

ENDERBY AND DISTRICT SERVICES COMMISSION

**Brad Case
Tundra Baird**

**Herman Halvorson
Denis Delisle**

AGENDA

DATE: Friday, March 2, 2018
TIME: 9:00 am
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of January 10, 2018](#)

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3. NEW BUSINESS

Budget 2018 – Memo from Chief Administrative Officer dated February 26, 2018 pg 4-5

2018 Financial Plans – Memo from Acting Chief Financial Officer dated
February 27, 2018

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4. PUBLIC QUESTION PERIOD

5. CLOSED MEETING RESOLUTION

Closed to the public pursuant to Section 90 () () of the *Community Charter*

6. ADJOURNMENT

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on January 10, 2018 at 9:00 am in the Council Chambers of Enderby City Hall.

Members: Brad Case City of Enderby
Tundra Baird City of Enderby
Denis Delisle Electoral Area F
Herman Halvorson Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby

APPROVAL OF AGENDA

Moved by Tundra Baird, seconded by Brad Case that the agenda be approved as circulated.
Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of October 11, 2017

Moved by Herman Halvorson, seconded by Brad Case that the regular meeting minutes of October 11, 2017 be adopted as circulated.
Carried

ELECTION OF CHAIR

Moved by Herman Halvorson, seconded by Tundra Baird that Denis Delisle be appointed Chair of the Enderby and District Services Commission.
Carried

CLOSED MEETING RESOLUTION

Moved by Herman Halvorson, seconded by Tundra Baird that pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.
Carried

The regular meeting re-convened at 9:50 a.m.

The following items were released from in-camera:

Museum Request to Confirm Grant Funds for 2018 – Memo from Chief Administrative Officer dated December 28, 2017

Moved by Herman Halvorson, seconded by Tundra Baird that the Enderby and District Services Commission confirms that it is prepared to assure the Enderby and District Museum Society of 2018 grant funding in the amount of \$20,500 as a contribution towards curator salary;

AND THAT the Enderby and District Services Commission reminds the Enderby and District Museum Society of the significant value provided by the City of Enderby over and above the Commission's grant value, including free use of space within City Hall, the good and substantial repair of that space consistent with the occupancy agreement, and most security, utility, and tax costs;

AND FURTHER THAT this resolution be released from in camera.

Ball Diamond Rates – Memo from Chief Administrative Officer date January 5, 2018

THAT the Enderby & District Services Commission refers the attached memorandum from the Chief Financial Officer, titled "Hourly Ball Diamond Rates," to Recreation Services to discuss with the ball user groups at their upcoming meeting;

AND THAT, subject to general consensus from the user groups, the Enderby & District Services Commission directs staff to proceed with amending the Parks, Recreation and Culture Fee Imposition Bylaw consistent with the Chief Financial Officer's recommendation;

AND THAT, if there is no general consensus from the user groups, the Enderby & District Services Commission directs staff to retain the flat rate cost structure for the 2018 season and amend the Parks, Recreation and Culture Fee Imposition Bylaw to account for inflation;

AND FURTHER THAT this matter be released from in camera.

ADJOURNMENT

The regular meeting re-convened at 9:50 a.m.

Moved by Herman Halvorson, seconded by Brad Case that the meeting adjourn at 9:50 a.m.

Carried

CHAIR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Enderby & District Services Commission
From: Tate Bengtson, CAO
Date: February 26, 2018
Subject: Budget 2018

RECOMMENDATION

THAT the Enderby & District Services Commission receives and files this memorandum.

BACKGROUND

The Commission parks and recreation budget for 2018 proposes a budget increase of \$21,246. This represents a 2.9% increase to the overall parks and recreation budget. This is comprised of the following:

- 1.1% increase to operating expenditures
- 1.0% increase to asset management reserves
- 1.0% increase for equipment reserves
- 0.2% decrease to special projects

The annual inflation rate for BC for 2017 was 2.1%. As the Commission's cost of doing business continues to rise with inflation, efforts have been made to find new efficiencies in order to hold operating expenditures under the rate of inflation.

Key projects which are being proposed for 2018 include:

- The second phase of the spray park, which will focus on play features and is derived from a mixture of phase one surplus and community fundraising
- Feasibility study on establishing a fifth ball diamond at Riverside Park
- Contribution towards a proposed batting cage
- Renewing the exterior doors on the east side of the curling rink
- Adding heaters to the spectator section on the west side of the arena, which is more accessible for those with mobility challenges
- (more) New trees for Barnes Park, which is partially funded through a grant
- Adding a portable tot slide to the pool
- Continuing to save towards replacing the zamboni
- Commencing renewal of the Mabel Lake breakwater
- New controller and a right-sized ventilation fan for the arena's refrigeration plant

- Advancing the planned replacement of a parks utility pick-up by one year, and reducing the costs by 50% in anticipation of obtaining a suitable used unit
- A variety of community hall operating grants

There are also a number of other projects, not included above, which the Commission may wish to proceed with as it sees fit, each possessing a corresponding tax implication. The other projects are listed in Appendix A.

The proposed minor update to the Master Parks Plan is forthcoming, but several items still need to be costed out. For the purposes of this budget, staff are recommending that two time-sensitive items be funded through the Master Parks Plan annual funding at this point: the tot slide (\$1,500) and the contribution towards the batting cage (\$5,000). The remaining balance of this year's Master Parks Plan contribution (\$36,000) may be allocated by the Commission when it considers the update in full, which is anticipated to occur later in March.

The Commission cemetery budget for 2018 proposes an overall budget increase of 2.0%, which is also below the rate of inflation. Staff are proposing that a formal land use plan be undertaken for the Cliffside Cemetery, which is important for ensuring that investment and maintenance fit with contemporary practice and public demands. The funding for this would be drawn from reserves, so there is no impact to taxation.

The Commission animal control budget for 2018 proposes an overall budget increase of 1.9%, which is also below the rate of inflation. This increase is largely due to an anticipated increase in poundkeeper expenses.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Barry Gagnon, Acting CFO
Date: February 27, 2018
Subject: 2018 Financial Plans

Recommendation

THAT the Enderby and District Services Commission determines which, if any, of the new uncommitted expenses it wishes to approve for inclusion in the 2018 financial plan on Appendix A;

AND THAT the Enderby and District Services Commission reviews the attached financial plans, directs changes as necessary, and resolves to accept the financial plans.

Background

Attached are drafts of the financial plans for each of the Commission's Services. Note that the year to date actual amounts included for 2017 are subject to change once the year end accounting process is completed. Once the Commission approves the plans they will be forwarded to the City to incorporate into its budget process and to the RDNO for purposes of requisition.

Cemetery

The attached Cemetery - Financial Plan proposes a 2.0% increase to the budget (or \$771). The 2018 plan is relatively consistent with the 2017 plan. Cemetery shows an operating surplus of \$13,919 for 2017. The surplus is primarily made up of unused funds budgeted for major maintenance and increased fees collected for plot reserves. Although an amount is budgeted annually for major maintenance, generally the amounts are accumulated and directed toward larger projects like future expansion. It also allows the Commission to respond to needs that surface during the year. Items to note with the 2018 plan:

- There is a \$25,000 budget provision for a Cemetery Land Use Plan to be funded out of reserves.
- Mara Cemetery Grant - the annual grant is the same as the 2017 grant of \$2,000.
- Grindrod Cemetery Grant - The Grindrod Cemetery Committee is asking for \$2,700 for annual grounds maintenance, which is consistent with costs that have been incurred in the past. The 2017 grant included an extra \$1,000 for cemetery improvements.

Animal Control

The attached Animal Control - Financial Plan proposes a 1.9% increase to the budget (or \$361). Animal Control shows an operating surplus of \$6,427 for 2017 which is mainly attributable to reduced dog control contract costs as the Contractor was not available for over 2 months. A number of budgeted line items are based on a three year rolling average. The Poundkeeper Contract budget has increased by \$500 in anticipation of added contractor costs. The remaining items are relatively consistent with the 2017 plan.

Parks and Recreation

The attached Parks & Recreation - Financial Plan proposes a 2.9% increase to the budget (\$21,246). This is comprised of a 1% increase to asset management reserves, 1% increase to equipment reserves, 1.1%

increase to operating expenditures and 0.2% decrease for projects. The 2017 year shows a surplus of \$15,442. A 1% budget increase provides an additional \$7,405 to the budget. Below is a summary comparison of the 2017 and 2018 budgets:

- Revenues (User Fees)
 - Ball Field Rentals - the 2018 budgeted amount includes increased fees resulting from a 2.1% CPI rate adjustment. Other revenue projections are as estimated by our Contractor (Chamber).
- Operating Expenditures
 - Wages - wages have been allocated between the different functions based on 2018 needs with an added provision of \$3000 for medical coverage in January. Overall the wages budget has increased by \$6,424 which is comprised of the medical coverage and collective agreement rate increases.
 - Programming - these are the costs related to the delivery of additional programming.
- Grant Requests - Attached are the grant requests received from the Community Halls and other supported organizations. The 2018 plan only includes the value of the grants based on pre-approvals and consultation with Electoral Area Director. The remaining grant request increases are included on Appendixes A & B.
- Capital/Special Projects - Attached is a list of the operating and capital projects planned for 2018 (Appendix C). The \$2,000 Boys and Girls Club Staff Support amount is not included in the draft budget but is included in Appendix A for Commission consideration. Special Project items funded from current revenues in the draft plan total \$49,276 compared to \$50,950 in 2017 (reduction of \$1,674). Capital includes a carry forward of \$31,800 for the spray park to be funded out of prior years surplus; a carry forward of \$100,000 for the Mable Lake Breakwater to be funded out of reserves and \$10,000 for a Pick Up to be funded out of reserves. The Pick Up was planned for 2019 at a cost of \$20,000 however it has been advanced and budgeted at a lower cost based on the condition of the current unit and proposed acquisition of a used vehicle which is appropriate given the nature of the use..
- Reserves
 - As directed by the Commission in 2014, a 1% increase has been added to reserves to save for future capital projects.
 - It is anticipated that a new zamboni will need to be purchased in 2021. In order to save for the purchase, a 1% increase has been added to equipment reserves to ensure sufficient funds are in place for the replacement.
 - Parks Plan - \$42,500 is to be put towards the Parks Plan each year. This amount is added to dedicated reserves to save for future Parks Plan projects. The budgeted transfer is \$36,000 reflecting the net of \$42,500 less the budgeted items to be funded from the parks plan (\$5,000 batting cage project and \$1,500 portable tot slide).

Respectfully Submitted



Barry Gagnon
Acting Chief Financial Officer

City of Enderby
CEMETERY - FINANCIAL PLAN
2018-2022

\$ 771 2.0%

City GL#	Budget			Budget	Budget	Budget	Budget	Budget	Notes
	2017	2017 Actual (Draft)	2017 Actual Vs 2017 Budget	2018	2019	2020	2021	2022	
REVENUE									
REQUISITIONS									
	\$ 39,319		\$ -	\$ 40,090	\$ 66,271	\$ 67,512	\$ 68,774	\$ 70,057	
RDNO - Contribution		\$ 25,209							
City of Enderby - General Taxation		14,110							
FEES AND CHARGES									
Enderby Cemetery User Fees	14,000	\$ 21,078	\$ (7,078)	15,000	15,000	15,000	15,000	15,000	
SALE OF SERVICES	14,000	21,078	(7,078)	15,000	15,000	15,000	15,000	15,000	
OTHER REVENUE									
INTEREST INCOME	909	\$ 2,003	\$ (1,094)	1,803	1,803	1,803	1,803	1,803	
PRIOR YEARS SURPLUS/Reserves	57,769	56,769	\$ 1,000	25,000				30,000	
ACCUMULATED SURPLUS	57,769	56,769	\$ 1,000	25,000	-	-	-	30,000	
TOTAL REVENUE	111,997	119,169	(7,172)	81,893	83,074	84,315	85,577	116,860	
EXPENDITURES									
Computer Repairs & Maintenance - GIS	600	600	\$ -	613	624	635	646	658	
Finance OH charges - Enderby	1,078	1,078	\$ -	1,100	1,120	1,140	1,161	1,182	
Admin. City of Enderby	4,861	4,861	\$ -	4,963	5,050	5,140	5,230	5,320	
Public Works Wages - Enderby	5,849	8,979	\$ (3,130)	7,000	7,130	7,260	7,390	7,520	
Public Works Equipment - Enderby	5,285	8,569	\$ (3,284)	6,800	6,720	6,840	6,960	7,090	
Cemetery Maintenance	17,250	14,589	\$ 2,661	42,250	43,010	43,780	44,570	45,370	Cemetery Land Use Plan - 25,000
Grant - Mara Cemetery	2,000	2,000	\$ -	2,000	2,040	2,080	2,120	2,160	
Grant - Grindrod Cemetery	3,700	3,700	\$ -	2,700	2,700	2,750	2,800	2,850	
Repairs - Major	10,500		\$ 10,500	10,500	10,500	10,500	10,500	10,500	
Liability Insurance	605	605	\$ -	667	680	690	700	710	
OPERATING EXPENDITURES	51,728	44,981	\$ 6,747	78,393	79,574	80,815	82,077	83,360	
CAPITAL - columbarium	-	-	\$ -	-	-	-	-	30,000	
TRANSFER TO RESERVES	60,269	60,269	\$ -	3,500	3,500	3,500	3,500	3,500	Reserves for future improvements
TOTAL EXPENSES	111,997	105,250	6,747	81,893	83,074	84,315	85,577	116,860	
SURPLUS(DEFICIT)	\$ -	\$ 13,919	\$ 13,919	\$ -	\$ -	\$ -	\$ -	\$ -	
SURPLUS FUNDS									
Opening Balance - City		111,821		125,740	100,740	100,740	100,740	100,740	
Contributions		13,919		(25,000)					
Expenditures									
Closing Balance		125,740		100,740	100,740	100,740	100,740	100,740	
RESERVE FUNDS									
Opening Balance - City		7,064		68,256	71,756	75,256	78,756	82,256	
Contributions		60,269		3,500	3,500	3,500	3,500	3,500	
Interest		923							
Expenditures									
Closing Balance		68,256		71,756	75,256	78,756	82,256	85,756	

\$ 361 1.9%

	City GL#	Budget 2017	2017 Actual (Draft)	2017 Actual Vs 2017 Budget	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Notes
REVENUE										
REQUISITIONS										
RDNO - Contribution	01-1-51425-00	\$ 19,195		19,195	\$ 19,556	\$ 20,028	\$ 20,500	\$ 20,975	\$ 21,471	
City of Enderby - General Taxation	01-1-51425-00		6,012							
			13,183							
FEES AND CHARGES										
Dog Licenses: Enderby	01-1-51400-00	6,300	5,865	435	5,750	5,750	5,750	5,750	5,750	Based on a three year average Keep a conservative amount Based on a three year average
Dog Tickets	01-1-51405-00	500	2,461	(1,961)	600	600	600	600	600	
Dog Shelter Fees	01-1-51401-00	1,200	1,355	(155)	1,300	1,300	1,300	1,300	1,300	
SALE OF SERVICES		8,000	9,681	(1,681)	7,650	7,650	7,650	7,650	7,650	
OTHER REVENUE										
INTEREST INCOME	01-1-51402-00	236	575	(339)	550	550	550	550	550	
TRANSFER OF RDNO RESERVE										
		24,805	24,805		-	-	-	-	-	
TOTAL REVENUE										
		52,236	54,256	(2,020)	27,756	28,228	28,700	29,175	29,671	
EXPENDITURES										
Admin - Finance OH charges - Enderby	01-2-19850-25	1,980	1,980	-	2,020	2,057	2,094	2,132	2,170	Reduce based on allocation of costs in 2017
Bylaw Enforcement	01-2-29200-25	1,500	900	600	900	916	932	949	966	
City of Enderby Admin	01-2-19850-25	924	924	-	943	960	980	1,000	1,020	Based on a three year average
Operations & Maintenance	01-2-29000-25	1,860	4,649	(2,789)	2,860	2,910	2,960	3,010	3,060	
Sundry	01-2-29300-25	1,500	525	975	900	920	940	960	980	Based on a three year average plus likely contractor cost increase of 500.
Dog Control Contract	01-2-29050-25	13,500	8,147	5,353	13,500	13,740	13,990	14,240	14,500	
Lease of Shelter	01-2-29055-25	3,921	3,921	-	4,003	4,080	4,150	4,220	4,300	
Poundkeeper Contract	01-2-29060-25	1,680	1,411	269	2,005	2,005	2,005	2,005	2,005	
Liability Insurance - Enderby	01-2-19850-25	568	568	-	625	640	650	660	670	
OPERATING EXPENDITURES										
		27,433	23,024	4,409	27,757	28,228	28,701	29,176	29,671	
CAPITAL										
TRANSFER TO RESERVES										
	01-2-29350-25	24,805	24,805		-	-	-	-	-	
TOTAL EXPENSES										
		52,238	47,828	4,410	27,757	28,228	28,701	29,176	29,671	
SURPLUS(DEFICIT)										
		\$ (2)	\$ 6,427	6,429	\$ (1)	\$ 0	\$ (1)	\$ (1)	\$ 0	
SURPLUS FUNDS										
Opening Balance - City			33,645		40,073	40,073	40,073	40,073	40,073	
Contributions			8,427							
Expenditures										
Closing Balance			40,073		40,073	40,073	40,073	40,073	40,073	

City of Enderby
 PARKS & RECREATION - FINANCIAL PLAN
 2018-2022

GL# C O E	Budget			21,246	2.9%	Budget	Budget	Budget	Budget	Budget	Notes
	2017	2017 YTD Actual (Draft)	2017 Actual vs. 2017 Budget	Budget	Budget	Budget	Budget	Budget	Budget		
	2018	2019	2020	2021	2022						
REVENUE											
REQUISITIONS (RDNO contribution)	01-1-42104-60	\$ 740,517	740,517	-	\$ 761,763	\$ 778,266	\$ 803,327	\$ 830,127	\$ 857,679	Calculated amount	
FEES AND CHARGES											
Ball Field Rentals	01-1-42111-60	14,500	14,113	387	15,800	16,130	16,470	16,820	17,170	Fee increase for 2018 - 2.1%	
Miscellaneous Income	01-1-42120-60	4,750	4,474	276	3,000	3,060	3,120	3,190	3,260	Per Chamber estimate.	
Arena	01-1-42140-60	100,000	93,598	6,402	94,000	95,970	97,990	100,050	102,150	Per Chamber estimate.	
Curling Club	01-1-42150-60	14,950	15,068	(118)	15,000	15,320	15,640	15,970	16,310		
ESC -Skating Programs	01-1-42160-60	6,500	7,299	(799)	6,450	6,590	6,730	6,870	7,010	Per Chamber estimate	
Enderby Lions Pool Receipts											
Public Swim	01-1-42170-60	7,800	9,975	(2,175)	8,500	8,680	8,860	9,050	9,240	Per Chamber estimate	
Fitness	01-1-42171-60	5,900	6,135	(235)	6,200	6,330	6,460	6,600	6,740	Per Chamber estimate	
Swim Lessons	01-1-42180-60	19,000	21,041	(2,041)	20,500	20,930	21,370	21,820	22,280	Per Chamber estimate	
School	01-1-42190-60	3,000	3,286	(286)	3,200	3,270	3,340	3,410	3,480	Per Chamber estimate	
Programming											
Fitness	01-1-42125-60	10,250	10,676	(426)	11,000	11,230	11,470	11,710	11,960	Per Chamber estimate	
Youth	01-1-42126-60	4,500	3,590	910	4,000	4,080	4,170	4,260	4,350	Per Chamber estimate	
Miscellaneous	01-1-42127-60	1,400	1,079	321	1,000	1,020	1,040	1,060	1,080	Per Chamber estimate	
SALE OF SERVICES		192,550	190,333	2,217	188,650	192,610	196,660	200,810	205,030		
OTHER REVENUE											
INTEREST INCOME	01-1-42200-60	2,678	3,002	(324)	2,700	2,700	2,700	2,700	2,700	90% of previous year actual	
Grants - Organizations, Misc.	01-1-75130-60	120,754	69,175	51,579	3,424	-	-	-	-	Tree Canada \$3.424k	
Developer Contribution		-	-	-	-	22,120	22,120	-	284,240	Per Parks Plan	
Government Grants - Land Acquisition		-	-	-	-	-	-	-	1,300,000	Per Parks Plan	
TOTAL GRANTS		120,754	69,175	51,579	3,424	22,120	22,120	-	1,584,240		
BORROWING		-	-	-	-	-	-	-	-		
TRANSFER FROM DCCs											
Transfer from Reserves	01-1-92120-60	-	-	-	-	6,570	4,170	6,400	637,539	Parks Plan	
Transfer from Reserves - Parks Plan	01-1-42220-60	380,200	280,085	100,115	110,000	65,500	-	111,500	-	Per schedule	
PRIOR YEARS SURPLUS	01-1-42220-60	-	-	-	-	8,849	18,968	-	22,081		
USE OF SURPLUS/RESERVES	01-1-92120-60	26,000	38,302	(12,302)	31,800	-	-	-	-	Per schedule	
TOTAL REVENUE		1,462,699	1,321,414	141,285	1,098,337	1,076,615	1,047,945	1,151,537	3,309,269		

City of Enderby
PARKS & RECREATION - FINANCIAL PLAN
 2018-2022

EXPENDITURES	GL# C O E	Budget			21,246	2.9%				Notes
		Budget		2017 Actual vs. 2017 Budget	Budget	Budget	Budget	Budget	Budget	
		2017	2017 YTD Actual (Draft)		2018	2019	2020	2021	2022	
ADMINISTRATION										
Computer Support - IS - Enderby	01-2-71130-61	7,690	7,690	-	7,851	8,020	8,190	8,360	8,540	
Computer Support - GIS	01-2-71135-61	600	600	-	613	630	640	650	660	
Finance OH charges - Enderby	01-2-71145-61	22,484	22,484	-	22,951	23,433	23,925	24,427	24,940	
Chamber - Pool Management	01-2-71161-61	1,199	1,199	(0)	1,225	1,251	1,277	1,304	1,331	Per Agreement
Corp Admin Allocation - Enderby	01-2-19851-00	35,399	35,399	-	36,142	36,900	37,670	38,460	39,270	
Bad Debts	01-2-71172-61	-	-	-	-	-	-	-	-	
Legal	01-2-71170-61	2,000	512	1,488	2,000	2,042	2,085	2,129	2,174	
Collective Bargaining	01-2-71175-61	-	-	-	-	1,000	-	-	-	
Committee Meeting Expenses	01-2-71195-61	2,000	900	1,100	1,500	1,500	1,500	1,500	1,500	
Programming/Scheduling	01-2-71120-61	45,100	45,069	31	46,015	46,981	47,968	48,980	50,010	Per Agreement
Marketing and Promotion	01-2-71210-61	3,000	1,420	1,580	2,500	2,550	2,600	2,650	2,710	Per Chamber estimate
Insurance (liability) - Enderby	01-2-71235-61	2,418	5,048	(2,630)	2,867	2,720	2,780	2,840	2,900	
ADMINISTRATION		121,890	120,320	1,570	123,465	127,027	128,835	131,300	134,035	
PARKS										
Parks - Wages	01-2-71245-62	53,100	58,180	(5,080)	53,800	54,930	56,080	57,260	58,460	
Parks - Employee Benefits	01-2-71255-62	13,900	15,214	(1,314)	12,900	13,170	13,450	13,730	14,020	
Parks - Maintenance										Trees at Barnes Park - 5,500 with 3.424K grant Tree Canada; Dugout Diamond 3 - 1,500; Grant for Batting Cage Project -\$5,000 parks plan reserve; Diamond 5 Feasibility Study - 1,800
Major Maintenance	01-2-71265-62	5,600	31,415	(25,815)	13,800	-	-	-	-	
Regular Maintenance	01-2-71270-62	23,000	14,983	8,017	17,000	17,360	17,720	18,090	18,470	
Gas & Oil	01-2-71275-62	1,825	1,781	44	1,817	1,860	1,900	1,940	1,980	
Shuswap River Access	01-2-71280-62	15,250	15,910	(660)	16,000	16,340	16,680	17,030	17,390	Per Chamber estimate
Grindrod Park	01-2-71285-62	21,000	20,711	289	21,000	21,440	21,890	22,350	22,820	
Inch Logan Park	01-2-71290-62	1,000	-	1,000	-	-	-	-	-	
Mabel Lake Boat Launch	01-2-71295-62	11,800	12,591	(791)	2,000	2,040	2,080	2,120	2,160	\$2k base
Mabel Lake Trails	01-2-71300-62	1,560	750	810	1,000	1,020	1,040	1,060	1,080	
Riverwalk	01-2-71303-62	750	1,301	(551)	1,250	1,280	1,310	1,340	1,370	
Weed Control	01-2-71315-62	1,800	-	1,800	1,800	1,840	1,880	1,920	1,960	
Utilities	01-2-71320-62	5,865	5,697	168	5,811	5,930	6,050	6,180	6,310	
Parks - Advertising	01-2-71325-62	500	-	500	500	510	520	530	540	Per Chamber estimate
Parks - Insurance (property)	01-2-71330-62	4,890	4,825	65	4,922	5,025	5,131	5,239	5,350	
PARKS		161,840	183,357	(21,517)	153,599	142,745	145,731	148,789	151,910	

City of Enderby
 PARKS & RECREATION - FINANCIAL PLAN
 2018-2022

GL# C O E	Budget			21,246	2.9%					Notes
	Budget	2017 YTD	2017 Actual	Budget	Budget	Budget	Budget	Budget		
	2017	Actual (Draft)	vs. 2017 Budget	2018	2019	2020	2021	2022		
GRANTS										
Shuswap Trail Alliance	01-2-71336-63	10,180	10,180	-	10,394	10,610	10,830	11,060	11,290	Per 2016 Agreement
Museum	01-2-71350-63	13,000	13,000	-	20,500	20,500	20,500	20,500	20,500	Early approval.
GRANTS		23,180	23,180	-	30,894	31,110	31,330	31,560	31,790	
COMMUNITY HALLS										
Mara	01-2-71355-64	10,445	10,445	=	10,664	10,664	10,664	10,664	10,664	Increase requested limited to CPI.
Mara - Putula Park	01-2-71363-64	1,120	1,120	-	1,144	1,144	1,144	1,144	1,144	Increase requested limited to CPI.
Kingfisher Interpretive Society	01-2-71367-64	8,473	8,473	=	8,651	8,651	8,651	8,651	8,651	Increase requested limited to CPI.
Other	01-2-71367-64	10,000	10,000	=	10,000	10,000	10,000	10,000	10,000	
		12,822	13,198	(376)	8,222	8,222	8,222	8,222	8,222	Base Grant Reduction of 5,000 based on 2017 surplus and financial position. Hall hydro paid directly increased from 1,500 to 1,900 based on 2017 actual.
Grindrod	01-2-71365-64									Increase requested limited to CPI.
Kingfisher	01-2-71370-64	14,556	14,556	-	14,862	14,299	14,299	14,299	14,299	
Kingfisher School	01-2-71371-64	3,110	3,039	71	3,100	3,170	3,240	3,310	3,380	
Ashton Creek (Riverside Community)	01-2-71375-64	12,575	12,575	-	12,575	12,575	12,575	12,575	12,575	Operating grant as requested.
Grandview Bench	01-2-71380-64	7,000	7,000	-	7,000	7,000	7,000	7,000	7,000	As requested
COMMUNITY HALLS		80,101	80,406	(305)	76,218	75,725	75,795	75,865	75,935	
ENDERBY SPORTS COMPLEX										
ESC - Wages	01-2-71385-65	101,800	110,256	(8,456)	104,900	107,100	109,350	111,650	113,990	3,000 provision for January Medical Coverage
ESC - Employee Benefits	01-2-71395-65	26,700	28,860	(2,160)	25,200	25,730	26,270	26,820	27,380	
ESC - Gas & Oil	01-2-71400-65	2,285	2,132	153	2,084	2,130	2,170	2,220	2,270	Based on three year average
ESC - Office Supplies	01-2-71405-65	=	=	-	=	=	=	=	=	
ESC - Maintenance	01-2-71410-65	46,500	52,789	(6,289)	46,500	47,480	48,480	49,500	50,540	Include in regular maintenance 300 baby change table and 375 Defib. Battery and Pad Door Replacements - 7,000; Heating Handicap Spectator's Area - 3,600; Floor Scrubber Repair - 2,300; Health and Safety/Control Upgrades - 29,000.
ESC - Major Maintenance	01-2-71415-65	-	1,046	(1,046)	41,900	30,000	30,000	30,000	30,000	
ESC - Ammonia Chlorine	01-2-71420-65	1,488	1,488	(0)	1,518	1,548	1,579	1,611	1,643	
ESC - Snow Removal	01-2-71425-65	800	3,073	(2,273)	3,000	3,060	3,120	3,190	3,260	
ESC - Vehicle & Equipment expense	01-2-71430-65	3,285	2,755	530	2,113	2,160	2,210	2,260	2,310	Based on three year average
ESC - Marketing & Advertising	01-2-71435-65	1,500	820	680	1,500	1,530	1,560	1,590	1,620	Per Chamber Estimate
ESC - Licenses	01-2-71440-65	110	-	110	110	110	110	110	110	
ESC - Training	01-2-71445-65	500	390	110	500	510	520	530	540	Per Chamber Estimate
ESC - Insurance (property)	01-2-71450-65	14,440	14,242	198	14,440	14,740	15,050	15,370	15,690	
ESC - Telephone	01-2-71455-65	4,000	3,874	126	4,000	4,080	4,170	4,260	4,350	
ESC - Utilities	01-2-71465-65	70,377	68,447	1,930	69,816	71,280	72,780	74,310	75,870	
ENDERBY SPORTS COMPLEX		273,785	290,174	(16,389)	317,581	311,458	317,369	323,421	329,573	
PROGRAMS										
Programing	01-2-71470-66	26,890	14,415	12,475	23,738	24,240	24,750	25,270	25,800	Per Chamber Estimate
PROGRAMS		26,890	14,415	12,475	23,738	24,240	24,750	25,270	25,800	

			21,246	2.9%						
			Budget	Budget	Budget	Budget	Budget	Budget		
GL#	C O E	Budget	2017 YTD Actual (Draft)	2017 Actual vs. 2017 Budget	2018	2019	2020	2021	2022	Notes
ENDERBY POOL										
Aquatics - Contract Wages	01-2-71545-67	45,000	41,550	3,450	45,500	46,480	47,440	48,440	49,460	Per Chamber estimate
Aquatics - Contract Wages - Other	01-2-71550-67	2,700	2,579	121	2,900	2,960	3,020	3,080	3,140	Per Chamber estimate
Aquatics - Wages Pool	01-2-71480-67	8,500	12,164	(3,664)	11,200	11,440	11,680	11,930	12,180	
Aquatics - Employee Benefits Pool	01-2-71490-67	2,200	3,252	(1,052)	2,700	2,760	2,820	2,880	2,940	
Aquatics - Regular Maintenance	01-2-71500-67	8,500	10,280	(1,780)	9,500	9,700	9,900	10,110	10,320	Includes 375 for defib. Battery and pad. \$1,000 to patch basin and repair gutters
Aquatics - Program/Office Supplies	01-2-71505-67	5,100	3,995	1,105	4,400	4,490	4,580	4,680	4,780	Per Chamber estimate
Aquatics - Major Maintenance	01-2-71510-67	35,750	34,355	1,395	3,500	10,000	10,210	10,420	10,640	Portable Tot Slide - 1,500 parks plan reserve; Decommission Old Spray Park - 2,000.
Aquatics - Marketing & Advertising	01-2-71520-67	900	228	672	900	920	940	960	980	Per Chamber estimate
Aquatics - Training	01-2-71525-67	675	457	218	800	820	840	860	880	Per Chamber estimate
Aquatics - Insurance	01-2-71530-67	1,426	1,665	(239)	1,698	1,730	1,770	1,810	1,850	
Aquatics - Telephone	01-2-71535-67	350	241	109	350	360	370	380	390	
Aquatics - Utilities	01-2-71540-67	11,957	14,049	(2,092)	14,330	14,630	14,940	15,250	15,570	
ENDERBY POOL		123,058	124,816	(1,758)	97,778	106,270	108,510	110,800	113,130	
OPERATING EXPENDITURES		810,744	836,669	(25,925)	823,273	818,575	832,120	847,005	862,173	
Borrowing - MFA Agreement	01-2-71555-60	-	-	-	-	-	-	-	-	
DEBENTURE PRINCIPLE	01-2-71555-60	-	-	-	-	-	-	-	-	
Borrowing - MFA Agreement	01-2-71580-60	-	-	-	-	-	-	-	-	
DEBENTURE INTEREST	01-2-71580-60	-	-	-	-	-	-	-	-	
CAPITAL	01-2-82350-60		0							
Spray Park		318,000	236,181		31,800					
Breakwater - Mabel Lake		100,000		100,000	100,000					
Parks Plan		-		-		80,039	87,758	40,000	2,286,360	
Compressor #3		-	24,121	(24,121)						
Arena Flooring		-		-		65,500				
Rock Picker		23,000	24,490	(1,490)						
Tractor and attachments		36,000	35,885	115						
Riverside Park Washrooms Pickup					10,000					will try to obtain used vehicle
Arena Dehumidifiers		50,000	53,519	(3,519)						
Zamboni								111,500		
Barnes Park - Gym equipment										
Total Capital		527,000	374,196	70,985	141,800	145,539	87,758	151,500	2,286,360	
TRANSFER TO RESERVES										
Parks Plan		42,500	12,652	29,848	36,000	-	-	8,900	-	
Equipment		21,130	21,130	-	28,535	36,153	43,935	51,969	60,270	1% increase for zamboni replacement
Capital replacement	01-2-71570-60	61,325	61,325	0	68,730	76,348	84,130	92,164	100,465	1% requisition increase
TRANSFER TO RESERVES	01-2-71570-60	124,955	95,107	29,848	133,265	112,501	128,066	153,032	160,735	
TOTAL EXPENSES		1,462,699	1,305,972	74,908	1,098,338	1,076,615	1,047,944	1,151,537	3,309,268	
SURPLUS(DEFICIT)		\$ -	\$ 15,442	15,442	\$ (2)	\$ (0)	\$ 0	\$ (1)	\$ 1	

Appendix A

**Fortune Parks
2017 Budget Item Options**

Proposed Budget Increase:

Operating 8,110 1.1%

Extra projects:

Trees Barnes Park - Net of Grant 2,076
Dugout Roof - Diamond 3 1,500
Diamond 5 Feasibility Study 1,800
Arena Curling Rink - Doors Replacement 7,000
Heating Handicap Spectator's Area 3,600
Floor Scrubber Repair 2,300
Safety / Control Upgrades 29,000
Decommission Old Spray Park 2,000

Total 49,276
2017 project total 50,950
Increase required - 1,674 -0.2%

Capital reserves (replacement) 7,130 1.0%

Equipment reserves - Zamboni replacement 7,130 1.0%

Total Proposed Budget Increase 2.9%

Extra items that Commission may add in:

Operating

Mara Association Hall grant increase 6,786 1.0%
Mara Association Petula Park grant increase 1,306 0.2%
Kingfisher Interpretive Society grant increase 2,482 0.3%
Kingfisher Community Society grant increase 1,150 0.2%
Grindrod Recreation Association 5,000 0.7%

Other items

Boys and Girls Club Staff Support 2,000 0.3%

Possible requisition increase 5.5%

Appendix B

**Enderby Area "F" Services & Recreation
2018 Grant Requests**

Name	2018 Budget - Proposed	2018 Amount Requested	2017 Amount	Notes
Enderby & District Museum Society	23,000	33,000	13,000	- Grant amount received early approval. The added increase would have resulted in an additional 1.7% taxation increase.
Mara Musical & Athletic Association	10,664	17,450	10,445	- Asking for full amount of expenses, does not take into account revenues. Increase would require a 0.94% taxation increase. Proposed CPI Increase.
Mara - Putula Park	1,144	2,450	1,120	- Asking for full amount of expenses, does not take into account revenues. Increase would require a 0.33% taxation increase. Proposed CPI Increase.
Kingfisher Interpretive Society	8,651	11,133	8,473	- Asking to increase grant to 50% of operational costs phased in over 5 years. Increase would be 2,660 per year which would require a .36% tax increase per year. Proposed CPI Increase.
Grindrod Recreation Association	6,322	11,322	11,322	- Proposed reduction of \$5,000 based on 2017 surplus and financial position of Association. Note - budget includes additional 1,900 for hall hydro costs paid directly.
Kingfisher Community Society	14,862	16,012	14,556	- Budget does not include event revenue. Asking for a 10% increase (1,457), which would require a 0.20% taxation increase. Proposed CPI Increase.
Riverside Community Club	12,575	12,575	12,575	- Asking same amount for operating. Proposed as requested.
Grandview Bench Hall	7,000	7,000	7,000	- Asking for same as previous year. Proposed as requested.
Mara Cemetery	2,000	2,600	2,000	-Asking for full amount of expenses. Would require 1.5% increase to cemetery taxation. Proposed to retain previous year amount.
Grindrod Cemetery	2,700	2,700	3,700	- Requesting \$2,700 for operating.

Appendix C

**Enderby Area "F" Services & Recreation
2018 Budget - Special Projects**

Item	Actual	Budget	Status	Included in Line Item	Other Notes
Parks:					
Trees at Barnes Park		5,500		Parks - Major Maintenance	\$3,424 through Tree Canada Grant, \$2,076 in kind. Early budget approval.
Dug Out Roof - Diamond 3		1,500		Parks - Major Maintenance	Lions contrib. 3,500 in kind.Total project of 5,000. Early Budget Approval.
Batting Cage Project		5,000		Grants	Contribution to Project - Parks Plan funding so netted out of annual transfer to reserve.
Diamond 5 Feasibility Study		1,800		Parks - Major Maintenance	
Arena/Curling Rink:					
Door Repacements		7,000		Arena/Curling Rink - Major Maintenance	Early Budget Approval
Heating handicap spectator's area		3,600		Arena/Curling Rink - Major Maintenance	
Floor scrubber repair		2,300		Arena/Curling Rink - Major Maintenance	
Safety / Control Upgrades		29,000		Arena/Curling Rink - Major Maintenance	control system, exhaust fan, failure switch & alarm
Pool:					
Portable Tot Slide		1,500		Pool - Major Maintenance	Master Parks Plan so netted out of annual transfer to reserve.
Decommision Old Spray Park		2,000		Pool - Major Maintenance	
Other:					
Boys and Girls Club Staff Support		2,000		Commission Consideration	
		54,700			
Capital:					
Spray Park		31,800		Fortune Parks - Capital	
Parks PU		10,000		Fortune Parks - Capital	
Breakwater - Mabel Lake		100,000		Fortune Parks - Capital	

Appendix D

**Enderby & District Services Commission
Surplus/Reserve Schedule - Parks & Recreation
2018**

	2018	2019	2020	2021	2022
Reserves					
Parks Plan					
Opening Balance	45,620	81,620	72,771	53,803	62,703
Contributions	36,000	-	-	8,900	-
Usage					
- Parks Plan	-	8,849	18,968	-	22,081
Closing Balance	81,620	72,771	53,803	62,703	40,622
Capital Renewal					
Opening Balance	2,060	70,790	81,638	165,769	257,932
Contributions	68,730	76,348	84,130	92,164	100,465
Usage					
- Spray Park					
- Dehumidifier replacement					
- Arena flooring		65,500			
Closing Balance	70,790	81,638	165,769	257,932	358,397
Equipment					
Opening Balance	10,169	28,705	64,857	108,793	49,262
Contributions	28,535	36,153	43,935	51,969	60,270
Usage					
- Zamboni				111,500	
- Rock picker					
- Dehumidifier replacement					
- Pickup replacement	10,000				
- Tractor/mower					
Closing Balance	28,705	64,857	108,793	49,262	109,532
RDNO					
Opening Balance	100,090	90	90	90	90
Contributions					
Usage					
- Parks Plan					
- Breakwater	100,000				
- Spray Park					
Closing Balance	90	90	90	90	90
Closing balance	181,205	219,356	328,454	369,986	508,640
Surplus					
Opening Balance	131,227	114,869	114,869	114,869	114,869
Less: 20% operating contingency	- 164,655	- 163,715	- 166,424	- 169,401	- 172,435
Contributions	15,442				
Usage					
- Spray Park	31,800				
Closing balance	- 49,785	- 48,846	- 51,555	- 54,532	- 57,565

Enderby & District Museum Society
901 George Street, P.O. Box 367
Enderby, BC V0E 1V0
Phone: 250-838-2141

*Sorry - incl.
in Commission
Budget
package*

January 27, 2018

Enderby & District Services Commission

Dear Commission members:

Thank you very much for approving an operating grant of \$20,500 for 2018. We take this as a vote of confidence in our current board and evidence of your desire to see the museum continue to be a valuable asset for Enderby and District.

Although we had hoped to recruit a 30-hour per week curator, this grant enables us to recruit the status quo of a 24-hours per week curator, but at a slightly higher salary than in the past. The Society will make up the shortfall of approximately \$5500 once benefits are factored in. At the moment our finances make this possible, but this may not be sustainable over the long term. We will continue our fundraising efforts and investigate other grant opportunities.

We assure you that we are very well aware of the benefits the Society receives in terms of free rent, free utilities and a property tax exemption. Without these benefits the museum would not exist presently or continue into the future. We do appreciate these subsidies very much.

We believe that we have an excellent museum for the size of our community, mainly thanks to our founding curator of 30 years, Joan Cowan. We are also aware of the broad community support of the museum, as was demonstrated at several museum general meetings last year. The museum continues to provide a wide range of services to current and former residents, and serves a critical role as the preserver and repository of our area's history.

Yours very truly,



Diana Inselberg,
President

cc. Tate Bengtson

February 5, 2018

Mara Musical & Athletic Association
11 Coell-Jones Road
Mara BC
V0E 1V0

Jennifer Bellamy, CA
Chief Financial Officer
City of Enderby
PO Box 400
619 Cliff Avenue
Enderby BC
V0E 1V0

Dear Jennifer

In response to your recent letter, I am enclosing our year end financials which include our actual expenses and income for 2016, our 2017 expenses which have not, as yet, been audited and our projected expenses for 2018 for each of the three properties that are managed and maintained by the MM & AA.

Thank you for your careful consideration of the **MM&AA Budget Request for \$22 300** and for your continued support of our community. If you require any further information, please contact me at the above address or you can reach me by phone at 250-308-6440.

Respectfully submitted
Carol Ross
MM & AA President

**THE MARA MUSICAL & ATHLETIC ASSOCIATION
2018 PROJECTED BUDGET**

EXPENSES	2016	2017	2018
<u>HALL :</u>	ACTUAL		PROJECTED
Insurance (property/liability)	3,903.00	3,757.00	3,105.00
Hydro	538.78	759.92	1,000.00
Heat	1,347.32	3,435.00	3,700.00
Phone	997.37	1,112.00	1,300.00
Garbage	0.00	0.00	150.00
Maintenance/water samples	1,024.66	2,495.22	3,500.00
Grounds	155.75	340.00	700.00
Water License	187.91	150.00	150.00

PUTULA PARK :

Insurance (property/liability)	680	620	650.00
Hydro	420.66	420.66	600.00
Maintenance	427.75	230.66	600
Grounds	661.96	393.00	600.00

2,450

CEMETERY :

Maintenance	52.47	0.00	100.00
Grounds	225	160	300.00
Improvements	0	0	2,000.00

2,400

GENERAL :

Insurance (Directors)	680	690	700.00
Functions	1,228.09	360.28	1,200.00
Supplies	138.94	96.43	300.00
Scholarship	500.00	750.00	1,000.00
Bank Charges	9.70	47	50.00
Stationary/Stamps	54.32	0	150.00
Permits/Etc.	25.00	25	25.00
Gifts	218.95	119.30	100.00
Year End	270.00	304.5	320.00
Misc.	0.00	33.00	0.00
TOTALS :	13,747.63	16,298.97	22,300.00

2,400.00 Cemetery
19,900
2,450 Putula Park
17,450

**THE MARA MUSICAL & ATHLETIC ASSOCIATION
2018 PROJECTED BUDGET**

INCOME	2016	2017	2018
RDNO :			
HALL	10,260.00	10,665.00	11,000.00
Water testing rebate	0	0	900
PUTULA PARK	1,100.00	1,100.00	1,100.00
CEMETERY	2,240.00	2,000.00	2,000.00
CFNO	500	0.00	0.00
GST	185.85	183.64	200
MEMBERSHIP	926	1,770.00	1,800.00
FUNCTIONS	3,357.00	3,094.50	3,300.00
HALL DEPOSITS	800		0
DONATIONS :			
HALL	975	775.00	800.00
PUTULA PARK	566.4	750	200
CEMETERY :			
Plots/Burials	135.00	0.00	1,000.00
DONATIONS	0	0	0
Mara History Books	367.50	0	0
TOTALS :	20,912.75	20,338.14	22,300.00
CARRY OVER FROM GENERAL	20,022.65		PROJECTED CARRY OVER FROM
CARRY OVER FROM CEMETERY	15,249.02		General 15,856.08 (designated
			projects)
			CEMETERY 18,079.43

MARA-MUSICAL ATHLETIC ASSOCIATION
Income Statement 01/01/2016 to 12/31/2016

originals

REVENUE

Revenue	
Donations	610.00
Memberships	926.00
Functions	3,357.00
Hall Donations	1,300.00
Mara History	367.50
NORD	11,360.00
Interest Revenue	13.01
Community Foundation	500.00
Putula Park	566.40
Net Revenue	<u>18,999.91</u>
TOTAL REVENUE	<u>18,999.91</u>

EXPENSE

General & Administrative Expenses	
Business Fees & Licenses	187.91
Functions	1,228.09
Gifts & Donations	218.95
Grounds	798.75
Insurance	680.00
Interest & Bank Charges	9.70
Office Expenses	54.32
Professional Fees	270.00
Miscellaneous Expenses	10.00
Maintenance	1,452.41
Improvements	5,440.38
Scholarship	500.00
Supplies	138.94
Telephone	997.37
Utilities - BC Hydro	538.78
Utilities - Propane	<u>1,347.32</u>
Net - Utilities	<u>1,886.10</u>
Total General & Admin. Expenses	<u>13,872.92</u>
TOTAL EXPENSE	<u>13,872.92</u>
NET INCOME	<u><u>5,126.99</u></u>

Carol Ross
 President, Carol Ross

Louise Bourke
 Treasurer, Louise Bourke

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MARA MUSICAL ATHLETIC ASSOCIATION

Balance Sheet As at 12/31/2016

ASSET

Current Assets

EDCU - Chequing	22,262.65	
EDCU - Special Saving (Scholarship)	6,749.87	
Total Cash		29,012.52
Total Current Assets		29,012.52

Capital Assets

Building - 7723 Hwy 97A	47,300.00	
Building - 11 Coell Jones Rd	85,800.00	
Accum. Amort. - Buildings	5,300.00	
Net - Buildings		138,400.00
Land - 7723 Hwy 97A	159,000.00	
Land - 11 Coell Jones Road	102,000.00	
Land - 30 Robson Road	82,100.00	
Net - Land		343,100.00
Total Capital Assets		481,500.00

TOTAL ASSET		510,512.52
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LIABILITY

Current Liabilities

GST/HST Refund (claimable portion)	-57.04	
GST/HST Owing (Refund)		-57.04
Total Current Liabilities		-57.04

TOTAL LIABILITY		-57.04
------------------------	--	---------------

EQUITY

Equity

Mara Musical Athletic Assoc Capital	453,700.00	
Transfer - Cemetery Acct # 212340	2,240.00	
Retained Earnings - Previous Year	49,502.57	
Current Earnings	5,126.99	
Total Equity		510,569.56

TOTAL EQUITY		510,569.56
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LIABILITIES AND EQUITY		510,512.52
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 President, Carol Ross


 Treasurer, Louise Bourke

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Kingfisher Environmental Interpretive Center Society

Commission
Budget
2018

Outdoor Discovery
to Foster a Sense of
Stewardship Toward
Our Environment

Enderby and District Services Commission
City of Enderby
619 Cliff Ave
PO Box 400
Enderby, BC, V0E 1V0



December 14, 2017

Dear Enderby and District Services Commission;

The Kingfisher Interpretive Centre Society (KICS) would like you to accept this letter as our official request for funding.

The Society began over three decades ago in response to a declining Chinook salmon population in the Shuswap River and has evolved into a leader in environmental education and has become a huge recreation destination on the river. Our volunteer efforts have earned us municipal, regional, provincial and federal recognition for outstanding volunteerism, environmental education and environmental stewardship.

The site provides leisure and recreational opportunities for thousands of residents and visitors throughout the year. We boast the largest public beach in the upper reaches of the Shuswap River which is heavily utilized all summer long, seeing hundreds of people a day enjoying outdoor activities with their families. We also provide an opportunity for seasonal activities such as snowshoeing, hiking, bird-watching etc.

The Centre also hosts thousands of school children annually, offering instruction and experiential learning opportunities about our local ecosystems and the Shuswap river watershed. Our education programs are funded through other channels and are just another positive impact that the KICS has on the environment and community.

The KICS is also an economic stimulator for our area, generating revenue for local businesses through our education programs, offering youth employment opportunities, seasonal employment to local residents and providing recreational services which increase tourist revenue for local merchants.

Kingfisher Environmental
Interpretive Center
Incorporated Under
Society Act of B.C.
June 17, 1991

R.R. #2, Site 14A, Comp. 6, Enderby, British Columbia V0E 1V0



We are requesting funding in support of our operational costs. Last year we received \$8,473 and would like to increase this request to 50% of our annual operating costs over the next five years, in a way your budget can accommodate, to bring us up to equity with the funding received by the other Area F Parkland sites. The cost of operations has been increasing annually with rate hikes from BC Hydro, Telus, insurance companies, etc. We have been running an operating deficit for several years and are in need of more support to continue providing the community with a place for outdoor leisure and recreation. Currently, the RDNO supports 22% of our operating costs with Fisheries and Oceans Canada providing 31%, with the balance being dependent on public donations and site rentals.

The funding that you have provided has been necessary for maintaining and operating our community centre, subsequently providing parkland for the community, families and visitors to enjoy. The KICS goes one step further, providing site users with information to safeguard the integrity of the Shuswap River ecosystem for future generations. If you have any questions regarding this request, please do not hesitate to ask.

Respectfully,



Shona Bruce
(KICS Executive Director)
Attachments: 3



KICS Projected Operating Budget Nov. 01, 2017- October 31, 2018

Projected Revenue	Actual	Budget	Education	S2S	Hatchery Ops	Other	Total Budget	Education	S to S	OPS	Other	
Stream to Sea		31,200.00		31,200.00			31,200.00		28.6%			
DFO		10,000.00			10,000.00		10,000.00			9.2%		
Calgary Foundation		10,000.00				10,000.00	10,000.00			0.0%	9.2%	
RONO		8,473.00			8,473.00		8,473.00			7.8%		
First West Endowment		3,500.00	3,500.00				3,500.00	3.2%				
First West Community		1,000.00	1,000.00				1,000.00	0.9%				
Telus		4,000.00	4,000.00				4,000.00	3.7%				
PSF 2018		2,000.00		2,000			2,000.00		1.8%			
BC Hydro		1,200.00	1,200.00				1,200.00	1.1%				
TDFEF		500.00			500.00		500.00			0.5%		
Donations		19,377.00	10,800.00		8,577.00		19,377.00	9.9%		7.9%		
Adams River Salmon Society		2,000.00	2,000.00				2,000.00	1.8%				
Tolko		5,000.00	5,000.00				5,000.00	4.6%				
Kalamalaka Fly Fishers		1,500.00	1,500.00				1,500.00	1.4%				
HRDC - CSJ/ASETS		3,500.00	3,500.00				3,500.00	3.2%				
Site Rental - DFO		3,500.00			3,500.00		3,500.00			3.2%		
Site Rental - Other		700.00			700.00		700.00			0.6%		
Interest		800.00			800.00		800.00			0.7%		
Memberships		800.00			800.00		800.00			0.7%		
Misc Other Revenue (Misc, promo etc)		200.00			200.00		200.00					
TOTAL REVENUES	0.00	109,250.00	32,500.00	33,200.00	33,550.00	10,000.00	109,250.00	0.00	30%	30%	31%	9%
Projected Expenses												
Stream to Sea		31,200.00		31,200.00								
Sub-Contracts (Other)												
Education Wages & MERCs		23,500.00	23,500.00									
Education Contract Employees		9,000.00	9,000.00									
Executive Director		9,000.00			9,000.00							
Hatch. Man. Wage(contract)		8,000.00			8,000.00							
Contract Employees		0.00			0.00							
Accounting		3,200.00			3,200.00							
Advertising and Promo		1,000.00			1,000.00							
Fundraising		300.00			300.00							
License, Fees & Subscriptions		200.00			200.00							
Insurance		5,000.00			5,000.00							
Office Supplies		600.00			600.00							
Equipment		1,500.00			1,500.00							
Repairs and Maintenance		5,000.00			5,000.00							
Snow Removal		1,500.00			1,500.00							
Stream to Sea Supplies		2,000.00		2,000	0.00							
Site Supplies		2,500.00			2,500.00							
Telephone		1,300.00			1,300.00							
Utilities		3,700.00			3,700.00							
Training		200.00			200.00							
Volunteers		350.00			350.00							
Site & Creek		0.00			0.00							
Miscellaneous		200.00			200.00							
TOTAL EXPENSES	0.00	109,250.00	32,500.00	33,200.00	43,550.00	0.00	109,250.00	0.00				
Net Gain /(Loss)	0.00	0.00	0.00	0.00	-10,000.00	10,000.00	0.00					

KICS Projected Operating Budget Nov. 01, 2015 - October 31, 2016													
Projected Revenue	Actual Oct 31	Budget	Education	S2S	Hatchery Ops	Other	Total Actual		Bud - Act	Education	S2S	Hatchery Ops	Other
Stream to Sea	33,540.00	31,250.00		32,760.00		780.00	33,540.00		2,290.00		29.2%		0.7%
DFO	10,000.00	10,000.00			10,000.00		10,000.00		0.00			8.9%	
RFCPP	5,180.00					5,180.00	5,180.00		5,180.00				4.6%
Calgary Foundation	15,000.00	10,000.00				15,000.00	15,000.00		5,000.00				13.4%
RDNO	9,460.08	8,323.00			9,460.08		9,460.08		1,137.08			8.4%	
Site Rental - DFO	3,000.00	3,200.00			3,000.00		3,000.00		-200.00			2.7%	
Site Rental - Other	2,075.00	0.00			2,075.00		2,075.00		2,075.00			1.9%	
Donations	19,525.11	14,300.00	12,795.44		6,729.67		19,525.11		5,225.11	11.4%		6.0%	
Interest	1,024.00	1,200.00	1,024.00				1,024.00		-176.00	0.9%			
BC Hydro	2,000.00	0.00	2,000.00				2,000.00		2,000.00	1.8%			
Adams River Salmon Society	2,000.00	2,000.00	2,000.00				2,000.00		0.00	1.8%			
First West Endowment		4,500.00					-		-4,500.00				
First West Community	1,000.00	1,000.00	1,000.00				1,000.00		0.00	0.9%			
Telus	4,000.00	4,000.00	4,000.00				4,000.00		0.00	3.6%			
Kalamalaka Fly Fishers	1,500.00	1,500.00	1,500.00				1,500.00		0.00	1.3%			
HRDC - CSJ/ASET	6,272.00	0.00	6,272.00				6,272.00		6,272.00	5.6%			
PSF	(4,529.38)	0.00				(4,529.38)	(4,529.38)		-4,529.38				-4.0%
Memberships	840.00	1.00			840.00		840.00		839.00			0.7%	
Misc Other Revenue (Misc, pr	199.08	1,500.00			199.08		199.08		-1,300.92			0.2%	
TOTAL REVENUES	112,085.89	92,774.00	30,591.44	32,760.00	32,303.83	16,430.62	112,085.89	19,311.89	19,311.89	0.27	0.29	0.29	0.15
Projected Expenses													
Stream to Sea	32,760.00	31,250.00		32,760.00									
Education	23,599.44	23,000.00	23,599.44										
Education Contract Employee	6,992.00	7,000.00	6,992.00										
Executive Director	7,730.99	7,000.00			7,730.99								
Hatch. Man. Wage	5,125.00	5,125.00			5,125.00								
Utilities	2,958.40	3,000.00			2,958.40								
Telephone	2,284.02	2,000.00			2,284.02								
Accounting	2,609.38	3,000.00			2,609.38								
Site Supplies	1,222.57	1,200.00			1,222.57								
License, Fees & Subscriptions	482.10	0.00			482.10								
Insurance	3,629.52	4,500.00			3,629.52								
Snow Removal	1,127.50	1,100.00			1,127.50								
Equipment	2,100.03	700.00			2,100.03								
Office Supplies	227.33	500.00			227.33								
Advertising and Promo	850.22	1,200.00			850.22								
Repairs and Maintenance	5,550.55	2,000.00			5,550.55								
Fundraising	332.38	0.00			332.38								
Training	100.00	0.00			100.00								
Miscellaneous	5.00	0.00			5.00								
Site & Creek	40,022.11	40,022.11				40,022.11							
TOTAL EXPENSES	139,708.54	132,597.11	30,591.44	32,760.00	36,334.99	40,022.11	139,708.54	7,111.43					
Net Gain /(Loss)	-27,622.65	-39,823.11	0.00	0.00	-4,031.16	-23,591.49	-27,622.65						

KICS Projected Operating Budget Nov. 01, 2016- October 31, 2017													
Projected Revenue	Actual Oct 31	Budget	All compared to actual for year end					Total Actual	Bud - Act	Education	S2S	Hatchery Ops	Other
			Education	S2S	Hatchery Ops	Other							
Stream to Sea	32,760.00	32,760.00		32,760.00			32,760.00	0.00		27.2%			
DFO	24,268.15	10,000.00			17,000.00	7268.15	24,268.15	0.00	14,268.15			14.1%	6.0%
Calgary Foundation	10,000.00	10,000.00				10,000.00	10,000.00	0.00					8.3%
RDNO	8,473.00	8,473.00			8,473.00		8,473.00	0.00				7.0%	
First West Endowment	5,500.00	2,500.00	5,500.00				5,500.00	3,000.00		4.6%			
First West Community		1,000.00					-	-1,000.00					
Telus		4,000.00					-	-4,000.00					
PSF 2017	5,500.00	0.00				5,500.00	5,500.00	5,500.00		0.0%			4.6%
FWCP BC Hydro	3,732.00	5,330.00	3,732.00				3,732.00	-1,598.00		3.1%			
Donations	12,531.67	15,097.00	10,041.90		2,489.77		12,531.67	-2,565.33		8.4%		2.1%	
Adams River Salmon Society	2,000.00	2,000.00	2,000.00				2,000.00	0.00		1.7%			
Tolko	5,000.00	5,000.00	5,000.00				5,000.00	0.00		4.2%			
Kalamalaka Fly Fishers	1,500.00	1,500.00	1,500.00				1,500.00	0.00		1.2%			
HRDC - CSJ/ASETS	3,060.00	6,000.00	3,060.00				3,060.00	-2,940.00		2.5%			
Site Rental - DFO	3,500.00	3,000.00			3,500.00		3,500.00	500.00				2.9%	
Site Rental - Other	525.00	750.00			525.00		525.00	-225.00				0.4%	
Interest	810.63	1,000.00			810.63		810.63	-189.37				0.7%	
Memberships	610.00	800.00			610.00		610.00	-190.00				0.5%	
Misc Other Revenue (Misc, promo etc)	460.00	200.00			460.00		460.00	260.00				0.4%	
TOTAL REVENUES	120,230.45	109,410.00	30,833.90	32,760.00	33,868.40	22,768.15	120,230.45	0.00	10,820.45	0.26	0.27	0.28	0.19
Projected Expenses													
Stream to Sea	32,760.00	32,760.00		32,760.00			32,760.00	0.00					
Sub-Contract (Other)	6,203.60					6,203.60	6,203.60						
Education Wages & MERCs	23,478.44	23,000.00	23,478.44				23,478.44	478.44					
Education Contract Employees	7,060.63	10,000.00	7,060.63				7,060.63	-2,939.37					
Executive Director	6,419.30	10,000.00			6,419.30		6,419.30	-3,580.70					
Hatch. Man. Wage(contract)	8,200.00	8,000.00			8,200.00		8,200.00	200.00					
Contract Employees		0.00			0.00		-	0.00					
Accounting	3,155.19	3,000.00			3,155.19		3,155.19	155.19					
Advertising and Promo	1,094.81	1,500.00	98.4		996.41		1,094.81	-405.19					
Fundraising	0.00	300.00			0.00		-	-300.00					
License, Fees & Subscriptions	56.38	650.00			56.38		56.38	-593.62					
Insurance	4,966.00	5,000.00			4,966.00		4,966.00	-34.00					
Office Supplies	615.81	400.00	34.8		581.01		615.81	215.81					
Equipment	240.14	1,500.00			240.14		240.14	-1,259.86					
Repairs and Maintenance	4,570.55	5,000.00			4,570.55		4,570.55	-429.45					
Snow Removal	1,435.00	1,200.00			1,435.00		1,435.00	235.00					
Site Supplies	2,742.40	1,000.00	161.63		768.58	1,812.19	2,742.40	1,742.40					
Telephone	2,732.53	2,200.00			2,732.53		2,732.53	532.53					
Utilities	3,622.61	3,000.00			3,622.61		3,622.61	622.61					
Training	120.00	200.00			120.00		120.00	-80.00					
Volunteers	0.00	500.00			0.00		-	-500.00					
Site & Creek	1,504.78	0.00			1,504.78		1,504.78	1,504.78					
Miscellaneous	59.71	200.00			59.71		59.71	-140.29					
TOTAL EXPENSES	111,037.88	109,410.00	30,833.90	32,760.00	39,428.19	8,015.79	111,037.88	0.00	1,627.88				
Net Gain /(Loss)	9,192.57	0.00	0.00	0.00	-5,559.79	14,752.36	9,192.57	9,192.57					

Barry Gagnon

From: Tate Bengtson [tbengtson@cityofenderby.com]
Sent: January-22-18 3:37 PM
To: 'Barry Gagnon'
Subject: FW:
Attachments: PROJECTED BUDGET FOR 2018.docx; 2017 GRINDROD RECREATION ASSOCIATION INCOME EXPENSE STATEMENT.docx

FYI

From: Terri Lyn & Lindsay Kibbe [mailto:ebbik@airspeedwireless.ca]
Sent: Monday, January 22, 2018 3:18 PM
To: Tate Bengtson
Cc: nick & carolyn kolotylo
Subject:

Please find enclosed info that you needed. Sorry for being so late.

Lindsay

Amount Requesting?

PROJECTED BUDGET FOR 2018 – GRINDROD COMMUNITY HALL

SECURITY SYSTEM	385.49
DONATIONS	500.00
INSURANCE	4,735.85
HYDRO	212.94
NATURAL GAS	921.09
CLEANING & MAINTENANCE	3,623.41
SEPTIC SERVICE	500.00
LIGHTING EXPENSE	450.00
STATIONERY & PRINTING	702.00
GARBAGE PICK UP	846.65
BANK CHARGES	45.00
SCHOLARSHIPS	1,000.00
ACCOUNTING	500.00
FEES & MEMBERSHIPS	<u>150.00</u>
PROJECTED BUDGET	16,572.43

PROJECTS THAT ARE UNDERWAY NOW NOT INCLUDED IN BASIC BUDGET ALL PRICES APPROX.

REPAIR FLOORING & BACKSPLASH FOR	
KITCHEN COUNTERS	2,000.00 (APPROX)
REPAIR SOFFIT OUTSIDE	1,500.00
EVENT SIGN FOR PARK	6,000.00
PAINTING MAIN HALL	WAITING FOR PRICE
WAINSCOTING	2,000.00
REPAIR TO KITCHEN DISHWASHER LEAK	<u>2,000.00</u>
	13,500.00

GRINDROD RECREATION ASSOCIATION
STATEMENT OF INCOME AND EXPENSE
JANUARY 1, 2017 – DECEMBER 31, 2017

INCOME:

BANK INTEREST	103.22	
CHRISTMAS DINNER	43.17	
COFFEE HOUSE	373.02	
DONATIONS	800.00	
GRINDROD DAYS	1,132.95	
HALL RENTAL	3,572.10	
MEMBERSHIP 2017	520.00	
OPERATING GRANTS	11,322.00	
PANCAKE BREAKFASTS	1,023.24	
SENIORS LUNCHEONS	70.00	
TRACTOR CLUB JUL 1	<u>78.94</u>	
TOTAL REVENUE	19,038.64	19,038.64

EXPENSE:

BANK CHARGES	40.00	
DONATIONS	200.00	
EQUIPMENT PURCHASE	1,798.45	
FEES & MEMBERSHIPS	76.00	
FORTIS NATURAL GAS	750.67	
BC HYDRO	203.03	
GST	428.73	
INSURANCE	4,735.00	
JEMB SECURITY	479.30	
KITCHEN SUPPLIES	193.25	
MISCELLANEOUS EXPENSE (FLOWERS & MEMORIAL)	255.05	
PARK EXPENSES (CLEANING SUPPLIES)	891.53	
GARBAGE PICK UP	868.82	
SUPPLIES & MAINTENANCE	1,996.90	
STATIONERY EXPENSE	436.84	
SCHOLARSHIPS	500.00	
SPECIAL EVENTS & DINNERS	<u>87.82</u>	
TOTAL EXPENSE	13,941.49	<u>13,941.49</u>
INCOME AFTER EXPENSES		5,097.15

BANK CHEQUING ACCOUNT	13,907.94
GRINDROD DAYS PLAN 24	17,435.25
SENIORS SPECIAL SAVINGS	947.42
PLAN 24 RESERVE ACCOUNT	10,117.32
TERM DEPOSIT	6,355.14

PROJECTED BUDGET FOR 2018 – GRINDROD COMMUNITY HALL

SECURITY SYSTEM	385.49
DONATIONS	500.00
INSURANCE	4,735.85
HYDRO	212.94
NATURAL GAS	921.09
CLEANING & MAINTENANCE	3,623.41
SEPTIC SERVICE	500.00
LIGHTING EXPENSE	450.00
STATIONERY & PRINTING	702.00
GARBAGE PICK UP	846.65
BANK CHARGES	45.00
SCHOLARSHIPS	1,000.00
ACCOUNTING	500.00
FEES & MEMBERSHIPS	150.00
REPAIR FLOORING & BACKSPLASH FOR	
KITCHEN COUNTERS	2,000.00 (APPROX)
REPAIR SOFFIT OUTSIDE	WAITING FOR PRICE
EVENT SIGN FOR PARK	WAITING FOR PRICE
PAINTING MAIN HALL	WAITING FOR PRICE
TOTAL PROJECTED BUDGET MINUS QUOTES	16,572.43

Barry Gagnon

From: Helmuth Brigitte Koch [hebriko@gmail.com]
Sent: January-11-18 9:23 AM
To: Jennifer Bellamy
Subject: 2018 Grant Funding
Attachments: 2016 balance sheet.pdf.pdf.pdf; 2016 income stmt page 1.pdf.pdf (1).pdf; EXPLANATIONS2018.docx; 2016 income stmt page 2.pdf.pdf (1).pdf; statement-6294515173000004131-17Dec01 (1).pdf; BUDGET2018A.docx

Kingfisher Community Society

3337 Mabel Lake Road

ENDERBY/BC V0E 1V5

January 10, 2018

City of Enderby

Attn: Barry Gagnon

Re: 2018 Grant Funding

The purpose of this letter is, to request an annual funding grant for 2018 for the Kingfisher Community Society.

We would like to ask for a 10% increase to the 2017 grant.

Attached are: 6 attachments

Confirming this mail would be appreciated, as well as if something is missing.

With best regards

Brigitte Koch

Treasurer

KCS

BUDGET 2018

For Grant Funding Request

	BUDGET 2018	ACTUAL 2016	COMPARE 2017	
REVENUES				
Membership	3900	3,080	3,915	
Hall Rentals	1000	1,375	950	
Main Events		5,187	n/a	
GST- return	3000	0.00	n/a	
Grant school and hall		14,299		
TOTAL REVENUES	7900	23941	n/a	
EXPENSES				
Insurance	5500	4,975	5,121	
Newsletter	2500	2,283	2,151	
Telephone	1500	1,183	1,187	
Hydro	2900	2,731	2,348	
School Utilities	1200	1,090	1,108	
MAINTENANCE				
Cleaning	2800	1,596	2,837	
Lawn mowing	2000	3,224	1,512	
Snow removal	1500	Included	1,260	
Office work & supplies	1500	685	1,090	
General repairs	2000	1,662	1,389	
Youth projects	1500			
TOTAL EXPENSES	24,900			

NOTES /EXPLANATIONS TO THE GRANT REQUEST 2018

KCS is a developing community.

Members are permanent living people as well as seasonal ones. All generations are represented. In the past couple years memberships increased mainly of seasonal living here people.

KCS is operating a hall, a school and since 2016 a playground. A toilet was added in 2017.

There are new costs arising for maintaining the playground, safety, toilet cleaning.

In 2017 a few young adults stepped out and established as our "youth group". They are very enthusiastic, making programs and boosting of new ideas, trying to connect the community to modern technology. Some joined the board of directors. It's promising, but there are costs involved as well.

Kingfisher Community Society
 Income Statement - January 1, 2016 to December 31, 2016

EXPENSES	Actual 01/01/2015 to 12/31/2015	Actual 01/01/2016 to 12/31/2016
Costs of Goods Sold		
Refugee and Youth Fundraiser	\$0.00	\$260.84
Spring Musical Expense	\$0.00	\$47.73
Mother's Day Expense	\$382.67	\$342.40 ✓
Porch Party Expense	\$251.49	\$371.50 ✓
Strawberry Tea Expense	\$359.35	\$249.89 ✓
Jumble Dance Expense	\$2,459.32	\$1,972.53 ✓
Corn Roast Expense	\$67.10	\$23.33 ✓
Harvest Supper Expense	\$190.13	\$263.20 ✓
November Youth Group Dance Expenses	\$0.00	\$240.06
Christmas Concert Expense	\$789.26	\$739.48 ✓
Quilters Expense	\$718.13	\$0.00 ✓
Membership Expenses	\$8.93	\$20.41
Hall Rental Expenses	\$0.00	\$1,596.05 (clearing)
Voyageur Canoe Expense	\$174.71	\$0.00
School Expense	\$169.27	\$109.74
Total Cost of Goods Sold	<u>\$5,570.36</u>	<u>\$6,237.16</u>
Other Expenses		
Irrigation System Expense	\$955.78	\$518.70
Hall Renovation Expense	\$6,379.52	\$0.00
Stage Reno Expense	\$0.00	\$3,164.75
Donations	\$100.00	\$0.00
Term Deposit Rollover	\$0.00	\$4,601.92
Total Other Expenses	<u>\$7,435.30</u>	<u>\$8,285.37</u>
General and Administrative Expense		
Accounting and Legal	\$300.00	\$0.00
Business Fees and Licenses	\$650.00	\$685.00
Insurance	\$5,127.00	\$4,975.00 ✓
Office Supplies	\$107.34	\$0.00
Newsletter Expenses	\$1,982.06	\$2,283.06
Hall Repair & Maintenance	\$3,525.57	\$1,662.24
Lawn Mowing and Snow Removal	\$4,089.75	\$3,224.55
KCS Scholarships	\$0.00	\$500.00
Telephone	\$1,168.62	\$1,183.42
Hall Hydro	\$2,589.50	\$2,731.75
School Utilities	\$1,315.89	\$1,090.83
Total Utilities	<u>\$5,074.01</u>	<u>\$5,006.00</u>
Total General & Administrative Expenses	<u>\$20,855.73</u>	<u>\$13,329.85</u>
TOTAL EXPENSES	<u>\$33,861.39</u>	<u>\$32,858.38</u>
NET INCOME	(\$6,052.89)	(\$1,359.34)

Bank Reconciliation	
Bank Bal Dec 31, 2015	\$10,421.22
Income 2016	\$31,499.04
Expenses 2016	\$32,858.38
Net	(\$1,359.34)
Bank Bal Dec 31, 2016	\$9,061.88

Printed On: 5/21/17 10:45
 Page 2 of 2

STATEMENT OF ACCOUNTS

Statement Period: December 1 - 31, 2017
Page: 1 of 4

KINGFISHER COMMUNITY SOCIETY
3337 Mabel Lk Rd
Enderby BC V0E 1V5

Membership Summary

CAD Deposits	Balances
Chequing	\$7,637.31
Savings	\$0.00
Shares	\$5.56
Term	\$4,670.94
Registered Plans	\$0.00
USD Deposits	Balances
Chequing	\$0.00
Term	\$0.00

Loans, Mortgages and Line of Credit	
Mortgage	\$0.00
Loans	\$0.00
Line of Credit Limit	\$0.00
Line of Credit Available	\$0.00

CHEQUING

COMMUNITY FIRST CHEQUING		Owner: Kingfisher Community Society		
Account: 16949 - 0		Withdrawals	Deposits	Balance
30 Nov 17	Opening Balance			6,599.72
01 Dec 17	Deposit		100.00	6,699.72
05 Dec 17	Clearing Cheque #2139	400.00		6,299.72
08 Dec 17	Deposit FARMERS MARKET		805.00	7,104.72
08 Dec 17	Clearing Cheque #2140	79.20		7,025.52
14 Dec 17	Clearing Cheque #2141	76.15		6,949.37
14 Dec 17	Clearing Cheque #2144	112.10		6,837.27
14 Dec 17	Clearing Cheque #8	44.80		6,792.47
15 Dec 17	Clearing Cheque #2142	437.53		6,354.94
15 Dec 17	Clearing Cheque #2145	592.22		5,762.72
15 Dec 17	Clearing Cheque #2143	739.42		5,023.30
19 Dec 17	Clearing Cheque #2147	89.31		4,933.99
29 Dec 17	Clearing Cheque #2146	22.01		4,911.98
29 Dec 17	Clearing Cheque #2137	235.00		4,676.98
31 Dec 17	Credit Interest		0.24	4,677.22
Total Withdrawals and Deposits		\$2,827.74	\$905.24	

IMPORTANT NOTICE



KPMG LLP are presently engaged in the year-end audit of First West Credit Union's financial statements for the year ended December 31, 2017. They wish to determine whether our records at December 31, 2017 agree with yours. Please compare the information in the statement to your records and if there are any discrepancies or issues with the statement, please contact our external auditor at:
KPMG LLP, 777 Dunsmuir Street, PO BOX 10426, Pacific Centre, Vancouver BC V7Y 1K3
Attention: Jonathan Wong

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COMMUNITY FIRST CHEQUING				Youth Group
Account: 16949 - 1				Owner: Kingfisher Community Society
Date	Description	Withdrawals	Deposits	Balance
30 Nov 17	Opening Balance			2,984.96
31 Dec 17	Credit Interest		0.13	2,965.09
31 Dec 17	Monthly Service Fee	5.00		2,960.09
Total Withdrawals and Deposits		\$5.00	\$0.13	

MEMBERSHIP SHARES

FWCU MEMBERSHIP SHARES				Owner: Kingfisher Community Society
Account: 16949 - 0				Owner: Kingfisher Community Society
Date	Description	Withdrawals	Deposits	Balance
30 Nov 17	Opening Balance			5.56
Total Withdrawals and Deposits		\$0.00	\$0.00	

TERM DEPOSITS

Term - StepUp 9Plus9 - 18mth r/d 180d @.5				Owner: Kingfisher Community Society
Account: 16949 - 1				Owner: Kingfisher Community Society
Date	Description	Withdrawals	Deposits	Balance
30 Nov 17	Opening Balance			2,335.47
Total Withdrawals and Deposits		\$0.00	\$0.00	
Rate: 1.50%		Issue Date: July 20, 2016		Maturity Date: January 20, 2018

Term - StepUp 9Plus9 - 18mth r/d 180d @.5				Owner: Kingfisher Community Society
Account: 16949 - 2				Owner: Kingfisher Community Society
Date	Description	Withdrawals	Deposits	Balance
30 Nov 17	Opening Balance			2,335.47
Total Withdrawals and Deposits		\$0.00	\$0.00	
Rate: 1.50%		Issue Date: July 20, 2016		Maturity Date: January 20, 2018

Contact Information

Armstrong: 250-546-3191	Kelowna Orchard Plaza: 250-763-6117	Penticton Main: 250-490-2700
Enderby: 250-838-6841	Kelowna Rutland: 250-980-8900	Penticton Peachtree: 250-492-0210
Kamloops: 250-374-4924	Keremeos: 250-499-5524	Princeton: 250-295-3171
Kamloops Riverbend: 250-571-5700	Lumby: 250-547-8847	Vernon: 250-558-5266
Kelowna Downtown: 250-860-1900	Oliver: 250-498-6277	Vintage Hills Westbank: 250-707-2500
Kelowna Guisachan: 250-862-8822	Penticton Cherry Lane: 250-493-7773	Toll free insurance inquiries: 1-800-748-8111

24-Hour Remote Banking – www.enderbyfinancial.com or 250-492-8328 / 1-800-667-8328
Lost/Stolen MasterCard® or MemberCard® 1-800-567-8111 outside Canada or US Call Collect 1-306-566-1276

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STATEMENT CHEQUES

Kingsfisher Community Society
YOUTH GROUP
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 09 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF MARION FERNANDEZ \$ 44.80
FOURTY FOUR 8/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO DVD + Movie nights posters

#00008# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000004480⑆

12/14/2017 8 \$44.80

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 15 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF CATALIN PARET \$ 235.00
TWO HUNDRED AND THIRTY FIVE DOLLARS 00/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO Sup! 2017 Journal Use

#02137# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000004480⑆

12/29/2017 2137 \$235.00

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 04 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF JACKY CLARK \$ 400.00
FOUR HUNDRED 00/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO M. Clark

#02139# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000004480⑆

12/05/2017 2139 \$400.00

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 04 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF JAN LACKO \$ 79.20
SEVENTY - NINE DOLLARS 20/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO LACKO, JANIS

#02140# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000004480⑆

12/08/2017 2140 \$79.20

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 04 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF MARION FERNANDEZ \$ 76.15
SEVENTY AND SIX DOLLARS 15/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO MAR FERNANDEZ

#02141# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000007615⑆

12/14/2017 2141 \$76.15

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 08 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF TRANSITION MARKETING SERVICES \$ 437.63
FOUR HUNDRED AND THIRTY SEVEN DOLLARS 63/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO NEWSLETTER DEC 2017

#02142# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000007615⑆

12/15/2017 2142 \$437.53

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 08 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF BC HYDRO \$ 739.42
SEVEN HUNDRED AND THIRTY - NINE DOLLARS 42/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO B.C. HYDRO

#02143# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000073942⑆

12/15/2017 2143 \$739.42

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 08 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF TELUS \$ 112.10
ONE HUNDRED AND TWELVE DOLLARS 10/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO TELUS

#02144# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000011210⑆

12/14/2017 2144 \$112.10

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 08 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF MOUNTAINVIEW ELECTRIC LTD. \$ 592.22
FIVE HUNDRED AND NINETY - TWO DOLLARS 22/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200

KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO MOUNTAINVIEW ELECTRIC LTD.

#02145# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000059222⑆

12/15/2017 2145 \$592.22

KINGFISHER COMMUNITY SOCIETY
3337 MABEL LAKE RD
ENDERBY BC V0E 1V5
250-838-6200

DATE 12 15 2017
M D D O Y Y Y Y

PAY TO THE ORDER OF GEORGE J AMBROSIO \$ 22.01
TWENTY - ONE DOLLARS 01/100 DOLLARS

Enderby & District Financial
A Division of First West Credit Union
3337 Mabel Lake Road
Enderby, BC V0E 1V5
Tel: 250-838-6200


KINGFISHER COMMUNITY SOCIETY
Brylita Lee
Shay McCall

MEMO STANES NEWS LETTER

#02146# ⑆17310⑉809⑆ 10⑉001⑉694⑉9⑆ #0000022001⑆

12/29/2017 2146 \$22.01

STATEMENT CHEQUES

KINGFISHER COMMUNITY SOCIETY 3337 MABEL LAKE RD ENDERBY BC V0E 1V5 250-538-6200		2147
DATE 12/19/2017		
PAY TO THE ORDER OF	KAREN CALWELL	\$ 89.31
EIGHTY NINE DOLLARS		3/100 DOLLARS
 Enderby & District Financial A Division of First West Credit Union 3337 MABEL LAKE RD ENDERBY, BC V0E 1V5 TEL: 250-538-6200		KINGFISHER COMMUNITY SOCIETY <i>Bryden Koon</i>
MEMO: X-2142 Deposit: party		<i>Angie McD...</i>
⑈02647⑈ ⑆117310⑈809⑆ 10⑈001⑈594⑈9⑈		
12/19/2017	2147	\$89.31

Kingfisher Community Society
Balance Sheet As at 12/31/2016

Current Assets

Chequing Bank Account	\$9,061.88	
Term Deposit #21	\$0.00	
Term Deposit #22	\$2,300.96	
Term Deposit #23	\$2,300.96	
GST receivable	\$1,776.42	
EDCU membership equity	\$5.48	
Total Cash		\$15,445.70

Total Current Assets

TOTAL ASSETS

\$15,445.70

Current Liabilities

\$0.00

Total Current Liabilities

\$0.00

TOTAL LIABILITY

\$0.00

EQUITY

Owners Equity

Retained Earnings - Previous Year		\$17,137.16
GST claim	\$1,776.42	
Term Deposit interest	\$122.84	
Term Deposit Cashed in	(\$2,236.86)	
EDCU Membership Equity	\$5.36	
EDCU Interest	\$0.12	
Net Income	(\$1,359.34)	
Current Earnings		(\$1,691.46)

Total Owners Equity

\$15,445.70

TOTAL EQUITY

\$15,445.70

LIABILITIES AND EQUITY

\$15,445.70

Kingfisher Community Society
Income Statement - January 1, 2016 to December 31, 2016

	Actual 01/01/2015 to 12/31/2015	Actual 01/01/2016 to 12/31/2016
REVENUE		
Sales Revenue		
Quilters	\$1,611.55	\$50.00
Refugee and Youth Fundraisers	\$0.00	\$505.00
Spring Musical	\$0.00	\$493.50
Mothers Day Income	\$852.00	\$572.00
Porch Party Income	\$0.00	\$99.00
Strawberry Tea Income	\$569.80	\$708.00
Jumble Dance Income	\$3,148.50	\$1,990.00
Farmers Market Income	\$871.10	\$665.00
Corn Roast	\$0.00	\$92.00
Harvest Supper Income (50/50)	\$0.00	\$358.00
Christmas Concert	\$0.00	\$213.60
School Income	\$70.00	\$120.00
Voyager Canoe	\$0.00	\$0.00
Membership Income	\$2,805.00	\$3,080.00
Hall Income (rental, ads)	\$1,662.00	\$1,374.70
Total Sales Revenue	<u>\$11,589.95</u>	<u>\$10,320.80</u>
Other Revenue		
GST Refund	\$1,919.55	\$0.00
Operating Grant - School	\$5,199.00	\$5,199.00
Operating Grant - Hall	\$9,100.00	\$9,100.00
Term Deposits	\$0.00	\$6,879.24
Grants and Donations	\$16,218.55	\$21,178.24
Total Other Revenue	<u>\$16,218.55</u>	<u>\$21,178.24</u>
TOTAL REVENUE	\$27,808.50	\$31,499.04

Printed On: 5/15/17 17:28
Page 1 of 2

Barry Gagnon

From: Barry Gagnon [jbellamy@cityofenderby.com]
Sent: January-10-18 8:54 AM
To: 'Sandra Volpatti'
Subject: RE: Budget

That would be fine Sandra,

Barry

From: Sandra Volpatti [mailto:mycommunity3784@gmail.com]
Sent: January-09-18 6:25 PM
To: Barry Gagnon
Subject: Re: Budget

My printer isn't working to scan a copy to send you. Can I drop it off at City hall on Thursday

On Tue, Jan 9, 2018 at 4:07 PM, Barry Gagnon <jbellamy@cityofenderby.com> wrote:

Yes we need financial statements Sandra.

Thanks,

Barry

From: Sandra Volpatti [mailto:mycommunity3784@gmail.com]
Sent: January-09-18 8:11 AM
To: Jennifer Bellamy
Subject: Budget

Did you receive our budget for 2018. I sent you an email on Dec. 20th. I received your letter and do I have to sent something else with it. I am thinking you are wanting a Financial statement? Please let me know and I will email it.

thanks

--

Sandra

(Riverside Community Club Treasurer)



Virus-free. www.avast.com

--

Sandra
(Riverside Community Club Treasurer)

Barry Gagnon

From: Sandra Volpatti [mycommunity3784@gmail.com]
Sent: December-20-17 11:48 AM
To: Jennifer Bellamy
Subject: Riverside Community Club Budget
Attachments: RCC Budget 2018.ods

--
Sandra
(Riverside Community Club Treasurer)

**Riverside Community Club
BUDGET 2016**

Revenues	2018 Budget	Actual 2016	
Hall Rentals	\$12,000.00	\$16,610.00	-38.42%
Events	\$850.00	\$679.00	20.12%
Other types of income	\$1,000.00	\$944.70	5.53%
47200 · Government Grants			
47205 · RDNO	\$12,575.00	\$12,575.00	0.00%
Total Revenues	\$26,425.00	\$30,808.70	
Expenses			
60900 · Business Expenses	\$25.00	\$25.00	0.00%
62100 · Contract Services			
62150 · Hall Cleaning	\$1,800.00	\$1,087.50	39.58%
62155 · Grounds Maintenance	\$1,500.00	\$1,160.00	22.67%
62800 · Facilities and Equipment			
62840 · Repairs & Maintenance Equipment	\$1,500.00	\$360.11	75.99%
62845 · Repairs & Maintenance Building	\$2,500.00	\$655.60	73.78%
63000 · Improvements	\$5,000.00	\$4,105.63	17.89%
65000 · Operations			
65020 · Postage, Mailing Service	\$300.00	\$63.20	78.93%
65030 · Printing and Copying	\$300.00	\$53.46	82.18%
65040 · Supplies	\$1,000.00	\$617.48	38.25%
65050 · Telephone, Telecommunications	\$600.00	\$474.65	20.89%
65055 · Hydro	\$3,800.00	\$3,115.15	18.02%
65060 · Propane	\$200.00	\$64.20	67.90%
65065 · Garbage Pickup	\$800.00	\$473.45	40.82%
65000 · Operations - Other	\$300.00	\$57.54	80.82%
65100 · Other Types of Expenses			
65120 · Insurance - Liability, D and O	\$2,100.00	\$800.00	61.90%
65130 · Property Insurance	\$3,500.00	\$2,977.00	14.94%
65160 · Other Costs	\$200.00	\$25.58	87.21%
Total 65100 · Other Types of Expenses	\$1,000.00	\$683.44	31.66%
Total Expenses	\$26,425.00	\$16,798.99	
Net Ordinary Income	\$0.00	\$14,009.71	

We are purchasing a different insurance policy this year for \$2055.00 because the current liability insurance we have does not have sufficient coverage.

Riverside Community Club
Trial Balance
As of 31 December 2016

	31 Dec 16	
	Debit	Credit
Chequing	33,610.18	
Equity Shares	5.44	
Term #14	0.00	
Term #15	0.00	
Term #16	0.00	
Term #17	0.00	
. - Term #18	12,232.40	
13000 - Prepaid Expenses	2,977.00	
15010 - Kitchen Equipment	21,626.94	
15015 - Hall Furniture	4,436.78	
15500 - Hall Improvements	9,000.00	
20000 - Accounts Payable	0.00	
2500 - Rental Deposit		1,900.00
25500 - GST/HST Payable	6,009.92	
30000 - Opening Balance Equity	0.00	
32000 - Retained earnings		73,988.95
43405 - Rental Fee		15,800.00
43410 - Cleaning		220.00
43415 - Dishes		450.00
43420 - Damage Deposit		140.00
44800 - Events		679.00
45030 - Interest-Savings, Short-term CD		253.70
46420 - Recreation		491.00
46425 - Membership		200.00
47205 - RDNO		12,575.00
60920 - Business Registration Fees	25.00	
62152 - Check In/Check Out	1,087.50	
62155 - Grounds Maintenance	1,160.00	
62840 - Repairs & Maintenance Equipment	360.11	
62845 - Repairs & Maintenance Building	655.60	
63000 - Improvements	4,105.63	
64100 - Postage and Mailing	63.20	
64200 - Printing and Copying	53.46	
65000 - Operations	57.54	
65040 - Supplies	617.48	
65050 - Telephone, Telecommunications	474.65	
65055 - Hydro	3,115.15	
65060 - Propane	64.20	
65065 - Garbage Pickup	473.45	
65105 - Service Charge	22.50	
65110 - Scholarships	100.00	
65120 - Property Insurance	2,977.00	
65125 - Sports Insurance	800.00	
65130 - Recreation	160.41	
65160 - Other Costs	25.58	
66000 - Event Expenses	320.78	
66100 - Groceries	47.71	
66300 - Supplies	32.04	
TOTAL	<u>106,697.65</u>	<u>106,697.65</u>

Barry Gagnon

From: Moya Petznick [petznick@telus.net]
Sent: January-10-18 9:06 PM
To: Jennifer Bellamy
Subject: 2018 Grant Funding

Hi Jennifer

With apologies, I have been away on a trip and have just received your letter in regard to our funding request for 2018.

Our request to The City of Enderby is for a grant of \$7,000 for this year.

I will submit the necessary financial paperwork to you as soon as possible.

Thank you so much, and Happy New Year!

Moya
250-253-0890 (cell)

*Mrandview Beach Recreation
Association*

Barry Gagnon

From: Moya Petznick [petznick@telus.net]
Sent: January-22-18 5:03 PM
To: Jennifer Bellamy
Subject: Financials
Attachments: GVB financials 2017.doc

Hi Jennifer

Attached is a copy of our Revenue and Expense financials for the year November 1, 2016 to October 31, 2017. Please let me know if you require further information regarding our grant application.

Many thanks,

Moya

Grandview Bench Recreation Association Financial Year End:
November 1, 2016 to October 31, 2017

Revenues:

Memberships	115.00	
Rentals	2,427.00	
Grants*	7,000.00	
		9,542.00

Expenses:

Insurance	1,631.00	
Utilities	2,672.61	
Repairs & Maintenance	122.15	
Kitchen Supplies	605.83	
Office Supplies	129.50	
Fixtures**	2,059.38	
Groundskeeping (lawns / snow)	1,304.00	
Cleaning	719.57	
		9,244.04

Year End closing balance October 31, 2017 \$11,817.42

Grants*
\$7,000.00 City of Enderby

Fixtures**	
Signboards (Daryl Arychuk)	253.91
Replace indoor lights with LED, etc.	599.20
Garbage can (Bear-proof, outdoor)	615.99
Folding chairs	380.58

Gaming account – No activity