

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Tuesday, December 20, 2016 at 9:00 a.m. in the Council Chambers of Enderby City Hall.

Members: Brad Case City of Enderby
Tundra Baird City of Enderby
Herman Halvorson Electoral Area F
Denis Delisle Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
Kurt Inglis – Planner and Assistant Corporate Officer
Bettyann Kennedy – Recording Secretary

Others: Sheryl Hay and Kaylee Wells – Parks and Recreation

APPROVAL OF AGENDA

The following item was added to the agenda under New Business:

- Parks Plan Review

Moved by Brad Case, seconded by Denis Delisle that the agenda be approved as amended.
Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of August 24, 2016

Regular Meeting Minutes of September 16, 2016

Moved by Tundra Baird, seconded by Denis Delisle that the minutes of the regular meetings of August 24, 2016 and September 16, 2016 be adopted as circulated.

Carried

REPORTS

Parks and Recreation Services – Q3 Report

Parks and Recreation Services – 2016 Annual Report

Enderby Outdoor Pool – 2016 Final Report

Moved by Brad Case, seconded by Tundra Baird that the reports be received and filed.
Carried

Sheryl Hay and Kaylee Wells responded to various questions from Commission members. Many programs will be offered again along with some new ones.

UNFINISHED BUSINESS

Results of Smoking Survey – Memo from Planner and Assistant Corporate Officer dated November 30, 2016

Moved by Brad Case, seconded by Tundra Baird that the Commission recommend that Enderby Council amend its Public Spaces Bylaw to ban smoking within 6 metres of playgrounds;

AND THAT the Commission installs ‘No Smoking’ signs at all playgrounds within the jurisdiction of the City of Enderby Public Spaces Bylaw, subject to Council amending the Public Spaces Bylaw in accordance with the Commission’s recommendation;

AND THAT the Commission continue to monitor feedback on restricting smoking at Tuey Park beach to a designated smoking area;

AND THAT the Commission occasionally review the regulation of smoking within Enderby parks to assess its effectiveness and evolving public opinion;

AND FURTHER THAT in order to discourage cigarette butts from being discarded into the Shuswap River, the Commission refer the installation of cigarette dispensers near picnic tables along the Riverwalk to 2017 Budget (~\$1,800).

Carried

NEW BUSINESS

Point of Sale Terminal – Memo from Chief Financial Officer dated October 27, 2016

Moved by Tundra Baird, seconded by Denis Delisle that the Commission approve the acquisition of a point of sale terminal for Recreation Services.

Carried

Parks Development Cost Charges – Riverside Park Washrooms – Memo from Chief Financial Officer dated October 27, 2016

Moved by Brad Case, seconded by Tundra Baird that the Commission approve the transfer of \$4,800 from the Fortune Parks, Recreation and Culture Service Development Cost Charges reserve.

Carried

Purchase of New Tractor-Mower – Memo from Chief Administrative Officer dated December 9, 2016

The Chief Administrative Officer reported that new information about the existing unit has emerged and requested that the matter be postponed to the next meeting so that further business case analysis can be undertaken.

Moved by Tundra Baird, seconded by Denis Delisle that this item be postponed until the next Commission meeting.

Carried

BC Hydro/Tree Canada Community Tree Planting Program – Grant Application for Barnes Park – Memo from Chief Administrative Officer dated December 16, 2016

The Planner and Assistant Corporate Officer presented his background report. It was suggested that perhaps a variety of trees be selected instead of just one type to add colour.

Moved by Tundra Baird, seconded by Denis Delisle that the Commission authorize Staff to submit a grant application under the BC Hydro/Tree Canada Community Tree Planting Program for the planting of trees at Barnes Park.

Carried

Late Item: Parks Plan Review

The Parks Plan was adopted in 2011 and is due for a review after 5 years.

The Chief Administrative Officer reported that there are some in-camera land matters to deal with that will impact the Parks Plan. He suggested that there are two possible approaches that the Commission may wish to consider: A comprehensive review which will be time-intensive and require an outside consultant, or a scaled-back version which would involve reviewing the existing plan and engaging the public to determine changes in the wants and needs of the community. The scaled-back version can be done in-house.

The Chief Administrative Officer will report back with a proposal for a scaled-back Master Parks Plan review process.

CLOSED MEETING RESOLUTION

Moved by Brad Case, seconded by Denis Delisle that pursuant to Section 90.1 (d) (i) and (k) and Section 90.2 (b) of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (j) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 10:14 am.

The following item was released from In-Camera:

- Spray Park Funding Announcement

There is \$218,000 available for the spray park project. The Chief Administrative Officer will be following up with the fundraisers to get an update on their efforts and whether they are open to a phased approach.

Moved by Denis Delisle, seconded by Brad Case that the meeting adjourn at 10:15 am.

Carried

CHAIR

CHIEF ADMINISTRATIVE OFFICER