

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, December 5, 2016
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. **APPROVAL OF AGENDA**
2. **ADOPTION OF MINUTES**
[Regular Meeting Minutes of November 21, 2016](#) pg 3-6
3. **PUBLIC AND STATUTORY HEARINGS**
4. **PETITIONS AND DELEGATIONS**
5. **DEVELOPMENT MATTERS**
6. **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**
7. **BYLAWS – 3 Readings**
 - a. [Sanitary Sewer Regulation Bylaw No. 1470, 2010 Amendment Bylaw No. 1620, 2016](#) pg 7-10
[Good Neighbour Bylaw Amendment – Implementation of Enhanced Compliance Schedule](#) – Memo from Planner and Assistant Corporate Officer dated Dec 1, 2016: pg 11-12
 - b. [Good Neighbour Bylaw No. 1517, 2013 Amendment Bylaw No. 1617, 2016](#) pg 13-14
A bylaw to amend good Neighbour bylaw No. 1517, 2013
 - c. [Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1618, 2016](#) pg 15-33
A bylaw to amend Bylaw Enforcement Bylaw No. 1581, 2015
 - d. [Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1619, 2016](#) pg 34-36
A bylaw to amend MTI System Bylaw No. 1518, 2013
8. **REPORTS**
[Mayor and Council](#)

9. NEW BUSINESS

- a. [Enderby Community Christmas Committee – Road Closure Application](#) – Memo from Planner and Assistant Corporate Officer dated November 29, 2016 pg 37-40
- b. [Auxiliary Constable Program Review](#) – Correspondence from UBCM dated November 21, 2016 pg 41-46
- c. [2016 Business Walk Results](#) – Memo from Planner and Assistant Corporate Officer dated November 30, 2016 pg 47-53

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) () of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, November 21, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Assistant Corporate Officer – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

The following items were added to the agenda under New Business:

- Digital Billboard Sponsorship Application – Santa’s Workshop
- Downtown Merchants Association – Request for \$500 Donation

Moved by Councillor Baird, seconded by Councillor Case that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of November 7, 2016

Moved by Councillor Case, seconded by Councillor Schreiner that the minutes of the regular meeting of November 7, 2016 be adopted as circulated.

Carried

Public Hearing Report of November 7, 2016

Moved by Councillor Case, seconded by Councillor Davyduke that the Public Hearing Report of November 7, 2016 be received and filed.

Carried

DEVELOPMENT MATTERS

0011-16-DVP-END

Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756 – 708 Granville Avenue
Applicant: Provincial Rental Housing Corp (C/o Craven Huston Architects)

The Planner introduced the application and provided a summary of his report. The public was invited to provide feedback:

Dr. Natasha Garnett of 510 George Street expressed concern regarding the proximity of the parking area to her property. She is hoping that a landscape buffer will be part of the plan.

Glen Froese, Architect stated that he is excited to be involved with this project. He also assured Council that they would address the landscaping concern at the parking area.

Moved by Councillor Baird, seconded by Councillor Knust that Council authorize the issuance of a Development Variance Permit for the property legally described as Lot 1, District Lot 150, Kamloops Division Yale District, Plan KAP77756 and located at 708 Granville Avenue to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 308.4.a.ii by reducing the minimum side yard setback requirement for accessory residential buildings from 1.5 m (4.921 feet) to 0.5 m (1.64 feet), as shown on Schedule 'A';
- Section 802.3 by increasing the maximum height of buildings and structures from the lesser of 12 m (39.37 feet) or three (3) storeys to 16.5 (54.13 feet) and four (4) storeys, as shown on Schedule 'B';
- Section 802.8.d by reducing the minimum side yard setback requirement from 8 m (26.25 feet) to 4.5 m (14.76 feet) as shown on Schedule 'A'; and
- Section 901.2.g.i by allowing parking stalls to be located greater than 30 m (98.42 feet) from the entrance to the principal building as shown on Schedule 'A'.

AND THAT pursuant to Section 801.15 of the City of Enderby Zoning Bylaw No. 1550, 2014 and Section 483 of the *Local Government Act*, Council directs Staff to report back with a Housing Agreement Bylaw for the proposed development at 708 Granville Avenue for Council's consideration.

Carried

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

2017 Council Meeting Schedule – Amendment – Memo from Chief Administrative Officer dated November 17, 2016

Moved by Councillor Baird, seconded by Councillor Knust that the 2017 Council Meeting Schedule be approved as amended.

Carried

BYLAWS – Adoption

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016

A bylaw proposing to rezone 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone

Moved by Councillor Schreiner, seconded by Councillor Case that Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016 be adopted.

Carried

REPORTS

Councillor Baird

Following a brief site inspection following the Committee-of-the-Whole meeting, it was decided that the large Christmas wreath would be placed around the City of Enderby sign in front of City Hall. Also, the existing artificial Christmas tree will be lit this year rather than a large live tree.

Councillor Davyduke

The Chamber of Commerce is working with Community Futures to offer various workshops. This Wednesday, there is a sales workshop taking place at the Splatsin Community Centre from 6 – 8 pm.

Councillor Knust

There is a UBCO meeting November 30th.

Mayor McCune

A School Trustee meeting is taking place this Saturday.

Building Permit Report – October 2016

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.
Carried

NEW BUSINESS

Digital Billboard Sponsorship Value Increase – Enderby Artist's Initiative – Memo from Planner and Assistant Corporate Officer dated November 15, 2016

Moved by Councillor Knust, seconded by Councillor Davyduke that Council approve the Enderby Artist's Initiative's request to increase their digital billboard sponsorship value from \$2,100 to \$4,200.

Carried

Clean Water and Wastewater Grant Applications – Memo from Chief Administrative Officer dated November 16, 2016

Moved by Councillor Baird, seconded by Councillor Case that Council support a grant application to the Clean Water and Wastewater Fund for the purpose of funding the restoration and twinning of the Shuswap River water main crossing, with an estimated eligible cost value of \$659,400, of which the 17% local authority contribution plus all costs ineligible for grant funding shall be funded from prior-year's surplus and reserves;

AND THAT Council supports a grant application to the Clean Water and Wastewater Fund for the separation of sanitary and storm sewer systems on the hillside, with an estimated eligible cost value of \$765,346, of which the 17% local authority contribution plus all costs ineligible for grand funding shall be funded from prior-year's surplus and reserves.

Carried

City of Enderby Emergency Plan – Memo from Planner and Assistant Corporate Officer dated November 17, 2016

Moved by Councillor Baird, seconded by Councillor Schreiner that Council adopt the City of Enderby Emergency Plan as presented.

Carried

Late Items: Digital Billboard Sponsorship Application – Santa’s Workshop

Moved by Councillor Schreiner, seconded by Councillor Knust that Council approve the Santa’s Workshop Digital Billboard Sponsorship Application valued at \$2,100 in-kind.

Carried

Enderby Downtown Merchants Association – Request for Donation

Moved by Councillor Baird, seconded by Councillor Schreiner that Council approve a donation of \$500 to the Enderby Christmas Committee.

Carried

Council discussed the recipient of the Christmas donation and it was determined that it was the Enderby Christmas Committee. Council expressed its expectation that the donation would be used to fund the community Christmas event and not subsidize business advertising.

PUBLIC QUESTION PERIOD

Jackie Pearase of Rivertalk informed Council that Sheldon Smoke has been secured as entertainment at the Community Christmas Dinner.

ADJOURNMENT

Moved by Councillor Case, seconded by Councillor Schreiner that the regular meeting adjourn at 5:00 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

Agenda
- bylaws

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: December 1, 2016
Subject: Sanitary Sewer Regulation Amendment to Prohibited Substances

RECOMMENDATION

THAT Council gives three readings to the City of Enderby Sanitary Sewer Regulation Bylaw No. 1470, 2010 Amendment Bylaw No. 1620, 2016.

BACKGROUND

Section 4.21 of the City of Enderby Sanitary Sewer Regulation prohibits a person from discharging extraneous flows and certain substances to the sanitary sewer system in order to provide for the functional operation of the community sanitary sewer system. One of the prohibitions involves the discharge of any solid or viscous substance which may obstruct the flow of the sanitary collection system. Unfortunately, a lack of awareness about how collection systems function results in the mistaken belief that, if it can fit down the toilet without backing up, it is suitable for flushing. This is far from the operational reality and design intent of a sanitary sewer collection system, and it poses an industry-wide challenge.

Obstructive substances can interfere with sanitary collection systems and lead to blockages and pump clogs. A blockage or pump failure can result in emergency call-outs, sewer backups into private property, and overflows from manholes. All of these conditions result in significant taxpayer expense, insurance claims, and the dedication of resources to tasks that should not be necessary to provide for a functional collection system.

This problem has grown increasingly challenging with the popularity of so-called "flushable wipes." While these products may indeed prove capable of being flushed down a toilet, they are not suitable for discharge to a sanitary sewer system as they can wreak havoc on collection processes. Communities throughout Canada are taking a variety of approaches to prohibit the discharge of these substances into sanitary sewer systems, as well as educate the public. One of the most celebrated initiatives has been the "Unflushables" campaign sponsored by Metro Vancouver, which provides a guide on what it called "Adult Toilet Training." The campaign uses humour and video, including a demonstration of how toilet paper breaks down relative to flushable wipes, to show the impact of obstructive substances upon a community's sanitary collection system.

Following consultation with the City's Public Works Department, several items have been proposed for addition to the list of obstructive substances in the City's sanitary sewer regulatory bylaw. These substances are most often found in blockages or clogged pumps when the Public Works Department responds. While this list is by no means comprehensive, it is designed to provide examples of substances which are unsuitable for discharge. These items should properly be disposed of as solid waste (e.g. garbage). The new items include: flushable wipes and other disinfectant wipes, hygiene products and plastic applicators, latex, string, floss, and diapers.

Unless these substances are found within a service line, it is often difficult to identify a single source for this discharge. As such, this bylaw amendment should be coupled with public education about what is and is not appropriate for discharge into a sanitary system. This, along with the installation and maintenance of interceptors for designated activities and the elimination of inflow connections, forms the basis for a strong source point control program for the City's sanitary sewer system, which is critical to its reliability and efficiency.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1620

A BYLAW TO AMEND THE CITY OF ENDERBY SANITARY SEWER REGULATION
BYLAW NO. 1470

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Sanitary Sewer Regulation Bylaw No. 1470, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Sanitary Sewer Regulation Bylaw No. 1470, 2010 Amendment Bylaw No. 1620, 2016".
2. Section 4.20(I) is replaced by the following:

Any solid or viscous substance, petroleum oil, non-biodegradable cutting oil or products of mineral oil origin which may:

- (i) obstruct the flow in the sanitary sewer system,
- (ii) interfere with or damage the sanitary sewer system or the wastewater treatment process.

This includes but is not limited to ashes, cinders, grit sand, mud, straw, grass clipping, insoluble shavings, metal, glass, rags, feathers, tar, asphalt, creosote, plastics, wood, animal paunch contents, offal, blood, bones, meat trimmings and waste, fish or fowl head, shrimp, crab or clam shells, fish scales, entrails, lard, mushrooms, tallow, baking dough, chemical residues, cannery or wine waste, bulk solids, hair and fleshings, spent grain and hops, whole or ground food or beverage containers, garbage, paint residues, cat box litter, slurries of concrete, cement, lime, mortar, flushable wipes and other disinfectant wipes, hygiene products and plastic applicators, latex, string, floss, and diapers.

READ a FIRST time this day of , .

READ a SECOND time this day of , .

READ a THIRD time this day of , .

ADOPTED this day of .

MAYOR _____

CHIEF ADMINISTRATIVE OFFICER _____

THE CORPORATION OF THE CITY OF ENDERBY

Agenda
- Bylaws

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: December 1, 2016
Subject: Good Neighbour Bylaw Amendment - Implementation of Enhanced Compliance Schedule

RECOMMENDATION

THAT Council gives three readings to the bylaw cited as "City of Enderby Good Neighbour Bylaw No. 1517, 2013 Amendment Bylaw No. 1617, 2016";

AND THAT Council gives three readings to the bylaw cited as "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1618, 2016";

AND FURTHER THAT Council gives three readings to the bylaw cited as "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No 1518, 2013 Amendment Bylaw No. 1619, 2016".

BACKGROUND

The City of Enderby Good Neighbour Bylaw is intended to protect and improve the quality of life for Enderby residents, promote civic responsibility among property owners, and encourage good relationships between neighbours.

An important aspect of the Good Neighbour Bylaw is the requirement to maintain private property to a suitable standard such that it does not become unsightly or a nuisance to surrounding properties or the broader neighbourhood. In instances where voluntary compliance with the property maintenance provisions of the Good Neighbour Bylaw cannot be achieved, the City may issue a compliance order whereby a private property owner is required to remedy the matter within 14 days of the date of delivery of notice; if the situation has not been remedied following the expiration of the 14 day period, the City may carry out the work required to bring the property up to reasonable standard, with the costs of such work being invoiced back to the property owner or added to property taxes in the event of failure to pay.

Compliance orders are a useful tool and are generally a sufficient 'nudge' to property owners to bring their property into bylaw compliance over the long-term. However, the current compliance order format falls short in achieving bylaw objectives for properties which are 'repeat offenders' in that they revert back to an unsightly state quickly after being remediated. The City is then required to issue another compliance order giving the property owner yet another 14 days to remedy the situation. This

timeline offers little solace for neighbourhoods, and is less-than-effective at creating ongoing compliance among repeat offenders.

In order to address this issue, Staff are recommending that Council amend the Good Neighbour Bylaw to implement a system whereby properties which have received two compliance orders within a 12 month period would be placed on an Enhanced Compliance Schedule for a 12 month period, whereby:

- i. the property owner would be required to remedy the unsightly nature of the property, or other non-compliance with the Good Neighbour bylaw, within 4 days of the date of delivery of notice (as opposed to 14 days); and
- ii. when the property is listed on the Enhanced Compliance Schedule, the penalty amount for infractions would be significantly increased; Staff are proposing an amendment to the Bylaw Notice Enforcement Bylaw and Municipal Ticketing Information (MTI) System Bylaw to increase the penalty amounts from \$100 to \$500.

Through an Enhanced Compliance Schedule, the City would be better positioned to bring problem properties into bylaw compliance in a shorter period of time. In addition, the increased penalty amount for infractions when a property is listed on the Enhanced Compliance Schedule would further encourage a suitable standard over the long-term.

Although it is anticipated that an Enhanced Compliance Schedule would only apply to a select few properties within the community, this system could result in significant long-term benefits to the community as these properties have a disproportionately negative impact upon neighbourhood aesthetics and cohesion.

Respectfully Submitted,



Kurt Inglis
Planner and Assistant Corporate Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1617

A BYLAW TO AMEND THE CITY OF ENDERBY GOOD NEIGHBOUR BYLAW NO. 1517, 2013

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Good Neighbour Bylaw No. 1517, 2013";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Good Neighbour Bylaw No. 1517, 2013 Amendment Bylaw No. 1617, 2016".
2. Section 4 of "City of Enderby Good Neighbour Bylaw No. 1517, 2013" is hereby amended by including Section 4.17, 4.18 and 4.19 as follows:
 - 4.17 Notwithstanding Section 4.12, following the issuance of two compliance orders for a property within a 12 month period, that property shall be placed on an Enhanced Compliance Schedule for a period of 12 months, whereby:
 - a) for any compliance order issued to the property while on the Enhanced Compliance Schedule, the order must be remedied within 4 days of the date of delivery of a notice made under Section 4.10; and
 - b) the penalty amount for infractions when a property is listed on the Enhanced Compliance Schedule will be increased pursuant to the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 and the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013.
 - 4.18 When a property is placed on an Enhanced Compliance Schedule, the property owner shall be given notice stating:
 - a) the civic address of the subject *real property*;
 - b) the legal description of the subject *real property*;
 - c) confirmation that the subject *real property* has been placed on an Enhanced Compliance Schedule for a 12 month period;
 - d) the date on which the Enhanced Compliance Schedule for the subject *real property* will expire;
 - e) the particulars of previous compliance orders which have resulted in the subject *real property* being placed on an Enhanced Compliance Schedule;

- f) the terms of the Enhanced Compliance Schedule outlined in Section 4.17 of this Bylaw; and
- g) the Council reconsideration provisions outlined in Section 4.19 of this Bylaw.

4.19 When a property is placed on an Enhanced Compliance Schedule, the property owner shall be entitled to reconsideration by Council as follows:

- a) the property owner may request reconsideration by giving written notice to the Corporate Officer of the City, with the written notice stating the grounds upon which the reconsideration is requested;
- b) Council shall provide the property owner with an opportunity to make representations before it;
- c) after reconsidering the matter, Council may confirm or cancel the placement of the property on an Enhanced Compliance Schedule; and
- d) Council must provide written reasons to the property owner for confirming or cancelling the placement of the property on an Enhanced Compliance Schedule after reconsideration.

READ a FIRST time this day of , .

READ a SECOND time this day of , .

READ a THIRD time this day of , .

ADOPTED this day of , .

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 'A'
BYLAW NO. 1581, 2015

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
DOG CONTROL BYLAW						
1469	3.1	Keeping an unlicensed dog	\$50	\$25	\$60	YES
1469	4.1.c	Dog not wearing license	\$50	\$25	\$60	YES
1469	5.2	Dog unlawfully at large	\$100	\$50	\$110	YES
1469	5.3.a	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	\$100	\$50	\$110	YES
1469	5.3.b	Dog bites, inflicts injury, assaults or otherwise attacks a person	\$200	\$100	\$225	NO
1469	5.3.c	Dog chases vehicles or cyclists	\$100	\$50	\$110	YES
1469	5.3.d	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	\$200	\$100	\$225	NO
1469	5.3.e	Dog damages property, other than that of the owner	\$50	\$25	\$60	YES
1469	5.3.f	Dog barking excessively	\$50	\$25	\$60	YES

1469	5.4	Failure to remove faecal material	\$100	\$50	\$110	NO
1469	5.4.1	Failure to be in possession of at least one dog faecal matter disposal bag	\$100	\$50	\$110	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES
1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
WATER AND SPRINKLING REGULATION BYLAW						
1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUSINESS LICENSE AND REGULATION BYLAW						
1558	4(a)(i)	No business license	\$500	\$250	\$500	YES
1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$200	\$100	\$225	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
GOOD NEIGHBOUR BYLAW						
1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2..2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES
1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES

1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES
1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES
1517	4.3 (a) 4.17 (b)	Accumulation of matter when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (b) 4.17 (b)	Accumulation of rubbish around container when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (c)	Unsightly property	\$100	\$50	\$110	YES
1517	4.3 (c) 4.17 (b)	Unsightly property when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (d) 4.17 (b)	Accumulation of vegetation when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES

1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs drainage facility	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES
1517	4.4 (b) 4.17 (b)	Failure to maintain boulevard/lane or keep free of weeds when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES
1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.4 (e) 4.17 (b)	Accumulation of matter on boulevard, lane, or sidewalk when on an Enhanced Compliance Schedule	\$500	\$400	\$500	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES
1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES

1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO
1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES
1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES
1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STREET AND TRAFFIC BYLAW						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO
1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES
1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO
1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES

1471	706	Defacing poles	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
ZONING BYLAW						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES
1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES

1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES
1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES
1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES
1550	501.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	501.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
1550	502.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES

1550	502.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
CEMETERY REGULATION BYLAW						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO
1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES

1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES
1515	12 (9),12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO
1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUILDING BYLAW						
1582	301 (1)	Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	\$500	\$250	\$500	YES
1582	301 (12)	Obstruction of Building Official	\$500	\$500	\$500	NO

1582	303 (2)	Failure to Comply with a 'Stop Work Order' Notice	\$500	\$250	\$500	YES
1582	304 (2)	Failure to Comply with a 'Do Not Occupy' Notice	\$500	\$250	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
FIRE PROTECTION BYLAW						
1529	3.7 b)	Fail to comply with order to remove Vehicle, material of other matter	\$100	\$50	\$110	YES
1529	3.7 d)	Enter prescribed boundaries at an Incident	\$100	\$50	\$110	YES
1529	3.7 f)	Impede, obstruct or hinder a Member	\$500	\$500	\$500	NO
1529	3.7 g)	Drive vehicle over equipment	\$100	\$50	\$110	YES
1529	4.1	Accumulation of combustible growth/ waste/ rubbish	\$100	\$50	\$110	YES
1529	4.2	Fail to remove daily combustibles	\$100	\$50	\$110	YES
1529	4.3	Fail to provide proper storage container	\$100	\$50	\$110	YES
1529	4.4	Fail to remove flammable, combustible or explosive material	\$200	\$100	\$225	YES
1529	4.5	Fail to maintain fire doors/separations	\$200	\$100	\$225	YES

1529	4.6	Excessive storage of flammable /combustible liquids	\$300	\$150	\$330	YES
1529	4.7	Fail to provide approved container or proper placement	\$100	\$50	\$110	YES
1529	4.8	Fail to post adequate no smoking signs	\$100	\$50	\$110	YES
1529	4.9	Cleaning with combustible/flammable liquids	\$100	\$50	\$110	YES
1529	4.10	Fail to provide portable fire extinguisher	\$100	\$50	\$110	YES
1529	5.1 a)(i)	Sell Low Hazard Fireworks	\$200	\$100	\$225	YES
1529	5.1 a)(ii)	Sell High Hazard Fireworks	\$300	\$150	\$330	YES
1529	5.1 a)(iii)	Sell Firecrackers	\$200	\$100	\$225	YES
1529	5.1 b)(i)	Set off Low Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(ii)	Set off High Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(iii)	Set off Firecrackers without a permit	\$200	\$100	\$225	YES
1529	6.1	Fail to secure vacant premises	\$100	\$50	\$110	YES
1529	6.4	Fail to secure damaged building	\$200	\$100	\$225	YES
1529	7.3	Obstruction of Fire Chief or Officer	\$500	\$500	\$500	NO
1529	7.4	Fail to provide information	\$100	\$50	\$110	NO
1529	7.5	Provide false information	\$200	\$100	\$225	NO

1529	8.2	Fail to address property	\$100	\$50	\$110	YES
1529	9.2	Fail to retain records of fire alarm and sprinkler systems	\$100	\$50	\$110	YES
1529	9.3	Fail to correct deficiencies immediately	\$100	\$50	\$110	YES
1529	10.1 a)	Obstruction within one (1) meter of a fire hydrant	\$200	\$100	\$225	YES
1529	10.1 b)	Attach item to hydrant or standpipe	\$300	\$150	\$330	YES
1529	10.1 e)	Parking within five (5) metres of a Fire Hydrant	\$200	\$100	\$225	YES
1529	10.3	Interference with fire hose line	\$300	\$150	\$330	NO
1529	11.1	Obstructed building access routes	\$300	\$150	\$330	YES
1529	11.2	Obstructed access during construction	\$300	\$150	\$330	YES
1529	11.3	Fail to gain approval for fire lane gates or access routes	\$300	\$150	\$330	YES
1529	11.4	Fail to provide "No Parking Fire Lane" sign(s)	\$300	\$150	\$330	YES
1529	12.3	Remove/ deface/ alter posted notices	\$300	\$150	\$330	NO
1529	12.4	Impersonate member of the Department	\$500	\$500	\$500	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
PUBLIC SPACES BYLAW						
1604	3.1	Failure to adhere to posted signage	\$100	\$50	\$110	YES
1604	3.2	Littering	\$200	\$100	\$225	YES
1604	3.3	Illegal dumping	\$500	\$250	\$500	YES
1604	3.4	Conducting a business without a permit	\$200	\$100	\$225	YES
1604	3.5	Making a fire without a Special Burning Permit	\$500	\$250	\$500	YES
1604	3.6	Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	\$100	\$50	\$110	YES
1604	3.7	Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	\$500	\$250	\$500	YES
1604	3.8	Allowing a horse to enter upon a Public Space	\$100	\$50	\$110	YES
1604	3.8	Failure to control a horse within a Public Space	\$300	\$150	\$330	YES
1604	3.8	Failure to clean up horse excrement	\$200	\$100	\$225	YES

1604	3.9	Enter into a park outside of the established hours of operation	\$50	\$25	\$55	YES
1604	3.10	Vehicle remaining in a park while closed	\$50	\$25	\$55	YES
1604	3.11	Post, paint or distribute advertisements	\$50	\$25	\$55	YES
1604	3.12	Ride or drive a vehicle outside of designated access roads, lanes or parking lots	\$200	\$100	\$225	YES
1604	3.13	Grease, wash, clean or repair any Vehicle in a public space	\$100	\$50	\$110	YES
1604	3.14	Possess open liquor in a public space	\$100	\$50	\$110	YES
1604	3.15	Taking up temporary or permanent abode in or on a public space	\$200	\$100	\$225	YES
1604	3.16	Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	\$100	\$50	\$110	YES
1604	3.17	Establish or set up a campsite in a public space	\$100	\$50	\$110	YES
1604	3.19	Urinate or defecate in or on any public space	\$200	\$100	\$225	YES
1604	3.21	Return to or enter a public space after having been ordered to leave	\$500	\$500	\$500	YES

1604	3.22	Smoke tobacco, or hold lighted tobacco, in a public building or structure or within the prescribed distance of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	\$100	\$50	\$110	YES
1604	3.23	Use of a barbecue contrary to regulations	\$50	\$25	\$55	YES
1604	3.24	Damage or vandalize public property or publicly owned assets	\$300	\$150	\$330	YES
1604	3.25	Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	\$100	\$50	\$110	YES
1604	3.26	Use or access an electrical service or any other utility	\$100	\$50	\$110	YES
1604	3.27	Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	\$300	\$150	\$330	YES
1604	3.28	Conduct oneself in an offensive or disorderly manner	\$200	\$100	\$225	YES
1604	3.29	Excavate in a public space	\$200	\$100	\$225	YES

1604	3.31	Obstruction of Officer or employee/agent of the City	\$500	\$500	\$500	NO
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SCHEDULE "4"

GOOD NEIGHBOUR BYLAW NO. 1517, 2013

	SECTION	FINE \$	Fine if Pd within 30 days \$
Obstruct an Officer	2.1	750.	375.
Obstruct Entry to Property	2.2	500.	250.
Operate public address system before 9:00 a.m. or after 6:00 p.m.	3.3 (b)	100.	50.
Noise disturbing people	3.4 (a)	100.	50.
Allow disturbing noise	3.4 (b)	100.	50.
Apparatus producing noise	3.5 (a)	100.	50.
Apparatus producing noise	3.5 (b)	100.	50.
Disturbing animal noise	3.5 (c)	100.	50.
Equipment producing noise	3.5 (d)	100.	50.
Construction noise	3.5 (e)	100.	50.
Fighting creating a nuisance	3.5 (f)	100.	50.
Accumulation of matter	4.3 (a)	100.	50.
Accumulation of matter when on an Enhanced Compliance Schedule	4.3 (a) 4.17 (b)	500.	400.
Accumulation of rubbish around container	4.3 (b)	100.	50.
Accumulation of rubbish around container when on an Enhanced Compliance Schedule	4.3 (b) 4.17 (b)	500.	400.
Unsightly property	4.3 (c)	100.	50.
Unsightly property when on an Enhanced Compliance Schedule	4.3 (c) 4.17 (b)	500.	400.
Accumulation of vegetation	4.3 (d)	100.	50.
Accumulation of vegetation when on an Enhanced Compliance Schedule	4.3 (d) 4.17 (b)	500.	400.
Accumulation of construction or demolition waste	4.3 (e)	100.	50.
Accumulation of matter obstructs drainage facility	4.4 (a)	100.	50.
Failure to maintain boulevard/lane or keep free of weeds	4.4 (b)	100.	50.

Failure to maintain boulevard/lane or keep free of weeds when on an Enhanced Compliance Schedule	4.4 (b) 4.17 (b)	500.	400.
Driveway crossing in disrepair	4.4 (c)	100.	50.
Failure to maintain plantings in boulevard/lane	4.4 (d)	100.	50.
Accumulation of matter on boulevard, lane, or sidewalk	4.4 (e)	100.	50.
Accumulation of matter on boulevard, lane, or sidewalk when on an Enhanced Compliance Schedule	4.4 (e) 4.17 (e)	500.	400.
Deposit material upon boulevard or lane	4.6	100.	50.
Failure to remove snow or ice	4.7	100.	50.
Failure to remove snow or ice from the roof	4.8	100.	50.
Deposit snow on highway	4.9	100.	50.
Unlawful Burning	5.2	100.	50.
Fail to comply with burning permit conditions	5.4.3	200.	100.
Burn unlawful materials	5.4.4	200.	100.
Fail to place competent person in charge	5.4.5	200.	100.
Panhandle within specified area	6.2.1	50.	25.
Panhandle from a person in a motor vehicle	6.2.2	50.	25.
Panhandling causes concern for safety or security	6.2.3	50.	25.
Panhandle or follow a person after a negative response	6.2.4	50.	25.
Panhandle before dawn or after sunset	6.2.5	50.	25.
Sit or lie on a street for the purpose of panhandling	6.2.6	50.	25.
Obstruct the path of pedestrian traffic	6.2.7	50.	25.
Panhandle as a member of a group	6.2.8	50.	25.
Panhandle in the same place for excessive period	6.2.9	50.	25.

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: November 29, 2016
Subject: Enderby Community Christmas Committee - Road Closure Application

RECOMMENDATION

THAT Council receives the Enderby Community Christmas Committee's Road Closure application for information.

BACKGROUND

The Enderby Community Christmas Committee submitted a Road Closure application (attached) for the annual Community Christmas Celebration.

As this was not a first-time event and all requirements for a road closure were met consistent with the *Temporary Road Closures for Community Events* policy, Staff approved the application.

Respectfully Submitted,



Kurt Inglis
Planner and Assistant Corporate Officer

Enderby Community Christmas

November 9th, 2016

Tate Bengtson
City of Enderby
Box 400
Enderby, BC V0E 1V0

Re: Enderby's Community Christmas

Dear Tate Bengtson:

On Friday December 2nd 2016 the Community Christmas Committee is doing the annual Community Christmas Celebration. Festivities will begin focused in the 'downtown' area.

The Community Christmas Committee is requesting Cliff Avenue street closure from George Street to Old Vernon Street from 3:00 pm to 9:00 pm for the Kris Kringle Market.

The Community Christmas Committee is also requesting the closure of roads from the Enderby Memorial Arena to the Enderby and District Chamber of Commerce Building, Kate Street starting at Kildonan Avenue, Howard Avenue, Belvedere Street, Cliff Avenue from Belvedere to Railway Street, and Railway Street from Cliff Avenue to the Chamber of Commerce Building. The parade is scheduled to commence at 6:00 pm going until approximately 6:45 pm.

Thank you for your consideration.

Sincerely,

Enderby Community Christmas Committee

Please contact Kaylee at 250.838.6727 or kaylee@enderbychamber.com with response

Enclosed.

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization Enderby Community Christmas Committee

Name of Contact Person Kaylee Wells

Telephone or Email 250 838 6727 kaylee@enderbychamber.com

Name of Event Enderby Christmas Parade

Date(s) of Closure Friday December 2nd 2016 Cliff Ave
3:00pm 9:00pm (for market)

Start time for Closure 6:00pm End time for Closure 6:45pm (for parade)

Location of Closure From Enderby Memorial Arena to
Enderby Chamber building (Kate st, Howard Ave, Belvedere's
Cliff Ave, Railway St.)

Required Attachments

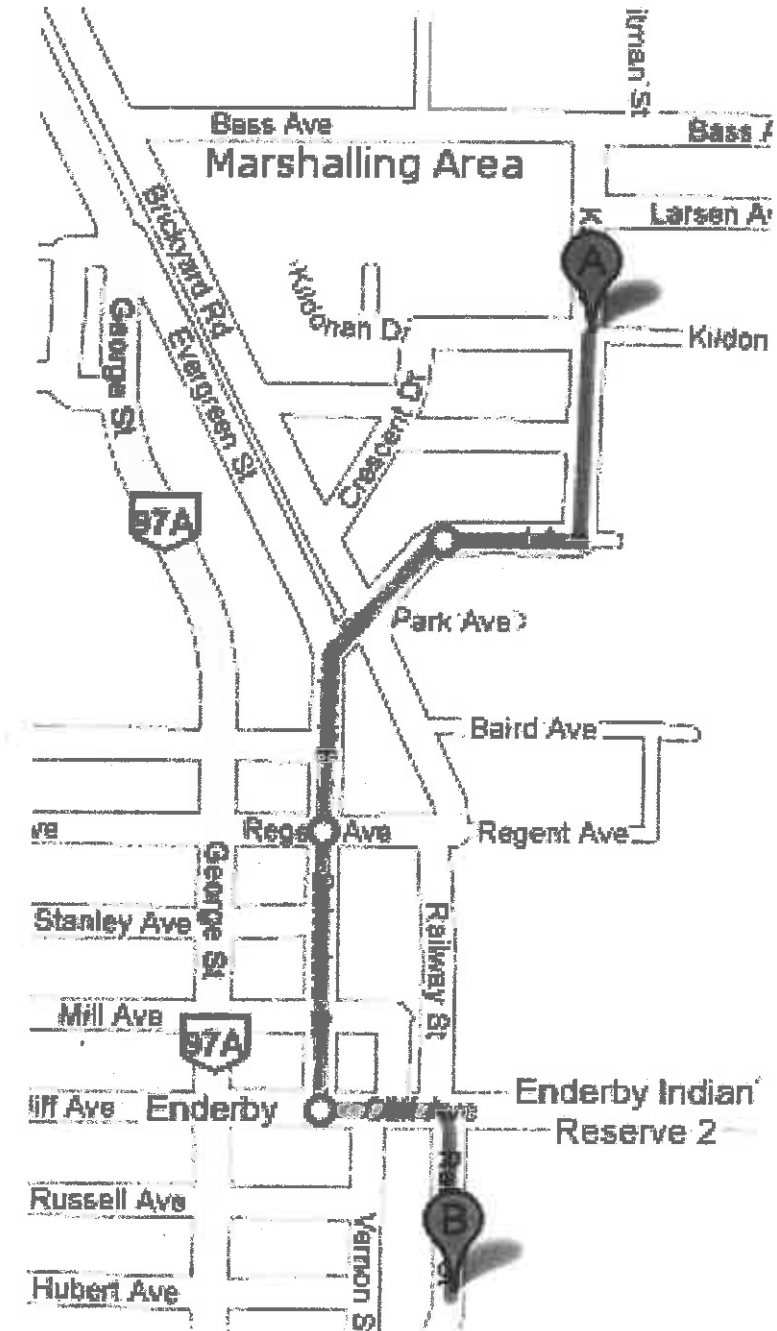
- Map showing closure and emergency access route
- Petition of affected business owners (if applicable)
- Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory Kay Wells Date November 3rd 2016

Do Not Complete - For Administrative Purposes			
Approved by	<u>[Signature]</u>	Date	<u>Nov 29, 2016</u>
Certificate of Insurance	<u>Yes</u>	No	N/A
Map	<u>Yes</u>	No	N/A
Petition of Affected Business Owners	<u>Yes</u>	No	<u>N/A</u>

Parade Route



Agenda



information
= recommend
receiver
file.

TB

November 21, 2016

Mr. Clayton Pecknold
Assistant Deputy Minister and Director of Police Services
BC Ministry of Public Safety and Solicitor General
Room 028, Parliament Buildings
Victoria, British Columbia V8V 1X4

RE: Auxiliary Constable Program Review

Dear Mr. Pecknold,

On behalf of UBCM, I submit to you an analysis of local government feedback towards the Auxiliary Constable Program (ACP) review, and in particular the report, *RCMP Auxiliary Constable Program: Review of Activities and the Way Forward*.

Although local governments were not permitted by the RCMP to view this document, UBCM was able to provide its membership an overview of the three ACP options for consideration. Included in UBCM's submission are the results of UBCM's survey, a summary of input provided by local governments, and two recommendations for consideration. In particular, please note that local government respondents to UBCM's survey overwhelmingly supported implementation of a Tiered Program (Option 3).

We request that you review the issues and concerns brought forward by local governments, including the UBCM recommendations, prior to conveying the provincial opinion at the upcoming Contract Management Committee meetings.

UBCM and local governments look forward to continued collaboration with the Province throughout the Auxiliary Constable Program review.

Sincerely,

Murry Krause
President, Union of BC Municipalities

cc: *The Honourable Mike Morris, Minister of Public Safety and Solicitor General*

Union of BC Municipalities

Submission to the Province of British Columbia and RCMP

**Re: RCMP Auxiliary Constable Program:
Review of Activities and the Way Forward**

Submitted November 21, 2016

1. Introduction

The Union of British Columbia Municipalities (UBCM) represents 100% of the local governments in British Columbia (BC), as well as seven post-treaty First Nations members, and has advocated for policy and programs that support its membership's needs since 1905. Our membership has a strong interest in the Auxiliary Constable Program (ACP) review, as demonstrated by the high number of responses received by UBCM regarding the options contained in the report, *RCMP Auxiliary Constable Program: Review of Activities and the Way Forward*. Additionally, the BC RCMP Local Government Contract Management Committee (LGCMC) has conducted extensive work discussing, analyzing and engaging other orders of government and the RCMP regarding the ACP.

2. Submission

UBCM would like to thank the RCMP for providing an opportunity for BC local governments to deliver input into the future of the ACP. With approximately 700 Auxiliary Constables (ACs) working in 67 detachments, BC communities and policing in this province will be largely affected by changes to the ACP. Although local governments were not privy to the RCMP options paper, they were able to view a brief description of the options contained in the paper, and provide input as to their preferred option and reasons for their preference.

3. UBCM Background Information

The UBCM Executive Board is comprised of 21 elected officials from all regions of the Province, who represent diverse communities of all sizes, from rural areas to urban centres. Our organization includes a number of issue-specific committees including the Community Safety Committee, which oversees policy development on community safety issues facing local governments, including policing, crime prevention, liquor policy, marijuana policy and emergency services and management.

The UBCM membership has recently endorsed a resolution related to the January 2016 changes to the Auxiliary Constable Program. In September 2016, members endorsed Resolution 2016-B3, Reversal of Recent Amendments to RCMP Auxiliary Constable Program (attached). This recommendation seeks to have all January 2016 amendments to the Auxiliary Constable Program reversed as a means to alleviate the burden on police, and in the interest of public safety.

4. Respondents

UBCM was made aware of the RCMP options paper in early October 2016, after discussion with provincial members of the LGCMC. After submitting written correspondence to the RCMP regarding the short time for feedback and inability to share the document with its members, UBCM was permitted to provide its members with a brief description of the three options in the options paper, but was still not allowed to distribute the entire document to local governments. As such, UBCM developed a survey (see attachment) to solicit feedback regarding the options contained in the discussion paper. Due to the tight RCMP deadline, UBCM’s members were given little time to provide feedback.

During the review period 76 respondents completed the survey. These respondents can be separated into three categories:

- BC local government representatives;
- Non BC local government representatives;
- Unknown individuals (who did not provide their names, but completed the survey).

This brief analysis will examine responses from individuals who completed the survey and clearly identified themselves as local government representatives.

Table 1: Respondents By Category

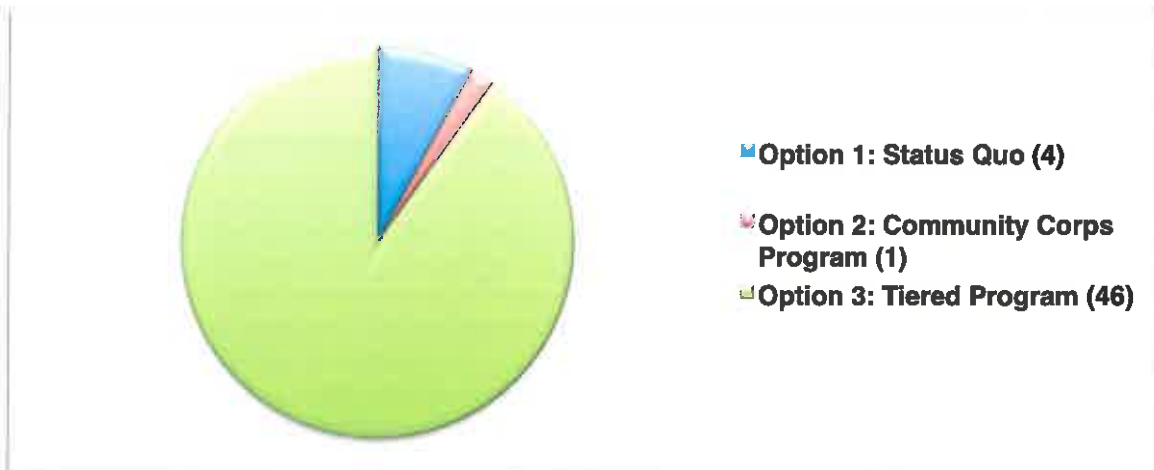
Category	Number of Respondents
1. BC local government representatives ¹	51
2. Non BC local government representatives	11
3. Unknown individuals	14

5. BC Local Government Feedback

As noted above, 51 responses to the UBCM survey were received from BC local governments. The first question in the survey asked respondents to identify which option they preferred, based on the brief descriptions that UBCM was permitted to provide. As Figure 1 shows, the vast majority (90%) of local government respondents are in favour of the tiered program.

¹ Includes one response from a BC First Nation.

Figure 1 BC Local Government ACP Option Preferences



The second and final survey question asked respondents to provide comments regarding their chosen preference. The comments provided by those preferring Option 1 (status quo) showed a desire to avoid more changes to the program, and to keep the program simple. One respondent cited budget implications of the other options as a reason to maintain the status quo.

The respondent who preferred Option 2 indicated that this option would be best for rural areas where it is difficult to cover the entire geographical area.

Lastly, 46 local government representatives provided a variety of reasons for preferring Option 3, including but not limited to:

- Provides flexibility for local governments and detachments;
- Grants communities of difference sizes and compositions the ability to have an ACP that meets their needs;
- Allows local governments to provide AC services similar to past years, if desired;
- Provides the best use for long-term qualified volunteers, and meaningful opportunities that are related to the amount of training ACs undertake;
- Permits customizable training packages to ensure ACs are assigned duties specific to their interests, abilities and skills;
- Allows those who may wish to pursue a career in law enforcement to take a larger role (e.g. through ride-alongs), while others who simply wish to conduct work at community events may do so;
- Trains and certifies Auxiliary Constables to the level that is beneficial to both the community and the Auxiliary Constable, so that time and money are not wasted;
- Helps smaller communities increase their policing presence in the community and reduces costs;

- Allows for training advancement, allowing ACs to work their way to subsequent tiers with full supervision, mentoring and assessments;
- Provides a good use of the invaluable background knowledge that ACs have regarding their communities – regular members may transfer on occasion, but ACs do not.
- Working alongside police officers helps ACs gain knowledge and experience enabling them to speak to the public with confidence about crime prevention issues;
- Maximizes personnel to best assist the RCMP in its operations;
- Achieves efficiency through being the most comprehensive, cost effective option, with enhanced safety;
- Maintains local levels of policing and aid to offset policing cost pressures;
- Leads to greater program success and lower levels of burnout due to options and different types of service for ACs;
- Helps attract more Auxiliary Constables;
- Mitigates safety and liability concerns by establishing benchmarks ACs must meet in order to be assigned additional duties and responsibilities.

The most cited criticism of Option 3 among respondents was the curfew associated with this option, as many events (e.g. Halloween, New Years Eve, concerts, etc.) occur late in the evening. Curfews would potentially restrict effective deployment of Auxiliary Constables, and make reaching mandatory hours requirements difficult for some. One respondent proposed separate requirements for rural and urban areas, due to their differences in policing resources.

6. Conclusion / Recommendations

In consideration of the ACP review process and local government feedback, there are several recommendations to consider:

- 1) Improved Federal Consultation:** UBCM was made aware of this discussion paper by its provincial contacts, despite the importance of the ACP to local governments. The status of the ACP has financial impacts on local governments, as well a large influence on the level of policing in each community. Local governments are arguably the most impacted by changes to this program, and as such should be considered a primary stakeholder by the federal government and RCMP.
- 2) Implementation of Option 3:** An overwhelming number of respondents favoured this option, largely because of the flexibility it provides local governments and detachments in setting AC service levels. This option is also consistent with UBCM Resolution 2016-B3, which seeks to reverse the January 2016 changes to the ACP.

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: November 30, 2016
Subject: 2016 Business Walk Results

RECOMMENDATION

THAT Council receives this memorandum for information.

BACKGROUND

Enderby City Council, in cooperation with the Enderby & District Chamber of Commerce and Community Futures North Okanagan, undertook its second annual Business Walk on October 26, 2016. The intent of this Business Walk was to learn more about local businesses through face-to-face interviews and to identify opportunities for further supporting community economic development; the British Columbia Economic Development Association has identified Business Walks as a key way to support business retention and expansion.

The British Columbia Economic Development Association has developed tools to help municipalities undertake Business Walks within their communities, including the *BC Business Counts - Business Walk Survey* and the *BC BusinessCounts* software program; the *BC Business Counts - Business Walk Survey* was conducted with each business and this information was then imported into the *BC BusinessCounts* program which has allowed the City of Enderby to collect valuable information relative to community economic trends, opportunities, and threats, and then communicate this information through simple reports.

A total of 20 volunteers took part in the Business Walk and were split into 7 teams. The Business Walk targeted commercial and industrial areas within the community and the volunteers gathered information from a total of 66 businesses, which is a 24.5% increase from 2015.

A report of the results of the *BC Business Counts - Business Walk Survey* is attached as a Schedule to this memorandum; some key highlights from this report include:

1. 83% of surveyed businesses stated that their current state of business is either fair/steady or good/increasing;
2. The surveyed businesses identified 'Location' and 'Clientele' as what they liked most about doing business within the area; and

3. A shop local campaign and a platform for businesses to come together to collaborate and discuss local business matters were identified as being critical to helping business thrive in Enderby.

The City of Enderby, Chamber of Commerce, and Community Futures North Okanagan are currently in the process of following up with the 19 businesses that were identified as requiring further assistance.

Respectfully Submitted,

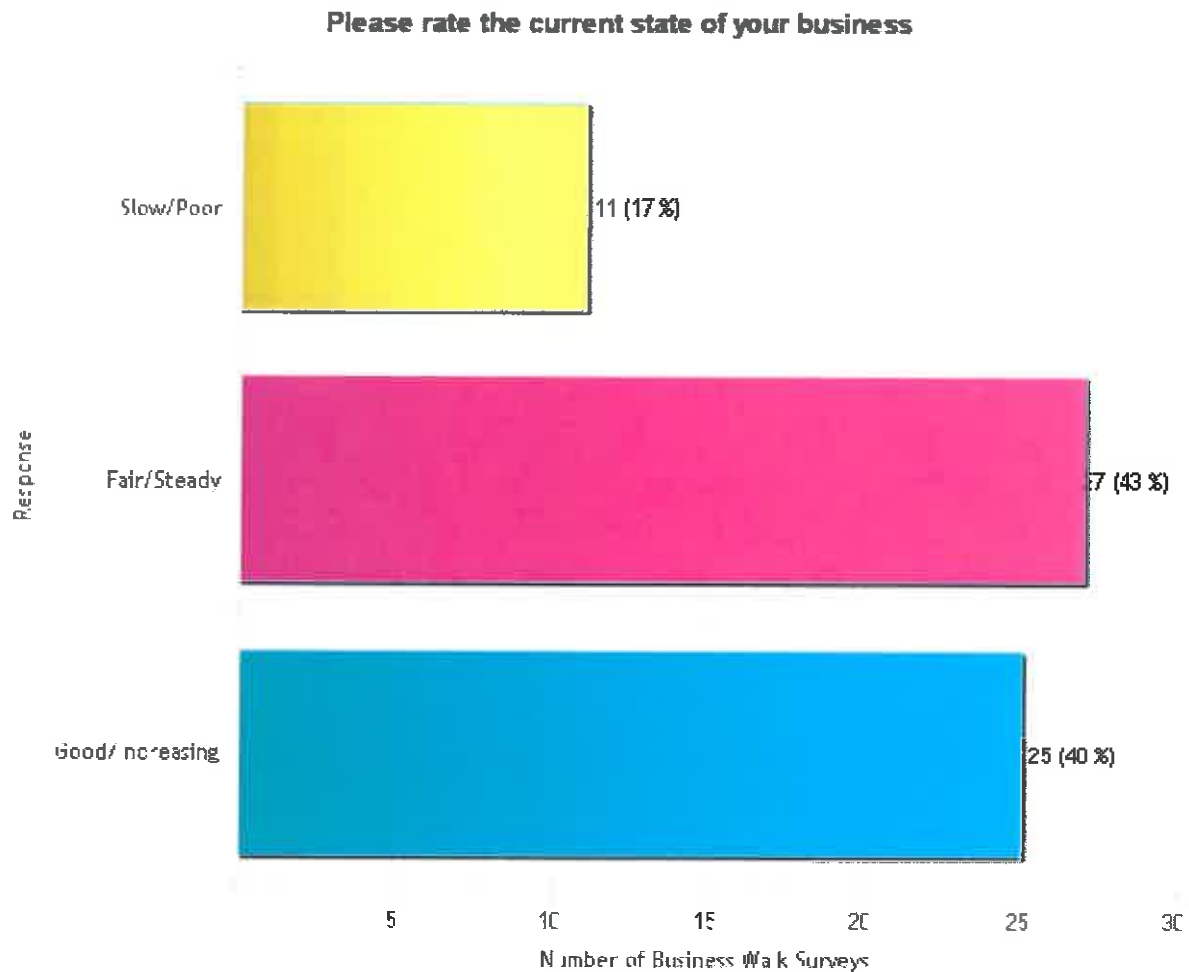


Kurt Inglis
Planner and Assistant Corporate Officer

Schedule 1 - Enderby Business Walks Survey Results 2016

1. Please rate the current state of your business.

This question is an important indicator in gauging the current economic climate for local business and industry within Enderby. The below results are quite positive in that 83% of businesses stated that their current state of business is either fair/steady or good/increasing.

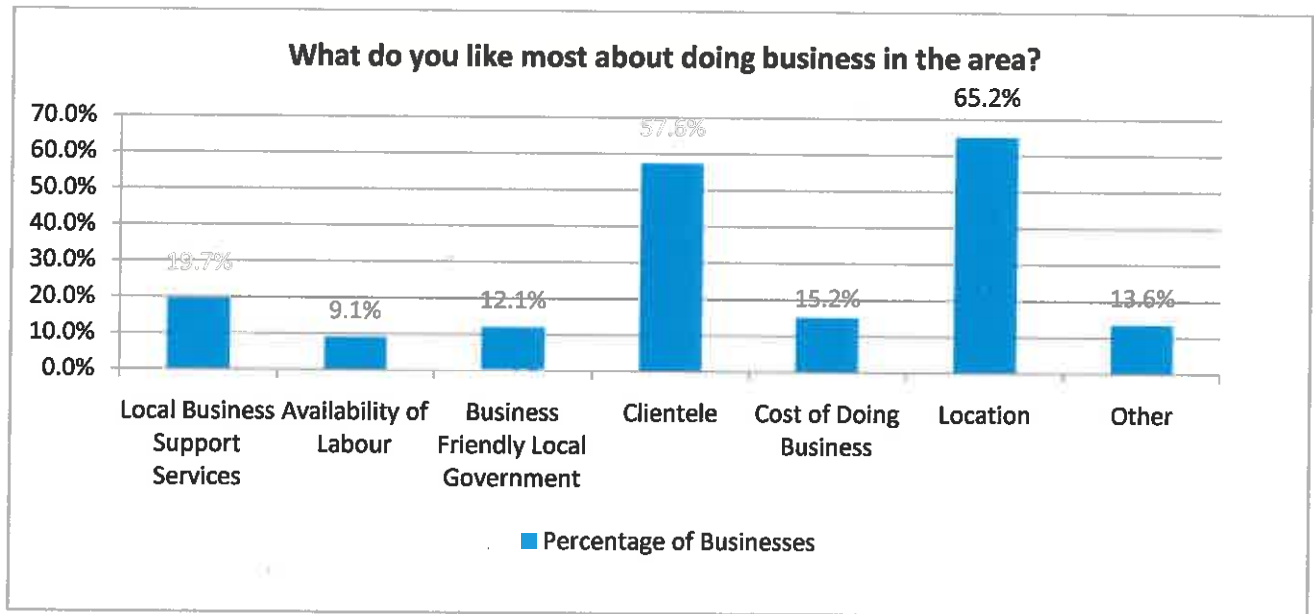


2. Total number of employees at this facility

The number of full-time employees ranged from 1-36, with 86.2% of businesses surveyed employing 10 people or less.

3. What do you like most about doing business in the area?

This question was used in order to identify the unique characteristics of the community which are conducive to good business. 65.2% of the businesses surveyed identified 'Location' as what they liked most about doing business within the area while 57.6% identified 'Clientele' as a key factor. Of the 13.6% who chose 'Other' factors, Enderby's small town feel and atmosphere, strong local support and generosity, and the Cliff Avenue improvements were identified as key strengths.



4. What can be done to help your business thrive?

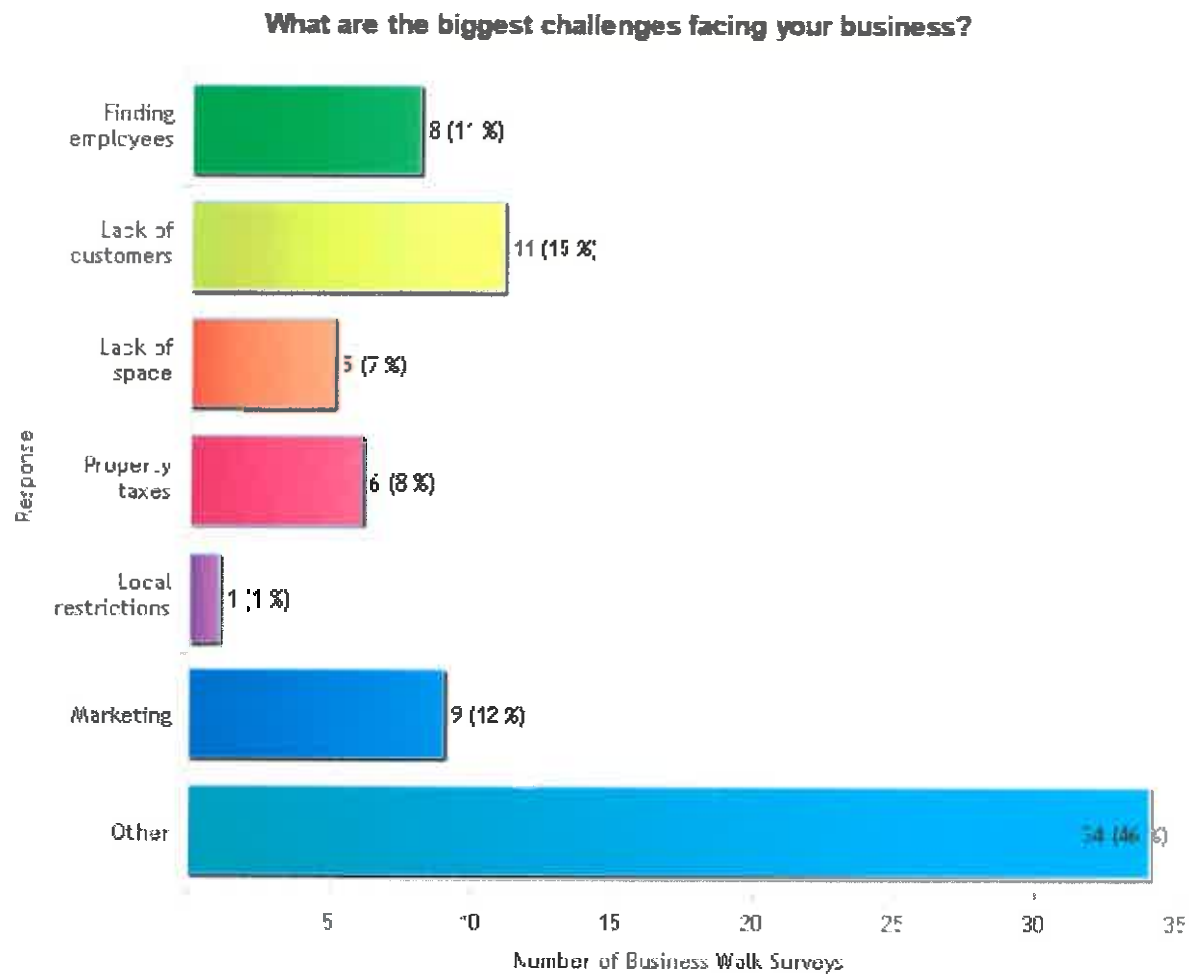
This open-ended question was used in order to identify, i) what can be done to better support local businesses, ii) which areas provide the best opportunity for strengthening the local economic climate, and iii) how best the City of Enderby, Chamber of Commerce, and Community Futures can follow up with individual businesses in order to provide assistance.

The main themes were the need for a shop local campaign in order to help keep customers within the community and the need for a platform for businesses to come together to discuss/collaborate on events, explore joint marketing opportunities, and cross promote one another in order to raise awareness of the goods and services that are offered locally.

Additional items that were noted by businesses include the need for more industry in order to inject more people into the community, improved highway access (especially to the northern industrial park), and more local events.

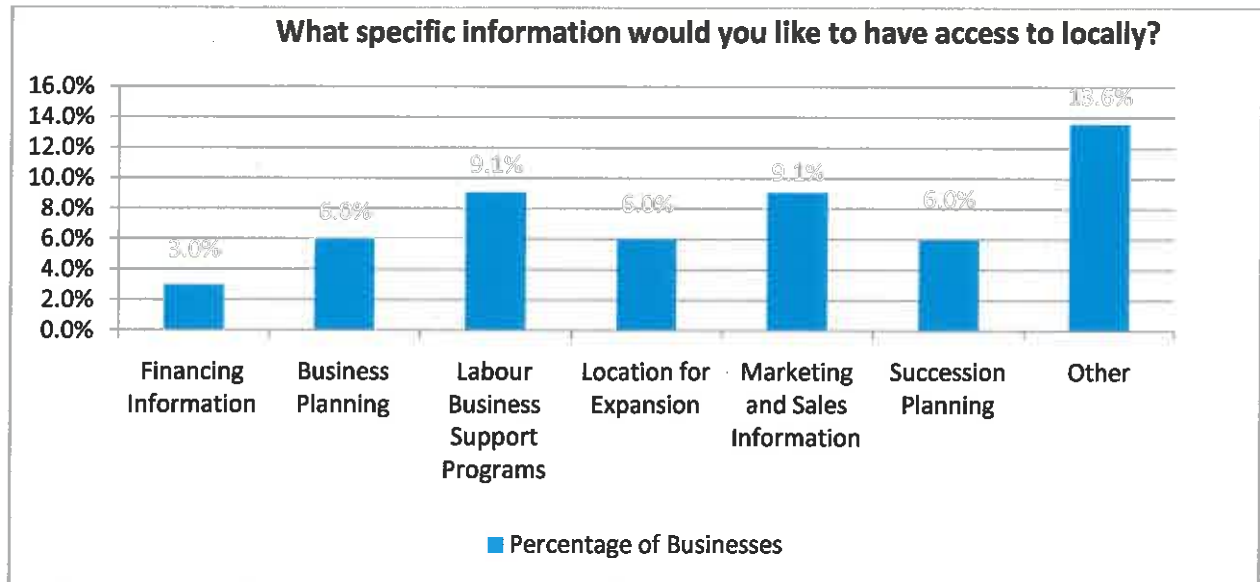
5. What are the biggest challenges facing your business?

This question was used to gain insight regarding the main challenges that local businesses are facing. A total of 15% of the surveyed businesses noted that finding employees was their biggest challenge, while 12% noted that marketing was their biggest challenge. Of the 49% of surveyed businesses who chose 'Other' challenges, the main themes related to crime within the community, lack of signage and/or highway exposure, and access.



6. What specific information would you like to have access to locally?

The final question in the Business Walk Survey was geared towards identifying the types of resources that could be used to better support local businesses; a total of 9.1% of the surveyed businesses noted they would most like to have access to information related to 'Labour Business Support Programs' and 'Marketing and Sales Information'.



Of the 13.6% of surveyed businesses who chose 'Other' types of information that they would like to access locally, the following are the types of information they identified:

- Advertising;
- Local workshops;
- Social media support;
- Community planning;
- Local events and programs;
- Updated Chamber of Commerce website;
- Creation of a local business association;
- Marketing training and partnerships; and
- Types of Community Futures programs and services offered.

Walker Question: Should this company be revisited to provide 1:1 assistance?

One of the primary objectives of the Business Walk was to identify businesses that needed additional support or assistance from the City of Enderby or business support organizations such as the Chamber of Commerce or Community Futures North Okanagan. Of the businesses surveyed, 29% required some form of assistance; the City of Enderby, Chamber of Commerce, and Community Futures North Okanagan are currently in the process of following up with these 19 businesses that were identified as requiring further assistance.

Should this company be revisited to provide 1:1 assistance?

