

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 7, 2018 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Acting Chief Financial Officer – Barry Gagnon
Planner and Deputy Corporate Officer – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Shishido that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of April 16, 2018

Moved by Councillor Schreiner, seconded by Councillor Knust that the minutes of the regular meeting of April 16, 2018 be adopted as circulated.

Carried

PUBLIC AND STATUTORY HEARINGS

Chris Henderson – Rossworn Henderson LLP Chartered Accountants

Re: Auditor’s Report 2016 Financial Statements

Mr. Henderson reported that the financial statements fairly represent the financial position of the City in accordance with Canadian public sector accounting Standards. He reviewed the revenue and expenditures highlights and explained how depreciation and amortization affects the financial position. He noted that reinvestment in infrastructure has been higher than depreciation, which is a good sign.

Mr. Henderson expressed gratitude to the Acting CFO who is filling in for the CFO maternity leave.

Moved by Councillor Case, seconded by Councillor Baird that the 2017 Financial Statements be received and filed.

Carried

Budget 2018 – Memo from Chief Administrative Officer dated May 2, 2018

The Chief Administrative Officer outlined the items identified as major projects for 2018. Council was invited to provide comment.

A question was asked about making the Riverwalk an on-leash area for dogs.

Moved by Councillor Shishido, seconded by Councillor Knust that the matter of making the Riverwalk an “on-leash only” dog area be referred to the Enderby & District Services Commission for investigation.

Carried

The Chief Administrative Officer and Acting Chief Financial Officer answered questions from Council regarding budget items.

The public was invited to provide comment – there were no speakers.

Moved by Councillor Shishido, seconded by Councillor Baird that Council call a special meeting for May 10, 2018 at 10:00 a.m. to adopt the financial plans and bylaws.

Carried

BYLAWS – 3 Readings

2018 – 2022 Financial Plan Bylaw No. 1650, 2018

Sewer Frontage Tax Bylaw No. 1651, 2018

Water Frontage Tax Bylaw No. 1652, 2018

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1653, 2018

Annual Tax Rate Bylaw No. 1654, 2018

Moved by Councillor Baird, seconded by Councillor Schreiner that 2018 – 2022 Financial Plan Bylaw No. 1650, 2018 be given three readings; and

THAT Sewer Frontage Tax Bylaw No. 1651, 2018 be given three readings; and

THAT Water Frontage Tax Bylaw No. 1652, 2018 be given three readings; and

THAT Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1653, 2018 be given three readings; and

FURTHER THAT Annual Tax Rate Bylaw No. 1654, 2018 be given three readings.

Carried

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

UBCM Resolution – Regulation of Ride-Sharing Services in Small, Rural, and Remote Communities – Response from Ministry of Transportation and Infrastructure

Moved by Councillor Baird, seconded by Councillor Shishido that the correspondence be received and filed.

Carried

REPORTS

Councillor Shishido

Complaints have been received regarding the dust on the north end of Brickyard Road. Calcium chloride / magnesium chloride gets put down, but it does not last very long.

Councillor Knust

FACT – They are looking to move the Hut to the space where the planter box is being removed. The CAO suggested that he and Councillor Knust do a walk-about that and another location to identify the best permanent home for the Hut.

RCMP Victim Services Report – Q1

Moved by Councillor Schreiner, seconded by Councillor Baird that the report be received and filed.

Carried

Council Disclosure of Contracts – January thru March 2018

Moved by Councillor Knust, seconded by Councillor Shishido that the report be received and filed.

Carried

NEW BUSINESS

Bargain Shop Request for Shipping Container on Public Property – Memo from Planner and Deputy Corporate Officer dated April 25, 2018

Moved by Councillor Shishido, seconded by Councillor Case that Council gives the Bargain Shop permission to place a shipping container in the Maud Street parking lot until Wednesday, June 27, 2018, subject to the following conditions:

1. The container shall be placed in such a manner as to minimize the number of affected parking stalls; and
2. No flammable or combustible liquids or gases shall be stored in the container, and the container shall be adequately vented to satisfaction of the City of Enderby Fire Chief.

Carried

Mobile Vendor Request – The Side Wok – Memo from Planner and Deputy Corporate Officer dated April 24, 2018

Moved by Councillor Schreiner, seconded by Councillor Shishido that Council grant permission for The Side Wok (Brian Broomfield) to operate as a mobile vendor in the vacant municipal lot between 506 Cliff Avenue and the former CP Rail corridor, from May 24 – September 15, 2018, subject to the operator obtaining a business license and paying the annual rental fee of \$100.

Carried

Mobile Vendor Request – Happy Buddha Belly – Memo from Planner and Deputy Corporate Officer dated May 2, 2018

Moved by Councillor Schreiner, seconded by Councillor Knust that Council grant permission for the Happy Buddha Belly to operate as a mobile vendor in the grassy area east of the Water Treatment Plant from June 1 – September 30, 2018, in accordance with the site plan attached to this memorandum as Schedule “B”, subject to the following conditions:

- The applicant must obtain a business license and pay the annual rental fee of \$100;
- The applicant must pay the incremental costs of using the City’s electricity; and
- The applicant is responsible for providing their own form of traffic management to prevent vehicles from blocking the access lane along the southern side of the Water Treatment Plant building.

Carried

Appointment of Election Officials and Pay Rates – Memo from Chief Administrative Officer dated April 26, 2018

Moved by Councillor Knust, seconded by Councillor Baird that the memorandum be received and filed.

Carried

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Late Item:

Moved by Councillor Case, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (2) (b) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 6:05 p.m.

Moved by Councillor Baird, seconded by Councillor Shishido that the regular meeting adjourn at 6:05 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER