

**REGULAR MEETING OF COUNCIL
AGENDA**

DATE: March 18, 2019
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of March 4, 2019](#)

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3. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

4. BYLAWS

[Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1672, 2019
And Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment
Bylaw No. 1673, 2019 - 1st, 2nd and 3^d readings](#) Page 5

[The Corporation of the City of Enderby Parks, Recreation and Culture Fees
Imposition Bylaw No. 1578 Amendment Bylaw No. 1671, 2019 – adoption](#) Page 36

5. REPORTS

[Mayor and Council](#)

6. NEW BUSINESS

[Funding Request from Young Agrarians for Okanagan Land Matching Program Pilot](#) Page 38
Memo prepared by Planner and Deputy Corporate Officer dated March 13, 2019

[Enderby Arts Festival 2019 – Temporary Road Closure](#) Page 79
Memo prepared by Planner and Deputy Corporate Officer dated March 14, 2019

[CEFP: 2018 Evacuation Route Planning – Approval Agreement & Terms of
Conditions of Funding](#) Page 83
Correspondence dated February 4, 2019

[RCMP Appreciation Day in BC – February 1](#) Page 85
Correspondence dated February 28, 2019

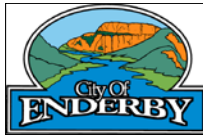
[RDNO Building Permits Report – February 2019](#) Page 86

7. PUBLIC QUESTION PERIOD

8. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (2) (b) of the *Community Charter*

9. ADJOURNMENT



THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, March 4, 2019 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Brad Case
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Deputy Corporate Officer – Kurt Inglis
Recording Secretary – Laurel Grimm

Other: The Press and Public

APPROVAL OF AGENDA

The following items were added to the agenda under New Business:

- Digital Billboard Sponsorship Application – Enderby Minor Baseball Association

Moved by Councillor Schreiner, seconded by Councillor Case

“That the March 4, 2019 Council Meeting agenda be approved as circulated.”

CARRIED

ADOPTION OF MINUTES

[Regular Meeting Minutes of February 19, 2019](#)

Moved by Councillor Knust, seconded by Councillor Shishido

“That the February 19, 2019 Council Meeting minutes be adopted as circulated.”

CARRIED

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

None

BYLAWS

[The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578 Amendment Bylaw No. 1671, 2019 – 1st, 2nd and 3rd reading](#)

Moved by Councillor Knust, seconded by Councillor Shishido

“THAT Council give first, second, and third readings to the Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1671, 2019.”

CARRIED

REPORTS

Mayor and Council Reports

Councillor Case

- Commission Budget Meeting
- Approved funding for preliminary pool design and funding put aside for detail design implementation for Diamond 5.

Councillor Shishido

- Enderby and District Arts Council (EDAC) Meeting February 20, 2019
- EDAC is looking at reducing budget
- New mural budget \$3,750
- Arts festival budget \$6000
 - o 50/50 tickets
 - o New brochures
- EDAC AGM is on March 20, 2019
- Meeting with the Enderby and District Chamber of Commerce on February 28, 2019
 - o Review of Membership Bylaw
 - o Looking at purchasing two new laptops for staff to replace current desktops. Requesting funding.
 - o Council would like to review current financials prior to allocating funding.
 - o Uniforms being ordered for Riverside RV Park Staff

Councillor Knust

- Interagency Meeting on February 27, 2019
- Would like to see the City of Enderby investigate purchasing some promotional items for the City including t-shirts, socks, toques and mittens.
 - o This request will be forwarded to the Economic Development Commission.
- At the interagency meeting, Jacki Evans presentation from IHSAA on substance abuse and cycles of addictions. Would like to see organizations presenting to Council on a regular basis regarding issues affecting our community.
- Councillor Shishido asked if there is any data available showing statistics on things such as safe injection sites and program effectiveness. Councillor Knust will look into this.
- Download the ParticipACTION app for a community competition.
- Seed Swap on March 9, 2019 at the Splatsin Community Centre.
- Bob Cowan will be doing a presentation on the History of Enderby on March 22, 2019 at 6:00 p.m.
- Councillors are planning to participate at the Job Fair on March 11, 2019.

Councillor Schreiner

- Regional District of North Okanagan Budget Meeting
- Regional District Requisition. Transit costs to increase in accordance with service review.
- Fire Dispatch has moved to E-Comm, which will result in higher costs.
- The Regional District of North Okanagan is looking at implementing a valley-wide plastic bag ban. The City will be receiving additional information on this as it proceeds.

- Rail trail update
- Community Safety Meeting is on March 5, 2019

Mayor McCune

- Discussions in community over the Lions Vision Centre.
- Tourism dinner meeting on March 14, 2019
- Friendship Accord signing ceremony with Splat-sin and the District of Sicamous
- Habitat for Humanity meeting on March 15, 2019 at 1:00 p.m.
- M.V. Beattie talent show on March 9, 2019 at 1:00 p.m.

Ali Maki, Executive Director: Enderby and District Chamber of Commerce, gave a brief update to Council on the communication tool known as Slack.

The Chief Administrative Officer gave a brief Public Works update. Staff have been busy with snow removal and emergency bank repair. Parks staff are getting ready for painting and flooring at the Enderby Arena.

NEW BUSINESS

Shuttle Bus Endorsement – Twilight Express

Moved by Councillor Knust, seconded by Councillor Schreiner

“That Council ratify the decision to send a letter of support in favor of Twilight Express operating a shuttle bus and Taxi Service in Enderby.”

CARRIED

Establishment of Community Heritage Register for Civic Buildings

Moved by Councillor Schreiner, seconded by Councillor Shishido

“THAT in accordance with Section 598 (1) of the Local Government Act, Council resolves to establish a Community Heritage Register for civic buildings with the following properties to be included:

1. *Enderby Drill Hall at 208 George Street, Enderby BC; and*
2. *Enderby City Hall at 619 Cliff Avenue, Enderby BC;*

AND THAT Council endorses the attached Statements of Significance for the two aforementioned properties to be included in the Community Heritage Register;

AND THAT in accordance with Section 598 (3) of the Local Government Act, Council directs Staff to give notice of the establishment of the Community Heritage Register with the aforementioned properties included, to the Minister of Forests, Lands, Natural Resource Operations and Rural Development.”

CARRIED

7th Annual Our Enderby Clean-Up Challenge

Moved by Councillor Case, seconded by Councillor Shishido

“That Council endorses April 27 as the date for the 7th Annual Our Enderby Clean-Up Challenge;

AND THAT Council supports integrating a FireSmart awareness component into the 7th Annual Our Enderby Clean-Up Challenge.”

CARRIED

Digital Billboard Sponsorship Application – Enderby Minor Baseball Association

Moved by Councillor Knust, Seconded by Councillor Schreiner

“THAT Council considers the Enderby Minor Baseball Association’s sponsorship application valued at \$2,800 in-kind.”

CARRIED

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Knust (5:10 p.m.)

“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) and (i) of the Community Charter.”

CARRIED

ADJOURNMENT

The regular meeting reconvened at 5:33 p.m.

Moved by Councillor Shishido, seconded by Councillor Schreiner

“That the regular meeting of March 4, 2019 adjourn at 5:33 p.m.”

CARRIED

MAYOR

CORPORATE OFFICER

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Planner and Deputy Corporate Officer

Date: March 14, 2019

Subject: Three Readings - Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1672, 2019 and Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1673, 2019.

RECOMMENDATION

THAT Council gives three readings to Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1672, 2019;

AND THAT Council gives three readings to Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1673, 2019.

BACKGROUND

Council has recently adopted business licensing regulations related to non-medical cannabis retail stores and pawnshops. The regulations for non-medical cannabis retail stores were intended to reduce the potential for neighbourhood conflict while also ensuring public safety, while the regulations for pawnshops were aimed at enhancing the verification of goods taken in by pawn or purchase.

Given that there is an enforcement component associated with these new regulations, Staff are advancing corollary amendments to the Bylaw Notice Enforcement Bylaw and Municipal Ticketing Information System Bylaw.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1672, 2019

A BYLAW TO AMEND THE BYLAW NOTICE ENFORCEMENT BYLAW NO. 1581, 2015

WHEREAS Council of the City of Enderby has adopted "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015";

AND WHEREAS Council wishes to amend Schedule "A" in accordance with the City of Enderby Business License and Regulation 1558, 2014;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1672, 2019".
2. Schedule "A" of "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015" is deleted and Schedule "A" attached to and forming part of this bylaw is substituted therefore.

Read a FIRST TIME this day of , 2019.

Read a SECOND TIME this day of , 2019.

Read a THIRD TIME this day of , 2019.

ADOPTED this day of , 2019.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 'A'
BYLAW NO. 1581, 2015

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
DOG CONTROL BYLAW						
1469	3.1	Keeping an unlicensed dog	\$50	\$25	\$60	YES
1469	4.1.c	Dog not wearing license	\$50	\$25	\$60	YES
1469	5.2	Dog unlawfully at large	\$100	\$50	\$110	YES
1469	5.3.a	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	\$100	\$50	\$110	YES
1469	5.3.b	Dog bites, inflicts injury, assaults or otherwise attacks a person	\$200	\$100	\$225	NO
1469	5.3.c	Dog chases vehicles or cyclists	\$100	\$50	\$110	YES
1469	5.3.d	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	\$200	\$100	\$225	NO
1469	5.3.e	Dog damages property, other than that of the owner	\$50	\$25	\$60	YES
1469	5.3.f	Dog barking excessively	\$50	\$25	\$60	YES

1469	5.4	Failure to remove faecal material	\$100	\$50	\$110	NO
1469	5.4.1	Failure to be in possession of at least one dog faecal matter disposal bag	\$100	\$50	\$110	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES
1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
WATER AND SPRINKLING REGULATION BYLAW						
1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUSINESS LICENSE AND REGULATION BYLAW						
1558	4(a)(i)	No business license	\$500	\$500	\$500	YES
1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$500	\$500	\$500	NO
1558	5(h)	Mobile Vendor sells food without having a valid Provincial permit	\$300	\$150	\$330	YES
1558	5(h)	Mobile Vendor fails to provide suitable garbage collection containers, or fails to keep the area free of waste material	\$100	\$50	\$110	YES
1558	5(h)	Mobile Vendor fails to be attended by qualified staff at all times when on a site, or fails to be removed from the location when not staffed	\$100	\$50	\$110	YES
1558	5(h)	Mobile Vendor operating without proper approvals	\$300	\$150	\$330	YES

1558	5(i)(v) (a)	Cannabis-Related Business fails to install video surveillance cameras	\$500	\$500	\$500	YES
1558	5(i)(v) (b)	Cannabis-Related Business fails to retain video camera data for at least 21 days	\$300	\$150	\$330	YES
1558	5(i)(v) (c)	Cannabis-Related Business fails to install a security and/or fire alarm system that is monitored by a licensed third party	\$500	\$500	\$500	YES
1558	5(i)(v) (d)	Cannabis-Related Business fails to have locked retail display cases for cannabis and accessories, or fails to have a locked cannabis storage room	\$500	\$500	\$500	YES
1558	5(i)(v) (e)	Cannabis-Related Business fails to display a sign indicating that no persons under 19 years of age are permitted unless accompanied by a parent or guardian	\$500	\$500	\$500	YES
1558	5(i)(v) (f)	Cannabis-Related Business fails to ensure that two employees are present on the premises when open to the public, including one manager	\$300	\$150	\$330	YES

1558	5(i)(v)(g)	Cannabis-Related Business fails to promptly bring required information to the attention of the License Inspector	\$300	\$150	\$330	YES
1558	5(i)(v)(h)	Cannabis-Related Business fails to promptly provide the License Inspector with a current police information check for any new on-site manager, director or shareholder	\$300	\$150	\$330	YES
1558	5(i)(v)(i)	Cannabis-Related Business fails to install or maintain an air filtration system that effectively minimizes odour impacts	\$500	\$500	\$500	YES
1558	5(i)(vii)(a)	Cannabis-related Business permits a person under 19 years of age to enter or remain on the premises without being accompanied by a parent or guardian	\$500	\$500	\$500	NO
1558	5(i)(vii)(b)	Cannabis-Related Business operating outside of permitted hours	\$500	\$500	\$500	NO
1558	5(i)(vii)(c)	Cannabis-Related Business permitting the consumption of cannabis or cannabis containing products on the premises	\$500	\$500	\$500	NO

1558	5(i)(vii) (d)	Cannabis-Related Business blocking the windows of the premises	\$300	\$150	\$330	YES
1558	5(i)(vii) (e)	Cannabis-Related Business displaying items related to the consumption of cannabis in a manner which can be seen by a minor who is outside the premises	\$300	\$150	\$330	YES
1558	5(i)(vii) (f)	Cannabis-Related Business advertising or promoting the use of cannabis in a manner which can be seen or heard by a minor who is outside the premises	\$300	\$150	\$330	YES
1558	5(i)(vii) (g)	Cannabis-Related Business displaying unpermitted advertising or signage	\$300	\$150	\$330	YES
1558	5(i)(vii) (h)	Cannabis-Related Business using the premises to carry on a business other than that defined as a 'Cannabis-Related Business'	\$500	\$500	\$500	YES
1558	5(j)(i)	Pawnshop fails to establish or maintain a Pawnshop Register	\$500	\$500	\$500	YES

1558	5(j)(ii)	Pawnshop fails to immediately make a record in a Pawnshop Register following a purchase or pawn, or fails to provide all required information in a record	\$400	\$200	\$440	YES
1558	5(j)(iii)	Unlawful amendment, obliteration, or erasing of an entry in a Pawnshop Register	\$500	\$500	\$500	NO
1558	5(j)(iv)	Pawnshop fails to make Pawnshop Register available for inspection	\$500	\$500	\$500	NO
1558	5(j)(v)	Pawnshop fails to submit current copy of Pawnshop Register to Chief of Police on a weekly basis	\$300	\$150	\$330	YES
1558	5(j)(vi)	Pawnshop fails to immediately update Pawnshop Register with records of any property taken during the absence of a Pawnshop Register	\$400	\$200	\$440	YES
1558	5(j)(vii) (a)	Pawnshop fails to keep a Pawnshop Register on site which contains any entry that is less than 24 months old	\$400	\$200	\$440	YES
1558	5(j)(vii) (b)	Pawnshop fails to transfer ownership of Pawnshop Register	\$400	\$200	\$440	YES

1558	5(j)(vii) (c)	Pawnshop carries on the business on a property other than the premises designated in the Pawnshop license	\$500	\$500	\$500	NO
1558	5(j)(vii) (d)	Pawnshop takes in pawn or purchases any property outside of permitted hours	\$500	\$500	\$500	NO
1558	5(j)(vii) (e)	Pawnshop takes in pawn or purchases any property whose serial number or identifiable marking has been tampered with or removed	\$500	\$500	\$500	NO
1558	5(j)(vii) (f)	Pawnshop takes in pawn or purchases any property from any person under the age of 18	\$400	\$200	\$440	YES
1558	5(j)(vii) (g)	Pawnshop fails to permit Chief of Police or police force member to inspect any pawned or purchased property for the purposes of a police investigation	\$500	\$500	\$500	NO
1558	5(j)(viii) (a) 5(j)(ix)	Pawnshop fails to tag by date each item or property taken by pawn or purchase	\$400	\$200	\$440	YES
1558	5(j)(viii) (b) 5(j)(ix)	Pawnshop repairs, alters, disposes of, parts with possession of, or removes from the premises any item taken by pawn or purchase	\$400	\$200	\$440	YES

1558	5(j)(viii) (c) 5(j)(ix)	Pawnshop suffers or permits any other person to repair, alter, dispose of, part with possession of, or remove from the premises any item taken by pawn or purchase	\$400	\$200	\$440	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
GOOD NEIGHBOUR BYLAW						
1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2..2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES
1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES
1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES
1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES

1517	4.3 (a) 4.17 (b)	Accumulation of matter when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (b) 4.17 (b)	Accumulation of rubbish around container when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (c)	Unsightly property	\$100	\$50	\$110	YES
1517	4.3 (c) 4.17 (b)	Unsightly property when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (d) 4.17 (b)	Accumulation of vegetation when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs drainage facility	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES
1517	4.4 (b) 4.17 (b)	Failure to maintain boulevard/lane or keep free of weeds when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES

1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES
1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.4 (e) 4.17 (b)	Accumulation of matter on boulevard, lane, or sidewalk when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES
1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES
1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO
1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES

1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES
1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STREET AND TRAFFIC BYLAW						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO
1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES

1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO
1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES
1471	706	Defacing poles	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
ZONING BYLAW						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES

1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES
1550	307.3.h	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES
1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES
1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES
1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES

1550	501.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	501.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
1550	502.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	502.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
CEMETERY REGULATION BYLAW						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO
1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES
1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES
1515	12 (9), 12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO

1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUILDING BYLAW						
1582	301 (1)	Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	\$500	\$250	\$500	YES
1582	301 (12)	Obstruction of Building Official	\$500	\$500	\$500	NO
1582	303 (2)	Failure to Comply with a 'Stop Work Order' Notice	\$500	\$250	\$500	YES
1582	304 (2)	Failure to Comply with a 'Do Not Occupy' Notice	\$500	\$250	\$500	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
FIRE PROTECTION BYLAW						
1529	3.7 b)	Fail to comply with order to remove Vehicle, material of other matter	\$100	\$50	\$110	YES
1529	3.7 d)	Enter prescribed boundaries at an Incident	\$100	\$50	\$110	YES
1529	3.7 f)	Impede, obstruct or hinder a Member	\$500	\$500	\$500	NO
1529	3.7 g)	Drive vehicle over equipment	\$100	\$50	\$110	YES
1529	4.1	Accumulation of combustible growth/ waste/ rubbish	\$100	\$50	\$110	YES
1529	4.2	Fail to remove daily combustibles	\$100	\$50	\$110	YES
1529	4.3	Fail to provide proper storage container	\$100	\$50	\$110	YES
1529	4.4	Fail to remove flammable, combustible or explosive material	\$200	\$100	\$225	YES
1529	4.5	Fail to maintain fire doors/separations	\$200	\$100	\$225	YES
1529	4.6	Excessive storage of flammable /combustible liquids	\$300	\$150	\$330	YES
1529	4.7	Fail to provide approved container or proper placement	\$100	\$50	\$110	YES

1529	4.8	Fail to post adequate no smoking signs	\$100	\$50	\$110	YES
1529	4.9	Cleaning with combustible/flammable liquids	\$100	\$50	\$110	YES
1529	4.10	Fail to provide portable fire extinguisher	\$100	\$50	\$110	YES
1529	5.1 a)(i)	Sell Low Hazard Fireworks	\$200	\$100	\$225	YES
1529	5.1 a)(ii)	Sell High Hazard Fireworks	\$300	\$150	\$330	YES
1529	5.1 a)(iii)	Sell Firecrackers	\$200	\$100	\$225	YES
1529	5.1 b)(i)	Set off Low Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(ii)	Set off High Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(iii)	Set off Firecrackers without a permit	\$200	\$100	\$225	YES
1529	6.1	Fail to secure vacant premises	\$100	\$50	\$110	YES
1529	6.4	Fail to secure damaged building	\$200	\$100	\$225	YES
1529	7.3	Obstruction of Fire Chief or Officer	\$500	\$500	\$500	NO
1529	7.4	Fail to provide information	\$100	\$50	\$110	NO
1529	7.5	Provide false information	\$200	\$100	\$225	NO
1529	8.2	Fail to address property	\$100	\$50	\$110	YES
1529	9.2	Fail to retain records of fire alarm and sprinkler systems	\$100	\$50	\$110	YES
1529	9.3	Fail to correct deficiencies immediately	\$100	\$50	\$110	YES

1529	10.1 a)	Obstruction within one (1) meter of a fire hydrant	\$200	\$100	\$225	YES
1529	10.1 b)	Attach item to hydrant or standpipe	\$300	\$150	\$330	YES
1529	10.1 e)	Parking within five (5) metres of a Fire Hydrant	\$200	\$100	\$225	YES
1529	10.3	Interference with fire hose line	\$300	\$150	\$330	NO
1529	11.1	Obstructed building access routes	\$300	\$150	\$330	YES
1529	11.2	Obstructed access during construction	\$300	\$150	\$330	YES
1529	11.3	Fail to gain approval for fire lane gates or access routes	\$300	\$150	\$330	YES
1529	11.4	Fail to provide "No Parking Fire Lane" sign(s)	\$300	\$150	\$330	YES
1529	12.3	Remove/ deface/ alter posted notices	\$300	\$150	\$330	NO
1529	12.4	Impersonate member of the Department	\$500	\$500	\$500	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
PUBLIC SPACES BYLAW						
1604	3.1	Failure to adhere to posted signage	\$100	\$50	\$110	YES
1604	3.2	Littering	\$200	\$100	\$225	YES
1604	3.3	Illegal dumping	\$500	\$250	\$500	YES

1604	3.4	Conducting a business without a permit	\$200	\$100	\$225	YES
1604	3.5	Making a fire without a Special Burning Permit	\$500	\$250	\$500	YES
1604	3.6	Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	\$100	\$50	\$110	YES
1604	3.7	Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	\$500	\$250	\$500	YES
1604	3.8	Allowing a horse to enter upon a Public Space	\$100	\$50	\$110	YES
1604	3.8	Failure to control a horse within a Public Space	\$300	\$150	\$330	YES
1604	3.8	Failure to clean up horse excrement	\$200	\$100	\$225	YES
1604	3.9	Enter into a park outside of the established hours of operation	\$50	\$25	\$55	YES
1604	3.10	Vehicle remaining in a park while closed	\$50	\$25	\$55	YES
1604	3.11	Post, paint or distribute advertisements	\$50	\$25	\$55	YES
1604	3.12	Ride or drive a vehicle outside of designated access roads, lanes or parking lots	\$200	\$100	\$225	YES

1604	3.13	Grease, wash, clean or repair any Vehicle in a public space	\$100	\$50	\$110	YES
1604	3.14	Possess open liquor in a public space	\$100	\$50	\$110	YES
1604	3.15	Taking up temporary or permanent abode in or on a public space	\$200	\$100	\$225	YES
1604	3.16	Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	\$100	\$50	\$110	YES
1604	3.17	Establish or set up a campsite in a public space	\$100	\$50	\$110	YES
1604	3.19	Urinate or defecate in or on any public space	\$200	\$100	\$225	YES
1604	3.21	Return to or enter a public space after having been ordered to leave	\$500	\$500	\$500	YES
1604	3.22	Smoke tobacco, or hold lighted tobacco, in a public building or structure or within the prescribed distance of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	\$100	\$50	\$110	YES

1604	3.22.1	Smoke, vape, consume or ingest cannabis in any public space	\$100	\$50	\$110	YES
1604	3.23	Use of a barbecue contrary to regulations	\$50	\$25	\$55	YES
1604	3.24	Damage or vandalize public property or publicly owned assets	\$300	\$150	\$330	YES
1604	3.25	Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	\$100	\$50	\$110	YES
1604	3.26	Use or access an electrical service or any other utility	\$100	\$50	\$110	YES
1604	3.27	Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	\$300	\$150	\$330	YES
1604	3.28	Conduct oneself in an offensive or disorderly manner	\$200	\$100	\$225	YES
1604	3.29	Excavate in a public space	\$200	\$100	\$225	YES
1604	3.31	Obstruction of Officer or employee/agent of the City	\$500	\$500	\$500	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STORMWATER PROTECTION AND DRAINAGE REGULATION BYLAW						
1640	16	Failure to obtain a permit prior to commencement of construction for prescribed activities	\$200	\$100	\$225	YES
1640	24	Contaminant or prohibited material is discharged, dumped, deposited, spilled or washed, directly or indirectly, into the drainage system	\$300	\$150	\$330	YES
1640	25	Connect, or allow to remain connected, a sanitary sewer to any part of the drainage system	\$300	\$150	\$330	YES
1640	26	Wash or permit the washing of concrete material into the drainage system	\$300	\$150	\$330	YES
1640	36	Foul, obstruct, alter, or impede the flow of a watercourse	\$300	\$150	\$330	YES
1640	37	Perform works in or over a watercourse or other component of the drainage system without permission from the Director	\$300	\$150	\$330	YES

1640	40	Discharge water or obstruct/alter a drainage system such that it causes or is likely to cause erosion of the land mass of the municipality	\$300	\$150	\$330	YES
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THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1673, 2019

A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW
NO. 1518, 2013

WHEREAS Council of the City of Enderby has adopted "City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013";

AND WHEREAS Council wishes to amend Schedule "3" in accordance with the City of Enderby Business License and Regulation Bylaw No. 1558, 2014;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1673, 2019".
3. Schedule "3" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is deleted and Schedule "3" attached to and forming part of this bylaw is substituted therefore.

Read a FIRST TIME this day of , 2019.

Read a SECOND TIME this day of , 2019.

Read a THIRD TIME this day of , 2019.

ADOPTED this day of , 2019.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "3"

BUSINESS LICENCE AND REGULATION BYLAW NO 1558, 2014

	SECTION	FINE \$	Fine if Pd within 30 days \$
No business license	4(a)(i)	500.	500.
Business License Not Valid for Person, Activity, or Premises	4(a)(ii)	100.	50.
No Business License for Each Premises	4(a)(iii)	100	50
Prohibit Entry of Authorized Person	3(b)(viii)	500.	500.
Fail to Display Business License	4(a)(v)	100.	50.
Removal of Suspension Notice	4(f)(iv)	500.	500.
Mobile Vendor sells food without having a valid Provincial permit	5(h)	300.	150.
Mobile Vendor fails to provide suitable garbage collection containers, or fails to keep the area free of waste material	5(h)	100.	50.
Mobile Vendor fails to be attended by qualified staff at all times when on a site, or fails to be removed from the location when not staffed	5(h)	100.	50.
Mobile Vendor operating without proper approvals	5(h)	300.	150.
Cannabis-Related Business fails to install video surveillance cameras	5(i)(v) (a)	500.	500.
Cannabis-Related Business fails to retain video camera data for at least 21 days	5(i)(v) (b)	300.	150.
Cannabis-Related Business fails to install a security and/or fire alarm system that is monitored by a licensed third party	5(i)(v) (c)	500.	500.
Cannabis-Related Business fails to have locked retail display cases for cannabis and accessories, or fails to have a locked cannabis storage room	5(i)(v) (d)	500.	500.
Cannabis-Related Business fails to display a sign indicating that no persons under 19 years of age are permitted unless accompanied by a parent or guardian	5(i)(v) (e)	500.	500.
Cannabis-Related Business fails to ensure that two employees are present on the premises when open to the public, including one manager	5(i)(v) (f)	300.	150.
Cannabis-Related Business fails to promptly bring required information to the attention of the License Inspector	5(i)(v) (g)	300.	150.

Cannabis-Related Business fails to promptly provide the License Inspector with a current police information check for any new on-site manager, director or shareholder	5(i)(v)(h)	300.	150.
Cannabis-Related Business fails to install or maintain an air filtration system that effectively minimizes odour impacts	5(i)(v)(i)	500.	500.
Cannabis-related Business permits a person under 19 years of age to enter or remain on the premises without being accompanied by a parent or guardian over 19 years of age	5(i)(vii)(a)	500.	500.
Cannabis-Related Business operating outside of permitted hours	5(i)(vii)(b)	500.	500.
Cannabis-Related Business permitting the consumption of cannabis or cannabis containing products on the premises	5(i)(vii)(c)	500.	500.
Cannabis-Related Business blocking the windows of the premises	5(i)(vii)(d)	300.	150.
Cannabis-Related Business displaying items related to the consumption of cannabis in a manner which can be seen by a minor who is outside the premises	5(i)(vii)(e)	300.	150.
Cannabis-Related Business advertising or promoting the use of cannabis in a manner which can be seen or heard by a minor who is outside the premises	5(i)(vii)(f)	300.	150.
Cannabis-Related Business displaying unpermitted advertising or signage	5(i)(vii)(g)	300.	150.
Cannabis-Related Business using the premises to carry on a business other than that defined as a 'Cannabis-Related Business'	5(i)(vii)(h)	500.	500.
Pawnshop fails to establish or maintain a Pawnshop Register	5(j)(i)	500.	500.
Pawnshop fails to immediately make a record in a Pawnshop Register following a purchase or pawn, or fails to provide all required information in a record	5(j)(ii)	400.	200.
Unlawful amendment, obliteration, or erasing of an entry in a Pawnshop Register	5(j)(iii)	500.	500.
Pawnshop fails to make Pawnshop Register available for inspection	5(j)(iv)	500.	500.
Pawnshop fails to submit current copy of Pawnshop Register to Chief of Police on a weekly basis	5(j)(v)	300	150.
Pawnshop fails to immediately update Pawnshop Register with records of any property taken during the absence of a Pawnshop Register	5(j)(vi)	400.	200.
Pawnshop fails to keep a Pawnshop Register on site which contains any entry that is less than 24 months old	5(j)(vii)(a)	400.	200.
Pawnshop fails to transfer ownership of Pawnshop Register	5(j)(vii)(b)	400.	200.

Pawnshop carries on the business on a property other than the premises designated in the Pawnshop license	5(j)(vii) (c)	500.	500.
Pawnshop takes in pawn or purchases any property outside of permitted hours	5(j)(vii) (d)	500.	500.
Pawnshop takes in pawn or purchases any property whose serial number or identifiable marking has been tampered with or removed	5(j)(vii) (e)	500.	500.
Pawnshop takes in pawn or purchases any property from any person under the age of 18	5(j)(vii) (f)	400.	200.
Pawnshop fails to permit Chief of Police or police force member to inspect any pawned or purchased property for the purposes of a police investigation	5(j)(vii) (g)	500.	500.
Pawnshop fails to tag by date each item or property taken by pawn or purchase	5(j)(viii) (a) 5(j)(ix)	400.	200.
Pawnshop repairs, alters, disposes of, parts with possession of, or removes from the premises any item taken by pawn or purchase	5(j)(viii) (b) 5(j)(ix)	400.	200.
Pawnshop suffers or permits any other person to repair, alter, dispose of, part with possession of, or remove from the premises any item taken by pawn or purchase	5(j)(viii) (c) 5(j)(ix)	400.	200.

THE CORPORATION OF THE CITY OF ENDERBY BYLAW No. 1671

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

WHEREAS The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015";

AND WHEREAS Council wishes to amend the fees;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1671, 2019".
2. Schedule "D" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015" is deleted and Schedule "D" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this 4th day of March, 2019.

READ a SECOND time this 4th day of March, 2019.

READ a THIRD time this 4th day of March, 2019.

ADOPTED this _____ day of _____, 2019.

Mayor

Chief Administrative Officer

SCHEDULE "D" – PARK FEES

Park Rates	
Grindrod Park overnight camping (per night; ancillary to baseball tournament)	17.75
Riverside Park – Youth (per day; includes ball diamond area)	250.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	500.00
Gazebo	
Daily Rental	120.00
Damage Deposit (per rental)	500.00
Kitchen Clean-up (per rental)	52.00
Ball Diamonds	
Adult League Play (per hour/per field)*	17.00
Youth League Play (per hour/per field)*	8.50
Adult League Tournament (per diamond/per day)	93.00
Youth League Tournament (per diamond/per day)	46.50
Non-League (per diamond per day)	93.00
Funtastic	408.00

*To be booked at half hour intervals

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Planner and Deputy Corporate Officer

Date: March 13, 2019

Subject: Funding Request from Young Agrarians for Okanagan Land Matching Program Pilot

RECOMMENDATION

THAT Council considers the funding request from the Young Agrarians in the amount of \$348 for the Okanagan Land Matching Program Pilot (2019-2020);

AND THAT should Council support the funding request, it be subject to all member municipalities and electoral areas also supporting the request.

BACKGROUND

Young Agrarians is a resource network through the Agrarians Foundation, a registered Canadian Charity, that delivers programs and services aimed at growing and supporting a new generation of food growers. Young Agrarians has focused on delivering programming to support new and young farmers generally ranging from 20-40 years in age, as it is felt that the long-term viability of primary producers in food systems depends on the ability of the sector to attract and retain new entrants.

Young Agrarians has developed a BC Land Matching Program Pilot which is aimed at facilitating long-term tenured lease agreements between landowners and new farmers who are ready to start farms; this program aims to tackle the primary barrier for new farmers, which is securing access to land. The program involves a 'land matcher' screening farmland opportunities and farmers ready to start farm businesses, creating matches, and ultimately developing legal contracts between the parties. The program started with one land matcher in the Lower Mainland, who facilitated five matches in 2017 and eight matches in 2018, representing a total of 70 acres. The program was funded by Vancity, Metro Vancouver, the Real Estate Foundation of British Columbia, and the Ministry of Agriculture under Growing Forward II, a federal-provincial-territorial initiative.


Following a presentation from Young Agrarians to the Regional Agricultural Advisory Committee in 2017, the Board of the Regional District of North Okanagan provided a letter of support to the Young Agrarians indicating that the RDNO supports their work and specifically sees value in partnering on land matching and business mentorship opportunities; the letter also noted that their initiatives align with a number of the actions identified in the RDNO Regional Agricultural Plan.

In 2018, the Land Matching Program Pilot was extended to three new regions which included the Okanagan; a land matcher with Young Agrarians has been in operating in the Okanagan since July 2018. In January of 2019, Young Agrarians made a funding request to the RDNO in the amount of \$15,000. As the RDNO does not have a service that the funding request could be allocated to, the Board resolved to forward the funding request to the Electoral Area Advisory Committee and member municipalities for

consideration; the Board further resolved that if there is a desire to fund the Young Agrarians Land Matching Program Pilot beyond 2019, RDNO Staff would be directed to explore the feasibility of setting up a service for implementation items that arise from regional planning.

Based on the \$15,000 funding request, the City of Enderby's contribution would be \$348.00 (2.3%). It is recommended that if Council supports the request, it be subject to all member municipalities and electoral areas also supporting the request.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer



REGIONAL DISTRICT NORTH OKANAGAN

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG

CITY OF ENDERBY

DISTRICT OF COLDSTREAM

VILLAGE OF LUMBY

CITY OF VERNON

TOWNSHIP OF SPALLUMCHEEN

ELECTORAL AREAS:

"B" – SWAN LAKE

"C" – BX DISTRICT

"D" – LUMBY (RURAL)

"E" – CHERRYVILLE

"F" – ENDERBY (RURAL)

OFFICE OF: PLANNING AND BUILDING DEPARTMENT

OUR FILE No.: 3045.01.02

March 7, 2019

Kevin Bertles, Chief Administrative Officer
City of Armstrong
3570 Bridge Street, Box 40
Armstrong, BC V0E1B0
kbertles@cityofarmstrong.bc.ca

Tate Bengtson, Chief Administrative Officer
City of Enderby
619 Cliff Avenue
Enderby, BC V0E 1V0
tbengtson@cityofenderby.com

Doug Allin, Chief Administrative Officer
Township of Spallumcheen
4144 Spallumcheen Way
Spallumcheen, BC V0E 1B6
cao@spallumcheentwp.bc.ca

Leah Mellott, General Manager, Electoral Areas Administration
Regional District of North Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9
leah.mellott@rdno.ca

Trevor Seibel, Chief Administrative Officer
District of Coldstream
9901 Kalamalka Road
Coldstream, BC V1B 1L6
tseibel@coldstream.ca

Tom Kadla, Chief Administrative Officer
Village of Lumby
1775 Glencaird Street, PO Box 430
Lumby, BC V0E 2G0
tomk@lumby.ca

Will Pearce, Chief Administrative Officer
City of Vernon
3400- 30th Street
Vernon, BC V1T 5E6
WPearce@vernon.ca

Re: Young Agrarians Land Matching Program

At the January 31, 2019 Regular Meeting of the Regional Agricultural Advisory Committee (RAAC) Tessa Wetherill, Okanagan Land Matcher with the Young Agrarians appeared before the committee to speak in regards to their Land Matching program. A copy of the proposal to RAAC is attached (Schedule A) along with the PowerPoint presentation that was made to the Board of Directors on March 6, 2019 by Sara Dent, Executive Director Young Agrarians (Schedule B). The program as presented, would facilitate and screen farmland opportunities and farmers ready to start farm businesses, create matches, and develop legal contracts between the parties. This Land Matching program puts new lands into production and ensures existing farmlands continue to be farmed. The Young Agrarians requested financial support in the amount of \$15,000.

Regional District of North Okanagan
9848 Aberdeen Road
Coldstream, BC
V1B 2K9

Toll Free: 1.855.650.3700
Phone: 250.550.3700
Fax: 250.550.3701
Web: www.rdno.ca
E-Mail: info@rdno.ca

At the regular meeting of the Board of Directors held on February 20, 2019, a staff report, attached (Schedule C) was provided to give an overview of the Land Matching program and noted that the RDNO does not have a service that the funding request could be allocated to. Accordingly, the Board resolved:

That the Young Agrarians funding request in the amount of \$15,000 be forwarded to the Electoral Area Advisory Committee and Member Municipalities for their consideration; and further,

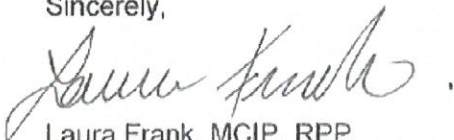
That if there is a desire to fund the Young Agrarians Land Matching Program initiative beyond 2019, staff be directed to explore the feasibility of setting up a service for implementation items that arise from regional planning.

Information regarding RDNO participant contribution levels are included below for reference purposes only. These numbers are based on the 2019 land and improvements Completed Roll. We respectfully request that your jurisdiction consider the request for funding and respond directly to:

Sara Dent, Executive Director,
Young Agrarians
c/o Agrarians Foundation
2214 Sun Valley Drive,
Nanaimo, BC V9T 6E8
farm@youngagrarians.org

Jurisdiction	Percentage	Contribution (based on \$15,000 request)
Armstrong	4.6%	\$686
Enderby	2.3%	\$348
Vernon	52.8%	\$7,918
Coldstream	13.2%	\$1,981
Spallumcheen	5.8%	\$863
Lumby	1.7%	\$255
Electoral Area B	5.6%	\$847
Electoral Area C	5.9%	\$879
Electoral Area D	2.5%	\$379
Electoral Area E	0.9%	\$128
Electoral Area F	4.8%	\$716
Total	100.0%	\$15,000

Sincerely,



Laura Frank, MCIP, RPP
Regional Planning Projects Manager
/lf

Encl.

cc: Sara Dent, Young Agrarians Executive Director



PROPOSAL: OKANAGAN LAND MATCHING PROGRAM PILOT

January 22nd, 2019

Dear RDNO Agricultural Advisory Committee,

Please accept this proposal and information on the B.C. Land Matching Program Pilot. In September of 2017, a presentation was made to the AAC specific to the concept of a Land Matching Program starting in the region. We are excited in 2019 to share that we have now been piloting this work in the Okanagan since July of 2018 with a dedicated Land Matcher.

As per a RDNO AAC response letter November 2017, the AAC has previously endorsed the program and suggested a future discussion on potential funding. This program addresses and supports in part or in whole the following RDNO Regional Agricultural Area Plan to:

5.1 Continue to create and share resources such as farmland access agreement reports and decision making guides. Share links to the resources on local government websites.

5.4 Provide leadership regarding the distribution of information on financing options. This may include hosting events to share examples of successful farm business plans, grant or loan applications, or alternative financing opportunities.

5.7 Provide access to research and information regarding alternative business arrangement such as stratas, cooperatives, and corporations and alternative land ownership/tenure models. These may assist families in succession planning.

5.8 Continue to update and promote land-linking and mentorship programs to match land with people who want to farm.

5.9 Explore the possibility of using the 2014 Agricultural Land Use Inventory results to create a database of ALR properties that are either vacant or being underused in terms of food production.

We look forward to presenting on the program in 2019 and discussion on shared goals.

Thank you so much for your time and consideration,

Sara Dent
Executive Director

&

Tessa Wetherill
Okanagan Land Matcher

Direct Line: 778-968-5518
farm@youngagrarians.org

Direct Line: 778-554-3760
tessa@youngagrarians.org

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ABOUT

A Canadian Charity, the mission of Agrarians Foundation is to educate the public by providing courses, seminars, workshops, and counseling about agriculture, farming, food processing, entrepreneurship, community economic development and environmental sustainability. It's new entrant strategy, [Young Agrarians](#) (YA) is a farmer2farmer resource network, that delivers programs and services year round to grow and support a new generation of food growers. YA's Grow-a-Farmer Strategy:

- 1) Aggregates [resources](#) and [opportunities](#) (including land and new farmers looking for land) online;
- 2) Provides educational and networking [events](#) on and off farms;
- 3) Facilitates [business mentorships](#); and
- 4) Provides [land access](#) programming.

The agricultural sector community economic development logic is to engage *new, young and potential* farmers on-line, bring them together to network and learn together on and off farms, and when enterprise ready - support them to access land, as well as receive business and production mentorship from a seasoned farmer. We work to grow the sector by supporting new entrants to become viable through peer-to-peer or farmer2farmer (b2b) learning. The long-term goal of YA is to increase the number of ecologically managed and viable, new farm businesses in B.C.

B.C. LAND MATCHING PROGRAM (BCLMP) PILOT - SOUTHERN B.C.

Due to the high cost of land in Southern B.C., in 2016 Young Agrarians began a Land Matching pilot in Metro Vancouver / Fraser Valley adapted from Quebec's Land Bank program [ARTERRE](#) to facilitate long-term tenured lease agreements between landowners and new farmers ready to start farms. The pilot adopted a tried and true land matching methodology to address the number one barrier for new farmers: secure access to land. Leasing in Canada is normative for a new generation of farmers, many of whom are unable to afford the land (according to the 2016 StatsCanada Agriculture Census, 50% of farm operators 35 and younger lease).

Starting with one Land Matcher, the administrative and on-line infrastructure was adapted to begin to develop an inventory of program participants (landowners and farmland seekers) in the region. In 2017, five matches were made, and in 2018, eight, representing a total of 70 acres. The YA Land Matching pilot was funded by: Vancity, Metro Vancouver, the Real Estate Foundation of British Columbia, and the Ministry of Agriculture under Growing Forward II, a federal-provincial-territorial initiative.

In August of 2018, with support from the B.C. Ministry of Agriculture, the Young Agrarians Metro Vancouver (MV) / Fraser Valley (FV) Land Matching Pilot expanded to three new regions: Vancouver Island, Okanagan, and the Columbia Basin. On Vancouver Island, the Cowichan Valley Regional District came on board. In the

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Columbia Basin, Columbia Basin Trust partnered on the pilot expansion. Support in MV / FV came from the Bullitt Foundation, City of Surrey, City of Langley, and Metro Vancouver. These funds extend till March 31, 2019, when we then move into a new funding cycle April 1, 2019. Moving forward, the B.C. Ministry of Agriculture, Cowichan Valley Regional District, Metro Vancouver and the Columbia Basin Trust are on-board in 2019-2020. More funding partnerships are in exploration, with a current focus on developing support in the Okanagan.

Program expansion in 2018 meant a considerable amount of HR development to onboard, train, and coordinate a land matching team. Currently there are five B.C.LMP team members: Darcy Smith (BCLMP Program Manager), Azja Jones Martin (Vancouver Island), Susheela Kundargi (MV / FV), Tessa Wetherill (Okanagan) and Hailey Troock (Columbia Basin). In 2019, we hope to potentially add additional land matching capacity for Central and Northern B.C. As our team develops their knowledge and expertise, we aim for our Land Matchers to facilitate more complex conversations over time that result in more secure land access opportunities including the acquisition of existing farm businesses and / or land (transition / succession).

WHAT DOES A LAND MATCHER DO?

A Land Matcher works to screen farmland opportunities and farmers ready to start farm businesses, facilitates match making, and develops legal contracts between parties. In 2019, Tessa Wetherill, our Okanagan area Land Matcher is working to facilitate access to land for new farm businesses in the region. As Tessa builds the inventory of land opportunities and farmers ready to start farms, she will facilitate more matches in the region over time. The BCLMP program focuses on relationship development and the creation of secure leases, ensuring that both parties have thought through risks and opportunities the best possible before beginning an arrangement.

ROLE & RESPONSIBILITIES OF THE LAND MATCHER

- Respond to inquiries from landowners and new farmers;
- Screen new farmers who want to start new farm businesses for enterprise readiness, and connects them to business supports and other available resources (such as loans) to develop their agricultural projects;
- Assist landowners to evaluate their land opportunities for agricultural viability and clarify their land usage vision and terms;
- Register landowners land opportunities and farmers looking for land on the YA UMAP (maps.youngagrarians.org) digital land listing inventory;
- Provide hands-on, personalized, matchmaking to support land seekers to find the most suitable land opportunities for their farm projects; and support landowners to find the most suitable farmer(s) for their land opportunities;
- Facilitate introductions and site visits;
- When a match is identified, facilitate negotiations between parties;
- Provide a final legally reviewed contract between proponents;
- Follow-up to ensure good land matches;
- Coordinate an annual Land Linking Workshop in the Okanagan to grow the base of engaged and informed landowners, and new and potential farmers;
- Disseminate tools: BC Land Access Guide, Lease & License Templates;

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- Publish on-going land opportunities and resource content on the YA Blog.

April 1, 2019 – March 31, 2020 SUCCESS & IMPACT INDICATORS

- Number of land matches 5-7
- People reached in the region through email, phone and in person (100-250)
- People that attend Land Linking Workshop (50-75)
- New land listings and farmers looking for land on U-MAP 25 -50)
- Emerging producers referred to partnering agencies for additional support and resources (10-20)
- Downloads and print copies disseminated provincially of the BC Land Access Guide, Lease & License templates (250-500)
- People reached provincially online through YA land communications (50,000+)

PROGRAM GOALS

- Support new and young farmers to access tenured land agreements to start viable farm businesses.
- Ensure that existing farmland continues to be farmed, and underutilized agricultural lands are put into production.
- Support Okanagan area stakeholders including funders and local governments to meet regional agricultural planning goals, and thus increase farming activities and supports for new entrants.
- Grow and sustain the service across B.C. through strategic partnerships with government and funders.

LANDOWNER TESTIMONIAL

"I am pleased to support the Young Agrarians Land Matching Program. With agricultural land prices at record levels and a rapidly aging farmer demographic it is imperative that we initiate programs that enable young or entry level farmers to enter the farm community without crippling levels of debt. This is such a program. Farm land leasing is a viable way for farmers to get a start, however there must be a method for them to connect with potential farm land leasors, and the land matching program provides such opportunities. Building on the work already done by the Young Agrarians, a province wide land leasing exchange would, in my opinion, provide additional opportunities for young farmers, and entry level farmers to participate in our vibrant agricultural economy while maintaining our critically important food producing agricultural land base." *Grant Smith, BSA, MSc, Landowner / Operator, Balmoral Farms, Sorrento, B.C.*

FARMER TESTIMONIAL

Pictured below is Roger Woo, a new farmer, and David Feldhaus, landowner – after signing a lease in Port Kells, Surrey. Darcy Smith, Young Agrarians' first Land Matcher, facilitated the process. From Roger: "I knew I wanted to farm in B.C., but I saw significant challenges to acquiring appropriate farmland in the area [Lower Mainland], both in terms of finding the land and in cultivating relationships with landowners. I know there are people out there who have land, and people who want land, but we aren't necessarily able to make the connections ourselves. Young Agrarians excels at opening up avenues for those relationships to begin. Through the Land Matching Program, I've been able to find a supportive landowner who has agreed to let me farm his land. I've also found that by getting involved with Young Agrarians, I am now connected into the local agriculture community, and have accessed a wide variety of farm resources. Young Agrarians connects people to land, and ultimately facilitates relationships - which is the most important piece in building

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sustainable, local food sheds. I came to this process with my farm dream, and have received step-by-step support to make it a reality.



On the following pages you will find more background information on Young Agrarians, the Land Matching Program, and a sample Okanagan program budget. There is a potential financial amount for the RDNO to consider to support the 2019-2020 Program year.

ABOUT YOUNG AGRARIANS

Young Agrarians (YA) was established January 2012 as a program partnership with FarmFolk CityFolk Society (FFCF). FFCF is a non-profit charity with 25+ years of experience supporting sustainable agriculture in BC. In 2018, it became evident that YA needed to grow into its own organization, as the size and scope of programming had increased significantly. Agrarians Foundation, a federally registered charity, begun by the Small Scale Food Processors Association in 2014, is the new home of Young Agrarians in 2019, with our official public launch April 1st.

In B.C., YA is now the largest new and young farmer network at approximately 1,700+. To date, YA has hosted 209 educational and networking events, and facilitated 45 Business Mentorships with a total number of 70 mentees participating. The YA program platform was formally adopted by Organic Alberta in 2016, which now offers ongoing YA events, and an on-farm YA Apprenticeship Program. YA is engaged online with a dynamic audience of new and potential farmers and friends (31,050 followers total) through Facebook (11,700), Instagram (13,000), Twitter (6,350), and our popular blog (4,200 unique viewers per month). From coast to coast, North to South, Young Agrarians has 3050 email subscribers.

WHO ARE YOUNG AGRARIANS?

A young agrarian is a new entrant into the agricultural sector. Ranging generally from 20-40 years of age, Young Agrarians are new farmers, ranchers, holistic managers, orchardists, market gardeners, seed growers, flower producers, and more. From the city to the country, YA'ers aspire to reinvigorate agriculture in Canada through sustainable farming practices.

PROGRAM RATIONALE

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While interest in local food is growing, the Canadian agricultural system is in transition. In 2016, the average farmer was 55 years of age, while farmers under the age of 35 represent 9.1% of total farmers¹, up slightly from 8.2% in 2011. The long-term viability of primary producers in our food system depends on the ability of the sector to *attract and retain* new entrants.

Unfortunately, new farmers face significant entry barriers that prevent them from establishing new farms. Research conducted by the National New Farmers Coalition, in partnership with the University of Manitoba in 2015 (1326 survey respondents), indicated that the majority of new farmers in Canada came from non-farming backgrounds (68%), have a lack of start-up equity, and face significant challenges because of the high cost of land and tight profit margins. As well, many retiring farmers and farmland owners feel very passionate about wanting their land to stay in production. Sixty-six percent of farmers plan to retire in the next 10 years², but only 1 in 12 farm operators in Canada have succession plans³.

To address these trends, YA has focused on delivering programming to support new and young farmers. As per the 2016 Census of Agriculture, we know that the work we are doing is part of the solution. For the first time since 1991, we are seeing an increase in the number of new farmers under 35 in Canada, with 28% of those new farm operators in BC (204 total).

LAND ACCESS IN B.C.

Southern B.C. has some of the most expensive farmland in Canada. While ownership is the preferred land access model for new farmers, many cannot afford the cost of land in the region. New farmers need to innovate to access tenured land agreements for business viability. To work towards solutions to this, YA delivers Land Linking workshops to facilitate connections between landholders and new farmers. YA provides on-going public education and tools to put land into, return it to, or keep it in food production. We have delivered 23 workshops across Southern BC with approximately 1270 participants. YA disseminates a BC Land Access Guide, Lease and License legal templates with 10,300 electronic and hard copies circulated since 2013. To date in the Okanagan, Young Agrarians has hosted five land linking events, and dozens of educational events on and off farms over the years.

THE QUEBEC MODEL

Quebec's L'ARTERRE (formerly Banque de terres) began in 2011 as a service offered in Brome-Missisquoi County. After successfully establishing the first "Field Agent or Matchmaker", the program grew to eight field agents by 2017. The program then transitioned to a new organizational operator called Le CRAAQ, which further developed the programs infrastructure and platform. Now in 2019, the program has been adopted by eight Counties! Due to the success of ARTERRE, and the positive initial response to our pilot program in

¹ Statistics Canada. Census of Agriculture. 2016: <http://www.statcan.gc.ca/pub/11-627-m/11-627-m2017010-eng.htm>

² CFIB, Business Succession Planning Survey, Agri-business results, Mar. - May 2011, 602 survey responses.

³ Statistics Canada. Tables 004-0200 to 004-0246 - Census of Agriculture (2011-2016), CANSIM (database). Even though family farmers continue to get older, only one in 12 operators reported having a formal succession plan laying out how the operation will be transferred to the next generation of farmers. Corporations (mostly family corporations) are more likely to have succession plans (16.3%) than sole proprietorships (4.9%).

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BC, YA is currently continuing to outreach to local governments and funders to jointly support the service. The goal is to grow long-term strategic partnerships to support 5-6 Land Matchers across B.C. to pilot the model. We are excited to have another two years of committed support from the B.C. Ministry of Agriculture and are building out partnerships with more stakeholders to make the service possible. We have had good success in our first six months of program expansion across Southern B.C.

FUNDING REQUEST

As we move into our next program cycle April 1, 2019 we are hoping to build more supports specifically in the Okanagan. Our network in the region is significant, and it is timely to offer this level of land access supports to new entrants. If possible, we hope the RDNO will consider supporting the initiative in 2019 in the amount of \$15,000. Please let us know if you have any questions or require more information.

BUDGET: OKANAGAN - PROJECTED EXPENSES April 1, 2019- March 31, 2020

Staff: Land Matcher \$30/hr x 140hrs/month x 12 months	\$54,432
Mileage & Travel	\$3,000
Venue & Food, Equipment & Supplies	\$1,500
Advertising, Promotions & Printing	\$500
Legal	\$2,000
Website Development & Maintenance	\$1,000
SUBTOTAL	\$62,432
Administration Fee 10%	\$6,243
TOTAL	\$68,675

BUDGET: OKANAGAN - PROJECTED REVENUES April 1, 2019- March 31, 2020

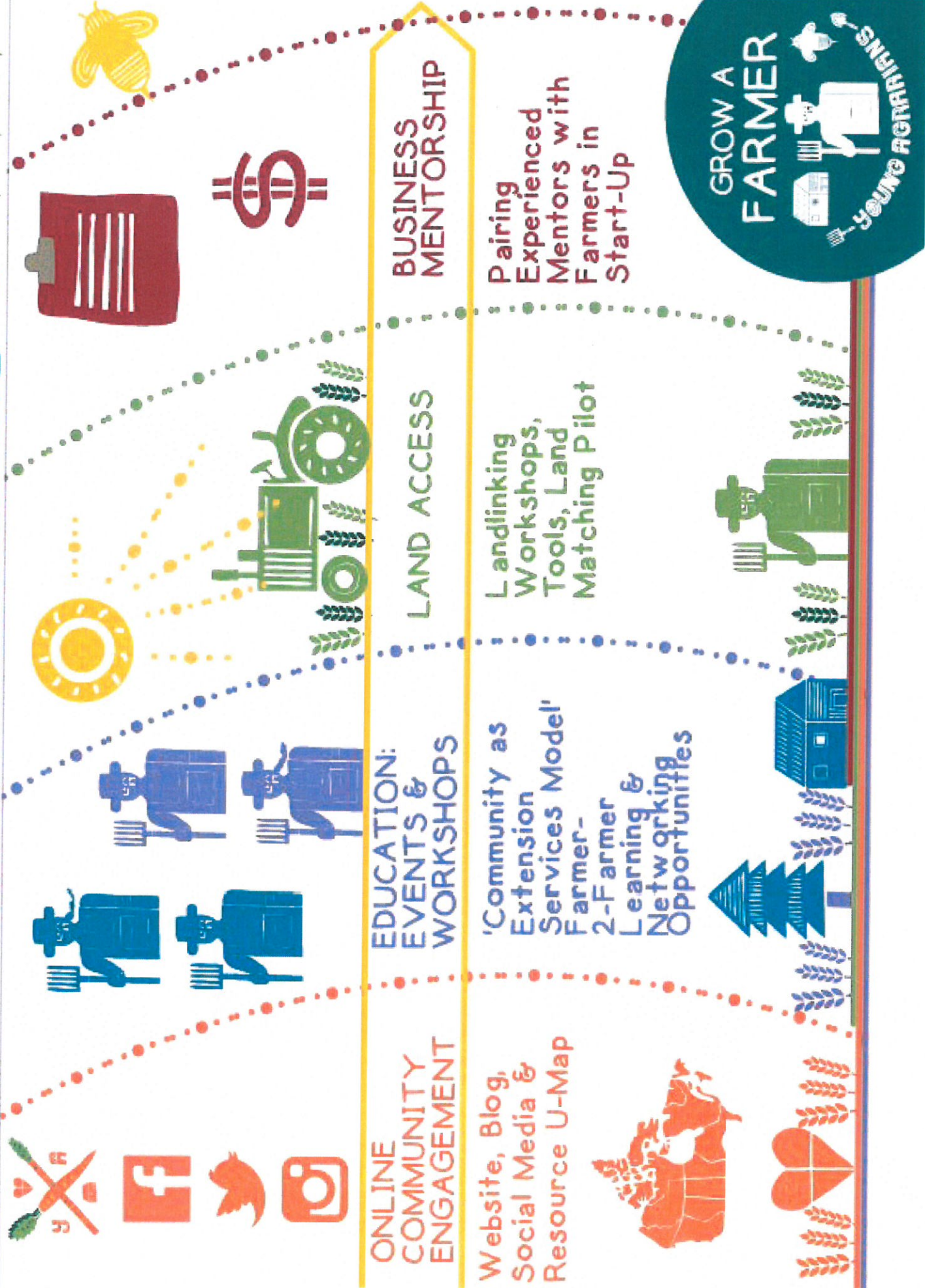
Ministry of Agriculture	\$53,675
RDNO	\$15,000
TOTAL	\$68,675



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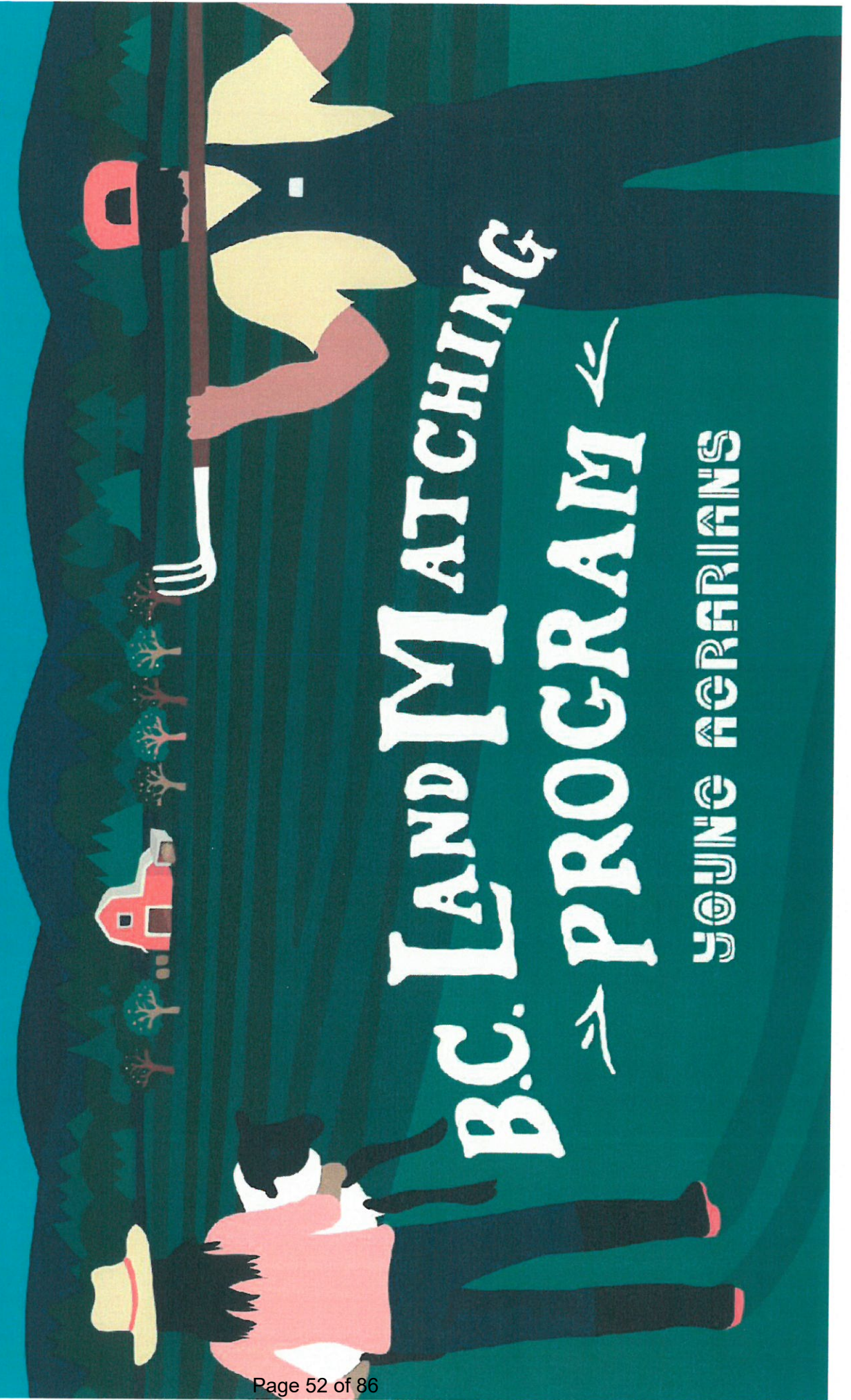
NO BARRIERS TO FREEDOM



GROW-A-FARMER!

- YA is an evolving and robust strategy for engaging new entrants and supporting the creation and development of new farm businesses in year 1-5.
- Funding is raised through multiple channels leveraging philanthropy and public dollars.
- Largest new / young farmer network in B.C.
 - Creates educational spaces for knowledge transfer
 - B2B mentorship
 - Land Access
 - On-line resource sharing, and dissemination of opportunities and tools.
- Strategically, our land matching program is part of a bigger community economic development initiative that builds capacity for new farmers!

GOT LAND? WANT LAND?



B.C. LAND MATCHING PROGRAM

YOUNG AGRARIANS

Je suis...



Propriétaire

Vous êtes propriétaire, vous disposez de parcelles ou d'actifs disponibles pour la relève ou encore vous souhaitez transférer ou louer votre ferme?

M'inscrire



Aspirant-agriculteur

Vous avez un projet d'établissement en agriculture, vous recherchez une terre ou une ferme pour développer votre projet?

M'inscrire

B.C. LAND MATCHING PROGRAM (BCLMP)

- Program methodology adapted from Canada's most established land link program: ARTERRE.
- A Land Matcher provides personalized, hands-on support connecting farmers with landowners.
- Land Matchers: screens land opportunities and farmers who are seeking land, facilitates introductions between parties and where a match is struck, supports the development of legal agreements.
- Young Agrarians has Land Matchers in: Okanagan, Metro Vancouver / Fraser Valley, Vancouver Island, and Columbia Basin. We hope to expand to Central B.C. in 2019.

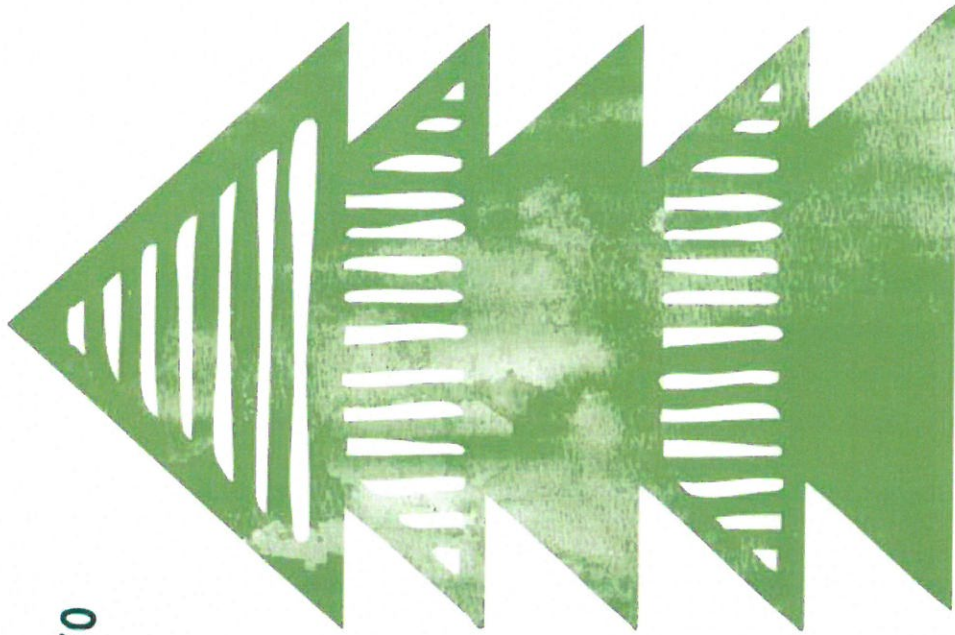
B.C. LAND MATCHING PROGRAM (BCLMP)

- Puts new lands into production & ensures existing farmlands continues to be farmed;
- Supports new farmers to get “enterprise ready” by connecting them with business planning and farm extension supports;
- Addresses farmer and landowner lack of knowledge around leasing and farm start up;
- Encourages development of secure, long-term agreements;
- Tracks impact through number of new farm businesses;
- Supports agricultural area plans;
- Tells a positive story on how government is supporting the next generation of farmers and agriculture.





B.C. LAND PROGRAM IMPACT



- 23

Land Linking workshops across B.C. with 1270 participants
- 10,300+

Copies of B.C. Land Access Guide, Lease and Licence templates distributed
- 224

Digital land listings added to the YA U-MAP
- 2,200+

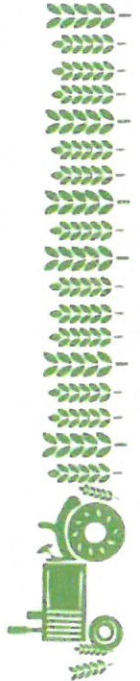
Acres available for lease in B.C.
- 882

Inquiries fielded from farmers and farmland owners about leasing land
- 130

Land Matching Program Participants
- 27

Land Matches / New Farm Businesses Created
- 100+

Acres brought into / kept in production



YOUNG AGRARIANS

GOT LAND? WANT LAND?

LAND LINKING WORKSHOP

SYILX TERRITORY

11am-4pm | Saturday, October 20, 2018
WOMEN'S INSTITUTE HALL
9909 Kalamalka Rd, Coldstream B.C.


Looking for land? Looking for a farmer?
Join us to network, talk leases, and connect
with your local Young Agrarians Land Matcher!


Landowners: come with your vision for your land.
Farmers: bring your ideas of what type of land you are seeking.
List your land or future farm dream on the YA UMAP today:
youngagrarians.org/land


Refreshments and light lunch to be provided.
For more info and to RSVP: youngagrarians.org/land-link-coldstream-2018
Questions? Contact: tessa@youngagrarians.org


YOUNG AGRARIANS
SPEAKERS' BUREAU


UMAP: LAND & FARMER INVENTORY


 YOUNG AGRARIANS


 VIEW ON MAP


 SE Kelowna - Agricultural Land for ...
KELOWNA, BC


 VIEW ON MAP


 FARMERS LOOKING FOR LAND
Hobby farm +
KELOWNA, BC


 VIEW ON MAP


 LAND LISTINGS
In the Loops Farms
KAMLOOPS, BC


 VIEW ON MAP


 LAND LISTINGS
Farmland in Kelowna
KELOWNA, BC


 VIEW ON MAP


 LAND LISTINGS
33 Acres for Lease in Grand Forks
GRAND FORKS, BC


 VIEW ON MAP


 FARMERS LOOKING FOR LAND
Looking for hay field lease!
FALKLAND, BC


 VIEW ON MAP


 FARMERS LOOKING FOR LAND
Zoologist seeking property or exper...
ARMSTRONG, BC


 VIEW ON MAP


 FARMERS LOOKING FOR LAND
Looking for acreage for an herbalis...
ENDERBY, BC


 VIEW ON MAP


 LAND LISTINGS
Salmon Arm Acreage
SALMON ARM, BC


 VIEW ON MAP


 LAND RESOURCES
Shuswap Food Action Co-op
SALMON ARM, CANADA

 VIEW ON MAP

 LAND LISTINGS
Johnson acreage
SALMON ARM, BC

 VIEW ON MAP

 LAND RESOURCES

 VIEW ON MAP

Search - bees, soil, Okanagan, etc

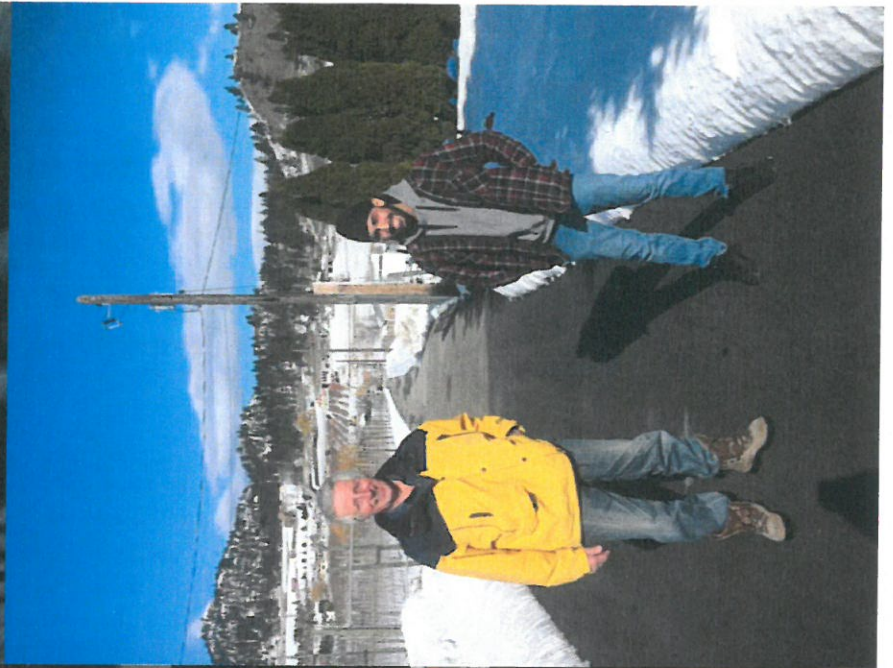
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BCLMP OKANAGAN IMPACT INDICATORS:

JULY 2018 - FEBRUARY 2019

SCHEDULE B

- **Events:** 1 Land Linking Workshops hosted in Coldstream with 63 participants. Land Matcher attended 5 Okanagan community events to outreach for the BCLMP.
- **UMAP listings:** 30 (22 Land Listings, 8 Farmer Looking for Land Listings)
- **Acres available for lease:** 488+ acres
- **Inquiries:** 223 (132 from landowners, 91 from land seekers)
- **Land matching program participants:** 18 Landowners; 19 Land seekers (37 total)
- **Land matches / new farm businesses created:** 2 signed leases, 5 leases negotiations in process (representing 7 farm business on 7 properties)
- **Acres brought into / kept in production:** 35
- **Site visits conducted:** 37 (25 land assessments, 12 match facilitations)
- **Referrals to business planning supports:** 17
- **Referrals to legal/professional services:** 8
- **Press hits:** 36 publications / media outlets in the Okanagan
- **Outreach:** 238 organizations across B.C.



BCLMP PROJECTED PROVINCIAL IMPACT INDICATORS

April 1, 2019 - March 31, 2020

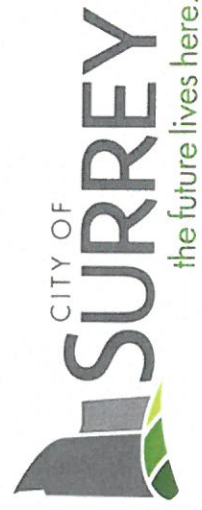
- # of land matches / new farm businesses started: @ 23-46 (5-9 per region, 4-5 regions)
- # of people reached through email, phone and in person: 600-1000 (150-250 per region)
- # of people reached through online engagement including website land content and social media reach: 50,000+ (10,000+ per region)
- # of people that attend Land Linking Workshops 200 - 300 (50-75 per region)
- # of new land and farmer listings on U-MAP 100-200+ (25-50 per region)
- # of downloads and print copies disseminated of the BC Land Access Guide, Lease & License Templates 150-300+

BCLMP FUNDERS

April 1, 2018 - March 31, 2019



Est. 1873



BCLMP FUNDERS

April 1, 2019 - March 31, 2020



Columbia Basin **trust** **CVRD**



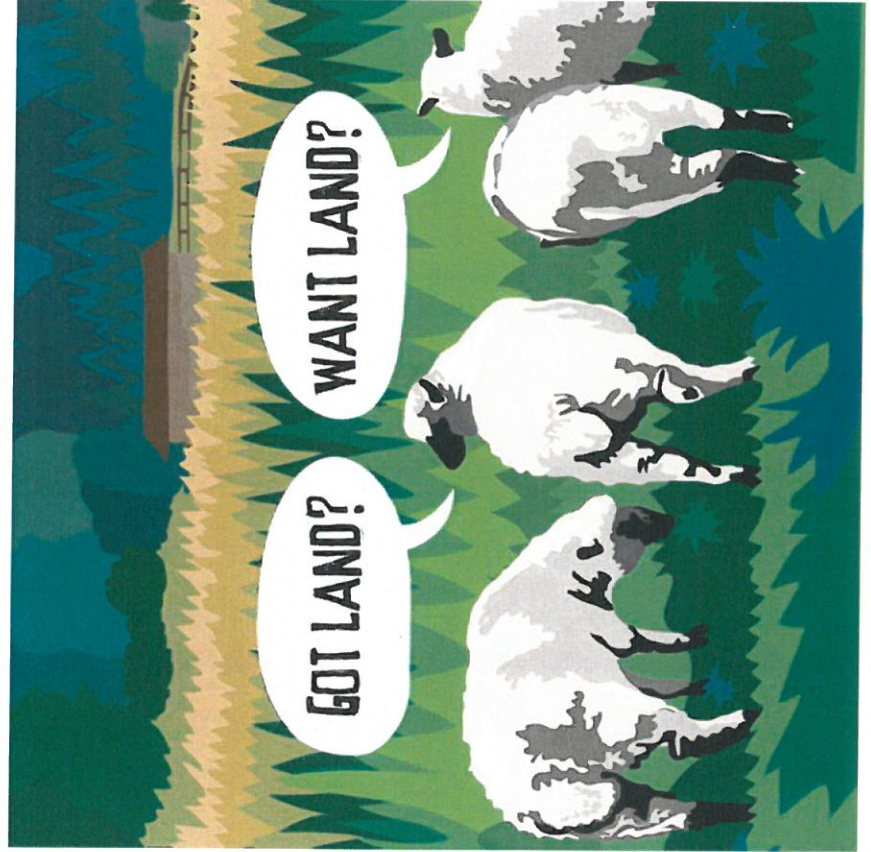
metrovancouver
SERVICES AND SOLUTIONS FOR A LIVABLE REGION

Regional District North Okanagan

- Approved by RDNO Board February 20, 2019 to go Electoral Area Area Advisory Committee & Member Municipalities for consideration.
- Presentations made September 21, 2017 and January 31, 2019 to the Regional Agricultural Advisory Committee.
- Will begin to approach the Regional Districts of Central and South Okanagan in the coming months to connect with staff and make requests to present on the BCLMP.

RDNO Request for Support

1. For Electoral Advisory & Member Municipalities to endorse the funding request for \$15,000 and jointly contribute to the service for the April 1, 2019 – March 31, 2020 programming year.
2. For RDNO staff to explore the feasibility of setting up the service for long-term implementation.



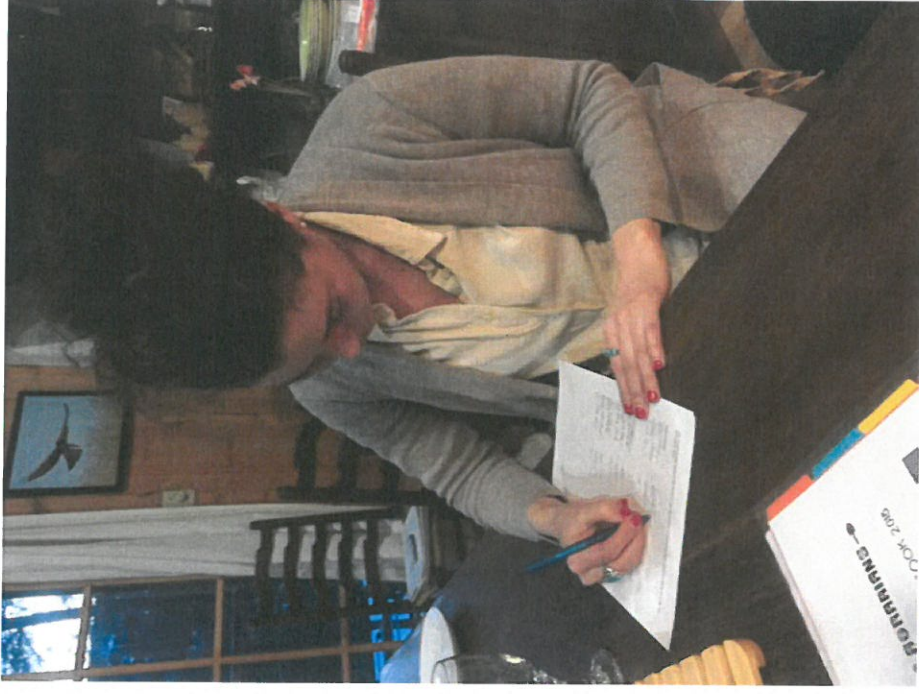
Landowner Testimonial

"I am pleased to support the Young Agrarians Land Matching Program. With agricultural land prices at record levels and a rapidly aging farmer demographic it is imperative that we initiate programs that enable young or entry level farmers to enter the farm community without crippling levels of debt. This is such a program. Farm land leasing is a viable way for farmers to get a start, however there must be a method for them to connect with potential farm land leasors, and the land matching program provides such opportunities. Building on the work already done by the Young Agrarians, a province wide land leasing exchange would, in my opinion, provide additional opportunities for young farmers, and entry level farmers to participate in our vibrant agricultural economy while maintaining our critically important food producing agricultural land base." Grant Smith, BSA, MSc, Landowner / Operator, Balmoral Farms, Sorrento, B.C.

Tessa Wetherill

Okanagan Land Matcher

tessa@youngagrarians.org



Sara Dent

Executive Director

farm@youngagrarians.org





STAFF REPORT

TO: Board of Directors
FROM: Planning Department
SUBJECT: Young Agrarians Land Matching Program – Funding Request (031)
 Regional Planning

File No: 3045.01.04

Date: February 11, 2019

RECOMMENDATION:

That the Young Agrarians funding request in the amount of \$15,000 be forwarded to the Electoral Area Advisory Committee and Member Municipalities for their consideration; and further,

That if there is a desire to fund the Young Agrarians Land Matching Program initiative beyond 2019, staff be directed to explore the feasibility of setting up a service for implementation items that arise from regional planning.

SUMMARY:

On January 31, 2019 the Young Agrarians presented to the Regional Agricultural Advisory Committee (RAAC) on the Okanagan Land Matching Program Pilot. The Young Agrarians requested financial support in the amount of \$15,000. The Land Matching Program was initiated in the Okanagan in July 2018 and the goal of the program is to facilitate long-term tenured lease agreements between landowners and new farmers. The Regional Agricultural Advisory Committee acknowledged the value of such a program noting the RDNO should help financially even if other Regional Districts do not participate and the following motion was passed:

The Board of Directors support the request for \$15,000 in funding for the Young Agrarians Okanagan Land Matching Program for 2019.

DISCUSSION:

On September 21, 2017 at the Regular meeting of the Regional Agricultural Advisory Committee the Young Agrarians presented on the Lower Mainland Land Matching Pilot program. At that time, the land matching program for the Okanagan was under development, however the committee saw the value in what was being proposed and passed the following motion:

That it be recommended to the Board of Directors, the Regional District of North Okanagan support the initiatives of the Young Agrarians through their programs such as land matching and business mentorship.

At the October 4, 2017 Regular meeting of the Board the following resolution was passed:

That the Regional District of North Okanagan provide a letter of support to the Young Agrarians in support of their initiatives through programs such as land matching and business mentorship.

A letter was provided to the Young Agrarians following their presentation indicating the RDNO supports their work and specifically sees value in partnering on land matching and business mentorship

opportunities. It was noted these initiatives align with a number of the actions identified in the RDNO Regional Agricultural Plan including:

- 5.1 Continue to create and share resources such as farmland access agreement reports and decision making guides. Share links to the resources on local government websites.
- 5.2 Provide leadership regarding the distribution of information on financing options. This may include hosting events to share examples of successful farm business plans, grant or loan applications, or alternative financing opportunities.
- 5.6 Offer assistance and workshops on options for family farm succession planning. This may include fostering a mentorship program for those without anyone to pass the farm to within the family.
- 5.7 Provide access to research and information regarding alternative business arrangements such as stratas, cooperative, and corporations and alternative land ownership/tenure models. These may assist families in succession planning;
- 5.8 Continue to up-date and promote land-linking and mentorship programs to match land with people who want to farm; and
- 5.9 Explore the possibility of using the 2014 Agricultural Land Use Inventory results to create a database of ALR properties that are either vacant or being underused in terms of food production.

Additionally Action 5.9 was identified as one of the key priority implementation items by the RAAC committee for 2017. While the letter noted that the RDNO could not commit to funding a program at that point in time, it did indicate interest in further discussions on program establishment.

In follow up to the RDNO's interest in the Land Matching Program, Tessa Wetherill, Okanagan Land Matcher for the Young Agrarians presented to the Regional Agricultural Advisory Committee on January 31, 2019. The Young Agrarians are looking for financial support in the amount of \$15,000 to carry out their 2019 work program. The Young Agrarians are scheduled to present to the Board of Directors on March 6, 2019 with their funding request and program details. However, based on the timing of their presentation and RDNO budget deliberations it was felt that this request should be brought forward for the Boards Consideration prior to the March 6, 2019 meeting. A summary of the presentation highlighting the key aspects of the Land Matching Program and funders to date is provided below. The full Young Agrarians submission is attached to this report as Schedule A.

The key focus of the Young Agrarians Land Matching Program is to facilitate long-term tenured lease agreements between landowners and new farmers to start viable businesses. As noted in their presentation, leasing farmland in Canada is the new norm, as many young farmers are unable to afford the costs of land (according to the 2016 Stats Canada Agricultural Census, 50% of farm operators 35 and younger lease their land).

In addition to the land matching service, the program will:

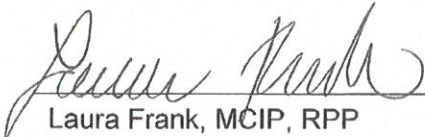
- Ensure that existing farmland continues to be farmed, and underutilized agricultural lands are put into production;
- Support Okanagan area stakeholders including funders and local governments to meet regional agricultural planning goals, and thus increase farming activities and supports for new entrants; and
- Grow and sustain the service across B.C. through strategic partnerships with government and funders.

The Young Agrarians continue to reach out to various local governments and funders to jointly support the Land Matching service. The program started with one Land Matcher in the Lower Mainland in 2017, five matches were made, and in 2018 an additional eight matches were made representing a total of 70 acres of land. At that time the Land Matching pilot was funded by: Vancity, Metro Vancouver, the Real Estate Foundation of BC, and the Ministry of Agriculture under the Growing Forward II federal-provincial territorial initiative. In 2018, with support from the BC Ministry of Agriculture, the Young Agrarians Metro Vancouver, Fraser Valley Land Matching Pilot expanded to three new regions: Vancouver Island, Okanagan, and the Columbia Basin. On Vancouver Island, the Cowichan Valley Regional District came on board. In the Columbia Basin, Columbia Basin Trust partnered on the pilot expansion. Moving forward, the BC Ministry of Agriculture, Cowichan Valley Regional District, Metro Vancouver and the Columbia Basin Trust have all committed funding to the 2019-2020 program. More funding partnerships are being explored with a current focus on developing support in the Okanagan. The RDNO is the first organization that a funding request that has been made by the Young Agrarians. They have indicated they will be looking to the Regional District of the Central Okanagan and Regional District of South Okanagan for funding support as well. The ultimate goal with the Land Matching Program is to grow long-term strategic partnerships to support 5-6 Land Matchers across BC.


FINANCIAL/BUDGETARY CONSIDERATIONS:

The (031) Regional Planning service does not have the legislative authority to fund implementation items that arise out of regional planning discussions. Therefore, the proposed 2019 (031) Regional Planning budget does not include funds for the Young Agrarians request nor does it have an existing budget line item that could accommodate the \$15,000 request. If the Board wishes to support the work of the Young Agrarians, it is suggested that the \$15,000 request be referred to the Electoral Area Advisory Committee and Member Municipalities for their consideration. Additionally, if there is a desire to fund the Young Agrarians Land Matching Program on an annual basis or any other regional planning implementation items in the future, the Board can direct staff to explore the feasibility of setting up a service.


Submitted by:


Laura Frank, MCIP, RPP
Regional Planning Projects Manager


Reviewed and endorsed by:


Rob Smailes, MCIP, RPP
General Manager, Planning and Building

Reviewed and endorsed by:


Stephen Banmen,
General Manager, Finance

Approved for Inclusion:


David Sewell
Chief Administrative Officer



PROPOSAL: OKANAGAN LAND MATCHING PROGRAM PILOT

January 22nd, 2019

Dear RDNO Agricultural Advisory Committee,

Please accept this proposal and information on the B.C. Land Matching Program Pilot. In September of 2017, a presentation was made to the AAC specific to the concept of a Land Matching Program starting in the region. We are excited in 2019 to share that we have now been piloting this work in the Okanagan since July of 2018 with a dedicated Land Matcher.

As per a RDNO AAC response letter November 2017, the AAC has previously endorsed the program and suggested a future discussion on potential funding. This program addresses and supports in part or in whole the following RDNO Regional Agricultural Area Plan to:

5.1 Continue to create and share resources such as farmland access agreement reports and decision making guides. Share links to the resources on local government websites.

5.4 Provide leadership regarding the distribution of information on financing options. This may include hosting events to share examples of successful farm business plans, grant or loan applications, or alternative financing opportunities.

5.7 Provide access to research and information regarding alternative business arrangement such as stratas, cooperatives, and corporations and alternative land ownership/tenure models. These may assist families in succession planning.

5.8 Continue to update and promote land-linking and mentorship programs to match land with people who want to farm.

5.9 Explore the possibility of using the 2014 Agricultural Land Use Inventory results to create a database of ALR properties that are either vacant or being underused in terms of food production.

We look forward to presenting on the program in 2019 and discussion on shared goals.

Thank you so much for your time and consideration,

Sara Dent
Executive Director

&

Tessa Wetherill
Okanagan Land Matcher

Direct Line: 778-968-5518
farm@youngagrarians.org

Direct Line: 778-554-3760
tessa@youngagrarians.org

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ABOUT

A Canadian Charity, the mission of Agrarians Foundation is to educate the public by providing courses, seminars, workshops, and counseling about agriculture, farming, food processing, entrepreneurship, community economic development and environmental sustainability. It's new entrant strategy, [Young Agrarians](#) (YA) is a farmer2farmer resource network, that delivers programs and services year round to grow and support a new generation of food growers. YA's Grow-a-Farmer Strategy:

- 1) Aggregates [resources](#) and [opportunities](#) (including land and new farmers looking for land) online;
- 2) Provides educational and networking [events](#) on and off farms;
- 3) Facilitates [business mentorships](#); and
- 4) Provides [land access](#) programming.

The agricultural sector community economic development logic is to engage *new, young and potential* farmers on-line, bring them together to network and learn together on and off farms, and when enterprise ready - support them to access land, as well as receive business and production mentorship from a seasoned farmer. We work to grow the sector by supporting new entrants to become viable through peer-to-peer or farmer2farmer (b2b) learning. The long-term goal of YA is to increase the number of ecologically managed and viable, new farm businesses in B.C.

B.C. LAND MATCHING PROGRAM (BCLMP) PILOT - SOUTHERN B.C.

Due to the high cost of land in Southern B.C., in 2016 Young Agrarians began a Land Matching pilot in Metro Vancouver / Fraser Valley adapted from Quebec's Land Bank program [ARTERRE](#) to facilitate long-term tenured lease agreements between landowners and new farmers ready to start farms. The pilot adopted a tried and true land matching methodology to address the number one barrier for new farmers: secure access to land. Leasing in Canada is normative for a new generation of farmers, many of whom are unable to afford the land (according to the 2016 StatsCanada Agriculture Census, 50% of farm operators 35 and younger lease).

Starting with one Land Matcher, the administrative and on-line infrastructure was adapted to begin to develop an inventory of program participants (landowners and farmland seekers) in the region. In 2017, five matches were made, and in 2018, eight, representing a total of 70 acres. The YA Land Matching pilot was funded by: Vancity, Metro Vancouver, the Real Estate Foundation of British Columbia, and the Ministry of Agriculture under Growing Forward II, a federal-provincial-territorial initiative.

In August of 2018, with support from the B.C. Ministry of Agriculture, the Young Agrarians Metro Vancouver (MV) / Fraser Valley (FV) Land Matching Pilot expanded to three new regions: Vancouver Island, Okanagan, and the Columbia Basin. On Vancouver Island, the Cowichan Valley Regional District came on board. In the

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Columbia Basin, Columbia Basin Trust partnered on the pilot expansion. Support in MV / FV came from the Bullitt Foundation, City of Surrey, City of Langley, and Metro Vancouver. These funds extend till March 31, 2019, when we then move into a new funding cycle April 1, 2019. Moving forward, the B.C. Ministry of Agriculture, Cowichan Valley Regional District, Metro Vancouver and the Columbia Basin Trust are on-board in 2019-2020. More funding partnerships are in exploration, with a current focus on developing support in the Okanagan.

Program expansion in 2018 meant a considerable amount of HR development to onboard, train, and coordinate a land matching team. Currently there are five B.C.LMP team members: Darcy Smith (BCLMP Program Manager), Azja Jones Martin (Vancouver Island), Susheela Kundargi (MV / FV), Tessa Wetherill (Okanagan) and Hailey Troock (Columbia Basin). In 2019, we hope to potentially add additional land matching capacity for Central and Northern B.C. As our team develops their knowledge and expertise, we aim for our Land Matchers to facilitate more complex conversations over time that result in more secure land access opportunities including the acquisition of existing farm businesses and / or land (transition / succession).

WHAT DOES A LAND MATCHER DO?

A Land Matcher works to screen farmland opportunities and farmers ready to start farm businesses, facilitates match making, and develops legal contracts between parties. In 2019, Tessa Wetherill, our Okanagan area Land Matcher is working to facilitate access to land for new farm businesses in the region. As Tessa builds the inventory of land opportunities and farmers ready to start farms, she will facilitate more matches in the region over time. The BCLMP program focuses on relationship development and the creation of secure leases, ensuring that both parties have thought through risks and opportunities the best possible before beginning an arrangement.

ROLE & RESPONSIBILITIES OF THE LAND MATCHER

- Respond to inquiries from landowners and new farmers;
- Screen new farmers who want to start new farm businesses for enterprise readiness, and connects them to business supports and other available resources (such as loans) to develop their agricultural projects;
- Assist landowners to evaluate their land opportunities for agricultural viability and clarify their land usage vision and terms;
- Register landowners land opportunities and farmers looking for land on the YA UMAP (maps.youngagrarians.org) digital land listing inventory;
- Provide hands-on, personalized, matchmaking to support land seekers to find the most suitable land opportunities for their farm projects; and support landowners to find the most suitable farmer(s) for their land opportunities;
- Facilitate introductions and site visits;
- When a match is identified, facilitate negotiations between parties;
- Provide a final legally reviewed contract between proponents;
- Follow-up to ensure good land matches;
- Coordinate an annual Land Linking Workshop in the Okanagan to grow the base of engaged and informed landowners, and new and potential farmers;
- Disseminate tools: BC Land Access Guide, Lease & License Templates;

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- Publish on-going land opportunities and resource content on the YA Blog.

April 1, 2019 – March 31, 2020 SUCCESS & IMPACT INDICATORS

- Number of land matches 5-7
- People reached in the region through email, phone and in person (100-250)
- People that attend Land Linking Workshop (50-75)
- New land listings and farmers looking for land on U-MAP (25 -50)
- Emerging producers referred to partnering agencies for additional support and resources (10-20)
- Downloads and print copies disseminated provincially of the BC Land Access Guide, Lease & License templates (250-500)
- People reached provincially online through YA land communications (50,000+)

PROGRAM GOALS

- Support new and young farmers to access tenured land agreements to start viable farm businesses.
- Ensure that existing farmland continues to be farmed, and underutilized agricultural lands are put into production.
- Support Okanagan area stakeholders including funders and local governments to meet regional agricultural planning goals, and thus increase farming activities and supports for new entrants.
- Grow and sustain the service across B.C. through strategic partnerships with government and funders.

LANDOWNER TESTIMONIAL

"I am pleased to support the Young Agrarians Land Matching Program. With agricultural land prices at record levels and a rapidly aging farmer demographic it is imperative that we initiate programs that enable young or entry level farmers to enter the farm community without crippling levels of debt. This is such a program. Farm land leasing is a viable way for farmers to get a start, however there must be a method for them to connect with potential farm land leasers, and the land matching program provides such opportunities. Building on the work already done by the Young Agrarians, a province wide land leasing exchange would, in my opinion, provide additional opportunities for young farmers, and entry level farmers to participate in our vibrant agricultural economy while maintaining our critically important food producing agricultural land base." *Grant Smith, BSA, MSc, Landowner / Operator, Balmoral Farms, Sorrento, B.C.*

FARMER TESTIMONIAL

Pictured below is Roger Woo, a new farmer, and David Feldhaus, landowner – after signing a lease in Port Kells, Surrey. Darcy Smith, Young Agrarians' first Land Matcher, facilitated the process. From Roger: "I knew I wanted to farm in B.C., but I saw significant challenges to acquiring appropriate farmland in the area [Lower Mainland], both in terms of finding the land and in cultivating relationships with landowners. I know there are people out there who have land, and people who want land, but we aren't necessarily able to make the connections ourselves. Young Agrarians excels at opening up avenues for those relationships to begin. Through the Land Matching Program, I've been able to find a supportive landowner who has agreed to let me farm his land. I've also found that by getting involved with Young Agrarians, I am now connected into the local agriculture community, and have accessed a wide variety of farm resources. Young Agrarians connects people to land, and ultimately facilitates relationships - which is the most important piece in building

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sustainable, local food sheds. I came to this process with my farm dream, and have received step-by-step support to make it a reality.



On the following pages you will find more background information on Young Agrarians, the Land Matching Program, and a sample Okanagan program budget. There is a potential financial amount for the RDNO to consider to support the 2019-2020 Program year.

ABOUT YOUNG AGRARIANS

Young Agrarians (YA) was established January 2012 as a program partnership with FarmFolk CityFolk Society (FFCF). FFCF is a non-profit charity with 25+ years of experience supporting sustainable agriculture in BC. In 2018, it became evident that YA needed to grow into its own organization, as the size and scope of programming had increased significantly. Agrarians Foundation, a federally registered charity, begun by the Small Scale Food Processors Association in 2014, is the new home of Young Agrarians in 2019, with our official public launch April 1st.

In B.C., YA is now the largest new and young farmer network at approximately 1,700+. To date, YA has hosted 209 educational and networking events, and facilitated 45 Business Mentorships with a total number of 70 mentees participating. The YA program platform was formally adopted by Organic Alberta in 2016, which now offers ongoing YA events, and an on-farm YA Apprenticeship Program. YA is engaged online with a dynamic audience of new and potential farmers and friends (31,050 followers total) through Facebook (11,700), Instagram (13,000), Twitter (6,350), and our popular blog (4,200 unique viewers per month). From coast to coast, North to South, Young Agrarians has 3050 email subscribers.

WHO ARE YOUNG AGRARIANS?

A young agrarian is a new entrant into the agricultural sector. Ranging generally from 20-40 years of age, Young Agrarians are new farmers, ranchers, holistic managers, orchardists, market gardeners, seed growers, flower producers, and more. From the city to the country, YA'ers aspire to reinvigorate agriculture in Canada through sustainable farming practices.

PROGRAM RATIONALE

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While interest in local food is growing, the Canadian agricultural system is in transition. In 2016, the average farmer was 55 years of age, while farmers under the age of 35 represent 9.1% of total farmers¹, up slightly from 8.2% in 2011. The long-term viability of primary producers in our food system depends on the ability of the sector to *attract and retain* new entrants.

Unfortunately, new farmers face significant entry barriers that prevent them from establishing new farms. Research conducted by the National New Farmers Coalition, in partnership with the University of Manitoba in 2015 (1326 survey respondents), indicated that the majority of new farmers in Canada came from non-farming backgrounds (68%), have a lack of start-up equity, and face significant challenges because of the high cost of land and tight profit margins. As well, many retiring farmers and farmland owners feel very passionate about wanting their land to stay in production. Sixty-six percent of farmers plan to retire in the next 10 years², but only 1 in 12 farm operators in Canada have succession plans³.

To address these trends, YA has focused on delivering programming to support new and young farmers. As per the 2016 Census of Agriculture, we know that the work we are doing is part of the solution. For the first time since 1991, we are seeing an increase in the number of new farmers under 35 in Canada, with 28% of those new farm operators in BC (204 total).

LAND ACCESS IN B.C.

Southern B.C. has some of the most expensive farmland in Canada. While ownership is the preferred land access model for new farmers, many cannot afford the cost of land in the region. New farmers need to innovate to access tenured land agreements for business viability. To work towards solutions to this, YA delivers Land Linking workshops to facilitate connections between landholders and new farmers. YA provides on-going public education and tools to put land into, return it to, or keep it in food production. We have delivered 23 workshops across Southern BC with approximately 1270 participants. YA disseminates a BC Land Access Guide, Lease and License legal templates with 10,300 electronic and hard copies circulated since 2013. To date in the Okanagan, Young Agrarians has hosted five land linking events, and dozens of educational events on and off farms over the years.

THE QUEBEC MODEL

Quebec's L'ARTERRE (formerly Banque de terres) began in 2011 as a service offered in Brome-Missisquoi County. After successfully establishing the first "Field Agent or Matchmaker", the program grew to eight field agents by 2017. The program then transitioned to a new organizational operator called Le CRAAQ, which further developed the programs infrastructure and platform. Now in 2019, the program has been adopted by eighty Counties! Due to the success of ARTERRE, and the positive initial response to our pilot program in

¹ Statistics Canada. Census of Agriculture. 2016: <http://www.statcan.gc.ca/pub/11-627-m/11-627-m2017010-eng.htm>

² CFIB, Business Succession Planning Survey, Agri-business results, Mar. - May 2011, 602 survey responses.

³ Statistics Canada. Tables 004-0200 to 004-0246 - Census of Agriculture (2011-2016), CANSIM (database). Even though family farmers continue to get older, only one in 12 operators reported having a formal succession plan laying out how the operation will be transferred to the next generation of farmers. Corporations (mostly family corporations) are more likely to have succession plans (16.3%) than sole proprietorships (4.9%).

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BC, YA is currently continuing to outreach to local governments and funders to jointly support the service. The goal is to grow long-term strategic partnerships to support 5-6 Land Matchers across B.C. to pilot the model. We are excited to have another two years of committed support from the B.C. Ministry of Agriculture and are building out partnerships with more stakeholders to make the service possible. We have had good success in our first six months of program expansion across Southern B.C.

FUNDING REQUEST

As we move into our next program cycle April 1, 2019 we are hoping to build more supports specifically in the Okanagan. Our network in the region is significant, and it is timely to offer this level of land access supports to new entrants. If possible, we hope the RDNO will consider supporting the initiative in 2019 in the amount of \$15,000. Please let us know if you have any questions or require more information.

BUDGET: OKANAGAN - PROJECTED EXPENSES April 1, 2019- March 31, 2020

Staff: Land Matcher \$30/hr x 140hrs/month x 12 months	\$54,432
Mileage & Travel	\$3,000
Venue & Food, Equipment & Supplies	\$1,500
Advertising, Promotions & Printing	\$500
Legal	\$2,000
Website Development & Maintenance	\$1,000
SUBTOTAL	\$62,432
Administration Fee 10%	\$6,243
TOTAL	
\$68,675	

BUDGET: OKANAGAN - PROJECTED REVENUES April 1, 2019- March 31, 2020

Ministry of Agriculture	\$53,675
RDNO	\$15,000
TOTAL	\$68,675



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Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: March 14, 2019
Subject: Enderby Arts Festival 2019 - Temporary Road Closure

RECOMMENDATION

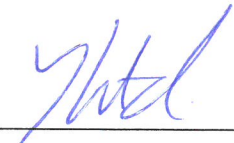
THAT Council receives the Enderby & District Arts Council's Temporary Road Closure application for information.

BACKGROUND

The Enderby & District Arts Council has submitted a Temporary Road Closure application (attached) for the Enderby Arts Festival scheduled for Saturday July 27, 2019; the applicant is proposing to close portions of Cliff Avenue and Belvedere Street between the hours of 5:00 am and 4:30 pm.

As this is not a first-time event and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the application. As the Enderby & District Arts Council's insurance is not due for renewal until June 2019, a certificate of insurance will be provided at that time; the City is a named insured on the Arts Council's current insurance policy.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization ENDERBY DISTRICT ARTS COUNCIL

Name of Contact Person NEIL FIDLER

Telephone or Email 250 838 0577 lnfidler@shaw.ca

Name of Event ENDERBY ARTS FESTIVAL

Date(s) of Closure July 27 2019

Start time for Closure 5 AM End time for Closure 4:30 pm

Location of Closure CLIFF AVE from GEORGE ST to CONVENT RD
BRUBORNE ST from MILL AVE to CLIFF

Required Attachments

- ☒ Map showing closure and emergency access route
- ☐ Petition of affected business owners (if applicable)
- ☐ Certificate of insurance (if applicable) To follow in June

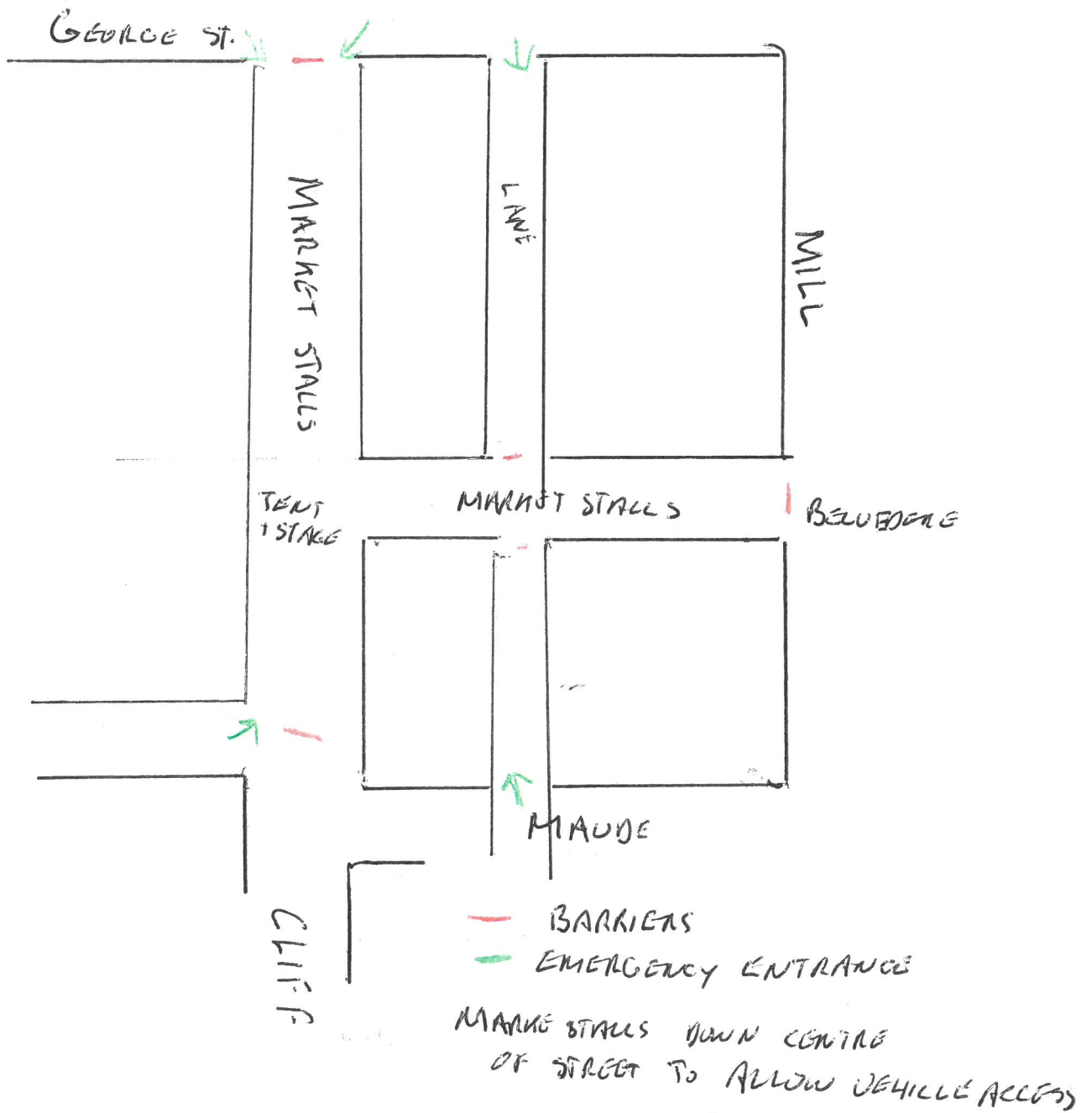
Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory *Neil Fidler* Date March 14 2019

Do Not Complete – For Administrative Purposes			
Approved by	<u><i>Neil Fidler</i></u>	Date	<u>March 14, 2019</u>
Certificate of Insurance	<u>Yes</u>	No	N/A
Map	<u>Yes</u>	No	N/A
Petition of Affected Business Owners	<u>Yes</u>	No	N/A

2019 ARTS FESTIVAL

July 27



Policy Title	Temporary Road Closures for Community Events
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Adopted: August 13, 2012	<u>Authorized By:</u> Mayor and Council Regular Meeting of August 13, 2012	Replaces: Not applicable
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PURPOSE:

The City will consider approving the temporary closure of municipal roads for a community event.

POLICY:

Temporary road closures will only be considered for community events which are sponsored by a recognized organization.

The Chief Administrative Officer or designate is granted the authority to approve a Temporary Road Closure Permit on behalf of Council, subject to the applicant meeting all the requirements of this policy. First time events must be approved by City Council.

A completed Schedule A, "Application for Temporary Road Closure," shall be submitted to City Hall at least 21 days prior to the closure. The application must include a map of the proposed road closure and emergency access through the closure. Applications for first-time or relocated events requiring Council approval must be submitted two months prior to the closure.

The organizer shall notify and consult with business owners within a one-block radius of the proposed road closure and residents adjacent to the proposed road closure. The organizer agrees to take reasonable steps to mitigate disruption for affected business owners and residents. Failure to adequately notify and consult affected businesses and residents may result in revocation of permit or refusal of future applications. Unless exempted by Council, all first-time or relocated event applications must include a petition signed by a majority of affected business owners agreeing to the proposed event.

The applicant for a Temporary Road Closure must submit proof of public liability and property damage insurance in a form acceptable to the City. The applicant may request that insurance requirements be waived based on the risk profile of the event. Such waiver does not affect any other responsibility of the applicant to obtain insurance.

The applicant shall be responsible for all traffic management, including the provision, set up, and removal of signs and barricades on the same day as the road closure.

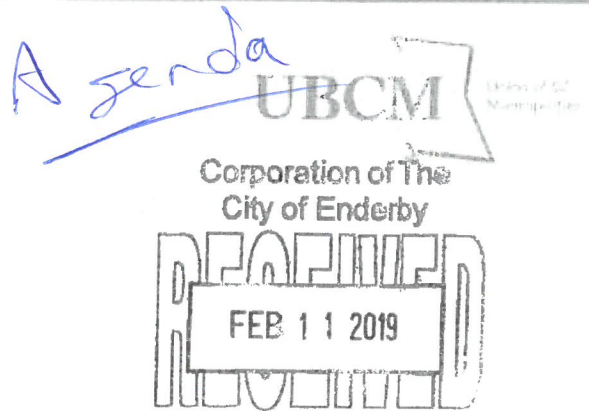
The applicant shall be responsible for ensuring that all food service establishments, including but not limited to mobile vending units, food services at temporary events, and sellers of home-prepared foods, shall have the appropriate authorization or permit from Interior Health.

The applicant shall be responsible for emptying municipal garbage receptacles and cleaning up litter from the road closure area on the same day as the closure.

As a condition of permit, the City of Enderby will not be liable or otherwise responsible for any scheduling conflict, revocation, refusal, maintenance closure or other damage or harm related to the issuance of this permit.

February 4, 2019

Tate Bengtson, CAO
City of Enderby
Box 400
Enderby, BC V0E 1V0



RE: CEPF: 2018 Evacuation Route Planning – Approval Agreement & Terms of Conditions of Funding – IN CONFIDENCE

Dear Mr. Bengtson,

Thank you for submitting an application for the 2018 Evacuation Route Planning funding stream under the Community Emergency Preparedness Fund.

I am pleased to inform you **in confidence** that the Evaluation Committee has approved funding for your project, *City of Enderby Evacuation Route Planning*, in the amount of \$25,000.00.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete, UBCM has received and approved the required final report and financial summary and Emergency Management BC has reviewed the completed Evacuation Route Plan.

The Ministry of Transportation & Infrastructure has provided funding for this program and the general Terms & Conditions are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) This approval agreement is required to be signed by the CAO or designate and returned to UBCM;
- (2) To provide the Province of BC with the opportunity to make announcements of funding approvals under this program, please keep information regarding this funding approval **in confidence** until March 1, 2019;
- (3) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (4) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;

The Community Emergency Preparedness Fund is funded by the Province of BC

- (5) All project activities must be completed within 12 months and no later than February 28, 2020;
- (6) The Final Report Form and required attachments are required to be submitted to UBCM within 30 days of the project end date and no later than March 27, 2020;
- (7) Any unused funds must be returned to UBCM within 30 days following the project end date.

Please note that descriptive information regarding successful applicants under the 2018 Evacuation Route Planning grant program may be posted on the UBCM and/or the provincial government website and all final report materials will be made available to the Province of BC.

On behalf of the Evaluation Committee, I would like to congratulate City of Enderby for responding to this opportunity to plan for the safe evacuation of your community to support the emergency preparedness and resiliency of BC communities.

If you have any questions, please feel welcome to contact Local Government Program Services at 250-387-4470 or cepf@ubcm.ca.

Sincerely,



Rebecca Bishop
CEPF Program Officer

cc: Kurt Inglis, Planner, Deputy Corporate Officer

Approval Agreement (to be signed by the CAO or designate)

I, Tate Bergtson, have read and agree to the general Terms & Conditions and the requirements for funding under the 2018 Evacuation Route Planning funding stream.



Signature

February 14/2019

Date

Please return a scanned copy of this signed Approval Agreement to cepf@ubcm.ca



Agenda

RCMP APPRECIATION DAY in BC - FEBRUARY 1

February 28, 2019

On February 1st, 1920, the Parliament of Canada created the Royal Canadian Mounted Police, combining the Northwest Mounted Police (1873) and the Dominion Police (1868).

At this time, Manitoba is the only Province in Canada to have February 1st designated RCMP Appreciation Day.

February 1st, 2020 is their 100th Anniversary

We are a group of Canadian citizens residing in Vernon, BC, who formed a committee to acknowledge February 1st each year as a day to honor and recognize the men and women of the RCMP for their dedication and service.

We are asking for a letter of support from the Mayor and Council of your city or town. We will compile this support with other cities, municipalities, BC MLA's and BC Members of Parliament and present it to the Legislative Assembly of British Columbia to ultimately acknowledge February 1st as Royal Canadian Mounted Police Appreciation Day.

The Vernon City Council voted unanimously to endorse our motion and their letter is attached.

The Maple Leaf Forever.

Thank you for your earliest reply and consideration in this matter.

Sincerely,

Martin von Holst RCMP Day - Vernon Committee Chair
RCMPAppreciationday@gmail.com
Contact # - 250-241-5000

Guy Bailey RCMP Day - Vernon Committee Secretary

Area: CITY OF ENDERBY

Category: BUILDING PERMITS

Year: 2019 Month: 02

Folder Type	2019 / 02		2018 / 02		2019 to 02		2018 to 02	
	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created	Building Value	Permits Issued	Res. Units Created
ACCESSORY BUILDING	0	0	0	0	0	0	0	0
AGRICULTURAL BUILDING	0	0	0	0	0	0	0	0
COMMERCIAL BUILDING	0	0	0	0	0	0	0	0
DEMOLITION	0	0	0	0	0	0	0	0
END - ACCESSORY BUILDING	0	0	0	0	0	0	0	0
END - COMMERCIAL BUILDING	0	0	0	0	0	95,000	0	0
END - DEMOLITION	0	0	0	1	0	0	0	0
END - INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0
END - MODULAR HOME	0	0	0	0	0	0	0	0
END - MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
END - SINGLE FAMILY DWELLING	0	0	731,000	0	0	0	3	2
INDUSTRIAL BUILDING	0	0	0	0	0	0	0	0
INSTITUTIONAL	0	0	0	0	0	0	0	0
MANUFACTURED HOME	0	0	0	0	0	0	0	0
MODULAR HOME	0	0	0	0	0	0	0	0
MULTI FAMILY DWELLING	0	0	0	0	0	0	0	0
POOL	0	0	0	0	0	0	0	0
RETAINING WALL	0	0	0	0	0	0	0	0
SINGLE FAMILY DWELLING	0	0	0	0	0	0	0	0
SOLID FUEL BURNING APPLIANC	0	0	0	0	0	0	0	0
Report Totals	0	0	731,000	3	0	95,000	3	2
								731,000