

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, November 7, 2016
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of October 17, 2016](#)

pg 3-7

3. PETITIONS AND DELEGATIONS

Leigh Herbert

Re: [Food Security and Backyard Hens in Enderby](#)

pg 8

4. PUBLIC AND STATUTORY HEARINGS

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016

A bylaw proposing to change the future land use designation of 1507 George Street from Highway and Tourist Commercial to Residential Low Density
and

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016

A bylaw proposing to rezone 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – 3rd Reading and Adoption

[Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016](#)

pg 9

A bylaw proposing to change the future land use designation of 1507 George Street from Highway and Tourist Commercial to Residential Low Density

BYLAWS – 3rd Reading

[Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016](#)

pg 10-11

A bylaw proposing to rezone 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone

8. REPORTS

Mayor and Council

[RCMP Quarter 3 Mayors Report](#) pg 12-28

[RCMP Victims Assistance Quarter 3 Report](#) pg 29-31

9. NEW BUSINESS

a. [2017 Council Meeting Schedule](#) – Memo from Chief Administrative Officer dated October 25, 2016 pg 32-34

b. [Holiday Office Closure](#) – Memo from Chief Administrative Officer dated November 3, 2016 pg 35

c. [Disclosure of Contracts – Council](#) – Memo from Chief Financial Officer dated November 2, 2016 pg 36

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 17, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Assistant Corporate Officer – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

The following item was added to the agenda under New Business:

- Auxiliary Constable Program Survey

Moved by Councillor Baird, seconded by Councillor Schreiner that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of October 3, 2016

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of October 3, 2016 be adopted as circulated.

Carried

DEVELOPMENT MATTERS

Official Community Plan Amendment and Zoning Amendment Application No. 03-16-OR-END
Lot 1, District Lot 150, K(formerly O)DYD, Plan 7774 – 1507 George Street
Applicant: Suzanne Personnier

Moved by Councillor Shishido, seconded by Councillor Case that Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 which proposes to change the future land use designation of the property legally described as Lot 1, District Lot 150, Kamloops (formerly Ososyoos) Division Yale District, Plan 7774 located at 1507 George Street from Highway and Tourist Commercial to Residential Low Density be given First Reading;

AND THAT after First Reading of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 and in accordance with Section 477 of the Local Government Act, Bylaw

No. 1614 be considered in conjunction with the City's Financial Plan and Regional Solid Waste Management Plan;

AND THAT after considering Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 in conjunction with the City's Financial Plan and Regional Solid Waste Management Plan, Bylaw No. 1614 be given Second Reading and forwarded to a Public Hearing;

AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 as outlined in the "Referral Comments" section of the report dated October 12, 2016 be considered appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;

AND THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016 which proposes to rezone the property legally described as Lot 1, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 7774 located at 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone be given First and Second Reading and forwarded to a Public Hearing;

AND THAT Council authorizes Staff to execute the removal of the restrictive covenant registered on the title of the subject property, if endorsed by the Ministry of Transportation and Infrastructure.

Carried

BYLAWS – Adoption

2017 Tax Exemption Bylaw No. 1613, 2016

A bylaw to exempt certain properties from taxation for the year 2017 – Memo from Chief Financial Officer dated October 13, 2016

Moved by Councillor Case, seconded by Councillor Knust that 2017 Tax Exemption Bylaw No. 1613, 2016 be adopted.

Carried

City of Enderby Emergency Program Bylaw No. 1616, 2016

A bylaw to establish an emergency program within the City of Enderby

Moved by Councillor Knust, seconded by Councillor Schreiner that City of Enderby Emergency Program Bylaw No. 1616, 2016 be adopted.

Carried

REPORTS

Councillor Case

- Enjoyed golf and dinner with Sicamous Council.
- Supported Greg Kylo at a recent nomination event.
- In response to the Conservation Officer's comments at the earlier Special CoTW meeting regarding getting onto the water and enforcement issues, Councillor Case

suggested that perhaps local business would consider sponsoring a suitable vessel for use by Conservation.

Councillor Davyduke

- Attended the Harvest Hut celebration luncheon. There was a good turnout.
- Social After 5 was a success.
- Attended an Economic Development workshop where good ideas were shared.
- Met with Community Futures and discussed the Business Walk which will take place October 26 from 9-11:30.
- North Okanagan Knights will be playing in Enderby on November 9th and 25th and on January 11th.

Councillor Shishido

- Early Years had a strategic planning session.
- Deep Creek Band is willing to perform at our Christmas event.
- Sidewalk on Mill Avenue adjacent to the Credit Union is in a mess. It was noted that the Credit Union has not been clearing debris or snow from this portion of the sidewalk.

Councillor Baird

- The Christmas Committee has been asking about the roofline lights for businesses on Cliff Avenue. The City will obtain the lights and install them. It would then be the responsibility of the businesses to cover the hydro costs.
- Met with Splatsin at the Community Centre to ensure the kitchen is prepared for the December 4th Community Christmas dinner.
- Various ideas for the Christmas Committee were discussed.

Mayor McCune

- Will be attending an interagency meeting. RCMP Sgt. Hobenshield will be in attendance.
- Will be attending a School Trustee luncheon. There is also a community consultation meeting at AL Fortune.

Building Permit Detail Report – September 2016

Moved by Councillor Case, seconded by Councillor Davyduke that the report be received and filed.

Carried

NEW BUSINESS

Digital Billboard Sponsorship Value Increase – St. Andrew's Church – Memo from Planner and Assistant Corporate Officer dated October 12, 2016

Moved by Councillor Knust, seconded by Councillor Baird that Council approve the St. Andrew's United Church request to increase their digital billboard sponsorship value from \$4,200 to \$5,100.

Carried

Rural Dividend Grant Application for Community Infrastructure and Economic Development Planning – Memo from Chief Administrative Officer dated October 12, 2016

Moved by Councillor Baird, seconded by Councillor Schreiner that Council supports a Rural Dividend grant application under the “Single Applicant” stream for community infrastructure and economic development planning valued at no more than \$100,000;

AND THAT Council approves a local cash contribution in support of the grant of up to \$10,000;

AND FURTHER THAT Council approves a local in-kind contribution in support of the grant of up to \$10,000.

Carried

Enderby ad District Lions Club – Correspondence dated October 3, 2016

Re: Donors for Halloween Haunted House

Moved by Councillor Knust, seconded by Councillor Baird that Council approve a contribution of \$500 to the Enderby and District Lions Club for use in the Halloween Haunted House project.

Carried

Late Item: Auxiliary Constable Program Survey – Memo from Chief Administrative Officer dated October 17, 2016

Moved by Councillor Case, seconded by Councillor Schreiner that Council ratify its support for Option 3 (Tiered Program) in the Auxiliary Constable Program Survey issued by RCMP National Crime Prevention Services;

AND THAT Council send correspondence to RCMP National Crime Prevention Services and the Ministry of Public Safety and Solicitor General indicating that, while it supports Option 3 (Tiered Program) for the Auxiliary Constable Program, the proposed curfew, particularly for Tiers 2 and 3, may not be practicable and should be further reviewed.

Carried

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Shishido that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the *Community Charter*.

ADJOURNMENT

The regular meeting reconvened at 5:40 p.m.

The regular meeting adjourned at 5:40 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



REQUEST TO APPEAR AS A DELEGATION

On ~~20th~~ 07 ~~Oct~~ NOV ~~2016~~ 2016
Day Month Year

Date of Request Oct 20th 2016

Name of Person Making Request Leigh Herbert

Name and Title of Presenter(s) "Food Security and Backyard Hens in Enderby"

Contact Information 250-804-6978

Details of Presentation Copies of bylaws regarding backyard hens in other nearby jurisdictions will be provided to council with information on how hens can be kept safely and humanely.

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Please describe desired action in detail Request to city council for a comprehensive Food Security policy, including motion to amend bylaw to allow backyard hen. Request for exemption from bylaw enforcement while motion, council or public process

Please attach any supporting documentation or presentation materials related to your delegation request. can occur.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1614

A BYLAW TO AMEND THE CITY OF ENDERBY OFFICIAL COMMUNITY PLAN BYLAW NO.
1549, 2014 AND AMENDMENTS THERETO

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Official Community Plan Bylaw No. 1549, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016".
2. The future land use designation of the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774 and located at 1507 George Street, Enderby BC is hereby changed from Highway and Tourist Commercial to Residential Low Density.

READ a FIRST time this 17th day of October, 2016.

READ a SECOND time this 17th day of October, 2016.

Advertised on the 27th day of October, 2016 and the 3rd day of November, 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2016.

READ a THIRD time this day of , 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1615

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND
AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016".
2. The zoning of the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774 and located at 1507 George Street, Enderby BC is hereby changed from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone.

READ a FIRST time this 17th day of October, 2016.

READ a SECOND time this 17th day of October, 2016.

Advertised on the 27th day of October, 2016 and the 3rd day of November , 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2016.

READ a THIRD time this day of , 2016.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this day of , 2016.

District Development Technician
Ministry of Transportation and Infrastructure

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Quarterly Mayors Report

3rd Quarter – July to September 2016



Vernon North Okanagan Detachment

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities.

Superintendent Jim McNamara
Officer in Charge
Vernon/North Okanagan Detachment
3402 - 30th Street
Vernon, BC V1T 5E5

Date: October 15th, 2016

Re: Vernon/North Okanagan Detachment Policing Activity Report – 3rd Quarter 2016

Crime statistics for each area are featured at the end of this report. The statistics reflect monthly totals for July to September 2016 with comparisons of the previous year, 2015.

Continuing with the recent trend in the southeast district of the province, the Vernon/North Okanagan Detachment recorded an increase in criminal code cases of 5.82% from the previous year. Property crime is up 8.68%, with a noticeable spike in reports of break and enters and theft from vehicles. There has been a decrease of 9.43% in driving investigations involving alcohol despite road safety check-stops increasing 56.25% from this quarter in 2015.

The summer of 2016 was a busy one with many great community events bringing visitors to enjoy the beautiful Okanagan. Numerous residents participated in Canada Day activities and were thrilled with the great fireworks display by the Coldstream Fire Department at Kal Beach. On the same weekend the Funtastic baseball tournament was held in Armstrong, Enderby and Vernon with local beer gardens and nightly concerts at the Army Camp. The Okanagan Military Tattoo in July drew large crowds to Kal Tire Place to enjoy pipe bands and drill displays. During the Labour Day long weekend Armstrong hosted another successful Interior Provincial Exhibition and Stampede. The Vernon/North Okanagan RCMP were well prepared for all these events with operational plans and additional resources in place.

This quarter our members were involved in many great charitable events, including the annual Cops for Kids Ride, a 1000 km cycling route through southeast BC to raise funds for kids in need. The 10 day event in September involved RCMP members Cst's Nick Reimann and Krista Boudreau as well as RCMP transcriptionist Denise McMahon. Also in September our members participated in the United Way Drive-thru breakfast fundraiser, handing out bags to motorists making a donation. Both events were hugely successful and raised needed funds for the area.

This report reflects a representative sampling of our policing activities for the 3rd quarter of 2016.

GENERAL INVESTIGATION SECTION (GIS)

Serious Crimes Unit:

The following report is a synopsis of some of the most recent investigations that the Vernon Serious Crimes Unit (SCU) have received and investigated but does not reflect all investigations being worked on. SCU investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

- In July, members of Vernon SCU assumed conduct of an investigation into a drive by shooting of an occupied residence in Coldstream. No injuries resulted from this shooting and the incident remains under investigation; 2016-15946.
- In July, Vernon SCU investigated the aggravated assault of an infant which occurred earlier in the spring. The investigation is ongoing; 2016-20618.

- In August, a traffic stop of a high risk offender (HRO) from Vernon resulted in the male being arrested for breach of undertaking of a youth court order. Subsequent search located a large quantity of drugs prepared for trafficking at the street level (total street value of \$1600). The male is facing charges of breach of an undertaking and possession for the purpose of trafficking; 2016-17301.
- In August, a foster parent providing respite for a youth in care reported the teenaged youth touched two younger children for a sexual purpose. The incident was investigated by SCU and resulted in the arrest of the teenaged youth for sexual interference; 2016-19413.
- In September, SCU members investigated three males from the Lower Mainland area associated to drug trafficking groups which led to the seizure of various quantities of powder cocaine, crack cocaine, meth and heroin with a street value of \$3600. One male youth from Surrey was arrested and released to the care of his mother; 2016-21969.
- In September, the Vernon SCU investigated a report of sexual assault and assault in Vernon. A charge of assault has been forwarded; 2016-22823.
- In September, the members of SCU assisted Vancouver Police Department with a homicide investigation. The suspect was arrested in Vernon and SCU members assisted with conducting interviews and collecting evidence; 2016-22777.

Domestic Violence Unit (DVU):

- This quarter DVU had 2 new Integrated Case Assessment Team (ICAT) referrals; 2016-14820 & 2016-14730.
- DVU attended a day long training seminar on technology safety for victims of Domestic Violence.
- The DVU member assisted with the implementation of a DVU position and ICAT procedures at the William's Lake Detachment.
- DVU received a \$12,000 funding grant to train local members in Crime Prevention through Environment Design to be held in November.
- DVU applied for a grant to implement the "Stop Taking it Out on your Partner" (S.T.O.P) Program in Vernon. Twenty years ago, the S.T.O.P. Program was developed in Prince George by the John Howard Society as a pro-active approach to managing the dynamics of relationships and domestic violence. The Program is expected to commence in the Spring of 2017.

TARGETED POLICING

Officers from our Targeted Policing Unit meet regularly with numerous partner agencies including weekly Outreach meetings, monthly Interagency working group, and quarterly Mentally Disordered Offender meeting to discuss status and risk factors related to high risk offenders.

Targeted Policing provided assistance to a number of General Duty, Serious Crimes and Provincial GIS investigations as well as conducting surveillance and assisting with overall disruption as a result of a number of violent crimes during this reporting period.

Task Force (TF):

- In July, members arrested and subsequently charged a male and a female for possession of heroin and methamphetamine for the purpose trafficking; 2016-15264.
- In July and August, members worked with Salmon Arm Detachment to locate and arrest a male wanted on a Canada wide warrant and believed responsible for numerous property crimes in the area; 2016-16276.
- In August, members assisted general duty with the arrest of a prolific offender. The investigation led to additional charges of possession of cocaine and fentanyl for the purpose of trafficking; 2016-17360.
- In August, members executed an arrest of a drug trafficking target where the investigation supported an additional charge of possession of cocaine for the purpose of trafficking; 2016-19434.
- In September, members arrested a male for uttering threats when he attempted to confront a plain clothes officer conducting surveillance, believing the officer was a drug dealer impeding on his business. The investigation led to additional charges of possession of cocaine, heroin and methamphetamine against the male and a female; 2016-21011.

Crime Reduction Unit (CRU):

- Prolific Offenders: There are 25 prolific offenders identified for monitoring in our area, of which 12 are not in custody and 13 currently are in custody.
- The Crime Reduction Unit has played a prominent role in conducting patrols in key areas of the community including downtown, Polson Park, Recreation Center, Kal Tire Place and downtown Safeway areas.
- In July, CRU arrested a prolific offender for several offences including possession of stolen property obtained from a break and enter; 2016-15583.
- During patrols of the Upper Room Mission in July, CRU members observed a male with what was believed to be a concealed handgun. The subsequent arrest of the male led to the seizure of a large knife, replica handgun and drug trafficking paraphernalia; 2016-16373.
- In August, the investigation of two robberies of liquor stores and two thefts of purses at the downtown Safeway led to the identification and arrest of a suspect; 2016-19052, 2016-19244, 2016-19319, 2016-19333.

- In September, Downtown Enforcement Unit (DEU) met with several downtown Vernon businesses to discuss the recent break and enters and how RCMP and business owners could work together.
- In September, DEU arrested a male wanted Canada wide for breach of parole; 2016-21359.
- In September, the DEU conducted a short term project in Polson Park aimed at education and enforcement with the assistance of General Duty and volunteers of the Safe Communities Unit. The RCMP command post trailer was utilized for a visible police presence in the park. Volunteers provided park goers with information on personal safety and vehicle security. Uniform members were present to conduct foot patrols and enforcement. The dedicated work resulted in very positive feedback from the community, seizure of stolen property and liquor act enforcement.

Provincial Tactical Enforcement Priority (PTEP):

- Targeted Policing continues to participate in the policing priority of identifying, profiling, selecting and targeting individuals and/or groups involved in criminal activity and, because of their association to gangs/organized crime, pose a safety risk to the community. Police attend meetings regarding criminal groups and violence impacting detachments across the Okanagan.
- There are currently seven persons/groups identified in the Vernon North Okanagan area.

NORTH RURAL GENERAL INVESTIGATION SECTION (GIS)

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) have received and investigated, however does not reflect all investigations that officers are working on. Rural GIS investigators continue to work on numerous historical major cases initiated outside of this reporting period.

- In July, Rural GIS investigated the disappearance of a female who was last seen at her residence in Yankee Flats. Immediate and extensive search efforts have been undertaken. Investigators remain in regular contact with the family and foul play is not suspected; 2016-15909.
- The Rural GIS are investigating numerous suspicious fires which have occurred in the BX area over the past several months; 2016-12993.
- The Rural GIS continue to assist with a Dangerous Offender Application for an Armstrong male who is currently in custody, hearing scheduled for January 2017; 2016-12252.
- In September, the Rural GIS assisted Vernon General Duty with the scene examination of a structure fire in Vernon; 2016-21611.

NORTH OKANAGAN SIGNIFICANT INVESTIGATIONS/INCIDENTS

- On July 7th, Enderby members investigated a report of attempted extortion from a complainant who had sent explicit photos of himself to a female he met online from the Philippines. No suspect was identified; 2016-14808.
- On July 12th, multiple members attended to a report of a child missing from the corn maze at the O' Keefe Ranch in Spallumcheen and located the child; 2016-14939.
- On July 13th, police investigated a report of a vehicle stolen from a property in Armstrong. The vehicle was later located on Highway 97A upside down in ditch, unlocked and with the keys inside; 2016-14991/14990.
- On July 15th, police responded to a structure fire on Hulcar Road in Spallumcheen. The fire was not suspicious; 2016-15190.
- On July 22nd, members investigated a report of a female missing from the Yankee Flats area. Search and Rescue was activated and the female was not located. Rural GIS continues to investigate; 2016-15909.
- On July 29th, multiple members responded to a home invasion in Westwold where the unknown armed suspects entered the residence previously used for a marijuana grow operation. The victim was uninjured and the investigation continues; 2016-16627.
- On Aug 14th, police responded to a serious two vehicle collision on Hwy 97A in Enderby. Alcohol is believed to be a contributing factor and the investigation continues; 2016-18272.
- On Aug 15th, police investigated an attempted arson in a barn on the IPE grounds in Armstrong, resulting in damage to the metal doors. There were no suspects identified; 2016-18349.
- On August 24th, police responded to a report of a minor female who was sexually assaulted by an adult male. The male was arrested by police and the investigation continues; 2016-19532.
- On August 31st, a female youth went missing from her residence in Spallumcheen. The female was located two days later in Kamloops and returned home; 2016-20045.
- On September 1st, police responded to a break and enter where a woman returned home to find an unknown male inside. A scuffle ensued and the suspect fled. A suspect was identified and the investigation continues; 2016-20124.
- On September 2nd, the Armstrong Museum reported a display ordinance may be live. The museum building was cleared and the Canadian Military EOD unit attended to remove the ordinance and a second possible live grenade; 2016-20235.

- On September 2nd, police responded to an assault with a 2x4 by two unknown males in the victim's driveway in Spallumcheen. The victim suffered a concussion and the investigation continues; 2016-20273.
- On September 13th, police responded to an assault with a sledge hammer in the victim's driveway in Falkland. The victim suffered serious injuries. Two suspects have been identified and the investigation continues; 2016-21392.
- On September 20th, multiple members responded to a fatal motor vehicle incident on Hwy 97 and Westside Road in Spallumcheen. The investigation continues; 2016-22062.

TRAFFIC ENFORCEMENT

Rural North Okanagan:

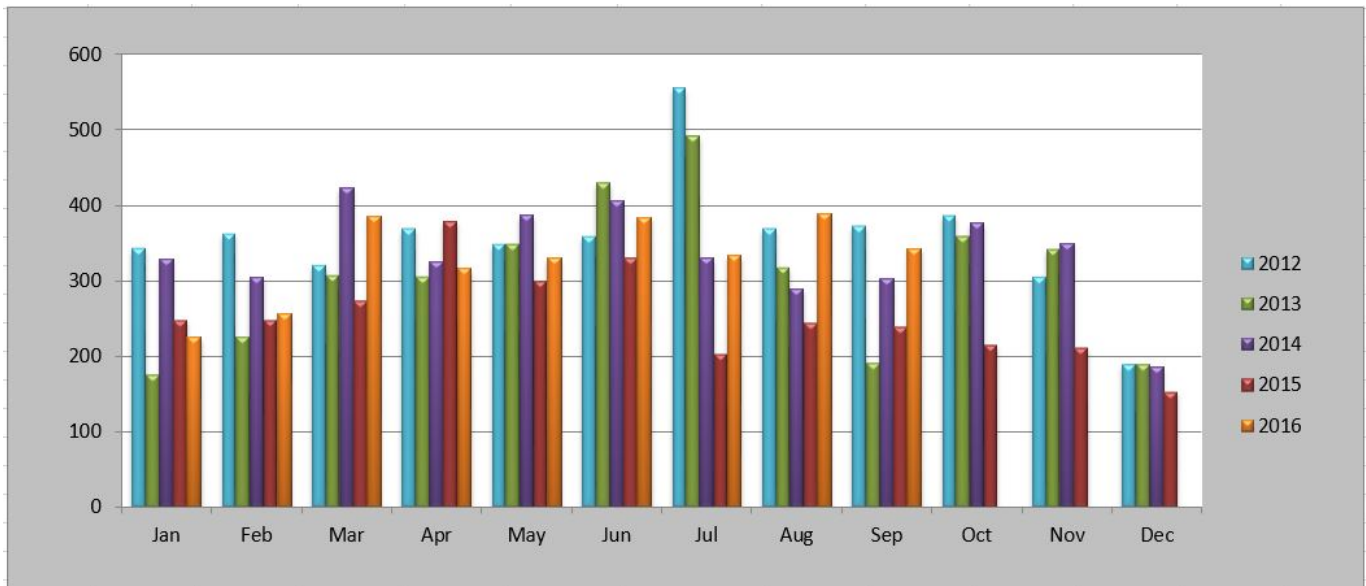
- Road Check Stops - 8
- Impaired Drivers taken off road by way of suspension or charge - 11
- Electronic Devices charge – 5

Area	Violation Ticket	Warning
Armstrong	14	10
Enderby	35	21
Falkland	20	9
Lumby	43	14
Spallumcheen	30	16
Westside	12	0

Vernon/Coldstream:

- Road Check Stops - 17
- Impaired Drivers taken off road by way of suspension or charge - 37
- Electronic Devices charge - 46

Area	Violation Ticket	Warning
Vernon	678	183
Coldstream	136	23
Vernon Rural	13	0



This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas

FORENSIC IDENTIFICATION SECTION (FIS)

Our three FIS members continue in full rotation, dedicated to the Vernon/North Okanagan Detachment policing jurisdiction. In October, Corporal Ron Scholes will be retiring after 10 years with the RCMP and 25 years with the Edmonton Police Service. During this quarter a total of 15 individuals were identified on 15 files through fingerprints or other types of physical evidence.

Offence	Vernon	Rural
Break & Enter	22	2
Theft Vehicle	14	4
Drugs	0	0
Theft	2	1
Mischief	1	0
Assault	1	0
Armed Robbery	1	1
Arson	1	0
Firearms	0	1

POLICE DOG SERVICES (PDS)

This quarter, our PDS Unit has operated at their full capacity of three members and their police dogs. The members have complemented and assisted the general duty members with success in numerous areas, including the apprehension of two persons on bicycles suspected of thefts from vehicles, executing high risk arrest warrants and conducting numerous ground searches for missing persons. During an activation, the PDS unit liaises with our local Search and Rescue providing a coordinated response.

RESERVISTS

Our four reservists conduct targeted traffic enforcement in our communities as well as other duties as required, such as scene security and boat patrols in support of our General Duty and specialized units.

Detachment	Patrols	V.T.	Warnings
Vernon	14	157	23
Coldstream	18	118	22
Armstrong	1	8	3
Enderby	0	0	0
Falkland	0	0	0
Lumby	0	0	0
Spallumcheen	1	6	0
Westside Road	1	4	0
Total	35	293	48

SCHOOL RESOURCE OFFICER

After enjoying a summer break, schools are back in session and Cst Daniel Cocks is in his second year as the Vernon Detachment's School Resource Officer. Cst Cocks has been busy visiting the schools, conducting risk assessments and getting reacquainted with this year's students. As well, Cst Cocks publicly acknowledged the supporters of the 2016 Jean Minguy Memorial Youth Academy in the Morning Star dated Sunday October 2nd, 2016.

COMMUNITY POLICING

Vernon RCMP Volunteers consists of 58 members who have volunteered 1,133 hours this quarter, conducting 30 Speed Watch operations and having driven 4,600 km being the 'eyes and ears' of the police with Citizens on Patrol. The seven Lumby RCMP Volunteers have contributed 89 hours between Speed Watch operations and participation at local events. As well, some volunteers were able to complete a specialized marine training in order to detect invasive mussels resulting in the check of 97 vessels. The Vernon Community Safety Office currently has 22 active volunteers who donated 790.5 hours and managed 45 complaints by the public. The Safety Ambassadors conducted bike and foot patrols of parks, beaches and transient camps providing public education in personal safety.

AUXILIARY CONSTABLES

The RCMP's National Crime Prevention Services has developed three Auxiliary Program options. Consultation with local governments regarding those options is being led by the Province of BC's Police Services Branch through UBCM and the Local Government Contract Management Committee. The RCMP is awaiting the results of that consultation.

HUMAN RESOURCES

- The Vernon/North Okanagan Detachment welcomed the recent addition of many members from other detachments including Sgt. Rob Farrer, Cpl. JR Lechky, and Cpl. Darcy Reeves. As well, we are pleased to have three brand new cadets from Depot joining our team.

- Established Levels: Vernon/North Okanagan Detachment is currently at 97 Regular Members: 50 City of Vernon; 32 Provincial; 7 Coldstream; 3 Spallumcheen & 1 Splots'in First Nations.
- Funded Levels: As of September 30, 2016, the Vernon/North Okanagan Detachment billed 47.75 City of Vernon; 29.61 Provincial, 5.11 Coldstream; 2.49 Spallumcheen and .55 Splots'in First Nations.

3rd Quarter Statistics - City of Vernon

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	1487	1604	1496	1539	1212	1508
Robbery	3	4	2	6	3	6
Assault (Includes DV)	36	34	37	35	23	34
Domestic Violence	10	9	13	5	13	9
Sex Offence	6	6	6	1	3	2
B&E Residence	11	42	34	26	6	18
B&E Commercial	9	11	6	9	8	18
Theft of Vehicle	13	24	11	16	23	20
Theft From Vehicle	56	73	80	68	69	104
Theft Over \$5000	5	-	3	2	2	1
Theft Under \$5000	77	78	94	84	73	74
Drug Offence	12	37	18	28	17	21
Liquor Offences	60	63	41	42	39	45
Impaired Driving	9	3	6	6	10	3
24 Hour Driving Suspension	1	6	8	5	5	4
Motor Vehicle Accidents	62	63	63	76	37	51

3rd Quarter Statistics - Vernon Rural

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	166	208	193	243	145	211
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	3	1	-	3	1
Domestic Violence	2	2	-	-	1	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	4	1	4	1	6
B&E Commercial	2	3	1	3	1	2
Theft of Vehicle	2	3	2	2	3	4
Theft From Vehicle	4	7	11	9	4	14
Theft Over \$5000	-	-	-	2	2	1
Theft Under \$5000	4	7	5	4	3	3
Drug Offence	-	-	-	3	2	1
Liquor Offences	-	1	1	1	-	1
Impaired Driving	1	1	2	-	1	-
24 Hour Driving Suspension	-	-	1	-	1	2
Motor Vehicle Accidents	15	9	8	16	13	15

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

3rd Quarter Statistics – District of Coldstream

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	168	135	153	150	118	133
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	2	4	4	1	1
Domestic Violence	-	1	1	2	1	-
Sex Offence	1	-	-	1	1	-
B&E Residence	1	7	3	3	4	8
B&E Commercial	-	7	-	1	-	-
Theft of Vehicle	3	-	1	4	1	5
Theft From Vehicle	20	4	13	10	10	21
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	8	4	3	3	6	2
Drug Offence	4	1	1	-	2	1
Liquor Offences	5	7	3	4	2	-
Impaired Driving	2	-	2	2	3	-
24 Hour Driving Suspension	-	1	5	-	-	-
Motor Vehicle Accidents	7	4	6	4	7	5

3rd Quarter Statistics – City of Armstrong

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	77	132	104	95	118	139
Robbery	-	-	-	-	-	-
Assault (includes DV)	-	3	4	-	4	6
Domestic Violence	-	1	-	-	-	1
Sex Offence	-	1	-	1	-	-
B&E Residence	-	1	1	-	-	-
B&E Commercial	1	-	-	1	-	-
Theft of Vehicle	2	2	-	-	-	1
Theft From Vehicle	1	11	-	9	3	7
Theft Over \$5000	-	-	-	-	1	-
Theft Under \$5000	1	5	3	2	3	6
Drug Offence	-	1	-	-	-	5
Liquor Offences	4	8	4	7	11	9
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	1	1	-	-	-	-
Motor Vehicle Accidents	3	4	3	4	1	4

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

3rd Quarter Statistics – Spallumcheen

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	100	102	87	113	103	101
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	2	1	2	-	3
Domestic Violence	2	1	-	1	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	2	2	-	1	-	4
B&E Commercial	-	-	2	1	1	1
Theft of Vehicle	1	2	1	2	2	1
Theft From Vehicle	4	1	1	2	1	3
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	2	1	3	-	2
Drug Offence	-	3	-	-	1	-
Liquor Offences	1	1	1	-	1	3
Impaired Driving	-	-	1	1	1	-
24 Hour Driving Suspension	-	2	1	-	1	-
Motor Vehicle Accidents	5	10	5	7	8	5

3rd Quarter Statistics – City of Enderby

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	87	90	94	126	86	87
Robbery	-	-	1	-	-	-
Assault (Includes DV)	2	-	5	1	2	3
Domestic Violence	-	-	4	-	2	2
Sex Offence	1	-	-	1	-	-
B&E Residence	2	-	1	1	-	2
B&E Commercial	-	-	-	-	-	1
Theft of Vehicle	1	1	-	1	1	1
Theft From Vehicle	-	-	7	5	-	1
Theft Over \$5000	-	1	1	-	-	-
Theft Under \$5000	2	2	4	6	2	5
Drug Offence	-	-	-	-	-	2
Liquor Offences	3	2	3	4	6	2
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	-	-	1	-	-
Motor Vehicle Accidents	6	2	1	3	1	1

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

3rd Quarter Statistics – Enderby Rural

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	85	62	92	70	60	68
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	-	1	2	-	2
Domestic Violence	-	-	1	2	-	-
Sex Offence	-	-	1	-	-	-
B&E Residence	1	-	2	1	-	1
B&E Commercial	2	-	-	-	-	1
Theft of Vehicle	-	-	2	1	-	4
Theft From Vehicle	1	1	3	-	-	1
Theft Over \$5000	1	-	-	-	1	1
Theft Under \$5000	-	2	1	1	1	-
Drug Offence	-	-	-	1	-	-
Liquor Offences	-	1	-	-	1	1
Impaired Driving	-	-	-	-	-	1
24 Hour Driving Suspension	-	1	-	1	-	-
Motor Vehicle Accidents	9	2	10	10	3	9

3rd Quarter Statistics – Village of Falkland

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	22	14	15	18	5	13
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	2	2	-	-
Domestic Violence	-	-	1	1	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	1	-	-	-	-	-
Theft of Vehicle	-	1	-	-	-	1
Theft From Vehicle	1	-	-	2	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	1	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	2	-	-	1	-	1

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

3rd Quarter Statistics – Falkland Rural

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	53	64	62	58	47	50
Robbery	-	1	-	-	-	-
Assault (Includes DV)	-	-	1	-	-	4
Domestic Violence	-	-	1	-	-	-
Sex Offence	-	1	-	-	-	-
B&E Residence	2	1	-	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	3	-	1	5	-
Theft From Vehicle	2	-	-	1	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	2	-	2	-
Drug Offence	1	-	-	-	1	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	4	5	5	4	5

3rd Quarter Statistics – Village of Lumby

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	52	51	49	40	38	40
Robbery	-	-	-	-	-	1
Assault (Includes DV)	3	-	-	1	2	1
Domestic Violence	-	-	-	1	-	-
Sex Offence	-	-	1	-	-	-
B&E Residence	2	-	-	-	-	-
B&E Commercial	-	1	-	-	1	-
Theft of Vehicle	1	1	-	2	-	-
Theft From Vehicle	1	-	-	1	1	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	1	-	-	-
Drug Offence	-	-	-	-	1	3
Liquor Offences	-	-	-	2	1	1
Impaired Driving	1	-	1	-	-	1
24 Hour Driving Suspension	-	1	1	-	-	-
Motor Vehicle Accidents	2	-	1	-	2	-

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

3rd Quarter Statistics – Lumby Rural

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	73	78	50	71	44	67
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	5	1	2	1	2
Domestic Violence	-	3	1	1	1	1
Sex Offence	-	-	-	-	-	-
B&E Residence	3	-	-	-	1	1
B&E Commercial	-	2	-	1	1	-
Theft of Vehicle	-	3	-	-	1	-
Theft From Vehicle	4	-	4	-	-	1
Theft Over \$5000	-	-	-	-	1	-
Theft Under \$5000	2	4	2	4	1	1
Drug Offence	1	-	-	1	1	-
Liquor Offences	-	1	-	1	-	-
Impaired Driving	-	-	2	1	-	-
24 Hour Driving Suspension	1	1	2	-	-	-
Motor Vehicle Accidents	6	12	4	11	5	8

3rd Quarter Statistics – OKIB

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	60	39	58	40	41	39
Robbery	-	-	-	-	-	-
Assault (Includes DV)	3	1	-	-	1	-
Domestic Violence	2	1	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	-	-	2	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	1	2	-	-
Theft From Vehicle	2	-	4	2	1	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	2	-	3	-	1	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	2	-	-	1	1	1
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	1	-	1	-
Motor Vehicle Accidents	4	2	-	4	4	3

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

3rd Quarter Statistics – Splatsin

ACTIVITY TYPE	July 2015	July 2016	August 2015	August 2016	Sept 2015	Sept 2016
Total Files	29	36	41	40	22	31
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	2	1	-	1	5
Domestic Violence	-	2	-	-	1	3
Sex Offence	-	-	-	-	-	-
B&E Residence	1	1	-	-	-	1
B&E Commercial	-	1	-	-	-	-
Theft of Vehicle	2	-	-	-	-	-
Theft From Vehicle	-	-	-	2	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	1	-	1
Drug Offence	-	1	-	1	-	-
Liquor Offences	1	-	1	-	1	-
Impaired Driving	-	-	-	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	1	3	4	3	1	1

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

CASELOAD:

- Number of new files: 195
- Client type: Female: 133 Male: 62
- Adult: 153 Child: 12 Youth: 11 Senior: 16 Unknown: 3
- Number of new clients from family violence: 41
- Number of hours out on call, after hours (staff and volunteers): 35 hours
- Number of volunteer in-office service hours: 160 hours
- Number of volunteer stand-by on-call hours: 1428 hours
- Number of volunteers: 7 (with 1 away on medical leave)
- Number of staff: 3 Full time: 2 Part time: 1 Casual: 0

HIGHEST NUMBER OF INCIDENT TYPES:

- MVI
- Domestic Assault
- Sudden death

AREA OF COVERAGE:

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

CLIENT CONTACT/SUPPORT:

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs

VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:

- Volunteer one on one meetings
- Presentation to the Staff/Volunteers by Legal Services Society Community Partner (Vernon Women's Transition House Society)

SERVICE PROVIDERS/COMMUNITY TRAINING:

- Manager and Program Assistant attended Technology Training for Women's Safety. Presentation provided by Toddington International Inc.

STAFF TRAINING & MEETINGS:

- Weekly staff meetings/daily program file reviews
- Program Assistant attended half day training: Road to Mental Readiness

COMMUNITY MEETINGS:

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meeting
- Suicide Prevention committee meeting
- Oak Centre Leadership and Case Management meetings

OPERATIONAL MEETINGS:

- Detachment liaison meetings
- RDNO employee/liason/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- VAU Manager meetings with VAU Managers (Salmon Arm and Kelowna)

We hired Laurie as our new Program Assistant. (28 hours per week) Laurie's first day was July 4th.

We had our annual Volunteer Appreciation Banquet September 9th where we acknowledged all of the work our volunteers have done over the past year.

Our volunteers for the past year were; Colene, Corrie, Helen, Linda, Garry, Dona, Lynne, Betty, Diane, Kathleen, and Marj. Corrie, Helen and Garry have now retired from the program.

On Call Standby Hours for 2015-2016 (April 1st to March 31st) were **11,850 hours**, making the 9-year total for On Call Standby Hours: **83,407 hours**.

Volunteer service hours for the year (April 1 to March 31) were **1,595 hours**. These are hours our volunteers are in the office working on their own case load, attending PVSBC conference, and other training opportunities

throughout the year. This is a significant # of hours, and the volunteer banquet is about recognizing each of our volunteers for their commitment to our program. This past year has been a busy year for everyone, with volunteer retirements, holidays and surgeries. Everyone has felt the burden of donating a lot of time to help out wherever possible. This was a lot for everyone, and that makes their commitment to our program even more remarkable.

Our longest standing volunteer is Colene with 7 years' service with close to 1000 service hours. Garry retired after 6 years of service with 1000 service hours. Corrie also retired after 6 years of service and 1500 service hours.

We have had resource challenges this quarter with staff members and volunteers being away on medical leave, both planned and unplanned.

Completed by: Anita EILANDER
Program Manager



Agenda

MEMO

To: Mayor and Council
From: Chief Administrative Officer
Date: October 25, 2016
Subject: 2017 Council Meeting Schedule

RECOMMENDATION:

That Council approve the 2017 Council Meeting Schedule as presented.

BACKGROUND:

Attached for consideration of Council are suggested dates for Council meetings in 2017. Included for information are UBCM and SILGA convention dates.

After Council approval, the Schedule will be posted on the City's website and notice given in accordance with the requirements of the *Community Charter*.

Respectfully submitted,

Tate Bengtson
Chief Administrative Officer

2017 COUNCIL MEETING SCHEDULE

January	16 th	
February	6 th & 20 th	
March	6 th & 20 th	
April	3 rd & 17 th	SILGA Convention is Apr 25 - 28
May	1 st & 15 th	
June	5 th & 19 th	
July	17 th	
August	14 th	
September	5 th (Tues) & 18 th	UBCM Convention is Sep 25 - 29
October	2 nd & 16 th	
November	6 th & 20 th	
December	4 th & 18 th	

Committee-of-the-Whole Meetings begin at 4:00 p.m.

Regular Meetings begin at 4:30 p.m.

Council Chambers at City Hall – 619 Cliff Avenue

Meetings are open to the public

2017

January							February							March							April						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29

May							June							July							August						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30	31					25	26	27	28	29	30	31	23	24	25	26	27	28	29	27	28	29	30	31		

September							October							November							December						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28
29	30						29	30	31					26	27	28	29	30	31		24	25	26	27	28	29	30

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: November 3, 2016
Subject: Holiday Office Closure

RECOMMENDATION

THAT Council approves a holiday office closure from Saturday, December 24 to Tuesday, January 3.

BACKGROUND

As is the case with other local governments in the region, offices typically close during the holidays. Staff apply vacation hours or banked time to cover that period of time that is not a statutory holiday.

During the closure, the answering service will continue to route emergency calls and Public Works will work its regular hours except for statutory holidays when the employee on call will perform daily duties. Check-ins are made by office staff during the closure in the event of a cemetery interment request or other essential services.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: November 2, 2016
Subject: Disclosure of Contracts - Council

RECOMMENDATION

THAT Council receives and files this memorandum

BACKGROUND

Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

July 1, 2016 - Sept 30, 2016

Council Member	Supplier	Amount
Councillor Baird	Baird Bros Ltd.	\$ 4,982.58
Mayor McCune	GTI Petroleum	\$ 5,230.86
Mayor McCune	Sutherland's Bakery	\$ 294.00

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer