

ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Wednesday, August 24, 2016 at 9:30 a.m. in the Council Chambers of Enderby City Hall.

Members: Brad Case City of Enderby
Tundra Baird City of Enderby
Herman Halvorson Electoral Area F
Denis Delisle Electoral Area F

Staff: Tate Bengtson – Chief Administrative Officer, City of Enderby
Kurt Inglis – Planner and Assistant Corporate Officer

Others: Press and Public

APPROVAL OF AGENDA

Moved by Brad Case, seconded by Tundra Baird that the agenda be approved as circulated.
Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of June 10, 2016

Moved by Brad Case, seconded by Denis Delisle that the minutes of the regular meeting of June 10, 2016 be adopted as circulated.
Carried

REPORTS

Parks and Recreation Services – 2016 Quarter 2 Report

Moved by Brad Case, seconded by Tundra Baird that the report be received and filed.
Carried

Sheryl Hay reported on the highlights of the report:

- Successful grants helped fund programs for physical literacy.
- Programs for women, water, and weights filled up fast.
- Partnered with Enderby and District Community Resource Centre for life jacket signs.
- Partnered with Boys and Girls Club who funded a summer student to assist with administrative duties.
- Will now be looking to find coaches and instructors.
- Fall Recreation Guides to be ready by September 1st.
- There were a total of 10 ball tournaments this year.

NEW BUSINESS

Pull-Out North of Enderby – Maintenance Costs – memo from Chief Administrative Officer dated August 8, 2016

Moved by Tundra Baird, seconded by Denis Delisle that the memorandum be received and filed.
Carried

Cemetery Regulation Bylaw – Memorials – Memo from Chief Financial Officer dated July 11, 2016

Moved by Tundra Baird, seconded by Denis Delisle that the Commission recommend that Council enacts the Enderby and District Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No.1605, 2016.
Carried

Ratification of Ball Diamond Washrooms Purchase Authority – Memo from Chief Administrative Officer dated July 12, 2016

Moved by Brad Case, seconded by Denis Delisle that the Commission ratifies the purchase of Ball Diamond Washrooms consistent with the Master Parks Plan, in an amount not to exceed \$35,000.

Carried

Parks, Recreation and Culture Fees Bylaw – Memo from Chief Financial Officer dated July 15, 2016

Moved by Tundra Baird, seconded by Denis Delisle that the Commission recommend that Council enacts the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1609, 2016.

Carried

Replacement of Arena Compressor Isolation Valves – Memo from Chief Administrative Officer dated August 15, 2016

Moved by Tundra Baird, seconded by Brad Case that the Commission receives and files the notification of an unbudgeted emergency expenditure for the replacement of the compressor isolation valves in the Enderby Memorial Arena, valued at \$11,610.16;

AND THAT that Commission approve an appropriation from prior years' surplus and reserves of \$11,610.16 for the replacement of the compressor isolation valves in the Enderby Memorial Arena.

Carried

Hidden Lake Horsepower Limit – Verbal report from Tundra Baird

Chairman Halvorson suggested to Councillor Baird that she consult with Ian McLellan about the matter.

Regulating Smoking and Idling in Parks – Assistant Corporate Officer and Planner dated August 19, 2016

Moved by Tundra Baird, seconded by Brad Case that the Commission direct staff to initiate a streamlined public consultation process to determine if the public wishes for enhanced tobacco control over and above Provincial Tobacco Control Regulation;

AND THAT the Commission recommend that Enderby City Council adds a provision to the City of Enderby Public Spaces Bylaw No. 1604, 2016 which prohibits idling within 3 metres of a doorway, window or air intake of a recreational facility or other park structure.

Carried

Dry Floor Rental – Gary Baker Fundraiser – Memo from Chief Financial Officer dated August 12, 2016

Moved by Brad Case, seconded by Denis Delisle that the Commission ratify waiving of the dry floor rental fee and charges the incremental labour rate for the Burger and Beer Fundraiser.

Carried

Belvidere Hand Launch Tender Results – Memo from Assistant Corporate Officer and Planner dated August 22, 2016

Moved by Tundra Baird, seconded by Brad Case that the Commission does not award a tender for the Belvidere Hand Launch upgrade project;

AND THAT the Commission direct staff to report back to the Commission with a design/build approach to the Belvidere Hand Launch upgrade project.

Carried

Discussion:

- Contractors may have factored into their bids the high risk factor for a project such as this.
- Design/build opportunity could be cost effective but a scaled-back version than what was initially expected.

CLOSED MEETING RESOLUTION

Moved by Denis Delisle, seconded by Brad Case that pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) and (k) and 90 (2) (b) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 10.58 am.

Moved by Brad Case, seconded by Tundra Baird that the meeting adjourn at 10:58 am.

Carried

CHAIR

CHIEF ADMINISTRATIVE OFFICER