



## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 5, 2018 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Staff: Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Planner and Deputy Corporate Officer – Kurt Inglis  
Recording Secretary – Laurel Grimm

Other: The Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Knust, seconded by Councillor Baird  
*“That the November 5, 2018 Council Meeting agenda be approved as circulated.”*

CARRIED

### **ADOPTION OF MINUTES**

Regular Meeting Minutes of October 15, 2018  
Moved by Councillor Schreiner, seconded by Councillor Shishido  
*“That the October 15, 2018 Council Meeting minutes be adopted as circulated.”*

CARRIED

### **PUBLIC AND STATUTORY HEARINGS**

None

### **PETITIONS AND DELEGATIONS**

None

**DEVELOPMENT MATTERS****0017-18-DVP-END**

Legal: Lot 1, District Lot 150, Kamloops Division Yale District  
 Plan: KAP 77756  
 Address: 708 Granville Avenue, Enderby BC  
 Applicant: Provincial Rental Housing Corporation (c/o CHP Architects)

Planner and Deputy Corporate Officer Kurt Inglis gave a synopsis of the application.

Moved by Councillor Schreiner, seconded by Councillor Baird

*“THAT Council authorizes the issuance of a Development Variance Permit for the property legally described as Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756 and located at 708 Granville Avenue, Enderby B.C. to permit a variance to Section 1001.6.b of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum width of an unobstructed maneuvering aisle for a loading zone from 6 m (19.68 feet) to 4.118 m (13.51 feet), in accordance with the attached Schedule "A", subject to the owners providing a sworn affirmation which indemnifies and saves harmless the City of Enderby against all claims, liabilities, judgments, costs, and expenses of whatever kind, which may in any way accrue against the said City in consequence of, and incidental to, the issuance of the aforementioned Development Variance Permit.”*

CARRIED

**0018-18-DVP-END**

Legal: LOT 7 AND THAT PART OF LOT 6 BLOCK 14 AND THOSE PARTS OF LOTS 38 AND 39 SHOWN ON PLAN B1133 EXCEPT THEREOUT THE SOUTH 10 FEET OF LOT 39 DISTRICT LOT 150 KAMLOOPS DIVISION YALE DISTRICT  
 Plan: Plan 211A  
 Address: 607 Cliff Avenue, Enderby BC  
 Applicant: James Kay

Planner and Deputy Corporate Officer Kurt Inglis gave a synopsis of the application.

Moved by Councillor Shishido, seconded by Councillor Davyduke

*“THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1664, 2018 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described LOT 7 AND THAT PART OF LOT 6 BLOCK 14 AND THOSE PARTS OF LOTS 38 AND 39 SHOWN ON PLAN B1133 EXCEPT THEREOUT THE SOUTH 10 FEET OF LOT 39 DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A THE WHOLE TO FORM A SINGLE PARCEL AND TO BE KNOWN HEREAFTER AS PARCEL A (DD KC7720 AND PLAN B1133) DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 607 Cliff Avenue, from 60 units per hectare (24.28 units per acre) to 115 units per hectare (46.54 units per acre) be given First and Second Reading and forwarded to a Public Hearing;*

*THAT Council authorize the issuance of a Development Variance Permit for the property legally described LOT 7 AND THAT PART OF LOT 6 BLOCK 14 AND THOSE PARTS OF LOTS 38 AND 39 SHOWN ON PLAN B1133 EXCEPT THEREOUT THE SOUTH 10 FEET OF LOT 39*

*DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A THE WHOLE TO FORM A SINGLE PARCEL AND TO BE KNOWN HEREAFTER AS PARCEL A (DD KC7720 AND PLAN B1133) DISTRICT LOT 150 KAMLOOPS (FORMERLY OSOYOOS) DIVISION YALE DISTRICT PLAN 211A and located at 607 Cliff Avenue, to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:*

- *Section 901.2.a by reducing the minimum width of a parking space from 2.8 m (9.186 feet) to 2.50 m (8.20 feet); and*
- *Section 901.3 by reducing the number of required parking spaces from five (5) to three (3),*

*subject to:*

- i. the sale and transfer of the above described property, from the City of Enderby to Alpine Civil Engineering Consultants Ltd., being executed; and*
- ii. the aforementioned City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1664, 2018 being adopted. “*

CARRIED

## **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

### **BYLAWS**

Revitalization Tax Exemption Bylaw No. 1663, 2018 – adoption

Moved by Councillor Schreiner, seconded by Councillor Knust

*“That Council adopts the City of Enderby Revitalization Tax Exemption Bylaw No. 1663, 2018.”*

CARRIED

### **REPORTS**

#### Councillor Knust

- Interagency Meeting on November 29, 2018 at 2 p.m.
- Women in Wellness Fair.
- Legion is booked on December 15, 2018 for Christmas meat draw.
- Christmas breakfast at A.L. Fortune and M.V. Beattie is approaching. Council needs to book a time.
- Enderby residents are no longer receiving a subsidy from Vernon Recreation Services. Could staff look into discount that might be available through Salmon Arm.
- Requesting year-round white lighting on the big tree in the downtown core.
- Councillor Baird and Councillor Knust will be purchasing lighting this week.
- Received a lot of positive feedback about the “Council Coffee Talk.”
- Looking into grants for installing solar power at the Harvest Hut.

Councillor Schreiner

- Attended the Chamber of Commerce Economic Development meeting. The Enderby and District Chamber of Commerce has a new website.
- The Chamber has created a “Welcome Wagon” for new businesses that are now being distributed.
- A job fair will be held in the spring on March 10, 2019. This will include the City of Enderby, Armstrong, Spallumcheen and Splat-sin.
- Business Directory is currently being finalized.
- The Chamber of Commerce is excited by the launch of the Cliff Crunch App.
- Discussion on current ownership of the pullout at the north end of town. The Enderby and District Chamber of Commerce are looking for funding sources.
- Staff to send a letter to the Chamber of Commerce congratulating them on success of the first Annual Trick or Treat Trail on behalf of Council.

Councillor Baird

- There will be a Gingerbread House competition between the City of Enderby, the Enderby and District Chamber of Commerce, Enderby Fire Department, and the Enderby Legion. Gingerbread houses must be completed by November 20, 2018.

Councillor Shishido

- Enderby and District Arts Council meeting October 17, 2018.
- Looking at hosting a Comedy Dinner Theatre with the help of the Enderby and District Chamber of Commerce.
- A proposal for more interactive public art will be coming to Council shortly.
- Discussion on operating costs for the Arts Festival.
- Discussion on First Aid Personnel at events. Having first aid responders is a good practice but not mandatory.
- The Art Festival hours have been changed to 9 a.m. to 3 p.m. to better accommodate families.
- Amanda Renner is the new Arts Director.
- Chamber of Commerce meeting October 26, 2018. Update on Riverside RV Park.
- Wants to know whether the Fire Department needs a Fire Truck signal light installed on the highway.
- Add repainting as a budget item for the Enderby Arena change rooms.

Councillor Davyduke

- Supports Councillor Knust on the Women’s Wellness Centre.
- Congratulations to the Enderby and District Chamber of Commerce on first Annual Trick or Treat Trail.
- Small Business Tradeshow.
- Upcoming Community Futures workshops available in November. Please refer to website for dates and content.

Mayor McCune

- Discussion with Caravan Farm Theatres. They are encouraging Municipal interaction.
- Spoke with the Royal Inn residents regarding pedestrian safety along the highway.
- Need to re-schedule Community to Community forum with Splat-sin.

- Discussion on updating arena showcases to feature other prominent athletic groups in the community.
- Staff to send a letter to Telus and Shaw inquiring into service quality.
- Would like to see “Coffee Talk” with Mayor and Council a few times a year.
- Implementation of email mailing list updating residents on current City undertakings could be helpful.
- Howard Johnson needs better access control into parking lot. Need to start dialogue with the owners to look at possibilities.
- Councillor Davyduke and Councillor Shishido to speak at the Remembrance day ceremony
- Councillor Schreiner to attend the Aboriginal Veterans Day ceremony
- Staff to book SILGA Newly Elected Officials training workshop

Report of Election Results

Moved by Councillor Baird, seconded by Councillor Knust  
“That Council receives and files this report for information.”

CARRIED

3<sup>rd</sup> Quarter Policing Report 2018

Moved by Councillor Baird, seconded by Councillor Davyduke  
“That Council receives and files this report for information.”

CARRIED

**NEW BUSINESS**

2018 – 2022 Acting Mayors List

Moved by Councillor Shishido, seconded by Councillor Schreiner  
“That the 2018-2022 Acting Mayors list be accepted.”

CARRIED

2019 Council Meeting Schedule

Moved by Councillor Baird, seconded by Councillor Davyduke  
“That Council adopts the 2019 Council Meeting Schedule as presented.”

CARRIED

Council Appointments

Moved by Councillor Baird, seconded by Councillor Davyduke

“That Council approves the following appointments:

- RDNO Municipal Director .....Councillor Schreiner
- RDNO Alternate Director.....Mayor McCune
- RDNO Regional Growth Management Advisory Committee Councillor Schreiner / Mayor McCune
- RDNO Regional Agricultural Advisory Committee ..... Councillor Case / Mayor McCune
- Enderby & District Services Commission ..... Councillor Case / Baird
- Okanagan Regional Library Board .....Councillor Baird

*Okanagan Regional Library Board (alternate) ..... Councillor Schreiner*  
*Enderby & District Heritage Commission..... Councillor Schreiner*  
*Enderby-Splatsin Joint Committee ..... Councillor Schreiner / Mayor McCune*  
*Emergency Management Program Executive Committee .....Mayor McCune / Baird / Schreiner*  
*Fire Training Centre Policy Board ..... Councillor Davyduke / Knust*  
*Municipal Insurance Association Voting Delegate..... Councillor Shishido / Davyduke / Case”*

CARRIED

Council Orientation

Council orientation scheduled for November 18, 2018 at 5:30 p.m.

Disclosure of Contracts – Council

Moved by Councillor Knust, seconded by Councillor Baird

*“That Council receives and files this memorandum.”*

CARRIED

Holiday Office Closure 2018

Moved by Councillor Schreiner, seconded by Councillor Baird

*“That Council approves a holiday office closure from 4:30 p.m. on Friday, December 21, 2018 until 8:30 a.m. on Tuesday, January 2, 2019.”*

CARRIED

**PUBLIC QUESTION PERIOD**

*Denis Delisle, Area F Director:* Congratulated Council on the election and stated he is looking forward to working with them. Mr. Delisle would like to participate in the Christmas breakfast at the local schools with Council.

*Councillor Schreiner left the room (5:40 p.m.)*

*Councillor Schreiner entered the room (5:42 p.m.)*

**CLOSED MEETING RESOLUTION**

Moved by Councillor Schreiner, seconded by Councillor Shishido (5:43 p.m.)

*“That, pursuant to Section 92 of the Community Charter, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (f) of the Community Charter.”*

CARRIED

**ADJOURNMENT**

The regular meeting reconvened at 6:55 p.m.

Moved by Councillor Baird, seconded by Councillor Knust  
*“That the regular meeting of November 5, 2018 adjourn at 6:55 p.m.”*

CARRIED

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**MAYOR**

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**CORPORATE OFFICER**