



REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, October 17, 2016
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of October 3, 2016](#)

pg 3-6

3. PETITIONS AND DELEGATIONS

4. DEVELOPMENT MATTERS

[Official Community Plan Amendment and Zoning Amendment App 03-16-OE-END](#)

pg 7-23

Lot 1, District Lot 150, K(formerly O)DYD, Plan 7774 – 1507 George Street

Applicant: Suzanne Personnier

5. BYLAWS – 2 Readings

[Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016](#)

pg 24

A bylaw proposing to change the future land use designation of 1507 George Street from Highway and Tourist Commercial to Residential Low Density

[Zoning Bylaw No. 1550, 2015 Amendment Bylaw No. 1615, 2016](#)

pg 25-26

A bylaw proposing to rezone 1507 George Street from Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone

BYLAWS – Adoption

[2017 Tax Exemption Bylaw No. 1613, 2016](#)

pg 27-30

A bylaw to exempt certain properties from taxation for the year 2017 – Memo from Chief Financial Officer dated October 13, 2016

[City of Enderby Emergency Program Bylaw No. 1616, 2016](#)

pg 31-37

A bylaw to establish an emergency program within the City of Enderby

6. REPORTS

Mayor and Council

[Building Permit Detail Report – September 2016](#)

pg 38-39

7. NEW BUSINESS

- a. [Digital Billboard Sponsorship Value Increase – St Andrew's Church](#) – Memo from Planner and Assistant Corporate Officer dated October 12, 2016 pg 40-41
- b. [Rural Dividend Grant Application for Community Infrastructure and Economic Development Planning](#) – Memo from Chief Administrative Officer dated October 12, 2016 pg 42-43
- c. [Enderby and District Lions Club](#) – Correspondence dated October 3, 2016 pg 44-45
Re: Donors for Halloween Haunted House

8. PUBLIC QUESTION PERIOD

9. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (e) of the *Community Charter*

10. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 3, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of September 19, 2016

Moved by Councillor Schreiner, seconded by Councillor Knust that the minutes of the regular meeting of September 19, 2016 be adopted as circulated.

Carried

BYLAWS – 3 Readings

2017 Tax Exemption Bylaw No. 1613, 2016

A bylaw to exempt certain properties from taxation for the year 2017

Moved by Councillor Case, seconded by Councillor Knust that 2017 Tax Exemption Bylaw No. 1613, 2016 be given three readings.

Carried

Emergency Program Bylaw No. 1616, 2016

A bylaw to establish an emergency program within the City of Enderby

An amendment to section 4.2 was made as follows:

- The Mayor may carry out the responsibilities specified in clauses (a) and **(d)** of Section 4.1... [emphasis indicates amendment]

Moved by Councillor Baird, seconded by Councillor Knust that Emergency Program Bylaw No. 1616, 2016 be given three readings as amended.

Carried

Discussion:

The appointment of one or more Councillor(s) to serve on the Emergency Program Executive Committee will be made at a later date.

REPORTS

Councillor Schreiner

- UBCM Convention was well worth it.
- Chamber of Commerce:
 - Christmas Committee – some of the organizers are stepping down, while others are taking on the vacated roles.
 - River Days was successful
- Arts Council – Attended an art gallery event for BC Cultural Days.

Chief Administrative Officer

- Update on Phase II of Cliff Avenue project:
 - Works are on schedule.
 - This week is a busy one with waterline works being done. There will likely be some water outages but a lot of planning has gone into minimizing the impact.

Councillor Knust

- Harvest Hut celebration taking place this Wednesday.
- There is an Inter-agency meeting at the end of the month. Councillor Knust will be attending the opening of the new Resource Centre in Sicamous.
- FED has been preparing for the Christmas season.

Councillor Case

- There were over 25 people who came out to clean up the shoreline. The area west of the bridge was not nearly as littered as the east side. Only one bag of trash was collected.

Councillor Shishido

- River Days:
 - 12 bags of garbage were filled from the beach area just to the east of the bridge. Some of the items collected constituted a health and safety issue. Concerned that this area is not being maintained by the property owners.
- Christmas Committee:
 - New merchants have been attending the meetings.
 - This year's theme is "Enderby's Traditional Christmas".
 - Parade to be at 6:00. Parade to end in downtown area. Hot chocolate will be made available on Cliff Avenue.

- Other businesses want to get involved, not just those on Cliff Avenue.
- Friday night shopping event with a market atmosphere is being planned.
- Pictures with Santa at the Chamber.
- Next meeting is October 12th at the Arts Council office.

Councillor Baird

- Splatsin have suggested that more people could be fed at the Community Christmas dinner if it was held at their new Community Centre.
- The Library has a free service for people challenged with reading conventional books.

Mayor McCune

- School Trustee lunch on November 8th in Salmon Arm.
- Employment Land Management meeting on October 12th. Councillors Schreiner and Davyduke will attend.
- Interagency meeting.
- Mayor's meeting.
- UBCM – Chief of Police spoke of mental health issues, cyber-bullying, terror, and first responder issues.
- UBCM – Health Care Delivery – learned that building a relationship with new doctor will help to attain retention. He encourages Council to drop in and introduce themselves to the new doctor.

Chief Administrative Officer

- Juniper Ridge subdivision is almost ready for final approval.
- Regulatory bylaw for Shuswap River Fire Protection District being drafted.
- Belvidere Park has some landscaping updates.
- Work on the Belvidere Hand Launch will start this Thursday.

NEW BUSINESS

Fire Training Centre Policy Board Resolutions – Memo from Chief Financial Officer dated September 27, 2016

Moved by Councillor Davyduke, seconded by Councillor Schreiner that Council endorse the Fire Training Centre Amended 2016 Budget;

AND THAT Council endorse the Fire Training Centre Reconciliation and Amended 2016 Invoicing;

AND FURTHER THAT the Mayor and Corporate Officer be authorized to execute the Inter-Municipal Fire Training Centre Services Agreement Memorandum of Understanding on behalf of the City of Enderby.

Carried

Climate Action Charter – Level 2 – Correspondence from the Green Communities Committee dated September 21, 2016

Moved by Councillor Baird, seconded by Councillor Case that the correspondence be received and filed.

Carried

PUBLIC QUESTION PERIOD

Jackie Pearase of Rivertalk asked who is able to attend the October 17th river meeting and what was expected to be accomplished. Mayor McCune said that anyone is able to attend and the focus of the meeting is to discuss the issues of garbage, parking, and increased visitors. No regulatory issues are being raised. Everyone will be welcome to discuss ideas on making a positive river experience and keeping the river healthy.

ADJOURNMENT

Moved by Councillor Case, seconded by Councillor Davyduke that the meeting adjourn at 5:25 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda
Dev't matter

CITY OF ENDERBY
OFFICIAL COMMUNITY PLAN AMENDMENT AND ZONING AMENDMENT
APPLICATION

File No.: 0003-16-OR-END

October 12, 2016

APPLICANT: Suzanne Personnier

LEGAL DESCRIPTION: Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774

P.I.D #: 009-947-604

CIVIC ADDRESS: 1507 George Street, Enderby BC

PROPERTY SIZE: 0.07 hectares (0.17 acres)

PRESENT ZONING: Highway and Tourist Commercial (C.2)

PROPOSED ZONING: Residential Single Family (R.1-A)

PRESENT O.C.P DESIGNATION: Highway and Tourist Commercial

PROPOSED O.C.P DESIGNATION: Residential Low Density

PROPOSED USE: Single Family Dwelling

RECOMMENDATION:

THAT Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 which proposes to change the future land use designation of the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774, and located at 1507 George Street from Highway and Tourist Commercial to Residential Low Density be given First Reading;

AND THAT after First Reading of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 and in accordance with Section 477 of the Local Government Act, Bylaw No. 1614 be considered in conjunction with the City's Financial Plan and Regional Solid Waste Management Plan;

AND THAT after considering Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1614, 2016 in conjunction with the City's Financial Plan and Regional Solid Waste Management Plan, Bylaw No. 1614 be given Second Reading and forwarded to a Public Hearing;

AND THAT the referral process which requests that various authorities and organizations review the amendments proposed by Official Community Plan Bylaw No. 1549, 2016 Amendment Bylaw No. 1614, 2016

as outlined in the 'Referral Comments' section of this report be considered appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;

AND THAT Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016 which proposes to rezone the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774, and located at 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone be given First and Second Reading and forwarded to a Public Hearing;

AND THAT Council authorizes Staff to execute the removal of the restrictive covenant registered on title of the subject property, if endorsed by the Ministry of Transportation & Infrastructure.

BACKGROUND:

This is an application to rezone the property located at 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone and to change the Official Community Plan designation of the property from Highway and Tourist Commercial to Residential Low Density. The purpose of Rezoning/OCP Amendment application is to utilize the existing building located on the subject property, currently used as massage therapy clinic, for single family dwelling purposes.

Site Context:

The 0.07 hectare (0.17 acre) property is located along the eastern side of George Street, or Highway 97A, with a single-story single family dwelling located in the central portion of the lot. The subject property is relatively flat with a small paved parking lot (6 spaces) being located adjacent to the highway. A concrete sidewalk fronts the subject property along the central and southern portions of the property's frontage and then transitions into a natural pathway to the north.

The subject property and the property to the west are currently zoned Highway and Tourist Commercial (C.2) and designated as Highway and Tourist Commercial in the City of Enderby Official Community Plan (OCP); the properties to the north, east, and south are currently zoned Residential Single Family (R.1-A) and are designated as Highway and Tourist Commercial in the OCP.

The following map shows the zoning designation of the subject and surrounding properties.

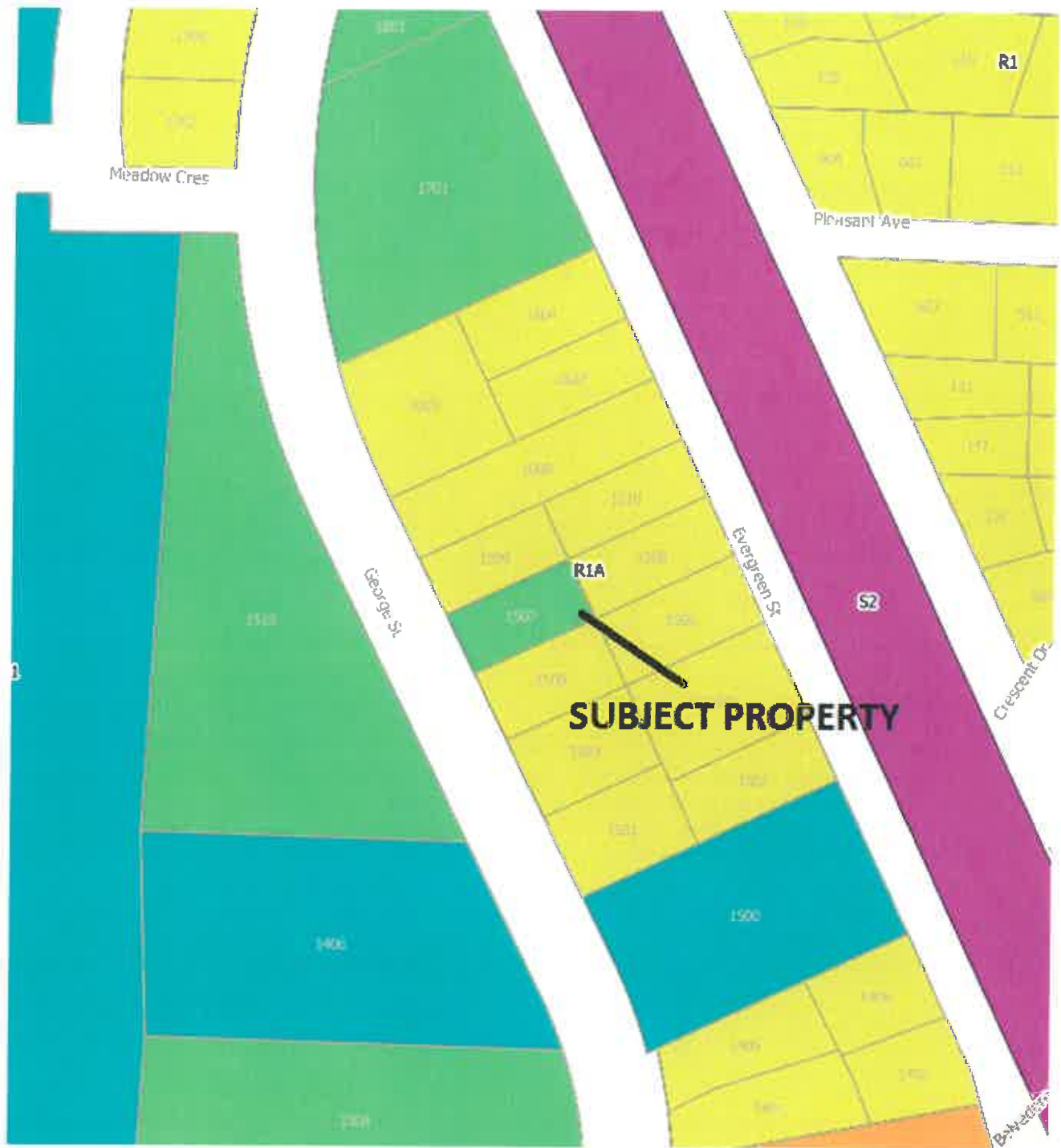


Figure 1: Zoning Map

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

History

The building currently located on the subject property was originally constructed as a single family dwelling and was used as such until 2004 when the property was rezoned from Residential Single Family (R.1-A) to Highway and Tourist Commercial (C.2) to enable the property to be used as a massage therapy clinic; minor renovations were completed to enable the building to be used for commercial purposes.

In 2004, prior to approving the rezoning application and associated Zoning Text Amendment Bylaw, and as a condition on the issuance of a Controlled Access Permit for the site, the Ministry of Transportation & Infrastructure required the applicant to register a restrictive covenant on title which limited the permitted uses of the property to only those which do not generate excessive vehicle trips; this requirement was in

response to the Ministry's concerns regarding access to the site not being adequate to accommodate higher intensity commercial uses.

The restrictive covenant registered on title does not permit the following uses to occur on the subject property:

- a) Accommodation including hotels, motels and one (1) dwelling unit for the owner, operator or employee of the principal and permitted use;
- b) Assembly and civic use and public service;
- c) Food service including coffee shops, dairy bars, restaurants, bakeries, butcher shops and fish shops;
- d) Retail sales and service for: automobiles, farm equipment, boats, mobile homes, trucks, recreational vehicles, motorcycles and sporting goods; also included is the rental of the aforementioned items;
- e) Retail sales including servicing where applicable: confectionary stores, flowers, fruit, plants, produce, nurseries, green houses, tire shops, wine and beer shops, appliances, beverages, bicycles, electronic equipment, furniture, garden supplies, glass, hardware, paint, pets, pet food, plants and bakery shops;
- f) Service repair and rental: service stations, garages for automobile service and repairs, mini storage facilities, car washes, petroleum distribution, costume rental and video rentals;
- g) Transportation facilities including commercial parking lots, passenger transportation depots, taxi dispatch office with more than two (2) taxis, and weigh scales;
- h) Beer and wine stores;
- i) Business colleges, dance studios, radio studios, television studios, trade schools;
- j) Entertainment and recreational facilities including arcades, billiard halls, bowling alleys, drive-in clubs, sports clubs and sports facilities;
- k) Funeral homes, mortuaries, newspapers, publishing and real estate.

In effect, this limits the use of the subject property to only a select few, low-intensity commercial uses.

The Proposal

The subject property has a number of constraints which have limited the commercial viability of the property and resulted in the applicant having difficulty selling it as a commercial property; these constraints include highway access issues, the restrictive covenant limiting the permitted uses which may occur on the property, and the existing building on the site being constructed for residential purposes rather than commercial purposes. Given this, the applicant is proposing to rezone the subject property from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone, and to change the Official Community Plan designation of the property from Highway and Tourist Commercial to Residential Low Density. This will enable the property to be used for single family dwelling purposes which the applicant feels will make the property more saleable; given that the existing building was initially constructed as a single family dwelling, the applicant feels that only minor renovations are required to convert it into a single family residence.

It should be noted that the applicant's proposed residential use is not affected by the restrictive covenant registered on title which restricts the permitted commercial uses which may occur on the subject property.

ZONING BYLAW:

The subject property is currently zoned Highway and Tourist Commercial (C.2); uses permitted within this zone include:

- Accessory buildings and structures;
- Accommodation including apartments, dwelling units, hotels and motels;
- Assembly and civic use and public service;
- Food service including coffee shops, dairy bars, restaurants, bakeries, butcher shops, caterers, and fish shops;
- Retail sales and service for: automobiles, farm equipment, boats, mobile homes, trucks, recreation vehicles, motorcycles, and sporting goods; also included is the rental of the aforementioned items;
- Retail sales including servicing where applicable: confectionery stores, flowers, fruit, plants, produce, nurseries, green houses, tire shops, wine and beer shops, appliances, beverages, bicycles, electronic equipment, furniture, garden supplies, glass, hardware, paint, pets, pet food, plants, animal beauty parlours, bakery shops, hairdressers, locksmith shops, optical shops, shoe repair, tailor shops, and watch repair;
- Service - repair and rental: service stations, garages for automobile service and repairs, mini storage facilities, car washes, petroleum distribution, costume rentals, and video rentals;
- Transportation facilities including commercial parking lots, passenger transportation depots, taxi dispatch offices, and weigh scales;
- Retail sales of beer, wine and liquor;
- Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools;
- Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in clubs, sports clubs, and sports facilities;
- Office and commerce facilities and accommodations for engineers, funeral homes, land surveyors, management companies, mortuaries, newspapers, publishing, real estate, surveyors, veterinarians, massage therapy clinics, dentists, doctors, and any other professional office.

Uses permitted within the proposed Residential Single Family (R.1-A) zone include:

- Accessory residential;
- Restricted agricultural use;
- Single family dwellings;
- Secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

OFFICIAL COMMUNITY PLAN:

The City of Enderby Official Community Plan (OCP) designates the future land use of the subject property as Highway and Tourist Commercial. Single family dwellings are only permitted as a housing form within the Residential Low Density, Residential Medium Density, and Country Residential land use designations, therefore an OCP amendment is first required in order to accommodate the rezoning of the property to the

Residential Single Family (R.1-A) zone; given this, the applicant is proposing to amend the OCP in order to designate the property as Residential Low Density.

The following policies from the City of Enderby OCP relate to this development:

Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Policy 3.3.h - Council will utilize the development approval process, including Phased Development Agreements, to secure an adequate supply of quality affordable, attainable and special needs housing which meets the needs of all residents of the community, regardless of age, mobility, background or socio-economic status.

Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.

Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.

Policy 8.3.h - Council will support infill and redevelopment within the community.

Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

Policy 12.3.c - Council encourages and supports creative and innovative infilling, development, redevelopment and renovation of existing buildings in order to maintain a strong focus on commercial activity in commercial areas.

Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Chief Financial Officer, Building Inspector, Fire Chief, Manager of Regional Engineering Services, and the Ministry of Transportation and Infrastructure.

The City of Enderby Public Works Manager advised that he had no comments with regards to the referral.

The City of Enderby Chief Financial Officer provided the following comments:

For taxation purposes the property is classed as commercial. If the property were to change to residential there would be a small loss in taxation revenue that will need to be made up by the other taxpayers; however, this amount is immaterial.

The Manager of Regional Engineering Services with the Regional District of North Okanagan advised that the Regional District does not foresee any conditions necessary for solid waste management planning for the proposed development.

The Development Approvals Technician for the Ministry of Transportation and Infrastructure advised that preliminary approval has been granted for the rezoning application for one year, pursuant to Section 52(3)(a) of the *Transportation Act*, and that the Bylaw should be forwarded following Third Reading for endorsement.

No other comments were received in response to the referral.

PLANNING ANALYSIS:

The City of Enderby Planner raises no objections to the applicant's request to rezone the subject property from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone and to change the Official Community Plan designation of the property from Highway and Tourist Commercial to Residential Low Density, and upon consideration of input received at the Public Hearing, recommends that Council approve the subject application for the following reasons:

- Given the restrictive covenant registered on title which restricts the uses permitted on the subject property, coupled with the fact that the existing building on the property was constructed to be used as a single family dwelling, the subject property is truly only suitable for a very particular set of commercial uses which in turn restricts the commercial viability of the site;
- Given that the existing building on the site was originally constructed as a single family dwelling, and all surrounding properties along this block of Highway 97A are being used for single family dwelling purposes, a single family dwelling is an appropriate land use within the context of both the subject property and the broader neighbourhood;
- A successful rezoning of the property would not restrict the subject property from potentially being redeveloped to a commercial use in the future; Staff anticipate that if there is a future demand for the subject property to be used for commercial purposes, a subsequent Rezoning/OCP amendment application to convert the subject property back to Highway and Tourist Commercial would be supported by Staff given that the OCP envisions that this entire block of properties along Highway 97A being redeveloped to a Highway and Tourist Commercial use over time; and
- It is not anticipated that the proposed rezoning of the subject property would have a negative impact on the use and enjoyment of the subject or neighbouring properties.

Please be advised that if the proposed Rezoning/OCP amendment application is approved, it is recommended that Council authorizes Staff to execute the removal of the restrictive covenant registered on title, if endorsed by the Ministry of Transportation & Infrastructure (City and Ministry are both parties to the covenant agreement). This will allow the subject property to remain unencumbered and if the property were to be proposed for commercial redevelopment in the future, the City of Enderby and Ministry of Transportation & Infrastructure will have the ability to place conditions on the approval of a Rezoning/OCP Amendment application at that time.

SUMMARY

This is an application to rezone the property located at 1507 George Street from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone and to change the Official Community Plan designation of the property from Highway and Tourist Commercial to Residential Low Density. The purpose of Rezoning/OCP Amendment application is to utilize the existing building located on the subject property, currently used as massage therapy clinic, for single family dwelling purposes.

The City of Enderby Planner raises no objections to the OCP Amendment/Rezoning application and upon consideration of input received at the Public Hearing, recommends that Council approves the subject application.

Prepared By:



Kurt Inglis, MCIP, RPP
Planner and Assistant Corporate Officer

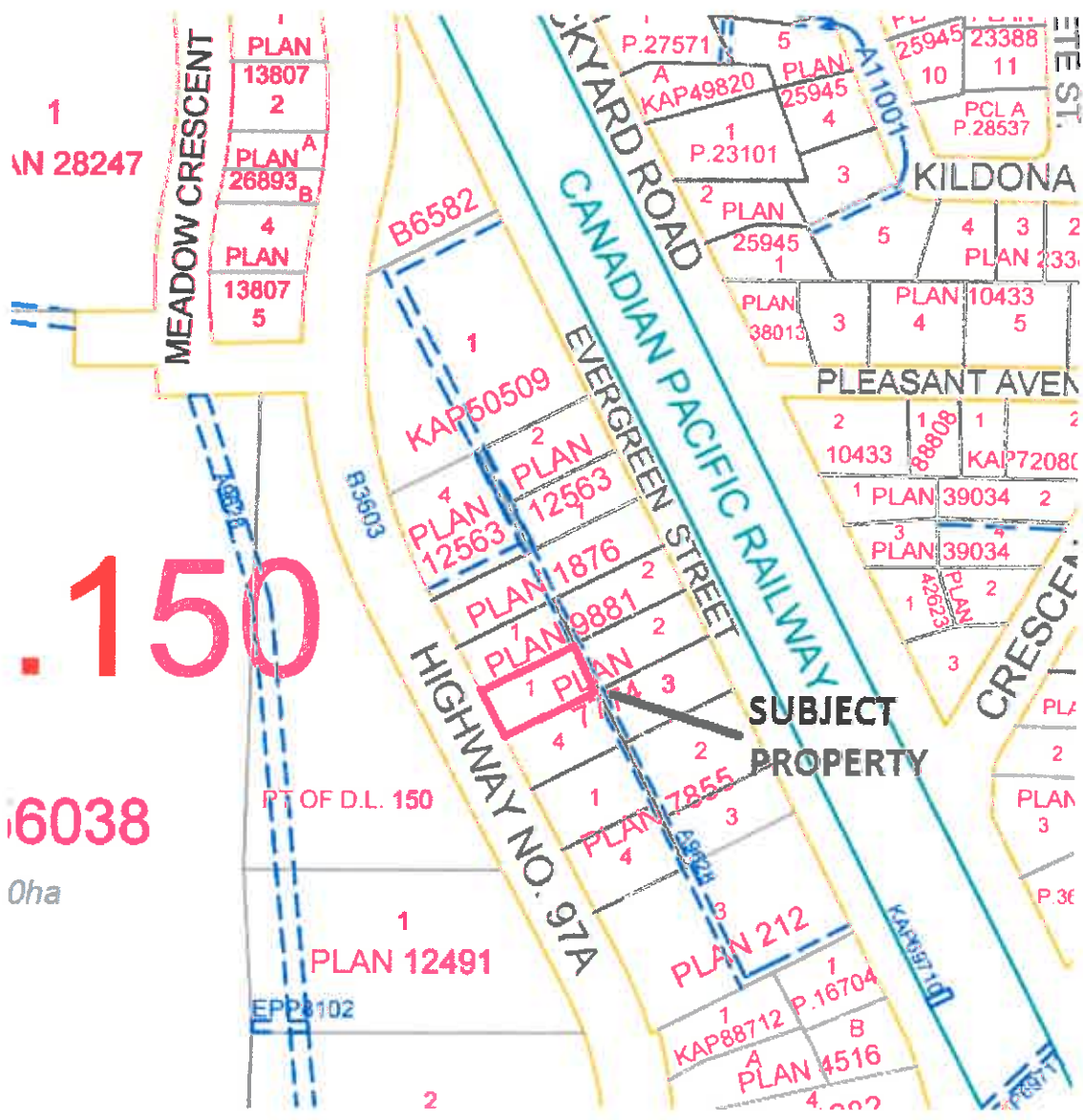
Reviewed By:

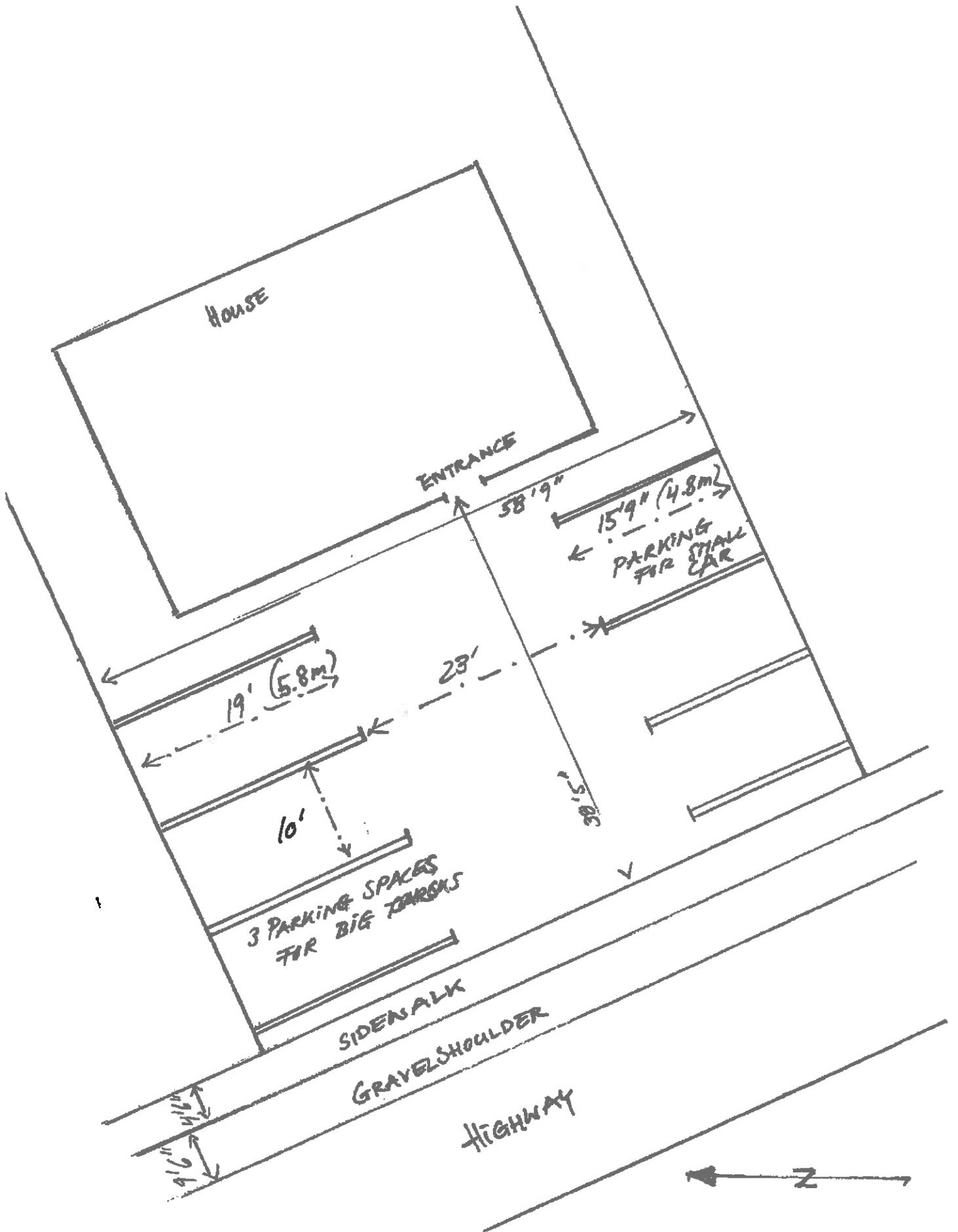


Tate Bengtson
Chief Administrative Officer

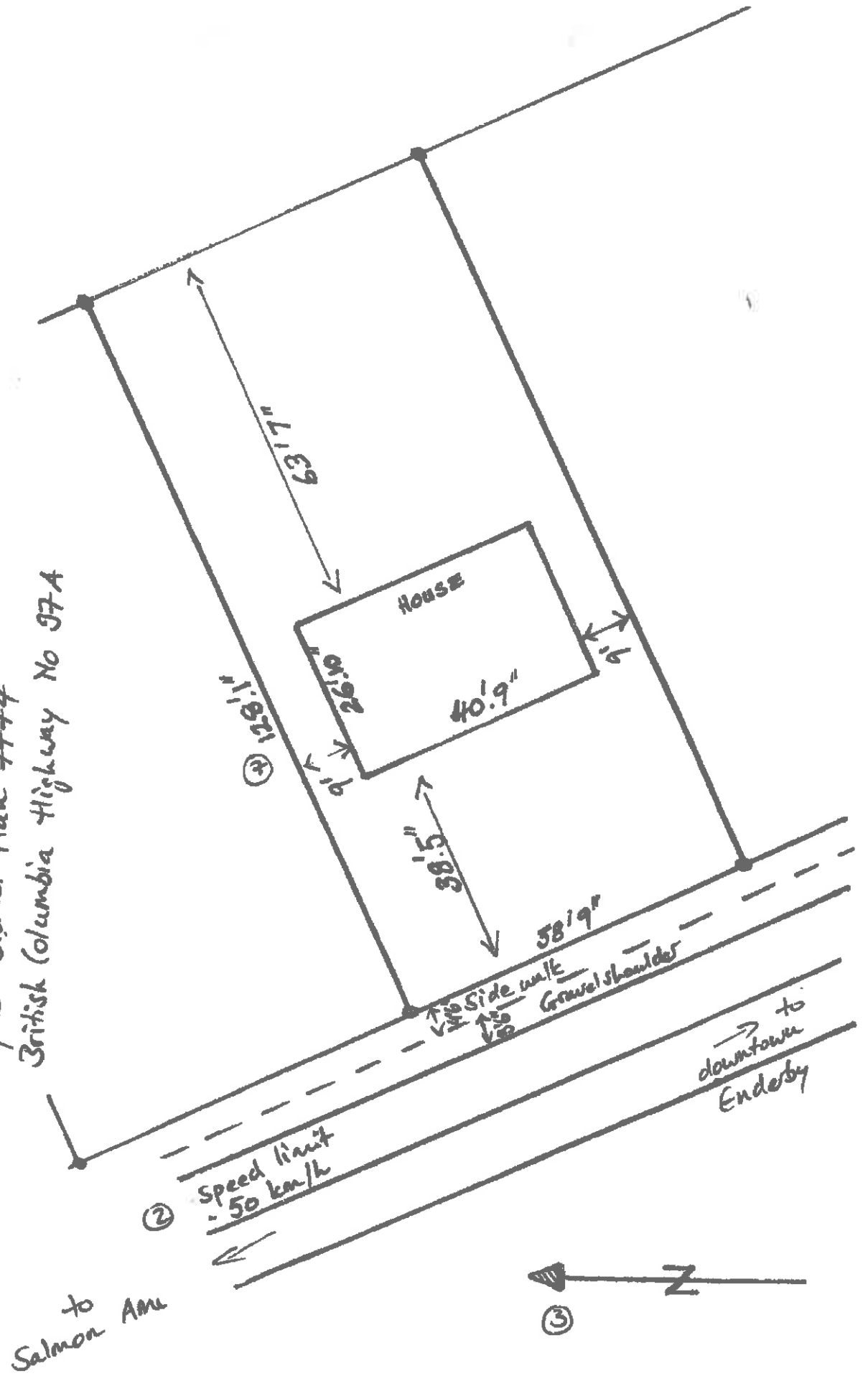
THE CORPORATION OF THE CITY OF ENDERBY
OCP/REZONING APPLICATION
SUBJECT PROPERTY MAP

File: 0003-16-OR-END
Applicant: Suzanne Personnier
Location: 1507 George Street, Enderby BC





- ① Sketch accompanying application for entrance
 - Suzanne Perouin - PID 003-947-604
 Lot 1 District Lot 150 Kamloops Division
 Yale District Plan 7774
 British Columbia Highway No 97A





City of Enderby
619 Cliff Avenue
PO Box 400
Enderby, British Columbia V0E 1V0
Canada

Your File #: 0003-16-OR-
END
eDAS File #: 2016-04972
Date: Sep/29/2016

Re: Proposed Rezoning Bylaw, from C.2 to R.1-A, for:

PID: 009-947-604, Lot 1, DL 150, K(formerly O)DYD Plan 7774
1507 George St (Highway 97A), Enderby

Preliminary Approval is granted for the rezoning for one year pursuant to section 52(3)(a) of the *Transportation Act*.

Please forward a copy for the bylaw to myself, after third reading, for endorsement.

If you have any questions please feel free to call Desiree Lantenhammer at (250) 503-8963.

Yours truly,

Desiree Lantenhammer, BSc
Development Approvals Technician

Local District Address
<p>Vernon Area Office 4791 23rd Street Vernon, BC V1T 4K9 Canada Phone: (250) 503-3664 Fax: (250) 503-3631</p>



Regional District of North Okanagan Engineering Referral Response Form – Solid Waste

PID #:

RDNO File #:	5365.0.1	Municipal File #:	0003-16-OR-END
Name of owner	City of Enderby	Civic Address	1507 George Street
Date of Original Application	Sept 20, 2016	Received at RDNO (Solid Waste)	October 6, 2016

1.0 Referral Type

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> ALC Application
<input type="checkbox"/> Development Variance
<input type="checkbox"/> Water Service | <input checked="" type="checkbox"/> Boundary Adjustment
<input checked="" type="checkbox"/> OCP Amendment
<input type="checkbox"/> Zoning | <input checked="" type="checkbox"/> Building Permit
<input checked="" type="checkbox"/> Rezoning
<input type="checkbox"/> Other (specify): | <input type="checkbox"/> Development Permit
<input type="checkbox"/> Subdivision |
|---|---|--|---|

Comments:

As the density is not changing and the house is remaining as is, I see no waste management collection issues associated with this application.

2.0 Condition

- This development is subject to the following conditions necessary for regional solid waste management.
- Ensure adequate truck access inside the development or complex or at the curb of the development or complex for garbage and recycling collection
 - Ensure adequate space inside the development or complex for placement of garbage and recycling collection receptacles
 - Consider waste management during all development activity and maximize diversion from landfill of materials generated
 - This development may be impacted by proximity to an RDNO solid waste management facility (see comments above)
 - See Attached Letter
- The RDNO does not foresee any conditions necessary for solid waste management planning to this development.

Signed off by: 
Nicole Kohnert, P.Eng., FEC

Date: Oct. 6/16

PART 2 - TERMS OF INSTRUMENT

COVENANT

- A. WHEREAS the Transferor is the registered owner of the lands described in Paragraph 2 of Land Title Act Form C - General Document attached hereto as Page 1 of this Covenant (hereinafter called the "Lands").
- B. AND WHEREAS the Lands are included within the Highway and Tourist Commercial Zone C2 as set out in the City of Enderby Zoning Bylaw 966.
- C. AND WHEREAS the Transferor has applied to the Transferee City of Enderby to amend the permitted uses of the Lands as set out in the City of Enderby Zoning Bylaw 966.
- D. AND WHEREAS the Transferee City of Enderby has agreed to grant this covenant and the Transferor is agreeable to accepting it on the terms and conditions herein contained.
- E. AND WHEREAS the Transferee, Her Majesty the Queen in Right of the Province of British Columbia as represented by the Minister of Transportation, has agreed to issue to the Transferor a Controlled Access Permit to the Lands.
- F. AND WHEREAS it is enacted by Section 219 of the *Land Title Act* that there may be registered as a charge against the title to land that is being or has been registered a condition or covenant in favour of the Crown or of a Crown Corporation or agency or of a municipality or a regional district.

NOW THEREFORE in consideration of the sum of One Dollar (\$1.00) now paid by the Transferees to the Transferor (the receipt and sufficiency of which is hereby acknowledged), the Transferor and Transferees hereto hereby covenant and agree each with the other pursuant to the provisions of Section 219 of the *Land Title Act*, R.S.B.C. 1996, c.250 and amendments thereto, as follows:

1. The following uses shall not be permitted on the Lands:
 - a) Accommodation including hotels, motels and one (1) dwelling unit for the owner, operator or employee of the principal and permitted use;
 - b) Assembly and civic use and public service;
 - c) Food service including coffee shops, dairy bars, restaurants, bakeries, butcher shops and fish shops;
 - d) Retail sales and service for: automobiles, farm equipment, boats, mobile homes, trucks, recreation vehicles, motorcycles and sporting goods; also included is the rental of the aforementioned items;
 - e) Retail sales including servicing where applicable: confectionary stores, flowers, fruit, plants, produce, nurseries, green houses, tire shops, wine and beer shops, appliances, beverages, bicycles, electronic equipment, furniture, garden supplies, glass, hardware, paint, pets, pet food, plants and bakery shops;
 - f) Service-repair and rental: service stations, garages for automobile service and repairs, mini storage facilities, car washes, petroleum distribution, costume rental and video rentals (B/L 1098/93);
 - g) Transportation facilities including commercial parking lots, passenger transportation depots, taxi dispatch office with more than two (2) taxis, and weigh scales (B/L 1016/90);
 - h) Beer and wine stores (B/L 997/89);
 - i) Business colleges, dance studios, radio studios, television studios, trade schools;
 - j) Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in clubs, sports clubs and sports facilities (B/L 1016/90);
 - k) Funeral homes, mortuaries, newspapers, publishing and real estate (B/L 1041/90).

2. The Transferee, Her Majesty the Queen in Right of the Province of British Columbia as represented by the Minister of Transportation, will issue to the Transferor a Controlled Access Permit upon registration at the Land Title Office of this Covenant as a charge against the Lands.
3. Every obligation and covenant of the Transferor in this Agreement constitutes both a contractual obligation and a covenant granted under Section 219 of the *Land Title Act* in respect of the Lands and this Agreement burdens the Lands and runs with them and binds the successors in title to the Lands. This Agreement burdens and charges all of the Lands and any parcel into which it is subdivided by any means and any parcel into which the Lands are consolidated. The Transferor is only liable for breaches of this Agreement that occur while the Transferor is the registered owner of the Lands.
4. The Transferor agrees to do everything reasonably necessary at the Transferor's expense, to ensure that this Agreement is registered against title to the Land with priority over all financial charges, liens and encumbrances registered, or the registration of which is pending at the time of application for registration of this Agreement.
5. The Transferor acknowledges and agrees that modification or discharge of this Covenant except in accordance with the terms hereof, is not in the public interest.
6. An alleged waiver of any breach of this Agreement is effective only if it is an express waiver in writing of the breach in respect of which the waiver is asserted. A waiver of a breach of this Agreement does not operate as a waiver of any other breach of this Agreement.
7. If any part of this Agreement is held to be invalid, illegal or unenforceable by a court having the jurisdiction to do so, that part is to be considered to have been severed from the rest of this Agreement and the rest of this Agreement remains in force unaffected by that holding or by the severance of that part.
8. Whenever the singular or masculine is used throughout this Agreement the same shall be construed as meaning the plural or the feminine or body corporate or politic where the context or the parties hereto so require.
9. This Agreement binds the parties to it and their respective successors, heirs, executors and administrators.
10. Where there is a reference to an enactment of the Province of British Columbia in this Agreement, that reference includes a reference to any subsequent enactment of the Province of British Columbia or like effect and, unless the context otherwise requires, all statutes referred to in this Agreement are enactments of the Province of British Columbia.

This is the instrument creating the condition or covenant entered into under Section 219 of the *Land Title Act*, R.S.B.C. 1996, c.250 and amendments thereto by the registered owner referred to herein.


Approving Officer,
Minister of Transportation

**CONSENT TO GRANT OF PRIORITY OVER
MORTGAGE NO. KW136326**

KNOW ALL MEN BY THESE PRESENTS that **Stephan Jost Bircher** (the "Transferor Bircher") is registered holder of a charge by way of a Mortgage against the within described Transferor's Lands, which said charge is registered in the Land Title Office at Kamloops, British Columbia, under Number KW136326; and that for and in consideration of the sum of One Dollar (\$1.00) paid by the Transferee to the Transferor Bircher, the receipt whereof is hereby acknowledged, the said Transferor Bircher agrees with the Transferee, its successors and assigns that the within Covenant shall be an encumbrance upon the within described Transferor's Lands in priority to the said charge Number KW136326 in the same manner and to the same effect as if it had been dated and registered prior to the said charge Number KW136326.

END OF DOCUMENT

Agenda
Bylaws

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1614

A BYLAW TO AMEND THE CITY OF ENDERBY OFFICIAL COMMUNITY PLAN BYLAW NO.
1549, 2014 AND AMENDMENTS THERETO

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Official Community Plan Bylaw No. 1549, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Plan Bylaw No. 1614, 2016".
2. The future land use designation of the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774 and located at 1507 George Street, Enderby BC is hereby changed from Highway and Tourist Commercial to Residential Low Density.

READ a FIRST time this day of , 2016.

READ a SECOND time this day of , 2016.

Advertised on the day of , 2016 and the day of , 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2016.

READ a THIRD time this day of , 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda
- Bylaws

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1615

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1615, 2016".
2. The zoning of the property legally described as Lot 1, District Lot 150, Kamloops (Formerly Osoyoos) Division Yale District, Plan 7774 and located at 1507 George Street, Enderby BC is hereby changed from the Highway and Tourist Commercial (C.2) zone to the Residential Single Family (R.1-A) zone.

READ a FIRST time this day of , 2016.

READ a SECOND time this day of , 2016.

Advertised on the day of , 2016 and the day of , 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2016.

READ a THIRD time this day of , 2016.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this day of , 2016.

District Development Technician
Ministry of Transportation and Infrastructure

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1613

A bylaw of the Corporation of the City of Enderby to exempt certain properties from taxation for the year 2017.

WHEREAS Section 224 of the Community Charter provides that Council may by bylaw grant exemption from taxation of certain land or improvements or both;

NOW THEREFORE the Municipal Council of the Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

- a. **Folio 208.0020.000** - Lot 1, Plan KAP67159, DL 150 [PID 024-819-310] [1104 Belvedere Street]. Registered Owner and Occupier - **Pioneer Place Society**.
- b. **Folio 208.0023.022** - Lot A, Plan KAP54361, DL 150 [PID 023-025-930] [606 Stanley Avenue]. Registered Owner and Occupier - **Enderby & District Senior Citizens Complex**.
- c. **Folio 208.0294.000** - Lot 3, Block 16, Plan KAP211A, DL 150 [PID 012-594-059 & PID 012-594-067] [1101 George Street]. Registered Owner and Occupier - **Enderby & District Senior Citizens Complex**.
- d. **Folio 208.0607.007** - Lot 1, Plan KAP77756, DL 150, [PID 026-240-319] [708 Granville Avenue]. Registered Owner – **Provincial Rental Housing Corp.** Occupier – **Enderby Seniors Housing Society**.
- e. **Folio 208.0590.500** - Lot 5, Plan KAP6406, DL 150 [PID 010-101-578] [507 Mill Avenue]. Registered Owner and Occupier - **Enderby Fraternal Hall Society**.
- f. **Folio 208.0017.000** - Lot 30, Plan KAP211, DL 150 [PID 012-454-842] [909 Belvedere Street]. Registered Owner and Occupier - **Royal Canadian Legion Branch #98**.
- g. **Folio 208.0298.000** - Lot 5, Block 16, Plan KAP211A, DL 150 [PID 005-363-195] [606 Regent Avenue]. Registered Owner and Occupier - **St Andrew's United Church – c/o Trustees**.
- h. **Folio 208.0018.000** - Lot 31, Plan KAP211, DL 150 [PID 005-363-187] [1110 Belvedere Street]. Registered Owner and Occupier - **St Andrew's United Church – c/o Trustees**.
- i. **Folio 208.0113.100** - Lot Z, Plan KAP211A [PID 012-591-904] [706 Mill Avenue]. Registered Owner and Occupier - **Enderby Evangelical Chapel**.
- j. **Folio 208.0358.004** - Lot 1, Plan KAP27530, DL 150 [PID 004-825-683] [602 Knight Avenue]. Registered Owner and Occupier – **Synod of the Diocese of Kootenay**.

- k. **Folio 208.0356.000** - Lot 2, Plan KAP20377, Section 26, Township 18, Range 9, Meridian W6 [PID 003-932-150] [608 Knight Avenue]. Registered Owner and Occupier – **Synod of the Diocese of Kootenay**.
 - l. **Folio 208.0607.100** - Lot 1, Plan KAP10055, DL 150 [PID 009-593-764] [115 George Street]. Registered Owner and Occupier - **Trustees of the Enderby Congregation of Jehovah's Witnesses**.
 - m. **Folio 208.0618.200** - Lot 1, Plan KAP12491, DL 150 [PID 009-422-323] [1406 George Street]. Registered Owner and Occupier - **Roman Catholic Bishop of Kamloops**.
 - n. **Folio 208.0269.100** - Lot 4, Block 14, Plan KAP211A, DL 150 [PID 009-553-479 & PID 012-593-851] [907 George Street]. Registered Owner - **172965 Canada Limited c/o Imperial Oil Limited**. Occupier - **The Corporation of the City of Enderby** (Parking lot behind City Hall).
 - o. **Folio 208.0492.000** - Lot 1, Block 3, Plan KAP920, DL 150 [PID 009-974-148] [208 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby Drill Hall Committee** (Drill Hall).
 - p. **Folio 208.0493.000** - Lot 2, Block 3, Plan KAP920, DL 150 [PID 009-974-164] [206 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby Drill Hall Committee** (Drill Hall Parking Lot).
 - q. **Folio 208.0494.000** - Lot 3, Block 3, Plan KAP920, DL 150 [PID 009-974-083] [204 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier - **Enderby Drill Hall Committee** (Drill Hall Parking Lot).
 - r. **Folio 208.0270.000** - Lot 2, Block 14, Plan KAP211A, DL 150 [PID 012-593-877 & PID 012-593-842] [903 George Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Community Museum Society**.
 - s. **Folio 208.0602.000** - Lot 2, Plan KAP211B, DL 149 [PID 012-826-901, PID 012-826-910 & PID 012-826-928] [700 Railway Street]. Registered Owner - **The Corporation of the City of Enderby**. Occupier – **Enderby & District Chamber of Commerce** (Information Centre).
 - t. **Folio 208.0212.000** - Lot 9, Block 11, Plan KAP211A, DL 150 [PID 012-453-463 & PID 012-453-447] [703 Old Vernon Street]. Registered Owner and Occupier - **Seventh-day Adventist Church (BC Conference)**. 50% of the land assessment is to be exempt.
2. The term of the exemptions shall be for one year and shall be reviewed on an annual basis.
 3. This bylaw may be cited as the “**City of Enderby 2017 Tax Exemption Bylaw No. 1613, 2016**”.

4. **“City of Enderby 2016 Tax Exemption Bylaw No. 1579, 2015”** is hereby repealed.

READ A FIRST TIME this 3rd day of October, 2016;

READ A SECOND TIME this 3rd day of October, 2016;

READ A THIRD TIME this 3rd day of October, 2016;

ADOPTED this _____ day of _____, 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1616

A BYLAW TO ESTABLISH AN EMERGENCY PROGRAM WITHIN THE CITY OF
ENDERBY

WHEREAS the City of Enderby is required to prepare a local emergency plan respecting preparation for, response to, and recovery from emergencies and disaster pursuant to Section 6(2) of the *Emergency Program Act*;

AND WHEREAS the Council for the City of Enderby must establish and maintain an emergency management organization to develop and implement emergency plans and other preparedness, response, and recovery measures for emergencies and disasters pursuant to Section 6(3) of the *Emergency Program Act*;

AND WHEREAS if an emergency within the meaning of the *Emergency Program Act* or another form of emergency arises in a municipality, the Council for the City of Enderby has emergency powers pursuant to Section 20 of the *Community Charter*;

NOW THEREFORE, the Council for the City of Enderby in open meeting assembled enacts as follows:

1. CITATION

1.1. This Bylaw shall be cited as the City of Enderby Emergency Program Bylaw No. 1616, 2016.

2. INTERPRETATION

2.1. "Act" means the Emergency Program Act.

2.2. Unless otherwise specifically stated, the words used in this bylaw shall have the same meaning as words have in the Act:

- a) "Council" means the municipal council of the City of Enderby.
- b) "Mayor" means that person elected by the City of Enderby, and includes the person designated as acting mayor at the relevant time when the Mayor is absent or otherwise unable to act, or when the office of the Mayor is vacant.
- c) "declaration of a state of local emergency" means a declaration of Council or the Mayor that an emergency exists or is imminent.
- d) "disaster" means a calamity that:
 - i. is caused by accident, fire, explosion or technical failure or by the

forces of nature; and

- ii. has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property.
- e) "emergency" means a present or imminent event that:
 - i. is caused by accident, fire, explosion or technical failure or by the forces of nature; and
 - ii. requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.
- f) "City of Enderby Emergency Management Organization" means the Emergency Program Executive Committee, Emergency Program Management Committee, Emergency Coordinator and such other persons appointed and functional groups established, which collectively are charged with emergency preparedness, response and recovery measures.

3. EMERGENCY PROGRAM

3.1. In accordance with the provisions of the Act, the City of Enderby Emergency Management Organization composed of:

- a) Council;
- b) an Executive Committee;
- c) an Emergency Program Coordinator; and
- d) an Emergency Program Management Committee

is hereby established.

4. COUNCIL

4.1. Council is at all times responsible for the general direction and control of the response of the City of Enderby's emergency response, and in particular to:

- a) declare, by bylaw or resolution, a State of Local Emergency;
- b) appoint the Emergency Program Executive Committee;
- c) adopt an emergency plan;
- d) delegate powers available under the Emergency Program Act and to

monitor the use of such powers;

- e) establish any emergency policies, resolutions, or bylaws necessary to facilitate the response to an emergency or disaster;
- f) ensure that sufficient budget and staff are provided to maintain an essential level of emergency program preparedness;
- g) enter into agreements with other local authorities for the purpose of emergency assistance or the formulation of coordinated emergency preparedness, response or recovery; and

4.2. The Mayor may carry out the responsibilities specified in clauses (a) and (d) of section 4.1 when, due to the circumstances of an emergency or disaster, it is not possible to assemble a quorum of Council, provided that:

- a) the Mayor has made every effort to obtain the consent of the other members of Council; and
- b) as soon as practicable after making an order declaring an emergency, a meeting of Council is convened to assist in directing the response to the emergency.

5. EMERGENCY PROGRAM EXECUTIVE COMMITTEE

5.1. The Emergency Program Executive Committee (the Executive Committee) is appointed by and accountable to Council.

5.2. The Executive Committee is composed of:

- a) the Mayor;
- b) one or more Councillors; and
- c) the Chief Administrative Officer.

5.3. The Executive Committee must:

- a) provide strategic direction to the Emergency Program Management Committee;
- b) review the annual strategic plan;
- c) review emergency plans respecting preparation for, response to, and recovery from an emergency or disaster as developed by the Emergency Program Management Committee;
- d) make recommendation to Council for the adoption of a budget for the

Emergency Program or an emergency plan; and

- e) make agreements for the provision of goods or services.

6. EMERGENCY PROGRAM COORDINATOR

6.1. The Emergency Program Coordinator (the Coordinator) is appointed by and accountable to the Chief Administrative Officer.

6.2. The Coordinator is responsible for:

- a) providing leadership and administration for the Emergency Program;
- b) leading and chairing the Emergency Program Management Committee;
- c) developing a strategic plan, action plans and budget;
- d) maintaining all emergency plans and documentation;
- e) providing status reports on the level of preparedness;
- f) coordinating a training and exercise program;
- g) coordinating with other local authorities, non-governmental organizations, the private sector, and volunteers;
- h) establishing and maintaining an Emergency Operations Centre;
- i) establishing and coordinating Emergency Social Services; and
- j) reporting the annual status of the emergency program to Emergency Management BC.

7. EMERGENCY PROGRAM MANAGEMENT COMMITTEE

7.1. The Emergency Program Management Committee (the Management Committee) is accountable to the Executive Committee and reports to the Chief Administrative Officer.

7.2. The Management Committee is composed of:

- a) the Coordinator, who shall serve as chair of the Management Committee; and
- b) representatives of agencies having direct operational responsibilities during a major emergency, including representatives of police, fire, administration, public works, Emergency Social Services (ESS), communications, search and rescue, health services, and ambulance.

7.3. The responsibilities of the Management Committee include:

- a) developing and implementing the emergency program and plans;
- b) assessing hazards, risks and vulnerabilities;
- c) developing the annual strategic plan including recommending emergency program priorities, specifying procedures for implementation, and making recommendations with respect to budget and resource requirements, for presentation to the Executive Committee;
- d) maintaining a staffing and support plan for the Emergency Operations Centre;
- e) maintaining an implementation plan for Emergency Social Services; and
- f) maintaining a training and exercise program.

8. EMERGENCY RESPONSE

8.1. The Emergency Management Program will conform to the British Columbia Emergency Management System.

8.2. The Chief Administrative Officer is designated as the Emergency Operations Centre Director and may appoint deputies and management functions as appropriate.

8.3. The Emergency Operations Centre Director is authorized to expend municipal funds which are not included in the financial plan of the municipality that are required for the preservation of life, health and the protection of property during an emergency or disaster in accordance with the emergency expenditure provisions of the City of Enderby Purchasing Policy.

8.4. Council delegates to the Emergency Operations Centre Director the ability to exercise, in relation to the jurisdictional area affected by a declaration of a state of local emergency, those powers enumerated in subsections 10(1) (d) to (l) of the Act, provided the use of such powers is reported as soon as reasonably practicable to the Executive Committee in the event of a short-term emergency or disaster, or otherwise at regular intervals that the Executive Committee feels appropriate in the event of a prolonged emergency or disaster.

8.5. Section 8.4 of this bylaw shall apply to other forms of emergency as described in Section 20(b) of the *Community Charter*.

9. LIABILITY

9.1. As enabled by the Act, no person including, without limitation, Council, the Mayor, members of the City of Enderby Emergency Management Organization, employees of the City of Enderby, a volunteer, or any other persons appointed, authorized or requested to carry out measures relating to emergencies or disasters is liable for any loss, cost, expense, damages or injury to persons or property resulting from:

- a) the person, acting in good faith, doing or omitting to do any act that the person is appointed, authorized or required to do under this bylaw, unless, in doing or omitting to do the act, the person was grossly negligent; or
- b) any acts done or omitted to be done by one or more of the persons who were, under this bylaw, appointed, authorized or required by the person to do the acts, unless in appointing, authorizing or requiring those persons to do the acts, the person was not acting in good faith.

10. RECOVERY OF COSTS

10.1 If an emergency or a disaster is threatened or caused in whole or in part by the acts or omissions of a person and expenditures are made by the City of Enderby to prevent, respond to, or alleviate the effects of that emergency or disaster, the person must, on the request of the City of Enderby, pay to the City of Enderby the lesser of:

- a) that portion of the expenditures that is equal to that portion of the liability for the occurrence of the emergency or disaster that is attributable to the person; or
- b) the amount demanded by the City of Enderby.

10.2 Nothing in subsection 10.1 of this bylaw relieves a person from any other liability.

11. SEVERABILITY

11.1 If any clause or portion of this bylaw is declared or held invalid for any reason, the invalidity does not affect the validity of the remainder of that clause or this bylaw, and the terms and provisions of this bylaw continue to be in force and in effect and are to be construed as if the bylaw had been executed without the invalid portion.

12. REPEAL AND EFFECTIVE DATE

12.1 Effective January 1, 2017, Intermunicipal Emergency Operations Service Bylaw No. 1462 and all amendments thereto are hereby repealed.

12.2 This bylaw comes into force and effect on January 1, 2017.

READ a FIRST time this 3rd day of October, 2016.

READ a SECOND time this 3rd day of October, 2016.

READ a THIRD time this 3rd day of October, 2016.

ADOPTED this ____ day of _____, 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL

Area: CITY OF ENDERBY

From Date: Sep 1, 2016 To Date: Sep 30, 2016

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit	House	Street	New Units / SQM	Value
DEMOLITION									
DEMO	BP024251 16-0392-END-BP 208.0733.000	ACTIVE	Sep 23, 2016		105	RIVERDALE	DR	0 31	0.00 0.00
Report Code Totals								Permits: 1	0.00
Folder Type Totals								Permits: 1	0.00

RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL

Area: CITY OF ENDERBY

From Date: Sep 1, 2016 To Date: Sep 30, 2016

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit	House	Street	New Units / SQM	Value
SINGLE FAMILY DWELLING									
NEWSFD	BP024075 16-0147-END-BP 208.0733.000	ACTIVE	Sep 6, 2016		105 RIVERDALE DR			1 0	325,000.00
NEWSFD	BP024218 16-0348-END-BP 208.0440.106	ACTIVE	Sep 6, 2016		170 VETTER PL			1 0	375,000.00
Report Code Totals								Permits: 2	700,000.00
Folder Type Totals								Permits: 2	700,000.00
Report Totals								Permits: 3	700,000.00

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: October 12, 2016
Subject: Digital Billboard Sponsorship Value Increase - St. Andrew's United Church

RECOMMENDATION

THAT Council considers the St. Andrew's United Church's request to increase their digital billboard sponsorship value from \$4,200 to \$5,100

BACKGROUND

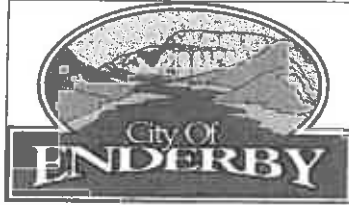
The St. Andrew's United Church received a Digital Billboard Sponsorship from Council on September 10, 2015 valued at \$4,200 in-kind. The Church is requesting that their sponsorship value be increased to \$5,100 annually as they now have a better understanding of what their annual sponsorship needs are; messaging will relate to community events such as their Spring Tea and garage sale fundraiser.

Respectfully Submitted,



Kurt Inglis
Planner and Assistant Corporate Officer

619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0



The Corporation of the City of Enderby
Top of the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society: St Andrew's United Church

Name of Applicant: Carole Hawes

Phone Number: 250-838-6805

Email: ronald714398@gmail.com.

Nature of Messaging: Community Events

(community events, programming,
announcements, etc.)

Annual Sponsorship Needs:

As we have 2 events coming
up and short 9 days, requesting
addition of 9 days for 2016
only.

Requested Value of Sponsorship:

\$5,100 (previously \$4,200)

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

Carole Hawes
Signature of Applicant

October 12, 2016
Date

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: October 12, 2016
Subject: Rural Dividend Grant Application for Community Infrastructure and Economic Development Planning

RECOMMENDATION

THAT Council supports a Rural Dividend grant application under the "Single Applicant" stream for community infrastructure and economic development planning valued at no more than \$100,000;

AND THAT Council approves a local cash contribution in support of the grant of up to \$10,000;

AND FURTHER THAT Council approves a local in-kind contribution in support of the grant of up to \$10,000.

BACKGROUND

The BC Rural Dividend is a grant program developed by the Province to recognize both the contribution rural communities have made to the economy and the unique challenges they face to diversify beyond natural resources. The program is intended to contribute to the strength and sustainability of small rural communities. The program is focused on projects that help rural communities navigate changes impacting their economies, such as attracting and retaining youth, using innovation to drive economic growth, and developing new and effective partnerships to support shared prosperity.

There are four program categories:

1. Community capacity building (projects that provide or improve community services to support economic diversity, expand market accessibility and enhance quality of life to attract investment);
2. Workforce development (projects that offer training and skills development opportunities, especially for youth, so they stay in the community or return if they have left);
3. Community and economic development (projects that help rural communities plan to build a foundation for economic growth or improve community vibrancy); and
4. Business sector development (projects that increase new business creation, business growth and adaptability in the community).

Single applicants may apply for up to \$100,000 and must contribute 20% of the project cost. Up to half of the local contribution may be an in-kind contribution. The BC Rural Dividend expressly **does not** fund major infrastructure projects (water, sewer, roads, sidewalks), land acquisition, construction, or large capital purchases (vehicles, machinery). It **does** fund costs related to project implementation, minor renovations and capital purchases incidental to an eligible project, business planning development, design/engineering costs, marketing and promotion, and feasibility studies. In effect, the BC Rural Dividend should be seen as an opportunity for small local governments to develop economically through diversification, resiliency, and labour force development.

Previously, the City of Enderby was involved in an application under the Project Development stream made by the District of Sicamous, in conjunction with Splat-sin, for the acquisition of a community forest. This grant was awarded, and the involved parties are in the process of exploring opportunities to fulfill the project objective. The next intake period closes on October 31, 2016.

One capacity-related item that has posed challenges for Enderby in the past is related to the identification, development, and marketing of serviced (or serviceable) commercial and industrial lands. Bringing these underutilized employment lands to market is critical to creating local jobs and redistributing the tax burden. Enderby has taken a number of progressive steps towards addressing these issues, including the completion of a servicing plan for the Brickyard industrial area, the renewal of a number of streets in the commercial core, and streamlining its development procedures and planning policy framework, including its Official Community Plan and Zoning Bylaw. A corollary of this is the growing economic development within Splat-sin lands, which have a positive impact upon Enderby and help to broaden the consumer base for various City utilities.

The proposed grant application would seek to identify, prioritize, and market employment lands within Enderby which are prime for development in terms of location, size, and servicing costs. The synthesis of existing information on future servicing requirements will provide a set of inputs that will lead to the revision of the City's development cost charges (DCCs) and subdivision servicing standards. These charges and standards stand as the two most critical components requiring renewal which have not yet been completed. Council has budgeted funds in its 2016 budget to renew these components and Staff recommend that it would be appropriate to apply a portion of this restricted source to the local contribution for the grant so as to eliminate any draw upon surplus or reserves. Leveraging the funds into the grant in this manner should also result in savings on the completion of the planned projects.

Respectfully submitted,



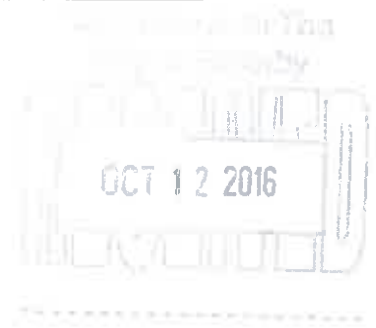
Tate Bengtson
Chief Administrative Officer

Agenda

Enderby & District Lions Club
Box 228
Enderby B.C. V0E 1V0
Serving since 1947
Meeting nights: 2nd & 4th Mondays



October 3, 2016



Open letter Re: Donors for the Halloween Haunted House Project.

Last year the Haunted House was very well received by the Community and our Club has taken the responsibility of raising funds for Halloween 2016 and hope that the tradition may continue. We estimate the cost to be about \$2,000.00.

In the past monies have generously come from:

- Enderby & District Chamber of Commerce
- Bank of Montreal
- City of Enderby
- Enderby & District Financial
- Enderby & District Lions Club

We humbly request that you can again participate in this Project.

Our Club will be providing Hot Dogs and Hot Chocolate as we have in the past at the Gazebo and the Fire Department will be supervising the bonfire.

Enderby & District Lions Club

Halloween Project Chairperson

Peter Gilowski

\$1500 provided in 2015.

Enderby & District Lions Club
Box 228
Enderby B.C. V0E 1V0
Serving since 1947
Meeting nights: 2nd & 4th Mondays



October 13, 2016.

To Whom It May Concern:

Proposed Budget for 2016 Halloween Party at the Lions Gazebo.

1. Setting up, tear down and operation of Haunted House by Paul Castle and Crew: \$1,100.00.
2. Treats for 400-500 Children: \$600.00.
3. Supplies of 2x4 lumber and 6 sheets plywood: \$250.00.
4. Lions Club provides Hot dogs, hot chocolate for 400 patrons: \$600.00.

Total proposed Budget: \$2,550.00.

A handwritten signature in cursive script, appearing to read 'Peter Gilowski'.

Prepared by John Pavelich and Peter Gilowski.