

ENDERBY AND DISTRICT SERVICES COMMISSION

**Brad Case
Tundra Baird**

**Herman Halvorson
Denis Delisle**

AGENDA

DATE: Wednesday, January 10, 2018
TIME: 9:00 a.m.
LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

Regular Meeting Minutes of October 11, 2017

3. ELECTION OF CHAIR

4. CLOSED MEETING RESOLUTION

Closed to the public pursuant to Section 90 (1) (k) of the *Community Charter*

5. ADJOURNMENT

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on October 11, 2017 at 9:00 a.m. in the Council Chambers of Enderby City Hall.

<u>Members:</u>	Brad Case	City of Enderby
	Tundra Baird	City of Enderby
	Denis Delisle	Electoral Area F
	Herman Halvorson	Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
 Bettyann Kennedy – Recording Secretary

Others: Sheryl Hay and Kaylee Wells – Parks and Recreation

APPROVAL OF AGENDA

The following items were added to the regular agenda under New Business:

- Master Parks Plan update
- Spray Park

A late item was added to the In-Camera Agenda pursuant to Section 90 (1) (d) and (e) of the *Community Charter*.

Moved by Tundra Baird, seconded by Herman Halvorson that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of June 2, 2017

Moved by Brad Case, seconded by Herman Halvorson that the regular minutes of June 2, 2017 be adopted as circulated.

Carried

REPORTS

Parks and Recreation – 2017 1st and 2nd Quarterly Reports

Moved by Brad Case, seconded by Herman Halvorson that the reports be received and filed.

Carried

Sheryl Hay and Kaylee Wells reviewed the highlights of the reports:

- RBC grant funds were used to purchase 2 sledges for use by disabled members of the community and for training purposes. Also purchased were uniforms.
- Skating lessons continue to be popular with increasing registrations. The challenge is to have enough instructors.

- Debit machine has been most helpful in taking payments.
- Scheduling changes with minor hockey is challenging as they request a lot of changes.
- A wet spring and a dry hot summer proved challenging for the ball fields.
- All programs are growing in popularity.
- Drainage in the pool change rooms is an issue. The light paint colour when wearing off makes the floor look dirty even when it is not.
- Big Bike event earned over \$5,000 for the Heart and Stroke Fund.

NEW BUSINESS

Parks, Recreation and Culture Fees Bylaw – Arena Fees – Memo from Chief Financial Officer dated June 29, 2017

Moved by Tundra Baird, seconded by Herman Halvorson that the Commission recommend that Council enacts the bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1635, 2017”.

Carried

Enderby and District Resource Centre – Thank you from Bike Rodeo – Correspondence dated August 2017

Moved by Tundra Baird, seconded by Herman Halvorson that the correspondence be received and filed.

Carried

Late Item: Master Parks Plan Update

The CAO reported that over 60 survey submissions were received with a wide range of ideas. A summary of the suggestions will be presented to the Commission in December. Funding prescriptions and recommendations to be presented.

Late Item: Spray Park Update

Final invoices not yet received, but the project is expected to be at or under budget. The facility was well received over the summer. 2 of 12 features are in place. Fund raising has started for Phase 2 to get more features added. The target is \$75,000 with approximately \$9,000 raised so far.

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Herman Halvorson, seconded by Brad Case that pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (d) and (e) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting re-convened at 10:30 a.m.

The following item was released from In-Camera:

Museum Board Presentation for Release of Funding – Memo from Chief Administrative Officer dated September 26, 2017

Moved by Herman Halvorson, seconded by Brad Case that the Enderby and District Services Commission authorizes the release of a grant for \$6,000 to fund actual and anticipated curator wages incurred in 2017;

AND THAT the Enderby and District Services Commission authorizes the release of the remaining grant balance of \$7,000 not used for curator wages to fund other operating costs;

AND FURTHER THAT this matter be released from in-camera except for any labour dispute information disclosed by the Enderby and District Museum and Archives Executive.

Carried

Moved by Tundra Baird, seconded by Brad Case that the meeting adjourn at 10:31 a.m.

Carried

CHAIR

CHIEF ADMINISTRATIVE OFFICER