

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1674

A BYLAW OF THE CITY OF ENDERBY RESPECTING THE 2019 – 2023 FINANCIAL PLAN

---

The Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby 2019 – 2023 Financial Plan Bylaw No.1674, 2019”.
2. Schedule “A” attached hereto and made part of the Bylaw is hereby declared to be the 2019 – 2023 Financial Plan of the City of Enderby.
3. Schedule “B” attached hereto and made part of this Bylaw is the Statement of Objectives and Policies for the City of Enderby that support the 2019 – 2023 Financial Plan.
4. Bylaw No. 1650, cited as “City of Enderby 2018 – 2022 Financial Plan Bylaw No. 1650, 2018”, is hereby repealed.

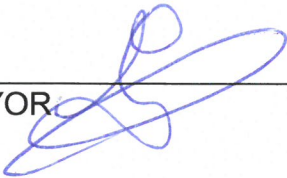
READ a FIRST time this 15<sup>th</sup> day of April, 2019.

READ a SECOND time this 15<sup>th</sup> day of April, 2019.


READ a THIRD time this 15<sup>th</sup> day of April, 2019.

RECONSIDERED and ADOPTED this 6<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
MAYOR



\_\_\_\_\_  
CORPORATE OFFICER



**CITY OF ENDERBY  
2019-2023 Financial Plan**

**Consolidated Five Year Financial Plan  
Schedule 'A' of Bylaw No. 1674**

	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
<b>REVENUES</b>					
Municipal Taxation	1,557,227	1,598,615	1,641,240	1,685,142	1,730,366
Utility Taxes / Grants in Lieu	98,874	100,851	102,868	104,926	107,024
Sale of Services / Other Contributions	365,906	350,274	357,280	691,925	371,714
Revenue from own Sources	1,265,997	1,291,316	1,317,143	1,343,486	1,370,355
Grants	1,030,629	1,273,825	638,588	638,588	638,588
Sewer Revenue	778,054	785,099	797,442	810,018	822,830
Water Revenue	754,542	762,351	775,023	787,926	801,064
<b>Total Revenues</b>	<b>5,851,229</b>	<b>6,162,331</b>	<b>5,629,584</b>	<b>6,062,011</b>	<b>5,841,941</b>
<b>EXPENSES</b>					
General Government Services	832,568	805,614	821,727	838,161	854,924
Protective Services	323,250	224,553	229,044	233,625	238,297
Transportation Services	601,373	605,751	617,866	630,223	642,828
Environmental Health Services	105,690	107,804	109,960	112,159	114,403
Animal Control	27,735	28,290	28,856	29,433	30,021
Cemetery	79,588	54,863	55,961	57,080	58,221
Recreation & Cultural Services	87,090	88,832	90,608	92,421	94,269
Fortune Parks Recreational Services	856,141	873,264	890,729	908,543	926,714
Sewer Expenditures	538,202	544,377	555,264	566,369	577,697
Water Expenditures	593,447	520,146	530,549	541,159	551,983
Fiscal Services	115,179	104,156	104,156	104,156	104,156
<b>Total Expenses</b>	<b>4,160,263</b>	<b>3,957,650</b>	<b>4,034,720</b>	<b>4,113,329</b>	<b>4,193,513</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>1,690,966</b>	<b>2,204,681</b>	<b>1,594,864</b>	<b>1,948,682</b>	<b>1,648,428</b>
<b>TOTAL CASH FROM OPERATIONS</b>	<b>1,690,966</b>	<b>2,204,681</b>	<b>1,594,864</b>	<b>1,948,682</b>	<b>1,648,428</b>
<b>ADJUST FOR CASH ITEMS</b>					
Capital Asset expenditures	(2,488,183)	(2,815,396)	(111,500)	(997,440)	(365,212)
Debt Principle repayment	(119,203)	(108,794)	(108,794)	(108,794)	(108,794)
Debt Proceeds	602,527	200,000	-	-	-
Transfer From Reserves	908,601	1,242,833	111,500	492,193	283,624
Transfer to Reserves	(1,194,108)	(1,229,138)	(1,486,070)	(1,334,641)	(1,458,046)
Transfer From Operating Surplus	599,400	505,814	-	-	-
<b>TOTAL CASH ADJUSTMENT</b>	<b>(1,690,966)</b>	<b>(2,204,681)</b>	<b>(1,594,864)</b>	<b>(1,948,682)</b>	<b>(1,648,428)</b>
<b>FINANCIAL PLAN BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF ENDERBY  
2019-2023 Financial Plan**

**Statement of Objectives and Policies  
Schedule 'B' of Bylaw No. 1674**

In accordance with Section 165(3.1) of the *Community Charter*, the City of Enderby is required to include in the Five Year Financial Plan objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**Proportion of Total Revenue From Funding Sources**

User fees and charges form the largest portion of planned revenue. These are services that can be measured and charged on a user-pay basis such as water and sewer usage, building permits, business licenses, and sale of services. User fees attempt to apportion the value of a service to those who use the service.

Property Taxation forms the second largest portion of revenue. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis such as fire protection, street maintenance, snow removal, and general administration.

Government Grants form the third largest proportion of planned revenue. These grants are for projects where the City of Enderby has received grant approval or is anticipating approval in 2019.

**Policies**

- The City of Enderby will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service, while maintaining affordability for its citizens.
- Where possible, the City of Enderby will use revenues from grant funding and user fees and charges to lessen the burden on its property tax base.

**Table 1: Sources of Funding**

<i>Funding Source</i>	<b>% of Total Revenue</b>	<b>Dollar Value</b>
<i>Property taxation</i>	<b>19.5 %</b>	<b>\$ 1,557,227</b>
<i>User Fees and charges</i>	<b>20.6 %</b>	<b>\$ 1,638,285</b>
<i>Other sources*</i>	<b>39.4 %</b>	<b>\$ 3,133,089</b>
<i>Government grants</i>	<b>12.9 %</b>	<b>\$ 1,030,629</b>
<i>Debt proceeds</i>	<b>7.6 %</b>	<b>\$ 602,527</b>
<b>Total</b>	<b>100.0 %</b>	<b>\$ 7,961,757</b>

\* *Other sources* includes transfers from reserves and surplus funds, and funding received from other jurisdictions.



## Distribution of Property Value Taxes

The residential property class provides the largest proportion of property tax revenue as the class also forms the largest portion of the assessment base.

### *Objective*

- To distribute the tax burden amongst the property classes equitably.

### *Overview in Preparing the Budget*

- User fees and charges are used to help offset the burden on the property tax base.
- The City of Enderby will continue to apply for grant funding to help offset capital expenditures and infrastructure planning studies.
- Continue economic development initiatives designed to attract and retain business.

**Table 2: Distribution of Property Tax Rates**

<b>Property Class</b>	<b>% Of Total Property Taxation</b>	<b>Dollar Value</b>
Residential (1)	79.36 %	\$ 1,235,781
Utilities (2)	1.15 %	\$ 17,932
Light Industrial (5)	1.94 %	\$ 30,155
Business and Other (6)	17.38 %	\$ 270,665
Recreation / Non-Profit (8)	0.12%	\$ 1,925
Farmland (9)	0.05%	\$ 769
Total	100.00 %	\$ 1,557,227

### **Permissive Tax Exemptions**

- The City of Enderby provides permissive tax exemptions consistent with its policy. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:
  - The Organization's use of the land and/or improvements must be used for public benefit to provide programs and/or activities consistent with Council's objective of enhancing quality of life and delivering services economically.
  - The exemption must be used to benefit the Organization directly and the cost savings attributed to the exemption cannot be turned over to another organization.
  - Only Organizations who meet the requirements of the *Community Charter* are eligible for a permissive tax exemption.

*Objective*

In conjunction with the development of the Financial Plan, Council will continue to provide permissive tax exemptions to non-profit societies where the value of permissive tax exemptions granted would not exceed approximately 5% of the annual municipal levy.