastic.

Councillor Davyduke

- Discussions with Sheryl Hay at the Enderby Lions Pool. There have been 200 pre-registrations for this year. Private lessons have sold out. Online registration will be available soon. Short staffed this time of year due to lifeguards still being in school.
- FAM Tour
- Events Committee is working on Canada Day Vendors, Enderbeer Festival and Friday Night Lights. A request will be coming to the City for the Road Closure.
- Community Futures will be providing an update in June.
- Job Fair has been approved for next year. Tentative date set for March 9, 2020.

Councillor Shishido

- FAM Dinner at Lorenzo's Café was fantastic
- Enderby and District Chamber of Commerce received a presentation from the Area F Director and Alternate about the restructuring of the parks service.
- SAGE Accounting in July
- ParticiPaction kicks off May 31, 2019
 - o Flash mob at 12:00 noon
 - o RV Park experiencing some sanitary sewer issues
 - o Caribou backcountry report. Chamber of Commerce intends to be neutral.
- Arts Festival: Brandon Cook will be the MC. Discussing a merger between the Enderby and District Arts Council and the Enderby Arts Initiative that operates the art gallery.

Area F Director

- The RCMP are looking at increasing boat patrols this summer to help enforce speed restrictions and boating regulations

Councillor Baird

- Canada Day events are progressing. The Car Show will be happening again this year.
- Attended the Rail Trail meeting in Salmon Arm
- Shuswap Trail Alliance will be leading the Shuswap Rail Trail development process.
- Attended the FAM dinner. Had participants all the way from Nakusp.
- Attended the Library Board Meeting

- The old streetlights on Salmon Arm Drive need to be removed. The CAO informed that service requests have been put in with BC Hydro and are waiting on removal.
- Questioned when the line painting will be done on the roads. The CAO informed that the prior supplier sold his company without advising the City, so we had to put out for quote. An award has since been made. Hoping for a late May/early June date.

Councillor Knust

- Attended the RCMP quarterly meeting in Armstrong. Enderby will be getting a new RCMP sergeant, as Sgt. Caston is transferring back to Vernon.
- Participated in a tour of the Armstrong City Hall.
- Library Swap from 10 AM to 7 PM.
- Splatsin garden planting party.
- Interagency Meeting tomorrow at 2 PM.
- FACT Hut will be receiving a load of dirt for planters on Thursday and will begin planting at 1 PM.
- Val Hilliker will open the HUT on June 3, 2019.
- Oliver, BC will be opening their own Harvest Hut on May 27 after seeing the success Enderby has had.
- Attended the FAM Tour at Lorenzo's which was a great success.

Councillor Schreiner

- Attended a river tour
- Will be attending FCM next week

Mayor McCune

- Better at Home Seniors Conference
- Councillor Schreiner to attend the 2019 Grad Ceremonies at A.L.Fortune Secondary School.

RDNO Building Permit Report for April 2019

Moved by Councillor Baird, seconded by Councillor Case

"To receive and file the RDNO Building Permit Report for April 2019."

CARRIED

NEW BUSINESS

2018 Climate Action Revenue Incentive Program Public Report

Moved by Councillor Baird, seconded by Councillor Knust

"To receive and file the 2018 Climate Action Revenue Incentive Program Public Report."

CARRIED

Bylaw Enforcement Statistics for First Quarter of 2019 (Jan-Apr)

Moved by Councillor Schreiner, seconded by Councillor Shishido

"To receive and file the Bylaw Enforcement Statistics for First Period of 2019 (Jan – Apr)"

CARRIED

Discussion on bylaw enforcement statistics. Council would like to see a further breakdown of orders to comply that have been issued.

2018 Statement of Financial Information

Moved by Councillor Schreiner, seconded by Councillor Davyduke

“That Council approve the 2018 Statement of Financial Information.”

CARRIED

Council Remuneration Policy – Technology Allowance

Moved by Councillor Shishido, seconded by Councillor Baird

“That Council approve the amended Council Remuneration Policy.”

CARRIED

Notice on Title – 1908 George Street

Moved by Councillor Baird, seconded by Councillor Case

“THAT Council, after providing an opportunity for the Building Inspector and property owners to be heard, confirms the recommendations of the Building Inspector with respect to Notice on Title File No. 19-0355-END-NT;

AND THAT Council directs the Corporate Officer to file a notice in the Land Title Office stating that a resolution has been made under Section 57 of the Community Charter that that further information about it may be inspected at Enderby City Hall, pertaining to the property legally described as Lot A District Lot 150, K (formerly O) DYD, Plan 5784 and located at 1908 George Street.”

CARRIED

The Chief Administrative Officer distributed correspondence received from Jim Grieve, an agent acting on behalf of the property owners. The letter was considered by Council prior to making their decision on the notice on title.

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Davyduke (6:12 p.m.)

“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) of the Community Charter.”

CARRIED

ADJOURNMENT

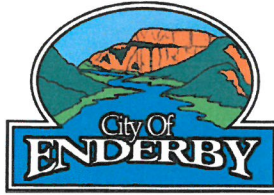
Moved by Councillor Shishido, seconded by Councillor Schreiner

“That the regular meeting of May 21, 2019 adjourn at 6:31p.m.”

CARRIED

MAYOR

CORPORATE OFFICER



Agenda

THE CORPORATION OF THE CITY OF ENDERBY

Report of a **Public Hearing** held on May 21, 2019 at 5:21 p.m. in the Council Chambers of City Hall.

Present:

- Mayor Greg McCune
- Councillor Tundra Baird
- Councillor Brad Case
- Councillor Roxanne Davyduke
- Councillor Raquel Knust
- Councillor Brian Schreiner
- Councillor Shawn Shishido

- Chief Administrative Officer – Tate Bengtson
- Chief Financial Officer – Jennifer Bellamy
- Planner and Deputy Corporate Officer – Kurt Inglis
- Recording Secretary – Laurel Grimm
- The Press and Public

Mayor McCune read the rules of procedure for the public hearings and introduced the following Bylaws:

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1679, 2019

A Bylaw to amend the text of the City of Enderby Zoning Bylaw No. 1550, 2014 and amendment thereto

The Planner provided an overview of the background information related to the Amendment Bylaw and reported that no written submissions were received.

There were three calls for the public to make representation regarding the bylaw. There were no speakers. No written submissions were received.

The Mayor made his closing statement and declared the Public Hearing closed at 5:22 pm.

Pursuant to Section 465 (6) of the *Local Government Act*, I, Tate Bengtson, Corporate Officer, hereby certify this to be a fair and accurate report of the Public Hearing held on May 21, 2019.

Signature

May 29/19

Date



Delegates

The Block Watch Society of British Columbia

Program Information

Block Watch started in BC in 1986 as a crime prevention program focused specifically on preventing and reducing residential break and enters, and thefts from residents.

Block Watch Programs in British Columbia are under the governance of the Block Watch Society of British Columbia, an organization that provides direction, training and materials to each member in the Program. The majority of Block Watch programs operating across the Province are partnered with municipalities and police detachments. The Society has the sole licence for the Program in BC.

The Program involves creating groups of strategically located neighbours who look out for their neighbours home and property as if it was their own. The program encourages them to get to know their neighbours, increase their level of vigilance and willingness to cooperate as a crime prevention group to prevent and report crime and suspicious behaviour to the police.

Block Watch has always been about building safe communities through the efforts and participation of the community members themselves. Its purpose is looking out for one another and working with the police to reduce crime. This Program was one of the first, along with Citizens On Patrol, to utilize significant numbers of volunteers from the community to assist police in crime reduction. This leads to a healthy and safe community.

The Program involves:

- Engaging with community members to encourage residential neighbours to organize together for the purpose of addressing a crime or community problem in their neighbourhood through increased communication, surveillance, ownership, and guardianship of the neighbourhood.
- Training to participants on residential crime prevention techniques and effective reporting;
- Establishing a channel of communication between participants and the police for the sharing of information about crime in the community, passing on crime prevention techniques, and encouraging the effective reporting of criminal and suspicious behaviour;
- Providing standardized signage for residences or neighbourhoods to indicate to potential offenders that the neighbourhood is committed to vigilant surveillance; and
- Incorporating other crime prevention activities in addition to the crime prevention group.

Block Watch Programs are often combined with other Crime Prevention activities. These can include property security assessments (CPTED), target hardening techniques, property identification ideas, and suspect identification. Coordinators use the skills and principles of Crime Prevention through environmental Design (CPTED), as well as crime prevention through social development and other problem solving models and crime reduction strategies in educating the participants of the Program.

Block Watch in BC relies on Coordinators and block captains to function. The coordinator runs the program, often from within community safety offices. They build awareness for the program; recruit new captains; train crime prevention groups on how to prevent crime and report crime or suspicious activity; keep the information of the enlisted blocks, captains, and participants; disseminate information and newsletters; and act as a conduit for the information from block watch programs to the police. The block captains and additional co-captains are responsible for the recruitment of participants and are intended to be a point person between the block participants and the coordinator.

In British Columbia, the majority of Block Watch Programs are established in a similar way:

- Recruit captains
- Captains canvas the neighbourhood for participants
- Captains recruit participants and establish the block
- Coordinators train the participants
- Captains hand in their block map, and list of participants



The Block Watch Society of British Columbia

- Block Watch signs are installed around the neighbourhood

Specific services of the Society include:

- Our office administration is provided by contract with Kathie Swift at 891 Mt Bulman Place, Vernon, BC V1B 2Z4 email - conexusconsultingservices@gmail.com. For information or assistance, please contact her at 1-877-602-3358.
- Our website is active and consulted frequently by the public. The Members Only Section provides Minutes, downloadable presentations & lesson plans, Manuals, resource catalogue and downloadable order forms. We publish success stories and bulletins on our website and we encourage members to share them all with our office at: blockwatch@blockwatch.com
- The newsletter continues to be published on the website and sent quarterly to all Members to assist them with maintaining contact with their community Block Watch members and others on a regular basis.
- We are constantly re-evaluating our material and determining the needs of various communities. If Member Communities have a need for language translations, special promotional material, thank you gifts, volunteer appreciation items, the Society can at least subsidize the costs if items can't be supplied free of charge.
- Possibly the most valuable resource we have is the success of others shared through "best practices". If someone has a great solution or a difficult problem, it is shared it with the others, either at a meeting or by email. We include it in the minutes or do a circulated bulletin to all members to look for an answer or share an alert.

The Benefits of Block Watch

The active involvement and participation of citizens in a Block Watch program will:

- Increase personal safety.
- Increase crime awareness and the reporting of suspicious activities.
- Increase cohesiveness and community spirit.
- Increase the safety and protection of personal property by increasing knowledge of security measures.
- Reduce crime rates.
- Reduce fear of crime.
- Discount offered on home insurance premium through some carriers.

Aims and Objectives of Block Watch

- To reduce residential crime through the active participation of a majority of community residents.
- To improve police/public relations by "working together".
- To establish a sense of community within neighbourhoods.
- To make our communities a better place to live, work, and raise our children

Agenda

CITY OF ENDERBY
TEMPORARY USE PERMIT APPLICATION

File No.: 0003-19-TUP-END

May 29, 2019

APPLICANT: David and Lisa Lancaster

LEGAL DESCRIPTION: LOT 1 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN KAP59001

P.I.D #: 023-741-023

CIVIC ADDRESS: 2205 McGowan Street, Enderby BC

PROPERTY SIZE: 2 hectares (4.94 acres)

PRESENT ZONING: County Residential (C.R)

PRESENT O.C.P Agricultural

DESIGNATION: *Located in Agricultural Land Reserve

PROPOSED TEMPORARY USE: Short-term vacation rental

RECOMMENDATION:

THAT Council authorize the issuance of a Temporary Use Permit for the property legally described as LOT 1 DISTRICT LOT 226 OSOYOOS DIVISION YALE DISTRICT PLAN KAP59001 and located at 2205 McGowan Street, Enderby to permit the property to be used for short-term vacation rental purposes for a three year period, subject to the following conditions:

- a. Only one of the two dwelling units on the property shall be used for short-term vacation rental purposes;
- b. All parking must be contained on site; and
- c. The use must not become noxious or undesirable, nor result in any adverse impacts to surrounding properties.

BACKGROUND:

This is a Temporary Use Application whereby the applicants are proposing to use one of the two dwelling units on their property at 2205 McGowan Street for short-term vacation rental purposes. The City of Enderby Zoning Bylaw No. 1550, 2014 defines a short-term vacation rental as follows:

SHORT-TERM VACATION RENTAL means the rental of a dwelling unit to tourists or the vacationing public, provided that the provision of such accommodation does not constitute a tenancy pursuant to the Residential Tenancy Act.

Given that the City of Enderby Zoning Bylaw No. 1550, 2014 does not permit short-term vacation rentals in any zone, the applicant is seeking a Temporary Use Permit for a three-year period in accordance with Section 493 of the *Local Government Act*.

A Temporary Use Permit is a tool to allow a short-term use that does not comply with the Zoning Bylaw. A Temporary Use Permit may only be issued for a maximum of 3 years, and may be renewed once for an additional 3 years as per Section 497 of the *Local Government Act*. Temporary Use Permits are intended to be temporary in nature, and are not a viable long term land use solution.

Site Context

The 2 hectare (4.94 acres) subject property is located along the eastern side of McGowan Street, with access to the property being gained via a graveled driveway. The subject property is flat, located in the Agricultural Land Reserve, and is currently being used for hay production; in addition, the property falls within the City's 200 year floodplain. There is a two-family dwelling located on the western edge of the subject property, fronting McGowan Street.

The zoning and Official Community Plan (OCP) designations of the subject property and surrounding properties are as follows:

- Subject property and properties to north and east - Zoned Country Residential (C.R) and designated as Agricultural in the OCP
- Southeast properties - Zoned Residential Single Family (R.1) and designated as Residential Low Density in the OCP
- South property - Zoned Residential Two-Family (R.2) and designated as Residential Low Density in the OCP
- West properties - Zoned Light Industrial (I.1) and designated as Light Industrial in the OCP
- Northwest property (Public Works Yard and Wastewater Treatment Plant) - Zoned Assembly, Civic and Public Service Use (S.1) and designated as Institutional in the OCP

The following map shows the Zoning designation of the subject and surrounding properties:

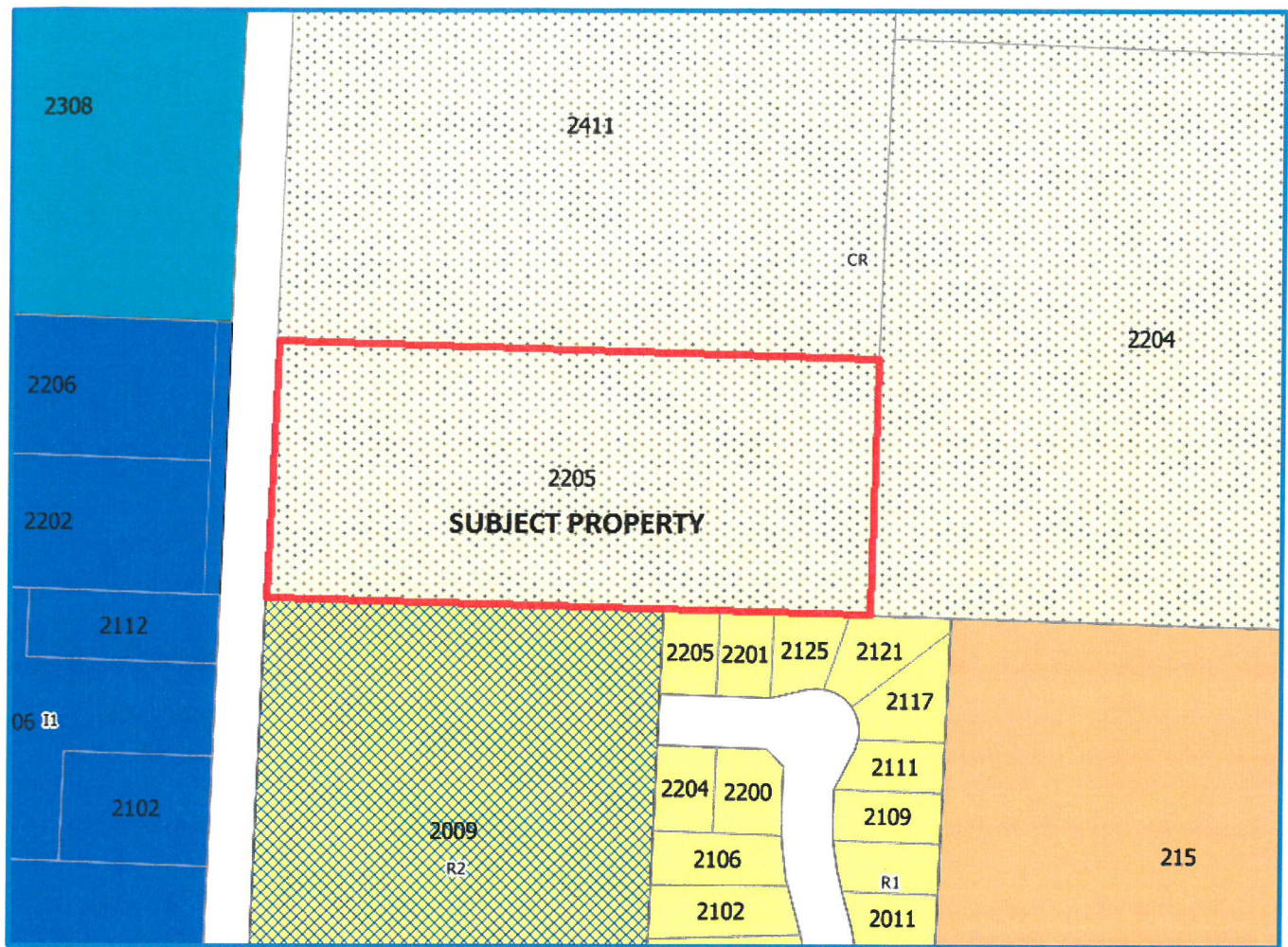


Figure 1: Zoning Map

Beige - Country Residential (C.R)
 Yellow - Residential Single Family (R.1)
 Crosshatch - Residential Two-Family (R.2)
 Blue - Light Industrial (I.1)
 Teal - Assembly, Civic and Public Service Use (S.1)

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

The Proposal

The applicant is proposing to use the property located at 2205 McGowan Street for short-term vacation rental purposes, and given that the City of Enderby Zoning Bylaw No. 1550, 2014 does not permit short-term vacation rentals in any zone, the applicant is seeking a Temporary Use Permit for a three-year period pursuant to Section 493 of the *Local Government Act*. The Zoning Bylaw defines a short-term vacation rental as follows:

SHORT-TERM VACATION RENTAL means the rental of a dwelling unit to tourists or the vacationing public, provided that the provision of such accommodation does not constitute a tenancy pursuant to the *Residential Tenancy Act*.

The applicant is proposing to use the larger dwelling unit associated with the two-family dwelling for the short-term vacation rental, while continuing to occupy the smaller dwelling unit for residential purposes.

ZONING BYLAW:

The subject property is currently zoned Country Residential (C.R) and uses permitted within this zone include accessory buildings and structures, accessory employee residential use, accessory produce and fruit sales, civic and public service use, boarding/lodging/rooming houses, convalescent/nursing/personal care homes, intensive agricultural use, limited agricultural use, mobile homes, single family dwellings, two family dwellings, secondary suites, bed and breakfasts, and dog kennels.

Section 313 of the City of Enderby Zoning Bylaw states that pursuant to Section 920.2 (now Section 492) of the *Local Government Act*, all zones within the City are designated as areas for the issuance of Temporary Use Permits, subject to the following general conditions:

- a. The use is temporary or seasonal in nature;
- b. The use is not noxious or undesirable because of smoke, noise, vibration, dirt, glare, odour, radiation, electrical interference, or an offensive trade within the meaning of the Health Act;
- c. There are no negative impacts on the lands in the vicinity;
- d. There is no significant increases in the level or demand for services;
- e. There are no permanent alterations to the subject site; and
- f. The use complies with all of the conditions specified by Council as a condition of the issuance of the Permit.

OFFICIAL COMMUNITY PLAN:

Policies contained within the OCP which apply to this development include:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.
- Policy 5.3.c - Council will work with the business community and stakeholders to promote a diverse local economy that provides the goods and services necessary to competitively meet local demand and attract visitors.
- Policy 18.1 - Subject to the designation of areas and conditions in the Zoning Bylaw, Council may issue Temporary Use Permits in all areas of the City.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief.

The Fire Chief advised that he had no concerns with regards to the application.

No other comments were received in response to the referral.

PLANNING ANALYSIS:

As noted above, Section 313 of the City of Enderby Zoning Bylaw states that pursuant to Section 920.2 (now Section 492) of the *Local Government Act*, all zones within the City are designated as areas for the issuance of Temporary Use Permits, subject to the following general conditions:

- a. The use is temporary or seasonal in nature;
- b. The use is not noxious or undesirable because of smoke, noise, vibration, dirt, glare, odour, radiation, electrical interference, or an offensive trade within the meaning of the Health Act;
- c. There are no negative impacts on the lands in the vicinity;
- d. There is no significant increases in the level or demand for services;
- e. There are no permanent alterations to the subject site; and
- f. The use complies with all of the conditions specified by Council as a condition of the issuance of the Permit.

The City of Enderby Planner recommends that Council authorize the issuance of a Temporary Use Permit to permit the applicants to use one of the two dwelling units on their property at 2205 McGowan Street for short-term vacation rental purposes, given that the proposal satisfies all of the aforementioned general conditions of the Zoning Bylaw, as described below.

Temporary or Seasonal Nature of Use

The applicants' proposal to use one of the two dwelling units on their property at 2205 McGowan Street for short-term vacation rental purposes is temporary in nature, as the Temporary Permit would only be valid for a three-year period (which may be renewed once for an additional three years).

Once the Temporary Use Permit has expired, the applicant would be required to discontinue the use or, if they wished for it to continue beyond that temporary period, apply to amend the Zoning Bylaw to include 'short-term vacation rental' as a permitted use for their property.

Noxious or Undesirable Use/Impacts to Adjacent Properties

Although short-term vacation rentals are more likely to cause nuisances to residential neighbourhoods in the form of excess noise, parking spill-over, etc., it is not anticipated that the proposed short-term vacation rental use at this location would present a noxious or undesirable use, nor result in impacts to adjacent properties, for the following reasons:

- The proposed short-term vacation rental use would be a relatively low-intensity use when considered within the context of the broader neighbourhood which includes industrial land uses to the west, agricultural operations to the north and east, and the City's public works yard and wastewater treatment plant to the northwest;
- Given the subject property's large area and the large gravelled driveway fronting the home, it is not anticipated that there would be any parking spill-over associated with the use as there is ample room on site to accommodate off-street parking;

- Given the subject property's large area, coupled with the significant distance between the dwelling unit proposed for the short-term vacation rental and the residential neighbourhood to the southeast, it is not anticipated that this temporary use would result in any significant impacts to nearby residences by way of noise, traffic, etc.

Permanent Alterations to the Site

No new construction is associated with the proposal, therefore there would be no permanent alterations made to the site in order to accommodate the proposed short-term vacation rental use. Having said that, the applicant will be required to obtain a business license given that a short-term vacation rental is a commercial venture, and would therefore be required to obtain building and fire inspections to ensure that the building is safe for the intended use prior to the issuance of the business license; these inspections may result in the need for minor alterations to bring the dwelling unit up to code (i.e. hand railings, fire extinguishers, etc.), but it is not anticipated that these alterations would affect the ability of the dwelling to be used for residential purposes in the future, once the Temporary Use Permit has expired.

Conditions of Temporary Use Permit

Staff are recommending that issuance of a Temporary Use Permit be subject to a number of conditions which will help to mitigate potential impacts and minimize any risks to the City; these conditions include:

- a. Only one of the two dwelling units on the property shall be used for short-term vacation rental purposes;
- b. All parking must be contained on site; and
- c. The use must not become noxious or undesirable, nor result in any adverse impacts to surrounding properties.

Failure to adhere to conditions imposed by Council may result in the applicants' Temporary Use Permit being revoked.

Other Considerations

Although short-term vacation rentals can broaden the spectrum of accommodation options for tourists, while providing supplemental income opportunities for property owners, one of the challenges is that they reduce the long-term rental housing inventory for the community. Having said that, permitting a short-term vacation rental through the issuance of a Temporary Use Permit will mitigate this challenge as the use can only occur for a maximum of six years (up to three years initially, plus an up to an additional three years if Council approves a renewal of the permit). Should the applicant wish to continue this use on a permanent basis, this would have long-term impacts on the community's housing inventory and the request would need to be considered through a formal Zoning Text Amendment application, whereby a public process would be triggered.

Alternatively, Council could choose to issue the Temporary Use Permit on a shorter time period.

SUMMARY

This is a Temporary Use Application whereby the applicants are proposing to use one of the two dwelling units on their property at 2205 McGowan Street for short-term vacation rental purposes. The City of Enderby Planner recommends that Council authorize the issuance of the proposed Temporary Use Permit.

Prepared By:



Kurt Inglis, MCIP, RPP
Planner and Deputy Corporate Officer

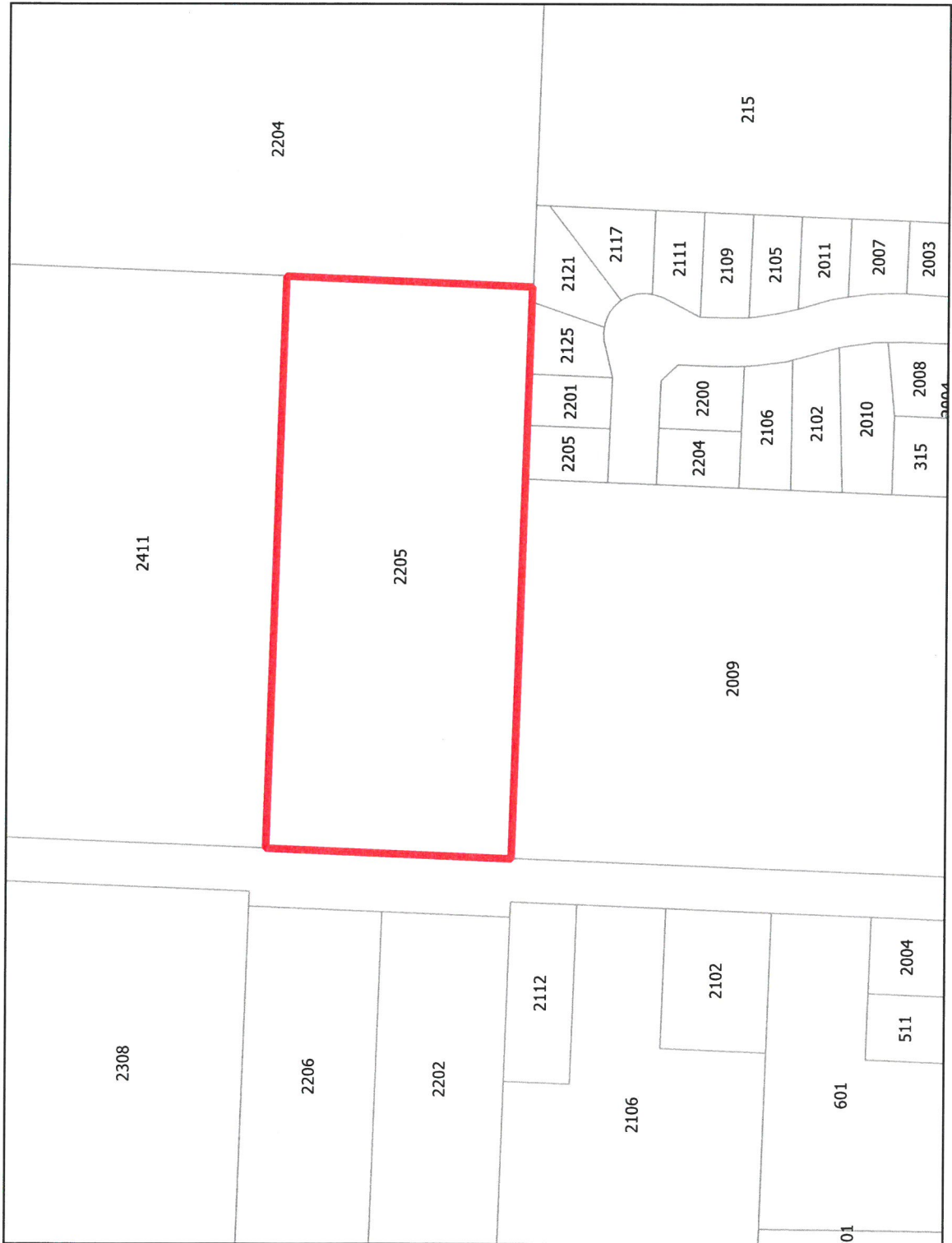
Reviewed By:



Tate Bengtson
Chief Administrative Officer



City of Enderby **Subject Property Map**



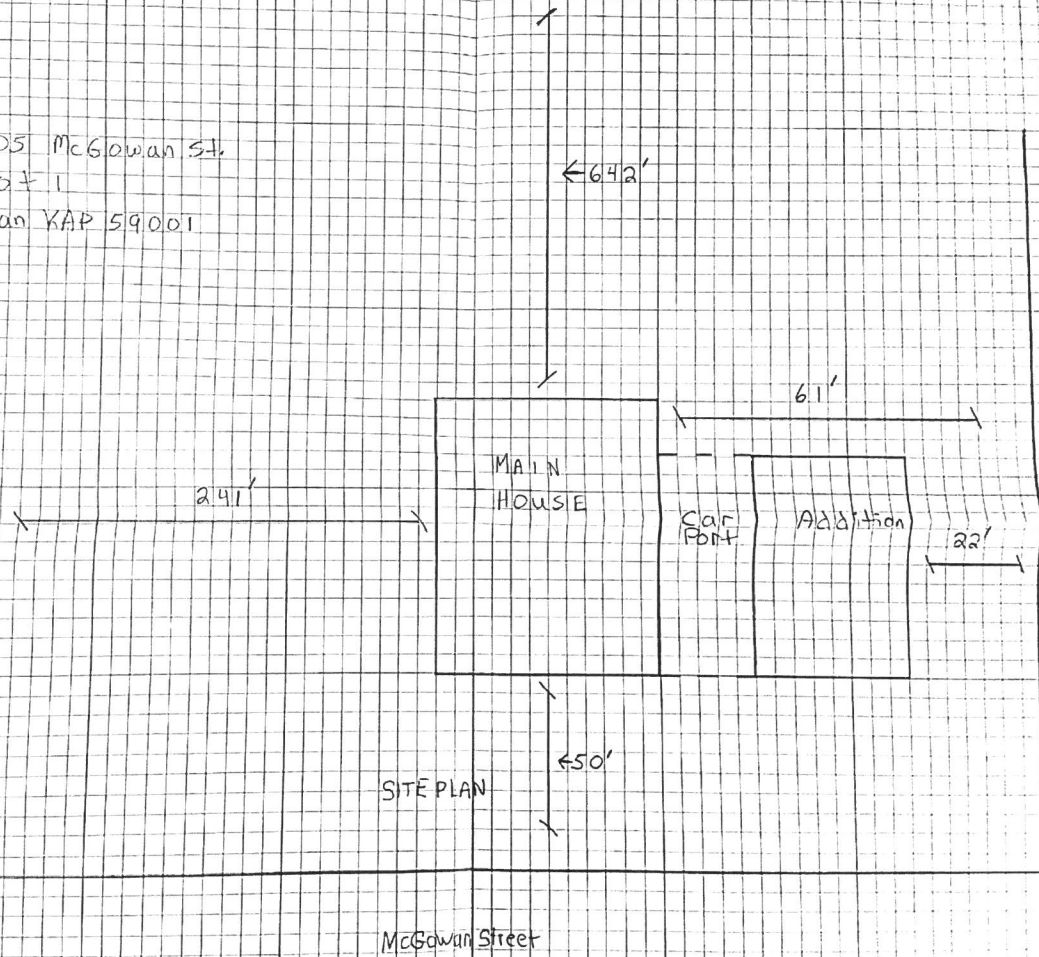
Subject Property:
2205 McGowan Street

File No.:
0003-19-TUP-END

PID:
023-741-023



2205 McGowan St.
Lot 1
Plan KAP 59001



Azeada

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1682

A BYLAW TO AMEND THE CITY OF ENDERBY GOOD NEIGHBOUR BYLAW NO. 1517, 2013

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Good Neighbour Bylaw No. 1517, 2013";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Good Neighbour Bylaw No. 1517, 2013 Amendment Bylaw No. 1682, 2019".
4. PART VII - ENFORCEMENT AND PENALTY of City of Enderby Good Neighbour Bylaw No. 1517, 2013 is hereby amended by replacing the reference to "6.3" with "7.3" under Section 7.4.
5. PART VII - ENFORCEMENT AND PENALTY of City of Enderby Good Neighbour Bylaw No. 1517, 2013 is hereby amended by replacing the reference to "6.5" with "7.5" under Section 7.6.

READ a FIRST time this day of , 2019.

READ a SECOND time this day of , 2019.

READ a THIRD time this day of , 2019.

ADOPTED this day of , 2019.

MAYOR

CORPORATE OFFICER

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: May 29, 2019
Subject: Chamber of Commerce Temporary Road Closure Application - Canada Day Parade 2019

RECOMMENDATION

THAT Council receives the Enderby & District Chamber of Commerce's Temporary Road Closure application (Canada Day Parade 2019) for information.

BACKGROUND

The Enderby & District Chamber of Commerce has submitted a Temporary Road Closure application (attached) for the Canada Day Parade scheduled for Monday July 1, 2019; the applicant is proposing to close portions of Kate Street, Howard Avenue, Belvedere Street, Cliff Street and Railway Street between the hours of 10:45 am and 12:30 pm; although the streets will not be closed for the entirety of this time period, there will be temporary closures before and after the parade for set-up and clean-up.

As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

Policy Title	Temporary Road Closures for Community Events
--------------	--

Adopted: August 13, 2012	Authorized By: Mayor and Council Regular Meeting of August 13, 2012	Replaces: Not applicable
-----------------------------	--	-----------------------------

PURPOSE:

The City will consider approving the temporary closure of municipal roads for a community event.

POLICY:

Temporary road closures will only be considered for community events which are sponsored by a recognized organization.

The Chief Administrative Officer or designate is granted the authority to approve a Temporary Road Closure Permit on behalf of Council, subject to the applicant meeting all the requirements of this policy. First time events must be approved by City Council.

A completed Schedule A, "Application for Temporary Road Closure," shall be submitted to City Hall at least 21 days prior to the closure. The application must include a map of the proposed road closure and emergency access through the closure. Applications for first-time or relocated events requiring Council approval must be submitted two months prior to the closure.

The organizer shall notify and consult with business owners within a one-block radius of the proposed road closure and residents adjacent to the proposed road closure. The organizer agrees to take reasonable steps to mitigate disruption for affected business owners and residents. Failure to adequately notify and consult affected businesses and residents may result in revocation of permit or refusal of future applications. Unless exempted by Council, all first-time or relocated event applications must include a petition signed by a majority of affected business owners agreeing to the proposed event.

The applicant for a Temporary Road Closure must submit proof of public liability and property damage insurance in a form acceptable to the City. The applicant may request that insurance requirements be waived based on the risk profile of the event. Such waiver does not affect any other responsibility of the applicant to obtain insurance.

The applicant shall be responsible for all traffic management, including the provision, set up, and removal of signs and barricades on the same day as the road closure.

The applicant shall be responsible for ensuring that all food service establishments, including but not limited to mobile vending units, food services at temporary events, and sellers of home-prepared foods, shall have the appropriate authorization or permit from Interior Health.

The applicant shall be responsible for emptying municipal garbage receptacles and cleaning up litter from the road closure area on the same day as the closure.

As a condition of permit, the City of Enderby will not be liable or otherwise responsible for any scheduling conflict, revocation, refusal, maintenance closure or other damage or harm related to the issuance of this permit.

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes

No

Name of Sponsoring Organization

ENDERBY DISTRICT CHAMBER OF COMMERCE

Name of Contact Person

ALI MAKI

Telephone or Email

ali@enderbychamber.com

Name of Event

CANADIAN DOLL PARADE

Date(s) of Closure

JULY 1, 2019

Start time for Closure

10:45 am

End time for Closure

12:30 pm

Location of Closure

PARADE ROUTE: KATE ST, HOWARD AVE,
BEVERIDGE ST, CLIFF AVE to RAILWAY ST.

Required Attachments

- ☒ Map showing closure and emergency access route
☐ Petition of affected business owners (if applicable)
☒ Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory

[Signature]

Date

MAY 28, 2019

Do Not Complete – For Administrative Purposes

Approved by

[Signature]

Date

MAY 29, 2019

Certificate of Insurance

Yes

No

N/A

Map

Yes

No

N/A

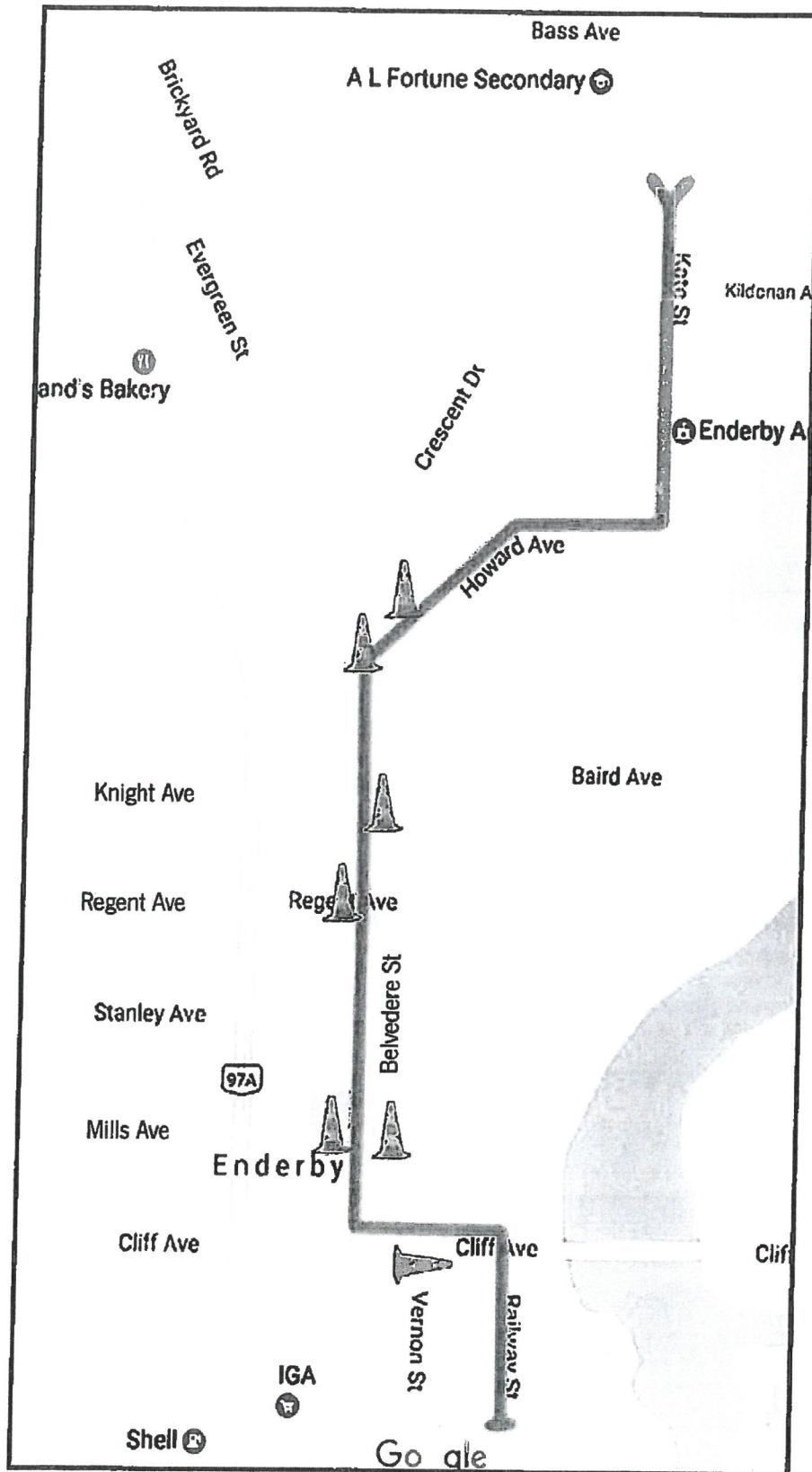
Petition of Affected Business Owners

Yes

No

N/A

2019 CANADA DAY PARADE ROUTE



Volunteers with
Traffic sign and
Safety Jacket

starting at 10:45
Opening road as
Parade End goes by



CANADA 150
1867-2017

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: May 29, 2019
Subject: Digital Billboard Sponsorship Value Increase - Enderby & District Garden Club

RECOMMENDATION

THAT Council considers the Enderby & District Garden Club's request to increase their annual digital billboard sponsorship value from \$1,400 to \$3,500.

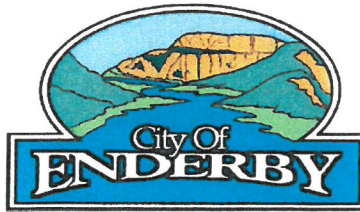
BACKGROUND

The Enderby & District Garden previously received a Digital Billboard Sponsorship from Council valued at \$1,400 in-kind. The Garden Club is requesting that their sponsorship value be increased to \$3,500 annually as the number of events that they wish to market has increased since their initial sponsorship.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby
Where the Shuswap Meets the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society:

Enderby & District Garden Club

Name of Applicant:

Gyenne Whyte

Phone Number:

Email:

Nature of Messaging:

(community events, programming,
announcements, etc.)

We wish to announce our
self-guided garden tour on
Sat. June 29

Annual Sponsorship Needs:

all our operating funds
are from fund raising
or by donation. We operate

on a shoe-string budget

Requested Value of Sponsorship:

\$ We would appreciate our
message displayed as often as possible for the month of June.
(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

Gyenne Whyte
Signature of Applicant

May 17, 2019
Date

(over)

This event will bring people from Salmon Arm, Armstrong and Vernon. It is also in partnership with the Courtyard Gallery, which will host a pre-event in downtown Enderby.

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Planner and Deputy Corporate Officer

Date: May 30, 2019

Subject: Request for Council Reconsideration of Placement of 722 Knight Avenue on Enhanced Compliance Schedule

RECOMMENDATION

THAT Council considers whether to confirm or cancel the placement of 722 Knight Avenue on an Enhanced Compliance Schedule.

BACKGROUND

On May 10, 2019, correspondence was sent to the owner of the property located at 722 Knight Avenue to notify them that their property had been placed on an Enhanced Compliance Schedule for a 12 month period, expiring on May 10, 2020, consistent with Section 4.17 of the City of Enderby Good Neighbour Bylaw No. 1517, 2013 which states:

Following the issuance of two compliance orders for a property within a 12 month period, that property shall be placed on an Enhanced Compliance Schedule for a period of 12 months, whereby:

- a) for any compliance order issued to the property while on the Enhanced Compliance Schedule, the order must be remedied within 4 days of the date of delivery of a notice made under Section 4.10; and*
- b) the penalty amount for infractions when a property is listed on the Enhanced Compliance Schedule will be increased pursuant to the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 and the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013.*

The property owner was advised that the two compliance orders which resulted in the property being placed on an Enhanced Compliance Schedule were issued on March 4, 2019 (accumulation of rubbish and unsightly property) and May 10, 2019 (accumulation of rubbish).

Attached is correspondence from the property owner (who rents the premises to the current occupant) requesting that Council reconsider the decision to place 722 Knight Avenue on an Enhanced Compliance Schedule, in accordance with Section 4.19 of the City of Enderby Good Neighbour Bylaw No. 1517, 2017. The grounds upon which the reconsideration is requested is that the property owner has only been issued one Order to Comply since he purchased the property, with the March 4, 2019 Order being issued to the previous property owner. However, Staff note that it has been the same occupant on both

occasions, despite the change in ownership, and the bylaw makes no allowance to "reset" at an ownership change. The intent of the Bylaw is to remedy neighbourhood nuisances through an increasing disincentive, so that bylaw enforcement can be conducted efficiently and effectively. At this time, the owner has not received any penalties associated with this.

The following is a description of the bylaw compliance notes arising from 722 Knight Avenue since the current occupant moved to the property:

- 1. February 19, 2019 - Vehicle blocking the free flow of traffic through alley**
 - Written notice given to occupant;
 - Voluntary compliance was not achieved and a ticket was issued on February 28, 2019.
- 2. February 20, 2019 - Vehicle blocking the free flow of traffic through alley, detached trailer on street, unsightliness with appliances scattered throughout property**
 - Staff advised the occupant of the issues via email on February 20, 2019;
 - Voluntary compliance was not achieved regarding the vehicle blocking the free flow of traffic through alley so Staff arranged to have the vehicle towed; only after the tow truck arrived on site was the vehicle relocated by the occupant;
 - Voluntary compliance was not achieved regarding the unsightliness of the property with appliances scattered throughout the property so an Order to Comply was issued to the property owner on March 4, 2019;
 - The unsightliness of the property was resolved within the timeline specified by the Order to Comply.
- 3. March 10, 2019 - Report of diesel from occupant's equipment leaking on to neighbour's property**
 - City provided spill pads to the neighbour to assist, and by that point the equipment had been relocated.
- 4. April 16, 2019 - Derelict vehicle on property**
 - Bylaw Enforcement Officer posted a written notice on April 16;
 - Bylaw Enforcement confirmed on April 18, 2019 that the vehicle had been removed.
- 5. May 1, 2019 - Truck and detached trailer obstructing the free flow of traffic through the alley**
 - Staff advised the occupant of the issue via email on May 1, 2019 and noted that tickets would be issued if the vehicles were not removed by the following morning;
 - Staff confirmed on May 2, 2019 that the vehicles had been removed.
- 6. May 2, 2019 - RV parked on Knight Avenue without valid insurance**
 - Staff advised the occupant of the issue via email and advised that the RV would be towed the following day if it was not relocated off of public property immediately;

- Staff confirmed that the vehicle had been relocated.

7. May 6, 2019 - Unsightly property with furniture piled adjacent to alley

- Staff advised the occupant of the issue via email on May 6, 2019 and advised that if the furniture was not removed immediately it would result in ticketing and the issuance of an Order to Comply;
- Voluntary compliance was not achieved so on May 10, 2019 a ticket was issued to the occupant and an Order to Comply was issued to the property owner;
- The unsightliness of the property was resolved within the timeline specified by the Order to Comply.

Given the ongoing bylaw contraventions arising from 722 Knight Avenue over the previous 3 months, this property is responsible for a significant amount of bylaw enforcement time and resources being expended as well as a negative impact on the broader neighbourhood.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

May 28, 2019

To: Mayor and Council
Corporation of the City of Enderby

From: Earl Shipmaker
H&A Planning Ltd.

Re: Order to Comply – 722 Knight Avenue, Enderby, BC

Dear Mayor and Council:

Since I only recently bought this property, I was quite surprised to return home and find a second order to comply for unsightly premises.

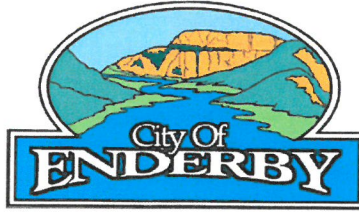
Prior to receiving the letter, I had made an agreement with Denny Pearson to do some renovations to the house and clean up the property. The deadline that I had given him is June 30, 2019. As Denny is currently working in the Yukon, I cannot shorten the deadline. Therefore, I ask for an extension to June 30 to comply.

I also request that the letter of May 10 be considered the first compliance order since the first order was sent to the previous owner.

Thank you for your consideration,

A handwritten signature in dark ink, appearing to read 'Earl Shipmaker', with a long, sweeping flourish extending upwards and to the right.

Earl Shipmaker



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby
Where the Shuswap Meets the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

May 10, 2019

H&A Planning Ltd.

Dear Property Owner:

Re: Order to Comply/Enhanced Compliance Schedule - 722 Knight Avenue, Enderby BC

This correspondence is in regards to your property located at 722 Knight Avenue becoming unsightly through the accumulation of rubbish. Enclosed is an Order to Comply ordering you to bring your property at 722 Knight Avenue into conformity with the City of Enderby Good Neighbour Bylaw No. 1517, 2013 within 14 days of delivery of the Order, which is May 28, 2019. Failure to bring the property to a suitable standard within 14 days of delivery of the Order will result in the City taking action at the expense of the property owner.

This letter is also your official notification that your property legally described as Lot 19 Block 2 Plan KAP211B District Lot 150 Land District 25 and located at 722 Knight Avenue, Enderby BC has been placed on an Enhanced Compliance Schedule for a 12 month period, expiring on May 10, 2020, consistent with Section 4.17 of the City of Enderby Good Neighbour Bylaw No. 1517, 2013 which states:

Following the issuance of two compliance orders for a property within a 12 month period, that property shall be placed on an Enhanced Compliance Schedule for a period of 12 months, whereby:

- a) for any compliance order issued to the property while on the Enhanced Compliance Schedule, the order must be remedied within 4 days of the date of delivery of a notice made under Section 4.10; and*
- b) the penalty amount for infractions when a property is listed on the Enhanced Compliance Schedule will be increased pursuant to the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 and the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013.*

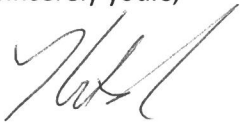
As per Bylaw Notice Enforcement Bylaw No. 1581, 2015 and Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013, when a property is on an Enhanced Compliance Schedule the penalty amounts for an unsightly property or the accumulation of matter or rubbish on a property are increased from \$100 to \$500.

The two compliance orders which resulted in your property being placed on an Enhanced Compliance Schedule were issued on March 4, 2019 and May 10, 2019 (attached).

As per Section 4.19 of the City of Enderby Good Neighbour Bylaw No. 1517, 2013, you may request that Enderby City Council reconsider the decision to place your property on an Enhanced Compliance Schedule by giving written notice to the Corporate Officer of the City, with the written notice stating the grounds upon which the reconsideration is requested.

If you have any questions or would like to discuss further, please contact the undersigned by phone at 250-838-7230.

Sincerely yours,

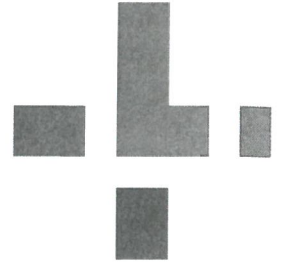
A handwritten signature in black ink, appearing to read 'Kurt Inglis', written over a horizontal line.

Kurt Inglis
Planner and Deputy Corporate Officer

Encl.

Cc: Denny Pearson

Agenda



May 24, 2019

Mayor and Council Members of Okanagan Regional Library

Your Worship, Members of Council:

At their meeting on May 22, the Okanagan Regional Library Board heard a report on the challenges facing Canadian public libraries regarding their inability to have affordable access to digital publications such as audiobooks and eBooks, which are currently limited. A summary of key details of that information is included on the attached memo for your information.

To generate additional support and attention for this critical issue, the Okanagan Regional Library Board agreed to ask each of its members councils to request federal government support by sending letters to your local Member of Parliament, local Federal election candidates and the Federal Minister of Canadian Heritage. Members of the Canadian Urban Libraries Council right across Canada will be bringing the same requests to their councils. A draft resolution is attached.

We thank you for considering our request and for your support in recognizing the important role that libraries play in our communities. If you have any questions, please do not hesitate to contact me.

Respectfully,

Don Nettleton
Chief Executive Officer
Okanagan Regional Library

Attachments (2)

Cc: Library Board Trustee



May 22, 2019

To all Municipal Councils, Regional District Boards, and Westbank First Nation Councils which are members of the Okanagan Regional Library

The Okanagan Regional Library is requesting your support and endorsement in helping to solve an issue that is impacting our ability to provide services to library users in our system and right across Canada.

- Members of the Canadian Urban Libraries Council, of which the Okanagan Regional Library is a member, spend approximately \$100 million in public funds annually on library acquisitions. Locally, the ORL is spending just over \$2.5 million on library acquisitions each year for our 31 library branches.
- Even with that significant expenditure, we increasingly struggle to obtain digital publications (things like e-books, e-audio books, etc.) from multinational publishers, due to other cost pressures and because of the often strict licensing limitations applied to digital publications.
- In order to properly service our communities, we need to ensure that we have access to and can afford digital publications.
- Multinational publishers are limiting access to digital publications by Canadian libraries, and, even when a publication is made available, are making it prohibitively expensive to acquire most digital publications.
- By way of example, Canadian author Louise Penny's book "Kingdom of the Blind" is available to libraries for \$13 as a paperback, \$22 in hard cover and \$60 in digital format. The \$60 cost allows the book to be checked out electronically 52 times or for 2 years – whichever happens first. A paper edition would be expected to last 3-4 years at a substantially reduced cost. The book is currently not available to Canadian libraries in any e-audio format.
- Those restrictions and costs make it difficult for libraries to provide important services in our communities that our customers want and need. We are integral to developing proficient readers of all ages, and to ensuring that kids succeed in school through early literacy programs. More and more, our digital literacy programs ensure that ORL citizens can contribute to our digital world.
- Additionally, for many seniors, low income families, youth and new Canadians, libraries are a crucial tool for participation in their communities – from education to searching for jobs to consuming Canadian cultural materials.
- Restrictions on libraries accessing digital publications – including both books and newspapers – hampers our capacity to provide modern, digitized services to those demographic groups and other library users. As a result we are increasingly unable to properly serve our community

What are we asking you to do to assist?

1. We are asking you to recognize the important role that libraries play our communities and, in turn, ask the Federal government to prioritize finding a solution to the barriers that face Canadian libraries accessing digital publications. Attached is a draft resolution that I would ask council to consider and support to signal your support. Approved motions should be

forwarded by you to the local Member of Parliament, local Federal election candidates, and the Federal Minister of Canadian Heritage.

2. In your conversations with senior levels of government and the public, continue to mention the access challenges being faced by Libraries and try to get their commitment to support solutions to these issues going forward

Please let us know your council/Boards decision regarding the above action steps, and copy us on any correspondence that you forward.

Thank you for considering these issues and for your support of your Okanagan Regional Library and all Canadian Libraries!

Regards,

A handwritten signature in black ink, appearing to read 'Don Nettleton', is written over a horizontal line.

Don Nettleton, CEO

Okanagan Regional Library

Draft Municipal Motion

Whereas, the (name of municipality/Regional District/1st Nation) recognizes the important role that libraries play in our community. Libraries and the early literacy programs they run are integral to developing proficient readers and ensuring that children succeed in school. More and more, digital literacy programs run by libraries also help ensure that citizens can contribute to our digital world. Additionally vulnerable demographic groups, including seniors, low income families, youth and new Canadians rely on access to libraries as an important tool for their participation in the community – from education to searching for jobs to consuming Canadian cultural materials, and

WHEREAS, libraries in our community recognize that our users increasingly seek to access digital publications offered by multinational publishers, and that access to those publications is too often curtailed by prohibitively high licensing fees or else entirely denied to Canadian libraries, and

WHEREAS libraries must be in a position to offer digital publications to their users as part of their service offering to our community, particularly given the contemporary rapid pace of digitization of educational and cultural materials,

Now, be it resolved that the (name of municipality/Regional District/1st Nation) do hereby:

1. Indicate our support for the Canadian Urban Libraries Council in its efforts to increase access to digital publications for library users in (name of municipality/Regional District/1st Nation) and across Canada;
2. Call on the Federal government to investigate barriers faced by libraries in acquiring digital publications and the problems that poses for vulnerable demographic groups in Canada; and
3. Further ask the Federal government to develop a solution that increases access to digital publications across Canada and assist libraries in meeting the cost requirements to acquire digital publications