

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, May 1, 2017
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of April 18, 2017](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[2017 – 2021 Financial Plan Bylaw No. 1628, 2017](#)

pg 8-12

[Sewer Frontage Tax Bylaw No. 1629, 2017](#)

pg 13-15

[Water Frontage Tax Bylaw No. 1630, 2017](#)

pg 16-18

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1631, 2017](#)

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[Annual Tax Rate Bylaw No. 1632, 2017](#)

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8. REPORTS

[Disclosure of Contracts – Council](#)

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[RCMP Q1 Policing Report](#)

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[RCMP Q1 Victims Assistance Report](#)

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[Mayor and Council](#)

9. NEW BUSINESS

- a. [Feed Enderby and District Food Bank](#) – correspondence date April 27, 2017 pg 44
Re: Request for Reserve Parking Space

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (a) and (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, April 18, 2017 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

The following item was added to the agenda under Closed Meeting:

- Pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.

Moved by Councillor Schreiner, seconded by Councillor Baird that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of April 3, 2017

Moved by Councillor Knust, seconded by Councillor Case that the minutes of the regular meeting of April 3, 2017 be adopted as circulated.

Carried

PUBLIC HEARING

2017 Budget – Public Input

Members of the public were invited to present questions/comments regarding the 2017 Budget.

There were no speakers and no written submissions.

DEVELOPMENT MATTERS

0001-17-ZTA-END

Lot 1, DL 150, K(formerly O)DYD, Plan 5296, Except Plan 8120 – 603 Cliff Avenue

Applicant: 0702755 BC Ltd C/o Steve Campbell

The Chief Administrative Officer presented the Planner's report, and focused on parking.

Moved by Councillor Schreiner, seconded by Councillor Knust that Zoning Bylaw Amendment Bylaw No. 1634, 2017 which proposes to amend the City of Enderby Zoning Bylaw No. 1550, 2014 to increase the maximum permitted gross density for the property legally described as Lot 1, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 5296, Except Plan 8120 and located at 603 Cliff Avenue, from 60 units per hectare (24.7 units per acre) to 75 units per hectare (30.35 units per acre) be given First and Second Reading and forwarded to a Public Hearing;

AND THAT should Council wish to adopt Zoning Bylaw Amendment Bylaw No. 1634, 2017, it not do so until the owners provide a sworn affirmation acknowledging that the Downtown Designated Parking Area is intended primarily for commercial use and that Council's permitting of an increase in the residential density of the subject property in no way affects the City's right to alter how it ensures commercial parking objectives are met in the future, which may include a managed residential parking inventory within the Downtown Designated Parking Area, and further that the owners acknowledge that there are no express or implied covenants, assurances, or representations which may create, or be expected to create, rights in equity with respect to the Downtown Designated Parking Area by virtue of this bylaw or any other action or omission by the City.

Carried

Steve Campbell, on behalf of the applicant, reported to Council that the back portion of the building is being removed and could possibly accommodate 2 parking spaces. Also, an emergency fire door for the store portion of the building is being installed.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Commission Meeting Pay – Memo from Chief Financial Officer dated April 10, 2017

Moved by Councillor Knust, seconded by Councillor Davyduke that Council approve the amended Council Remuneration Policy as circulated.

Carried

BYLAWS – 3 Readings

Budget Bylaws:

Moved by Councillor Case, seconded by Councillor Baird that Council give first, second and third readings of the bylaw cited as "City of Enderby 2017-2021 Financial Plan Bylaw No. 1628, 2017"; and

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Sewer Frontage Tax Bylaw No. 1629, 2017"; and

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Water Frontage Tax Bylaw No. 1630, 2017"; and

THAT Council give first, second and third readings of the bylaw cited as "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1631, 2017"; and

FURTHER THAT Council give first, second and third readings of the bylaw cited as “City of Enderby Annual Tax Rate Bylaw No. 1632, 2017”.

Carried

REPORTS

Building Permit Detail Report – March 2017

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.

Carried

Councillor Case

Enderby and District Services Commission meeting:

- Compressor 3 at arena is being replaced.
- Ball diamonds will not be open until we have more dry weather.

Councillor Knust

Councillor Knust inquired whether there was a picnic table available to donate to the Splatsin Community Garden. The CAO reported that all have been spoken for, but may have access to some from Sicamous. Also, some are being ordered for Barnes Park, so may be able to order an additional one.

Mayor McCune

Attended a lengthy Regional District Board meeting. Each community representative was given 15 minutes to report on their community. Mayor McCune spoke of the impact some of the Board's decisions have on our small community due to an office staff of only 5 individuals.

Chief Administrative Officer

- Spring pruning pick-up will take place this Sunday. The Fire Department is once again being used.
- Street sweeping took place last Friday. They brought in several units and completed the job in one day.

NEW BUSINESS

Strategic Wildfire Prevention Initiative – Community Wildfire Protection Plan and Update Program – Memo from Planner and Assistant Corporate Officer dated April 11, 2017

Moved by Councillor Baird, seconded by Councillor Case that Council direct Staff to submit an application under the *Community Wildfire Protection Plan and Update Program* to update the City of Enderby Community Wildfire Protection Plan, with a cash and in-kind local contribution of up to \$7,500 from current year surplus realized from the Emergency Management budget line item, with the balance to be funded through prior year's surplus.

Carried

Mobile Vendor Request – Nikki Schalin – Memo from Planner and Assistant Corporate Officer dated April 12, 2017

Moved by Councillor Schreiner, seconded by Councillor Baird that Council grant permission for Nikki Schalin to operate as a mobile vendor on the corner of King Avenue and George Street from August 4 – September 4, 2017, subject to the applicant obtaining a Business License and paying the annual rental fee of \$100.

Carried

Mobile Vendor Request – The Side Wok – Memo from Planner and Assistant Corporate Officer dated April 12, 2017

Moved by Councillor Case, seconded by Councillor Knust that Council grant permission for The Side Wok (Brian Broomfield) to operate as a mobile vendor on the City-owned parcel west of the CP Rail property from May 12 – September 15, 2017, subject to the applicant obtaining a Business License and paying the annual rental fee of \$100;

AND THAT correspondence be sent to the applicant advising that if the City receives and validates further nuisance or health complaints, it may result in the City suspending or revoking the operator's business license or withdrawing its permission to occupy the public space.

Carried

Opposed: Councillor Knust

Discussions:

- Maud Street parking lot not necessarily the best location.
- CP Rail property would require permission from CP Rail.
- Applicant was invited to comment:
 - Is happy to change location as it was initially his first choice.
 - New menu was circulated.
 - Venting is being improved.
 - Generator is being boxed in to reduce noise.
 - Interior Health and Fire Department inspect. Contraventions from last year have been reportedly rectified.
- Concerns expressed about lack of washroom facilities available to customers and the operator.
- Complaints from last year regarding noise and health issues.

Mobile Vendor Request – Enderby Tube Taxi – Memo from Planner and Assistant Corporate Officer dated April 13, 2017

There were discussions regarding the staging area, booth location, and parking issues:

- Parking will get very congested on busy weekends and there is concern for public safety with the bus having to navigate through the parking area. The applicant responded that he uses professional drivers with spotters.
- Proposed booth area is where people load and unload their kayaks and paddleboards etc. Perhaps it should be moved slightly south to open up grass area.
- Applicant is willing to use secondary staging area on really busy days, but prefers the visibility that the primary staging area provides.
- Removal of the parking spaces on the south side and creating a "Loading and Unloading" zone for river users would make access easier and prevent vehicles from

being parked there all day. They would be encouraged to park along rail right of way instead.

Moved by Councillor Schreiner, seconded by Councillor Case that Council grant permission for Enderby Tube Taxi to operate as a mobile vendor in the Belvidere Park area for the 2017 season, in general accordance with the circulated Schedule 'A' Site Plan but with booth area being set back slightly to expose grass area, subject to the following conditions:

- The applicant must obtain a Business License and pay an annual rental fee of \$300;
- The applicant is responsible for the daily opening and closing of the gate to the service road;
- The applicant is required to always have an operator on-site when the Tube Taxi bus is parked in the service road, such that the bus can be relocated in the event the City of Enderby or emergency responders need access to the service road; and
- The applicant is responsible for providing their own form of traffic management to prevent vehicles from blocking access to the service road. In the event that there are reports of conflicts which the applicant cannot or otherwise refuses to manage, permission to use the primary staging area in the access road may be withdrawn without notice.

AND THAT Council limits the Enderby Tube Taxi's sales to beverages, sunscreen, and bug spray products;

AND FURTHER THAT staff be directed to create a drop off zone on the south side of the parking area by removing parking stalls and posting "no parking" signs in this area.

Carried

PUBLIC QUESTION PERIOD

None.

Late Item: **CLOSED MEETING RESOLUTION**

Moved by Councillor Davyduke, seconded by Councillor Case that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.

ADJOURNMENT

The regular meeting reconvened at 6:10 p.m.

Moved by Councillor Knust, seconded by Councillor Schreiner that the regular meeting adjourn at 6:10 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1628

A BYLAW OF THE CITY OF ENDERBY RESPECTING THE 2017 – 2021 FINANCIAL
PLAN

The Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby 2017 – 2021 Financial Plan Bylaw No.1628, 2017”.
2. Schedule “A” attached hereto and made part of the Bylaw is hereby declared to be the 2017 – 2021 Financial Plan of the City of Enderby.
3. Schedule “B” attached hereto and made part of this Bylaw is the Statement of Objectives and Policies for the City of Enderby that support the 2017 – 2021 Financial Plan.
4. Bylaw No. 1597, cited as “City of Enderby 2016 – 2020 Financial Plan Bylaw No. 1597, 2016”, is hereby repealed.

READ a FIRST time this 18th day of April, 2017.

READ a SECOND time this 18th day of April, 2017.

READ a THIRD time this 18th day of April, 2017.

RECONSIDERED and ADOPTED this ____ day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

City of Enderby
Consolidated Statement of Operations
Five Year Financial Plan 2017-2021

	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
REVENUES					
Municipal Taxation	1,402,998	1,439,754	1,477,615	1,516,610	1,556,777
Utility Taxes / Grants in Lieu	78,824	81,188	83,624	86,133	88,717
Sale of Services / Other Contributions	364,715	400,699	405,739	393,438	1,316,558
Revenue from own Sources	1,375,184	1,477,987	1,512,641	1,538,956	1,583,643
Grants	2,027,528	451,100	451,100	451,100	1,751,100
Sewer Revenue	734,676	741,249	752,815	764,599	776,604
Water Revenue	730,000	669,014	665,249	676,964	688,897
Total Revenues	6,713,925	5,260,991	5,348,783	5,427,800	7,762,296
EXPENSES					
General Government Services	898,134	758,809	774,328	790,155	806,299
Protective Services	201,400	205,428	209,536	213,727	218,001
Transportation Services	535,428	546,137	557,060	568,201	579,565
Environmental Health Services	101,837	103,874	105,952	108,071	110,232
Animal Control	27,433	27,981	28,541	29,112	29,694
Cemetery	51,728	52,763	53,818	54,895	55,992
Recreation & Cultural Services	77,686	79,240	80,825	82,441	84,090
Fortune Parks Recreational Services	810,745	826,960	843,499	860,369	877,577
Sewer Expenditures	588,559	510,468	520,677	531,091	541,712
Water Expenditures	518,260	496,291	506,217	516,341	526,668
Fiscal Services	126,333	110,750	110,750	104,156	104,156
Total Expenses	3,937,543	3,718,701	3,791,203	3,858,559	3,933,986
SURPLUS (DEFICIT) FOR THE YEAR	2,776,382	1,542,290	1,557,580	1,569,241	3,828,310
TOTAL CASH FROM OPERATIONS	2,776,382	1,542,290	1,557,580	1,569,241	3,828,310
ADJUST FOR CASH ITEMS					
Capital Asset expenditures	(4,251,847)	(2,143,816)	(1,231,258)	(1,527,880)	(2,874,231)
Debt Principle repayment	(126,945)	(119,203)	(119,203)	(108,794)	(108,794)
Debt Proceeds	-	522,975	1,058,000	-	-
Transfer From Reserves	2,274,575	1,074,810	(73,279)	1,310,133	432,205
Transfer to Reserves	(1,194,126)	(1,120,385)	(1,191,840)	(1,242,700)	(1,277,490)
Transfer From Operating Surplus	521,961	243,329	-	-	-
TOTAL CASH ADJUSTMENT	(2,776,382)	(1,542,290)	(1,557,580)	(1,569,241)	(3,828,310)
FINANCIAL PLAN BALANCE	-	-	-	-	-

CITY OF ENDERBY
2017-2021 Financial Plan

Statement of Objectives and Policies
Schedule 'B' of Bylaw No. 1628

In accordance with Section 165(3.1) of the *Community Charter*, the City of Enderby is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Proportion of Total Revenue From Funding Sources

Government Grants form the largest proportion of planned revenue. These grants are for projects whereby the City of Enderby has received grant approval or is anticipating approval in 2017.

User fees and charges form the second largest portion of planned revenue. These are services that can be measured and charged on a user-pay basis such as water and sewer usage, building permits, business licenses, and sale of services. User fees attempt to apportion the value of a service to those who use the service.

Property Taxation forms the third largest portion of revenue. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis such as fire protection, street maintenance, snow removal, and general administration.

Policies

- The City of Enderby will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the City of Enderby will endeavour to supplement revenues from grant funding, and user fees and charges, to lessen the burden on its property tax base.

Overview in Preparing the Budget

- The City of Enderby has increased the amount of revenue received from property taxes and user fees by 2.0%.
- User fees and charges have increased by 1.3% for sewer user fees and have remained the same for water user fees.

Table 1: Sources of Funding

<i>Funding Source</i>	% of Total Revenue	Dollar Value
<i>Property taxes</i>	14.7 %	\$ 1,402,998
<i>User Fees and charges</i>	16.5 %	1,566,538
<i>Other sources</i>	47.5 %	4,513,397
<i>Government grants</i>	21.3 %	2,027,528
<i>Total</i>	100.0 %	\$ 9,510,461

Distribution of Property Value Taxes

The residential property class provides the largest proportion of property tax revenue as the class also forms the largest portion of the assessment base.

Objective

- To equitably distribute the tax burden amongst the property classes.

Overview in Preparing the Budget

- Wherever possible revenues from user fees and charges were used to help offset the burden on the entire property tax base.
- Wherever possible the City of Enderby applied, and will continue to apply, for grant funding to help offset capital expenditures and infrastructure planning studies.
- Continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.

Table 2: Distribution of Property Tax Rates

Property Class	% Of Total Property Taxation	Dollar Value
Residential (1)	79.72	\$ 1,118,508
Utilities (2)	1.19	16,754
Light Industrial (5)	1.95	27,374
Business and Other (6)	16.88	236,829
Recreation / Non-Profit (8)	0.20	2,743

Farmland (9)	0.06	790
Total	100.00	\$ 1,402,998

Permissive Tax Exemptions

- The City of Enderby provides permissive tax exemptions consistent with its policy. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:
 - The tax exemption must demonstrate a benefit to the community and residents of the City of Enderby by enhancing the quality of life (economically, socially and culturally) and delivering services economically within the community.
 - The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the City of Enderby.
 - Only Non-Profit Organizations who meet the requirements of Part 7, Division 7 – Permissive Exemptions of the *Community Charter* are eligible for grants.

Objective

In conjunction with the development of the Financial Plan, Council will continue to provide permissive tax exemptions to non-profit societies where the value of permissive tax exemptions granted would be approximately 5% of the annual municipal levy.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO.1629

A BYLAW TO IMPOSE A SEWER FRONTAGE TAX ON OWNERS OF LAND PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing sewer services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Sewer Frontage Tax Bylaw No. 1629, 2017".
2. In this bylaw, unless the context otherwise requires, "actual foot frontage" means the number of feet of a parcel of land which actually abuts on the work or highway;

"Assessor" means the Chief Financial Officer of the City of Enderby;

"Taxable foot frontage" means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the work or highway, and in respect of which parcel the frontage tax is levied for the work or services;

"Total actual foot frontage" means the sum or the actual foot frontage of the parcels of land which actually abuts on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with sewer by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the "frontage tax".
4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

- b) The annual rate shall be \$2.42 per taxable foot frontage.
- 5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the Corporation of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
- 6. For the purpose of the bylaw, a regularly shaped parcel of land is rectangular.
- 7.
 - a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
 - i. a triangular or irregularly shaped parcel of land; or
 - ii. a parcel of land wholly or in part unfit for building purposes; or
 - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
 - b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
 - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
 - ii. the benefit derived from the sewer.
- 8. For the purpose of this bylaw:
 - a) Whereas the number of feet of a parcel of land which abuts a sewer main, has less than 50 feet frontage, the taxable foot frontages shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot of frontage shall be deemed to be 100 feet.
 - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
 - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage or alternately shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1st day of January 2017, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1598, cited as City of Enderby Sewer Frontage Tax Bylaw No. 1598, 2016", is hereby repealed.

READ a FIRST time this 18th day of April, 2017.

READ a SECOND time this 18th day of April, 2017.

READ a THIRD time this 18th day of April, 2017.

RECONSIDERED and ADOPTED this ____ day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1630

A BYLAW TO IMPOSE A WATER FRONTAGE TAX ON OWNERS OF LAND
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing water services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Water Frontage Tax Bylaw No. 1630, 2017".
2. In this bylaw, unless the context otherwise required, "actual foot frontage" means the number of feet of a parcel of land which actually abuts on the work or highway;

"Assessor" means the Chief Financial Officer of the City of Enderby;

"Taxable foot frontage" means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the highway, and in respect of which parcel the frontage tax is levied for the work or services;

"Total actual foot frontage" means the sum of the actual foot frontage of the parcels of land which actually abut on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with water by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the "frontage tax".
4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

- b) The annual rate shall be \$2.58 per taxable foot frontage.
- 5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the City of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
- 6. For the purpose of this bylaw, a regularly shaped parcel of land is rectangular.
- 7.
 - a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
 - i. a triangular or irregularly shaped parcel of land; or
 - ii. a parcel of land wholly or in part unfit for building purposes; or
 - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
 - b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
 - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
 - ii. the benefit derived from the water.
- 8. For the purpose of this bylaw:
 - a) Where the number of feet of a parcel of land has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot frontage shall be deemed to be 100 feet.
 - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
 - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1st day of January 2017, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1599, cited as City of Enderby Water Frontage Tax Bylaw No. 1599, 2016", is hereby repealed.

READ a FIRST time this 18th day of April, 2017.

READ a SECOND time this 18th day of April, 2017.

READ a THIRD time this 18th day of April, 2017.

RECONSIDERED and ADOPTED this _____ day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1631

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1631, 2017".
2. Schedules "3" and "9" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" are deleted and Schedules "3" and "9" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this 18th day of April, 2017.

READ a SECOND time this 18th day of April, 2017.

READ a THIRD time this 18th day of April, 2017.

ADOPTED this ____ day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 3

SEWER USER FEES

Administered through the Sanitary Sewer Regulation Bylaw

<u>DESCRIPTION</u>	<u>PER</u>	<u>MINIMUM CHARGE</u>
APARTMENT	Unit	263.76
BAKERY	Unit	438.51
BARBER	Chair	50.27
BEAUTY	Chair	150.27
BODY SHOP	Unit	526.41
BED & BREAKFAST	Unit	165.63
BUTCHER SHOP	Unit	386.73
CAMPGROUND - TENT SPACE	Unit	43.05
CAMPGROUND - RV HOOKUP	Unit	87.24
CAMPGROUND - SANI DUMP	Unit	361.86
CARWASH (RECYCLABLE)	Stall	470.73
CARWASH (NON-RECYCLABLE)	Stall	806.40
CHURCH	Unit	263.76
CURLING RINK	Unit	1,283.76
DAYCARE	Unit	84.51
DENTAL OFFICE	Unit	336.81
DUPLEX /TRI-PLEX	Unit	298.41
GARAGE	Unit	456.45
HEALTH/FITNESS	Unit	246.18
HOSPITAL	Bed	176.10
HOTEL/MOTEL	Unit	165.87
HOTEL/MOTEL WITH POOL (FILTERED)	Unit	131.46
HOTEL/MOTEL WITH POOL (UNFILTERED)	Unit	263.76
INDUSTRY (1-5 PEOPLE)	Unit	84.67
INDUSTRY (EACH ADDITIONAL PERSON)	Person	27.78
LAUNDROMAT	Washer	165.87
LODGING/BOARDING HOUSE	Unit	204.24
MEDICAL CLINIC	Unit	361.86
MILL	Unit	414.75
OFFICE (0-2000 SQUARE FEET)	Unit	117.18
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	14.64
POOL	Unit	2,210.70
PUBLIC HALLS	Unit	232.02
RECREATION HALL	Unit	192.69
RESTAURANT (1-10 SEATS)	Unit	239.28
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	14.64
SCHOOL	Class	193.83
SINGLE FAMILY DWELLING	Unit	274.44
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	384.21

SKATING RINK	Unit	2,210.70
STORE (0-1000 SQUARE FEET)	Unit	150.27
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	46.62
STRATA/CONDO	Unit	63.76
TRANSPORTATION - LARGE FACILITY	Unit	7,015.86

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

SERVICE CONNECTIONS

- a) 100mm = dia. Sanitary Service At actual cost with minimum \$750.00 charge
- b) Greater than 100mm dia. Sanitary Service At Cost
or any connection requiring asphalt or rock removal
- c) Robinson-Vetter on the Knoll sub-division Actual Fee \$750.00

SCHEDULE 9

GARBAGE COLLECTION

The following rates shall be paid for the garbage collection and disposal and processing under the terms of this bylaw:

Garbage Collection:

- a) Garbage Collection: \$96.10 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$1.50 per sticker

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1632

BEING A BYLAW FOR THE LEVYING OF RATES FOR MUNICIPAL, REGIONAL HOSPITAL DISTRICT,
REGIONAL LIBRARY, AND
REGIONAL DISTRICT PURPOSES FOR THE YEAR 2017

The Council of the City of Enderby, in the Province of British Columbia, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Annual Tax Rate Bylaw No. 1632, 2017”.
2. The following rates are hereby imposed and levied for the year 2017:
 - (a) For all lawful and general purposes of the municipality on the value of land and improvements taxable for General Municipal purposes, rates appearing in Schedule “A” attached hereto and forming part of the bylaw.
 - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
 - (c) For library purposes on the value of land and improvements taxable for Regional Library purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
 - (d) For regional district purposes on the value of land and improvements taxable for Regional District purposes, rates appearing in Schedule “A “ attached hereto and forming part of this bylaw.
3. The minimum amount of taxation upon a parcel or real property shall be One Dollar (\$1.00).
4. Bylaw No. 1601, cited as “City of Enderby Annual Tax Rate Bylaw No. 1601, 2016, is hereby repealed.

READ a FIRST time this 18th day of April, 2017.

READ a SECOND time this 18th day of April, 2017.

READ a THIRD time this 18th day of April, 2017.

RECONSIDERED and ADOPTED this _____ day of May, 2017.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Property Class	General Municipal	North Okanagan/ Columbia Shuswap Regional District Hospital	Regional Library	Regional District
1 Residential	3.6043	0.2501	0.2541	0.8437
2 Utility	37.2559	0.8753	2.6265	2.9531
5 Light Industry	8.9983	0.8503	0.6344	2.8687
6 Business	7.0721	0.6127	0.4986	2.0672
8 Recreation	3.5579	0.2501	0.2508	0.8437
9 Farm	3.1558	0.2501	0.2225	0.8437

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: April 25, 2017
Subject: Disclosure of Contracts - Council

RECOMMENDATION

THAT Council receives and files this memorandum

BACKGROUND

Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

January 1, 2017 - March 31, 2017

Council Member	Supplier	Amount
Mayor McCune	GTI Petroleum	\$9,519.22

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

Quarterly Policing Report

1st Quarter – January to March 2017



Vernon North Okanagan Detachment

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities

Superintendent Jim McNamara
Officer in Charge
Vernon/North Okanagan Detachment
3402 - 30th Street
Vernon, BC V1T 5E5

Date: April 20th, 2017

Re: Vernon/North Okanagan Detachment Quarterly Policing Report – 1st Quarter 2017

Crime statistics are featured at the end of this report. Statistics reflect monthly totals for January to March 2017 and comparisons of the previous year, 2016.

Although we saw a 5.03% increase in property crime this quarter over the same period last year, overall Vernon/North Okanagan Detachment (VNOD) recorded a 7.29% decrease in overall criminal code cases. As noted in the last quarterly report, VNOD experienced a 5.39% increase in calls for service in 2016 over 2015. That trend continues this year with an additional 6.52% increase in calls for service since January 1st.

In March the Vernon/North Okanagan Detachment's senior management team facilitated a meeting of our stakeholders and partner agencies, at the Schubert Centre. Those in attendance were provided an update on the initiatives and measures we implemented in the 2016 - 2019 Vernon/North Okanagan Strategic Plan. After consultation with our external stakeholders and our local officers we remain committed to our priorities of Crime Reduction, Communication and Road Safety for the 2017 - 2018 reporting period.

Also in March our local RCMP officers were invited to Seaton Secondary School for an epic dodge ball battle between the RCMP and the graduating students. Though hard fought, the students beat out the officers by a narrow margin, earning them bragging rights for the remainder of the school year.

In February we had Kyle Friesen, our "E" Division RCMP Legal Advisor, attend Vernon to provide a comprehensive lecture on the legal aspects of information sharing between the police, health care providers and other social service agencies. The meeting was attended by several of our officers and numerous partner agencies, including representatives from Interior Health, Mental Health and Addictions and Ministry of Children and Family Development.

This report reflects a representative sampling of our policing activities for the 1st quarter of 2017.

GENERAL INVESTIGATION SECTION (GIS)

Serious Crimes Unit:

The following report is a synopsis of some of the most recent investigations that the Vernon Serious Crimes Unit (SCU) have received and investigated but does not reflect all investigations being worked on. SCU investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

- On January 19th, police observed a person on conditions to have no contact with anyone under the age of sixteen years, in an area near children. Subsequent investigation learned the subject's conditions allowed, under certain circumstances, the subject to be in the presence of children. The police referred the matter to Crown and the courts varied the conditions to better serve public safety; 2017-1095.

- On February 1st, the SCU investigated a report that two persons were threatened and forcibly confined in a vehicle and determined the complaint to be unfounded; 2017-2146.
- On February 25th, the SCU assumed conduct of the investigation of a sudden death in Vernon. Investigators determined that there was no criminal involvement in this death and the matter was turned over to the Coroners Service; 2017-3825.
- In March, the SCU assisted the South East District Major Crime Unit with several inquiries in the City of Vernon related to their investigation of the Dustin Rogers homicide.

Domestic Violence Unit (DVU):

- The DVU member attended a one day refresher course on the Spousal Risk Assessment model called B-SAFER.
- In February a victim reported her husband had assaulted her while her child was present. The offender was arrested and released on a recognizance. The file has been referred to Interagency Case Assessment Team (ICAT); 2017-2529.
- In March a victim reported a criminal harassment, threat and assault by an ex-boyfriend. The offender was calling/texting repeatedly and broke into her residence while she slept. The offender was arrested and subsequently released on a recognizance. The file has been referred to ICAT; 2017-4337.
- Over the past two months our DVU Investigator worked on apprehending an offender who had over 20 outstanding warrants from BC and was in another province evading arrest. On learning of the offender's imminent return to BC via Hwy 16, our investigator arranged with RCMP Detachments in the North District to locate and arrest the offender. On 2017-03-31, the 44 year old male was taken into custody without incident and he remains in custody to face a multitude of charges.

TARGETED POLICING:

Targeted Policing provided assistance to several General Duty, Serious Crime and Provincial GIS investigations. In an effort to continue working closely with partner agencies and stakeholders, the Targeted Policing Unit meets regularly with numerous partner agencies.

- Outreach is a weekly meeting of the RCMP, Probation, Ministry of Housing and Social Development, Interior Health, VJH, ACSS Team, Mental Health and Addictions, and Mental Health Forensic Services to discuss status and risk factors related to persons in the community who suffer from mental illness and are currently in the Justice System or have a likelihood to be in the Justice System in the future.
- Interagency is a monthly meeting held between RCMP, Parole, Adult and Youth Probation, and Ministry of Children and Families to discuss current status, activities, monitoring and enforcement as they relate to persons deemed a high risk to re-offend. Attendance was also made to a similar meeting hosted by Salmon Arm, as offenders in Enderby area fall under supervision of Salmon Arm Justice system.
- Mentally Disordered Offenders is a quarterly meeting involving the RCMP, Crown Counsel, Forensic Psychiatric Services, Probation, Vernon Jubilee Hospital and Interior Health to discuss status and risk factors related to high risk offenders with a mental disorder.

- COOL Team is in response to the homeless camps and works in conjunction with the John Howard Society and the Upper Room Mission.
- Public Spaces Action Team a multi-agency team formed to develop strategies in response to some of the harmful behaviors and safety concerns in and around the Vernon library and other public areas.

Task Force (TF):

- On January 23rd, members investigated an aggravated assault and determined those involved were known to each other and the assault was not random. The investigation continues; 2017-1476.
- On January 27th, members completed an investigation resulting in a subject's arrest for possession of methamphetamine and fentanyl for the purpose of trafficking as well as breach of conditions relating to a prior drug trafficking charge; 2017-1808.
- In February 25th, members arrested a youth in possession of a stolen vehicle; 2017-3860.
- In February 28th, members conducted an investigation of a "dial a dope" line which lead to the arrest of a female for possession of heroin for the purpose of trafficking; 2017-4028.
- In March 9th, members conducted an investigation of a "dial a dope" line which lead to the arrest of a male and female for possession of cocaine, heroin, and methamphetamine for the purpose of trafficking; 2017-4711.
- In March, Targeted Policing assisted SED Major Crime in relation to the homicide of Dustin Rogers.

Crime Reduction Unit (Downtown Enforcement Unit & Prolific Offenders):

- Prolific Offenders: There are 22 prolific offenders identified for monitoring in our area. Of those, 13 are currently in custody, 9 are out in the community and 4 are residing in other jurisdictions.
- In February, a lengthy investigation of a prolific offender resulted in criminal charges for break and enter, possession of a stolen vehicle, and breach of release conditions; 2016-28722, 2016-28749.
- The Crime Reduction Unit identified three persons responsible for fraud and theft crimes. Charges are pending; 2017-1916, 2017-2342, 2017-2506 and 2017-3495.
- In February, an investigation of a prolific offender believed to be responsible for thefts from parking meters resulted in criminal charges; 2017-2667.
- In February, the Crime Reduction Unit recovered a truck stolen from Alberta and identified the persons responsible. A male and a female are charged with theft over \$5000; 2017-3519.
- After a lengthy investigation into the robbery of an individual which occurred in August 2015, a suspect was identified and, on February 6, a 31 year old Vernon male was charged; 2015-19602.

- The Crime Reduction Unit has played a key role in conducting patrols and meeting with stakeholders to find solutions to ongoing problems in key areas of the community, including areas around Upper Room Mission and the Library.

Provincial Tactical Enforcement Priority (PTEP):

- Targeted Policing continues to participate in the policing priority of identifying, profiling, selecting and targeting individuals and/or groups involved in criminal activity and, because of their association to gangs/organized crime, pose a safety risk to the community.
- There are currently nine such persons/groups identified in the Vernon North Okanagan area.

NORTH OKANAGAN RURAL GENERAL INVESTIGATION SECTION (Rural GIS)

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) have received and investigated, however does not reflect all investigations that officers are working on. Rural GIS continue to investigate several high profile cases that have been mentioned in previous reports.

- In January, Rural GIS assisted Lumby members with the investigation of three break and enters in Cherryville which occurred within a week. No suspects have been identified; 2017-1716, 2017-1848 and 2017-2678.
- On February 3rd, Rural GIS assisted with the investigation of an infant sudden death on Westside Road. The autopsy determined foul play was not a factor in the death; 2017-2272.
- On February 14th, Rural GIS assisted Armstrong members with the investigation of an armed robbery at the 7-11. Three people were arrested and the matter is before the courts; 2017-2974.
- On March 22nd, Rural GIS assisted Southeast District Major Crimes with the investigation of the murder of Dustin Rogers; 2017-5691.
- On March 31st, a clandestine lab was located in a residence on Silver Star Road. The investigation continues by Rural GIS members; 2017-6368.

NORTH OKANAGAN RURAL GENERAL DUTY (GD)

- On January 1st, a male used a fraudulent Visa credit card to purchase fuel from an Armstrong gas station and fled the scene prior to police arrival. No suspects have been identified; 2017-268.
- On January 6th, a 4 year old child was reported missing from a residence in Armstrong. Multiple members responded immediately and conducted extensive patrols. The child was located a short distance away and was returned safely to her family; 2017-414.
- On January 8th, multiple members responded to Falkland for a male who was intoxicated, in possession of a high powered rifle and threatening to take his life. The members contained the area and the male was apprehended. Numerous firearms related charges are pending before the court; 2017-520.
- On January 20th, police attended to a logging truck and trailer which rolled on Hwy 97A in Grindrod knocking down a power pole and lines. The investigation revealed the driver was

traveling too fast to negotiate the corner and was charged under the Motor Vehicle Act for driving without due care; 2017-1308.

- On January 23rd, police attended to a fire at a rural property in Spallumcheen where a 60 x 90 structure on the property was engulfed. The subsequent investigation determined there may have been an unlicensed marijuana grow operation in the structure; 2017-1465.
- On January 31st, police investigated an allegation of familial sex assault involving a minor in Spallumcheen which was initially reported to the school. Charges are before Crown Counsel; 2017-2017.
- On February 5th, a member on patrol in Spallumcheen observed a vehicle stationary on a dead end street. The male driver, found in possession of marijuana and a bong, was issued a 24 hour driving suspension and the vehicle was towed; 2017-2392.
- On February 14th, multiple members responded to an armed robbery at the 7-11 in Armstrong where the suspect vehicle was located and three persons taken into custody; 2017-2974.
- On February 14th, police investigated a break and enter to construction site off Westside Road. Unknown suspects stole power and hand tools from a storage container; 2017-3005.
- On February 24th, multiple members responded to a report from a female advising her husband had just murdered his sister at a residence on Westside Road. Upon attendance, it was determined the complaint was false and the female, who was suffering from undiagnosed mental health issues, was apprehended under the Mental Health Act; 2017-3810.
- On February 25th, a stolen white Ford truck was set on fire on Yankee Flats Road in Falkland. No witnesses or suspects were identified; 2017-3880.
- On March 20th, members investigated the death of a 2 year old child who had been stuck by a moving truck at a residence in Enderby; 2017-5515.
- On March 22nd, police investigated a report of a missing female from Enderby. She was subsequently located in Kamloops; 2017-5638.
- On March 25th, members attended a two vehicle collision on Hwy 97 in Monte Lake and determined a northbound car had struck a southbound transport truck. The female driver of the car was deceased on scene; 2017-5879.
- On March 26th, police assisted Search and Rescue with a snowmobiler missing on Hunters range in Enderby. The sledder was located after a short search; 2017-5949 refers.

TRAFFIC ENFORCEMENT

North Okanagan Rural:

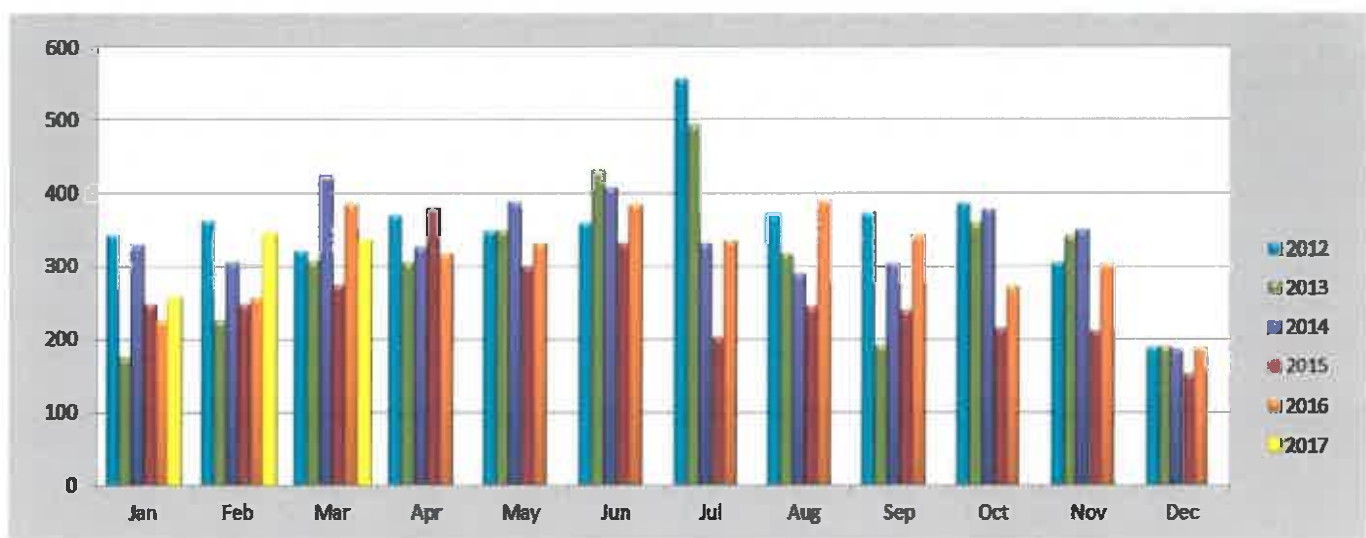
- Road Check Stops - 10
- Impaired Drivers taken off road by way of suspension or charge - 16
- Distracted Driver charge - 4

Area	Violation Ticket	Warning
Armstrong	27	67
Enderby	46	59
Falkland	81	30
Lumby	22	7
Spallumcheen	50	50
Westside	32	26

Vernon/Coldstream:

- Road Check Stops - 8
- Impaired Drivers taken off road by way of suspension or charge - 85
- Distracted Driver charge - 42

Area	Violation Ticket	Warning
Vernon	521	162
Coldstream	77	29
Vernon Rural	34	8



This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas

FORENSIC IDENTIFICATION SECTION (FIS)

Our FIS was pleased to welcome Cpl. Spencer Marginson who arrived in February. The section is operating with three fully operational regular members and has one reserve member dedicated to the Vernon/North Okanagan Detachment policing jurisdiction to assist as required.

During this quarter, a total of 14 individuals were identified on 12 files through fingerprints or other types of physical evidence.

FIS Calls for service:

Offence	Vernon	Rural
Break & Enter	21	4
Theft Vehicle	16	2
Theft	10	0
Mischief	2	0
Homicide	1	0
Home Invasion	2	2
Assault	3	0
Arson	1	0
Armed Robbery	2	1

Note: "Vernon" FIS calls for service encompass Vernon, Coldstream and Vernon Rural. The "Rural" calls for service include Armstrong, Enderby, Falkland, Lumby & Westside.

POLICE DOG SERVICES (PDS)

The Vernon/North Okanagan PDS currently has two dogs and handlers working with the return of Cst Rutten from paternity leave in February.

RESERVISTS

The Vernon/North Okanagan reservists conduct targeted traffic enforcement in our communities as well as participate in other duties to support of our General Duty and specialized units such as scene security, in house training and liaise with Search & Rescue.

Detachment	Patrols	V.T.	Warnings
Vernon	15	133	27
Coldstream	14	73	29
Armstrong	4	9	2
Enderby	1	1	0
Falkland	11	48	13
Lumby	2	3	0
Spallumcheen	6	12	7
Westside Road	5	15	2
Total	58	294	80

SCHOOL RESOURCE OFFICER (SRO)

The 2017 RCMP Youth Academy is to be held at the end of April at the Vernon Army Camp. Cst Cocks has been conducting fitness testing of the candidates, secured facilitators for the week and developed a lesson plan. There were 40 candidates selected.

COMMUNITY POLICING

Currently there are 60 Vernon RCMP Volunteers and six Lumby RCMP Volunteers active with the program. Over the past quarter, the volunteers conducted one Speed Watch operation, slowing down 1,562 vehicles. As well volunteers conducted 134 hours of patrols with Citizens on Patrol and checked 82 vehicles for stolen license plates. The Block Watch program has increased with two more neighborhoods involved, bringing the total to 53. The Community Safety Unit is comprised of 19 active volunteers who donated 839.75 hours of their time, handling 196 phone calls and speaking with 564 citizens who used the Community Policing Office. During this quarter, the Restorative Justice Program had referrals for nine persons who caused harm.

AUXILIARY CONSTABLES

There have been no further updates with regards to the changes to the RCMP Auxiliary Constable Program. No decision has been reached with regards to training standard or uniform requirements. The Vernon/North Okanagan Detachment is awaiting further direction from National Headquarters with regards to the implementation of a three tiered program.

HUMAN RESOURCES

Recently, we welcomed two Watch Commanders to our team; Sgt. Colby Attlessey has come to us from the Sunshine Coast to lead 'B' Watch and Sgt. Glen Caston arrived from Nanaimo for 'C' Watch.

- **Established Levels:** Vernon/North Okanagan Detachment is currently at 100 Regular Members: 56 City of Vernon; 33 Provincial; 7 Coldstream; 3 Spallumcheen and 1 Splat's in First Nations.
- **Funded Levels:** As of the 31st of March 2017, the Vernon/North Okanagan Detachment billed 48.05 City of Vernon; 28.83 Provincial, 4.92 Coldstream; 2.37 Spallumcheen and .55 Splat's in First Nations.

1ST Quarter Statistics – City of Vernon

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	1043	1118	1118	1132	1268	1235
Robbery	4	1	2	2	2	5
Assault (Includes DV)	25	23	24	25	22	22
Domestic Violence	9	7	4	4	6	5
Sex Offence	7	2	4	3	6	1
B&E Residence	20	14	16	8	12	8
B&E Commercial	11	10	14	2	10	11
Theft of Vehicle	11	14	8	9	14	13
Theft From Vehicle	22	43	41	36	50	40
Theft Over \$5000	1	1	1	1	2	-
Theft Under \$5000	58	48	59	57	86	75
Drug Offence	25	18	26	15	25	21
Liquor Offences	29	24	26	26	58	37
Impaired Driving	3	6	3	5	12	8
24 Hour Driving Suspension	6	10	7	9	5	0
Motor Vehicle Accidents	40	38	40	53	38	36

1ST Quarter Statistics – Vernon Rural

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	122	143	123	143	108	173
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	-	2	3	2
Domestic Violence	1	-	-	1	-	-
Sex Offence	1	-	-	-	-	1
B&E Residence	-	-	-	3	-	2
B&E Commercial	-	2	1	1	-	-
Theft of Vehicle	2	1	-	2	3	1
Theft From Vehicle	5	3	-	5	3	3
Theft Over \$5000	1	-	-	-	1	-
Theft Under \$5000	1	8	5	3	3	4
Drug Offence	2	2	2	-	2	3
Liquor Offences	1	-	1	-	-	2
Impaired Driving	1	-	-	2	1	-
24 Hour Driving Suspension	1	2	1	1	-	-
Motor Vehicle Accidents	20	18	18	25	4	12

"The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa."

1 ST Quarter Statistics – District of Coldstream						
ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	82	76	76	81	103	103
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	-	3	3	-	2
Domestic Violence	1	-	2	2	-	1
Sex Offence	-	-	-	-	-	1
B&E Residence	1	-	1	-	1	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	-	-	1	1
Theft From Vehicle	5	1	3	4	7	8
Theft Over \$5000	1	-	-	-	1	-
Theft Under \$5000	-	1	2	12	-	8
Drug Offence	-	-	1	-	1	-
Liquor Offences	-	-	2	-	1	-
Impaired Driving	2	1	1	-	3	-
24 Hour Driving Suspension	-	2	-	1	1	-
Motor Vehicle Accidents	8	8	8	9	4	4

1 ST Quarter Statistics – City of Armstrong						
ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	72	66	56	72	76	76
Robbery	-	-	-	1	-	-
Assault (includes DV)	3	2	1	1	4	-
Domestic Violence	2	1	1	1	1	-
Sex Offence	-	-	-	-	1	-
B&E Residence	-	1	-	1	-	-
B&E Commercial	-	-	1	-	1	-
Theft of Vehicle	-	-	5	-	1	1
Theft From Vehicle	-	5	-	1	2	3
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	-	1	2	2
Drug Offence	1	1	-	1	1	1
Liquor Offences	1	-	1	1	6	1
Impaired Driving	-	-	-	-	-	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	2	6	2	3	1	3

"The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa."

1ST Quarter Statistics - Spallumcheen

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	71	77	69	66	64	70
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	-	2	2	2
Domestic Violence	-	-	-	-	1	2
Sex Offence	-	1	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	4	-
Theft From Vehicle	1	3	1	-	2	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	3	1	-	1	1
Drug Offence	-	1	-	2	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	1	-	1	-
24 Hour Driving Suspension	1	-	1	1	-	-
Motor Vehicle Accidents	15	11	13	11	4	5

1ST Quarter Statistics - City of Enderby

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	58	72	68	54	57	63
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	-	1	2	2	2
Domestic Violence	2	-	-	1	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	-	-	1	1
B&E Commercial	-	3	1	-	-	1
Theft of Vehicle	-	-	-	-	1	1
Theft From Vehicle	-	-	-	2	2	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	3	2	3	1
Drug Offence	-	-	-	-	-	2
Liquor Offences	2	1	3	-	3	5
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	2
Motor Vehicle Accidents	-	-	1	-	2	3

"The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa."

1ST Quarter Statistics – Enderby Rural

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	38	43	45	38	55	54
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	1	-	-	1
Domestic Violence	1	-	1	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	1	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	1	1
Theft From Vehicle	-	1	-	-	1	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	2	1	1	-
Drug Offence	-	-	1	-	1	-
Liquor Offences	-	1	-	-	-	-
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	4	7	4	5	2	3

1ST Quarter Statistics – Village of Falkland

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	8	16	8	8	11	13
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	-	-	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	-	-
Theft From Vehicle	-	-	-	-	2	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	-	-	-	-	1

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1ST Quarter Statistics – Falkland Rural

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	28	30	39	22	31	47
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	1	-	-	2
Domestic Violence	-	1	1	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	-	-	1	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	1	1	-	-
Theft From Vehicle	-	1	1	-	-	-
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	-	-	-	-	-	1
Drug Offence	-	1	-	-	-	-
Liquor Offences	-	-	-	-	-	1
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	3	7	5	4	3	6

1ST Quarter Statistics – Village of Lumby

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	19	52	40	36	55	45
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	2	5	1	2	2
Domestic Violence	-	1	1	1	1	2
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	2	-
Theft of Vehicle	-	1	-	-	2	-
Theft From Vehicle	-	2	-	-	2	-
Theft Over \$5000	-	-	-	-	1	-
Theft Under \$5000	-	-	-	1	1	1
Drug Offence	-	-	-	-	1	-
Liquor Offences	1	3	-	-	2	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	-	1	-	1	-	1
Motor Vehicle Accidents	-	1	2	2	1	2

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1ST Quarter Statistics – Lumby Rural

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	29	48	35	29	43	47
Robbery	-	1	-	-	-	-
Assault (Includes DV)	-	3	2	1	1	1
Domestic Violence	-	-	1	-	-	1
Sex Offence	-	-	-	-	1	-
B&E Residence	-	3	-	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	1	-	1	-	-
Theft From Vehicle	-	1	1	-	-	-
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	-	1	-	1	1	3
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	1	-	-	-	-
Impaired Driving	-	1	-	-	1	-
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	4	1	6	4	4	3

1ST Quarter Statistics – OKIB

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	29	27	34	36	28	37
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	1	-	1	2
Domestic Violence	1	-	-	-	1	2
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	1	-	1	-	2
Theft From Vehicle	-	-	-	-	1	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	1	-	-	-
Drug Offence	-	-	1	-	-	1
Liquor Offences	1	-	-	1	-	-
Impaired Driving	1	-	1	-	-	-
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	3	2	1	2	3	3

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1ST Quarter Statistics – Splatsin

ACTIVITY TYPE	January 2016	January 2017	February 2016	February 2017	March 2016	March 2017
Total Files	19	22	20	25	26	26
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	-	1	-	2	-
Domestic Violence	2	-	1	-	2	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	1	-
Theft From Vehicle	1	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	-	-	2	-
Drug Offence	-	1	-	-	-	-
Liquor Offences	-	1	-	1	-	3
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	2	3	1	1	-

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NORTH OKANAGAN RCMP VICTIMS ASSISTANCE

1st QUARTER ACTIVITY REPORT

January 1 to March 31st, 2017

CASELOAD:

- Number of new files: 177
- Client type: Female: 126 Male: 50
- Adult: 135 Child: 8 Youth: 6 Senior: 19 Unknown: 4
- Number of new clients from family violence: 8
- Number of hours out on call, after hours (staff and volunteers): Staff – 15.5 hrs Volunteers – 10.5 hrs
- Number of volunteer in-office service hours: 158 hours
- Number of volunteer stand-by on-call hours: 1556 hours
- Number of staff stand by on call hours: 3743
- Number of volunteers: 7 (with 2 away)
- Number of staff: Full time: 2 Part time: 1 Casual: 1

HIGHEST NUMBER OF INCIDENT TYPES:

- Sudden death
- Sexual assault
- Domestic
- Other crime

AREA OF COVERAGE:

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

CLIENT CONTACT/SUPPORT:

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs

NORTH OKANAGAN RCMP VICTIMS ASSISTANCE

1st QUARTER ACTIVITY REPORT

January 1 to March 31st, 2017

VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:

- Volunteer one on one meetings
- Volunteer/staff in office training

SERVICE PROVIDERS/COMMUNITY TRAINING:

- Staff attended one day Crisis Response Following Sudden Death training in Kamloops. Training provided by BC Bereavement Helpline (BCBH)

COMMUNITY MEETINGS:

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meetings
- Suicide Prevention committee meeting
- Oak Centre Leadership and Case Management meetings
- Manager and Assistant Coordinator attended 'E' Division Legal Service's Kyle Friesen lecture to discuss hospital/police cooperation to members and representatives from our partner agencies including Interior Health, the Vernon Jubilee Hospital and the Ministry of Children and Family Development.
- Manager attended annual Stakeholders Meeting at the Schubert Centre

OPERATIONAL MEETINGS:

- Detachment liaison meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- Police Victim Services of BC board meetings

Our unit has begun the process of identifying and training new Victim services volunteer support workers. We have identified 12 new recruits and Orientation is scheduled for April 4th with training to begin soon after.

Completed by: Anita EILANDER
Program Manager

Agenda

April 27, 2017

Dear Enderby City Council;

The Feed Enderby & District Food Bank would like to formally request the ability to reserve one parking stall in front of the food bank at 102-907 Belvedere St. to provide easier access to clients during food distribution days.

We are still working out the final plan for food distribution days going forward, but are currently going with a bi-monthly distribution schedule starting in June. We expect to add more food distribution days in the future but that will be decided once patterns of usage are better identified. As such, we are requesting to reserve a parking stall on the following days in 2017:

- The third Friday of the month in May from 8:30 a.m.-3:30 p.m. (May 19); and
- Every Wednesday of the month from 8:30 a.m.-3:30 p.m. from June until December.

While we are not planning to use the stall every Wednesday at this time, the request gives us some freedom to expand our distribution days in the near future. We will want the request to cover the entire year, from January to December, going forward and that the agreement be renewed automatically on an annual basis, subject to mutual agreement.

Thank you for your consideration in this matter and for helping us to better meet the needs of hungry people in our community.

Sincerely,

Jackie Pearase, secretary
Feed Enderby & District Food Bank