

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, August 15, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Planner and Assistant Corporate Officer – Kurt Inglis
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Case that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of July 18, 2016

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of July 18, 2016 be adopted as circulated.

Carried

PETITIONS AND DELEGATIONS

Stephanie Hall, CEO - Okanagan Regional Library

Re: Update on Services and Strategic Directions

- Stephanie Hall provided an overview of the 2015 usage. There were 3,000 cardholders, 45,000 visits and 9,000 internet sessions for the Enderby branch in 2015.
- The ORL is working on a new strategic plan which utilized community surveys and a number of consultations.
- Monica Gaucher (Public Services Manager) provided an overview of the new e-Resources that are available including CELA, Lynda.com and InstantFlix. All that is needed to access the resources is a library card.

BYLAWS – ADOPTION

Public Spaces Bylaw No. 1604, 2016

A bylaw to regulate, prohibit and impose requirements in relation to public spaces

Moved by Councillor Baird, seconded by Councillor Davyduke that Public Spaces Bylaw No. 1604, 2016 be adopted.

Carried

Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016

A bylaw to amend the bylaw notice enforcement bylaw

Discussion:

- Mayor McCune questioned whether the late fees should be higher to provide an increased incentive. The Planner and Assistant Corporate Officer stated that the late penalty amount included is based on best practice guidelines used by other communities.

Moved by Councillor Case, seconded by Councillor Baird that Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016 be adopted.

Carried

Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment

Bylaw No. 1607, 2016

A bylaw to amend the MTI System Bylaw

Moved by Councillor Baird, seconded by Councillor Shishido that Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016 be adopted.

Carried

BYLAWS – 1st and 2nd Readings

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 & Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016 – Memo from Planner and Assistant Corporate Officer dated August 10, 2016

Discussion:

- The bylaw is based on the discussion paper from the July 18, 2016 meeting.

Moved by Councillor Knust, seconded by Councillor Schreiner that Council gives first reading to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016;

AND THAT after first reading of Official Community Plan Bylaw No. 1549 Amendment Bylaw No. 1610, 2016, Council considers Bylaw No. 1610, 2016 in conjunction with the City's Financial Plan and Regional Solid Waste Management Plan, in accordance with Section 477 of the Local Government Act;

AND THAT Council refers Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 to the North Okanagan-Shuswap School District No. 83 for comment, in accordance with Section 476 of the Local Government Act;

AND THAT Council considers the above referral as appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;

AND THAT Council gives second reading to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 and forwards it to a Public Hearing;

AND THAT Council gives first and second reading to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016 and forwards it to a Public Hearing.

Carried

REPORTS

Councillor Shishido

- The street outlets on Cliff were used during the art festival and work great.

Councillor Baird

- Biked the KVR. Would be great if the line continued on to Enderby. The trail was multi-use and well used.

Mayor McCune

- The City needs to meet with the Chamber and other local business and groups in preparation for Rivers Day.

Chief Administrative Officer

- Hand railing was fixed at the Regency pump station which was brought up at the July 18, 2016 meeting.
- The volleyball court at Tuey Park has been renewed.
- Phase 2 of the Cliff Avenue Project will commence the day after the September long weekend.
- The order has been placed for the oxidation ditch aerator.

July 18, 2016 Public Hearing Report

Moved by Councillor Case, seconded by Councillor Baird that the Public Hearing Report of July 18, 2016 be received and filed.

Carried

Disclosure of Contracts - Council (April - June 30, 2016)

Moved by Councillor Schreiner, seconded by Councillor Knust that the Disclosure of Contracts - Council (April - June 30, 2016) be received and filed.

Carried

June 2016 Financial Report

Moved by Councillor Baird, seconded by Councillor Shishido that the June 2016 Financial Report be received and filed.

Carried

RCMP Quarter 2 Mayor's Report

Discussion:

- Councillor Baird inquired whether it was possible to get a similar report from the Fire Department. The CAO said it can be generated easily and the Fire Chief will be appearing before Council in the fall.

Moved by Councillor Baird, seconded by Councillor Knust that the RCMP Quarter 2 Mayor's Report be received and filed.

Carried

RCMP Victim's Assistance Quarter 2 Activity Report

Moved by Councillor Case, seconded by Councillor Davyduke that the RCMP Victim's Assistance Quarter 2 Activity Report be received and filed.

Carried

Building Permit Detail Report – July 2016

Moved by Councillor Case, seconded by Councillor Shishido that the report be received and filed.

Carried

NEW BUSINESS

Pull-Out North of Enderby Maintenance Costs – Memo from Chief Administrative Officer dated August 8, 2016

Discussion:

- The CAO advised that if the pull-out is decommissioned, the City would need to remove the structure and the Ministry may be able to help supply barricades to restrict access to the area.

Moved by Councillor Baird, seconded by Councillor Schreiner that the North End Pull-Out be decommissioned and the option to share the decommission costs with the parties involved be explored.

Carried

Mobile Vendor at Maud Street Parking Lot – Memo from Planner and Assistant Corporate Officer dated August 9, 2016

Discussion:

- Councillor Schreiner commented that the vendor would add to the ambience of town.
- The Planner and Assistant Corporate Officer advised Council that the difference between mobile vendors and regular businesses is that mobile vendors do not pay property taxes.
- Councillor Baird questioned whether there may be a better area for the vendor, such as near the boat launch.
- Mayor McCune questioned how the Maud Street location would affect the flow of traffic.
- The CAO noted that Phase 2 of the Cliff Avenue project will also be beginning in September.
- The applicant was asked whether he would consider setting up near the boat launch. The applicant responded that there is not enough foot traffic to make it viable.
- Councillor Baird suggested that a vendor fee should be looked at in the future.

Moved by Councillor Schreiner, seconded by Councillor Case that Council grant permission for The Side Wok to operate a mobile vending unit at the Maud Street Parking Lot until October 1, 2016, subject to the applicant obtaining a business license and providing a copy of a valid Interior Health permit, insurance, and other requirements in conformity with the City of Enderby Business License and Regulation Bylaw No. 1558, 2014.

Carried

Mobile Vendor at City Hall Parking Lot – Memo from Planner and Assistant Corporate Officer dated August 10, 2016

Discussion:

- The Planner and Assistant Corporate Officer advised Council that the applicant had contacted him after submitting her request, and would like to rescind the request to set up at Belvedere Park as an alternate location.
- Setting up at the City Hall parking lot would interfere with the Open Air Farmers Market. Maybe a better location would be the lot across from the D&E or at Barnes Park by the muzebo.
- The Planner and Assistant Corporate Officer advised that the applicant is looking for a temporary space for this year but will be looking at a permanent space in the future, which would likely require a temporary use permit.

Moved by Councillor Schreiner and seconded by Councillor Case that Council does not grant permission for Nikki Schalin to operate a mobile vending unit in the City Hall parking lot;

Carried

Opposed: Councillors Knust and Shishido

Moved by Councillor Case and seconded by Councillor Schreiner that Nikki Schalin be granted permission to operate a mobile vending unit on the City boulevard on King Street by Barnes Park.

Carried

Moved by Councillor Knust and seconded by Councillor Davyduke that bylaw enforcement be directed to ensure that the private contractor's road-building equipment stored on the City boulevard on King Street be removed from the area.

Carried

Water Rates – Hemodialysis – Memo from Planner and Assistant Corporate Officer dated August 9, 2016

Moved by Councillor Knust and seconded by Councillor Schreiner that Council authorizes Staff to amend the Fees and Charges Bylaw to incorporate a metered rate for home hemodialysis of \$0.50/m³.

Carried

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Case that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 6:37 p.m.

Moved by Councillor Shishido, seconded by Councillor Case that the meeting adjourn at 6:37 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER