

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, October 16, 2017
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

Regular Meeting Minutes of October 2, 2017

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

[0002-17-TUP-END](#)

Lot 3, Block 11, DL 150, K(formerly O)DYD, Plan 211A – 506 Cliff Ave
Applicant: Jennifer and Edward Koochin

pg 6-26

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[2018 Tax Exemption Bylaw No. 1641, 2017](#)

A bylaw to exempt certain properties from taxation for 2018

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BYLAWS – 3 Readings

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment
Bylaw No. 1635, 2017](#)

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

pg 30-31

[Memo from Planner and Deputy Corporate Officer dated October 12, 2017:](#)

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[Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1642, 2017
and
Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment
Bylaw No. 1643, 2017](#)

8. REPORTS

Mayor and Council

[Building Permit Detail Report – September 2017](#)

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9. NEW BUSINESS

a. [Regional Transit Service Review](#) – Correspondence from City of Armstrong dated October 2, 2017

pg 62-63

b. [Army Cadet's Bottle Drive – Use of City Hall Parking Lot](#) – Correspondence from Leanne Irwin dated October 5, 2017

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c. [Enderby and District Lions Club](#) – Correspondence dated October 10, 2017
Re: Request for Donation for Halloween Haunted House Project

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d. [Letter of Support for Proposed Okanagan Bioregional Food System Study](#) –
Memo from Chief Administrative Officer dated October 12, 2017

pg 66-69

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (e) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 2, 2017 at 4:30 p.m. in the Council Chambers of City Hall

Present: Acting Mayor Tundra Baird
Councillor Brad Case
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Planner and Assistant Corporate Officer – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Case, seconded by Councillor Shishido that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of September 18, 2017

Moved by Councillor Shishido, seconded by Councillor Schreiner that the minutes of the regular meeting of September 18, 2017 be adopted as circulated.

Carried

DEVELOPMENT MATTERS

207 George Street – Discharge of Covenant KM48193 – Memo from Planner and Deputy Corporate Officer dated September 28, 2017

The Planner and Deputy Corporate Officer reviewed his report and the history of the property.

Moved by Councillor Schreiner, seconded by Councillor Shishido that the Corporate Officer be authorized to register Section 219 Covenants (No Transfer) on the titles of the properties legally described as Lot 1, District Lot 150, KDYD, Plan KAP61900 (located at 207 George Street) and Lot 2, District Lot 150, KDYD, Plan KAP61900 (located at 204 Vernon Street) which would:

- i. restrict the transfer of either parcel unless the parcels are transferred concurrently to the same purchaser; and
- ii. restrict access to 207 George Street to only off of Vernon Street unless and until a sufficient portion of First Avenue is constructed to provide for an approved access in accordance with the Preliminary Layout Approval dated October 3, 1997.

AND THAT Council authorizes the Corporate Officer to discharge Covenant KM48193 registered on the title of the property legally defined as Lot 1, District Lot 150, KDYD, Plan KAP61900 (located at 207 George Street), conditional upon the registration of the Section 219 Covenants (No Transfer) described above.

Carried

BYLAWS – 3 Readings

Permissive Tax Exemption Bylaw No. 1641, 2017

A bylaw to exempt certain properties from taxation for 2018

Moved by Councillor Knust, seconded by Councillor Case that Permissive Tax Exemption Bylaw No. 1641, 2017 be given three readings.

Carried

REPORTS

Councillor Case

UBCM:

- Ministry of Transportation has stated that a highway bypass is not on their radar. Traffic counts will be released this fall.
- Councillor Davyduke did a good job reporting on our Food Bank, HUT, and Interagency meetings.
- The Area F Director attended the Conservation Officer UBCM meeting along with Council to discuss river issues.
- Ministry of Environment – Attended meeting with Sicamous and Splantsin to discuss the zebra and quagga mussel crisis.

Councillor Shishido

- Attended the Lantern Festival on the River. It was amazing.
- Chamber of Commerce meeting went well.
- River Days clean-up – there was a lot of garbage collected.

Councillor Baird

- The meetings at UBCM were all good.
- Reminder that Red Dress Day is October 4th at 11:00 am on the east side of the bridge.
- Friday is the ribbon cutting at the new day care.
- Chamber of Commerce Business Matters meeting is this Thursday at the Curling Club.

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Shishido that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 5:50 p.m.

Moved by Councillor Shishido, seconded by Councillor Schreiner that the regular meeting adjourn at 5:50 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**CITY OF ENDERBY
TEMPORARY USE PERMIT APPLICATION (RENEWAL)**

File No.: 0002-17-TUP-END

October 11, 2017

APPLICANT: Jennifer and Edward Koochin

LEGAL DESCRIPTION: Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A

P.I.D #: 003-486-401

CIVIC ADDRESS: 506 Cliff Avenue, Enderby BC

PROPERTY SIZE: 0.068 hectare (0.168 acre)

PRESENT ZONING: General Commercial (C.1)

PRESENT O.C.P DESIGNATION: General Commercial

PROPOSED TEMPORARY USE: Use a temporary building on the subject property until October 1, 2019 for the purposes of food service, retail sales and fitness/recreational services.

RECOMMENDATION:

THAT Council renews the Temporary Use Permit for the property legally described as Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A and located at 506 Cliff Avenue which permitted the use of a temporary building on the subject property until October 1, 2017 for the purposes of food service, retail sales, and fitness/recreational services subject to the following conditions:

- a) Throughout the duration of the Temporary Use Permit, the applicant must provide adequate dust control measures for the subject property;
- b) Throughout the duration of the Temporary Use Permit, the applicant must ensure that particulate matter is not tracked onto Vernon Street beyond what is currently occurring;
- c) Throughout the duration of the Temporary Use Permit, the applicant must provide sufficient on-site garbage and recycling receptacles which are well-maintained;
- d) The dimensions and siting of the temporary building and parking spaces shall be in general accordance with the attached Schedules 'A' and 'B'; and
- e) The Temporary Use Permit shall expire on October 1, 2019.

AND THAT should Council renew the Temporary Use Permit for the property described above, that Council extends the applicant's permission to place a shipping container temporarily on the property for the duration of the renewal.

BACKGROUND:

In 2016, the City of Enderby issued a Temporary Use Permit to the owners of 506 Cliff Avenue (Lot 3) which permitted the use of a temporary building on the subject property for the purposes of food service, retail sales and fitness/recreational services; although food service, retail sales and fitness/recreational services are permitted uses under the subject property's General Commercial (C.1) zoning designation, having these uses occur within a temporary building is not permitted and thus a Temporary Use Permit was required.

The Temporary Use Permit had a term that extended to October 1, 2017. The applicants are proposing to have the Permit renewed until October 1, 2019.

A Temporary Use Permit is a tool to allow a short-term use that does not comply with the Zoning Bylaw. A Temporary Use Permit may only be issued for a maximum of 3 years, and may be renewed once for an additional 3 years as per Section 497 of the *Local Government Act*. Temporary Use Permits are intended to be temporary in nature, and are not intended to be used for a permanent use, for which other land use tools are required.

Site Context:

The 0.068 hectare (0.168 acre) subject property is located along the eastern side of Vernon Street, which is identified in Schedule 'C' of the City's Official Community Plan as a 'Municipal Major Collector' road. The subject property is relatively flat and access to the property is gained off of Vernon Street.

Following the issuance of the Temporary Use Permit, the applicants constructed a one-story temporary building on a temporary base along the eastern edge of Lot 3; given that the addition of a temporary building would not trigger the need to bring the property up to the City of Enderby Zoning Bylaw standard with regards to landscaping and paving, the property is allowed to remain at a gravelled standard. A shipping container has been temporarily placed in the southeast corner of the lot for storage purposes; the permanent placement of the shipping container could only continue through a Zoning Text Amendment.

The subject property and the properties to the north, northeast, south and, west are zoned General Commercial (C.1) and are designated as General Commercial in the City of Enderby Official Community Plan (OCP); the property to the east is zoned Transportation Corridor (S.2) and is designated as Transportation Corridor in the OCP.

The following map shows the Zoning designation of the subject and surrounding properties:



Figure 1: Zoning Map

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

The Proposal

The applicants are proposing to renew their existing Temporary Use Permit until October 1, 2019 in order to continue to use a temporary building on the property located at 506 Cliff Avenue (Lot 3) for the purposes of food service, retail sales, and fitness/recreational services.

Food services include the sale of bottled drinks, granola bars, and frozen treats while the retail component includes the sale of clothing and accessories, paddleboards and accessories, float tubes, bug spray, sun block, and deodorant; the applicants also offer fitness/recreational services in the form of paddle board/kayak/canoe rentals, guided tours, and fitness classes. The temporary building has been constructed upon a temporary base as shown on Schedule 'B'; however, the applicants intend to convert it into a permanent building once their Temporary Use Permit has expired, by placing it upon a permanent foundation.

The applicants have stated that the renewal of the Temporary Use Permit until October 1, 2019 would allow them to continue to generate income through the 2018 and 2019 seasons which will fund the conversion of the temporary building into a permanent building and the completion of the necessary site improvements such as landscaping and paving.

The operation of a business within a temporary building is considered a 'mobile vendor' as per the City of Enderby Business License Bylaw No. 1558, 2014; the Bylaw states that no mobile vendor shall operate within the City of Enderby except for the following conditions:

- i. when the Zoning Bylaw allows a mobile vendor as a permitted use;
- ii. by first obtaining written consent of Council for property, public spaces, boulevards, and highways owned or otherwise controlled by the City;
- iii. by first obtaining written consent of the Enderby and District Services Commission for property, public spaces, boulevards, and highways owned or otherwise controlled by the Commission;
- iv. by first obtaining written consent from School District #83 for school grounds.

Given that mobile vendors are not a permitted use within the subject property's General Commercial (C.1) zoning designation, the issuance of a Temporary Use Permit was required in order for the applicants to be eligible for a Business License.

The issuance of the Temporary Use Permit in 2016 to use a temporary building on the subject property did not trigger the need to bring the property up to the City of Enderby Zoning Bylaw standard with regards to landscaping and paving; however, once the Temporary Use Permit expires (either by Council denying this renewal request, or the term of the renewal expiring after October 1, 2019) the applicants are required to convert the temporary building into a permanent building and they will also be required to bring the property up to the standards of the City's Zoning Bylaw with regards to landscaping and paving, unless otherwise varied.

ZONING BYLAW:

The subject property is currently zoned General Commercial (C.1); uses permitted within this zone include:

- Accessory buildings and structures;
- Accommodation including apartments, dwelling units, hotels and motels;
- Assembly and civic use;
- Educational facilities and professional studios;
- Entertainment and recreation facilities;
- Food service (including dairy bars, coffee shops and restaurants);
- Office and commerce facilities;
- Public service use;
- Retail sales (including beverages, candy, clothing, food, fruit, gifts, groceries, produce, sporting goods including rentals, and toys);
- Service and repair; and
- Transportation facilities.

CRITERIA	PROPOSAL	ZONE REQUIREMENTS
Building Height (max.)	4.75 m (15.6 feet)	12 m (39.37 feet) or three storeys
Lot Area (min.)	680 m ² (7319 square feet)	200 m ² (2,153 square feet)
Lot Coverage (max.)	90%	~5%
Lot Frontage (min.)	7 m (22.97 feet)	18.28 m (60 feet)
Off-street Parking (min.)	Food Service = 7 Retail = 2 TOTAL = 9	9
Off-street Loading (min.)	N/A	N/A
Setbacks (min.)		
- Front Yard	N/A	N/A
- Exterior Side Yard	N/A	N/A
- Interior Side Yard	N/A	N/A
- Rear Yard	N/A	N/A
- Water bodies	>30 m (98.43 feet)	30 m (98.43 feet) from the natural boundary of the Shuswap River 30 m (98.43 feet) from the high water mark of a riparian water course
- Special Building Line	>10 m (32.81 feet)	10 m (32.81 feet)
Screening	N/A	N/A
Landscaping	N/A	N/A

Section 313 of the City of Enderby Zoning Bylaw states that all zones within the City are designated as areas for the issuance of Temporary Use Permits, subject to the following general conditions:

- a. The use is temporary or seasonal in nature;
- b. The use is not noxious or undesirable because of smoke, noise, vibration, dirt, glare, odour, radiation, electrical interference, or an offensive trade within the meaning of the Health Act;
- c. There are no negative impacts on the lands in the vicinity;
- d. There is no significant increases in the level or demand for services;
- e. There are no permanent alterations to the subject site; and
- f. The use complies with all of the conditions specified by Council as a condition of the issuance of the Permit.

As per Section 314.1 of the Zoning Bylaw, Shipping Containers are not permitted on properties zoned General Commercial; however, Section 314.4.b states that shipping containers may be used temporarily on a parcel in any zone for moving or storage purposes provided they are not located on any parcel for longer than 30 days without the approval of the City. Following a request from the applicants in the spring of 2017, Council provided the applicants with permission to temporarily place a shipping container on the subject property for the purposes of storing paddleboards associated with their

business; this permission was given until September 30, 2017. The applicants were advised that once this approval has lapsed they must immediately remove the shipping containers unless, i) the City has extended their approval, or ii) they have legalized the permanent placement of the shipping containers through a Zoning Text Amendment.

As per the City of Enderby Public Works Manager's comments described below in the Referral Comments section of this report, Staff are recommending that should Council renew the Temporary Use Permit for the subject property, that Council consider extending the applicant's permission to temporarily place a shipping container on the property for the duration of the Temporary Use Permit renewal.

OFFICIAL COMMUNITY PLAN:

Policies contained within the OCP which apply to this development include:

- Policy 2.2.b - To maintain and enhance the City of Enderby as a sustainable, diverse, vibrant, unique and attractive community.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 5.3.c - Council will work with the business community and stakeholders to promote a diverse local economy that provides the goods and services necessary to competitively meet local demand and attract visitors.
- Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- Policy 12.3.c - Council encourages and supports creative and innovative infilling, development, redevelopment and renovation of existing buildings in order to maintain a strong focus on commercial activity in commercial areas.
- Policy 18.1 - Subject to the designation of areas and conditions in the Zoning Bylaw, Council may issue Temporary Use Permits in all areas of the City.
- Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief.

The City of Enderby Public Works Manager stated that he was supportive of the renewal of the Temporary Use Permit on the same terms and conditions as previous. He also stated that Council should consider resolving to extend permission for the shipping containers to be located on the property for the duration of the next term, should it decide to renew the temporary use permit.

No comments were received in response to the referral.

PLANNING ANALYSIS:

As noted above, Section 313 of the City of Enderby Zoning Bylaw states that pursuant to Section 920.2 (now Section 492) of the *Local Government Act*, all zones within the City are designated as areas for the issuance of Temporary Use Permits, subject to the following general conditions:

- a. The use is temporary or seasonal in nature;
- b. The use is not noxious or undesirable because of smoke, noise, vibration, dirt, glare, odour, radiation, electrical interference, or an offensive trade within the meaning of the Health Act;
- c. There are no negative impacts on the lands in the vicinity;
- d. There is no significant increases in the level or demand for services;
- e. There are no permanent alterations to the subject site; and
- f. The use complies with all of the conditions specified by Council as a condition of the issuance of the Permit.

Temporary or Seasonal Nature of Use

As per Section 497(2) of the Local Government Act, a person to whom a temporary use permit has been issued may apply to have that permit renewed, subject to the restriction that a temporary use permit may be renewed only once.

Given the above, should Council choose to renew the applicant's Temporary Use Permit until October 1, 2019, the applicant would not have the ability to have the Permit renewed in the future. At that point, the applicant would be required to their remove the temporary building or convert the temporary building into a permanent building and undertake the necessary site upgrades including paving and landscaping, unless otherwise varied.

Noxious or Undesirable Use

Given that the applicant's proposal to use a temporary building on the subject property did not trigger the need to pave the parking areas and maneuvering aisles of the site, when Council issued the original Temporary Use Permit it was subject to the applicant providing adequate dust control measures for the subject property to ensure that particulate matter was not tracked onto Vernon Street beyond what had previously been occurring on the site, throughout the duration of the Temporary Use Permit. Since the Temporary Use Permit has been issued, Staff have only had one complaint regarding particulate matter being tracked onto Vernon Street, which was during the construction phase of the temporary building; once Staff engaged with the applicants the issue was promptly rectified.

As previously noted, the applicant is intending to convert the temporary building into a permanent building once the Temporary Use Permit expires (assuming Council renews the Permit); this conversion would trigger the need for the property to be brought up to the Zoning Bylaw standard with regards to landscaping and paving the site, unless otherwise varied.

Impacts to Adjacent Properties

Given that the proposed use of the property for food services and retail sales was targeted towards tourists and river users who gather in Belvidere Park, and it was anticipated that the proposal would result in a significant increase in foot traffic in the areas surrounding the subject property, when Council issued the original Temporary Use Permit it was subject to the applicant providing sufficient on-site garbage and recycling receptacles which were well-maintained throughout the duration of the Temporary Use Permit.

Throughout the duration of the Temporary Use Permit, Staff did not receive any complaints regarding nuisances or impacts to adjacent properties.

Permanent Alterations to the Site

The proposal will not result in any permanent alterations to the site, nor any situation where the ability for the site to be restored to its original condition would be compromised, for the following reasons:

1. The temporary building was constructed upon skids which makes it easily removable;
2. As a condition of the issuance of the Temporary Use Permit, the City received security in the form of a cash deposit, in the amount equal to 120% of the estimated costs of removing the temporary building from the subject property; and
3. The proposal did not trigger any site upgrades in the form of paving or landscaping and thus the site remains in its original gravelled state.

Renewal and Conditions of Temporary Use Permit

The issuance of the Temporary Use Permit in 2016 was subject to the applicant satisfying number of conditions (described above) which were intended to mitigate potential impacts and minimize any risks to the City of Enderby and its taxpayers. Staff are recommending that Council renews the Temporary Use Permit for the subject property until October 1, 2017 for the purposes of food service, retail sales, and fitness/recreational services, subject to the same conditions as previous. Failure to adhere to the conditions imposed by Council may result in the applicants' Temporary Use Permit being revoked.

Shipping Container

Separate from the issuance of the Temporary Use Permit, Council provided the applicants with permission to temporarily place a shipping container on the site for the purposes of storing paddleboards associated with their business until September 30, 2017.

The shipping container was initially inspected by the previous Fire Chief to confirm that the container had been adequately vented, and the applicants also painted the exterior of the container to make it complimentary of the aesthetics of the site and surrounding neighbourhood.

Staff are recommending that should Council renew the Temporary Use Permit for the subject property, that Council consider extending the applicant's permission to temporarily place a shipping container on the property for the duration of the Temporary Use Permit renewal.

SUMMARY

In 2016, the City of Enderby issued a Temporary Use Permit to the owners of 506 Cliff Avenue (Lot 3) which permitted the use of a temporary building on the subject property for the purposes of food service, retail sales and fitness/recreational services. The Temporary Use Permit had an initial term that extended to October 1, 2017 and now the applicants are proposing to have the Permit renewed until October 1, 2019.

The City of Enderby Planner recommends that Council renew the Temporary Use Permit on the same terms and conditions as previous, and that Council consider extending the applicant's permission to temporarily place a shipping container on the property for the duration of the Temporary Use Permit renewal.

Prepared By:

Reviewed By:

Kurt Inglis, MCIP, RPP
Planner and Deputy Corporate Officer

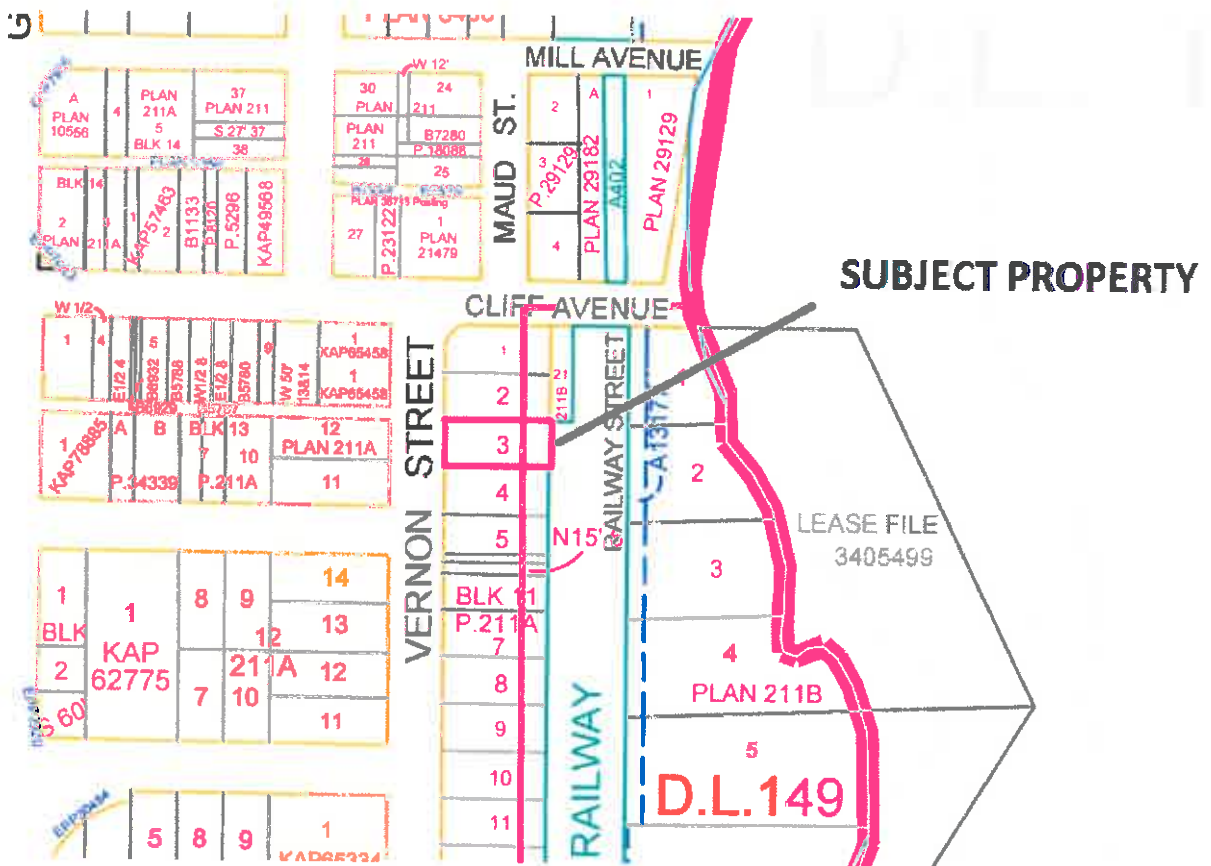
Tate Bengtson
Chief Administrative Officer

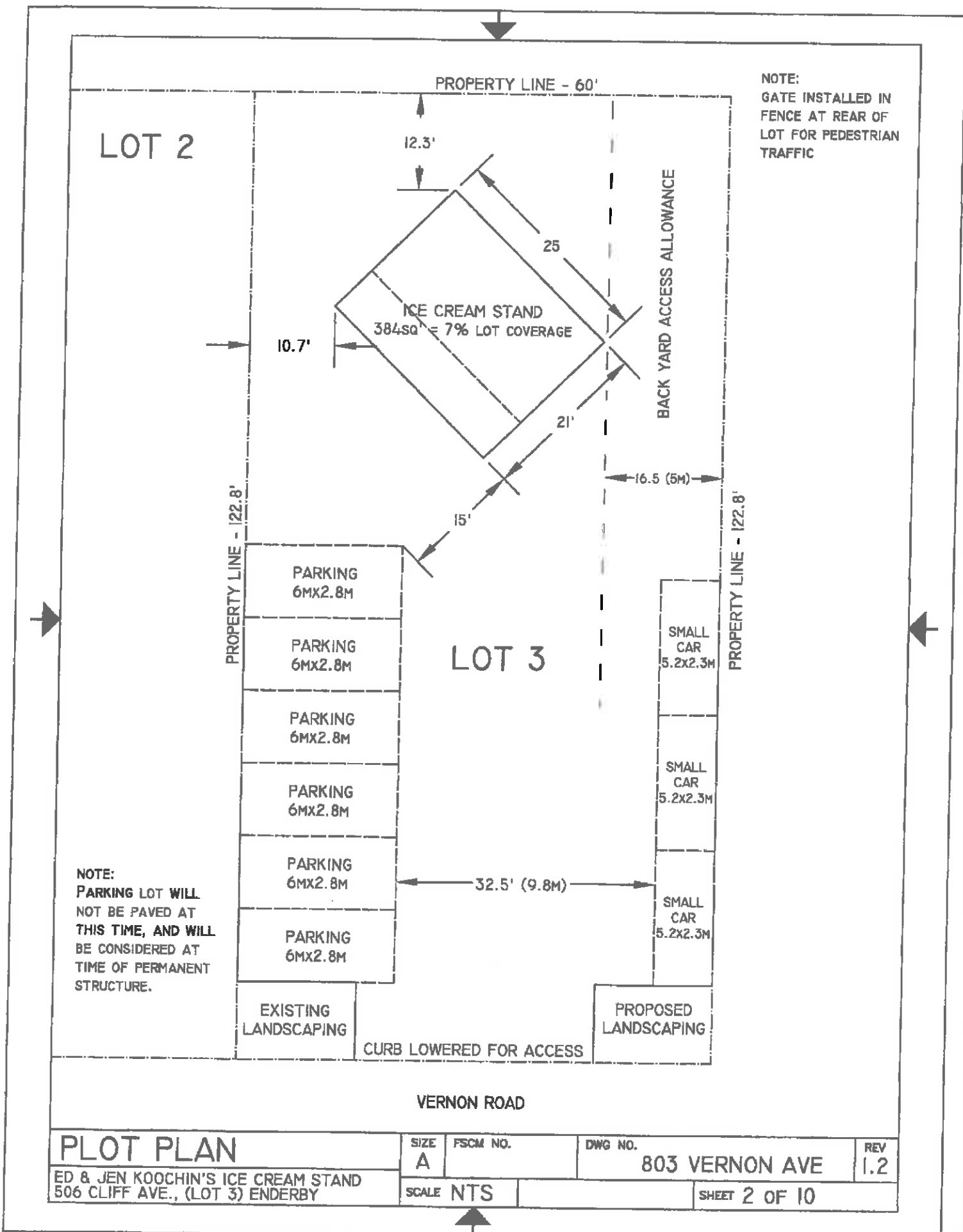
THE CORPORATION OF THE CITY OF ENDERBY
TEMPORARY USE PERMIT APPLICATION (RENEWAL)
SUBJECT PROPERTY MAP

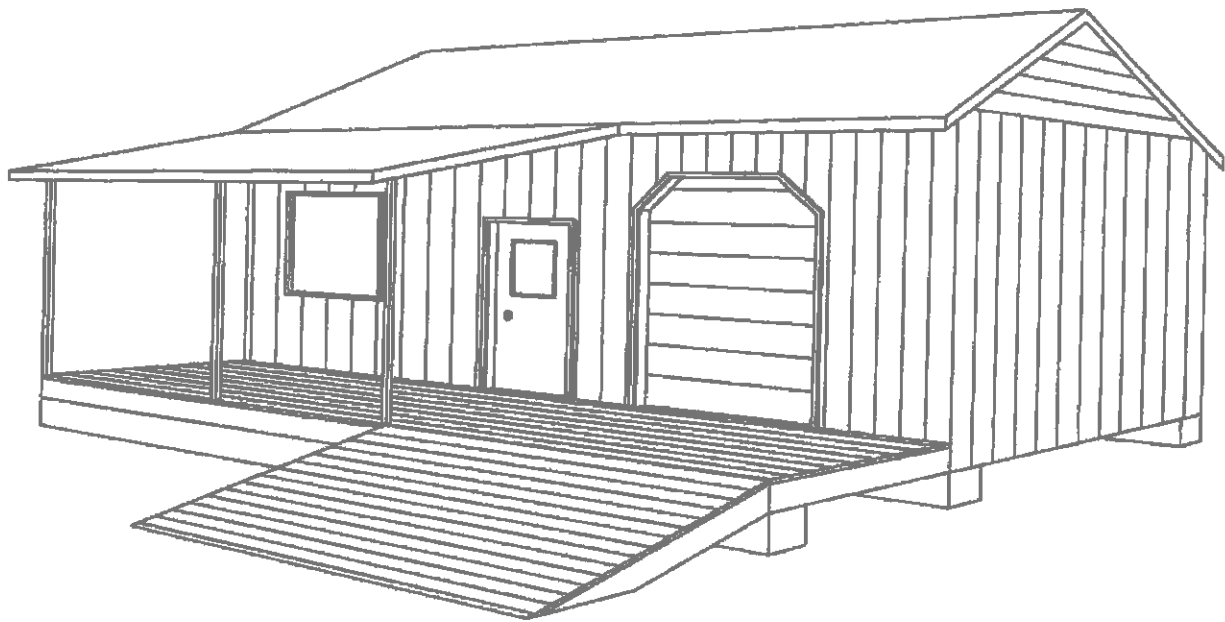
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Applicant: Jennifer and Edward Koochin

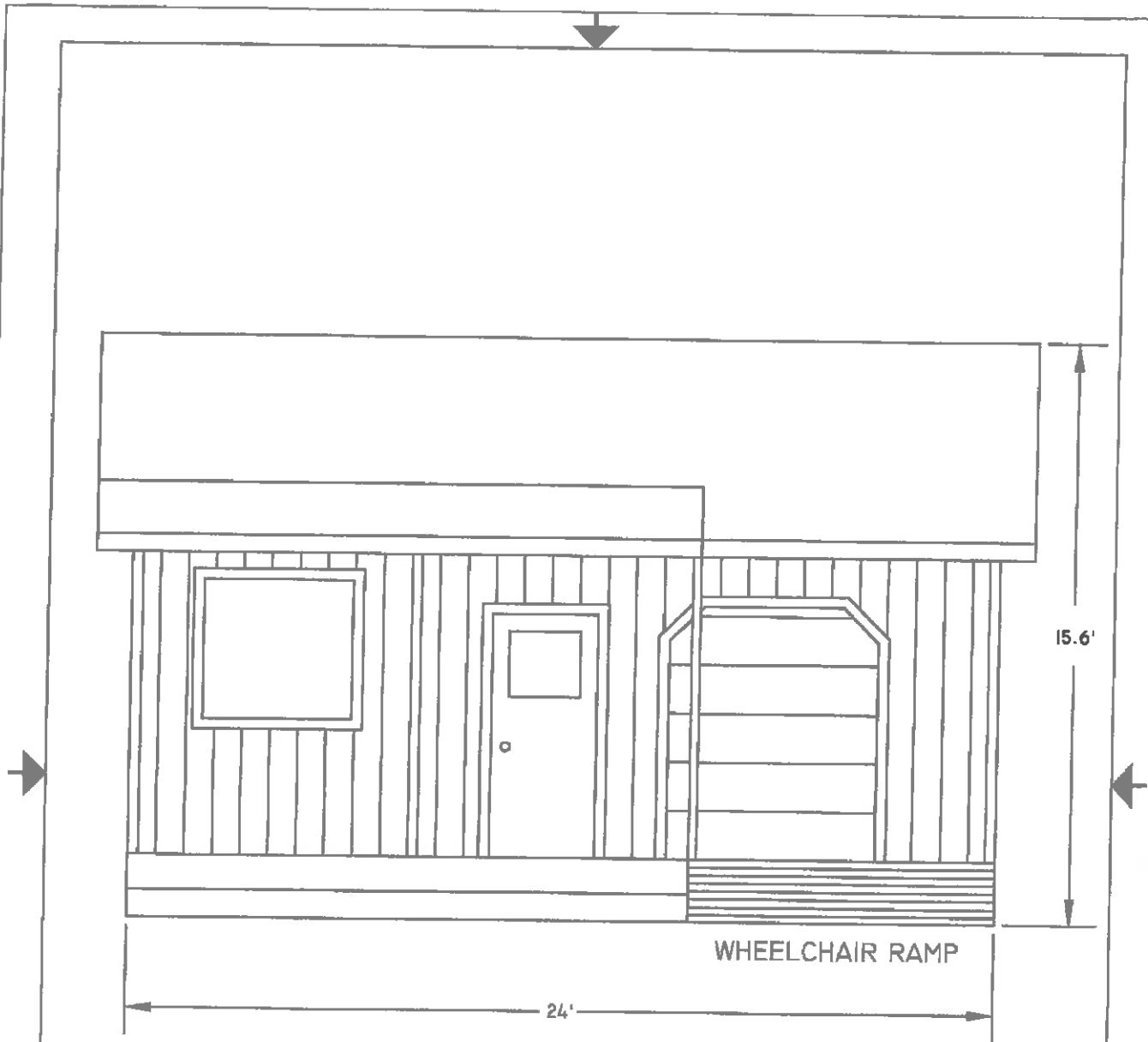
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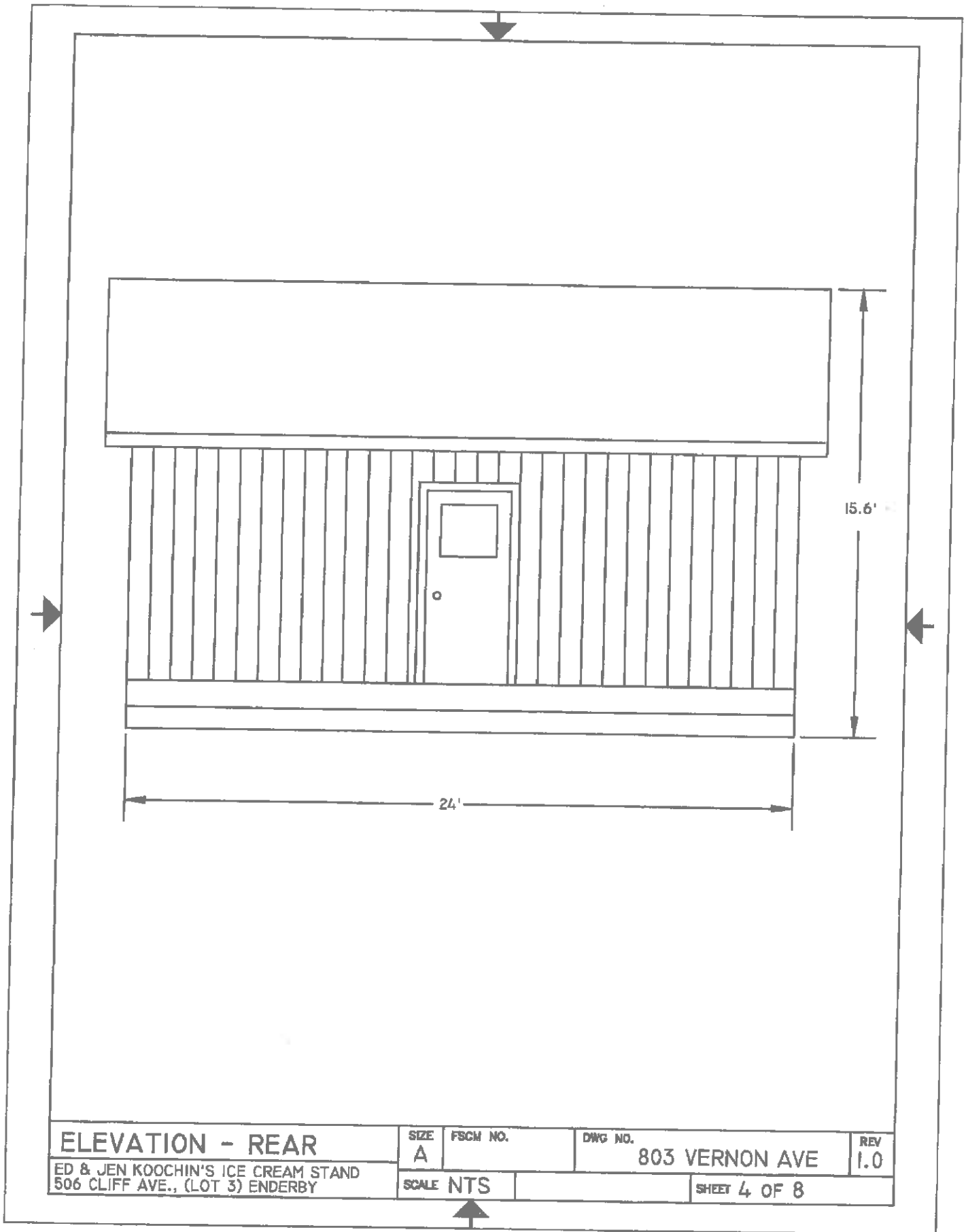




ARTIST'S RENDERING ED & JEN KOOCHIN'S ICE CREAM STAND 506 CLIFF AVE., (LOT 3) ENDERBY	SIZE A	FSCM NO.	DWG NO. 803 VERNON AVE	REV 1.2
	SCALE NTS	SHEET OF 10		



ELEVATION - FRONT ED & JEN KOOCHIN'S ICE CREAM STAND 506 CLIFF AVE., (LOT 3) ENDERBY	SIZE A	FSCM NO.	DWG NO. 803 VERNON AVE	REV 1.0
	SCALE NTS	SHEET 3 OF 8		



ELEVATION - REAR

ED & JEN KOOCHIN'S ICE CREAM STAND
506 CLIFF AVE., (LOT 3) ENDERBY

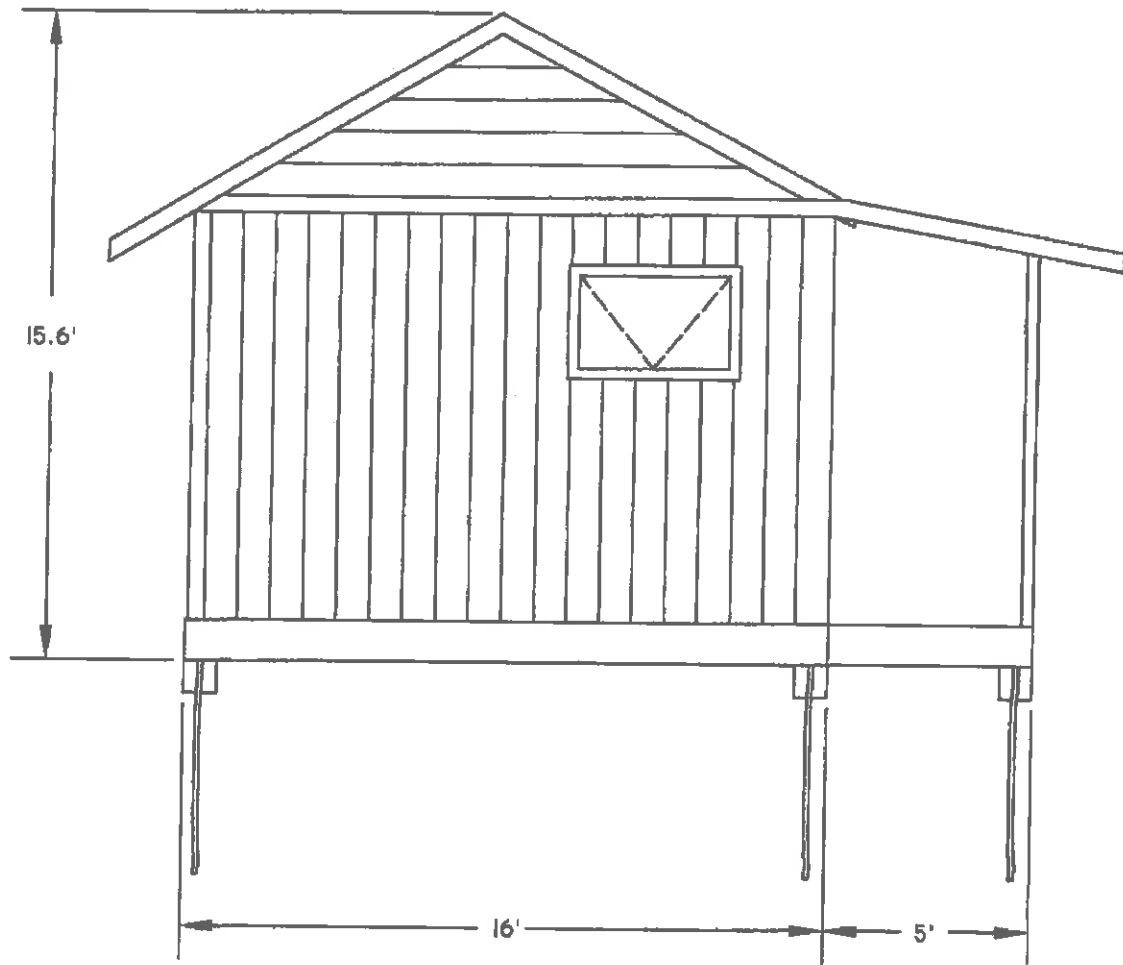
SIZE A	FSCM NO.
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DWG NO.	803 VERNON AVE
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REV 1.0

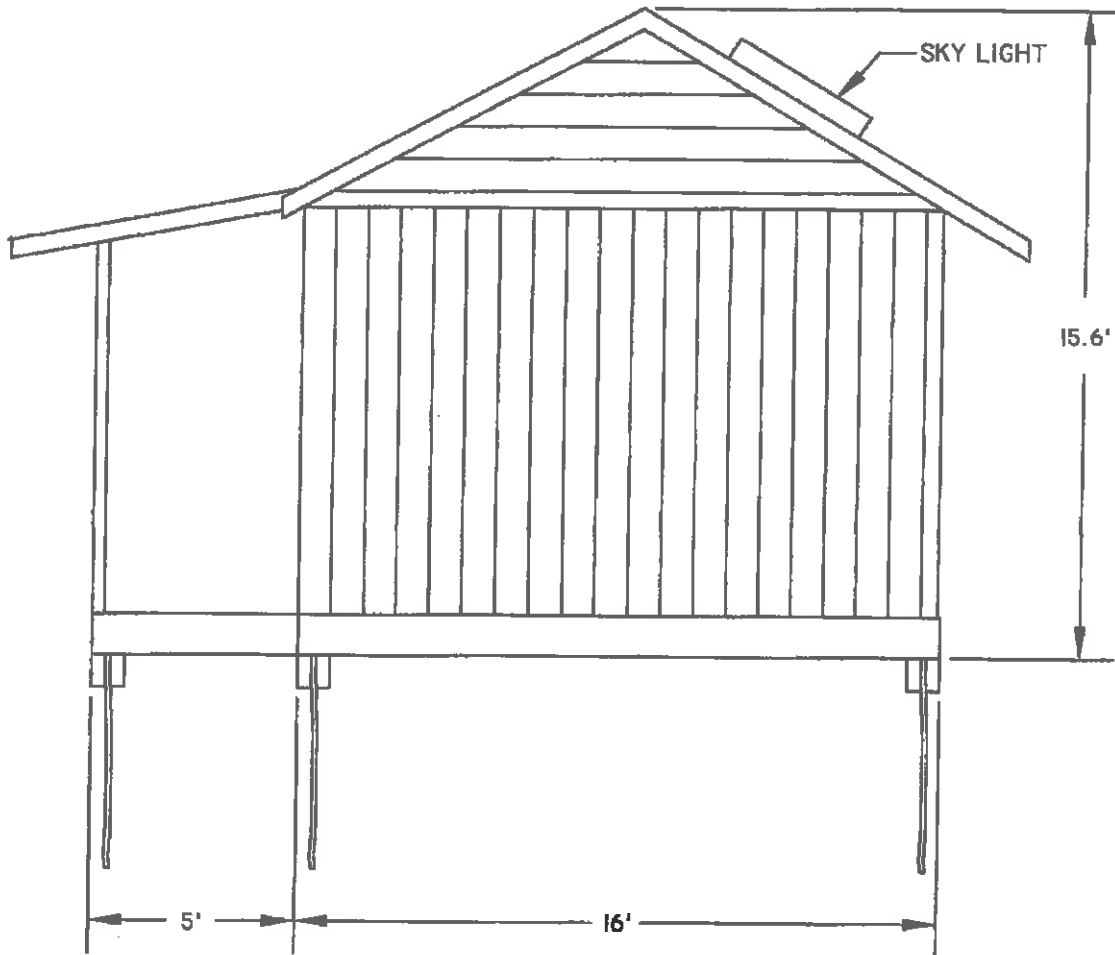
SCALE NTS

SHEET 4 OF 8



NOTE:
 TEMPORARY FOUNDATION
 8X8 PRESSURE TREATED TIMBER SKIDS FOR FOUNDATION.
 ANCHORED WITH 13MM REBAR 3' LONG AT 5' INTERVALS (5 PER TIMBER).
 PERMANENT FOUNDATION
 WILL BE INSTALLED AT TIME OF PERMANENT STRUCTURE
 AS PER BUILDING CODE WITH CONCRETE FOOTINGS
 AND FOUNDATION WALLS EXTENDING BELOW FROST LINE.

ELEVATION - LEFT SIDE	SIZE	FSCM NO.	DWG NO.	REV
	A		803 VERNON AVE	1.2
ED & JEN KOOCHIN'S ICE CREAM STAND 506 CLIFF AVE., (LOT 3) ENDERBY		SCALE NTS	SHEET 6 OF 10	



NOTE:

TEMPORARY FOUNDATION

8X8 PRESSURE TREATED TIMBER SKIDS FOR FOUNDATION.

ANCHORED WITH 13MM REBAR 3' LONG AT 5' INTERVALS (5 PER TIMBER).

PERMANENT FOUNDATION

WILL BE INSTALLED AT TIME OF PERMANENT STRUCTURE

AS PER BUILDING CODE WITH CONCRETE FOOTINGS

AND FOUNDATION WALLS EXTENDING BELOW FROST LINE.

ELEVATION-RIGHT SIDE

SIZE
A

DWG NO.

803 VERNON AVE

REV
1.2

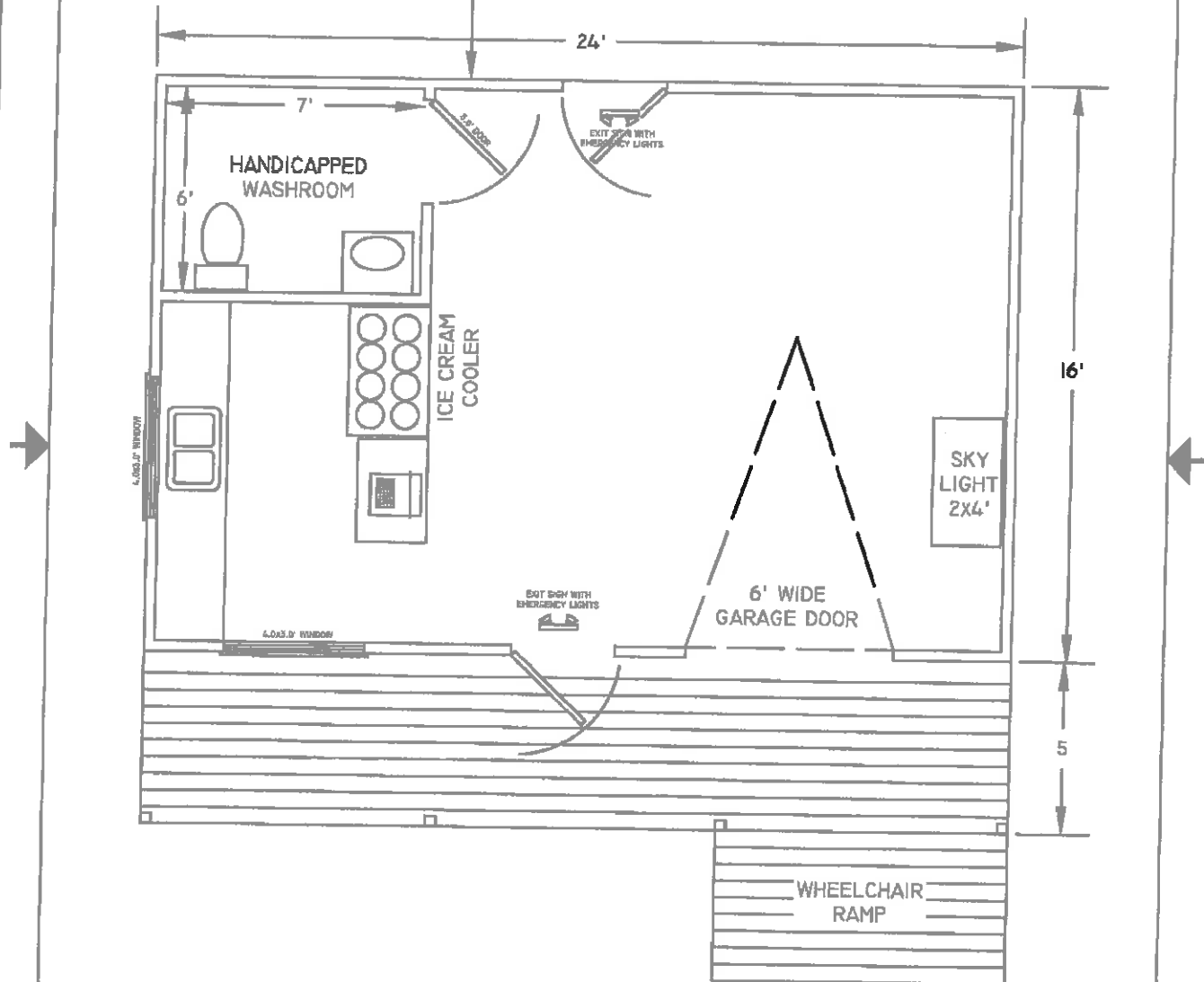
ED & JEN KOOCHIN'S ICE CREAM STAND
506 CLIFF AVE., (LOT 3) ENDERBY

SCALE NTS

SHEET 5 OF 10

TYPICAL WALL CONSTRUCTION

VERTICAL CEDAR SIDING (BOARD & BATTON).
 PERMEABLE WATER RESISTANT BUILDING PAPER.
 RIGID INSULATION (VAPOUR PERMEABLE)
 7/8" OSB SHEATHING
 2X6 STUDS - 16" O/C
 R20 INSULATION
 6MIL VAPOUR BARRIER SEALED AT ALL OPENINGS
 1/2" DRYWALL



FLOOR PLAN

ED & JEN KOOCHIN'S ICE CREAM STAND
 506 CLIFF AVE., (LOT 3) ENDERBY

SIZE A FSCM NO.

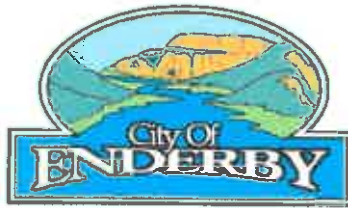
DWG NO.

803 VERNON AVE

REV 1.0

SCALE NTS

SHEET 7 OF 8



TEMPORARY USE PERMIT

Application / File No.: 0001-16-TUP-END
To: Edward and Jennifer Koochin
Address: 136 Hadow Rd.
Enderby, BC
VOE 1V3

1. This Temporary Use Permit is issued in accordance with Division 8 of the *Local Government Act* and subject to compliance with all applicable Bylaws of the City of Enderby, except as expressly varied.
2. This Temporary Use Permit applies only to those lands described below, and any and all buildings, structures, or other development thereon:

Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A

P.I.D #:003-486-401

(506 Cliff Avenue)
3. Temporary Use Permit 0001-16-TUP-END is hereby approved allowing the placement of a temporary building on the subject property for the purposes of food service and retail sales, subject to the following conditions:
 - a) Throughout the duration of the Temporary Use Permit, the applicant must provide adequate dust control measures for the subject property;
 - b) Throughout the duration of the Temporary Use Permit, the applicant must ensure that particulate matter is not tracked onto Vernon Street beyond what is currently occurring;
 - c) Throughout the duration of the Temporary Use Permit, the applicant must provide sufficient on-site garbage and recycling receptacles which are well-maintained;

- d) The applicant must provide security in the form an irrevocable letter of credit, or a cash deposit, in the amount equal to 120% of the estimated costs of removing the temporary building from the subject property;
 - e) The dimensions and siting of the temporary building and parking spaces shall be in general accordance with the attached Schedules 'A' and 'B'; and
 - f) The Temporary Use Permit shall expire on October 1, 2017.
4. As a condition of the issuance of this Temporary Use Permit, the Council is holding the security set out below to ensure that development is carried out in accordance with the terms and conditions of this Permit. Should any interest be earned upon the security, it shall accrue to the Permittee and be paid to the Permittee if the security is returned. The condition of the posting of the security is that should the Permittee fail to carry out the development hereby authorized, according to the terms and conditions of this Permit within the time provided, the City of Enderby may use the security to carry out the work by its servants, agents, or contractors, and any surplus shall be paid over to the Permittee, or should the Permittee carry out the development permitted by this Permit within the time set out above, the security shall be returned to the Permittee. There is filed accordingly:
- a. a Bearer Bond in the amount of \$ **N/A**; or
 - b. a Performance Bond in a form acceptable to the City of Enderby in the amount of \$ **N/A**; or
 - c. an Irrevocable Letter of Credit in the amount of \$ **N/A**;
 - d. a certified cheque in the amount of \$ **N/A**;
 - e. a cash deposit in the amount of \$ **\$360**.
5. The land described herein shall be developed strictly in accordance with the terms, conditions and provisions of this Permit and any attached plans and specifications shall form a part of this Permit.
6. Temporary Use Permit 0001-16-TUP-END expires on the 1st day of October, 2017.
7. Upon expiry of the Temporary Use Permit, the uses of the subject property shall only be those permitted under the Zoning Bylaw in effect at the time of the Permit's expiry.
8. This Permit is not a Building Permit.

AUTHORIZING RESOLUTION PASSED BY COUNCIL THE 20th DAY OF June, 2016.

ISSUED THIS 29th DAY OF June, 2016.

Tate Bengtson
Chief Administrative Officer

NOTICE OF PERMIT:

Issued	X
Amended	
Cancelled	

Filed with the Land Title Office this 5th day of July, 2016.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1641

A bylaw of the Corporation of the City of Enderby to exempt certain properties from taxation for the year 2018.

WHEREAS Section 224 of the Community Charter provides that Council may by bylaw grant exemption from taxation of certain land or improvements or both;

NOW THEREFORE the Municipal Council of the Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

- a. **Folio 208.0020.000** - Lot 1, Plan KAP67159, DL 150 [PID 024-819-310] [1104 Belvedere Street]. Registered Owner and Occupier - **Pioneer Place Society**.
- b. **Folio 208.0023.022** - Lot A, Plan KAP54361, DL 150 [PID 023-025-930] [606 Stanley Avenue]. Registered Owner and Occupier - **Enderby & District Senior Citizens Complex**.
- c. **Folio 208.0294.000** - Lot 3, Block 16, Plan KAP211A, DL 150, KDYD, Except Plan B5857 Lot 2, Block 16, Plan KAP211A, DL 150, KDYD [PID 012-594-059 & PID 012-594-067] [1101 George Street]. Registered Owner and Occupier - **Enderby & District Senior Citizens Complex**.
- d. **Folio 208.0607.007** - Lot 1, Plan KAP77756, DL 150, [PID 026-240-319] [708 Granville Avenue]. Registered Owner – **Provincial Rental Housing Corp.** Occupier – **Enderby Seniors Housing Society**. Phase 2 improvements to be 100% exempt only.
- e. **Folio 208.0590.500** - Lot 5, Plan KAP6406, DL 150 [PID 010-101-578] [507 Mill Avenue]. Registered Owner and Occupier - **Enderby Fraternal Hall Society**.
- f. **Folio 208.0017.000** - Lot 30, Plan KAP211, DL 150 [PID 012-454-842] [909 Belvedere Street]. Registered Owner and Occupier - **Royal Canadian Legion Branch #98**. Class 8 portion of property to be 100% exempt.
- g. **Folio 208.0298.000** - Lot 5, Block 16, Plan KAP211A, DL 150 [PID 005-363-195] [606 Regent Avenue]. Registered Owner and Occupier - **St Andrew's United Church – c/o Trustees**.
- h. **Folio 208.0018.000** - Lot 31, Plan KAP211, DL 150 [PID 005-363-187] [1110 Belvedere Street]. Registered Owner and Occupier - **St Andrew's United Church – c/o Trustees**.
- i. **Folio 208.0113.100** - Lot Z, Plan KAP211A [PID 012-591-904] [706 Mill Avenue]. Registered Owner and Occupier - **Enderby Evangelical Chapel**.

- j. **Folio 208.0358.004** - Lot 1, Plan KAP27530, DL 150 [PID 004-825-683] [602 Knight Avenue]. Registered Owner and Occupier – **Synod of the Diocese of Kootenay**.
- k. **Folio 208.0356.000** - Lot 2, Plan KAP20377, Section 26, Township 18, Range 9, Meridian W6 [PID 003-932-150] [608 Knight Avenue]. Registered Owner and Occupier – **Synod of the Diocese of Kootenay**.
- l. **Folio 208.0607.100** - Lot 1, Plan KAP10055, DL 150 [PID 009-593-764] [115 George Street]. Registered Owner and Occupier - **Trustees of the Enderby Congregation of Jehovah's Witnesses**.
- m. **Folio 208.0618.200** - Lot 1, Plan KAP12491, DL 150 [PID 009-422-323] [1406 George Street]. Registered Owner and Occupier - **Roman Catholic Bishop of Kamloops**.
- n. **Folio 208.0269.100** - Lot 4, Block 14, Plan KAP211A, DL 150 [PID 009-553-479 & PID 012-593-851] [907 George Street]. Registered Owner - **172965 Canada Limited c/o Imperial Oil Limited**. Occupier - **The Corporation of the City of Enderby** (Parking lot behind City Hall).
- o. **Folio 208.0492.000** - Lot 1, Block 3, Plan KAP920, DL 150 [PID 009-974-148] [208 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby Drill Hall Committee** (Drill Hall).
- p. **Folio 208.0493.000** - Lot 2, Block 3, Plan KAP920, DL 150 [PID 009-974-164] [206 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby Drill Hall Committee** (Drill Hall Parking Lot).
- q. **Folio 208.0494.000** - Lot 3, Block 3, Plan KAP920, DL 150 [PID 009-974-083] [204 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier - **Enderby Drill Hall Committee** (Drill Hall Parking Lot).
- r. **Folio 208.0270.000** - Lot 2, Block 14, Plan KAP211A, DL 150, KDYD, REFERENCE POSTING PLAN KAP37747 Lot 3, Block 14, Plan KAP211A, DL 150, KDYD, EXCEPT THE EASTERLY 30.3 FEET THEREOF. REFERENCE POSTING PLAN KAP37747 [PID 012-593-877 & PID 012-593-842] [903 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Community Museum Society**.
- s. **Folio 208.0602.000** - Lot 2, Plan KAP211B, DL 149, KDYD, EXC SHUSWAP AND OKANAGAN RAILWAY R/W AS SHOWN ON PL OF BELVEDERE Lot 3, Plan KAP211B, DL 149, KDYD, EXCEPT SHUSWAP AND OKANAGAN RAILWAY R/W AS SHOWN ON PLAN OF BELVEDERE Lot 4, Plan KAP211B, DL 149, KDYD, EXCEPT SHUSWAP AND OKANAGAN RAILWAY R/W AS SHOWN ON PLAN OF BELVEDERE Lot 1, Plan KAP211B, DL 149, KDYD, EXC THE R/W OF THE SHUSWAP AND OKANAGAN RAILWAY AS SHOWN ON THE PLAN OF SAID TOWNSITE OF BELVIDERE, KDYD, LICENSE TO OCCUPY ALL THAT UNSURVEYED CROWN FORESHORE BEING PT OF THE BED OF THE SHUSWAP RIVER AND FRONTING LOTS 1, 2, 3 & 4 DL149 CONTAINING 1.00 HA +/- FOR PUBLIC RECREATION & PUBLIC BOAT

LAUNCH PURPOSES, Lease/Permit/Licence #345675 [PID 012-826-901, PID 012-826-910 & PID 012-826-928] [700 Railway Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Chamber of Commerce** (Information Centre).

- t. **Folio 208.0212.000** - Lot 9, Block 11, Plan KAP211A, DL 150 KDYD Lot 8, Block 11, Plan KAP211A, DL149-150, KDYD [PID 012-453-463 & PID 012-453-447] [703 Old Vernon Street]. Registered Owner and Occupier - **Seventh-day Adventist Church (BC Conference)**. 50% of the land to be exempt and 70% of improvements to be exempt.
2. The term of the exemptions shall be for one year and shall be reviewed on an annual basis.
3. This bylaw may be cited as the “**City of Enderby 2018 Tax Exemption Bylaw No. 1641, 2017**”.
4. “**City of Enderby 2017 Tax Exemption Bylaw No. 1613, 2016**” is hereby repealed.

READ A FIRST TIME this 2nd day of October, 2017;

READ A SECOND TIME this 2nd day of October, 2017;

READ A THIRD TIME this 2nd day of October, 2017;

ADOPTED this ____ day of October, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**THE CORPORATON OF THE CITY OF ENDERBY
BYLAW No. 1635**

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

WHEREAS The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015";

AND WHEREAS Council wishes to amend the fees;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1635, 2017".
2. Schedule "B" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015" is deleted and Schedule "B" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this ____ day of _____, 2017.

READ a SECOND time this ____ day of _____, 2017.

READ a THIRD time this ____ day of _____, 2017.

ADOPTED this ____ day of _____, 2017.

Mayor

Chief Administrative Officer

SCHEDULE "B" – ARENA FEES

Ice (per hour unless otherwise indicated)	
Adult	
- Prime	154.00
- Non-prime	60.00
- Statutory Holiday*	189.00
Youth and Preschool	
- Prime	85.00
- Non-prime	40.00
- Statutory Holiday*	120.00
Family	
- Prime	92.00
- Non-prime	40.00
- Statutory Holiday*	127.00
Senior – rental	
- Prime	111.00
- Non-prime	50.00
- Statutory Holiday*	146.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop-In	5.00
SD #83	JOINT USE AGREEMENT
ALF Hockey Academy	JOINT USE AGREEMENT
Public Skate	FREE
Summer Ice	\$9,975** / week
Dry Floor (per hour unless otherwise indicated)	
Adult	60.00
Youth	28.00
Senior	31.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop In	5.00
Non-Profit (per day)	624.00
Commercial (per day)	1,248.00
SD #83	JOINT USE AGREEMENT

*Rental times subject to staffing availability.

** The Summer Ice fee is based on continuous usage from/to the regular season. For rentals that are not continuous with the regular season, additional costs for installing and removing the ice will be added to the fee. If the arena is to be open for more than eight hours a day, or open for non-consecutive periods in a day, renter will be responsible for additional costs incurred. Summer Ice rentals are subject to availability and staffing resources. Two weeks advance notice must be provided.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Planner and Deputy Corporate Officer

Date: October 12, 2017

Subject: Three Readings - Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1642, 2017 and Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1643, 2017.

RECOMMENDATION

THAT Council gives three readings to Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1642, 2017 and Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1643, 2017.

BACKGROUND

In September of this year, Council adopted Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1636, 2017 and Stormwater Protection and Drainage Regulation Bylaw No. 1640, 2017. The amendment to the Zoning Bylaw included the provision of new regulations which broadened nuisance provisions related to unsightliness, odour, glare, noise or other hazards, while the adoption Stormwater Protection and Drainage Regulation Bylaw implemented new regulations intended to ensure that adequate authority is in place to prevent or remedy matters related to the drainage system. Given that there is an enforcement component associated with these new regulations, Staff are advancing corollary amendments to the Bylaw Notice Enforcement Bylaw and Municipal Ticketing Information System Bylaw.

The proposed fine amounts associated with the new regulations contained in the Zoning Bylaw and Stormwater Protection and Drainage Regulation Bylaw are as follows:

Bylaw	Description of New Regulations	Fine Amount	Fine Amount if Paid within 30 Days
Zoning Bylaw	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100

Stormwater Protection and Drainage Regulation Bylaw	Failure to obtain a permit prior to commencement of construction for prescribed activities	\$200	\$100
	Contaminant or prohibited material is discharged, dumped, deposited, spilled or washed, directly or indirectly, into the drainage system	\$300	\$150
	Connect, or allow to remain connected, a sanitary sewer to any part of the drainage system	\$300	\$150
	Wash or permit the washing of concrete material into the drainage system	\$300	\$150
	Foul, obstruct, alter, or impede the flow of a watercourse	\$300	\$150
	Perform works in or over a watercourse or other component of the drainage system without permission from the Director	\$300	\$150
	Discharge water or obstruct/alter a drainage system such that it causes or is likely to cause erosion of the land mass of the municipality	\$300	\$150

Respectfully Submitted,



Kurt Inglis
 Planner and Deputy Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1643, 2017

A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW
NO. 1518, 2013

WHEREAS Council of the City of Enderby has adopted "City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013";

AND WHEREAS Council wishes to amend Schedule "9" in accordance with the City of Enderby Zoning Bylaw No. 1550, 2014;

AND WHEREAS Council wishes to include Schedule "12" in accordance with City of Enderby Stormwater Protection and Drainage Regulation Bylaw No. 1640, 2017;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1643, 2017".
2. Schedule "A" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is deleted and Schedule "A" attached to and forming part of this bylaw is substituted therefore.
3. Schedule "9" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is deleted and Schedule "9" attached to and forming part of this bylaw is substituted therefore.
3. Schedule "12" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is hereby established and forms part of this Bylaw.

Read a FIRST TIME this day of , 2017.

Read a SECOND TIME this day of , 2017.

Read a THIRD TIME this day of , 2017.

ADOPTED this day of , 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"

MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW NO. 1518

DESIGNATED BYLAWS	DESIGNATED BYLAW ENFORCEMENT OFFICERS
Dog Control Bylaw No. 1469, 2010	<ul style="list-style-type: none"> • Dog Control Officers • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Water and Sprinkling Regulations Bylaw No. 1468, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Business Licence and Regulation Bylaw No. 1558, 2014	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • License Inspector • Chief Administrative Officer • Chief Financial Officer
Good Neighbour Bylaw No. 1517, 2013, excluding Section VI	<ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer
Good Neighbour Bylaw No. 1517, 2013, Section VI	<ul style="list-style-type: none"> • Royal Canadian Mounted Police
Sanitary Sewer Regulation Bylaw No. 1470, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Street and Traffic Bylaw No. 1471, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Fire Protection Bylaw No. 1529, 2013	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Fire Chief • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer

Cemetery Regulation Bylaw No. 1515, 2013	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Zoning Bylaw No. 1550, 2014	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Building Bylaw No. 1582, 2015	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Public Spaces Bylaw No. 1604, 2016	<ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer
Stormwater Protection and Drainage Regulation Bylaw No. 1640, 2017	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer

SCHEDULE "9"

Zoning Bylaw No. 1550, 2014	Section	Fine \$	Fine if Pd within 30 days \$
Obstructing an inspection or inspector	101	100.	50.
Unlawful use of land, buildings, or structures	303.1	200.	100.
Off-street parking or loading contravention	305	100.	50.
Home occupation contravenes permitted use	307.2.a	100.	50.
Temporary building or structure contravenes permitted use	307.2.b	100.	50.
Boarding use contravenes permitted use	307.2.c	100.	50.
Tent, trailer, or mobile home use contravention	307.3.b	100.	50.
Unenclosed storage of vehicles in state of disrepair nor not licensed	307.3.c	100.	50.
Incineration or processing of fish, animal, or vegetable waste	307.3.d	100.	50.
Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	307.3.h	200.	100.
Unauthorized parking and storage in residential zones	307.4.a	100.	50.
Failure to maintain screening	309.1.a	100.	50.
Sign not permitted	310.3.a	100.	50.
Prohibited sign	310.3.b	100.	50.
More than one home occupation, real estate or political sign	310.3.d	100.	50.
Illumination not permitted for home occupation, real estate or political signs	310.3.e	100.	50.
Failure to maintain sign	310.3.h	100.	50.
Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	501.10.c	200.	100.
Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	501.10.c	500.	500.

SCHEDULE "12"

Stormwater Protection and Drainage Regulation Bylaw No. 1640, 2017	Section	Fine \$	Fine if Pd within 30 days \$
Failure to obtain a permit prior to commencement of construction for any prescribed activities	16	200.	100.
Contaminant or prohibited material is discharged, dumped, deposited, spilled or washed, directly or indirectly, into the drainage system	24	300.	150.
Connect, or allow to remain connected, a sanitary sewer to any part of the drainage system	25	300.	150.
Wash or permit the washing of concrete material into the drainage system	26	300.	150.
Foul, obstruct, alter, or impede the flow of a watercourse	36	300.	150.
Perform works in or over a watercourse or other component of the drainage system without permission from the Director	37	300.	150.
Discharge water or obstruct/alter a drainage system such that it causes or is likely to cause erosion of the land mass of the municipality	40	300.	150.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1642, 2017

A BYLAW TO AMEND THE BYLAW NOTICE ENFORCEMENT BYLAW NO. 1581, 2015

WHEREAS Council of the City of Enderby has adopted “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015”;

AND WHEREAS Council wishes to amend Schedule "A" in accordance with the City of Enderby Zoning Bylaw No. 1550, 2014;

AND WHERE AS Council wishes to amend Schedule "A" in accordance with the City of Enderby Stormwater Protection and Drainage Regulation Bylaw 1640, 2017.

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1642, 2017”.
2. Schedule “A” of “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015” is deleted and Schedule “A” attached to and forming part of this bylaw is substituted therefore.

Read a FIRST TIME this day of , 2017.

Read a SECOND TIME this day of , 2017.

Read a THIRD TIME this day of , 2017.

ADOPTED this day of , 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 'A'
BYLAW NO. 1581, 2015

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
DOG CONTROL BYLAW						
1469	3.1	Keeping an unlicensed dog	\$50	\$25	\$60	YES
1469	4.1.c	Dog not wearing license	\$50	\$25	\$60	YES
1469	5.2	Dog unlawfully at large	\$100	\$50	\$110	YES
1469	5.3.a	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	\$100	\$50	\$110	YES
1469	5.3.b	Dog bites, inflicts injury, assaults or otherwise attacks a person	\$200	\$100	\$225	NO
1469	5.3.c	Dog chases vehicles or cyclists	\$100	\$50	\$110	YES
1469	5.3.d	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	\$200	\$100	\$225	NO
1469	5.3.e	Dog damages property, other than that of the owner	\$50	\$25	\$60	YES
1469	5.3.f	Dog barking excessively	\$50	\$25	\$60	YES

1469	5.4	Failure to remove faecal material	\$100	\$50	\$110	NO
1469	5.4.1	Failure to be in possession of at least one dog faecal matter disposal bag	\$100	\$50	\$110	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES
1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
WATER AND SPRINKLING REGULATION BYLAW						
1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUSINESS LICENSE AND REGULATION BYLAW						
1558	4(a)(i)	No business license	\$500	\$250	\$500	YES
1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$200	\$100	\$225	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
GOOD NEIGHBOUR BYLAW						
1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2.2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES
1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES

1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES
1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES
1517	4.3 (a) 4.17 (b)	Accumulation of matter when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (b) 4.17 (b)	Accumulation of rubbish around container when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (c)	Unsightly property	\$100	\$50	\$110	YES
1517	4.3 (c) 4.17 (b)	Unsightly property when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (d) 4.17 (b)	Accumulation of vegetation when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES

1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs drainage facility	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES
1517	4.4 (b) 4.17 (b)	Failure to maintain boulevard/lane or keep free of weeds when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES
1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.4 (e) 4.17 (b)	Accumulation of matter on boulevard, lane, or sidewalk when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES
1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES

1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO
1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES
1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES
1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STREET AND TRAFFIC BYLAW						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO
1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES
1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO
1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES

1471	706	Defacing poles	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
ZONING BYLAW						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES

1550	307.3.h	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES
1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES
1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES
1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES
1550	501.10.c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES

1550	501.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
1550	502.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	502.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
CEMETERY REGULATION BYLAW						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO

1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES
1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES
1515	12 (9),12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO
1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUILDING BYLAW						
1582	301 (1)	Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	\$500	\$250	\$500	YES
1582	301 (12)	Obstruction of Building Official	\$500	\$500	\$500	NO
1582	303 (2)	Failure to Comply with a 'Stop Work Order' Notice	\$500	\$250	\$500	YES
1582	304 (2)	Failure to Comply with a 'Do Not Occupy' Notice	\$500	\$250	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
FIRE PROTECTION BYLAW						
1529	3.7 b)	Fail to comply with order to remove Vehicle, material of other matter	\$100	\$50	\$110	YES
1529	3.7 d)	Enter prescribed boundaries at an Incident	\$100	\$50	\$110	YES

1529	3.7 f)	Impede, obstruct or hinder a Member	\$500	\$500	\$500	NO
1529	3.7 g)	Drive vehicle over equipment	\$100	\$50	\$110	YES
1529	4.1	Accumulation of combustible growth/ waste/ rubbish	\$100	\$50	\$110	YES
1529	4.2	Fail to remove daily combustibles	\$100	\$50	\$110	YES
1529	4.3	Fail to provide proper storage container	\$100	\$50	\$110	YES
1529	4.4	Fail to remove flammable, combustible or explosive material	\$200	\$100	\$225	YES
1529	4.5	Fail to maintain fire doors/separations	\$200	\$100	\$225	YES
1529	4.6	Excessive storage of flammable /combustible liquids	\$300	\$150	\$330	YES
1529	4.7	Fail to provide approved container or proper placement	\$100	\$50	\$110	YES
1529	4.8	Fail to post adequate no smoking signs	\$100	\$50	\$110	YES
1529	4.9	Cleaning with combustible/flammable liquids	\$100	\$50	\$110	YES
1529	4.10	Fail to provide portable fire extinguisher	\$100	\$50	\$110	YES
1529	5.1 a)(i)	Sell Low Hazard Fireworks	\$200	\$100	\$225	YES
1529	5.1 a)(ii)	Sell High Hazard Fireworks	\$300	\$150	\$330	YES
1529	5.1 a)(iii)	Sell Firecrackers	\$200	\$100	\$225	YES

1529	5.1 b)(i)	Set off Low Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(ii)	Set off High Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(iii)	Set off Firecrackers without a permit	\$200	\$100	\$225	YES
1529	6.1	Fail to secure vacant premises	\$100	\$50	\$110	YES
1529	6.4	Fail to secure damaged building	\$200	\$100	\$225	YES
1529	7.3	Obstruction of Fire Chief or Officer	\$500	\$500	\$500	NO
1529	7.4	Fail to provide information	\$100	\$50	\$110	NO
1529	7.5	Provide false information	\$200	\$100	\$225	NO
1529	8.2	Fail to address property	\$100	\$50	\$110	YES
1529	9.2	Fail to retain records of fire alarm and sprinkler systems	\$100	\$50	\$110	YES
1529	9.3	Fail to correct deficiencies immediately	\$100	\$50	\$110	YES
1529	10.1 a)	Obstruction within one (1) meter of a fire hydrant	\$200	\$100	\$225	YES
1529	10.1 b)	Attach item to hydrant or standpipe	\$300	\$150	\$330	YES
1529	10.1 e)	Parking within five (5) metres of a Fire Hydrant	\$200	\$100	\$225	YES
1529	10.3	Interference with fire hose line	\$300	\$150	\$330	NO
1529	11.1	Obstructed building access routes	\$300	\$150	\$330	YES
1529	11.2	Obstructed access during construction	\$300	\$150	\$330	YES

1529	11.3	Fail to gain approval for fire lane gates or access routes	\$300	\$150	\$330	YES
1529	11.4	Fail to provide "No Parking Fire Lane" sign(s)	\$300	\$150	\$330	YES
1529	12.3	Remove/ deface/ alter posted notices	\$300	\$150	\$330	NO
1529	12.4	Impersonate member of the Department	\$500	\$500	\$500	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
PUBLIC SPACES BYLAW						
1604	3.1	Failure to adhere to posted signage	\$100	\$50	\$110	YES
1604	3.2	Littering	\$200	\$100	\$225	YES
1604	3.3	Illegal dumping	\$500	\$250	\$500	YES
1604	3.4	Conducting a business without a permit	\$200	\$100	\$225	YES
1604	3.5	Making a fire without a Special Burning Permit	\$500	\$250	\$500	YES
1604	3.6	Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	\$100	\$50	\$110	YES

1604	3.7	Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	\$500	\$250	\$500	YES
1604	3.8	Allowing a horse to enter upon a Public Space	\$100	\$50	\$110	YES
1604	3.8	Failure to control a horse within a Public Space	\$300	\$150	\$330	YES
1604	3.8	Failure to clean up horse excrement	\$200	\$100	\$225	YES
1604	3.9	Enter into a park outside of the established hours of operation	\$50	\$25	\$55	YES
1604	3.10	Vehicle remaining in a park while closed	\$50	\$25	\$55	YES
1604	3.11	Post, paint or distribute advertisements	\$50	\$25	\$55	YES
1604	3.12	Ride or drive a vehicle outside of designated access roads, lanes or parking lots	\$200	\$100	\$225	YES
1604	3.13	Grease, wash, clean or repair any Vehicle in a public space	\$100	\$50	\$110	YES
1604	3.14	Possess open liquor in a public space	\$100	\$50	\$110	YES
1604	3.15	Taking up temporary or permanent abode in or on a public space	\$200	\$100	\$225	YES

1604	3.16	Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	\$100	\$50	\$110	YES
1604	3.17	Establish or set up a campsite in a public space	\$100	\$50	\$110	YES
1604	3.19	Urinate or defecate in or on any public space	\$200	\$100	\$225	YES
1604	3.21	Return to or enter a public space after having been ordered to leave	\$500	\$500	\$500	YES
1604	3.22	Smoke tobacco, or hold lighted tobacco, in a public building or structure or within the prescribed distance of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	\$100	\$50	\$110	YES
1604	3.23	Use of a barbecue contrary to regulations	\$50	\$25	\$55	YES
1604	3.24	Damage or vandalize public property or publicly owned assets	\$300	\$150	\$330	YES
1604	3.25	Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	\$100	\$50	\$110	YES

1604	3.26	Use or access an electrical service or any other utility	\$100	\$50	\$110	YES
1604	3.27	Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	\$300	\$150	\$330	YES
1604	3.28	Conduct oneself in an offensive or disorderly manner	\$200	\$100	\$225	YES
1604	3.29	Excavate in a public space	\$200	\$100	\$225	YES
1604	3.31	Obstruction of Officer or employee/agent of the City	\$500	\$500	\$500	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STORMWATER PROTECTION AND DRAINAGE REGULATION BYLAW						
1640	16	Failure to obtain a permit prior to commencement of construction for prescribed activities	\$200	\$100	\$225	YES
1640	24	Contaminant or prohibited material is discharged, dumped, deposited, spilled or washed, directly or indirectly, into the drainage system	\$300	\$150	\$330	YES
1640	25	Connect, or allow to remain connected, a sanitary sewer to any part of the drainage system	\$300	\$150	\$330	YES

1640	26	Wash or permit the washing of concrete material into the drainage system	\$300	\$150	\$330	YES
1640	36	Foul, obstruct, alter, or impede the flow of a watercourse	\$300	\$150	\$330	YES
1640	37	Perform works in or over a watercourse or other component of the drainage system without permission from the Director	\$300	\$150	\$330	YES
1640	40	Discharge water or obstruct/alter a drainage system such that it causes or is likely to cause erosion of the land mass of the municipality	\$300	\$150	\$330	YES

RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL

Area: CITY OF ENDERBY

From Date: Sep 1, 2017 To Date: Sep 30, 2017

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit	House	Street	New Units / SQM	Value
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ACCESSORY BUILDING

NEWACC	BP024518 17-0298-END-BP 208.0441.028	ACTIVE	Sep 14, 2017		110 REVEL CRES			0 78	27,000.00
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Report Code Totals	Permits: 1	<u><u>0</u></u>	<u><u>27,000.00</u></u>
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Folder Type Totals	Permits: 1	<u><u>0</u></u>	<u><u>27,000.00</u></u>
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RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL
From Date: Sep 1, 2017 To Date: Sep 30, 2017

Area: CITY OF ENDERBY

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit	House	Street	New Units / SQM	Value
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INSTITUTIONAL

NEWINS	BP024480 17-0245-END-BP 208.0619.002	ACTIVE	Sep 8, 2017				1308 SICAMOUS RD	0 0	160,000.00
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Report Code Totals Permits: 1 0 160,000.00

Folder Type Totals Permits: 1 0 160,000.00

RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL
From Date: Sep 1, 2017 To Date: Sep 30, 2017

Area: CITY OF ENDERBY

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit	House	Street	New Units / SQM	Value
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SINGLE FAMILY DWELLING

NEWSFD	BP024517 17-0297-END-BP 208.0441.028	ACTIVE	Sep 14, 2017		110 REVEL CRES			1 0	218,000.00
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Report Code Totals **Permits: 1** 1 218,000.00

Folder Type Totals **Permits: 1** 1 218,000.00

Report Totals **Permits: 3** 1 405,000.00



October 2, 2017

File No. 0210-09

Regional District Board
Regional District of North Okanagan
9848 Aberdeen Road
Coldstream BC V1B 2K9

Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310 Parliament Buildings
Victoria BC V8V 1X4

Mayor & Council
City of Enderby
PO Box 400
Enderby BC V0E 1V0

Electoral Area "B"
Director Bob Fleming
9848 Aberdeen Road
Coldstream BC V1B 2K9

Mayor & Council
The District of Coldstream
9901 Kalamalka Road
Coldstream BC V1B 1L6

Electoral Area "D"
Director Rick Fairbairn
9848 Aberdeen Road
Coldstream BC V1B 2K9

Mayor & Council
Township of Spallumcheen
4144 Spallumcheen Way
Spallumcheen BC V0E 1B6

Electoral Area "F"
Director Herman Halvorson
9848 Aberdeen Road
Coldstream BC V1B 2K9

Mayor & Council
Village of Lumby
PO Box 430
Lumby BC V0E 2G0

Mayor & Council
City of Vernon
3400 30 St
Vernon BC V1T 5E6

Dear Sirs/Mesdames:

Re: Notice of Service Review - Regional Transit Service Establishment Bylaw No. 1661 and Amendments

City of Armstrong Council have expressed concerns to the RDNO Board over the years regarding the Regional District of North Okanagan Bylaw No. 1661 and amendments "a bylaw to establish regional transit service within the Regional District of North Okanagan for the purpose of providing a public passenger transportation service, including transportation for persons with special needs". The Local Government Act Section 357 provides for a participant to initiate a service review. City of Armstrong Council, at their Regular meeting of August 14, 2017, passed the following resolution:

*MOVED by Councillor Drapala, seconded by Councillor Britton
THAT Council request a Formal Service Review of the Regional District of North Okanagan Transit Service established through Bylaw No. 1661 and amendments of the cost allocation model of Routes 60 & 61.*

CARRIED



Page 2

Re: Notice of Service Review - Regional Transit Service Establishment Bylaw No. 1661
and Amendments
October 2, 2017

The term and condition of the service that the City considers unsatisfactory is the Cost Allocation Model. This model is currently inequitable as the cost of the service is apportioned amongst the participants with a fixed rate that has not been adjusted since 2008.

The City does not want to withdraw from this service, however, a statutory service review is the only recourse as the requirement to review the Cost Allocation Formula annually as well as the requirement for an entire service review every three years, was removed with Bylaw Amendment 2544, 2012. The City expressed their concerns of this bylaw change through a Council Resolution on September 10, 2012 followed with a letter stating the same.

The City of Armstrong is looking forward to the discussions relating to the review.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Pieper", written in a cursive style.

Chris Pieper
Mayor

Kurt Inglis

Agenda

From: Leanne Irwin [Lirwin112@hotmail.com]
Sent: October-05-17 10:25 PM
To: kinglis@cityofenderby.com
Subject: Army Cadets Bottle Drive
Attachments: DigitalMessageNov4_2017.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Kurt,

I am writing to request the use of the City Hall Parking Lot from 10 am – 4pm, Saturday, November 04, 2017.

I can confirm that the City of Enderby is a named insured on the Cadets' current insurance policy, as soon as I receive the copy next week. I will be happy to pass along a copy of the policy which shows that the City is named, as soon as it arrives.

I am also enclosing a request for digital messaging, does that form go through you as well?

Best Regards,

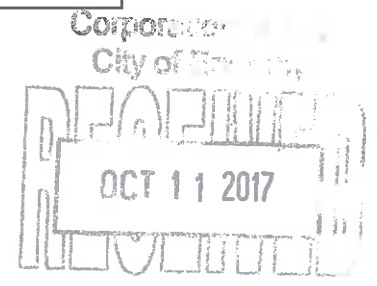
Leanne

* No scheduling conflicts.

Recommendation: THAT Council approves the use of the parking lot immediately north of City Hall for the Army cadets' bottle drive on November 4, 2017, with insurance provided by the Cadets to the satisfaction of the City.

Agenda

Enderby & District Lions Club
Box 228
Enderby B.C. V0E 1V0
Serving since 1947
Meeting nights: 2nd & 4th Mondays



October 10, 2017

Open letter Re: Donors for the Halloween Haunted House Project.

Last year the Haunted House was very well received by the Community and our Club has taken the responsibility of raising funds for Halloween 2017 and hope that the tradition may continue. We estimate the cost to be about \$2,000.00. In the past monies have generously come from:

- Enderby & District Chamber of Commerce
- Bank of Montreal
- City of Enderby
- Enderby & District Financial
- Enderby & District Lions Club

We humbly request that you can again participate in this Project.

Our Club will be providing Hot Dogs and Hot Chocolate as we have in the past at the Gazebo and the Fire Department will be supervising the bonfire.

Enderby & District Lions Club
Halloween Project Chairperson

Peter Gilowski
Peter Gilowski

*Notes: donated \$500 in 2016
TB*

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: October 12, 2017
Subject: Letter of Support for Proposed Okanagan Bioregional Food System Study

RECOMMENDATION

THAT Council issues a letter of support for Kwantlen Polytechnic University's Institute for Sustainable Food Systems' Okanagan Bioregional Food System Study.

BACKGROUND

A representative of Penticton's Kwantlen Polytechnic University recently contacted the City requesting a letter of support for its Institute for Sustainable Food Systems' proposed Okanagan Bioregional Food System Study. The project is designed to study food self-reliance as it relates to the local agricultural economy. A backgrounder on the project is attached.

While it is not anticipated that staff resources will be committed to this project, its outcomes may be useful at the regional and local levels in terms of informing the Regional Growth Strategy and the City's participation in the Climate Action Revenue Incentive Program. For that reason, staff are recommending that Council approve issuing a letter of support for the project.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Okanagan Bioregion Food System Design, Study and Plan

Fact Sheet for Policymakers

What is the proposed project?

The Okanagan Bioregion Food System Design and Study project is a research project to provide information about:

- the potential to increase food production and processing for local markets in the Okanagan and Similkameen regions;
- whether and to what extent increasing local food production could improve food self-reliance, benefit the economy, and create jobs;
- the potential to reduce some detrimental environmental impacts from food production in the Okanagan and Similkameen regions; and
- the current policy gaps that hinder such a food system, and proposed policy changes to address these gaps.

The project models a number of future food system scenarios that are applied to baseline data garnered from fieldwork, Census for Agriculture, and the Okanagan Basin Water Board. The scenarios represent possible outcomes of choices we make, and evaluate a range of food production, ecological, and economic indicators including: food self-reliance and imports, greenhouse gas emissions, nutrient balances, wildlife habitat impacts, employment, GDP, tax revenue, etc. When compared to our current situation, these outcomes can be used to help understand the impacts of decisions we might make, and how they impact the outcomes we could seek to achieve. The project then outlines the necessary policy changes to achieve these outcomes.

The objective of the study of bioregional food system is to bring forth data driven information regarding the food production, resource utilization, environmental stewardship, and economic potentials of a more regionally focused food system that will operate in conjunction with and complement export market focused agriculture.

What regions does the Okanagan Bioregion include?



For the purposes of this study, the Okanagan bioregion includes lands within the three regional districts (Okanagan-Similkameen, Central Okanagan, and North Okanagan), and the Okanagan Nation Alliance boundaries.

Why should local and regional governments support this work?

Our current Okanagan food system is challenged by issues including climate change and water issues, disruptions in food supply, global economic instability, population growth, resource depletion, and loss of arable land. At the same time, agriculture is struggling economically, farmers are aging and young people are not choosing farming as a career because it is difficult to make a living wage. Re-localizing our food system could address many of these challenges, increase our future food self-reliance, sustainability, and benefit our local economy and community health and well-being.

- The study provides **accurate data regarding costs and benefits** of food system change, and **policy analysis and recommended actions** in support of sustainable local food systems.
- The study provides information that can **increase the self-sufficiency of our local food system in the face of issues like climate change.**
- The Okanagan has some of the best farmland in BC, and this study will illustrate **why it needs to be farmed, and how it can best be used.**
- An increasing number of **community groups are advocating for sustainable local food systems** and the information that is produced by this study. Community groups include the Central Okanagan Food Policy Council, Okanagan Basin Water Board, South Okanagan Similkameen Conservation Partnership, Similkameen Okanagan Organic Producers Association, among others.
- **Other regional governments, local MLAs in the region, and BC's Ministry of Agriculture are likely to support this study** as it advances provincial priorities for agriculture.

How does this project build on pre-existing agricultural planning work?

Recognizing that there is food system planning and other related work being done in the region by the Regional District of the North Okanagan (RDNO), the Bioregion Food System Design and Study will consider and build upon what is already being done to support local and sustainable agriculture.

The RDNO's Regional Growth Strategy has food system goals and policies that align with the goals of the Bioregion project.

Agriculture and Food System Goals of the RDNO:

- Water is managed sustainably so all reasonable needs, including agriculture, are met in a balanced manner
- Maintain and diversify the agricultural land base
- Support a robust and diverse agricultural economic sector
- Encourage a healthy, accessible and resilient food system

Who does the work?

The project is led by Kwantlen Polytechnic University's Institute for Sustainable Food Systems (ISFS), with support from Okanagan College and UBC researchers. ISFS is an applied research and extension unit at KPU that investigates and supports regional food systems as key elements of sustainable communities. Although located in the Lower Mainland, a local KPU coordinator would manage the project on the ground in the Okanagan region, and ISFS researchers would travel to the region for focus groups, meetings and workshops throughout the project. Local data collection, linkages to

existing Okanagan work (for example, water demand modeling data, existing agricultural plans and studies) and local field work are central to the project.

This will be the second project of its kind; ISFS recently completed the ground-breaking, 5-year *Southwest BC Bioregional Food System Design Project*. Project results and reports are available online at www.kpu.ca/isfs/swbcproject

What's the timeline and what would it involve?

Once funding and partners are secured, (projected to be in late 2017 / early 2018), the project will span **two years** and include establishing food system parameters and indicators with key stakeholder groups, data gathering, configuration and input, scenario generation and output analysis, policy analysis and recommendations, and the preparation of reports and presentations to local governments and stakeholders. Local partners are engaged throughout the process.

Who are the other proposed partners? (to be confirmed)

Ministry of Agriculture
Real Estate Foundation of BC
Regional District of Okanagan-Similkameen (RDOS)
Regional District of Central Okanagan (RDCO)
Regional District of North Okanagan (RDNO)
Okanagan Nation Alliance (ONA)
Okanagan Basin Water Board (OBWB)
Interior Health
UBC-Okanagan & Vancouver
Okanagan College
Local Governments
Grassroots & Community Groups

How much would it cost and who would pay for it?

The total project budget for two years is anticipated to be \$400,000, potentially funded and supported through cash and in-kind by the proposed partners listed above.

What are the next steps? How can I support this?

- Discuss the benefits of an Okanagan bioregional food system with your fellow elected officials, community groups, constituents, and staff.
- Advocate for the project in discussions and decisions around the subject.
- Ask questions you may have when the project is presented as a delegation in Fall 2017.
- Potentially advocate for the allocation of funding to this project in the 2018 and 2019 operating budgets.

Who can I contact if I have questions or want more information?

Kristi Tatebe is the Okanagan Coordinator for KPU's Institute for Sustainable Food Systems, and can be reached at kristine.tatebe@kpu.ca

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