

REGULAR MEETING OF COUNCIL

AGENDA

DATE:		Monday, May 15, 2017 4:30 p.m.	
LOCA	TION:	Council Chambers, Enderby City Hall	
1.	APPR	OVAL OF AGENDA	
2.	ADOF	PTION OF MINUTES	
	Regul	ar Meeting Minutes of May 1, 2017	pg 3-6
	Specia	al Meeting Minutes of May 10, 2017	pg 7-8
3.	PUBL	IC AND STATUTORY HEARINGS	
	Increa descri 603 C	7-17-ZTA-END Ising the maximum permitted gross density for the subject property legally bed as Lot 1, DL 150, K(formerly O)DYD, Plan 5296, Except Plan 8120 – liff Ave from 60 units per hectare (24.28 units per acre) to 75 units per re (30.35 units per acre) ant: 0702755 BC Ltd C/o Steve Campbell	pg 9-16
4.	PETIT	TIONS AND DELEGATIONS	
5.	DEVE	LOPMENT MATTERS	
6.	BUSI	NESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS	
7.	BYLA	WS – 3 rd Reading	
	A byla	g Bylaw No. 1550, 2014 Amendment Bylaw No. 1634, 2017 w to increase maximum permitted gross density from 60 units per hectare to 75 per hectare – 603 Cliff Avenue	pg 17-18
8.	REPO	PRTS	
	<u>Mayor</u>	and Council	
		Climate Action Revenue Incentive Program Public Report – Memo from Planner ssistant Corporate Officer dated May 10, 2017	pg 19-35
	Buildir	ng Permit Detail Report – April 2017	pg 36-37

9. NEW BUSINESS

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) () of the Community Charter

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 1, 2017 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune

Councillor Tundra Baird Councillor Brad Case

Councillor Roxanne Davyduke Councillor Brian Schreiner Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson Chief Financial Officer – Jennifer Bellamy

Planner and Assistant Corporate Officer - Kurt Inglis

Recording Secretary – Bettyann Kennedy

The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Case, seconded by Councillor Davyduke that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of April 18, 2017

Moved by Councillor Case, seconded by Councillor Baird that the minutes of the regular meeting of April 18, 2017 be adopted as circulated.

Carried

BYLAWS – Adoption

2017 - 2021 Financial Plan Bylaw No. 1628, 2017

Sewer Frontage Tax Bylaw No. 1629, 2017

Water Frontage Tax Bylaw No. 1630, 2017

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1631. 2017

Annual Tax Rate Bylaw No. 1632, 2017

Moved by Councillor Baird, seconded by Councillor Shishido that Council adopt 2017-2021 Financial Plan Bylaw No. 1628, 2017;

AND THAT Council adopt Sewer Frontage Tax Bylaw No. 1629, 2017;

AND THAT Council adopt Water Frontage Tax Bylaw No. 1630, 2017;

AND THAT Council adopt Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1631, 2017;

AND FURTHER THAT Council adopt Annual Tax Rate Bylaw No. 1632, 2017.

Carried

REPORTS

<u>Disclosure of Contracts – Council</u>

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.

Carried

RCMP Q1 Policing Report

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the report be received and filed.

Carried

RCMP Q1 Victims Assistance Report

Moved by Councillor Baird, seconded by Councillor Davyduke that the report be received and filed.

Carried

Councillor Baird

- Annual Clean up was successful. There was an enormous amount of cigarette butts.
- Canada 150 Banners have been ordered. The Dollar Store is selling flags and will be keeping track of the numbers.
- Ball fields are in good shape.
- Red Basket offers grocery delivery.
- Reminder that the "Enderby Treasure Hunt" is this May 6th. Details are on the City's Facebook page.

Mayor McCune

Mayor McCune will be meeting with Sgt Hobenshield on Wednesday. He will be bringing up the Citizens on Patrol Program. The CAO stated that he is exploring running it under the City umbrella.

Chief Administrative Officer

The CAO reported that the long term fix of the water line break is a few weeks out. An interim solution is imminent and may be in place as early as the end of this week.

NEW BUSINESS

<u>Feed Enderby and District Food Bank</u> – Correspondence dated April 27, 2017 Re: Request for Reserved Parking Space

Jackie Pearase was invited to provide an update on the new Food Bank location:

- Flooring is being installed tonight.
- New ceiling tiles have been ordered.
- · Shelving has been purchased.
- Food will be moved in this Wednesday.
- Starting in June, distribution days will be the 2nd and 3rd Wednesdays of the month. These dates will be looked at later to determine if they need to be changed.
- Distribution will be by appointment and volunteers will guide the client through the process.
- FED has had great support from the community. Donations of time, supplies, and labour has been welcomed.
- On days when the reserve stall is not required, pylons will not be installed.

Moved by Councillor Schreiner, seconded by Councillor Baird that Council approve a reserve parking stall for the Feed Enderby and District Food Bank located at 102 – 907 Belvedere Street on May 19, 2017 from 8:30 am to 3:30 pm and every Wednesday of the month from June through December 2017 from 8:30 am to 3:30 pm on the condition that Feed Enderby and District Food Bank provide the installation and removal of the pylons.

Carried

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Davyduke, seconded by Councillor Shishido that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (a) and (k) of the *Community Charter*.

ADJOURNMENT

The regular meeting reconvened at 5:50 p.m.

The following, from April 3, 2017 was released from in-camera:

<u>Enderby and District Museum Society</u> – Memo from Chief Administrative Officer dated March 29, 2017

Moved by Councillor Case, seconded by Councillor Knust that Council sends correspondence to the Enderby and District Museum Society advising that it will not appoint a designate to the Special General Meeting or Board Committee:

AND THAT Council requires the Enderby and District Museum Society to enter into the circulated occupancy agreement immediately;

AND THAT Council direct Staff to send a copy of this resolution to the Enderby and District Museum Society, along with a copy of the occupancy agreement for its signature;

AND THAT this item be referred to the Enderby and District Services Commission requesting that grant funding for the Enderby and District Museum Society be held back until such time as the Society demonstrates how they will be moving forward;

AND THAT this resolution be released from in camera, but the remainder of the memorandum remain in camera pursuant to Section 90 (1) (d), (i) and (g) of the *Community Charter*.

Carried

	<u>Gamed</u>
Moved by Councillor Shishido, seconded by Co 5:52 p.m.	ouncillor Case that the regular meeting adjourn at
MAYOR	CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Special Meeting** of Council held on Wednesday, May 10, 2017 at 10:00 a.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune

Councillor Tundra Baird

Councillor Roxanne Davyduke Councillor Raquel Knust Councillor Brian Schreiner

Chief Administrative Officer – Tate Bengtson Chief Financial Officer – Jennifer Bellamy

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Knust that the agenda be approved as circulated.

<u>Carried</u>

NEW BUSINESS

<u>Declaration of State of Emergency May6, 2017</u> – Memo from Chief Administrative Officer dated May 9, 2017

Moved by Councillor Schreiner, seconded by Councillor Baird that Council resolve to ratify Declaration of State of Emergency made by order of Mayor McCune on May 6, 2017;

AND THAT, should there be a continuing, new, or imminent emergency, and subject to approval by the Minister of State for Emergency Preparedness, Council resolves to extend the Declaration of State of Emergency for a further seven (7) days from 3:00 pm on May 13, 2017, unless cancelled by order of the City of Enderby.

Carried

Discussion:

The Chief Administrative Officer provided an update on the situation and time-lines:

- Tie in to temporary line expected Thursday-Friday.
- Hoping to be able to lift mandatory water conservation by the weekend.
- Thursday's weather may affect this timeline.

The Chief Financial Officer reported on Disaster Financial Assistance:

- Available for the RDNO region for overland flooding, not to provide for bottled water.
- Guides and forms are available on the Province's website www.gov.bc.ca/disasterfinancialassistance
- Deadline for the public to submit claims is August 5, 2017.

ADJOURNMENT	
Moved by Councillor Davyduke, seconded by at 10:40 a.m.	y Councillor Baird that the regular meeting adjourn
MAYOR	CHIEF ADMINISTRATIVE OFFICER

CITY OF ENDERBY ZONING TEXT AMENDMENT APPLICATION

Azenda

File No.: 0001-17-ZTA-END

April 11, 2017

APPLICANT: 0702755 B.C. Ltd. c/o Steve Campbell

LEGAL DESCRIPTION: Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District,

Plan 5296, Except Plan 8120

P.I.D #: 010-381-813

CIVIC ADDRESS: 603 Cliff Avenue, Enderby BC

PROPERTY SIZE: 0.0422 hectares (0.1043 acres or 422 m²)

ZONING: General Commercial (C.1)

O.C.P DESIGNATION: General Commercial

PROPOSAL: Convert one residential dwelling unit on the second storey level into three

separate dwelling units

PROPOSED TEXT Increase the maximum permitted gross density for the subject property

AMENDMENT: from 60 units per hectare (24.28 units per acre) to 75 units per hectare

(30.35 units per acre)

RECOMMENDATION:

THAT Zoning Bylaw Amendment Bylaw No. 1634, 2017 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 5296, Except Plan 8120 and located at 603 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 75 units per hectare (30.35 units per acre) be given First and Second Reading and forwarded to a Public Hearing;

AND THAT, should Council wish to adopt Zoning Bylaw Amendment Bylaw No. 1634, 2017, it not do so until the owners provide a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the subject property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City.

BACKGROUND:

This report relates to an application to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 5296, Except Plan 8120 and located at 603 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 75 units per hectare (30.35 units per acre). The applicant is proposing the increase to the maximum permitted gross density for the subject property in order to increase the number of permitted residential dwelling units for the property from two to three.

Site Context:

The 0.0422 hectare (0.1042 acres or 422 m²) subject property is located in the commercial core of the community along the northern side of Cliff Avenue, which is identified in Schedule 'C' of the City's Official Community Plan as a 'Municipal Commercial' road; the subject property also backs onto a lane which runs east-west between George Street (Highway 97A) and Belvedere Street.

A two-storey building is located on the subject property with the building having 0 m setbacks along the eastern, western, and southern property lines; the main floor is used as a commercial retail business, commonly known as Tony O's Outfitter, while the second storey is used as a single residential dwelling unit. The subject property has approximately 90% lot coverage and no parking is provided on-site.

A number of the surrounding properties along Cliff Avenue have a mix of commercial uses on the main floor with residential above, as well as have buildings with similar siting characteristics (0 metre setbacks, ~90% lot coverage).

The subject and surrounding properties are all currently zoned General Commercial (C.1) and are designated in the Official Community Plan as General Commercial.

The following map shows the Zoning designation of the subject and surrounding properties.



Figure 1: Zoning Map

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

The Proposal

The applicant is proposing to convert the one residential dwelling unit on the second storey level of the building into three separate dwelling units with gross floor areas of 1028 ft², 1017 ft², and 1298 ft². The commercial use on the main floor is proposed to remain unchanged.

Given the maximum permitted gross density provisions of the General Commercial (C.1) zone of 60 units per hectare (24.28 units per acre), the number of permitted residential dwelling units for the subject property is two. Given this, the applicant is proposing to amend the City of Enderby Zoning Bylaw to increase to the maximum permitted gross density for the subject property from 60 units per hectare (24.28 units per acre) to 75 units per hectare (30.35 units per acre), in order to increase the number of permitted residential dwelling units from two to three.

ZONING BYLAW:

The subject property is currently zoned General Commercial (C.1); uses permitted within this zone include:

- Accessory buildings and structures;
- Accommodation including apartments, dwelling units, hotels and motels;
- Assembly and civic use;
- Educational facilities and professional studios;
- Entertainment and recreation facilities;
- Food service;
- Office and commerce facilities;
- Public service use;
- Retail sales;
- Service and repair; and
- Transportation facilities.

Section 401.11.d.v of the Zoning Bylaw states that dwelling units within the General Commercial (C.1) zone shall not exceed a gross density of 60 units per hectare (24.28 units per acre). Given the subject property's lot area of 0.0422 hectares (0.1042 acres or 422 m²), the proposed three residential dwelling units would give the subject property a gross density of 71 units per hectare which is well beyond the maximum for the General Commercial zone. Given this, the applicant is proposing to increase to the maximum permitted gross density for the subject property from 60 units per hectare (24.28 units per acre) to 75 units per hectare (30.35 units per acre), which in turn would increase the number of permitted residential dwelling units for the subject property from two to three. It should be noted that if the applicant's request to increase the maximum permitted gross density of the subject property to 75 units per hectare (30.35 units) is approved, no more than three dwelling units could be developed unless another Zoning Text Amendment application is approved or the subject property's lot area is increased through a lot line adjustment or consolidation with an adjacent parcel.

Section 901.5 of the Zoning Bylaw states that the off-street parking regulations do not apply to buildings and structures existing on the effective date of the bylaw that are located in the "Downtown Designated Parking Area" designated on Schedule "A" of the Zoning Bylaw, or to any change in the use of those buildings or structures, except that:

- a. Off-street parking shall be provided and maintained in accordance with this section where the total floor area is increased in excess of ten percent (10%) over the existing floor area, in which case the amount of additional parking spaces required shall be calculated on the basis of:
 - i. The increase in the size of the existing structure exceeding ten percent; and
 - ii. The use of the addition.
- b. Off-street parking existing on the effective date of this Bylaw shall not be reduced below the applicable off-street parking requirements of this section.

Given that the applicant is not proposing to increase the floor area of the existing building on the subject property beyond 10%, nor remove any existing off-street parking stalls located on the subject property

(given that there are none), the applicant is not required to provide additional off-street parking stalls for the proposed dwelling units.

It should be noted that the Downtown Designated Parking Area provisions of the Zoning Bylaw noted above were intended to preserve commercial floor space and commercial density within the downtown core by enabling parking to be provided off-site. The system was developed at a time when residential uses within the downtown were more restrictive, with dwelling units only being permitted to be occupied by the owner, operator or employee of a principal commercial use. Given that the City of Enderby has since broadened residential uses within the downtown (removal of aforementioned restrictions), consistent with Smart Growth development principles, the Downtown Designated Parking Area provisions are not reflective of mixed-use development with a higher degree of residential (i.e. there is no trigger for the provision of additional parking spaces when residential density is increased without a significant increase in gross floor space). Staff anticipate that updates to the Downtown Designated Parking Area provisions will be brought before Council for consideration as part of a future Zoning Bylaw review in order to ensure that the City's parking provisions are contemporary and reflective of the current mixed-use context within the downtown.

OFFICIAL COMMUNITY PLAN:

The following policies from the City of Enderby Official Community Plan relate to this development:

<u>Policy 3.3.c</u> - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

<u>Policy 3.3.h</u> - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.

<u>Policy 4.4.c</u> - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.

<u>Policy 5.3.b</u> - Council will review land use bylaws and policy in support of mixed uses in commercial, industrial and growth areas aimed at strengthening the existing business sector and attracting new business and industry.

<u>Policy 5.3.f</u> - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.

<u>Policy 8.3.h</u> - Council will support infill and redevelopment within the community.

<u>Policy 8.3.i</u> - Council will employ Smart Growth principles in future development.

<u>Policy 9.3.f</u> - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

<u>Policy 20.3.f</u> - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

<u>Policy 20.3.g</u> - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, Fire Chief, and the Ministry of Transportation and Infrastructure.

The District Development Technician with the Ministry of Transportation and Infrastructure provided the following comments:

"The Ministry is not affected by the proposed bylaw text amendment and we have no comments at this time."

No other comments were received in response to the referral.

PLANNING ANALYSIS:

Staff raises no objections to the applicant's request to amend the City of Enderby Zoning Bylaw to increase the maximum permitted gross density for the subject property from 60 units per hectare (24.27 units per acre) to 75 units per hectare (30.35 units per acre), in order to increase the number of permitted residential dwelling units for the subject property from two to three, and recommends that Council supports the application for the following reasons:

- Increasing the number of permitted residential dwelling units on the subject property will add to the community's supply of affordable rental housing and will help to support the downtown as a mixed use area with a residential population that supports downtown businesses and aids in natural surveillance through 'eyes on the street', all of which are key elements of Smart Growth development and are supported in the OCP;
- Increasing the number of permitted residential dwelling units on the subject property will
 increase density through infill development, which is a key element of Smart Growth
 development and is supported in the OCP, and provides the following community benefits:
 - More efficient use of land by increasing the ratio of improvement-to-land values;
 - Reducing pressures related to greenfield development and boundary expansion which in turn facilitates urban containment and rural protection;
 - Focusing future growth within developed areas of the community in order to maximize the value of existing infrastructure; and
 - Adding residential capacity without infringing upon open space or other sensitive areas.
- It is not anticipated that increasing the number of permitted residential dwelling units from two
 to three would negatively affect the characteristics or harmony of the downtown core, given that
 it would only facilitate a minor increase to the residential population of the downtown and there
 is already a significant number of residential uses occurring within the downtown core;

- Although the proposal will result in an increase in demand for parking within public parking lots
 (given that the applicant is not required to provide additional parking stalls on-site), Staff
 anticipate that the existing supply of off-site parking in close proximity to the subject property
 (City Hall parking lot, eastern parking lot along Mill Avenue, Maude Street parking lot, and Russell
 Street parking lot) can accommodate the incremental demand; and
- It is not anticipated that increasing the number of permitted residential dwelling units on the subject property from two to three would have a negative impact on the use and enjoyment of the subject or neighbouring properties.

In order to ensure that the applicant is aware of and acknowledges the fact that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's potential permitting of an increase in residential density of the subject property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, Staff are recommending that adoption of the proposed bylaw is subject to the owners providing a sworn affirmation acknowledging as such.

SUMMARY

This is an application to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 5296, Except Plan 8120 and located at 603 Cliff Avenue, from 60 units per hectare (24.27 units per acre) to 75 units per hectare (30.35 units per acre), in order to increase the number of permitted residential dwelling units for the property from two to three.

Upon consideration of input at the Public Hearing, Staff recommends that Council supports the application subject to the owners providing a sworn affirmation related to parking within the Downtown Designated Parking Area.

Prepared By:

Kurt Inglis, MCIP, RPP

Planner and Assistant Corporate Officer

Reviewed By:

Tate Bengtson

Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1634

A BYLAW TO AMEND THE TEXT OF THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

AND WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

- 1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1634, 2017".
- 2. Division Four Commercial Zones (C.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 is hereby amended by adding Section 401.11.g as follows:
 - g. Notwithstanding the density requirements outlined in Section 401.11.d.v of this Bylaw, dwelling units for the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 5296, Except Plan 8120 and located at 603 Cliff Avenue, Enderby BC shall not exceed a gross density of 75 units per hectare (30.35 units per acre).

READ a FIRST time this 18th day of April, 2017.

READ a SECOND time this 18th day of April, 2017.

Advertised on the 4th day of May, 2017 and the 11th day of May, 2017 and a Public Hearing held pursuant to the provisions of Section 464 of the *Local Government Act* on the 15th day of May, 2017.

READ a THIRD time this day of , ...

APPROVED pursuant to Section 52(3)(a) of the	Transportation Act this	day of , 🧸
District Development Technician Ministry of Transportation and Infrastructure		
ADOPTED this day of		
MAYOR	CHIEF ADMINISTR	ATIVE OFFICER
WATOR	CHIEF ADMINISTRA	ATIVE OFFICER

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THE CORPORATION OF THE CITY OF ENDERBY

<u>MEMO</u>

To:

Tate Bengtson, Chief Administrative Officer

From:

Kurt Inglis, Planner and Assistant Corporate Officer

Date:

May 10, 2017

Subject:

2016 Climate Action Revenue Incentive Program Public Report

RECOMMENDATION

THAT Council receives the attached 2016 Climate Action Revenue Incentive Program Public Report for information.

BACKGROUND

As a signatory of the Climate Action Charter, the City of Enderby is eligible to receive the annual Climate Action Revenue Incentive Program (CARIP) grant which is equal to 100% of the carbon taxes paid for that year. As a condition of the grant, the City is required to report publicly on its progress towards meeting its climate action goals including its progress towards carbon neutrality; the City of Enderby has completed the 2016 CARIP Public Report which has been submitted to the Province and is now being advanced to Council for information.

The attached CARIP Public Report provides a summary of the actions the City took in 2016, and the actions it plans to take in 2017, in order to reduce local greenhouse gas emissions and continue to progress towards carbon neutrality.

As the report has now been made public and submitted to the Province, the City will receive a 2017 CARIP grant in the amount of \$4,309.21.

Respectfully Submitted.

Kurt Inglis

Planner and Assistant Corporate Officer

Climate Action Revenue Incentive (CARIP) Public Report for 2016

Local Government: Corporation of the City of Enderby

Report Submitted by: City of Enderby

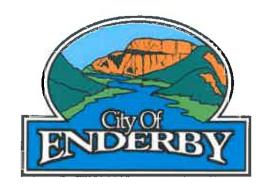
Name: Kurt Inglis

Role: Planner and Assistant Corporate Officer

Email: kinglis@cityofenderby.com

Phone: 250-838-7230

Date: May 9, 2017



The City of Enderby has completed the 2016 Climate Action Revenue Incentive Program (CARIP) Public Report as required by the Province of BC. The CARIP report summarizes actions taken in 2016 and proposed for 2017 to reduce corporate and community-wide energy consumption and greenhouse gas emissions (GHG) and reports on progress towards achieving carbon neutrality.

2016 BROAD PLANNING ACTIONS

Broad Planning Actions

Broad Planning refers to high level planning that sets the stage for GHG emissions reductions, including plans such as Official Community Plans, Integrated Community Sustainability Plans, Climate Action Plans or Community Energy Emissions Plans. Land use planning that focuses on Smart Growth principles (compact, complete, connected, centred) plays an especially important role in energy and GHG reduction.

Cor	mmunity-Wide Actions Taken in 2016	
	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to community sustainability.	
	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll.	
	Continued to flag sustainability and GHG emission measures for inclusion within the City's policy and regulatory framework (i.e. OCP, Zoning Bylaw, Subdivision Servicing and Development Bylaw, etc.).	
	Participated in the 5-year review of the North Okanagan Regional Growth Strategy.	
Cor	nmunity-Wide Actions Proposed for 2017	
	Rewrite the City's Subdivision Servicing and Development Bylaw to provide more sustainable standards for community works.	
	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to community sustainability.	
	Continue to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll.	
	Continue to flag sustainability and GHG emission measures for inclusion within the City's policy and regulatory framework (i.e. OCP, Zoning Bylaw, Subdivision Servicing and Development Bylaw, etc.).	
	Continue to participate in the 5-year review of the North Okanagan Regional Growth Strategy.	

Coi	rporate Actions Taken in 2016
	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to corporate sustainability.
	Explored funding opportunities for broad corporate sustainability planning.
Cor	porate Actions Proposed for 2017
	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to corporate sustainability.
	Explore funding opportunities for broad corporate sustainability planning.

Broad Planning		
What is (are) your current GHG reduction target(s)?	7% from 2007 levels by 2020, and 13% by 2030.	
Has your local government used measure progress?	the Community Energy and Emissions Inventory (CEEI) to	Yes
What plans, policies or guidelines community?	s govern the implementation of climate mitigation in your	
 Commu 	nity Energy and Emissions (CEE) Plan	No
 Climate 	Action Plan	No
 Integrat 	ed Community Sustainability Plan	Yes
Official 6	Community Plan (OCP)	Yes
 Regiona 	Growth Strategy (RGS)	Yes
Do not h	nave a plan	N/A
• Other:		N/A
Does your local government have	a corporate GHG reduction plan?	No
Does your local government have	a climate reserve fund or something similar?	No

2016 BUILDINGS AND LIGHTING ACTIONS

Building and Lighting Actions

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially when calculated over the long term. This category also includes reductions realized from energy efficient street lights and lights in parks or other public spaces.

Co	mmunity-Wide Actions Taken in 2016
	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster green building design within the City's future growth area of the Knoll.
	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to green building design.
	Explored opportunities for facilitating connection of local buildings onto district heating systems.
Co	mmunity-Wide Actions Proposed for 2017
	Continue to implement the objectives and policies of the Knoll Neighbourhood Plan related to green building design.
	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to green building design.
	Continue to explore opportunities for facilitating extension of district systems to heat private buildings.

Col	porate Actions Taken in 2016
	Continued to explore grant funding opportunities for implementing sustainable lighting options along the Jim Watt Heritage Riverwalk, consistent with the Enderby-Splatsin Riverwalk Enhancement and Extension Plan.
	Continued to operate a biomass heating system to heat the City's public works building and dog pound.
	Continued to implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to green building design for municipal buildings.
	Continued to explore funding opportunities related to green building design for municipal buildings.
Coı	porate Actions Proposed for 2017
	Continue to explore grant funding opportunities for implementing sustainable lighting options along the Jim Watt Heritage Riverwalk, consistent with the Enderby-Splatsin Riverwalk Enhancement and Extension Plan.
	Continue to operate a biomass heating system to heat the City's public works building and dog pound.
	Continue to explore opportunities for optimizing the operation of the publicly owned biomass heating system which heats the City's public works building and dog pound.
-	Continue to explore funding opportunities related to green building design for municipal buildings.

2016 ENERGY GENERATION ACTIONS

Energy Generation Actions

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems.

Cor	mmunity-Wide Actions Taken in 2016
	Continued to operate the publicly owned biomass heating system.
	Continued to explore opportunities for facilitating connections onto private district heating systems.
	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to sustainable energy generation within the community.
Cor	mmunity-Wide Actions Proposed for 2017
	Continue to operate the publicly owned biomass heating system.
	Continue to explore opportunities for facilitating connections onto private district heating systems.
	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to sustainable energy generation within the community.

Corporate Actions Taken in 2016
Continued to operate publicly owned biomass heating system which heats the City's public works building and dog pound.
Continued to optimize the operation of the publicly owned biomass heating system which heats the City's public works building and dog pound.
Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to corporate energy generation.
Corporate Actions Proposed for 2017
Continue to operate publicly owned biomass heating system which heats the City's public works building and dog pound.
Continue to explore opportunities for optimizing the use of the publicly owned biomass heating system, including alternative providers of wood waste fuel in order to minimize trucking.
Continue to review and implement the outcomes of the Integrated Community Sustainability Plan an Official Community Plan related to corporate energy generation.
Continue to explore opportunities for connecting additional municipal buildings to biomass heating systems.

Energy Genera	tion	
Is your local go	vernment developing, or constructing:	
•	A district energy system	No
•	A renewable energy system	No
Is your local go	vernment operating:	
•	A district energy system	Yes
•	A renewable energy system	No
Is your local go energy provide	vernment connected to a district energy system that is operated by another r?	Yes
Are you aware Toolkit?	of the Integrated Resource Recovery guidance page on the <u>BC Climate Action</u>	Yes

2016 GREENSPACE/ NATURAL RESOURCE PROTECTION ACTIONS

Greenspace Actions

Greenspace/Natural Resource Protection refers to the creation of parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites as well as the protection of wetlands, waterways and other naturally occurring features.

Communit	v-Wide	Actions	Taken	in	2016
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Successful in receiving a grant under the BC Rural Dividend program which will focus on developing

a strategy to position lands for investment and development, with a focus on enhancing underdeveloped industrial and commercial lands; this will help to stimulate infill and redevelopment which is a key element of Smart Growth development and will facilitate urban containment. Participated in the 5-year review of the North Okanagan Regional Growth Strategy which has a focus on urban containment and rural protection. Upgraded the Belvidere Hand Launch which resulted in a more well-defined launching area which in turn has protected surrounding sensitive habitat. Successful in receiving a grant through the BC Hydro/Tree Canada Community Tree Planting Program which will see the planting of trees in Barnes Park. Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll and maximize green space. **Community-Wide Actions Proposed for 2017** Use grant funds received through the BC Rural Dividend program to develop a strategy to position lands for investment and development, with a focus on enhancing under-developed industrial and commercial lands; this will help to stimulate infill and redevelopment which is a key element of Smart Growth development and will facilitate urban containment. Use the grant funds received through the BC Hydro/Tree Canada Community Tree Planting Program to plant shade trees in Barnes Park. Continue to participate in the 5-year review of the North Okanagan Regional Growth Strategy which has a focus on urban containment and rural protection. Apply for further funding through the BC Hydro/Tree Canada Community Tree Planting Program for the planting of additional trees throughout the community.

	Participated in the 5-year review of the North Okanagan Regional Growth Strategy which has a focus on urban containment and rural protection.
	Successful in receiving a grant through the BC Hydro/Tree Canada Community Tree Planting Program which will see the planting of trees in Barnes Park.
	Continued to implement the objectives and policies of the Knoll Neighbourhood Plan which will help to foster Smart Growth development within the City's future growth area of the Knoll and maximize green space.
	Utilized the policies within the City's Official Community Plan and the municipality's legislative powers to obtain park land dedication as part of subdivisions.
Co	rporate Actions Proposed for 2017
	Rewrite the City's Subdivision Servicing and Development Bylaw to include more sustainable standards for community works which may reduce the amount of land required for development.
	Continue to utilize the policies within the City's Official Community Plan and the municipality's legislative powers to obtain park land dedication as part of subdivisions.
	Apply for further funding through the BC Hydro/Tree Canada Community Tree Planting Program for the planting of additional trees throughout the community.

Greenspace	
Does your local government have urban forest policies, plans or programs?	No

2016 SOLID WASTE ACTIONS

Solid Waste Actions

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality.

Cor	mmunity-Wide Actions Taken in 2016
	Continued the annual residential spring pruning curbside pickup program.
	Held the 4th Annual Our Enderby Clean-Up Challenge.
	Implemented an Illegal Dumping Reporting Program.
	Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to solid waste management.
Coi	mmunity-Wide Actions Proposed for 2017
	Hold the inaugural Enderby Treasure Hunt which is a community event aimed at encouraging the re- homing of used or unwanted items which in turn will reduce the amount of solid waste reaching local landfills.
	Hold the 5th Annual Our Enderby Clean-Up Challenge.
	Continue the annual residential spring pruning curbside pickup program.
	Continue to implement the Illegal Dumping Reporting Program.
	Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to solid waste management.

Corporate Actions Taken in 2016
Continued to recycle paper, aluminum and glass within municipal buildings.
Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to solid waste management within municipal buildings. Chipped prunings from the curbside pickup program to divert waste from local landfills.
Corporate Actions Proposed for 2017 Continue to recycle paper, aluminum and glass within municipal buildings.
Continue to recycle paper, aluminum and glass within municipal buildings. Continue to review and implement the outcomes of the Integrated Community Sustainability Plan and
Official Community Plan related to solid waste management within municipal buildings.
Continue to chip prunings from the curbside pickup program to divert waste from local landfills.

Solid Waste	
Does your local government have construction and demolition waste reduction policies, plans	No
or programs?	
Does your local government have organics reduction/diversion policies, plans or programs?	No

2016 TRANSPORTATION ACTIONS

Transportation Actions

Transportation actions that increase transportation system efficiency, emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling, ridesharing, and public transit, can contribute to reductions in greenhouse gas emissions and more livable communities.

spart of the re-construction of Cliff Avenue, the corridor was designed to be more pedestrian endly thus promoting active transportation and reducing automobile dependence. Ontinued to implement the objectives and policies of the Knoll Neighbourhood Plan which comotes active transportation within the City's future growth area of the Knoll. Ontinued to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plan nich frames strategies for improving opportunities for active transportation within the community. Ontinued to give due consideration to the provision of sustainable active transportation reastructure as part of capital road projects.				
omotes active transportation within the City's future growth area of the Knoll. Intinued to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plannich frames strategies for improving opportunities for active transportation within the community. Intinued to give due consideration to the provision of sustainable active transportation restructure as part of capital road projects.				
nich frames strategies for improving opportunities for active transportation within the community. In the provision of sustainable active transportation restructure as part of capital road projects.				
rastructure as part of capital road projects.				
odate Public Spaces Bylaw to prohibit the idling of vehicles within parks.				
Community-Wide Actions Proposed for 2017				
emplete the re-construction of Salmon Arm Drive which will include improvements to sidewalks and thways, thus promoting active modes of transportation and reducing automobile dependence.				
ontinue to give due consideration to the provision of sustainable active transportation infrastructure part of capital road projects.				
ontinue to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plan nich frames strategies for improving opportunities for active transportation within the community.				
plore grant funding opportunities for implementing an enhancement and southern extension of the n Watt Heritage Riverwalk, which would promote active modes of transportation and thus reduce tomobile dependence.				
t til				

Co	orporate Actions Taken in 2016
	Continued to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plan which frames strategies for improving opportunities for active transportation within the community. Continued to maintain the 'no idling' policy for the municipal vehicle fleet.
	Continued to use 'proximity of service' on vehicle tender scoring matrices.
Co	orporate Actions Proposed for 2017
	Rewrite the City's Subdivision Servicing and Development Bylaw to incorporate standards for more sustainable and active modes of transportation infrastructure.
	Continue to review and implement the outcomes of the Enderby-Splatsin Active Transportation Plan which frames strategies for improving opportunities for active transportation within the community.
	Continue to maintain the 'no idling' policy for the municipal vehicle fleet.
	Continue to use 'proximity of service' on vehicle tender scoring matrices.

Transportation		
Does your local a	government have policies, plans or programs to support:	
•	Walking	Yes
•	Cycling	Yes
•	Transit Use	Yes
•	Electric Vehicle Use	No
•	Other (please specify)	N/A
to reduce single-	covernment have a transportation demand management (TDM) strategy (e.g. vehicle occupancy trips, increase travel options, provide incentives to duals to modify travel behavior)?	No
Does your local g	government have policies, plans or programs to support local food reducing transportation emissions)?	No

2016 WATER AND WASTEWATER ACTIONS

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces greenhouse gas emissions.

Community-Wide Actions 1	aken in 2016
Continued to implement related to promoting wa	the objectives and policies of the Knoll Neighbourhood Plan ter conservation within the City's future growth area of the Knoll.
	a metered water rate structure which promotes water conservation.
determined through wat	
Continued to utilize con water consumption redu	sumption data collected through water metering to analyze year-on-year actions.
Community-Wide Actions P	roposed for 2017
Rewrite the City's Subd which promote water co	vision Servicing and Development Bylaw to frame development standards nservation.
Continue to utilize consi water consumption redu	umption data collected through water metering to analyze year-on-year ctions.
promoting water conser	he objectives and policies of the Knoll Neighbourhood Plan related to vation within the City's future growth area of the Knoll.
Continue to notify prope determined through wat	rty owners with intermittent or continuous water leaks on their property, as er meter reports.

rporate Actions Taken in 2016
Continued to review and implement the outcomes of the Integrated Community Sustainability Plan and Official Community Plan related to water conservation within municipal buildings.
Continued to implement the outcomes of the Water Conservation Plan.
Continued to monitor municipal buildings for intermittent or continuous leaks, as identified through

water meter reports.	
Corporate Actions Proposed for 2017	
Rewrite the City's Subdivision Servicing and Development Bylaw to frame development which promote water conservation.	nent standards
Continue to review and implement the outcomes of the Integrated Community Susta Official Community Plan related to water conservation within municipal buildings.	ainability Plan and
Continue to implement the outcomes of the Water Conservation Plan.	
Continue to monitor municipal buildings for intermittent or continuous leaks, as iden water meter reports.	tified through
Water Conservation	
Does your local government have water conservation policies, plans or programs?	Yes

2016 CLIMATE CHANGE ADAPTATION ACTIONS

Climate Change Adaptation Actions

For local governments, adaptation to a changing climate can take the form of changes in policy, management, technology and behaviour that minimize negative impacts or exploit opportunities. It can involve both "hard" and "soft" solutions, including: changes in infrastructure engineering, planning, zoning, bylaws, and public education.

Change Adaptation Actions Proposed for 20 ite the City's Subdivision Servicing and Development standards.	017
ite the City's Subdivision Servicing and Deve	
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ite the City's Subdivision Servicing and Deve	
	adaptation (e.g. Plan2Adapt, Preparing for
hange: Implementation Guide)	
	s you have used to support climate change Change: Implementation Guide)

In 2016 did you consider climate change impacts in any of the following areas? (check if yes)	
Risk reduction strategies	
Risk and Vulnerability assessment	
Asset management	
Infrastructure upgrades (e.g. stormwater system upgrades)	Yes
Cross-department working groups	
Emergency response planning	
Land-use policy changes (eg. OCP, DPA)	
Economic diversification initiatives	
Ecosystem-based approaches (incl. shorelines)	
Incentives (e.g. property owner reducing stormwater run-off)	
Public education and awareness	
Research (e.g.mapping, participation in studies)	
Other (Please Identify):	

2016 OTHER CLIMATE ACTIONS

Other Climate Actions

Corporate Actions Taken in 2016

This section provides local governments the opportunity to report other climate actions that are not captured in the categories above.

Community-Wide Actions Taken in 2016	
Community-Wide Actions Proposed for 2017	

Corporate Actions Proposed for 2017	
Other	
Are you familiar with the Community Lifecycle Infrastructure Costing Tool (CLIC)?	Yes

INNOVATION AND PEER-TO-PEER LEARNING

Innovation

Have you used CLIC?

This section provides the opportunity to showcase an innovative Corporate and/or Community-Wide GHG reduction or climate change adaptation activity that your local government has undertaken and that has had or has the potential to have a significant impact. Projects included here may be featured as success stories on the B.C. Climate Action Toolkit and/or shared with other local governments to inspire further climate action. Please add links to additional information where possible.

Community-Wide Innovative Action
Continued to operate the publicly owned biomass heating system at the City of Enderby Public Works Yard to provide renewable, sustainable and clean heat to the Public Works building and dog pound.
Corporate Innovative Action
'Proximity to Service' included in vehicle tender scoring matrices.

Yes

Programs, Partnerships and Funding Opportunities

Local governments often rely on programs, partnerships and funding opportunities to achieve their climate action goals. Please share the names of programs and organizations that have supported your local government's climate actions by listing each entry in the box below.

Programs and Funding		

2016 CARBON NEUTRAL REPORTING

Local governments are required to report on their progress in achieving their carbon neutral goal under the Climate Action Charter. Working with B.C. local governments, the joint Provincial-UBCM Green Communities Committee (GCC) has established a common approach to determining carbon neutrality for the purposes of the Climate Action Charter, including a Carbon Neutral Framework and supporting guidance for local governments on how to become carbon neutral.

Prior to completing this survey, please ensure that you are familiar with guidance available on the B.C. Climate Action Toolkit website, especially Becoming Carbon Neutral: A Guide for Local Governments in British Columbia.

Reporting Emissions

Did you measure your local government's corporate GHG emissions in 2016?	Yes
If your local government measured 2016 corporate GHG emissions, please report the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent) from services delivered directly by your local government:	155
If your local government measured 2016 corporate GHG emissions, please report	0
the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent) from contracted services:	
TOTAL A: CORPORATE GHG EMISSIONS FOR 2016	155 tCO2e

Reporting Reductions and Offsets

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions by one or a combination of the following actions:

- undertake GCC-supported Option 1 Projects
- undertake GCC-supported Option 2 Projects (community GHG emissions reduction projects that meet project eligibility requirements)

• purchase carbon offsets from a credible offset provider

If applicable, please report the 2016 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO2e)) being claimed from Option 1 GHG Reduction Projects:

OPTION 1 PROJECTS	REDUCTIONS
Energy Efficient Retrofits	
Solar Thermal	
Household Organic Waste Composting	
Low Emission Vehicles	
Avoided Forest Conversion	
TOTAL B: REDUCTIONS FROM OPTION 1 PROJECTS FOR 2016	tCO2e

If applicable, please report the names and 2016 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO2e)) being claimed from Option 2 GHG Reduction Projects:

OPTION 2 PROJECT NAME	REDUCTIONS
	·
·	
TOTAL C: REDUCTIONS FROM OPTION 2 PROJECTS FOR 2016	tCO2e

If applicable, please report the number of offsets purchased (in tonnes of carbon dioxide equivalent (tCO2e)) from an offset provider for the 2016 reporting year:

(NOTE: DO NOT INCLUDE ANY FUNDS THAT MAY BE SET ASIDE IN A CLIMATE ACTION RESERVE FUND)

OFFSET PROVIDER NAME	OFFSETS	

TOTAL D: OFFSETS PURCHASED FOR 2016	0 tCO2e

TOTAL REDUCTIONS AND OFFSETS FOR 2016 (Total B+C+D) = 0 tCO2e

Corporate GHG Emissions Balance for 2016

Your local government's Corporate GHG Emissions Balance is the difference between total corporate GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

CORPORATE GHG EMISSIONS BALANCE FOR 2016 = (A - (B+C+D)) = 155 tCO2e

If your Corporate GHG Emissions Balance is negative or zero, your local government is carbon neutral.

CONGRATULATIONS!

GCC CLIMATE ACTION RECOGNITION PROGRAM

Green Communities Committee (GCC) Climate Action Recognition Program

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory.

This year a new recognition level has been added – **Level 3: Accelerating Progress on Charter Commitments**–. Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following:

Level 1 – Demonstrating Progress on Charter Commitments: for local governments who demonstrate progress on fulfilling one or more of their Charter commitments

Level 2 – Measuring GHG Emissions: for local governments that achieve level 1, and who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI)

Level 3 – Accelerating Progress on Charter Commitments: for those local governments who have achieved level 1 and 2 and have demonstrated undertaking significant action (corporately or community wide) to reduce GHG emissions in the reporting year (ie: through undertaking a GHG reduction project, purchasing offsets, establishing a reserve fund).

Level 4 - Achievement of Carbon Neutrality: for local governments who achieve carbon neutrality in the reporting year.

For purposes of Level 3 recognition, if applicable, please identify any new or ongoing corporate or community wide GHG reduction projects (other than an Option 1 or Option 2 project) undertaken by your local government that reflects a significant investment of time or financial resources and is intended to result in significant GHG reductions:

PROJECT NAME:	

Based on your local government's 2016 CARIP Climate Action/Carbon Neutral Progress Survey, please check the GCC Climate Action Recognition Program level that best applies:

Level 1 – Demonstrating Progress on Charter Commitments	
Level 2 – Measuring GHG Emissions	Х
Level 3 – Accelerating Progress on Charter Commitments	
Level 4 - Achievement of Carbon Neutrality	
Not Sure	

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