

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Monday, January 16, 2017 at 9:00 a.m. in the Council Chambers of Enderby City Hall.

Members: Brad Case City of Enderby
Tundra Baird (absent) City of Enderby
Denis Delisle Electoral Area F
Herman Halvorson Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer
Kurt Inglis – Planner and Assistant Corporate Officer
Bettyann Kennedy – Recording Secretary

Others: Kaylee Wells, Parks and Recreation

ELECTION OF CHAIR

Moved by Herman Halvorson, seconded by Brad Case that Denis Delisle be appointed Chair of the Enderby and District Services Commission.

Carried

APPROVAL OF AGENDA

The following items were added to the agenda under Unfinished Business:

- Spray Park Update
- Pull-out at North End of Enderby

Moved by Brad Case, seconded by Herman Halvorson that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of December 20, 2016.

Moved by Brad Case, seconded by Herman Halvorson that the regular meeting minutes of December 20, 2016 be adopted as circulated.

Carried

UNFINISHED BUSINESS

Master Parks Plan Review

The Chief Administrative Officer summarized his memorandum recommending an in-house, streamlined, minor update to the Parks Plan that will involve a “state of the plan” review and then public consultation via survey. The process is expected to be completed in 2017.

Moved by Brad Case, seconded by Herman Halvorson that Staff move forward with implementing the minor Parks Plan Review as summarized in the Memorandum from the Chief Administrative Officer dated January 9, 2017.

Carried

Purchase of New Tractor-Mower – Memo from Chief Administrative Officer dated January 9, 2017

Moved by Herman Halvorson, seconded by Brad Case that the Commission authorize the purchase of a Kubota tractor-mower with bagger and aerator for \$35,888 including PST.

Carried

Removal of Structures Attached to Breakwater – RFP Results – Memo from Chief Administrative Officer dated January 10, 2017

Moved by Herman Halvorson, seconded by Brad Case that the Commission authorize staff to contract with Arc Ridge Ltd. at a value of \$9,807 plus applicable taxes for the removal of structures attached to the breakwater ahead of the Mabel Lake public boat launch.

Carried

Late Item: Spray Park Update

The Chief Administrative Officer reported that he met with Becky Shuert who is the lead on the grass roots fundraising. They have approximately \$17,000 to contribute to the park. A “phased in” concept was suggested to use what funds are available now while engaging the public to continue to fundraise for specific play features. There is enough funds available for the pad, servicing, and a number of water features. The pad would be designed in such a way to allow for the installation of additional features at a later date. A concept design for a phased park will be obtained from an engineer to be presented to the Lions Club. Although July 1st is an unlikely target date, it is hoped that the park could be ready by early August.

Late Item: Pull-Out at North End of Enderby

The Chief Administrative Officer reported that the Ministry of Transportation and Infrastructure is not responsible for the site as it was apparently not authorized in the first place. A private contractor has indicated that he is willing to take on the cleaning of the site and will attempt to sell advertising. The Commission is concerned that the garbage will continue to pile up and may be too much of an undertaking for the contractor, and will consume staff resources as a result. They are willing to give the contractor a chance, but will de-commission the site if garbage continues to accumulate.

PUBLIC QUESTION PERIOD

None.

ADJOURNMENT

Moved by Herman Halvorson, seconded by Brad Case that the meeting adjourn at 9:35 a.m.
Carried

CHAIR

CHIEF ADMINISTRATIVE OFFICER