



REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, March 19, 2018
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of March 5, 2018](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

[Forsite Consultants Ltd](#) – Community Wildfire Prevention Plan Update

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment
Bylaw No. 1649, 2018](#)

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A bylaw to Amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

8. REPORTS

[Mayor and Council](#)

9. NEW BUSINESS

[Mill Avenue Bus Stop](#) – Discussion Item

[BC Municipal Climate Leadership Council Workshop](#) – Correspondence dated
March 5, 2018

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[6th Annual “Our Enderby” Clean-up Challenge](#) – Memo from Planner and Deputy
Corporate Officer dated March 12, 2018

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City of Maple Ridge – Correspondence dated March 14, 2018

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Re: [Employer Health Tax](#)

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, March 5, 2018 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Planner and Deputy Corporate Officer – Kurt Inglis
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Knust, seconded by Councillor Davyduke that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of February 19, 2018

Moved by Councillor Case, seconded by Councillor Knust that the minutes of the regular meeting of February 19, 2018 be adopted as circulated.

Carried

DEVELOPMENT MATTERS

0014-18-DVP-END (Development Variance Permit)

- Lot E, Sec 27, Township 18, Range 9, W6M, KDYD, Plan 5293 Except: (1) Parcel G (DD 152175F and Plan B68998 (2) Plans 7600, 10853, 17166, 28974 and KAP46393 – 16 Purnell Drive;
- Parcel G (DD152175F and Plan B6998) of Lot E, Section 27, Township 18, Range 9, W6M, KDYD, Plan 5293 Except Plan KAp59464 – 24 Purnell Drive;
- Lot 1, Section 27, Township 18, Range 9, W6M, KDYD, Plan KAP46912 – 99 Gunter Ellison Road

Applicants: Del and Coleen Purnell

Co-Applicants: Dale Baker and Bonny Kilgour

The Planner introduced the application and reviewed his report.

The applicants declined to speak.

The Mayor invited comments from the public:

Judy Kniffen of 105 West Enderby Road stated that it makes sense to develop lot 1 in this manner further south. She queried about whether she could subdivide. She purchased her property because she liked the rural area. Concern was expressed about water run-off issues and underground water if more than one dwelling goes in. Suggested that a hydrologist be consulted if development in addition to what is currently being proposed occurs.

Alice Brown of 123 West Enderby Road does not have an issue with the variances, but is concerned about stream flow changes with development.

Del Purnell of 116 Purnell Drive (applicant) stated that drainage occurs from Twin Lakes and is a long-standing issue. He has sump pumps running in different places. The property experiences a lot of groundwater historically. Any development would be engineered.

Dusten Tulak of 121 West Enderby Road agreed with the comments from Ms. Kniffen and Ms. Brown regarding groundwater and surface run-off.

There were no other speakers.

Moved by Councillor Case, seconded by Councillor Knust that Council authorize the issuance of a Development Variance Permit for the property legally described as Lot E, Section 27, Township 18, Range 9, W6M, KDYD, Plan 5293 Except: (1) Parcel G (DD 152175F and Plan B6998), (2) Plans 7600, 10853, 17166, 28974 and KAP46393 and located at 16 Purnell Drive to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 308.4.a by reducing the minimum front yard setback requirement for an accessory residential building from 8 m (26.25 feet) to 4.9 m (16.08 feet), as shown on the attached Schedule "A";
- Section 602.3 by increasing the maximum number of accessory residential buildings from two (2) to four (4), as shown on the attached Schedule "A";
- Section 1101.3.b.ii by reducing the minimum width of a private access driveway from 5.5 m (18.04 feet) for the first 6 m (19.68 feet) from the finished road surface, and 4 m (13.12 feet) thereafter, to 3 m (9.843 feet), as shown on the attached Schedule "A" ; and
- Section 1101.3.b.iii by increasing the maximum slope of a private access driveway from 15% to 17.4%, as shown on the attached Schedule "A",

Subject to the owners of 16 Purnell Drive obtaining an *Unconstructed Road Right of Way Access Area Permit* from the City of Enderby to facilitate access to 16 Purnell Drive.

AND THAT Council authorize the issuance of a Development Variance Permit for the property legally described as Parcel G (DD 152175F and Plan B6998) of Lot E, Section 27, Township 18, Range 9, W6M, KDYD, Plan 5293 Except Plan KAP59464 and located at 24 Purnell Drive to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 1101.3.b.ii by reducing the minimum width of a private access driveway from 5.5 m (18.04 feet) for the first 6 m (19.68 feet) from the finished road surface, and 4 m (13.12 feet) thereafter, to 3 m (9.843 feet), as shown on the attached Schedule "A"; and
- Section 1101.3.b.iii by increasing the maximum slope of a private access driveway from 15% to 17.4%, as shown on the attached Schedule "A",

Subject to the owners of 24 Purnell Drive obtaining an *Unconstructed Road Right of Way Access Area Permit* from the City of Enderby to facilitate access to 24 Purnell Drive.

AND THAT Council authorize the issuance of a Development Variance Permit for the property legally described as Lot 1, Section 27, Township 18, Range 9, W6M, KDYD, Plan KAP46912 and located at 99 Gunter Ellison Road to permit variances to the following sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 701.9.e.v by reducing the minimum side yard setback requirement for an accessory building from 3 m (9.843 feet) to 1.7 m (5.577 feet), as shown on the attached Schedule "A"; and
- Section 1101.3.b.ii by reducing the minimum width of a private access driveway from 5.5 m (18.04 feet) for the first 6 m (19.68 feet) from the finished road surface, to 5 m (16.404 feet), as shown on the attached Schedule "A",

Subject to the owners of 99 Gunter Ellison Road indemnifying and saving harmless the City of Enderby from all costs, charges or damages which the City may incur or suffer by reason of the issuance of the Development Variance Permit described above.

AND THAT Council authorize the issuance of a Development Variance Permit for the properties legally described as, i) Lot E, Section 27, Township 18, Range 9, W6M, KDYD, Plan 5293 Except: (1) Parcel G (DD 152175F and Plan B6998), (2) Plans 7600, 10853, 17166, 28974 and KAP46393 and located at 16 Purnell Drive, and ii) Parcel G (DD 152175F and Plan B6998) of Lot E, Section 27, Township 18, Range 9, W6M, KDYD, Plan 5293 Except Plan KAP59464 and located at 24 Purnell Drive, to permit variances to the following sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.0 of Schedule "A" and Schedule "B" by not dedicating and constructing Purnell Drive as a local road;
- Section 3.0 of Schedule "A" and Schedule "B" by not installing community water works within Purnell Drive;
- Section 4.0 of Schedule "A" and Schedule "B" by not installing community sanitary sewer works within Purnell Drive;
- Section 5.0 of Schedule "A" and Schedule "B" by not installing community storm drainage works within Purnell Drive;
- Section 6.0 of Schedule "A" and Schedule "B" by not providing street lighting along Purnell Drive; and
- Section 7.3 and 7.4 of Schedule "A" and Schedule "B" by not providing underground wiring for power, telephone and cablevision along Purnell Drive,

Subject to the owners of 16 and 24 Purnell Drive:

- i. Obtaining *Unconstructed Road Right of Way Access Area Permits* from the City of Enderby to facilitate access to 16 and 24 Purnell Drive;
- ii. Registering a covenant on the titles of 16 and 24 Purnell Drive which:
 - a. States that the property cannot be further subdivided until such time as the entirety of Purnell Drive, to the extent of its northern boundary, is constructed to the City of Enderby's Subdivision Servicing and Development Bylaw standard;

- b. Explicitly acknowledges the *Unconstructed Road Right of Way Access Area Permit* and states that access to the property is subject to the Permit; and
- c. Indemnifies and saves harmless the City of Enderby from any loss, claim, damage or harm.

AND THAT Council authorizes Staff to discharge the existing no-build covenant registered on the title of 24 Purnell Drive, subject to the owners of 16 and 24 Purnell Drive satisfying the requirements noted above.

AND THAT the minimum lot frontage requirement of Section 1101.1.b.i of the City of Enderby Zoning Bylaw No. 1550, 2014 be waived by permitting the frontage along proposed Lot 2 to be less than one-tenth of the perimeter of the parcel, as shown on the attached Schedule "A".

Carried

BYLAWS – 3rd Reading

Development Cost Charges Bylaw No. 1646, 2018

A bylaw to impose development cost charges

The Mayor invited comments from the public. There were no speakers and no written submissions were received.

Moved by Councillor Baird, seconded by Councillor Shishido that Development Cost Charges Bylaw No. 1646, 2018 be given third reading.

Carried

Development Cost Charges Waivers and Reductions Bylaw No. 1647, 2018

A bylaw to waive or reduce development cost charges

Moved by Councillor Shishido, seconded by Councillor Knust that Development Cost Charges Waivers and Reductions Bylaw No. 1647, 2018 be given third reading.

Carried

BYLAWS – 3 Readings

Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1649, 2018

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

Moved by Councillor Shishido, seconded by Councillor Baird that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1649, 2018 be given three readings.

Carried

REPORTS

Councillor Knust

Interagency Meeting:

- Well attended with positive feedback.

- Nexus made a presentation and spoke about affordable housing in Enderby.
- Affordable housing is under discussion.
- Splatsin and RCMP were both in attendance.

Councillor Shishido

The water temperature and/or pressure of the showers at the arena are still an issue. The CAO offered to set up a meeting with Councillor Shishido and Parks staff to review the matter together.

NEW BUSINESS

City of Salmon Arm – Correspondence dated February 13, 2018

Re: Support for Flexible Ride-Sharing Regulation

Moved by Councillor Case, seconded by Councillor Knust that the correspondence be received and filed.

Carried

Little Free Library Request – Literacy Alliance of the Shuswap Society – Memo from Planner and Deputy Corporate Officer dated March 1, 2018

Moved by Councillor Baird, seconded by Councillor Knust that Council support the request from the Literacy Alliance of the Shuswap Society to install a Little Free Library in the garden bed of the Cliff Avenue Breezeway, with location to be determined in consultation with the City's gardener;

AND THAT Council support the installation of Little Free Libraries on City property adjacent to the Enderby and District Chamber of Commerce and Enderby and District Community Resource Centre, subject to the Literacy Alliance of the Shuswap Society receiving support from these organizations and the proposed locations not creating any operational concerns.

Carried

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Knust that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) and (k) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 5:55 p.m.

Moved by Councillor Case, seconded by Councillor Davyduke that the regular meeting adjourn at 5:55 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATON OF THE CITY OF ENDERBY BYLAW No. 1649

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

WHEREAS The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015";

AND WHEREAS Council wishes to amend the fees;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1649, 2018".
2. Schedule "C" and Schedule "D" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015" are deleted and Schedule "C" and Schedule "D" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this 5th day of March, 2018.

READ a SECOND time this 5th day of March, 2018.

READ a THIRD time this 5th day of March, 2018.

ADOPTED this day of , 20.

Mayor

Chief Administrative Officer

SCHEDULE "C" – POOL FEES

Rates effective January 1, 2017			
Drop In (per visit)			
	Per Swim	10-Visit Pass	1-Month Pass
Public Swim – Adult	4.00	36.00	44.00
Public Swim – Youth or Senior	3.50	31.50	38.50
Public Swim – Preschool 3-5 yrs	2.50	22.50	27.50
Public Swim – 2yrs and under	Free	n/a	n/a
Public Swim – Family	10.00	90.00	105.00
Public Swim – Parent & Tot 0-2 yrs	Free	n/a	n/a
Toonie Swim	2.00	n/a	n/a
Dash n Splash	6.00	n/a	n/a
Youth Night	5.00	n/a	n/a
Aqua Fit – Youth or Senior	6.00	54.00	63.00
Aqua Fit – Adult	6.50	58.50	68.25
Not-for-profit licensed preschool or youth organization:			
	# of Youth/Preschool	Rate per swim	
	8-12	20.00	
	13-20	32.50	
	21-30	52.50	
	30+	52.50 plus \$2.00 for each additional Youth/Preschool	
Rentals (per hour)			
Up to 50 persons			67.00
51-85 persons			91.50
Swim club			25.00
SD #83			JOINT USE AGREEMENT
Not-for-profit licensed preschool or youth organization			17.25/lifeguard/hr

SCHEDULE "D" – PARK FEES

Rates effective January 1, 2018	
Park Rates	
Grindrod Park overnight camping (per night; ancillary to baseball tournament)	17.75
Riverside Park – Youth (per day; includes ball diamond area)	250.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	500.00
Gazebo	
Daily Rental	120.00
Damage Deposit (per rental)	500.00
Kitchen Clean-up (per rental)	52.00
Ball Diamonds	
Adult League (per team per season)	375.00
Minor League (per team per season)	179.00
Non-League (per diamond per day)	93.00
Funtastic	408.00

Tate Bengtson

Ager dg

From: Bettyann Kennedy [bkennedy@cityofenderby.com]
Sent: Monday, March 5, 2018 4:18 PM
To: 'Tate Bengtson'
Subject: FW: Request to Include BCMCLC Workshop on Enderby Council Meeting Agenda in March
Attachments: SILGA Workshop Description REV.docx

From: Susan Chalmers [<mailto:schalmers@communityenergy.bc.ca>]
Sent: Monday, March 05, 2018 11:58 AM
To: info@cityofenderby.com; gregmccune@telus.net
Subject: Request to Include BCMCLC Workshop on Enderby Council Meeting Agenda in March

Good morning Mayor McCune,

On behalf of the BC Municipal Climate Leadership Council, the Community Energy Association would like to request that the BCMCLC workshop taking place immediately before the SILGA Convention be added to the next council meeting agenda as an information only item. I have attached a one page word document describing the workshop and how to register. I look forward to hearing from you regarding whether this will be included on the March 19 agenda.

Thank you in advance for your consideration.

Kind Regards,
Susan

Susan Chalmers, Administrator



Facilitators of the BC Municipal Climate Leadership Council

Tel: (604) 628-7076 | Mobile: (778) 871-2711

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High Impact Leadership on Climate Action Workshop



Building on the recent success of the *Climate Leadership Institute* (www.bcmclc.ca/CLI), the BC Municipal Climate Leadership Council is hosting the **High Impact Leadership on Climate Action** workshop immediately prior to the SILGA AGM & Convention on April 24 from 1-3 pm at the Revelstoke Community Centre. This workshop will tailor sessions from CLI for locally elected officials attending this SILGA event.

Join Travis Streb, a leadership and communications coach with High Impact Lab, for an interactive session on communicating with conviction, building support for climate action, and the need for high impact leadership.

Learn about effective programs and policies for climate change and energy action from Trish Dehnel, Senior Energy Specialist for the Regional District of Central Kootenay. Find out how BC Energy Step Code adoption, green building rebates, solar gardens, electric vehicle strategies, and community outreach programs can be adapted to communities of all sizes and locations.

Small discussion groups will focus on leadership as well as tools and next steps to help elected officials lead their community into a green future.

To register for this event, visit <https://www.civicinfo.bc.ca/event/2018/SILGA>. The workshop is free but space is limited. Please contact Janice Keyes of the Community Energy Association at jkeyes@communityenergy.bc.ca or 604-628-7076, ext. 705 for any questions about BCMCLC or the workshop.



Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Deputy Corporate Officer
Date: March 12, 2018
Subject: 6th Annual Our Enderby Clean-Up Challenge

RECOMMENDATION

THAT Council endorses April 21, 2018 as the date for the 6th Annual Our Enderby Clean-Up Challenge.

BACKGROUND

Since 2013, the City of Enderby has been hosting the annual Our Enderby Clean-Up Challenge which is a community event aimed at reducing local pollution, beautifying the community, and fostering a sense of community and civic pride. The clean-up event is followed by an appreciation barbecue at Belvidere Park, hosted by the Enderby & District Lions Club, where food and refreshments are provided to clean-up participants to celebrate their community contribution.

The event has historically been held on the third Saturday in April, thus Staff are recommending that Council endorses April 21, 2018 as the date for this year's 6th Annual Our Enderby Clean-Up Challenge.

Respectfully Submitted,



Kurt Inglis
Planner and Deputy Corporate Officer



Office of the Mayor

March 14, 2018

Honourable Carole James
Minister of Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2

RE: Employer Health Tax

Dear Minister Carole James,

We appreciate the recently announced Employer Health Tax is administratively more efficient and replaces a regressive form of taxation; however, it results in a significant cost increase to municipalities.

The direct impact of this change for the City of Maple Ridge will be a doubling of what was paid under Medical Service Plan (MSP) premiums. It is likely that there will also be indirect cost increases with Employer Health Tax implications being passed on by contracted service providers. Municipalities, unlike businesses, have not benefited from recent business tax reductions.

Municipalities have few options to cover cost increases. If unchanged, the payroll tax will result in increases to property taxes or reductions to municipal services resulting from funds being reallocated to cover the Employer Health Tax. School Districts have even fewer options to cover the increased costs, unless the Province decides to make exemptions or other adjustments to compensate.

Please consider options to attempt to make the transition to the Employer Health Tax cost neutral for municipalities.

Respectfully,

Nicole Read
Mayor

cc: UBCM Members (via emails)
Maple Ridge Council
Paul Gill, Chief Administrative Officer
Kelly Swift, General Manager: Parks, Recreation & Culture
Frank Quinn, General Manager: Public Works & Development Services

City of Maple Ridge