

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 16, 2017 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Planner and Deputy Corporate Officer – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Knust, seconded by Councillor Shishido that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of October 2, 2017

Moved by Councillor Schreiner, seconded by Councillor Knust that the minutes of the regular meeting of October 2, 2017 be adopted as circulated.

Carried

DEVELOPMENT MATTERS

0002-17-TUP-END

Lot 3, Block 11, DL 150, K(formerly O)DYD, Plan 211A – 506 Cliff Avenue
Applicant: Jennifer and Edward Koochin

Moved by Councillor Case, seconded by Councillor Knust that Council renew the Temporary Use Permit for the property legally described as Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A located at 506 Cliff Avenue which permitted the use of a temporary building on the subject property until October 1, 2017 for purposes of food service, retail sales, and fitness/recreational services subject to the following conditions:

- a) Throughout the duration of the Temporary Use Permit, the applicant must provide adequate dust control measures for the subject property;
- b) Throughout the duration of the Temporary Use Permit, the applicant must ensure that particulate matter is not tracked onto Vernon Street beyond what is currently occurring;

- c) Throughout the duration of the Temporary Use Permit, the applicant must provide sufficient on-site garbage and recycling receptacles which are well-maintained;
- d) The dimensions and siting of the temporary building and parking spaces shall be in general accordance with the attached Schedules 'A' and 'B'; and
- e) The Temporary Use Permit shall expire on October 1, 2019.

AND THAT Council extends the applicant's permission to place a shipping container temporarily on the property for the duration of the renewal.

Carried

BYLAWS – Adoption

2018 Tax Exemption Bylaw No. 1641, 2017

Moved by Councillor Shishido, seconded by Councillor Knust that 2018 Tax Exemption Bylaw No. 1641, 2017 be adopted.

Carried

BYLAWS – 3 Readings

Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1635, 2017

Moved by Councillor Knust, seconded by Councillor Case that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1635, 2017 be given three readings.

Carried

Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1642, 2017

and

Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1643, 2017

Moved by Councillor Case, seconded by Councillor Davyduke that Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1642, 2017 and Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1643, 2017 be given three readings.

Carried

REPORTS

Councillor Davyduke

- Attended the open house for the new preschool facility. It was a great tour.
- Rural Economic Development meeting last week. Survey results were shared. Round table discussions and sharing of successes and challenges was helpful.
- Reminder that the Business Walk is this Thursday.

- Connie from Community Futures reported that the summer was slow, which is typical. She has been getting referrals from Nexus. Businesses are finding it challenging to retain employees and find skilled labour.

Councillor Baird (via Mayor McCune)

There is a Christmas committee meeting next Tuesday. The Fire Department will be asked to consider installing lights for business (and individuals) for a fee as part of their fundraising. Councillor Baird feels that a massive tree should be installed downtown.

Mayor McCune

- Traffic lights on the east side George St and Mill Avenue are not functioning properly. CAO will follow up with the Ministry.
- A letter should be forwarded to Ministry of Transportation to address the surfacing issues on the highway through town. There are deep ruts.
- Letter to the Lions Club to be sent offering our congratulations and appreciation for their 70 years of service to the community.

Councillor Knust

An invitation was extended to everyone, including media, to attend the HUT celebration on Thursday followed by lunch at the Legion which is being hosted by Enderby and District Financial.

Building Permit Detail Report – September 2017

Moved by Councillor Schreiner, seconded by Councillor Shishido that the report be received and filed.

Carried

NEW BUSINESS

Regional Transit Service Review – Correspondence from City of Armstrong dated October 2, 2017

Moved by Councillor Knust, seconded by Councillor Shishido that the correspondence be received and filed.

Carried

Army Cadet's Bottle Drive – Use of City Hall Parking Lot – Correspondence from Leanne Irwin dated October 5, 2017

Moved by Councillor Knust, seconded by Councillor Schreiner that Council approve the use of the parking lot immediately north of City Hall for the Army Cadet's bottle drive on November 4, 2017, with insurance provided by the Cadets to the satisfaction of the City.

Carried

Enderby and District Lions Club – Correspondence dated October 10, 2017

Re: Request for Donation for Halloween Haunted House Project

Moved by Councillor Case, seconded by Councillor Davyduke that Council approve a donation of \$500 to the Enderby and District Lions Club for the Halloween Haunted House Project.
Carried

Letter of Support for Proposed Okanagan Bioregional Food System Study – Memo from Chief Administrative Officer dated October 12, 2017

Moved by Councillor Knust, seconded by Councillor Davyduke that Council issue a letter of support for Kwantlen Polytechnic University's Institute for Sustainable Food Systems' Okanagan Bioregional Food System Study.

Carried

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 5:35 p.m.

The following item was released from In-camera:

License of Occupation – 710 3rd Avenue – Memo from Planner and Deputy Corporate Officer dated October 12, 2017

Moved by Councillor Case, seconded by Councillor Schreiner that Council authorize the Mayor and Corporate Officer to execute a License of Occupation with Joe Latawiec for that portion of the laneway adjacent to the southern portion of his property at 710 3rd Avenue, on the following terms:

- a) The boundary of the License of Occupation area shall be that portion of the laneway immediately adjacent to 710 3rd Avenue but extending to the east such that it fully encompasses the mature maple tree in the laneway, and extending to the south such that the southern boundary is the lesser of i) the northern property line of 709 2nd Avenue, or ii) the northern fence line of 709 2nd Avenue as it exists on October 12, 2017;
- b) The term for the License of Occupation will be 3 years with the license being automatically renewed on a year to year basis on the same terms and conditions, subject to the cancellation provisions set out in the agreement;
- c) The licensee shall obtain and maintain liability insurance over the License of Occupation area to the satisfaction of the City;

- d) The licensee shall not remove any trees from the License of Occupation area without the prior written approval of the City, although reasonable maintenance and trimming of trees may occur without prior written approval; and
- e) The licensee is permitted to maintain the fence any other encroachments as existing but must remove these encroachments upon written notice.

AND THAT Council releases this matter from in-camera.

Carried

Moved by Councillor Shishido, seconded by Councillor Schreiner that the regular meeting adjourn at 5:35 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER