

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, February 6, 2017
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Amendment to Adopted Minutes of October 17, 2016](#) – Memo from Clerk-Secretary dated January 26, 2017 pg 3

[Regular Meeting Minutes of January 16, 2017](#) pg 4-6

3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

[Enderby Artists' Initiative – Tatiana O'Donnell and Virginia Halper](#) pg 7-9
Re: Poppy Mural

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Public Spaces Bylaw No. 1604, 2016 Amendment Bylaw No. 1621, 2017](#) pg 10
A bylaw to ban smoking near playgrounds

BYLAWS – 3 Readings

[Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1622, 2017](#) pg 11-17

A bylaw to regulate mobile vendors within the City

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1623, 2017](#)
A bylaw to amend fees and charges bylaw

8. REPORTS

Mayor and Council

[RCMP Mayor's Quarterly Report – Q4 2016](#) pg 18-34

[RCMP Victims Assistance Quarterly Report – Q4 2016](#) pg 35-40

[Disclosure of Council Contracts – Q4 2016](#) pg 41

9. NEW BUSINESS

a. [Reserved Parking Stalls for RCMP Visitors](#) – Memo from Planner and Assistant Corporate Officer dated January 27, 2017 pg 42-43

b. [Emergency Overtime Compensation Policy](#) – Memo from Chief Financial Officer dated January 25, 2017 pg 44-45

c. [Building Inspection 2016 Performance](#) – Memo from Chief Administrative Officer dated February 2, 2017 pg 46-47

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) () of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Chief Administrative Officer
From: Bettyann Kennedy, Clerk-Secretary
Date: January 26, 2017
Subject: Amendment to October 17, 2016 adopted minutes

RECOMMENDATION

THAT Council amends the October 17, 2016 adopted minutes as follows:

City of Enderby Emergency Program Bylaw No. 1616, 2016

A bylaw to establish an emergency program within the City of Enderby

Moved by Councillor Knust, seconded by Councillor Schreiner that City of Enderby Emergency Program Bylaw No. 1616, 2016 be adopted; **and**

THAT Mayor McCune, Councillors Schreiner and Knust, and the Chief Administrative Officer be appointed to the City of Enderby Emergency Program Executive Committee.

Carried

BACKGROUND

October 17, 2016 regular minutes were adopted on November 7, 2016. It has since been discovered that the motion to adopt Bylaw No. 1616, 2016 included an additional appointment of executive committee members. Inspection of both the CAO notes and my notes confirms that the intended motion included the appointments.

Respectfully submitted,



Bettyann Kennedy
Clerk-Secretary

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, January 16, 2017 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Brad Case
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Assistant Corporate Officer – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Shishido, seconded by Councillor Schreiner that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of December 19, 2016

Moved by Councillor Shishido, seconded by Councillor Schreiner that the minutes of the regular meeting of December 19, 2016 be adopted as circulated.

Carried

PETITIONS AND DELEGATIONS

Neil Fidler – Enderby and District Arts Council

- The EDAC appreciates the support it gets from the City and the good working relationship with Council.
- They are working with the gallery in planning a month-long series of art workshops and demonstrations in the month of May.

BYLAWS – 3 Readings

Public Spaces Bylaw No. 1604, 2016 Amendment Bylaw No. 1621, 2017

A bylaw to ban smoking near playgrounds

Moved by Councillor Case, seconded by Councillor Knust that Public Spaces Bylaw No. 1604, 2016 Amendment Bylaw No. 1621, 2017 be given three readings.

Carried

REPORTS

Councillor Knust

There is an Inter-Agency meeting taking place at the Fire Hall on January 26th. She is unable to attend.

Mayor McCune

- Health Coalition meeting in Salmon Arm this week.
- Trail Alliance dance and fundraiser is almost sold out. Council will again offer golf for 6 at Birchdale as a prize.
- The North Enderby Pull-out will be discussed at the Joint City/Chamber meeting.

Building Permit Detail Report – December 2016

Moved by Councillor Schreiner, seconded by Councillor Knust that the report be received and filed.

Carried

NEW BUSINESS

Digital Billboard Sponsorship Renewals for 2017 – Memo from Planner and Assistant Corporate Officer dated January 3, 2017

Moved by Councillor Knust, seconded by Councillor Case that Council renews the annual digital billboard sponsorships for the year 2017;

AND THAT Council increases the annual digital billboard sponsorship value for the Enderby and District Lions Club from \$5,000 to \$7,000;

AND THAT Council increases the annual digital billboard sponsorship value for the Anglican Church Women from \$1,000 to \$2,100.

Carried

Response to Conservation Officer Discussion at UBCM – Correspondence from BC Parks and Conservation Officer Service Division dated December 14, 2016

Moved by Councillor Knust, seconded by Councillor Case that the correspondence be received and filed.

Carried

Anatomy of an Emergency – Memo from Chief Administrative Officer dated January 12, 2017

Moved by Councillor Case, seconded by Councillor Knust that the memorandum be received and filed.

Carried

Council commended Staff for their actions in handling the Christmas Day event.

PUBLIC QUESTION PERIOD

Neil Fidler of the Enderby and District Arts Council reported that the EDAC is putting a plan together to have a Bandshell erected near the Chamber of Commerce building. They will be looking for grants and assistance from the City. The Chief Administrative Officer suggested that EDAC look into a “Canada Cultural Spaces” grant. Mr. Fidler would like the City to take the lead on the project.

Emily Corrie of the Okanagan Advertiser asked why the Public Spaces amendment bylaw did not also include banning smoking on beaches. Councillor Case explained that the Commission’s approach right now was to monitor and place ashtrays in certain areas.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Case that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (a) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 4:55 p.m.

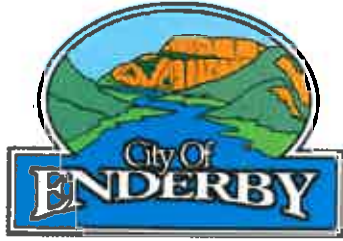
Moved by Councillor Knust, seconded by Councillor Case that the regular meeting adjourn at 4:55 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda



REQUEST TO APPEAR AS A DELEGATION

On 6 FEB 2017
Day Month Year

Date of Request 01/25/17

Name of Person Making Request ENDERBY ARTISTS' INITIATIVE

Name and Title of Presenter(s) TANIA O'DONNELL
VIRGINIA HALPER

Contact Information 250-838-7500 (VIRGINIA HALPER)

Details of Presentation To celebrate Canada's 150th birthday and in consultation with Enderby's Canadian Legion, the Enderby Artist Initiative proposes to paint a Poppy Art Mural on the south wall of the Legion Building.

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Please describe desired action in detail The Enderby Artist

Initiative is requesting funding to help cover costs of mural in the amount of \$3000. See attached for details

Please attach any supporting documentation or presentation materials related to your delegation request.

POPPY ART MURAL PROJECT



Painting of poppies by gallery artist Dawn Scott.

In celebration of Canada's 150 birthday, and with the support of the Enderby Branch of the Royal Canadian Legion, Courtyard Gallery is working with its artists to paint a Poppy Art Mural on the north side of the wall facing its courtyard, as well as 3 very large poppies on the south and opposite wall.

The Enderby Artist Initiative is the umbrella organization for The Courtyard Gallery in Enderby.

POPPY ART MURAL PROJECT

IN THE SPRING OF 1915, LIEUTENANT COLONEL JOHN MCCRAE WAS INSPIRED BY THE SIGHT OF POPPIES GROWING IN BATTLE-SCARRED FIELDS TO WRITE A NOW FAMOUS POEM CALLED 'IN FLANDERS FIELDS'. AFTER THE FIRST WORLD WAR, THE POPPY WAS ADOPTED AS A SYMBOL OF REMEMBRANCE.

COURTYARD GALLERY IS LOCATED DIRECTLY ADJACENT TO THE LEGION AND HAS BEEN INSPIRED BY THE HISTORY OF THE POPPY. IT HAS CHOSEN THIS AS THE SUBJECT OF THEIR ART MURAL PROJECT TO CELEBRATE CANADA'S 150TH BIRTHDAY.

THE PROPOSED PROJECT IS TO CREATE A WORK OF ART (A MURAL) ON THE SOUTH WALL OF THE ROYAL CANADIAN LEGION, FACING THE GALLERY COURTYARD. USING A FIELD OF POPPIES AS THE SUBJECT, A WORK OF ART WILL BE PAINTED ON THE EXTERIOR WALL FOR ALL TO ENJOY. THREE LARGE POPPIES WILL BE PAINTED ON THE OPPOSITE WALL.

COURTYARD GALLERY'S PROJECT WILL HELP BUILD A VIBRANT AND HEALTHY COMMUNITY, WITH INCLUSIVE ENGAGEMENT OF COMMUNITY MEMBERS. ART CARDS WILL BE PRINTED FOR MEMBERS OF THE COMMUNITY TO COLOUR AND EXHIBIT, TO SHARE, AND EVERYONE WILL BE INVITED TO THE OFFICIAL UNVEILING OF THE MURAL, WITH A PROPOSED DATE OF CANADA DAY.

WE ARE SEEKING GRANTS FROM OTHER ORGANIZATIONS IN ENDERBY AS WELL AS SPONSORSHIP FROM VARIOUS BUSINESSES.

CANADA'S 150TH IS AN IMPORTANT MILESTONE IN OUR COUNTRY'S HISTORY. THE POPPY ART MURAL PROJECT WILL BE A PERMANENT REMINDER TO THE WHOLE COMMUNITY OF THE IMPORTANCE OF THIS. THE POPPY HAS BEEN CHOSEN BECAUSE IT IS A SYMBOL OF REMEMBRANCE AND COMMUNITIES EVERYWHERE RESPECT THIS IMAGE AND UNDERSTAND ITS SIGNIFICANCE.

OUR HOPE IS THAT YOU WILL SUPPORT US IN MAKING THIS DREAM A REALITY.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1621

A BYLAW TO AMEND THE CITY OF ENDERBY PUBLIC SPACES BYLAW NO. 1604, 2016

WHEREAS Council of the City of Enderby has adopted “The City of Enderby Public Spaces Bylaw No. 1604, 2016”;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “City of Enderby Public Spaces Bylaw No. 1604, 2016 Amendment Bylaw No. 1621, 2017”.
2. Section 3.22 of “City of Enderby Public Spaces Bylaw No. 1604, 2016” is deleted and the following is substituted therefore:
 - 3.22 No person shall smoke tobacco, hold lighted tobacco, use an e-cigarette, or hold an activated e-cigarette:
 - a. In any public building or structure of a Public Space that is fully or substantially enclosed;
 - b. In a Public Space that is within 6 metres of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco and Vapour Products Control Regulation; or
 - c. In a Public Space that is within 6 metres of a playground.

READ a FIRST time this 16th day of January, 2017.

READ a SECOND time this 16th day of January, 2017

READ a THIRD time this 16th day of January, 2017

ADOPTED this day of , .

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: February 3, 2017
Subject: Mobile Vendor Policy

RECOMMENDATION

THAT Council adopts the attached Mobile Vendor Policy;

AND THAT Council gives three readings to the City of Enderby Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1622, 2017;

AND THAT Council gives notice of its intent to adopt Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1622, 2017 by posting a notice on the public notice board at City Hall and provides an opportunity for persons who consider themselves affected by the proposed bylaw to make representations to Council at its regular meeting of February 20, 2017;

AND FURTHER THAT Council gives three readings to the City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1623, 2017.

BACKGROUND

Currently the City of Enderby Zoning Bylaw only permits mobile vendors on public spaces, boulevards, and highways owned or otherwise controlled by the City of Enderby or Enderby & District Services Commission, with written permission.

Although the Business License and Regulation Bylaw does currently regulate mobile vendor operations to a certain extent, Staff have identified a number of issues related to:

- The perpetual business license fee not being sufficient to recover the on-going staffing costs associated with ensuring compliance with the annual requirements of mobile vendors;
- Lack of an intake period which results in mobile vendor requests being considered on an ad hoc basis that is inefficient and does not provide business certainty;
- Unprepared mobile vendors creating nuisances; and
- Mobile vendors not operating at the public location which was reserved for them.

To address the aforementioned issues, Staff are advancing the attached Mobile Vendor Policy which will help to provide business certainty, neighbourhood harmony, and administrative efficiency.

The key elements of the proposed Mobile Vendor Policy are as follows:

1. Annual Business Licensing Regime:

Currently under the City of Enderby Business License and Regulation Bylaw No. 1558, 2014, mobile vendors obtain a perpetual business license in order to operate within the community. Unlike other

businesses, mobile vendors operating within the City must satisfy a number of requirements on an annual basis including:

- a. submitting a written request to the authority having jurisdiction to operate on public property;
- b. providing the City with proof of liability insurance with the City as a named insured; and
- c. demonstrating compliance with all applicable health permitting requirements.

Coordination of the above annual requirements for mobile vendors requires a significant amount of Staff time to be expended. Given that mobile vendors are required to obtain a *perpetual* business license which only involves a one-time payment of \$75, the City is not able to recover the on-going costs associated with having Staff ensure compliance with the annual requirements for mobile vendors.

In order to address this issue, Staff are proposing that mobile vendors be subject to an annual business license regime whereby the vendor would pay an annual business license fee of \$75 which is reflective of the actual Staff time expended per year.

2. Setting an Intake Schedule for Mobile Vendor Requests:

Currently, mobile vendor requests are considered by Enderby City Council or the Enderby & District Services Commission on an ad hoc basis; however, there has been an influx of requests in the last several years and more competition for available space.

Staff are proposing that an intake schedule for mobile vendor requests be implemented such that all requests would need to be submitted by March 31st of each year, with all requests then being advanced to the authority having jurisdiction at the same time for consideration; this will allow the authority having jurisdiction to consider the requests holistically, while still recognizing the need to provide a timely response so that vendors have certainty in planning their operations for the season.

3. Annual Rental Fee for Use of Public Space:

One of the main issues that arise from permitting mobile vendors to operate on public property is that the brick-and-mortar business community feels that it is unfair that mobile vendors are able to compete without having to pay property taxes.

Staff are proposing that mobile vendors operating on public property be required to pay an annual rental fee of \$100 which will not only help to level the playing field with brick-and-mortar businesses, but it will also help to address the issue of mobile vendors submitting a request to operate on public property even though they may have no intention of actually setting up the operation in this location (i.e. they submit blanket requests to numerous communities throughout the region in order to maximize the number of locations that they have available to operate).

By requiring mobile vendors to pay an annual rental fee of \$100 (payable prior to issuance of a Business License), it requires the vendors to have a financial investment to operate at their requested space, which will discourage blanket requests from individuals who may have little to no intent of operating within the location they are seeking the right to occupy.

4. Reducing Potential for Conflict:

Given the nature of mobile vendors (high visibility, operating outside of a building, etc.), there is a much higher potential for conflict with adjacent properties. This became acute in 2016 when a single

vendor generated a number of complaints and effectively refused to eliminate the nuisance. Given this, Staff are proposing requirements to mitigate conflicts and provide certainty on expectations. These proposed requirements, while common sense, may need to be made explicit to help Staff resolve nuisances and other issues; they include:

- Mobile vendors are responsible for supplying their own power source, water source, and method of sanitary disposal;
- Although generators are permitted for mobile vendor operations, they shall not cause a disturbance;
- No obstructions or hazards which may negatively interfere with pedestrian or vehicle traffic; and
- Limiting times when mobile vendors are permitted to operate.

These requirements will help to ensure that mobile vendor operations are in keeping with neighbourhood harmony.

It should be noted that the requirements within the City's Business License and Regulation Bylaw and the proposed Mobile Vendor Policy would not apply to mobile vendors operating under the umbrella of a market or special event; in these instances, it is the responsibility of the event or market organizer to ensure that any mobile vendors operating under their umbrella are not creating nuisances and that they hold a valid permit issued by the Provincial authority having jurisdiction.

Items #1 and #3 noted above will require subsequent amendments to the City's Business License and Regulation Bylaw No. 1558, 2014 and Fees and Charges Bylaw No. 1479, 2010.

Pursuant to Section 59(2) of the *Community Charter*, Council must give notice of its intent to adopt Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1622, 2017 in a manner that it considers reasonable, and provide an opportunity for those who consider they are affected by the bylaw to make representations to Council; in order to satisfy the aforementioned requirement, Staff recommend that posting notice in a manner comparable to that provided in Council Procedure Bylaw No. 1506, 2012 for meeting schedules and agendas is appropriate.

For certainty, as per Section 15 of the *Community Charter*, Council may choose to implement any other permitting regimes for mobile vendors that it feels appropriate, in addition to business licensing. While this is not being proposed at this time, it may provide additional flexibility and a cost-recovery mechanism should demand grow.

Respectfully Submitted,



Kurt Inglis
Planner and Assistant Corporate Officer

Policy Title	Mobile Vendor
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Effective Date	Adopted by	Replaces
		N/A

PURPOSE: To regulate Mobile Vendors within the City of Enderby in order to provide business certainty, neighbourhood harmony, and administrative efficiency.

POLICY: Mobile Vendors operating within the City of Enderby shall be subject to the following conditions:

1. Mobile Vendors shall operate in accordance with the City of Enderby Zoning Bylaw No. 1550, 2016, as amended from time to time.
2. All Mobile Vendors are required to obtain a business license in accordance with the City of Enderby Business License and Regulation Bylaw No. 1558, 2014, as amended from time to time.
3. The sale of food items from a Mobile Vendor is permitted; however, the sale of all other goods (i.e. crafts, clothing, and other merchandise) is not permitted without prior written permission.
4. Mobile Vendors must submit a written request seeking permission to operate in a specific public space.
5. The authority having jurisdiction may decline to permit a Mobile Vendor's request to operate in a specific public space for any reason that it feels appropriate, but must provide the Mobile Vendor with reasons upon request.
6. The intake for Mobile Vendor requests to operate in a specific public space is from January 1 to March 31 of each year.
7. All Mobile Vendors who are approved to operate in a public space must pay an annual rental fee as specified in the City of Enderby Fees and Charges Bylaw No. 1479, 2010, as amended from time to time.
8. All Mobile Vendors shall supply their own power source, water source, and method of sanitary disposal; generators are permitted providing that they do not cause a disturbance.
9. Overhead canopies or doors from Mobile Vendors shall not obstruct or hinder pedestrian traffic.

10. Placement of any furniture (i.e. tables, chairs, benches, counters, etc.) associated with Mobile Vendor operations is not permitted without prior written permission.
11. A Mobile Vendor vehicle(s) shall be stored off-site when not in operation; storage of the vehicle on public property is not permitted without prior written permission.
12. All elements associated with the Mobile Vendor and its operations (including line-ups, signs and trash receptacles) shall not cause any obstructions or hazard; a minimum of 1.5 metres (5 feet) of sidewalk as a passageway for pedestrians is required.
13. Mobile Vendors shall not create any disturbance or nuisance in terms of noise, vibration, smoke, dust, odour, air pollution, heat, glare, bright light, hazardous or unacceptable waste. Lights, sounds, or actions which may be a distraction for motorists and/or pedestrians are not permitted.
14. Mobile Vendors may sell their products any time between 7:00 am – 10:00 pm, or at other times with prior written permission.
15. Mobile Vendors shall indemnify and save harmless the City, its officers, employees and elected and appointed officials, from and against all actions, proceedings, claims and demands by any person and to reimburse the City for all damages and expenses caused or contributed to by the negligence or other default of the Mobile Vendor, its servants or agents in respect of anything done pursuant or ostensibly pursuant to the Mobile Vendor's operations.
16. As per the City of Enderby Business License and Regulation Bylaw No. 1558, 2014, Mobile Vendors shall provide evidence of:
 - i. Motor Vehicle Liability Insurance with a minimum coverage of \$2,000,000;
 - ii. Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City of Enderby as named insured.
17. The authority having jurisdiction may set other terms and conditions as it deems appropriate.
18. Failure to meet one or more of the requirements outlined in this policy, or any other laws, regulations or Bylaws, may result in suspension or cancellation of the Mobile Vendor's Business License or withdrawing its permission to occupy the public space, which may be done without notice; should this occur, the Mobile Vendor will be reimbursed the annual rental fee on a pro-rated basis, subject to any fines or outstanding fees and charges.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1622

A BYLAW TO AMEND THE CITY OF ENDERBY BUSINESS LICENSE AND REGULATION
BYLAW NO. 1558, 2014

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Business License and Regulation Bylaw No. 1558, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Business License and Regulation Bylaw No. 1558, 2014 Amendment Bylaw No. 1622, 2017".
2. *Section 4 - Licensing Regulations* of "City of Enderby Business License and Regulation Bylaw No. 1558, 2014" is hereby amended by including Section 4.a.vi as follows:
 - vi. The license period for a Mobile Vendor shall commence on the date that the application for a license, or license renewal, is approved and terminate on December 31, on each and every year this bylaw is in effect. An application for a license, or license renewal, is not required until such time as the Mobile Vendor has received approval to operate on a property, public space, boulevard, or highway owned or otherwise controlled by the City of Enderby or Enderby & District Services Commission for that calendar year.

READ a FIRST time this day of ,

READ a SECOND time this day of ,

READ a THIRD time this day of ,

ADOPTED this day of ,

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1623

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1623, 2017".
2. Schedule "1" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is hereby amended by including Section 3 (o) as follows:
 - (o) Annual Rental Fee for Mobile Vendor
Operating on Public Property \$100

READ a FIRST time this day of , .

READ a SECOND time this day of , .

READ a THIRD time this day of , .

ADOPTED this day of , .

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Quarterly Mayors Report

4th Quarter – October to December 2016



Vernon North Okanagan Detachment

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities

Superintendent Jim McNamara
Officer in Charge
Vernon/North Okanagan Detachment
3402 - 30th Street
Vernon, BC V1T 5E5

Date: January 16th, 2016

Re: Vernon/North Okanagan Detachment Policing Activity Report – 4th Quarter 2016

All crime statistics are featured at the end of this report. Statistics reflect monthly totals for October to December 2016 and comparisons of the previous year, 2015.

Overall Vernon/North Okanagan Detachment recorded a 14.93% increase in criminal code cases from the previous year with property crime up 27.58%, showing theft from vehicles as almost double. Road safety check-stops are reporting a 37.14% decrease from this quarter in 2015. Impaired driving investigations have decreased 9.09% this quarter from the previous year.

Every year for the past four years, the Vernon/North Okanagan Detachment has shown an increase in calls for service. This past year, we recorded the single largest increase of 5.39% in total calls for service from 28,621 in 2015 to 30,164 in 2016.

In October, the Vernon/North Okanagan RCMP collaborated with the Oak Child & Youth Advocacy Centre and Ministry of Children & Family Development in order to facilitate specialized child interview training to 20 local RCMP members and 20 local social workers. The two day training proved invaluable and strengthened the working relationship with our partner agencies.

Over the past three months, the members of the Vernon/North Okanagan Detachment participated in many community events within the area. Our members proudly marched in Remembrance Day services in seven of our communities, collected donations for the food bank at the Emergency Services Fight Back Against Hunger food drive in Lumby and served seniors at the Christmas luncheons in Enderby and Vernon.

This report reflects a representative sampling of our policing activities for the 4th quarter of 2016.

GENERAL INVESTIGATION SECTION (GIS)

Serious Crimes Unit:

The following report is a synopsis of some of the most recent investigations that the Vernon Serious Crimes Unit (SCU) have received and investigated, but does not reflect all investigations being worked on. SCU investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

- On October 15th, SCU investigated a reported assault and sexual assault of an adult. The investigation determined the incident had been fabricated by the complainant who was warned regarding public mischief; 2016-24222 & 2016-27082.
- On October 18th, SCU were engaged in a report of the possession and distribution of child pornography in Vernon. The investigation continues; 2016-24456.

Domestic Violence Unit (DVU):

- In October, DVU attended the Canadian Association of Threat Assessment Professionals Conference in Whistler which included seminars on linguistic profiling, personality disorders, adolescent threat assessment and social media.
- In November, DVU and the Vernon Victim Assistance Program offered Crime Prevention Through Environmental Design (CPTED) training to members and volunteers so they are able to conduct safety assessments of victim residences.

TARGETED POLICING

Targeted Policing provided assistance to a number of General Duty, Serious Crimes and Provincial GIS investigations. In an effort to continue working closely with partner agencies and stakeholders, the Targeted Policing Unit meet regularly with numerous partner agencies.

- Outreach is a weekly meeting of the RCMP, Probation, Ministry of Housing and Social Development, Interior Health, VJH, ACSS Team, Mental Health and Addictions, and Mental Health Forensic Services. These meetings are to discuss status and risk factors related to persons in the community who suffer from mental illness and are currently in the Justice System or have a likelihood to be in the Justice System in the future.
- Interagency is a monthly meeting held between RCMP, Parole, Adult and Youth Probation, and Ministry of Children and Families to discuss current status, activities, monitoring and enforcement as they relate to persons deemed a high risk to re-offend. Attendance was also made to a similar meeting hosted by Salmon Arm as offenders in Enderby area fall under supervision of Salmon Arm Justice system.
- Mentally Disordered Offenders is a quarterly meeting involving the RCMP, Crown Counsel, Forensic Psychiatric Services, Probation, Vernon Jubilee Hospital and Interior Health to discuss status and risk factors related to high risk offenders with a mental disorder.
- In October, Targeted Policing Unit's investigation of two suspects regarding a stolen truck and break and enter to a local convenience store resulted in the arrest and charge of a male and female; 2016-24490.
- In November and December, Targeted Policing Unit conducted an Undercover Operation directed at several local drug trafficking groups. A total of 19 persons have been charged with 30 counts of trafficking in a controlled substance. During the course of the project undercover operators purchased various quantities of drugs, from street level up to half ounces of cocaine, methamphetamine, heroin and fentanyl.

Provincial Tactical Enforcement Priority (PTEP):

- Targeted Policing continues to participate in the policing priority of identifying, profiling, selecting and targeting individuals and/or groups involved in criminal activity and, because of their association to gangs/organized crime, pose a safety risk to the community.

- Members attend a regular intelligence sharing meeting consisting of representatives from within South East District where identified targets were discussed and selections made for future enforcement.
- There are currently seven such persons / groups identified in the Vernon North Okanagan area.

Task Force (TF):

- In October, Task Force investigated a suspect believed to be responsible for numerous property offences. An interview of the suspect resulted in a confession to several break and enters and other property related crimes; 2016-21462.
- In October, Task Force conducted a 'dial a dope' drug trafficking investigation which led to the arrest of one male found in possession of heroin, powder cocaine and crack cocaine for the purpose of trafficking; 2016-23531.
- In October, Task Force conducted surveillance on a stolen vehicle parked near the Civic Arena. When the vehicle attempted to depart, the lone occupant was arrested for possession of stolen property and the vehicle searched. Numerous items stolen from the Civic Arena, including prizes related to an upcoming hockey tournament, were recovered; 2016-24702.
- In December, Task Force completed a 'dial a dope' drug trafficking investigation. A male was arrested while in possession of heroin and cocaine for the purpose of trafficking; 2016-30024.

Crime Reduction Unit (Downtown Enforcement Unit & Prolific Offenders):

- Prolific Offenders: There are 25 prolific offenders identified for monitoring in our area. Of those, there are currently 12 in custody and 13 not in custody, with 5 residing in other jurisdictions.
- In October, Crime Reduction Unit (CRU) members investigated a break and enter suspect. Following his release from court the male was subsequently re-arrested and charged with additional offences; 2016-23028.
- In October, uniformed members conducted patrols of the downtown Safeway area and met with the Safeway manager. During the visit, members arrested and charged a male found in possession of cocaine, heroin, and methamphetamine for the purpose of trafficking; 2016-24069.
- In November, CRU investigated a break and enter, identifying a Prolific Offender and a second suspect, which lead to the recovery of stolen property and charges against both individuals; 2016-26263.
- In December, CRU investigated a Prolific Offender for breach of his conditions and was identified as responsible for a break and enter and theft of vehicle. The subject was arrested and charged with numerous offences; 2016-28470 & 2016-28749.
- The CRU members have conducted numerous patrols in key areas of the community including Polson Park, the Vernon Library, the Upper Room Mission and the downtown Safeway area. As

well, CRU executed several arrest warrants, charged persons with breach of court conditions and conducted street level drug enforcement.

NORTH OKANAGAN RURAL GENERAL INVESTIGATION SECTION (GIS)

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) has received and investigated, however does not reflect all investigations that officers are working on. Investigators continue to assist the Southeast District Major Crime unit with regards to the missing person investigations in Enderby and the Yankee Flats area as well as investigate the disappearance of Curtis Wilson who was last seen near Kalamalka Lake in June 2015. As well, the members continue to follow up information regarding the numerous suspicious fires in the BX area over the summer.

- On October 20th, Rural GIS conducted a forcible confinement investigation where the victim was taken to hospital with minor injuries. The investigation continues; 2016-24615.
- In October, Rural GIS assisted the Crime Reduction Unit with a series of break and enter incidents in Vernon and the greater area; 2016-24490.
- Rural GIS assisted Armstrong with a Dangerous Offender application for a male who is currently in custody. The hearing was delayed and is currently scheduled for May 1, 2017; 2016-12252.
- In December, Rural GIS assisted Whistler RCMP with a series of property crimes which resulted in additional charges against an individual; 2016-28136.
- On December 26th, Rural GIS assisted Vernon general duty with a warned statement in relation to an arson investigation; 2016- 29817.

NORTH OKANAGAN RURAL GENERAL DUTY (GD)

- On October 1st, police attended a residence in Armstrong where a male was reported to be smashing items. When the male attempted to depart in the victim's vehicle prior to police arrival, a victim suffered minor injuries when dragged by the vehicle. The male was located and arrested for assault with a weapon, mischief and breach of undertaking; 2016-23155.
- On October 4th, employees at the Chamber of Commerce in Enderby reported an unknown person pried open a window and gained access to the business. Fortunately, no items were stolen; 2016-23322.
- On October 7th, members conducted a road check stop on Cliff Ave in Enderby which resulted in one 90 day driving prohibition and a 30 day vehicle impound; 2016-23602. Also on this date, in a traffic stop in Armstrong, the driver of a local auto body shop courtesy vehicle was found to be impaired and was issued a 90 day driving prohibition and a 30 day vehicle impoundment; 2016-23609.

- On October 12th, police responded to four reports of vehicles broken into on Rosedale Avenue in Armstrong. A witness followed the suspect at a distance and a female was located by police with property stolen from the vehicles in her possession. The female was arrested and released pending court; 2016-23927, 2016-23939, 2016-23941 and 2016-23944.
- On October 12th, the staff at Pleasant Valley Secondary School in Armstrong reported numerous students overdosed on drugs. The investigation revealed five students had consumed marijuana brownies resulting in one student being transported to hospital. A suspect youth was identified and the investigation continues; 2016-23967.
- On October 16th, multiple members responded to a large house party in Spallumcheen where occupants were fighting and a suspect had bear sprayed numerous persons. The suspect was arrested and lodged in cells till sober. Unfortunately, the victims were not cooperative with police; 2016-24237.
- On October 23rd, a volunteer actor at the O'Keefe Ranch Halloween corn maze in Spallumcheen was assaulted with a crutch, resulting in a bruised hand and two broken fingers. The suspect was not located or identified; 2016-24793.
- On November 11th, police attended to a break and enter at Grant's Tackle Box in Enderby. The alarm was triggered as a result of a door being pried open and a desk top and lap top computer were stolen; 2016-26364.
- On November 15th, police investigated a report of a missing female from Enderby. Members located the female who advised she had met an old friend who invited her to his residence and forcibly confined her till the following day. Investigation continues; 2016-26732 & 2016-26924.
- On November 18th, members were dispatched to well-being check at a residence in Enderby where, upon attendance, two deceased persons were located. The investigation continues by the Major Crime Unit; 2016-26985.
- On November 19th, police attended to a pedestrian hit and run in Spallumcheen. A male was struck by a vehicle and suffered broken ribs, lacerations to his face and a facial fracture. The vehicle fled the scene and no suspects have been identified; 2016-27104.
- On November 22nd, a female was sexually assaulted by a 70 year old male in Enderby. Both the victim and the suspect were interviewed and the file is under investigation; 2016-27278.
- On November 27th, Enderby members were in the area of Sutherlands Bakery when they noticed flames from a neighboring garage. The Enderby Fire Department attended and located a truck in the garage; the truck suffered extensive damage. Subsequent investigation determined the fire was an arson and a 72 year old transient male was arrested. The matter is before the courts; 2016-27730.

- On December 3rd, members investigated an overnight break in to the Enderby Inn bar where cash and a large amount of liquor was stolen. The video surveillance shows two males forcing the back door of the business. No suspects have been identified and the investigation continues; 2016-28207.
- On December 23rd, Enderby police learned that a youth had been invited into the residence of an older male neighbor and had been touched inappropriately. A suspect was arrested for sexual assault and held for court; 2016-29638.

TRAFFIC ENFORCEMENT

North Okanagan Rural:

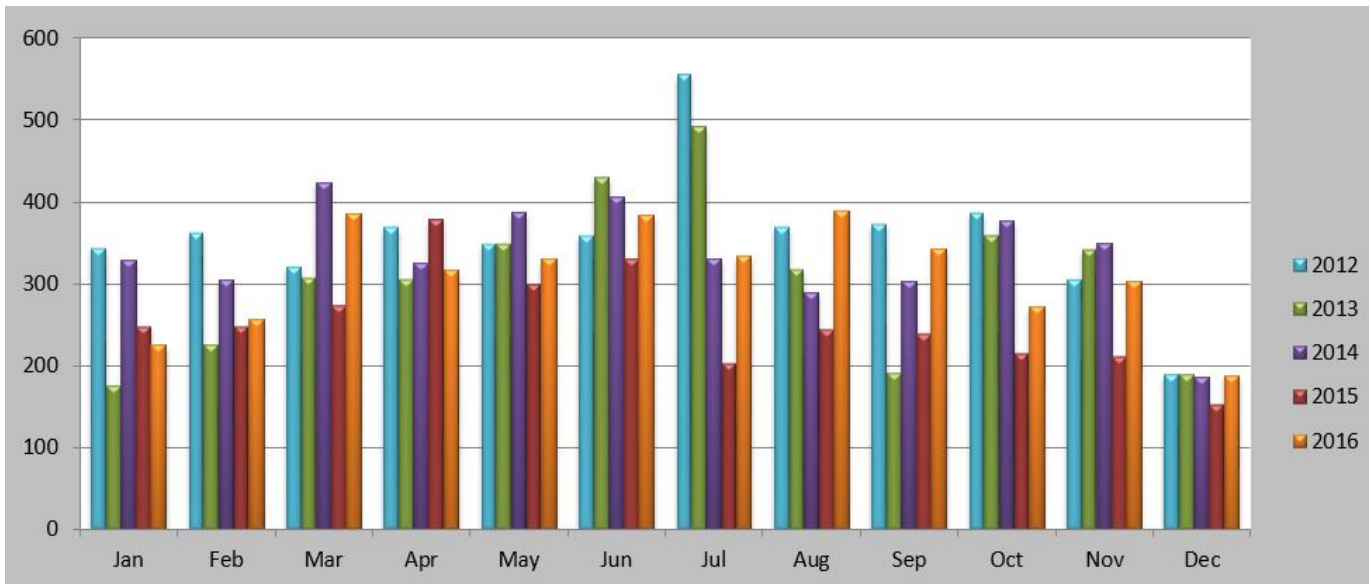
- Road Check Stops - 8
- Impaired Drivers taken off road by way of suspension or charge - 11
- Distracted Driver charge - 3

Area	Violation Ticket	Warning
Armstrong	16	20
Enderby	26	12
Falkland	15	5
Lumby	31	12
Spallumcheen	25	14
Westside	8	13

Vernon/Coldstream:

- Road Check Stops - 14
- Impaired Drivers taken off road by way of suspension or charge - 54
- Distracted Driver charge - 25

Area	Violation Ticket	Warning
Vernon	479	114
Coldstream	89	27
Vernon Rural	11	0



This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas

FORENSIC IDENTIFICATION SECTION (FIS)

This quarter Cpl. Ron Scholes retired from our FIS section. Cpl. Spencer Marginson has been identified as his replacement and will be arriving the first week in February. Currently, the section is operating with two fully operational regular members and one reserve member, dedicated to the Vernon/North Okanagan Detachment policing jurisdiction. During this quarter a total of 12 individuals were identified on 14 files through fingerprints or other types of physical evidence. As well, FIS assisted Trail with a possession of stolen property file, Revelstoke with an attempted homicide and Cranbrook/Elk Valley on a sudden death.

Offence	Vernon	Rural
Break & Enter	36	6
Theft Vehicle	23	3
Drugs	2	0
Theft	12	0
Mischief	2	0
Murder/Suicide	0	1
Assault	3	0
Misc	3	2

POLICE DOG SERVICES (PDS)

The Vernon/North Okanagan PDS currently has one operational member due to a member injury and a member currently on Parental Leave. Nonetheless, the section has been involved in numerous files including missing person searches and the shooting of a police officer in the Golden/Revelstoke area. As well, PDS participated in the Pints for Paws Fundraiser for the BCSPCA. One of the silent auction prizes was to experience a training day with the Vernon/North Okanagan PDS member Constable Jones and Police Dog Farook.

RESERVISTS

The Vernon/North Okanagan reservists conduct targeted traffic enforcement in our communities as well as participate in other duties to support of our General Duty and specialized units such as scene security, in-house training and liaise with Search & Rescue.

Detachment	Patrols	V.T.	Warnings
Vernon	10	79	4
Coldstream	16	97	28
Armstrong	0	0	0
Enderby	1	3	0
Falkland	1	5	0
Lumby	0	0	0
Spallumcheen	2	5	0
Westside Road	2	4	0
Total	17	193	32

SCHOOL RESOURCE OFFICER (SRO)

The SRO returned to full duties in October and has been engaged with the schools, facilitating lock-down drills and classroom presentations. With School District 22, our SRO completed Level 1 and 2 risk assessment training and confirmed school emergency contingency plans were in place. The SRO participated in the "Safe Stop" driver education and enforcement day to ensure drivers awareness in school zones and around school buses. In November, the SRO organized the first "take your child to work" day at Vernon Detachment which included presentations, activities and tours for the children/youth attending. In December, Cst. Cocks facilitated a tour of the new Correctional Centre in Oliver as part of a career exploration initiative for youths in a higher risk category. The trip had a positive impact on the youth who are making decisions which can have lasting consequences. As well, plans are in the works for the 2017 RCMP Youth Academy.

COMMUNITY POLICING

Vernon RCMP Volunteers are comprised of 6 volunteers from Lumby and 54 from Vernon. These dedicated volunteers have given 1198 hours of their time this quarter by conducting 13 Speed Watch operations, have driven approximately 5000 km with the Citizens on Patrol and have queried 2532 possible stolen license plates. The information provided by volunteers this quarter resulted in two arrests.

AUXILIARY CONSTABLES

The RCMP Auxiliary Constable Program is undergoing change to ensure the safety of the volunteers. Through consultation with numerous partners, the program will be moving to a three tier system. No decision has been reached with regards to a training standard or uniform requirement. Vernon/North Okanagan Detachment are awaiting further direction from "E" Division with regards to the implementation of the tiered program.

HUMAN RESOURCES

In November, the Vernon/North Okanagan RCMP said goodbye Sgt. Kara Triance and wished her well on her promotion and transfer to the Sea to Sky Detachment. Sgt. Triance was a commander in the rural detachments as well as had acted as interim Operations Officer for Vernon/North Okanagan Detachment in 2015-2016. Her knowledge and enthusiasm will be missed. In December, we welcomed the arrival of a new recruit from the RCMP Training Academy in Regina, Cst. Ashley Allen, as well as Sgt. Colby Attlesey who has taken command of Vernon General Duty, B Watch.

- Established Levels: Vernon/North Okanagan Detachment is currently at 97 Regular Members: 50 City of Vernon; 32 Provincial; 7 Coldstream; 3 Spallumcheen & 1 Splants'in First Nations.
- Funded Levels: As of December 31, 2016, the Vernon/North Okanagan Detachment billed 48.09 City of Vernon, 5.06 Coldstream and 2.49 Spallumcheen.
- We presently have 58 members in our 56 established Vernon positions.

4th Quarter Statistics – City of Vernon

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	1197	1304	1098	1345	1105	1135
Robbery	1	2	1	1	1	-
Assault (includes DV)	17	32	23	26	27	30
Domestic Violence	7	9	3	5	10	9
Sex Offence	4	5	1	4	2	1
B&E Residence	10	16	12	20	21	22
B&E Commercial	14	15	5	17	9	10
Theft of Vehicle	15	16	10	26	22	6
Theft From Vehicle	47	90	42	73	34	37
Theft Over \$5000	1	-	1	2	4	1
Theft Under \$5000	72	96	86	69	71	66
Drug Offence	13	23	23	44	21	16
Liquor Offences	56	26	34	29	30	30
Impaired Driving	13	4	7	6	8	2
24 Hour Driving Suspension	2	3	6	1	11	6
Motor Vehicle Accidents	56	37	34	57	62	62

4th Quarter Statistics – Vernon Rural

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	142	183	92	171	146	141
Robbery	-	-	-	-	-	-
Assault (includes DV)	-	2	1	-	1	4
Domestic Violence	-	1	1	-	1	3
Sex Offence	-	1	-	-	-	-
B&E Residence	3	2	4	6	2	-
B&E Commercial	2	3	1	3	1	-
Theft of Vehicle	2	2	1	1	3	4
Theft From Vehicle	7	20	1	19	5	4
Theft Over \$5000	1	-	-	-	-	-
Theft Under \$5000	3	4	1	5	3	6
Drug Offence	1	1	2	1	4	2
Liquor Offences	3	-	2	1	1	1
Impaired Driving	-	3	1	1	4	5
24 Hour Driving Suspension	1	-	-	1	1	-
Motor Vehicle Accidents	10	11	8	5	17	31

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

4th Quarter Statistics – District of Coldstream

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	106	136	80	113	92	105
Robbery	-	-	-	-	-	1
Assault (includes DV)	2	5	-	1	4	2
Domestic Violence	1	3	-	-	3	1
Sex Offence	-	-	-	1	1	-
B&E Residence	-	1	-	2	3	5
B&E Commercial	-	-	-	1	-	3
Theft of Vehicle	-	2	1	-	1	-
Theft From Vehicle	13	34	6	11	5	4
Theft Over \$5000	1	-	-	-	-	-
Theft Under \$5000	-	1	7	4	3	4
Drug Offence	3	2	1	1	-	-
Liquor Offences	3	2	-	1	-	-
Impaired Driving	3	1	-	1	-	-
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	6	4	5	6	5	11

4th Quarter Statistics – City of Armstrong

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	84	103	75	83	78	72
Robbery	-	-	-	-	-	-
Assault (includes DV)	6	3	1	1	2	2
Domestic Violence	3	1	-	-	-	1
Sex Offence	-	1	-	-	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	-	-	-	1
Theft From Vehicle	1	13	1	15	2	4
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	2	3	7	2	-	2
Drug Offence	-	-	-	-	-	-
Liquor Offences	5	4	1	1	2	5
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	1	-	-	-	1	1
Motor Vehicle Accidents	5	-	1	3	1	6

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4th Quarter Statistics – Spallumcheen

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	82	98	68	92	82	65
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	2	-	2	-	-
Domestic Violence	1	-	-	1	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	2	-	2	2	-
B&E Commercial	1	1	2	-	-	-
Theft of Vehicle	2	2	-	1	-	-
Theft From Vehicle	2	4	1	5	-	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	-	-	4	5	-
Drug Offence	-	2	1	-	1	1
Liquor Offences	1	3	1	-	-	-
Impaired Driving	-	1	1	-	-	-
24 Hour Driving Suspension	-	-	2	-	-	1
Motor Vehicle Accidents	9	7	3	7	11	13

4th Quarter Statistics – City of Enderby

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	71	95	62	115	81	82
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	3	1	1	3
Domestic Violence	-	-	-	1	-	1
Sex Offence	-	-	-	1	-	1
B&E Residence	-	-	-	-	1	2
B&E Commercial	-	1	-	1	-	2
Theft of Vehicle	1	2	1	2	1	6
Theft From Vehicle	1	2	1	1	-	-
Theft Over \$5000	1	-	1	-	1	-
Theft Under \$5000	2	3	3	8	3	2
Drug Offence	-	2	1	1	1	-
Liquor Offences	2	3	2	-	2	1
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	2	-	1	-	-	-
Motor Vehicle Accidents	-	1	-	-	-	3

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4th Quarter Statistics – Enderby Rural

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	53	52	45	54	55	36
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	1	-	1	1
Domestic Violence	-	-	-	-	1	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	1	2	-	-
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	2	2	2	2	1	-
Theft From Vehicle	1	-	1	1	2	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	4	1	3	1	1	-
Drug Offence	-	-	2	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	6	7	4	2	9	5

4th Quarter Statistics – Village of Falkland

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	11	18	6	11	10	10
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	-	1	-	2
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	-	1	-
Theft of Vehicle	-	-	-	1	1	-
Theft From Vehicle	-	-	-	1	1	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	1	-	-	-	1
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	1	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	1	-	1	1	-

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4th Quarter Statistics – Falkland Rural

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	38	35	31	49	28	36
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	-	3	1	2
Domestic Violence	1	1	-	2	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	1	1	-	1	-
Theft From Vehicle	-	1	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	2	-	-	2	-	2
Drug Offence	-	-	-	1	-	-
Liquor Offences	-	1	-	-	-	-
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	5	3	5	3	6	6

4th Quarter Statistics – Village of Lumby

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	48	44	42	52	33	35
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	2	2	-	1
Domestic Violence	-	-	1	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	1	-	-
B&E Commercial	-	1	-	-	-	-
Theft of Vehicle	-	-	-	1	-	-
Theft From Vehicle	6	2	-	-	1	1
Theft Over \$5000	-	-	1	1	-	-
Theft Under \$5000	-	1	1	1	2	-
Drug Offence	-	1	-	1	-	-
Liquor Offences	-	3	1	2	-	2
Impaired Driving	1	-	1	-	-	-
24 Hour Driving Suspension	-	-	-	1	-	-
Motor Vehicle Accidents	2	2	2	2	4	1

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4th Quarter Statistics – Lumby Rural

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	61	64	44	52	36	47
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	-	3	1	-	1
Domestic Violence	1	-	2	-	-	1
Sex Offence	1	-	-	-	-	-
B&E Residence	2	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	-	-	-	-
Theft From Vehicle	1	3	2	-	-	-
Theft Over \$5000	1	-	-	-	-	-
Theft Under \$5000	2	1	-	2	2	-
Drug Offence	-	-	1	-	-	1
Liquor Offences	-	1	2	-	-	-
Impaired Driving	1	1	-	-	-	1
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	7	7	8	5	5	6

4th Quarter Statistics – OKIB

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	47	26	27	24	40	26
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	-	1	1	1
Domestic Violence	1	-	-	1	-	1
Sex Offence	-	1	1	-	-	-
B&E Residence	-	-	1	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	1	-	-	-
Theft From Vehicle	-	1	-	3	-	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	1	-	1	2	-
Drug Offence	2	-	1	1	-	-
Liquor Offences	1	-	-	-	-	-
Impaired Driving	-	-	-	-	1	-
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	8	3	2	3	5	5

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4 Quarter Statistics – Splatsin

ACTIVITY TYPE	Oct 2015	Oct 2016	Nov 2015	Nov 2016	Dec 2015	Dec 2016
Total Files	33	19	16	19	24	21
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	-	1	-	1	1
Domestic Violence	1	-	1	-	1	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	-	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	2	-	-	-	1
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	1
Drug Offence	-	-	-	-	1	-
Liquor Offences	1	-	1	1	1	-
Impaired Driving	-	1	1	1	1	1
24 Hour Driving Suspension	1	-	-	-	-	-
Motor Vehicle Accidents	2	2	1	3	1	4

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NORTH OKANAGAN RCMP VICTIMS ASSISTANCE
4th QUARTER ACTIVITY REPORT
October 1 to December 31, 2016

CASELOAD:

- Number of new files: 166
- Client type: Female: 130 Male: 36
- Adult: 120 Child: 13 Youth: 8 Senior: 13 Unknown: 12
- Number of new clients from family violence: 28
- Number of hours out on call, after hours (staff and volunteers): 58 hours
- Number of volunteer in-office service hours: 195 hours
- Number of volunteer stand-by on-call hours: 1289 hours
- Number of volunteers: 7 (with 2 away on medical leave)
- Number of staff: 3 Full time: 2 Part time: 1 Casual: 0

HIGHEST NUMBER OF INCIDENT TYPES:

- Domestic Assault
- Sudden death
- Other/Property crime
- Sexual Assault

AREA OF COVERAGE:

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

CLIENT CONTACT/SUPPORT:

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs

NORTH OKANAGAN RCMP VICTIMS ASSISTANCE
4th QUARTER ACTIVITY REPORT
October 1 to December 31, 2016

VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:

- Volunteer one on one meetings

SERVICE PROVIDERS/COMMUNITY TRAINING:

- Suicide Prevention Committee Community Event: Answering Your Questions About Youth Mental Health (see attached)

STAFF TRAINING & MEETINGS:

- Weekly staff meetings/daily program file reviews
- Assistant Coordinator attended:
 - Respect in Action (1 day) Training: (Reconciliation and how to be an ally)
- Program Assistant attended:
 - Victim Notification Training (1 day)
 - CPTED (4 day) Level 1 training (Crime Prevention Through Environmental Design)
 - Online Victim Services Training - Supporting Victims Through the Justice System
- Program Manager attended:
 - CPTED (4 day) Level 1 training (Crime Prevention Through Environmental Design)
 - Compassion Fatigue Training (1day)
 - Victim Notification Training (1day)

COMMUNITY MEETINGS:

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meeting
- Suicide Prevention committee meeting
- Oak Centre Leadership and Case Management meetings
- Restorative Justice Community Advisory Committee meeting
- Sexual Assault Services Meeting

OPERATIONAL MEETINGS:

- Detachment liaison meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings

Our volunteers for 2016 were; Colene, Corrie, Helen, Linda, Dona, Lynne, Betty, Diane, Kathleen, and Marj. Corrie and Helen have now retired from the program.

NORTH OKANAGAN RCMP VICTIMS ASSISTANCE

4th QUARTER ACTIVITY REPORT

October 1 to December 31, 2016

We continued to experience resource challenges this quarter with staff members and volunteers being away on medical leave. By the end of this quarter all staff were back to regular office hours, and one volunteer is still away on medical leave.

2016 was a busy year for our unit overall. We opened files for 719 people, 187 more than 2015. Please see attached for the Program Statistics yearly report.

We hired a new Program Assistant, and Office Assistant, with the previous staff members retiring.

Completed by: Anita EILANDER
Program Manager

OPRA - Program Statistics Rollup Report

Program Information

Program Name: North Okanagan Police-based Victim Services
 Program Type: Police-based
 Program Definition: Police-Based Victim Service Program
 Program Address: 3402 - 30th Street
 Vernon, British Columbia
 V1T 5E5

Contract Number: 15092113-17
 Contractor Name: Regional District of North Okanagan
 Service Area(s): North Okanagan RCMP Detachment

Report Criteria
 Period Starting: January, 2016
 Period Ending: December, 2016

Statuses: Active: N Submitted: N Approved: Y
 Months Reporting: 12 / 12

SECTION 1 - STAFFING INFORMATION

Average # Program Staff: 4 # Program Staff Hours: 4022
 # Program Staff After Hours Call-Outs: 13 Average # Volunteers: 9
 # Volunteer Service Hours: 983 # Volunteer On-Call Hours: 7782
 Distance Travelled (km): 1288

SECTION 2 - CASELOAD INFORMATION

New Clients: 719 Average # Ongoing Clients: 975
 # General Inquiries: 128 # Clients' Services Concluded: 461
 # Incidents: 472 # New Clients resulting from Family Violence: 142
 # New Clients resulting from Hate Crime: 1 # New Clients resulting from Bullying: 0

SECTION 3 - NEW CLIENT INFORMATION

Client Type
 # Females: 511 # Males: 207
 # Other Client Types: 1

Age Group
 # Children: 37 # Youth: 49
 # Adults: 582 # Seniors: 36
 # Unknown: 15

Incident Type
 # Murder/Manslaughter: 9 # Attempted Murder: 6
 # Robbery: 31 # Abduction/Kidnapping: 6

Sexual Assault/Abuse

Adult/Senior: 30 # Adult/Senior Survivor: 12
 # Youth: 18 # Child: 29

Assault/Abuse

Partner: 140 # Child: 4
 # Senior: 3 # Other Familial: 10
 # Other: 57

Other Incidents

Criminal Harassment: 16 # Threatening: 15
 # Property Crime: 23 # Other Crime: 75
 # Suicide/Attempted Suicide: 18 # Motor Vehicle Accident: 73
 # Missing Persons: 3 # Natural Disaster: 0
 # Sudden Death: 109 # Other Incident: 32

Client Referred From

Out of Province: 0

Funded Victim Service Program

Police-Based Victim Service Program: 6 # Community-Based Victim Service Program: 0
 # CVAP: 7 # Victim Safety Unit: 1
 # Victim LINK: 0 # Restorative Justice Programs: 0

Other Referral Sources

Crown Counsel: 0 # Police: 591
 # Corrections: 0 # Government: 0
 # Hospital/Medical: 4 # Private Practitioners: 0
 # School/Educational: 0 # Transition House/STV Counselling: 0
 # Community Agency: 0 # Self: 90
 # Other Referral Sources: 8 # Other Clients: 0
 # Referral Source Unknown: 12

SECTION 4 - SERVICES PROVIDED

Court Support

Witness Orientation: 6 # Court Accompaniment: 28
 # Court Accompaniment Hours: 90 # Facilitated Accompaniment: 41

Other Assistance

Assistance with Victim Impact Statements: 53 # Assistance with CVAP Forms: 295

# Assistance with Other Forms:	17	# Other Justice System-Related Supports:	3160
# Group De-briefs:	0	# Safety Planning:	183
# Next of Kin Notification:	47		
# Other Activities:	6021		

Where Client Referred To

# Out of Province:	2	# Police-Based Victim Service Program:	75
# Community-Based Victim Service Program:	350	# CVAP:	201
# Victim Safety Unit:	25	# VictimLINK:	3
# Restorative Justice Programs:	5	# Other Referrals:	1336

For best results, choose Landscape when printing this report. This setting is found under Printer > Preferences.

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: January 24, 2017
Subject: Disclosure of Contracts - Council

RECOMMENDATION

THAT Council receives and files this memorandum

BACKGROUND

Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

Oct 1, 2016 - Dec 31, 2016

Council Member	Supplier	Amount
Councillor Baird	Baird Bros Ltd.	\$ 3,527.88
Mayor McCune	GTI Petroleum	\$ 4,077.77

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: January 27, 2017
Subject: Reserved Parking Stalls for RCMP Visitors

RECOMMENDATION

THAT Council approves reserving two parking stall lengths adjacent to the RCMP Detachment on Granville Avenue for use by RCMP visitors;

AND THAT Council gives permission to the RCMP to install signs, at their expense, indicating that the parking stalls are reserved for use by RCMP visitors.

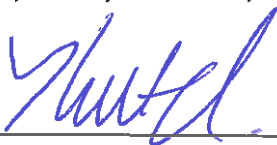
BACKGROUND

The City of Enderby received a request from RCMP Sergeant Hobenshield that two parking stalls be reserved in front of the RCMP Detachment building for use by RCMP visitors. Sergeant Hobenshield noted that the RCMP have had issues with individuals dropping their vehicles off in front of the RCMP Detachment building as they carpool to other communities; this in turn has resulted in a lack of on-street parking for RCMP visitors, some of whom are parking in the fleet vehicle compound.

Generally, Staff would not support requests from individual businesses or organizations for the reservation of parking stalls but given the nature of this request, coupled with the RCMP Detachment's location on the fringe of the commercial core, in this particular case Staff feel it is appropriate.

Although the RCMP has requested the painting of lines to reserve the parking stalls, Staff feel that allowing the RCMP to install signs will be a more effective method at delineating the reserved stalls as it is not impacted by the accumulation of snow and ice in the winter months and does not add stalls to the City's inventory which increases its line painting costs.

Respectfully Submitted,



Kurt Inglis
Planner and Assistant Corporate Officer

Kurt Inglis

From: Tate Bengtson [tbengtson@cityofenderby.com]
Sent: January-24-17 2:18 PM
To: 'Kurt Inglis'
Subject: FW: RCMP Reserved parking

From: Les Hobenshield [mailto:les.hobenshield@rcmp.ca]
Sent: Tuesday, January 24, 2017 1:13 PM
To: tbengtson@cityofenderby.com
Subject: RCMP Reserved parking

Hi Tate as per my email dated January 3rd 2017. The Enderby RCMP are requesting two spots in the front of our building and on Granville Avenue for RCMP Customer parking. We currently do not have any designated parking for our customers and we have found in the last 9 months that people will park out front as they deem it a save place to park while they car pool with others into Vernon or Salmon Arm. They then leave their vehicle out front all day discouraging others from parking there, or from attending the office to lay complaints or seek help.

If we were given two parking spots with painted lines that would help a great deal.

I would like to thank you and the council for considering our request.

Sgt. Les Hobenshield
Enderby RCMP

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: January 25, 2017
Subject: Emergency Overtime Compensation Policy

RECOMMENDATION

THAT Council adopts the attached Overtime Compensation During Emergencies Policy.

BACKGROUND

Currently the City does not have a policy for overtime compensation in the event of an emergency. Establishing a policy is a best practice for ensuring Provincial reimbursement on these expenses when eligible.

The attached policy provides for overtime compensation for staff during emergency situations and is similar to the policies already in place in neighbouring communities.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

Policy Title	Overtime Compensation During Emergencies
Policy Number	

Effective Date	Adopted by Mayor and Council at the Regular Meeting of _____	Replaces N/A
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PURPOSE: To determine overtime compensation for staff during an emergency.

POLICY: Staff will be provided with overtime compensation during an emergency on the following basis:

1. Overtime compensation for non-exempt staff will be calculated and paid in accordance with the Collective Agreement.
2. Overtime compensation will only be paid to exempt staff in the event that a Provincial Emergency Preparedness (PEP) task number for the emergency has been issued and the overtime is deemed eligible for reimbursement by Emergency Management BC;
3. Overtime compensation for exempt staff will be calculated in accordance with the overtime rates specified in the Employment Standards Act;
4. All overtime compensation related to emergencies must be paid out and cannot be banked.

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: February 2, 2017
Subject: Building Inspection 2016 Performance

RECOMMENDATION

THAT Council receives and files this memorandum.

BACKGROUND

As of January 1, 2016, the City of Enderby began directly delivering building inspection services within the City. The City negotiated a service agreement with the Regional District of North Okanagan for building inspection services. Thus far, the transition has proven to be seamless. The following is a summary of activity, revenues, and expenses for 2016.

Activity

2016 saw an increase in building activity from the previous year, as follows:

	2015	2016	Percent Change
Permits issued	12	19	58.3%
New residential units	1	4	300.0%
Permit value	1,263,153	3,137,440	148.4%

The above numbers suggest that Enderby, much like other areas of the North Okanagan, is recovering following recent recessionary pressures. The outlook in 2017 is favourable in terms of anticipated construction, with a large multi-family development, an institutional expansion, and at least one new industrial facility likely. These kinds of construction tend to increase the demand for new residential development.

Revenues and Expenses

In Enderby, building permit fees are recognized as revenues once the inspection work has been realized. In other words, if a building permit remains open from one fiscal year to the next, only that portion of fees relating to completed work is recognized; the remainder is booked as deferred revenue until it is realized.

In addition to the revenues listed below, the City also provides shared office space and staff support for Area F building inspection services; these revenues flow to general revenue to offset fixed building costs and office staff costs.

Revenues	
RDNO Operating Surplus Transfer	42,072
Building Permit Revenues (recognized)	30,580
Building Permit Revenues (deferred)	20,281
Expenses	
RDNO fees for building inspection service	27,243
Net (recognized revenues – expenses)	3,337

One of the most important considerations with building inspection is its cyclical nature; as a result, staff will be proposing the establishment of a building inspection reserve fund to ensure that surplus revenues are being saved in anticipation of cyclical downturns. This will help the service to be reasonably self-sustaining during typical cycles. Staff will be proposing that the RDNO Operating Surplus Transfer plus the Net surplus be transferred into this reserve.

Respectfully submitted,

Tate Bengtson
Chief Administrative Officer