**ENDERBY AND DISTRICT SERVICES COMMISSION**

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on March 2, 2018 at 9:00 am in the Council Chambers of Enderby City Hall.

**Members:** Brad Case City of Enderby

 Denis Delisle Electoral Area F

 Herman Halvorson Electoral Area F

**Staff:** Tate Bengtson – Chief Administrative Officer, City of Enderby

 Barry Gagnon – Acting Chief Financial Officer

 Bettyann Kennedy – Recording Secretary

**Others:** Parks and Recreation staff

 Media

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**APPROVAL OF AGENDA**

The following item was added to the agenda under New Business:

* *Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1649, 2018*

Moved by Herman Halvorson, seconded by Brad Case that the agenda be approved as amended.

 Carried

**ADOPTION OF MINUTES**

Regular Meeting Minutes of January 10, 2018

Moved by Brad Case, seconded by Herman Halvorson that the regular meeting minutes of January 10, 2018 be adopted as circulated.

 Carried

**NEW BUSINESS**

Budget 2018

The Chief Administrative Officer and the Acting Chief Financial Officer provided a brief overview of their memorandums regarding the 2018 budget.

Discussion items:

*Parks and Recreation*

* Batting Cage $5,000 contribution – Director Halvorson questioned why the costs have gone from $5,000 to $25,000. The Chief Administrative Officer responded that the original estimate was based on a different standard, which was put together by Parks staff. The new standard and cost estimate came about after a local resident proposed a different, most expensive design, and offered to fund raise the balance of the costs from other sources.
* Director Halvorson stated that he is prepared to commit $2,500 to this project directly. He said that this item should be removed from the budget and the City could match this contribution. Councillor Case reported that the $5,000 contribution represents only 1/5 of the $25,000 needed for construction of the cage, which would be fundraised from other sources. The Chief Administrative Officer advised that the project would be funded out of the regular Master Parks Plan, so there is not associated tax decrease associated with removing the project.

Moved by Herman Halvorson, seconded by Denis Delisle that $5,000 for the batting cage project be removed from the budget.

 Carried

 Opposed: Brad Case

* Recreation Services
	+ The pool had a very good year last year due to the high river levels and smoke, which tended to direct more use towards the facility. This is a seasonal factor that will vary from year to year.
	+ The arena continues to be a popular venue for hockey teams.
* Reserves – pickup truck is due for replacement. They will be looking for a second hand one for $10,000. Breakwater project $100,000 is reserved.
* Surplus – Spray Park $31,800.
* Proposed Projects – approved.
* Halls – Herman Halvorson reported that the halls are in good financial shape and get funding from other sources (Community Works Funds and fundraising). Grant increases approved.
* Other Item – Boys and Girls Club Support Staff $2,000. Sheryl Hay reported that the after school programs at MV Beattie are very popular and are offered with no fees. The Boys and Girls Club have been good partners in helping to meet Recreation’s mission of increasing physical literacy. They also helped to get summer student grants.

Moved by Brad Case, seconded by Herman Halvorson that the Commission approve $2,000 for Boys and Girls Club staff support.

 Carried

Parks and Recreation Budget

Moved by Brad Case, seconded by Herman Halvorson that the Commission accept the Parks and Recreation budget with amendment to remove the batting cage expenditure of $5,000 and to add $2,000 for Boys and Girls Club staff support.

 Carried

Cemetery Budget

Moved by Brad Case, seconded by Herman Halvorson that the Commission accept the Cemetery budget as presented.

 Carried

Dog Control Budget

Moved by Herman Halvorson, seconded by Brad Case that the Commission accept the Dog Control Budget as presented.

 Carried

*Late Item:* City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1649, 2018

Moved by Herman Halvorson, seconded by Brad Case that the Commission recommend that the Council enacts City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1649, 2018.

 Carried

**PUBLIC QUESTION PERIOD**

None.

**ADJOURNMENT**

Moved by Brad Case, seconded by Herman Halvorson that the meeting adjourn at 9:40 a.m.

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CHAIR CHIEF ADMINISTRATIVE OFFICER