

THE CORPORATION OF THE CITY OF ENDERBY
BYLAW NO. 1645

A BYLAW TO AMEND THE CITY OF ENDERBY COUNCIL PROCEDURE BYLAW NO. 1506,
2012

WHEREAS under Section 124 of the Community Charter (procedure bylaws), Council must establish procedures to be followed for the conduct of its business;

AND WHEREAS Council of the City of Enderby has adopted the "Council Procedure Bylaw No. 1506, 2012";

AND WHEREAS Council of the City of Enderby has determined to make an amendment to "Council Procedure Bylaw No. 1506, 2012";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited as the "Council Procedure Bylaw No. 1506, 2012 Amendment Bylaw No. 1645, 2017".

AMENDMENTS

2. PART 1 - INTRODUCTION of Council Procedure Bylaw No. 1506, 2012 is hereby amended by renaming the heading of Section 2 from "Definitions" to "Interpretation";
3. PART 1 - INTRODUCTION of Council Procedure Bylaw No. 1506, 2012 is hereby amended by adding Sections 2 (2), (3), (4) and (5) as follows:
 - (2) Unless otherwise provided in this Bylaw, words and phrases used herein have the same meaning as in the *Community Charter, Local Government Act* and the *Interpretation Act* as the context and circumstances may require.
 - (3) A reference to an Act in the Bylaw refers to a statute of British Columbia, and a reference to any statute, regulation, bylaw or other enactment refers to that enactment as it may be amended or replaced from time to time.
 - (4) Words in their singular include the plural and words in the plural include the singular.
 - (5) Headings are for convenience only and must not be construed as defining or limiting the scope or intent of the provisions.
4. PART 2 - COUNCIL MEETINGS of Council Procedure Bylaw No. 1506, 2012 is hereby amended by replacing Section 4 (1) as follows:
 - (1) Following a general local election, the first Council meeting must be held on the first Monday in November in the year of the local government election.

5. PART 2 - COUNCIL MEETINGS of Council Procedure Bylaw No. 1506, 2012 is hereby amended by replacing Section 5 (2) (a) and (b) as follows:

(2) Regular Council meetings must:

- (a) be held on the first and third Monday of each month during February, March, April, May, June, September, October, November and December;
- (b) be held on the third Monday of January, July and August;

6. PART 2 - COUNCIL MEETINGS of Council Procedure Bylaw No. 1506, 2012 is hereby amended by adding the following as Section 6 (1), (2) and (3) and renumbering the remaining sections of the Bylaw accordingly:

Electronic meetings and participation by members

6. (1) Subject to the provisions of Section 128 of the *Community Charter*, a special meeting may be conducted by means of electronic or other communication facilities.
- (2) Subject to the provisions of Section 128 of the *Community Charter*, a member of Council or a Council committee who is unable to attend at a Council meeting or a Council committee meeting may participate in the meeting by means of electronic or other communication facilities, if:
- i. the reason for the absence is due to a medical leave; or
 - ii. their participation is necessary to preserve quorum.
- (3) The member presiding at a Regular Council or a Council Committee meeting must not participate by means of electronic or other communication facilities. If the normally presiding member is participating by means of electronic or other communication facilities, Council must elect a member present at the meeting to preside.
7. PART 5 - BYLAWS of Council Procedure Bylaw No. 1506, 2012 is hereby amended by replacing "882" with "477" under Section 31 (4);
8. PART 5 - BYLAWS of Council Procedure Bylaw No. 1506, 2012 is hereby amended by replacing "890(9)" with "477 and 480" under Section 31 (6);
9. PART 10 - GENERAL of Council Procedure Bylaw No. 1506, 2012 is hereby amended by adding "Notwithstanding the revisions authorized pursuant to Section 1(2) of *Bylaw Revision Regulation 367/2003*," to the beginning of Section 62;
10. PART 10 - GENERAL of Council Procedure Bylaw No. 1506, 2012 is hereby amended by adding Sections 63 and 64 as follows and renumbering the remaining sections of the Bylaw accordingly:
63. Council authorizes the revision of Council Procedure Bylaw No. 1506, 2012 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Revision Regulation 367/2003*.

64. The Council Procedure Bylaw, as revised under a Revision Bylaw, shall be brought before Council for consideration of first, second and third readings and adoption in accordance with Part 5 of this Bylaw, as amended from time to time, except that before third reading, the Corporate Officer must certify that the proposed revision bylaw has been revised in accordance with Section 3 of *Bylaw Revision Regulation 367/2003*.

READ a FIRST time this 4th day of December, 2017.

READ a SECOND time this 4th day of December, 2017.

READ a THIRD time this 4th day of December, 2017.

Advertised on the 25th day of January, 2018 and the 1st day of February, 2018.

ADOPTED this 5th day of February, 2018.

MAYOR

CHIEF ADMINISTRATIVE OFFICER