



REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, September 19, 2016
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of September 6, 2016](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Enderby and District Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1605, 2016](#)

pg 8-11

A bylaw to amend Cemetery Regulation Bylaw No. 1515, 2012 – Memorial Markers

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1609, 2016](#)

pg 12-13

A bylaw to amend Parks, Recreation and Fees Imposition Bylaw No. 1578, 2015

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1612, 2016](#)

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A bylaw to amend Fees and Charges Bylaw No. 1479, 2010

[Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016](#)

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A bylaw to amend the Zoning Bylaw to include a new residential zoning designation titled *Residential Multi-Family Low Intensity (R.3-A)*, separate the different permitted uses defined within 'Assembly Use' into the appropriate zones, and provide density bonussing for the *Comprehensive Development – Seniors Housing Zone (CD.1)*

8. REPORTS

Mayor and Council

[Public Hearing Report of September 6, 2016](#)

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[Building Permit Detail Report – August 2016](#)

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9. NEW BUSINESS

a. [Infrastructure Planning Grant Application](#) – Memo from Chief Administrative Officer dated September 14, 2016

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b. [Bylaw Enforcement Officer and Dog Control Officer Appointments](#) – Memo from Planner and Assistant Corporate Officer dated Sept. 14, 2016

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c. [Speed Board Reader Update](#) – Memo from Planner and Assistant Corporate Officer dated September 14, 2016

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10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, September 6, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

During the “Bylaws” portion of the meeting the following amendment was made:

- Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1612, 2016 was moved from Adoption to 3 Readings.

Moved by Councillor Schreiner, seconded by Councillor Shishido that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of August 15, 2016

Moved by Councillor Schreiner, seconded by Councillor Case that the minutes of the regular meeting of August 15, 2016 be adopted as circulated.

Carried

PUBLIC AND STATUTORY HEARINGS

The meeting gave way to a Public Statutory Hearing.

The regular meeting re-convened at 4:35 p.m.

BYLAWS – 3rd Reading and Adoption

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016

A bylaw to amend the Official Community Plan to authorize Development Approval Information and to correct several housekeeping items within *Schedule ‘B’ – Land Use Designation Map and Schedule ‘C’ – Parks and Transportation Map*

Moved by Councillor Case, seconded by Councillor Schreiner that Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 be given third reading and adopted.
Carried

BYLAWS – 3rd Reading

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016

A bylaw to amend the Zoning Bylaw to include a new residential zoning designation titled *Residential Multi-Family Low Intensity (R.3-A)*, separate the different permitted uses defined within 'Assembly Use' into the appropriate zones, and provide density bonussing for the *Comprehensive Development – Seniors Housing Zone (CD.1)*

Moved by Councillor Baird, seconded by Councillor Davyduke that Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016 be given third reading and referred to the Ministry of Transportation and Infrastructure.

Carried

BYLAWS – 3 Readings

Enderby and District Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1605, 2016

A bylaw to amend Cemetery Regulation Bylaw No. 1515, 2012 – Memorial Markers

Moved by Councillor Knust, seconded by Councillor Case that Enderby and District Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1605, 2016 be given three readings.

Carried

Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1609, 2016

A bylaw to amend Parks, Recreation and Fees Imposition Bylaw No. 1578, 2015

Moved by Councillor Shishido, seconded by Councillor Baird that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1609, 2016 be given three readings.

Carried

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1612, 2016

A bylaw to amend Fees and Charges Bylaw No. 1479, 2010

Moved by Councillor Shishido, seconded by Councillor Baird that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1612, 2016 be given three readings.

Carried

REPORTS

Councillor Schreiner

- Attended grand opening of Little City Merchants with Mayor McCune and Councillors Shishido and Davyduke.

- Attended IPE luncheon with Mayor McCune. There were several Enderby vendors there. It was suggested that next year, Council should participate in their parade to show support.

Councillor Baird

M. V. Beattie School is full and there is a wait list for students to get in.

Councillor Shishido

Councillor Shishido pointed out the following observed issues around town:

- There is cap missing on the retaining wall at Stanley and Cliffview Drive.
- The shingles on the utility building near the bridge may need repair/replacement.
- Raking of the beach at Tuey Park – our crews do it periodically.
- The flag and flag pole on City Hall needs replacing.

Councillor Davyduke

Councillor Davyduke expressed appreciation to CFO for report on permissive tax exemptions.

Mayor McCune

- River stewardship meeting will address how to take recreation to the next level and how to deal with garbage issue.
- There is a new RCMP Sergeant, Les Hobenshield.
- Riverwalk clean-up needed to deal with vegetation. CAO will investigate and get opinion from Ministry of Environment on trimming back cottonwood shoots and other growth.
- Suggested a new portfolio of “Economic Development” be created with Councillor Davyduke as lead.

Moved by Councillor Shishido, seconded by Councillor Schreiner that an Economic Development portfolio be created;

AND THAT Councillor Davyduke be appointed to lead the Economic Development portfolio.

Carried

Chief Administrative Officer

- Phase II of Cliff Avenue upgrade is proceeding and will face some challenges in terms of traffic control and the technical nature of the underground infrastructure.
- Drainage systems are working well judging by recent rain events.
- Juniper Ridge Subdivision (Reimer) should have final subdivision approval shortly.

Fire Chief Alstad – Verbal report

- 24 members on the department – goal is to have 30.
- Have been working on the “Playbook” compliance for interior and exterior fire fighting.
- Half of membership have Level 1 first aid. Next half will attain next year. One member has a higher level of first aid.

- IODE has generously donated a respirator kit for pet rescue. All members are fully trained to use the apparatus.
- A report of recent call-outs was circulated to Council.
- Major incident this year was a wildfire at 120 Twin Lakes Road in July:
 - 21 Enderby members attended; 17 from Ranchero, 23 from Forestry, 4 BC Ambulance attendants, 1 helicopter, and numerous RCMP on site.
 - Estimate that 36,000 gallons of water was used by Enderby department alone.
 - It took 9 hours to put out and the site was monitored for 2 days to address any hot-spots.
 - An investigation is underway. Fire appears to be human-caused.
- Enderby Fire Rescue Society was formed in 2015. They are working on raising \$200,000 for equipment replacement. \$50,000 has been raised so far. They have applied for a gaming grant.

The Chief Administrative Officer expressed appreciation to Chief Alstad and the Training Officer on their leadership in achieving Playbook compliance. Other communities have modelled their service policy after the one developed by the Enderby & District Volunteer Fire Department.

Mayor McCune praised Chief Alstad's excellent communication with his team during incidents, which was evident during the Twin Lakes fire.

NEW BUSINESS

Canadian Cancer Society – Correspondence dated August 12, 2016

Re: Expansion of scope of BC's Tobacco and Vapour Products Control Act to prohibit use in outdoor public spaces province-wide

Moved by Councillor Case, seconded by Councillor Davyduke that the correspondence be received and filed.

Carried

2017 Permissive Tax Exemptions – memo from Chief Financial Officer dated August 24, 2016

Moved by Councillor Schreiner, seconded by Councillor Knust that Council approves providing the properties as listed on Appendix 'A' of the Memorandum from the Chief Financial Officer dated August 24, 2016 with a permissive tax exemption for 2017;

AND THAT Council refers providing the Chamber of Commerce with a fee-for-service grant equivalent to the value of the permissive exemption for 112 Kildonan Avenue to the 2017 budget deliberations.

Carried

Renewal of Southern Interior Bylaw Notice Dispute Adjudication Registry Agreement Bylaw – Memo from Planner and Assistant Corporate Officer dated September 1, 2016

Moved by Councillor Case, seconded by Councillor Baird that Council authorize the renewal of the Southern Interior Bylaw Notice Dispute Adjudication Registry Agreement Bylaw.

Carried

PUBLIC QUESTION PERIOD

None

ADJOURNMENT

Moved by Councillor Case, seconded by Councillor Davyduke that the regular meeting adjourn at 5:30 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: August 25, 2016
Subject: Cemetery Regulation Bylaw - Memorials

Recommendation

THAT Council give first, second, and third readings of the bylaw cited as "Enderby & District Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1605, 2016".

Background

The Enderby & District Cemetery Regulation Bylaw prescribes the maximum measurements for memorials and bases in the Cemetery. These measurements are in place, not only to provide for spacing in between each plot, but to ensure memorials do not overlap onto adjacent plots.

Recently, a contractor for one of the funeral homes installed a memorial and base that exceeded the size requirements in the bylaw. The funeral home has been notified of the error and the memorial and base will be reinstalled properly. This is not the first time the City has had to make the request, which adds administrative burden and disrupts cemetery operations. To help deter this from happening in the future, the following bylaw amendment is proposed:

The Caretaker retains the right to remove any memorial and base installed that does not meet the specifications set out in this bylaw. The memorial and base will be reinstalled by the Caretaker once the applicable fees as set out in Schedule "C" have been paid.

The Memorial Reinstallation fee provided for in Schedule "C" is based on the costs to have the City's Public Works crew reinstall the memorial and base to bylaw specification.

Note that the option of requiring all memorial installations to be done by the City was explored; however, this is not permitted under the Cremation, Interment and Funeral Services Act.

The attached bylaw was approved by the Enderby & District Services Commission on August 24, 2016.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1605

A BYLAW TO AMEND CEMETERY REGULATION BYLAW NO. 1515

WHEREAS Council of the City of Enderby has adopted "City of Enderby Cemetery Regulation Bylaw No. 1515, 2012";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "Enderby & District Cemetery Regulation Bylaw No. 1515, 2012 Amendment Bylaw No. 1605, 2016".
2. Section 11 of Bylaw No. 1515, 2012 is amended by adding the following:

11 (10) The Caretaker retains the right to remove any memorial and base installed that does not meet the specifications set out in this bylaw. The memorial and base will be reinstalled by the Caretaker once the applicable fees as set out in Schedule "C" have been paid.
3. Schedule "C" of "Enderby & District Cemetery Regulation Bylaw No. 1515, 2012" is deleted and Schedule "C" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this ____ day of _____, 2016.

READ a SECOND time this ____ day of _____, 2016.

READ a THIRD time this ____ day of _____, 2016.

RECONSIDERED and ADOPTED this ____ day of _____, 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "C" attached to and forming part of
 Enderby & District Cemetery Regulation
 Bylaw No. 1515, 2012 Amendment Bylaw No. 1505, 2016

CLIFFSIDE CEMETERY
SCHEDULE "C"
Fee Schedule

	Lot Fees				Care Fund Portion					Total Fees				
	Effective Jan 1 2014	Effective Jan 1 2015	Effective Jan 1 2016	Effective Jan 1 2017	Effective Jan 1 2014	Effective Jan 1 2015	Effective Jan 1 2016	Effective Jan 1 2017	Effective Jan 1 2014	Effective Jan 1 2015	Effective Jan 1 2016	Effective Jan 1 2017		
CEMETERY LOTS														
Adult														
(Resident)	278.10	282.00	308.80	321.85	82.70	97.35	102.20	107.30	370.80	389.35	408.80	429.25		
(Non Resident)	401.40	409.40	417.60	425.85	158.05	159.20	182.40	185.85	557.45	588.80	580.00	591.80		
Child/Infant (up to 12 years)														
(Resident)	189.80	199.10	208.05	219.50	83.20	86.35	89.85	73.15	252.80	285.45	278.70	292.65		
(Non Resident)	281.30	287.15	303.10	308.15	87.90	89.65	91.45	83.30	379.20	388.80	394.55	402.45		
Cremated Remains														
(Resident)	134.80	141.55	148.85	158.10	44.95	47.20	48.55	52.00	179.75	188.75	198.20	208.10		
(Non Resident)	218.50	222.85	227.30	231.85	72.85	74.30	75.80	77.30	291.35	297.15	303.10	308.15		

CEMETERY SERVICES

Interment Services (Opening & Closing)

	Effective Jan 1 2014	Effective Jan 1 2015	Effective Jan 1 2016	Effective Jan 1 2017
Adult	442.20	451.05	460.05	468.25
Child/Infant	260.10	265.30	270.60	278.00
Cremated Remains (Regular)	208.10	212.25	218.50	228.85
Cremated Remains (if covered with concrete)	312.10	318.35	324.70	331.20
Deeper Depth to Permit Second Burial In Same Grave (additional cost)	171.85	176.10	178.80	182.15
Premium/Overline Charges	At cost	At cost	At cost	At cost

SCHEDULE "C" - Continued

	Effective Jan 1 2014	Effective Jan 1 2015	Effective Jan 1 2016	Effective Jan 1 2017
Exhumation / Disinterment Services				
Adult	850.00	850.00	850.00	850.00
Child/Infant	500.00	500.00	500.00	500.00
Cremated Remains (Regular)	400.00	400.00	400.00	400.00
Cremated Remains (if covered with concrete)	600.00	600.00	600.00	600.00
Premium/Overtime Charges	At cost	At cost	At cost	At cost
Memorial Installation				
Care Fund Contribution	26.00	26.50	27.05	27.60
Memorial Reinstallation	NA	NA	80.00	81.50
-Supplies/Materials	At cost	At cost	At cost	At cost
SUPPLIES				
Grave Liner (Regular)	At cost	At cost	At cost	At cost
Grave Liner (Special - Small or Oversized)	At cost	At cost	At cost	At cost
Cremation Vault	At cost	At cost	At cost	At cost
SUNDRY				
Transfer of Right of Interment	26.00	26.50	27.05	27.60
Cancellation of Right of Interment	26.00	26.50	27.05	27.60
TAXES				
Provincial and Federal Taxes as legislated				

THE CORPORATON OF THE CITY OF ENDERBY BYLAW No. 1609

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

WHEREAS The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015";

AND WHEREAS Council wishes to amend the fees;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1609, 2016".
2. Schedule "B" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015" is deleted and Schedule "B" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this 6th day of September, 2016.

READ a SECOND time this 6th day of September, 2016.

READ a THIRD time this 6th day of September, 2016.

ADOPTED this ____ day of _____, 2016.

Mayor

Chief Administrative Officer

SCHEDULE "B" – ARENA FEES

Ice (per hour unless otherwise indicated)	
Adult – rental	154.00
Youth and Preschool – rental	85.00
Senior – rental	111.00
Non Prime – rental	40.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop-In	5.00
Skating lesson – 30 minutes x 8 sessions	60.00
Skating lesson – 45 minutes x 8 sessions	75.00
Birthday Package	105.00
SD #83	JOINT USE AGREEMENT
ALF Hockey Academy	JOINT USE AGREEMENT
Public Skate	FREE
School Groups - not covered through Joint Use Agreement	46.00
Summer Ice	\$9,975* / week
Dry Floor (per hour unless otherwise indicated)	
Adult	60.00
Youth	28.00
Senior	31.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop In	5.00
Non-Profit (per day)	624.00
Commercial (per day)	1,248.00
SD #83	JOINT USE AGREEMENT

* The Summer Ice fee is based on continuous usage from/to the regular season. For rentals that are not continuous with the regular season, additional costs for installing and removing the ice will be added to the fee. If the arena is to be open for more than eight hours a day, or open for non-consecutive periods in a day, renter will be responsible for additional costs incurred. Summer Ice rentals are subject to availability and staffing resources. Two weeks advance notice must be provided.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1612

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1612, 2016".
2. Schedule "4" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is hereby deleted and Schedule "4" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this 6th day of September, 2016.

READ a SECOND time this 6th day of September, 2016.

READ a THIRD time this 6th day of September, 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 4
WATER FEES
Administered through the Water and Sprinkling Bylaw**

USER FEES

Metered Rates

	<u>Flat Rate / Period</u>	<u>Consumption Rate / Period</u>
A. Single Family Residential		
Jan-Apr / Sep-Dec	\$ 71.50	\$ 0.50 / m ³ over 40 m ³ to 55 m ³ \$ 1.30 / m ³ over 55 m ³ to 250* m ³
May - Aug	\$ 71.50	\$ 0.50 / m ³ over 85 m ³ to 105 m ³ \$ 1.30 / m ³ over 105 m ³ to 500* m ³
B. Single Family Residential with Legalized Suite		
Jan-Apr / Sep-Dec	\$ 101.85	\$ 0.50 / m ³ over 65 m ³ to 80 m ³ \$ 1.30 / m ³ over 80 m ³ to 337* m ³
May - Aug	\$ 101.85	\$ 0.50 / m ³ over 105 m ³ to 125 m ³ \$ 1.30 / m ³ over 125 m ³ to 675* m ³
C. Strata Residential		
Jan-Apr / Sep-Dec	\$ 56.35	\$ 0.50 / m ³ over 30 m ³ to 40 m ³ \$ 1.30 / m ³ over 40 m ³ to 205* m ³
May - Aug	\$ 56.35	\$ 0.50 / m ³ over 70 m ³ to 80 m ³ \$ 1.30 / m ³ over 80 m ³ to 410* m ³
Irrigation:		
Metered		\$ 1.30 / m ³
Non-metered		\$ 1.30 / m ³ based on estimated volume
D. Multi Family Residential		
Jan-Apr / Sep-Dec	\$ 56.35	\$ 0.50 / m ³ over 30 m ³ to 40 m ³ \$ 1.30 / m ³ over 40 m ³ to 205* m ³
May - Aug	\$ 56.35	\$ 0.50 / m ³ over 70 m ³ to 80 m ³ \$ 1.30 / m ³ over 80 m ³ to 410* m ³
E. Business / Industrial	\$ 32.95	\$ 1.30 / m ³ over 24 m ³ to 60 m ³ \$ 0.50 / m ³ over 60 m ³
F. Business / Industrial with Residential	\$ 49.25	\$ 1.30 / m ³ over 35 m ³ to 60 m ³ \$ 0.50 / m ³ over 60 m ³
G. Institutional / Civic	\$ 32.95	\$ 1.30 / m ³ over 24 m ³ to 60 m ³ \$ 0.50 / m ³ over 60 m ³
Irrigation on separate meter		\$ 0.50 / m ³
H. Agricultural**		

Properties with single family residential		
Jan-Apr / Sep-Dec	\$ 78.00	\$ 0.50 / m ³ over 45 m ³
May - Aug	\$ 78.00	\$ 0.50 / m ³ over 90 m ³
Land only		
Jan-Apr / Sep-Dec		\$ 0.50 / m ³
May - Aug		\$ 0.50 / m ³ Irrigation
I. Home Hemodialysis***		\$ 0.50 / m ³

* Amount to increase by 25 m³ in the Jan - Apr and Sep - Dec periods and by 50 m³ in the May - Aug period each year.

** Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.

*** Rate is subject to the City of Enderby having received a request from Interior Health and confirmation that a water meter has been installed on the patient's home hemodialysis unit to the satisfaction of the City of Enderby.

Non-Metered Rates

- Where metering is not possible, consumption is based on the average usage for the same property class.
- Where metering is possible, but refused, the user fee per period will be based on the maximum chargeable consumption for the corresponding period in addition to the flat rate.
- For properties located out of town, an out of town parcel tax will apply. The parcel tax will be equivalent to the annual frontage tax rate charged consistent with the City of Enderby Water Frontage Tax Bylaw. Each out of town property is deemed to have 100 feet of taxable frontage.

For 2016 the following user fee rebate will be provided for residential properties:

- Single Family Residential\$ 27.63
- Single Family Residential with Legalized Suite\$ 38.38
- Strata Residential\$ 22.26
- Multi Family Residential.....\$ 22.26

Late Penalty

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

MISC. CHARGES

Connection Charge

Size	Replace Existing Connection	New Connection
19mm	At cost with minimum \$275 charge	At cost with minimum \$275 charge

Robinson-Vetter Subdivision on Knoll	N/A	Actual \$275 charge
25mm	At cost with minimum \$300 charge	At cost with minimum \$300 charge
32mm and larger	At cost with minimum \$900 charge	At cost with minimum \$900 charge

Meter Installation

At cost with deposit of \$900.00

Failure or Refusal to Have a Water Meter Installed

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

Meter Reading Request

Per request \$25.00.

Hydrant Use

Water Usage

Application fee.....	\$50.00
Equipment Rental Fee per day or part thereof	\$30.00
Consumption Charge	\$ 1.30/m ³

* Fees shall not apply to a contractor retained by the City for City business.

Supply of Water to Vendors for Resale

Annual charge	\$1,000.00
Volume charge per 4,500 litre	\$2.20

Turn-On Turn-Off

Turn-Off for discontinuance of service.....	\$50.00
Turn-Off for temporary repairs.....	\$50.00
Turn-On	\$25.00

Note: No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1611

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND
AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016".

AMENDMENTS

2. Amend Zoning Bylaw No. 1550, 2014 by adding items 4 and 5 as follows, and renumbering accordingly:
 4. Council authorizes the revision of Zoning Bylaw No. 1550, 2014 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Revision Regulation 367/2003*.
 5. The Zoning Bylaw, as revised under a Revision Bylaw, shall be brought before the Council for consideration of first, second and third readings and adoption in accordance with Part 5 of City of Enderby Council Procedure Bylaw No. 1506, 2012, as amended from time to time, except that before third reading, the Corporate Officer must certify that the proposed revised bylaw has been revised in accordance with Section 3 of *Bylaw Revision Regulation 367/2003*.
3. Amend Division Two - Interpretation of Schedule "A" of Zoning Bylaw No. 1550, 2014 by removing the definition of 'Assembly Use'.
4. Amend Division Two - Interpretation of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing the definition of 'Dog Kennel' as follows:

KENNELS means premises used for the business of boarding, breeding, buying or selling of dogs, cats or other domesticated animals excluding livestock.

5. Amend Division Two - Interpretation of Schedule "A" of Zoning Bylaw No. 1550, 2014 by adding the definition of 'Supportive Housing' as follows:

SUPPORTIVE HOUSING means housing for low-income seniors who need assistance in order to live independently.

6. Amend Division Four - Commercial Zones (C.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 401.1 as follows:

401 General Commercial Zone (C.1)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the General Commercial Zone (C.1):

- a. Accessory buildings and structures
- b. Accommodation including apartments, dwelling units, hotels and motels subject to the provisions of Sections 401.11.d and 401.11.e
- c. Civic use
- d. Auditoriums, youth centres, and social halls
- e. Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools
- f. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, cabarets, fraternal lodges, health spas, museums, neighbourhood pubs, night clubs, social clubs, sport clubs, sports facilities, and theatres
- g. Food service including bakeries, butcher shops, caterers, coffee shops, dairy bars, fish shops, and restaurants (excluding drive-through restaurants)
- h. Office and commerce facilities accommodating appraisers, architects, banks, bookkeepers, brokers, chartered accountants, credit unions, dentists, dental labs, doctors, engineers, finance companies, funeral homes, insurance agents, lawyers, management companies; massage therapy clinics, medical offices, labs, and clinics; mortuaries, newspapers, notaries, publishers, real estate agents, surveyors, travel agents, and veterinarians
- i. Public service use
- j. Retail sales (including parts and accessories) of appliances, automobile parts and accessories (new), beverages, bicycles, books, candy, clothing, computers, draperies, drugs, electronic equipment,

fabric, flowers, food (including meat and fish), fruit, furniture, garden supplies, glass, gifts, groceries, hardware, hobby equipment, jewellery, liquor, medical supplies, musical supplies, novelties, office equipment and supplies, optical supplies, paint, pets, pet food, photographic supplies, plants, produce, sporting goods (including rental), stationery, tools and small equipment, toys, and watches

- k. Service and repair including animal beauty parlours, appliance repair, automobile rental, barber shops, beverage container recycling and collection depot, costume rental, dry cleaners, hairdressers, interior decorators, laundromats, locksmith shops, optical shops, shoe repair, tailor shops, video rental shops, and watch repair shops
- l. Transportation facilities including commercial parking lots and garages, passenger transportation depots, and taxi dispatch offices.

6. Amend Division Four - Commercial Zones (C.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 401.9 as follows:

9. Off-Street Parking:

Off-street parking shall be provided and maintained in accordance with the provisions of Schedule "B" of this bylaw and the number of parking spaces required to be provided on all lots shall be determined by the use or uses being carried out on such lots from time to time except as provided in section 901.5 of this bylaw.

Where section 901.5 does not apply, parking is required to be provided on lots lying within the Downtown Designated Parking Area designated on Schedule "H" this bylaw. The number of spaces required for such use may be reduced by the number of off-street parking spaces for which a fee of \$3,500.00 per parking space is paid to the City.

7. Amend Division Four - Commercial Zones (C.2) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 402.1 as follows:

402 Highway and Tourist Commercial Zone (C.2)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Highway and Tourist Commercial Zone (C.2):

- a. Accessory buildings and structures
- b. Accommodation including apartments, dwelling units, hotels and motels subject to the provisions of Sections 402.11.c and 402.11.g
- c. Civic and public service use
- d. Auditoriums, youth centres, and social halls

- e. Food service including coffee shops, dairy bars, restaurants, bakeries, butcher shops, caterers, and fish shops
 - f. Retail sales and service for: automobiles, farm equipment, boats, mobile homes, trucks, recreation vehicles, motorcycles, and sporting goods; also included is the rental of the aforementioned items
 - g. Retail sales including servicing where applicable: confectionery stores, flowers, fruit, plants, produce, nurseries, green houses, tire shops, wine and beer shops, appliances, beverages, bicycles, electronic equipment, furniture, garden supplies, glass, hardware, paint, pets, pet food, plants, animal beauty parlours, bakery shops, hairdressers, locksmith shops, optical shops, shoe repair, tailor shops, and watch repair
 - h. Service - repair and rental: service stations, garages for automobile service and repairs, mini storage facilities, car washes, petroleum distribution, costume rentals, and video rentals
 - i. Transportation facilities including commercial parking lots, passenger transportation depots, taxi dispatch offices, and weigh scales
 - j. Retail sales of beer, wine and liquor
 - k. Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools
 - l. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in clubs, sports clubs, and sports facilities
 - m. Office and commerce facilities and accommodations for engineers, funeral homes, land surveyors, management companies, mortuaries, newspapers, publishing, real estate, surveyors, veterinarians, massage therapy clinics, dentists, doctors, and any other professional office
8. Amend Division Four - Commercial Zones (C.4) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 403.1 as follows:

403 Service Commercial Zone (C.4)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Service Commercial Zone (C.4):

- a. Accessory buildings and structures

- b. Accommodation including one (1) dwelling unit for the owner, operator, or employee of the principal and permitted use subject to the provisions of Section 403.11.d
- c. Civic use
- d. Auditoriums, youth centres, and social halls
- e. Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools
- f. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in theatres, fraternal lodges, health spas, social clubs, sports clubs, and sports facilities
- g. Food service including bakeries, butcher shops, caterers, coffee shops, dairy bars, fish shops, and restaurants
- h. Office and commerce facilities accommodating doctors, engineers, funeral homes, land surveyors, management companies, mortuaries, newspapers, publishing, real estate, surveyors, and veterinarians
- i. Public service use
- j. Retail sales (including parts and accessories) of appliances, automobiles (including service), beverages (excluding liquor), bicycles, boats (including service), building supplies, chemicals, electronic equipment, farm equipment (including service), feed and seed, fertilizers, flowers, furniture, garden supplies, gasoline and motor oil, glass, hardware, irrigation equipment (including service), lumber, mobile homes (including service), motorcycles (including service), paint, pets, pet food, plants, produce, recreation vehicles (including service), sporting goods (including rental), tools and small equipment, and trucks (including service)
- k. Service and repair including animal beauty parlours, appliance repair, auction marts (excluding the auction of livestock), automobile rental, automobile service and repair, barber shops, battery shops, boat service and repair, beverage container recycling and collection depot, car wash, crematoriums, costume rental, dry cleaners, glass shops, greenhouses, hairdressers, hatcheries, laboratories, laundromats, locksmith shops, machine shops contained wholly within a building with no outside storage, mini-storage facilities, nurseries, optical shops, petroleum distribution installations, printing shops, recreation vehicle servicing and rental, service stations, shoe repair, sign shops, tailor shops, taxidermists, tire shops, tools and small equipment servicing and rental, trade contractors' offices (including storage), truck service and repair, truck wash, upholstery shops, video rental shops, watch repair shops, warehousing (wholesale and distribution), and weigh scales

- I. Transportation facilities including commercial parking lots and garages, passenger transportation depots, and taxi dispatch offices.

9. Amend Schedule "A" of Zoning Bylaw No. 1550, 2014 by adding Division Six - Residential Zones (R.3-A) as follows:

604.a Residential Multi-Family Low Intensity Zone (R.3-A)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Residential Multi-Family Low Intensity Zone (R.3-A):

- a. Four family dwellings
- b. Row housing
- c. Three family dwellings
- d. Uses permitted in the R.2 zone

2. Accessory Residential Buildings:

The siting, size, and dimensions of accessory residential buildings and structures shall be in accordance with Section 308.4. of this Bylaw.

3. Buildings Per Lot:

The number of buildings allowed per lot for each of the following uses shall be not more than:

- a. one (1) single family dwelling or one (1) two family dwelling or one (1) three family dwelling or one (1) four family dwelling or one (1) row housing unit; and
- b. Two (2) accessory residential buildings per dwelling unit (one and two family only); and
- c. one (1) accessory residential building per dwelling unit (three and four family only).

4. Floor Area:

- a. The floor area for a single family dwelling or row housing unit shall be not less than 60 m² (645.8 square feet).
- b. The floor area for two, three, and four family dwelling units shall be not less than 60 m² (645.8 square feet) per dwelling unit.

5. Height of Buildings and Structures:

The height of buildings and structures shall not exceed the lesser of 9 m (29.53 feet) or two (2) storeys except where the average natural slope of the lot exceeds five percent (5%), in which case the height of residential dwellings on the downhill side of a road shall not exceed a height of 7 m (22.97 feet) above the centre line of the road immediately adjacent to the centre of the front of the residence and residential dwellings located on the uphill side of the road shall not exceed a height of 7 m (22.97 feet) above the midpoint of the rear property line on which the residence is located. The average natural slope of the lot shall be measured from the lowest point on the lot to the uppermost point on the lot.

6. Lot Area:

Subject to the provisions of Section 1101.2. of this Bylaw, each lot shall have an area of not less than:

- a. 350 m² (3,767 square feet) for single family dwellings; or
- b. 700 m² (7,535 square feet) for two family dwellings; or
- c. 1,000 m² (10,764 square feet) for three family dwellings; or
- d. 1,300 m² (13,993 square feet) for four family dwellings; or
- e. 220 m² (2,368 square feet) for each unit of a row housing development, except that the end unit shall have an area of not less than 330 m² (3,552 square feet); or
- f. 560 m² (6,028 square feet) for convalescent, nursing, and personal care home use.

7. Lot Coverage:

Maximum lot coverage shall be:

- a. Not greater than fifty percent (50%) of the lot area for all buildings and structures for single family and two family dwellings, and together with driveways and parking areas shall not exceed sixty percent (60%).
- b. Not greater than 40% of the lot area for buildings and structures of all other uses.

8. Lot Frontage:

Subject to the provisions of Section 1101.1.a., b., and c. of this Bylaw, each lot shall have a road frontage of not less than:

- a. 12 m (39.37 feet) for single family dwellings; or

- b. 23 m (75.46 feet) for two family dwellings; or
- c. 30 m (98.42 feet) for three and four family dwellings; or
- d. 7.5 m (24.61 feet) for each unit of a row housing development, except that the end unit shall have a road frontage of not less than 11 m (36.09 feet); or
- e. 18 m (59.05 feet) for convalescent, nursing, and personal care homes.

9. Off-Street Parking:

Off-street parking shall be provided and maintained in accordance with the provisions of Schedule "B" of this Bylaw and the number of parking spaces required to be provided on a lot or lots, shall be determined by the use or uses being carried on such lot or lots from time to time.

10. Setbacks: [Subject to the special building line setback provisions of Section 308.5. of this Bylaw]

a. Exterior Side Yard:

An exterior side yard free of all buildings and structures shall, where applicable, be provided with a depth of not less than 5 m (16.40 feet).

b. Front Yard:

A front yard free of buildings and structures shall be provided with a depth of not less than 6 m (19.68 feet).

c. Other Buildings:

Buildings shall not be sited within 3 m (9.842 feet) of any other building.

d. Rear Yard:

A rear yard free of buildings and structures shall be provided with a depth of not less than 6 m (19.68 feet).

e. Side Yards:

Side yards free of buildings and structures shall be provided with a width of not less than:

- i. 4 m (13.12 feet) for four family dwellings and the outside wall of the end unit of a row housing project; or
- ii. 8 m (26.25 feet) for convalescent, nursing, and personal care home use; or

- iii. 1.2 m (3.94 feet) for all other uses except that a two family dwelling shall be allowed to straddle a property line provided that the property line coincides with the party wall and provided that all other requirements of this Bylaw are met.

f. Water Bodies:

Flood Construction Levels and Floodplain Setbacks of building and structures and Riparian Assessment Area setbacks for all development must conform with the provisions of Schedule "G" of this bylaw.

11. Other Requirements

- a. A restricted agricultural use shall not be permitted on lots smaller than 1 ha (2.471 acres).
- b. A convalescent, nursing, and personal care home use shall be in conformity with the regulations of the Community Care and Assisted Living Act, (SBC 2004).
- c. A row housing development shall be designed in such a manner so as to stagger each pair of dwelling units, with a minimum of 1 m (3.281 feet) offset.
- d. Each dwelling unit contained in a row housing project shall be provided with a rear yard having access to a lane.
- e. Each row housing structure shall contain a minimum of four (4) and a maximum of eight (8) side-by-side family dwelling units.
- f. Screening shall be provided in accordance with the requirements of Section 309 of this Bylaw.
- g. The maximum permitted gross density shall not exceed forty-one (41 units) per hectare (16.59 units per acre).

10. Amend Division Six - Residential Zones (R.3) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 604.1 as follows:

604 Residential Multi-Family Medium Intensity Zone (R.3)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Residential Multi-Family Medium Intensity Zone (R.3):

- a. Apartment and multi-family residential subject to the provisions of Section 604.11.b. of this Bylaw
- b. Adult retirement housing

- c. Uses permitted in the R.3-A zone

11. Amend Division Seven - Rural Zones (C.R) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 701.1 as follows:

701 Country Residential Zone (C.R.)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Country Residential Zone (C.R.):

- a. Accessory buildings and structures
- b. Accessory employee residential use subject to the provisions of Section 701.10.b. of this Bylaw
- c. Accessory produce and fruit sales
- d. Civic and public service use
- e. Boarding, lodging, or rooming houses
- f. Convalescent, nursing, and personal care homes
- g. Intensive agricultural use subject to the provisions of Section 701.10.a. of this Bylaw
- h. Limited agricultural use
- i. Mobile homes
- j. Single family dwellings
- k. Two family dwellings
- l. Secondary suites subject to the provisions of Section 701.10.g
- m. Bed and breakfasts
- n. Kennels

12. Amend Division Seven - Rural Zones (C.R) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 701.9 as follows:

- 9. Setbacks: [Subject to the special building line setback provisions of Section 308.5. of this Bylaw]
 - a. Exterior Side Yard:

An exterior side yard free of buildings and structures shall, where applicable, be provided with a depth of not less than:

- i. 30 m (98.42 feet) for limited agricultural use and kennels; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 12 m (39.37 feet) for all other uses.

b. Front Yard:

A front yard free of buildings and structures shall, where applicable, be provided with a depth of not less than:

- i. 30 m (98.42 feet) for limited agricultural use and kennels; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 12 m (39.37 feet) for all other uses.

c. Other Buildings:

Buildings shall not be sited within 3 m (9.842 feet) of any other building, except that:

- i. buildings for kennels and limited agricultural use involving the keeping of animals shall not be sited within 30 m (98.42 feet) of any existing residential dwelling not sited on the farm unit; and
- ii. buildings for intensive agricultural use shall not be sited within 60 m (196.8 feet) of any existing residential dwelling not sited on the farm unit; and
- iii. feed lots and piggeries shall not be established within 100 m (328.1 feet) of any existing residential dwelling not sited on the farm unit.

d. Rear Yard:

A rear yard free of buildings and structures shall be provided with a depth of not less than:

- i. 30 m (98.42 feet) for kennels and limited agricultural use involving the keeping of animals where the use is to be established adjacent to an existing Residential zone; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 8 m (26.25 feet) for all other uses.

e. Side Yards:

Side yards free of buildings and structures shall be provided with a width of not less than:

- i. 30 m (98.42 feet) for kennels and limited agricultural use involving the keeping of animals where the use is to be established adjacent to an existing Residential zone; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 3 m (9.842 feet) for all other uses.

f. Water Bodies:

Flood Construction Levels and Floodplain Setbacks of building and structures and Riparian Assessment Area setbacks for all development must conform with the provisions of Schedule "G" of this bylaw.

13. Amend Division Eight - Special Use Zone (S.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 801.1 as follows:

801 Assembly, Civic, And Public Service Zone (S.1)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Assembly, Civic, and Public Service Zone (S.1):

- a. Accessory buildings and structures
- b. Campgrounds and one (1) dwelling unit for the owner, operator, or employee of the principal and permitted use subject to the provisions of Section 801.9.a
- c. Churches, auditoriums, youth centres, social halls, group camps, private schools, kindergartens, play schools, day nurseries, day care schools and other uses providing for the assembly of persons for religious, charitable, philanthropic, cultural, recreational, or private educational purposes
- d. Civic use
- e. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in theatres, golf courses and driving ranges, health spas, marinas, museums, outdoor entertainment, amusement and recreation facilities, ski hills, sports clubs, sports facilities, theatres, tourist amusement facilities, theme parks, and zoos
- f. Hospitals and medical professional use including dentist and doctor's offices
- g. Public service use
- h. Retail sales of sporting goods (including rental) accessory to the principal and permitted use
- i. Food concessions
- j. Arts and crafts sales

14. Amend Division Eight - Special Use Zone (CD.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 802.5 as follows:

5. Lot Coverage:

Lot coverage shall not be greater than fifty (50%) percent of the lot area for all buildings and structures.

15. Amend Division Eight - Special Use Zone (CD.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by adding Section 802.9.e and 802.9.f as follows:

- e. A maximum of 15% of the total allowable dwelling units for a seniors housing use shall be permitted without being included in the density calculation (density bonusing), where at least 15% of the dwelling units associated with a seniors housing use are supportive housing units.
- f. Density bonusing shall be subject to the property owner entering into a Housing Agreement with the City of Enderby as per Section 483 of the Local Government Act.

READ a FIRST time this 15th day of August, 2016.

READ a SECOND time this 15th day of August, 2016.

Advertised on the 25th day of August, 2016 and the 1st day of September, 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the 6th day of September, 2016.

READ a THIRD time this 6th day of September, 2016.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this 7th day of September, 2016.

Senior District Development Technician
Ministry of Transportation

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

Report of a **Public Hearing** held on Tuesday, September 6, 2016 at 4:31 p.m. in the Council Chambers of City Hall.

- Present:** Mayor Greg McCune
 Councillor Tundra Baird
 Councillor Brad Case
 Councillor Roxanne Davyduke
 Councillor Raquel Knust
 Councillor Brian Schreiner
 Councillor Shawn Shishido
- Chief Administrative Officer – Tate Bengtson
 Chief Financial Officer – Jennifer Bellamy
 Assistant Corporate Officer and Planning Assistant – Kurt Inglis
 Recording Secretary – Bettyann Kennedy
 Press and Public
-

Mayor McCune read the rules of procedure for the public hearing and introduced the following bylaws:

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016
 A bylaw to amend the Official Community Plan to authorize Development Approval Information and to correct several housekeeping items within *Schedule 'B' – Land Use Information Map and Schedule 'C' – Parks and Transportation Map.*

and


Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016
 A bylaw to amend Zoning Bylaw to include a new residential zoning designation titled *Residential Multi-Family Low Intensity (R.3-A)*, separate the different permitted uses defined within 'Assembly Use' into the appropriate zones, and provide density bonussing for the *Comprehensive Development – Seniors Housing Zone (CD.1)*.

The public was invited to make representation regarding the bylaws.

There were no speakers.

The Planner read one written submission, not opposed, from School District No. 83.

The Mayor made his closing statement and declared the Public Hearing closed at 4:35 pm.

Pursuant to Section 465 (6) of the <i>Local Government Act</i> , I, Tate Bengtson, CAO, hereby certify this to be a fair and accurate report of the Public Hearing held on September 6, 2016.	
 Signature	<i>Sept 15/16</i> Date

RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL

Area: CITY OF ENDERBY

From Date: Aug 1, 2016 To Date: Aug 31, 2016

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit	House	Street	New Units / SQM	Value
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SINGLE FAMILY DWELLING

ADDSFD	BP024180 16-0298-END-BP 208.0371.000	CANCELLED	Aug 8, 2016	Aug 29, 2016	725	KNIGHT	AVE	0 0	125,000.00
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ADDSFD	BP024009 16-0075-END-BP 208.0301.005	COMPLETED	Aug 11, 2016	Aug 24, 2016	813	REGENT	AVE	0 0	8,000.00
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Report Code Totals	Permits: 2	0	133,000.00
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ALTSFD	BP024201 16-0321-END-BP 208.0419.045	ACTIVE	Aug 12, 2016		126	SALMON	ARM DR	0 0	70,000.00
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Report Code Totals	Permits: 1	0	70,000.00
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Folder Type Totals	Permits: 3	0	203,000.00
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Report Totals	Permits: 3	0	203,000.00
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THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: September 14, 2016
Subject: Infrastructure Planning Grant Application

RECOMMENDATION

THAT Council supports an Infrastructure Planning Grant Program application for completion of engineering design associated with the separation of sanitary and storm sewers on the hillside.

BACKGROUND

The Infrastructure Planning Grant Program offers grants to support local government in projects related to the development of sustainable community infrastructure. The Program is delivered by the Ministry of Community, Sport and Cultural Development. Grants may cover 100% of the first \$5,000 and 50% of the next \$10,000.

Key values that a project must demonstrate are cost savings and a lower tax burden for residents and businesses; improved public health and safety; reduced ecological footprint and enhanced environmental protection; more efficient use of infrastructure; reduced operating costs, and improved community sustainability.

As staff reviewed infrastructure projects, the separation of the storm and sanitary sewer on the hillside emerged as the candidate that obtained many of the key values listed above. A combined sewer is essentially a sanitary sewer main that collects stormwater drainage. Combined sewers are problematic as they lead to increased wastewater treatment operating costs, diminish capacity in existing infrastructure, and contribute to flow variances.

The City of Enderby is committed, as part of its wastewater discharge permit, to reducing illegitimate (non-wastewater) flow into its sanitary sewer collection system, of which sewer separation is one of the methods that can have the greatest impact. On the hillside, the area with combined sewer concentrates at a collection point on Red Rock Crescent, which will be the focus of the engineered design. The deliverable of the grant will be an engineered design for the separation of the sanitary and storm sewers. This design will also determine the viability of conveying both stormwater and wastewater by gravity through existing easements to Preston Crescent, which will result in the elimination of at least one small lift station and the associated operating, maintenance, and renewal costs.

As legal and basic topographical surveying have already been completed, the costs associated with bringing the project up to an engineered design level of analysis are anticipated to cost \$10,500. Given the funding formula, up to \$7,750 would be grant eligible, with the balance contributed by the City.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: September 14, 2016
Subject: Bylaw Enforcement Officer and Dog Control Officer Appointment

RECOMMENDATION

THAT Council designates Anna Parsons and Rod Enns as Bylaw Enforcement Officers and Dog Control Officers for the City of Enderby.

BACKGROUND

The City of Enderby currently contracts with Commissionaires BC to provide bylaw enforcement and dog control services.

Anna Parsons of Commissionaires BC has been engaged to serve as the Bylaw Enforcement Officer and Dog Control Officer for the City of Enderby and Rod Enns will be providing coverage for Ms. Parsons in the event of holidays or illness.

Council needs to designate both Ms. Parsons and Mr. Enns as Bylaw Enforcement Officers so that they have the powers of such an Officer, pursuant to Section 264 of the *Community Charter* which states:

(1) A Council may, by bylaw,

(b) designate as a bylaw enforcement officer a person who comes within a class of persons prescribed by regulation[...]

Furthermore, Council needs to designate Ms. Parsons and Mr. Enns as Dog Control Officers so that they have the powers to enforce the *City of Enderby Dog Control Bylaw No. 1469, 2010* as well as the powers granted to a Dog Control Officer under Section 49 [Special powers in relation to dangerous dogs] of the *Community Charter*.

Respectfully submitted,



Kurt Inglis
Planner and Assistant Corporate Officer

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: September 14, 2016
Subject: Speed Board Reader Update

RECOMMENDATION

THAT Council receives this memorandum for information;
AND THAT Council directs Staff to forward all speed board reader data to the RCMP.

BACKGROUND

In early 2014, the City of Enderby acquired a speed board reader in partnership with the Township of Spallumcheen and the City of Armstrong; the purpose of the speed board reader is to:

1. Act as a traffic calming measure;
2. Educate drivers and promote awareness of their vehicle speeds;
3. Collect valuable information (traffic volume, vehicle speeds, etc.) which will help the City gain a better understanding of its transportation network and driver behaviours; and
4. Provide data to the RCMP to help target enforcement.

Please be advised that the speed board reader does not log each individual vehicle's speed but instead takes the average speed of all vehicles which pass by within a certain time interval; for the purposes of this analysis, a one minute time interval was used. For example, if two cars pass by the speed board reader in a one minute interval, one travelling 50 km/hr and the other travelling 100 km/hr, the speed board reader will register an average vehicle speed of 75 km/hr for that one minute interval.

In 2016, the City of Enderby deployed the speed board reader in 4 different locations and the data collected through these deployments is as follows:

1. Bass Avenue: April 19 - May 3, 2016

Traffic Direction:	East Bound
Vehicle Count:	6,195 or ~443/day
Average Vehicle Speed:	37.8 km/hr
Speed Limit:	30 km/hr from 8 am - 5 pm on school days, 50 km/hr otherwise

Average Vehicle Speed	Number of Instances of Average Vehicle Speed (In 1 Minute Interval)
30 - 39 km/hr	1,860
40-49 km/hr	1,806
50-59 km/hr	557
60 - 69 km/hr	126
70 - 79 km/hr	26
80 - 89 km/hr	11
90 - 99 km/hr	5
99 + km/hr	3

Please be advised that although the 30 km/hr speed limit only applies between 8 am - 5 pm on school days, the majority of the instances where speeds averaged over 40 km/hr were during this time.

2. Larsen Avenue: June 21-27, 2016

Traffic Direction: East Bound
 Vehicle Count: 543 or ~78/day
 Average Vehicle Speed: 36 km/hr
 Speed Limit: 50 km/hr

Average Vehicle Speed	Number of Instances of Average Vehicle Speed (In 1 Minute Interval)
50-59 km/hr	35
60 - 69 km/hr	5
70 - 79 km/hr	1
80 - 89 km/hr	2
90 - 99 km/hr	0
99 + km/hr	0

3. Brickyard Road: June 28 - July 5, 2016

Traffic Direction: North Bound
 Vehicle Count: 4,252 or ~607/day
 Average Vehicle Speed: 45.37 km/hr
 Speed Limit: 50 km/hr

Average Vehicle Speed	Number of Instances of Average Vehicle Speed (In 1 Minute Interval)
50 - 59 km/hr	1,162
60 - 69 km/hr	196
70 - 79 km/hr	13
80 - 89 km/hr	3
90 - 99 km/hr	2
99 + km/hr	2

4. Waterwheel Street: August 23 - September 5, 2016

Traffic Direction: North Bound
 Vehicle Count: 3,425 or ~245/day
 Average Vehicle Speed: 36 km/hr
 Speed Limit: 30 km/hr

Average Vehicle Speed	Number of Instances of Average Vehicle Speed (In 1 Minute Interval)
30-39 km/hr	1,022
40-49 km/hr	1,149
50 - 59 km/hr	134
60 - 69 km/hr	15
70 - 79 km/hr	5
80 - 89 km/hr	0
90 - 99 km/hr	2
99 + km/hr	0

Respectfully Submitted,



Kurt Inglis
 Planner and Assistant Corporate Officer