

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Monday, May 7, 2018 at 9:00 a.m. in the Council Chambers of Enderby City Hall.

<u>Members:</u>	Brad Case	City of Enderby
	Tundra Baird	City of Enderby
	Denis Delisle	Electoral Area F
	Herman Halvorson	Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
 Bettyann Kennedy – Recording Secretary

Others: Public

APPROVAL OF AGENDA

An In-Camera item was added to the agenda pertaining to Section 90 (1)(c) and (k) of the *Community Charter*.

Moved by Tundra Baird, seconded by Brad Case that the agenda be approved as amended. Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of Mar 2, 2018

Moved by Herman Halvorson, seconded by Brad Case that the minutes of the regular meeting of March 2, 2018 be adopted as presented. Carried

NEW BUSINESS

BC Hydro Community ReGreening Grant Approval – Correspondence from BC Hydro dated April 11, 2018

Moved by Tundra Baird, seconded by Brad Case that the correspondence be received and filed. Carried

Cemetery Land Use Plan Award - Memo from Chief Administrative Officer dated April 15, 2018

Moved by Brad Case, seconded by Tundra Baird that the Enderby and District Services Commission award the Cliffside Cemetery Land Use Plan to Lees and Associates in the amount of \$27,710. Carried

Discussion:

- Director Halvorson suggested that public consultation be made prior to awarding the plan. The CAO explained that public consultation is part of what the land use plan will undertake.
- Director Halvorson said that the cost appear to be high. The CAO explained that there was an RFP process that was advertised, and the proposal is consistent with industry rates and standards, as this is a specialized area.
- The CAO noted the importance of getting specialized expertise in, as this plan will guide the cemetery for the next 20+ years and it is important that new projects are not committed without a land use strategy, as it will cost more in the long run.

Mobile Vendor Request – Scandalous Snacks

Moved by Tundra Baird, seconded by Brad Case that the Enderby and District Services Commission grant permission for Scandalous Snacks (Tammy Kiff and Amanda Harvey) to operate as a mobile vendor in the Tuey Park parking lot from June 15 – September 30, 2018, subject to the applicants obtaining a Business License and paying the annual rental fee of \$100.
Carried

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Brad Case, seconded by Tundra Baird that pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (c) and (k) of the *Community Charter*.
Carried

ADJOURNMENT

The regular meeting re-convened at 9:30 a.m.

Moved by Tundra Baird, seconded by Herman Halvorson that the meeting adjourn at 9:30 a.m.
Carried

CHAIR

CHIEF ADMINISTRATIVE OFFICER