

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, August 15, 2016
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of July 18, 2016](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

[Stephanie Hall, CEO – Okanagan Regional Library](#)

Re: Update on Services and Strategic directions

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Public Spaces Bylaw No. 1604, 2016](#)

A bylaw to regulate, prohibit and impose requirements in relation to public spaces

pg 9-15

[Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016](#)

A bylaw to amend the bylaw notice enforcement bylaw

pg 16-33

[Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016](#)

A bylaw to amend the MTI System Bylaw

pg 34-39

BYLAWS – 1st and 2nd Readings

[Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 & Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016](#) – Memo from

Planner and Assistant Corporate Officer dated August 10, 2016

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8. REPORTS

[Mayor and Council](#)

<u>July 18, 2016 Public Hearing Report</u>	pg 62-64
<u>Disclosure of Contracts – Council (April – July, 2016)</u>	pg 65
<u>June 2016 Financial Report</u>	pg 66-71
<u>RCMP Quarter 2 Mayor's Report</u>	pg 72-88
<u>RCMP Victim's Assistance Quarter 2 Activity Report</u>	pg 89-91
<u>Building Permit Detail Report – July 2016</u>	pg 92-93

9. NEW BUSINESS

- a. [Pull-Out North of Enderby Maintenance Costs](#) – Memo from Chief Administrative Officer dated August 8, 2016 pg 94-96
- b. [Mobile Vendor at Maud Street Parking Lot](#) – Memo from Assistant Corporate Officer and Planning Assistant dated August 9, 2016 pg 97-99
- c. [Mobile Vendor at City Hall Parking Lot](#) – Memo from Planner and Assistant Corporate Officer dated August 10, 2016 pg 100-102
- d. [Water Rates – Hemodialysis](#) – Memo from Planner and Assistant Corporate Officer dated August 9, 2016 pg 103

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, July 18, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

The following item was added to the agenda under New Business:

- Appointment of Approving Officer and Deputy Approving Officer

Moved by Councillor Schreiner, seconded by Councillor Baird that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of June 20, 2016

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of June 20, 2016 be adopted as circulated.

Carried

PUBLIC AND STATUTORY HEARINGS

The meeting gave way to the Public Hearing.

The regular meeting re-convened at 5:30 pm

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Okanagan Boys and Girls Club – After-School Recreation Program Funding – Memo from Chief Financial Officer dated July 5, 2016

Moved by Councillor Baird, seconded by Councillor Schreiner that Council not approve after-school recreation program funding to the Okanagan Boys and Girls Club at this time.

Carried

Mutual Aid Agreement Renewal – Memo from Chief Administrative Officer dated July 12, 2016

Moved by Councillor Baird, seconded by Councillor Knust that Council authorize the Mayor and Chief Administrative Officer to execute the Mutual Aid Agreement with the City of Vernon, Regional District of North Okanagan, City of Armstrong, Township of Spallumcheen, and District of Coldstream substantially as presented.

AND THAT Council authorizes an extension of the Mutual Aid Agreement between the Cities of Enderby, Armstrong, and Vernon, the District of Coldstream, the Regional District of North Okanagan, and the Township of Spallumcheen to December 31, 2016.

Carried

BYLAWS – 3rd Reading

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1603, 2016

Changing the zoning of the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549, and located at 141 Salmon Arm Drive from the Residential Single Family (R.1A) zone to the Residential Apartment and Multi-Family (R.3) zone.

Discussion:

- Salmon Arm Drive infrastructure study should perhaps be done prior to development moving forward.
- Engineering walk-about has been done. Legal surveying is taking place this summer. Road will be addressed but this may not address all of the access issues, which is normally a requirement of the property owner who is developing. Drainage will be addressed.
- Pending bylaw approval of splitting the multi-family zone into medium intensity (R.3A) and high intensity (R.3).
- Discussion about rescinding second reading and keeping the application open until the R.3A bylaw amendment has been adopted. The CAO suggested that this should only be contemplated if Council supports higher density at this location; otherwise, it would be more appropriate to defeat the zoning bylaw amendment and not proceed.

Moved by Councillor Baird, seconded by Councillor Case that second reading of Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1603, 2016 be rescinded.

Defeated

Moved by Councillor Schreiner, seconded by Councillor Knust that Council not proceed with third reading of Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1603, 2016.

Carried

BYLAWS – 3 Readings

Illegal Dumping Reporting Program:

- Memo from Assistant Corporate Officer and Planning Assistant dated July 13, 2016
- Public Spaces Bylaw No. 1604, 2016
- Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016

- Municipal ticketing Information (MTI) System Bylaw no. 1518, 2013 Amendment Bylaw No. 1607, 2016

Moved by Councillor Baird, seconded by Councillor Case that Council gives three readings to the bylaw cited as “City of Enderby Public Spaces Bylaw No. 1604, 2016”;

AND THAT Council gives three readings to the bylaw cited as “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016”;

AND THAT Council gives three readings to the bylaw cited as “City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016”;

AND THAT Council adopts the Illegal Dumping Reporting Reward Policy as presented effective as of the adoption date of Bylaws 1604, 1606, and 1607.

Carried

REPORTS

Councillor Shishido

- Early Years – upcoming events were listed. They will be having a “fair” at MV Beattie on October 4th.
- Curling Club is having a fundraiser and Council attendance encouraged.
- Survival guides are being updated.

Public Hearing Report – June 20, 2016

Moved by Councillor Baird, seconded by Councillor Case that the Public Hearing Report of June 20, 2016 be received and filed.

Carried

Building Permit Detail Report – June 2016

Moved by Councillor Shishido, seconded by Councillor Knust that the report be received and filed.

Carried

NEW BUSINESS

Martina Walker – Thank you for Mayor and Council Scholarship – Correspondence dated June 18, 2016

Moved by Councillor Case, seconded by Councillor Knust that the correspondence be received and filed.

UBCM Appointments – Memo from Chief Administrative Officer dated July 4, 2016

Council requested that staff make appointments for Council to meet with the following Ministries at the UBCM Convention:

- Ministry of Environment to discuss increasing Conservation Officer resources and service levels.
- Ministry of Transportation to discuss Hwy 97A re-alignment.
- Ministry of Community, Sport and Cultural Development to request funding for lighting of ball fields at Riverside Park.
- Ministry of Forests, Lands and Natural Resource Operations to discuss Community Forest Partnership and BC Rural Dividend.

2017 Permissive Tax Exemptions – Memo from Chief Financial Officer dated July 13, 2016

Moved by Councillor Schreiner, seconded by Councillor Davyduke that Council refers the 2017 permissive tax exemption applications to the Finance Portfolio;

AND THAT Council provides the Finance Portfolio with the maximum financial implication the 2017 tax exemptions are to have, in addition to any other guidance Council wishes the Finance Portfolio to consider in reviewing the applications;

AND FURTHER THAT Council direct the Finance Portfolio to provide Council with its recommendation by September 19, 2016.

Carried

Grant – Seventh-day Adventist Church – Memo from Chief Financial Officer dated July 11, 2016

Moved by Councillor Case, seconded by Councillor Baird that Council not approve a grant to Seventh Day Adventist Church for 2016 property taxes.

Carried

Restorative Justice – Memo from Chief Administrative Officer dated July 12, 2016

Moved by Councillor Schreiner, seconded by Councillor Baird that Council supports the City of Vernon resolution to UBCM requesting that the Ministry of Justice and Attorney General provides operational funds for restorative justice services and programs;

AND THAT Council does not support the establishment of a restorative justice service at the Regional District of North Okanagan until such time as protocols have been established for the funding and inter-operation of overlapping restorative justice service organizations and the Provincial commitments supporting restorative justice are implemented.

Carried

Updates to Official Community Plan Bylaw No. 1549, 2014 and Zoning Bylaw No. 1550, 2014 – Memo from Assistant Corporate Officer and Planning Assistant dated July 13, 2016

Moved by Councillor Baird, seconded by Councillor Case that the memorandum be received and filed.

Carried

Digital Billboard Sponsorship Application – Enderby and District Community Resource Centre – Memo from Assistant Corporate Officer and Planning Assistant dated July 14, 2016

Moved by Councillor Case, seconded by Councillor Davyduke that Council approve the Enderby and District Community Resource Centre's Digital Billboard Sponsorship Application valued at \$11,200 in-kind.

Carried

Proposed Date and Time for 2016 Business Walk – Memo from Assistant Corporate Officer and Planning Assistant dated July 14, 2016

Moved by Councillor Baird, seconded by Councillor Schreiner that Wednesday, October 26, 2016 from 9:00 am – 11:30 am be confirmed as an acceptable date and time for the 2016 Business Walk.

Carried

Letter of Support for Royal Canadian Legion Grant Application – Correspondence from Legion dated July 14, 2016

Moved by Councillor Baird, seconded by Councillor Cast that Council provide a letter of support to the Royal Canadian Legion for a grant application for a glass washer and ice machine.

Carried

Late Item: Appointment of Approving Officer and Deputy Approving Officer – Memo from Assistant Corporate Officer and Planning Assistant dated July 15, 2016

Moved by Councillor Knust, seconded by Councillor Schreiner that Council appoint Greg Routley as Approving Officer and Caren Walker as Deputy Approving Officer;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to execute the Indemnity Agreements for the appointment of Greg Routley as Approving Officer and Caren Walker as Deputy Approving Officer.

Carried

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Shishido that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (f) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 6:50 p.m.

Moved by Councillor Shishido, seconded by Councillor Schreiner that the meeting adjourn at 6:50 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1604

A bylaw to regulate, prohibit and impose requirements in relation to public spaces

WHEREAS Section 8(3) of the Community Charter authorizes the Council of the City of Enderby to adopt bylaws to, regulate, prohibit and impose requirements in relation to public places;

NOW THEREFORE the Council of The Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

1. CITATION

- a. This Bylaw shall be cited as "The Corporation of the City of Enderby Public Spaces Bylaw No. 1604, 2016".

2. DEFINITIONS AND INTERPRETATION

In this Bylaw:

- a. "**Bylaw Enforcement Officer**" means the persons duly appointed by Council as such;
- b. "**Camping equipment**" includes portable cooking equipment, sleeping bags or rolls, mattresses, backpacks, packsacks, tents, tarps or lean-tos;
- c. "**Campsite**" includes any place of temporary abode where camping equipment is used;
- d. "**Chattel**" means a moveable item of personal property including, without limitation, a vehicle, a leased or rented dumpster or container, merchandise, fuel, wares of any nature, or signage;
- e. "**Chief Administrative Officer**" means that person, or that person's deputy, appointed by City Council pursuant to Section 147 of the *Community Charter*;
- f. "**City**" means the Corporation of the City of Enderby;
- g. "**Controlled Substance**" means a controlled substance as defined or described in Schedules I, II or III of the Controlled Drugs and Substances Act, 1996 chapter 19, as amended from time to time, but does not include a controlled substance permitted under that Act;
- h. "**Commission**" means the Enderby & District Services Commission;

- i. **“Highway”** includes a public street, path, walkway, trail, lane, bridge, road, parking lot, thoroughfare and any other public way;
- j. **“Park”** means and includes property or space within the City used for public park and recreation purposes and includes all buildings and structures situated thereon;
- k. **“Person”** includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law;
- l. **“Public Space”** includes:
 - i. an area of land, including a Highway or Park, or improvement on the land, in respect of which the City holds an interest so as to possess and control the land or improvement, which land or improvement is available for public use, access or both, and includes without limitation civic buildings, areas around civic buildings, and areas which are used, or may be used, as Highway or Park;
 - ii. unoccupied areas of Crown Land contiguous to a watercourse;
- n. **“Vehicle”** means a conveyance for the carriage or transport of an individual, goods or materials, whether self-propelled or drawn or pulled by animals or any mechanical or muscular device or other motive power, and includes trailers, bicycles, tricycles, or motor vehicles such as motorcycles or snowmobiles.

3. PROHIBITIONS

- 3.1 No Person shall use any Public Space in contravention of this bylaw or in contravention of a sign which has been posted prohibiting or regulating such use.
- 3.2 No Person shall deposit refuse upon a Public Space except in waste receptacles provided for such purposes (littering).
- 3.3 No Person shall deposit any off-site refuse of any kind upon private property or a Public Space unless a waste receptacle explicitly marked for that purpose is provided (illegal dumping).
- 3.4 No Person shall sell or display for sale any refreshment, article, merchandise, product, thing, service, or conduct any business in a Public Space without a permit issued by the City or Commission or the express written consent of the City or Commission.
- 3.5 No Person shall make or cause to be made a fire in a Public Space without a Special Burning Permit.

- 3.6 No Person shall conduct any event, procession, march, drill, performance, ceremony, concert, gathering or meeting in a Public Space without the express written consent of the City or Commission.
- 3.7 No Person shall feed any animal or fowl in a Public Space and shall not tease, molest, or injure any animal or fowl or throw any substance at or near such creatures in such a way to cause them alarm or injury.
- 3.8 Notwithstanding what is expressly permitted within the Motor Vehicle Act, no Owner of a horse shall permit such horse to enter upon or be in a Public Space unless otherwise signed and when permitted, such horse must be ridden or handled by an Owner capable of controlling the horse at all times, and the Owner must also immediately remove any deposited horse excrement.
- 3.9 No Person shall enter or be in a Park except during the hours of operation established by this bylaw without the express written consent of the City or Commission to do so. The hours of operation for Parks shall be 6:00 a.m. to 11:00 p.m. daily, unless indicated otherwise by a sign.
- 3.10 No Person or registered owner of a Vehicle shall permit such Vehicle to enter or remain in a Park while such Park is closed, between the hours of 11:00 p.m. and 6:00 a.m. the following day, unless:
- a. the opening and closing times of the Park or parking lot have been changed by the City or Commission;
 - b. the Park or parking lot is signed otherwise; or
 - c. That person or registered owner of such Vehicle has the express written consent of the City.

Any Vehicle in a Park must also have a valid license and insurance.

- 3.11 No Person shall post, paint or distribute advertisements of any kind in a Public Space without the express written consent of the City or Commission.
- 3.12 Except for conveyances for the handicapped, children's carriages and strollers, no Person shall ride or drive any Vehicle or other mode of conveyance outside of designated access roads, lanes or parking lots, without the express written consent of the City or Commission. Self propelled vehicles limited to bicycles, trailers pulled by bicycles, roller blades and skateboards are permitted provided they are used on designated pathways or roads, are operated in a safe manner, and comply with any other applicable regulations.

- 3.13 No Person shall grease, wash, clean or repair any Vehicle in a Public Space, except where an emergency exists or the permission of the City or Commission has been obtained.
- 3.14 No Person shall be permitted in any Public Space to possess open liquor at any time without the express written consent of the City.
- 3.15 No Person shall take up temporary or permanent abode in or on any Public Space.
- 3.16 No Person shall erect, construct or build any tent, building, shelter, trailer, pavilion or other construction whatsoever, or penetrate the ground with any object including stakes or posts, in a Public Space without the express written consent of the City.
- 3.17 No Person shall establish or set up a Campsite in a Public Space without the express written consent of the City.
- 3.18 No Person commits an offence under section 3.17 by bringing Camping Equipment into a Park that is used for picnicking or while the Person takes temporary, but not permanent, respite in a Park.
- 3.19 No Person shall urinate or defecate in or on any Public Space except in a suitable toilet facility.
- 3.20 No Person shall be permitted in any Public Space to possess paraphernalia used for the purposes of storing, transporting, selling, or using illegal drugs.
- 3.21 No Person shall return to or enter any Public Space once that Person has been ordered to leave for a period of up to 48 hours pursuant to Section 4.5 of this Bylaw, and each violation shall be considered a separate offence.
- 3.22 No person shall smoke tobacco, or hold lighted tobacco:
- a. In any public building or structure of a Public Space that is fully or substantially enclosed;
 - b. In a Public Space that is within 6 metres of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation.
- 3.23 No Person shall use a barbecue in a Public Space except:
- a. With the express written consent of the City; or

- b. A portable barbecue may be used on a City beach or park for cooking food, provided that the barbecue is: CSA/ULC approved, powered by propane gas, used under constant supervision, and kept a minimum of 1 meter away from the nearest structure, property line, tree or other combustible material. A gas-powered campfire or open flame is not permitted. The use of all portable barbecues must comply with all applicable regulations.
- 3.24 No Person shall damage, vandalize, or apply graffiti to public property or publicly owned assets, including but not limited to assets such as structures, fences, railings, utilities, turf, trees, shrubs, hedges, plants, flowers, vegetation, hard surfaces, park ornaments, public art, or signs. Graffiti may be applied within designated areas such as the Barnes Park Skateboard Park.
- 3.25 No Person shall operate an unmanned aircraft, drone or a model aircraft in a Park or Public Space without the express written consent of the City or Commission and when permitted, such aircraft, drone or model aircraft shall be operated in accordance with applicable provincial and federal regulations.
- 3.26 No Person shall use or access an electrical service or any other utility in a Public Space without the express written consent of the City or Commission.
- 3.27 No Person shall plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture.
- 3.28 No Person shall conduct oneself in an offensive or disorderly manner.
- 3.29 No Person shall excavate in a Public Space without the express written consent of the City or Commission.
- 3.30 No Person shall plant trees or shrubs in any Public Space without the express written consent of the City or Commission.
- 3.31 No Person shall obstruct, interfere with, impede, hinder or prevent a Bylaw Enforcement Officer, officer, employee of the City or other Person engaged by the City from performing any duties or exercising any authority under this bylaw.

4. USES

- 4.1 Notwithstanding the other sections of this Bylaw, the City or Commission may designate certain areas of a Public Space for a specific use and may prescribe certain rules and regulations for that use and may prescribe specific times for such use.
- 4.2 The City or Commission may issue written permission for any procession, march, drill, performance, ceremony, concert, gathering or meeting and may charge rent for the use of any Public Space or portion thereof.

- 4.3 Notwithstanding anything contained in this bylaw or any other bylaw of the City to the contrary, the officers, officials and employees and contractors of the City, while exercising their duties, shall be exempt from the provisions hereof.
- 4.4 The City or Commission may alter the hours of operation of Parks outlined in Section 3.9 of this Bylaw. The Chief Administrative Officer or a Bylaw Enforcement Officer is authorized to alter the hours of operation of Parks on a temporary basis for safety, emergencies or weather related events.
- 4.5 Any Person who violates any provision of this bylaw or who suffers or permits any act or thing to be done in contravention of or in violation of any of the provisions of this bylaw or who neglects or refrains from doing anything required to be done by any of the provisions of this bylaw, may be ordered to leave from a Public Space by any member of the Royal Canadian Mounted Police or Bylaw Enforcement Officer appointed for a period of up to 48 hours.

5. SEIZURE AND DETENTION

- 5.1 The Chief Administrative Officer, a peace officer or Bylaw Enforcement Officer appointed by Council, or City staff or a contractor acting under the direction of the Chief Administrative Officer, may remove any Chattels, left or stored in a Public Space in a manner contrary to the provisions of this bylaw, and take such Chattels to a place of safekeeping until it is returned to the owner after they have paid the applicable storage fee, or the Chattels have been disposed of in accordance with section 5.2 of this bylaw.
- 5.2 Upon the expiration of 30 days from any removal or detention, the City may dispose of the seized items as it deems necessary.

6. OFFENCES AND PENALTY

- 6.1 Every person who contravenes or violates any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, commits an offence and, upon conviction, shall be liable to a fine or penalty not to exceed \$10,000, and a jail term of not more than 6 months.
- 6.2 Each day the offence continues is considered a separate offence.
- 6.3 This Bylaw is enforceable through the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 and the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 and any amendments thereto.

6.4 Notwithstanding any other penalty, the City may recover from a person who contravenes this Bylaw any costs associated with repairing or restoring the Public Space to its previous condition, plus a 20% administration fee.

7. SEVERABILITY

7.1 If a section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a Court of competent jurisdiction, it shall be severed and such decision shall not affect the validity of the remaining portions of this bylaw.

8. EFFECTIVE DATE

8.1 This bylaw shall come into full force and effect as and from the date of adoption.

READ a FIRST time this 18th day of July, 2016.

READ a SECOND time this 18th day of July, 2016.

READ a THIRD time this 18th day of July, 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1606, 2016

A BYLAW TO AMEND THE BYLAW NOTICE ENFORCEMENT BYLAW NO. 1581, 2015

WHEREAS Council of the City of Enderby has adopted “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015”;

AND WHEREAS Council wishes to amend Schedule "A" in accordance with City of Enderby Public Spaces Bylaw No. 1604, 2016;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016”.
2. Schedule “A” of “City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015” is deleted and Schedule “A” attached to and forming part of this bylaw is substituted therefore.

Read a FIRST TIME this 18th day of July, 2016.

Read a SECOND TIME this 18th day of July, 2016.

Read a THIRD TIME this 18th day of July, 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 'A'
BYLAW NO. 1581, 2015

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
DOG CONTROL BYLAW						
1469	3.1	Keeping an unlicensed dog	\$50	\$25	\$60	YES
1469	4.1.c	Dog not wearing license	\$50	\$25	\$60	YES
1469	5.2	Dog unlawfully at large	\$100	\$50	\$110	YES
1469	5.3.a	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	\$100	\$50	\$110	YES
1469	5.3.b	Dog bites, inflicts injury, assaults or otherwise attacks a person	\$200	\$100	\$225	NO

1469	5.3.c	Dog chases vehicles or cyclists	\$100	\$50	\$110	YES
1469	5.3.d	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	\$200	\$100	\$225	NO
1469	5.3.e	Dog damages property, other than that of the owner	\$50	\$25	\$60	YES
1469	5.3.f	Dog barking excessively	\$50	\$25	\$60	YES
1469	5.4	Failure to remove faecal material	\$100	\$50	\$110	NO
1469	5.4.1	Failure to be in possession of at least one dog faecal matter disposal bag	\$100	\$50	\$110	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES
1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available

WATER AND SPRINKLING REGULATION BYLAW

1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available

BUSINESS LICENSE AND REGULATION BYLAW

1558	4(a)(i)	No business license	\$500	\$250	\$500	YES
1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$200	\$100	\$225	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available

GOOD NEIGHBOUR BYLAW

1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2..2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES
1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES
1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES
1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (c)	Unightly property	\$100	\$50	\$110	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs boulevard/lane drainage	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES

1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES
1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES
1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES
1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO
1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES
1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES

1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STREET AND TRAFFIC BYLAW						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO
1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES
1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO

1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES
1471	706	Defacing poles	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
ZONING BYLAW						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES

1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES
1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES
1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES
1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES
1550	501.10.c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	501.10.c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES

1550	502.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	502.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
CEMETERY REGULATION BYLAW						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO

1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES
1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES
1515	12 (9),12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO
1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available

BUILDING BYLAW						
1582	301 (1)	Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	\$500	\$250	\$500	YES
1582	301 (12)	Obstruction of Building Official	\$500	\$500	\$500	NO
1582	303 (2)	Failure to Comply with a 'Stop Work Order' Notice	\$500	\$250	\$500	YES
1582	304 (2)	Failure to Comply with a 'Do Not Occupy' Notice	\$500	\$250	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
FIRE PROTECTION BYLAW						
1529	3.7 b)	Fail to comply with order to remove Vehicle, material of other matter	\$100	\$50	\$110	YES
1529	3.7 d)	Enter prescribed boundaries at an Incident	\$100	\$50	\$110	YES
1529	3.7 f)	Impede, obstruct or hinder a Member	\$500	\$500	\$500	NO
1529	3.7 g)	Drive vehicle over equipment	\$100	\$50	\$110	YES

1529	4.1	Accumulation of combustible growth/ waste/ rubbish	\$100	\$50	\$110	YES
1529	4.2	Fail to remove daily combustibles	\$100	\$50	\$110	YES
1529	4.3	Fail to provide proper storage container	\$100	\$50	\$110	YES
1529	4.4	Fail to remove flammable, combustible or explosive material	\$200	\$100	\$225	YES
1529	4.5	Fail to maintain fire doors/separations	\$200	\$100	\$225	YES
1529	4.6	Excessive storage of flammable /combustible liquids	\$300	\$150	\$330	YES
1529	4.7	Fail to provide approved container or proper placement	\$100	\$50	\$110	YES
1529	4.8	Fail to post adequate no smoking signs	\$100	\$50	\$110	YES
1529	4.9	Cleaning with combustible/flammable liquids	\$100	\$50	\$110	YES
1529	4.10	Fail to provide portable fire extinguisher	\$100	\$50	\$110	YES
1529	5.1 a)(i)	Sell Low Hazard Fireworks	\$200	\$100	\$225	YES
1529	5.1 a)(ii)	Sell High Hazard Fireworks	\$300	\$150	\$330	YES
1529	5.1 a)(iii)	Sell Firecrackers	\$200	\$100	\$225	YES
1529	5.1 b)(i)	Set off Low Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(ii)	Set off High Hazard Fireworks without permit	\$200	\$100	\$225	YES

1529	5.1 b)(iii)	Set off Firecrackers without a permit	\$200	\$100	\$225	YES
1529	6.1	Fail to secure vacant premises	\$100	\$50	\$110	YES
1529	6.4	Fail to secure damaged building	\$200	\$100	\$225	YES
1529	7.3	Obstruction of Fire Chief or Officer	\$500	\$500	\$500	NO
1529	7.4	Fail to provide information	\$100	\$50	\$110	NO
1529	7.5	Provide false information	\$200	\$100	\$225	NO
1529	8.2	Fail to address property	\$100	\$50	\$110	YES
1529	9.2	Fail to retain records of fire alarm and sprinkler systems	\$100	\$50	\$110	YES
1529	9.3	Fail to correct deficiencies immediately	\$100	\$50	\$110	YES
1529	10.1 a)	Obstruction within one (1) meter of a fire hydrant	\$200	\$100	\$225	YES
1529	10.1 b)	Attach item to hydrant or standpipe	\$300	\$150	\$330	YES
1529	10.1 e)	Parking within five (5) metres of a Fire Hydrant	\$200	\$100	\$225	YES
1529	10.3	Interference with fire hose line	\$300	\$150	\$330	NO
1529	11.1	Obstructed building access routes	\$300	\$150	\$330	YES
1529	11.2	Obstructed access during construction	\$300	\$150	\$330	YES
1529	11.3	Fail to gain approval for fire lane gates or access routes	\$300	\$150	\$330	YES

1529	11.4	Fail to provide "No Parking Fire Lane" sign(s)	\$300	\$150	\$330	YES
1529	12.3	Remove/ deface/ alter posted notices	\$300	\$150	\$330	NO
1529	12.4	Impersonate member of the Department	\$500	\$500	\$500	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
PUBLIC SPACES BYLAW						
1604	3.1	Failure to adhere to posted signage	\$100	\$50	\$110	YES
1604	3.2	Littering	\$200	\$100	\$225	YES
1604	3.3	Illegal dumping	\$500	\$250	\$500	YES
1604	3.4	Conducting a business without a permit	\$200	\$100	\$225	YES
1604	3.5	Making a fire without a Special Burning Permit	\$500	\$250	\$500	YES
1604	3.6	Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	\$100	\$50	\$110	YES
1604	3.7	Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	\$500	\$250	\$500	YES

1604	3.8	Allowing a horse to enter upon a Public Space	\$100	\$50	\$110	YES
1604	3.8	Failure to control a horse within a Public Space	\$300	\$150	\$330	YES
1604	3.8	Failure to clean up horse excrement	\$200	\$100	\$225	YES
1604	3.9	Enter into a park outside of the established hours of operation	\$50	\$25	\$55	YES
1604	3.10	Vehicle remaining in a park while closed	\$50	\$25	\$55	YES
1604	3.11	Post, paint or distribute advertisements	\$50	\$25	\$55	YES
1604	3.12	Ride or drive a vehicle outside of designated access roads, lanes or parking lots	\$200	\$100	\$225	YES
1604	3.13	Grease, wash, clean or repair any Vehicle in a public space	\$100	\$50	\$110	YES
1604	3.14	Possess open liquor in a public space	\$100	\$50	\$110	YES
1604	3.15	Taking up temporary or permanent abode in or on a public space	\$200	\$100	\$225	YES
1604	3.16	Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	\$100	\$50	\$110	YES
1604	3.17	Establish or set up a campsite in a public space	\$100	\$50	\$110	YES

1604	3.19	Urinate or defecate in or on any public space	\$200	\$100	\$225	YES
1604	3.21	Return to or enter a public space after having been ordered to leave	\$500	\$500	\$500	YES
1604	3.22	Smoke tobacco, or hold lighted tobacco, in a public building or structure or within the prescribed distance of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	\$100	\$50	\$110	YES
1604	3.23	Use of a barbecue contrary to regulations	\$50	\$25	\$55	YES
1604	3.24	Damage or vandalize public property or publicly owned assets	\$300	\$150	\$330	YES
1604	3.25	Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	\$100	\$50	\$110	YES
1604	3.26	Use or access an electrical service or any other utility	\$100	\$50	\$110	YES
1604	3.27	Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	\$300	\$150	\$330	YES

1604	3.28	Conduct oneself in an offensive or disorderly manner	\$200	\$100	\$225	YES
1604	3.29	Excavate in a public space	\$200	\$100	\$225	YES
1604	3.31	Obstruction of Officer or employee/agent of the City	\$500	\$500	\$500	NO

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1607, 2016

A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW
NO. 1518

WHEREAS Council of the City of Enderby has adopted "City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013";

AND WHEREAS Council wishes to include Schedule "11" in accordance with City of Enderby Public Spaces Bylaw No. 1604, 2016;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016".
2. Schedule "A" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is deleted and Schedule "A" attached to and forming part of this bylaw is substituted therefore.
3. Schedule "11" attached hereto is hereby established, and forms part of this Bylaw.

Read a FIRST TIME this 18th day of July, 2016.

Read a SECOND TIME this 18th day of July, 2016.

Read a THIRD TIME this 18th day of July, 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule “A”

MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW NO. 1518

DESIGNATED BYLAWS	DESIGNATED BYLAW ENFORCEMENT OFFICERS
Dog Control Bylaw No. 1469, 2010	<ul style="list-style-type: none"> • Dog Control Officers • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Water and Sprinkling Regulations Bylaw No. 1468, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Business Licence and Regulation Bylaw No. 1558, 2014	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • License Inspector • Chief Administrative Officer • Chief Financial Officer
Good Neighbour Bylaw No. 1517, 2013, excluding Section VI	<ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer
Good Neighbour Bylaw No. 1517, 2013, Section VI	<ul style="list-style-type: none"> • Royal Canadian Mounted Police
Sanitary Sewer Regulation Bylaw No. 1470, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works

	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Street and Traffic Bylaw No. 1471, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Fire Protection Bylaw No. 1529, 2013	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Fire Chief • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Cemetery Regulation Bylaw No. 1515, 2013	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Zoning Bylaw No. 1550, 2014	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Building Bylaw No. 1582, 2015	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Public Spaces Bylaw No. 1604, 2016	<ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer

SCHEDULE "11"

PUBLIC SPACES BYLAW NO. 1604, 2016

	SECTION	Fine \$	Fine if Pd within 30 days \$
Failure to adhere to posted signage	3.1	100	50
Littering	3.2	200	100
Illegal dumping	3.3	1000	500
Conducting a business without a permit	3.4	200	100
Making a fire without a Special Burning Permit	3.5	500	250
Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	3.6	100	50
Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	3.7	500	250
Allowing a horse to enter upon a Public Space	3.8	100	50
Failure to control a horse within a Public Space	3.8	300	150
Failure to clean up horse excrement	3.8	200	100
Enter into a park outside of the established hours of operation	3.9	50	25
Vehicle remaining in a park while closed	3.10	50	25
Post, paint or distribute advertisements	3.11	50	25
Ride or drive a vehicle outside of designated access roads, lanes or parking lots	3.12	200	100
Grease, wash, clean or repair any Vehicle in a public space	3.13	100	50
Possess open liquor in a public space	3.14	100	50
Taking up temporary or permanent abode in or on a public space	3.15	200	100
Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	3.16	100	50
Establish or set up a campsite in a public space	3.17	100	50
Urinate or defecate in or on any public space	3.19	200	100
Return to or enter a public space after having been ordered to leave	3.21	500	500
Smoke tobacco, or hold lighted tobacco, in a public building or structure or within the prescribed distance of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	3.22	100	50

Use of a barbecue contrary to regulations	3.23	50	25
Damage or vandalize public property or publicly owned assets	3.24	300	150
Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	3.25	100	50
Use or access an electrical service or any other utility	3.26	100	50
Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	3.27	300	150
Conduct oneself in an offensive or disorderly manner	3.28	200	100
Excavate in a public space	3.29	200	100
Obstruction of Officer or employee/agent of the City	3.31	500	500

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: August 10, 2016
Subject: Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016 - First and Second Reading

RECOMMENDATION

THAT Council gives First Reading to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016;

AND THAT after First Reading of Official Community Plan Bylaw No. 1548, 2014 Amendment Bylaw No. 1610, 2016, Council considers Bylaw No. 1610, 2016 in conjunction with the City's Financial Plan and Regional Solid Waste Management Plan, in accordance with Section 477 of the Local Government Act;

AND THAT Council refers Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 to the North Okanagan-Shuswap School District #83 for comment, in accordance with Section 476 of the Local Government Act;

AND THAT Council considers the above referral as appropriate consultation for the purposes of Sections 475 and 476 of the Local Government Act;

AND THAT Council gives Second Reading to Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 and forwards it to a Public Hearing;

AND THAT Council gives First and Second Reading to Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016 and forwards it to a Public Hearing.

BACKGROUND

At its Regular Meeting of July 18, 2016, Council directed Staff to initiate a regular update to the City's Official Community Plan (OCP) and Zoning Bylaw by incorporating the proposed amendments outlined in the memo from the Assistant Corporate Officer and Planning Assistant dated July 13, 2016.

The following is a summary of the proposed amendments that have been incorporated into Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016:

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016

1. Consolidated the OCP Revision Bylaw into the parent bylaw for ease of reference;
2. Included a Development Approval Information section which designates areas for which, in specified circumstances, development approval information may be required by the Chief Administrative Officer;
3. Updated *Schedule 'B' - Land Use Designation Map* which:
 - a) Replaces all of the outdated 'Industrial Park' future land use designations with the current 'General Industrial' future land use designation; and
 - b) Provides a 'Residential Low Density' future land use designation for a number of properties along Ridgewood Drive and Johnston Avenue that were not designated in error previously.
4. Updated *Schedule 'C' - Parks and Transportation Map* which:
 - a) Designates Maud Street as 'Municipal Commercial' (previously undesignated);
 - b) Designates Brickyard Road as 'Municipal Minor Collector' to make it consistent with all past and current planning; and
 - c) Extends Granville Avenue's 'Municipal Commercial' designation further to the east to where it intersects with the CP Rail right-of-way.

**Please be advised that the updated Schedules 'B' and 'C' of the OCP will be distributed under separate cover.

Zoning Bylaw

1. Consolidated the Zoning Bylaw Revision Bylaw into the parent bylaw for ease of reference;
2. Separated the different uses defined within 'Assembly Use' into the appropriate zones;
3. Replaced 'Dog Kennel' use with a broader 'Kennel' use which encompasses the boarding, breeding, buying or selling of dogs, cats or other domesticated animals (excluding livestock);
4. Updated an incorrect section reference in Section 401.9 of Division Four - Commercial Zones (C.1);
5. Included a new residential zoning designation, Residential Multi-Family Low Intensity Zone (R.3-A), which permits lower intensity multi-family residential land uses such as three-family dwellings, four-family dwellings, and row housing; the maximum height of buildings and structures for all uses has been restricted to reflect the maximum height requirements in the residential single family zones while the maximum permitted gross density has been set at 41 units per hectare (versus 60 units per hectare within the more intensive R.3 zone);
6. Renamed the Residential Apartment and Multi-Family Zone (R.3) to Residential Multi-Family Medium Intensity Zone (R.3); and
7. Included density bonussing provisions within the Comprehensive Development - Seniors Housing Zone (CD.1) in instances where 15% of the dwelling units associated with a seniors housing development are supportive housing units and the property owner enters into a Housing Agreement with the City of Enderby.

Section 475 of the Local Government Act states that during the development of an official community plan, or the repeal or amendment of an official community plan, the local government must provide one or more opportunities it considers appropriate for consultation with persons, organizations and authorities it considers will be affected; specifically, the local government must consider whether consultation is required with the following:

- i. the board of the regional district in which the area covered by the plan is located, in the case of a municipal official community plan;
- ii. the board of any regional district that is adjacent to the area covered by the plan;
- iii. the council of any municipality that is adjacent to the area covered by the plan;
- iv. first nations;
- v. boards of education, greater boards and improvement district boards;
- vi. the Provincial and federal governments and their agencies.

Given the limited nature of the proposed amendments to the Official Community Plan, Staff do not anticipate that the interests of the aforementioned groups or agencies would be implicated and thus recommend that consultation with these groups is not necessary. Having said that, Section 476 of the Local Government Act states that when a local government proposes to amend an OCP, it *must* consult with the Board of Education of the applicable school district; Staff recommend that Council refer Bylaw No. 1610, 2016 to School District #83 to seek comment from the Board of Education on the following matters described in Section 476 (2) of the Local Government Act:

- i. the actual and anticipated needs for school facilities and support services in the school districts;
- ii. the size, number and location of the sites anticipated to be required for the school facilities referred to in paragraph (a);
- iii. the type of school anticipated to be required on the sites referred to in paragraph (b);
- iv. when the school facilities and support services referred to in paragraph (a) are anticipated to be required;
- v. how the existing and proposed school facilities relate to existing or proposed community facilities in the area.

Section 477 of the Local Government Act states that a local government must, after First Reading of an official community plan bylaw, consider the proposed bylaw in conjunction with its Financial Plan and any applicable waste management plan; the City's Chief Financial Officer advised that the proposed Bylaw No. 1610, 2016 would have no negative implications to the City of Enderby Financial Plan and the Manager of Regional Engineering Services with the Regional District of North Okanagan advised that the proposed bylaw would have no implications to the Regional Solid Waste Management Plan.

Respectfully Submitted,



Kurt Inglis, MCIP, RPP

Planner and Assistant Corporate Officer



Regional District of North Okanagan
Engineering Referral Response Form – Solid Waste

PID #:

RDNO File #: _____ Municipal File #: _____
 Name of owner: City of Enderby Civic Address: _____
 Date of Original Application: _____ Received at RDNO (Solid Waste): August 9, 2016

1.0 Referral Type

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> ALC Application | <input type="checkbox"/> Boundary Adjustment | <input type="checkbox"/> Building Permit | <input type="checkbox"/> Development Permit |
| <input type="checkbox"/> Development Variance | <input checked="" type="checkbox"/> OCP Amendment | <input type="checkbox"/> Rezoning | <input type="checkbox"/> Subdivision |
| <input type="checkbox"/> Water Service | <input type="checkbox"/> Zoning | <input type="checkbox"/> Other (specify): | |

Comments:

With respect to housing density please note that development applications would be reviewed with respect to the items listed in section 2 below. Additional services such as curbside organics collection is included in the Regional Solid Waste Management Plan so truck access is becoming more important.
 Community services and infrastructure such as garbage collection and recycling facilities should be considered along with the provision of other typical utilities when reviewing development applications and specifying additional information required.

2.0 Condition

- This development is subject to the following conditions necessary for regional solid waste management.**
- Ensure adequate truck access inside the development or complex or at the curb of the development or complex for garbage and recycling collection
 - Ensure adequate space inside the development or complex for placement of garbage and recycling collection receptacles
 - Consider waste management during all development activity and maximize diversion from landfill of materials generated
 - This development may be impacted by proximity to an RDNO solid waste management facility (see comments above)
 - See Attached Letter

The RDNO does not foresee any conditions necessary for solid waste management planning to this development.

Signed off by: Nicole Kohnert Date: Aug 9/16
 Nicole Kohnert, P.Eng., FEC

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1610

A BYLAW TO AMEND THE CITY OF ENDERBY OFFICIAL COMMUNITY PLAN BYLAW NO.
1549, 2014 AND AMENDMENTS THERETO

WHEREAS pursuant to Section 472 of the Local Government Act, Council may adopt one or more official community plans;

AND WHEREAS the said official community plan shall be prepared in accordance with Section 473 of the Local Government Act;

AND WHEREAS the said official community plan may include policy and context statements in accordance with Section 474 of the Local Government Act;

AND WHEREAS the said official community plan may be expressed in maps, plans, reports, or any combination thereof;

AND WHEREAS the Corporation of the City of Enderby has determined to make an amendment to the "City of Enderby Official Community Plan Bylaw No. 1549, 2014".

NOW THEREFORE Council of the Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

CITATION

1. This Bylaw may be cited as the "City of Enderby Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1610, 2016".

AMENDMENTS

2. Amend Official Community Plan Bylaw No. 1549, 2014 by removing item 3.
3. Amend Official Community Plan Bylaw No. 1549, 2014 by adding items 3 and 4 as follows, and renumbering accordingly:
 3. Council authorizes the revision of Official Community Plan Bylaw No. 1549, 2014 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Revision Regulation 367/2003*.
 4. The Official Community Plan, as revised under a Revision Bylaw, shall be brought before the Council for consideration of first, second and third readings and adoption in accordance with Part 5 of City of Enderby

Council Procedure Bylaw No. 1506, 2012, as amended from time to time, except that before third reading, the Corporate Officer must certify that the proposed revised bylaw has been revised in accordance with Section 3 of *Bylaw Revision Regulation 367/2003*.

4. Amend Schedule "A" of the Official Community Plan Bylaw No. 1549, 2014 by adding 'Section 23 - Development Approval Information' as follows:

SECTION 23 - DEVELOPMENT APPROVAL INFORMATION

23.1 *The entirety of the City of Enderby is designated as an area for which development approval information may be required.*

23.2 *The Chief Administrative Officer, or designate, may require development approval information pursuant to Section 486 of the Local Government Act. Development approval information will be required when the available information is inadequate to determine the impact of a development upon transportation patterns or flows, infrastructure demands, public facilities, community services, the natural environment, and exposure to hazards or potential hazards, among other conditions. Development approval information will be used to assist the City in determining conditions or requirements to be imposed on the development.*

5. Schedule "B" of Official Community Plan Bylaw No. 1549, 2014 is deleted and Schedule "A" attached to and forming part of this bylaw is substituted therefore.
6. Schedule "C" of Official Community Plan Bylaw No. 1549, 2014 is deleted and Schedule "B" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this day of , 2016.

READ a SECOND time this day of , 2016.

Advertised on the day of , 2016 and the day of , 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2016.

READ a THIRD time this day of , 2016.

ADOPTED this day of , 2016.

MAYOR _____

CHIEF ADMINISTRATIVE OFFICER _____

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1611

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND
AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1611, 2016".

AMENDMENTS

2. Amend Zoning Bylaw No. 1550, 2014 by adding items 4 and 5 as follows, and renumbering accordingly:
 4. Council authorizes the revision of Zoning Bylaw No. 1550, 2014 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Revision Regulation 367/2003*.
 5. The Zoning Bylaw, as revised under a Revision Bylaw, shall be brought before the Council for consideration of first, second and third readings and adoption in accordance with Part 5 of City of Enderby Council Procedure Bylaw No. 1506, 2012, as amended from time to time, except that before third reading, the Corporate Officer must certify that the proposed revised bylaw has been revised in accordance with Section 3 of *Bylaw Revision Regulation 367/2003*.
3. Amend Division Two - Interpretation of Schedule "A" of Zoning Bylaw No. 1550, 2014 by removing the definition of 'Assembly Use'.
4. Amend Division Two - Interpretation of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing the definition of 'Dog Kennel' as follows:

KENNELS means premises used for the business of boarding, breeding, buying or selling of dogs, cats or other domesticated animals excluding livestock.

5. Amend Division Two - Interpretation of Schedule "A" of Zoning Bylaw No. 1550, 2014 by adding the definition of 'Supportive Housing' as follows:

SUPPORTIVE HOUSING means housing for low-income seniors who need assistance in order to live independently.

6. Amend Division Four - Commercial Zones (C.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 401.1 as follows:

401 General Commercial Zone (C.1)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the General Commercial Zone (C.1):

- a. Accessory buildings and structures
- b. Accommodation including apartments, dwelling units, hotels and motels subject to the provisions of Sections 401.11.d and 401.11.e
- c. Civic use
- d. Auditoriums, youth centres, and social halls
- e. Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools
- f. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, cabarets, fraternal lodges, health spas, museums, neighbourhood pubs, night clubs, social clubs, sport clubs, sports facilities, and theatres
- g. Food service including bakeries, butcher shops, caterers, coffee shops, dairy bars, fish shops, and restaurants (excluding drive-through restaurants)
- h. Office and commerce facilities accommodating appraisers, architects, banks, bookkeepers, brokers, chartered accountants, credit unions, dentists, dental labs, doctors, engineers, finance companies, funeral homes, insurance agents, lawyers, management companies; massage therapy clinics, medical offices, labs, and clinics; mortuaries, newspapers, notaries, publishers, real estate agents, surveyors, travel agents, and veterinarians
- i. Public service use
- j. Retail sales (including parts and accessories) of appliances, automobile parts and accessories (new), beverages, bicycles, books, candy, clothing, computers, draperies, drugs, electronic equipment,

fabric, flowers, food (including meat and fish), fruit, furniture, garden supplies, glass, gifts, groceries, hardware, hobby equipment, jewellery, liquor, medical supplies, musical supplies, novelties, office equipment and supplies, optical supplies, paint, pets, pet food, photographic supplies, plants, produce, sporting goods (including rental), stationery, tools and small equipment, toys, and watches

- k. Service and repair including animal beauty parlours, appliance repair, automobile rental, barber shops, beverage container recycling and collection depot, costume rental, dry cleaners, hairdressers, interior decorators, laundromats, locksmith shops, optical shops, shoe repair, tailor shops, video rental shops, and watch repair shops
- l. Transportation facilities including commercial parking lots and garages, passenger transportation depots, and taxi dispatch offices.

6. Amend Division Four - Commercial Zones (C.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 401.9 as follows:

9. Off-Street Parking:

Off-street parking shall be provided and maintained in accordance with the provisions of Schedule "B" of this bylaw and the number of parking spaces required to be provided on all lots shall be determined by the use or uses being carried out on such lots from time to time except as provided in section 901.5 of this bylaw.

Where section 901.5 does not apply, parking is required to be provided on lots lying within the Downtown Designated Parking Area designated on Schedule "H" this bylaw. The number of spaces required for such use may be reduced by the number of off-street parking spaces for which a fee of \$3,500.00 per parking space is paid to the City.

7. Amend Division Four - Commercial Zones (C.2) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 402.1 as follows:

402 Highway and Tourist Commercial Zone (C.2)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Highway and Tourist Commercial Zone (C.2):

- a. Accessory buildings and structures
- b. Accommodation including apartments, dwelling units, hotels and motels subject to the provisions of Sections 402.11.c and 402.11.g
- c. Civic and public service use
- d. Auditoriums, youth centres, and social halls

- e. Food service including coffee shops, dairy bars, restaurants, bakeries, butcher shops, caterers, and fish shops
 - f. Retail sales and service for: automobiles, farm equipment, boats, mobile homes, trucks, recreation vehicles, motorcycles, and sporting goods; also included is the rental of the aforementioned items
 - g. Retail sales including servicing where applicable: confectionery stores, flowers, fruit, plants, produce, nurseries, green houses, tire shops, wine and beer shops, appliances, beverages, bicycles, electronic equipment, furniture, garden supplies, glass, hardware, paint, pets, pet food, plants, animal beauty parlours, bakery shops, hairdressers, locksmith shops, optical shops, shoe repair, tailor shops, and watch repair
 - h. Service - repair and rental: service stations, garages for automobile service and repairs, mini storage facilities, car washes, petroleum distribution, costume rentals, and video rentals
 - i. Transportation facilities including commercial parking lots, passenger transportation depots, taxi dispatch offices, and weigh scales
 - j. Retail sales of beer, wine and liquor
 - k. Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools
 - l. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in clubs, sports clubs, and sports facilities
 - m. Office and commerce facilities and accommodations for engineers, funeral homes, land surveyors, management companies, mortuaries, newspapers, publishing, real estate, surveyors, veterinarians, massage therapy clinics, dentists, doctors, and any other professional office
8. Amend Division Four - Commercial Zones (C.4) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 403.1 as follows:

403 Service Commercial Zone (C.4)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Service Commercial Zone (C.4):

- a. Accessory buildings and structures

- b. Accommodation including one (1) dwelling unit for the owner, operator, or employee of the principal and permitted use subject to the provisions of Section 403.11.d
- c. Civic use
- d. Auditoriums, youth centres, and social halls
- e. Educational facilities and professional studios including art studios, business colleges, dance studios, music studios, photography studios, radio studios, television studios, and trade schools
- f. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in theatres, fraternal lodges, health spas, social clubs, sports clubs, and sports facilities
- g. Food service including bakeries, butcher shops, caterers, coffee shops, dairy bars, fish shops, and restaurants
- h. Office and commerce facilities accommodating doctors, engineers, funeral homes, land surveyors, management companies, mortuaries, newspapers, publishing, real estate, surveyors, and veterinarians
- i. Public service use
- j. Retail sales (including parts and accessories) of appliances, automobiles (including service), beverages (excluding liquor), bicycles, boats (including service), building supplies, chemicals, electronic equipment, farm equipment (including service), feed and seed, fertilizers, flowers, furniture, garden supplies, gasoline and motor oil, glass, hardware, irrigation equipment (including service), lumber, mobile homes (including service), motorcycles (including service), paint, pets, pet food, plants, produce, recreation vehicles (including service), sporting goods (including rental), tools and small equipment, and trucks (including service)
- k. Service and repair including animal beauty parlours, appliance repair, auction marts (excluding the auction of livestock), automobile rental, automobile service and repair, barber shops, battery shops, boat service and repair, beverage container recycling and collection depot, car wash, crematoriums, costume rental, dry cleaners, glass shops, greenhouses, hairdressers, hatcheries, laboratories, laundromats, locksmith shops, machine shops contained wholly within a building with no outside storage, mini-storage facilities, nurseries, optical shops, petroleum distribution installations, printing shops, recreation vehicle servicing and rental, service stations, shoe repair, sign shops, tailor shops, taxidermists, tire shops, tools and small equipment servicing and rental, trade contractors' offices (including storage), truck service and repair, truck wash, upholstery shops, video rental shops, watch repair shops, warehousing (wholesale and distribution), and weigh scales

- I. Transportation facilities including commercial parking lots and garages, passenger transportation depots, and taxi dispatch offices.
9. Amend Schedule "A" of Zoning Bylaw No. 1550, 2014 by adding Division Six - Residential Zones (R.3-A) as follows:

604.a Residential Multi-Family Low Intensity Zone (R.3-A)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Residential Multi-Family Low Intensity Zone (R.3-A):

- a. Four family dwellings
- b. Row housing
- c. Three family dwellings
- d. Uses permitted in the R.2 zone

2. Accessory Residential Buildings:

The siting, size, and dimensions of accessory residential buildings and structures shall be in accordance with Section 308.4. of this Bylaw.

3. Buildings Per Lot:

The number of buildings allowed per lot for each of the following uses shall be not more than:

- a. one (1) single family dwelling or one (1) two family dwelling or one (1) three family dwelling or one (1) four family dwelling or one (1) row housing unit; and
- b. Two (2) accessory residential buildings per dwelling unit (one and two family only); and
- c. one (1) accessory residential building per dwelling unit (three and four family only).

4. Floor Area:

- a. The floor area for a single family dwelling or row housing unit shall be not less than 60 m² (645.8 square feet).
- b. The floor area for two, three, and four family dwelling units shall be not less than 60 m² (645.8 square feet) per dwelling unit.

5. Height of Buildings and Structures:

The height of buildings and structures shall not exceed the lesser of 9 m (29.53 feet) or two (2) storeys except where the average natural slope of the lot exceeds five percent (5%), in which case the height of residential dwellings on the downhill side of a road shall not exceed a height of 7 m (22.97 feet) above the centre line of the road immediately adjacent to the centre of the front of the residence and residential dwellings located on the uphill side of the road shall not exceed a height of 7 m (22.97 feet) above the midpoint of the rear property line on which the residence is located. The average natural slope of the lot shall be measured from the lowest point on the lot to the uppermost point on the lot.

6. Lot Area:

Subject to the provisions of Section 1101.2. of this Bylaw, each lot shall have an area of not less than:

- a. 350 m² (3,767 square feet) for single family dwellings; or
- b. 700 m² (7,535 square feet) for two family dwellings; or
- c. 1,000 m² (10,764 square feet) for three family dwellings; or
- d. 1,300 m² (13,993 square feet) for four family dwellings; or
- e. 220 m² (2,368 square feet) for each unit of a row housing development, except that the end unit shall have an area of not less than 330 m² (3,552 square feet); or
- f. 560 m² (6,028 square feet) for convalescent, nursing, and personal care home use.

7. Lot Coverage:

Maximum lot coverage shall be:

- a. Not greater than fifty percent (50%) of the lot area for all buildings and structures for single family and two family dwellings, and together with driveways and parking areas shall not exceed sixty percent (60%).
- b. Not greater than 40% of the lot area for buildings and structures of all other uses.

8. Lot Frontage:

Subject to the provisions of Section 1101.1.a., b., and c. of this Bylaw, each lot shall have a road frontage of not less than:

- a. 12 m (39.37 feet) for single family dwellings; or

- b. 23 m (75.46 feet) for two family dwellings; or
- c. 30 m (98.42 feet) for three and four family dwellings; or
- d. 7.5 m (24.61 feet) for each unit of a row housing development, except that the end unit shall have a road frontage of not less than 11 m (36.09 feet); or
- e. 18 m (59.05 feet) for convalescent, nursing, and personal care homes.

9. Off-Street Parking:

Off-street parking shall be provided and maintained in accordance with the provisions of Schedule "B" of this Bylaw and the number of parking spaces required to be provided on a lot or lots, shall be determined by the use or uses being carried on such lot or lots from time to time.

10. Setbacks: [Subject to the special building line setback provisions of Section 308.5. of this Bylaw]

a. Exterior Side Yard:

An exterior side yard free of all buildings and structures shall, where applicable, be provided with a depth of not less than 5 m (16.40 feet).

b. Front Yard:

A front yard free of buildings and structures shall be provided with a depth of not less than 6 m (19.68 feet).

c. Other Buildings:

Buildings shall not be sited within 3 m (9.842 feet) of any other building.

d. Rear Yard:

A rear yard free of buildings and structures shall be provided with a depth of not less than 6 m (19.68 feet).

e. Side Yards:

Side yards free of buildings and structures shall be provided with a width of not less than:

- i. 4 m (13.12 feet) for four family dwellings and the outside wall of the end unit of a row housing project; or
- ii. 8 m (26.25 feet) for convalescent, nursing, and personal care home use; or

- iii. 1.2 m (3.94 feet) for all other uses except that a two family dwelling shall be allowed to straddle a property line provided that the property line coincides with the party wall and provided that all other requirements of this Bylaw are met.

f. Water Bodies:

Flood Construction Levels and Floodplain Setbacks of building and structures and Riparian Assessment Area setbacks for all development must conform with the provisions of Schedule "G" of this bylaw.

11. Other Requirements

- a. A restricted agricultural use shall not be permitted on lots smaller than 1 ha (2.471 acres).
- b. A convalescent, nursing, and personal care home use shall be in conformity with the regulations of the Community Care and Assisted Living Act, (SBC 2004).
- c. A row housing development shall be designed in such a manner so as to stagger each pair of dwelling units, with a minimum of 1 m (3.281 feet) offset.
- d. Each dwelling unit contained in a row housing project shall be provided with a rear yard having access to a lane.
- e. Each row housing structure shall contain a minimum of four (4) and a maximum of eight (8) side-by-side family dwelling units.
- f. Screening shall be provided in accordance with the requirements of Section 309 of this Bylaw.
- g. The maximum permitted gross density shall not exceed forty-one (41 units) per hectare (16.59 units per acre).

10. Amend Division Six - Residential Zones (R.3) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 604.1 as follows:

604 Residential Multi-Family Medium Intensity Zone (R.3)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Residential Multi-Family Medium Intensity Zone (R.3):

- a. Apartment and multi-family residential subject to the provisions of Section 604.11.b. of this Bylaw
- b. Adult retirement housing

- c. Uses permitted in the R.3-A zone

11. Amend Division Seven - Rural Zones (C.R) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 701.1 as follows:

701 Country Residential Zone (C.R.)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Country Residential Zone (C.R.):

- a. Accessory buildings and structures
- b. Accessory employee residential use subject to the provisions of Section 701.10.b. of this Bylaw
- c. Accessory produce and fruit sales
- d. Civic and public service use
- e. Boarding, lodging, or rooming houses
- f. Convalescent, nursing, and personal care homes
- g. Intensive agricultural use subject to the provisions of Section 701.10.a. of this Bylaw
- h. Limited agricultural use
- i. Mobile homes
- j. Single family dwellings
- k. Two family dwellings
- l. Secondary suites subject to the provisions of Section 701.10.g
- m. Bed and breakfasts
- n. Kennels

12. Amend Division Seven - Rural Zones (C.R) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 701.9 as follows:

- 9. Setbacks: [Subject to the special building line setback provisions of Section 308.5. of this Bylaw]
 - a. Exterior Side Yard:

An exterior side yard free of buildings and structures shall, where applicable, be provided with a depth of not less than:

- i. 30 m (98.42 feet) for limited agricultural use and kennels; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 12 m (39.37 feet) for all other uses.

b. Front Yard:

A front yard free of buildings and structures shall, where applicable, be provided with a depth of not less than:

- i. 30 m (98.42 feet) for limited agricultural use and kennels; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 12 m (39.37 feet) for all other uses.

c. Other Buildings:

Buildings shall not be sited within 3 m (9.842 feet) of any other building, except that:

- i. buildings for kennels and limited agricultural use involving the keeping of animals shall not be sited within 30 m (98.42 feet) of any existing residential dwelling not sited on the farm unit; and
- ii. buildings for intensive agricultural use shall not be sited within 60 m (196.8 feet) of any existing residential dwelling not sited on the farm unit; and
- iii. feed lots and piggeries shall not be established within 100 m (328.1 feet) of any existing residential dwelling not sited on the farm unit.

d. Rear Yard:

A rear yard free of buildings and structures shall be provided with a depth of not less than:

- i. 30 m (98.42 feet) for kennels and limited agricultural use involving the keeping of animals where the use is to be established adjacent to an existing Residential zone; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 8 m (26.25 feet) for all other uses.

e. Side Yards:

Side yards free of buildings and structures shall be provided with a width of not less than:

- i. 30 m (98.42 feet) for kennels and limited agricultural use involving the keeping of animals where the use is to be established adjacent to an existing Residential zone; or
- ii. 60 m (196.8 feet) for intensive agricultural use, feed lots, and piggeries; or
- iii. 200 m (656.2 feet) for intensive agricultural use (excluding feed lots and piggeries) where the use is to be established adjacent to an existing Residential zone; or
- iv. 400 m (1,312 feet) for feed lots and piggeries where the use is to be established adjacent to an existing Residential zone; or
- v. 3 m (9.842 feet) for all other uses.

f. Water Bodies:

Flood Construction Levels and Floodplain Setbacks of building and structures and Riparian Assessment Area setbacks for all development must conform with the provisions of Schedule "G" of this bylaw.

13. Amend Division Eight - Special Use Zone (S.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 801.1 as follows:

801 Assembly, Civic, And Public Service Zone (S.1)

1. Permitted Uses of Land, Buildings, and Structures:

The following uses and no others shall be permitted in the Assembly, Civic, and Public Service Zone (S.1):

- a. Accessory buildings and structures
- b. Campgrounds and one (1) dwelling unit for the owner, operator, or employee of the principal and permitted use subject to the provisions of Section 801.9.a
- c. Churches, auditoriums, youth centres, social halls, group camps, private schools, kindergartens, play schools, day nurseries, day care schools and other uses providing for the assembly of persons for religious, charitable, philanthropic, cultural, recreational, or private educational purposes
- d. Civic use
- e. Entertainment and recreation facilities including arcades, billiard halls, bowling alleys, drive-in theatres, golf courses and driving ranges, health spas, marinas, museums, outdoor entertainment, amusement and recreation facilities, ski hills, sports clubs, sports facilities, theatres, tourist amusement facilities, theme parks, and zoos
- f. Hospitals and medical professional use including dentist and doctor's offices
- g. Public service use
- h. Retail sales of sporting goods (including rental) accessory to the principal and permitted use
- i. Food concessions
- j. Arts and crafts sales

14. Amend Division Eight - Special Use Zone (CD.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by replacing Section 802.5 as follows:

5. Lot Coverage:

Lot coverage shall not be greater than fifty (50%) percent of the lot area for all buildings and structures.

15. Amend Division Eight - Special Use Zone (CD.1) of Schedule "A" of Zoning Bylaw No. 1550, 2014 by adding Section 802.9.e and 802.9.f as follows:

- e. A maximum of 15% of the total allowable dwelling units for a seniors housing use shall be permitted without being included in the density calculation (density bonusing), where at least 15% of the dwelling units associated with a seniors housing use are supportive housing units.
- f. Density bonusing shall be subject to the property owner entering into a Housing Agreement with the City of Enderby as per Section 483 of the Local Government Act.

READ a FIRST time this day of , 2016.

READ a SECOND time this day of , 2016.

Advertised on the day of , 2016 and the day of , 2016, and a Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on the day of , 2016.

READ a THIRD time this day of , 2016.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this day of , 2016.

Senior District Development Technician
Ministry of Transportation

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

Report of a **Public Hearing** held on Monday, July 18, 2016 at 4:33 p.m. in the Council Chambers of City Hall.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
Press and Public

Mayor McCune read the rules of procedure for the public hearing.

The Planning Assistant introduced the following Bylaw:

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1603, 2016

Changing the zoning of the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549, and located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone.

The Planning Assistant reviewed his report which supports the re-zoning of the property as the Official Community Plan has designated the future land use as Residential Medium Density. The subject property meets many of the policies identified in the OCP including: encouraging infill and redevelopment, Smart Growth principles, and enhancing the use of underutilized lands. Challenges include meeting fire flow requirements. Council has the option of placing restrictive covenants on building height to address the impact to views on neighbouring properties. Emphasis was placed on considering the merits of the zoning designation only and not the potential development plans. The development of the property would be addressed at subdivision stage.

The Applicant, Robert Toews was invited to speak:

Mr. Toews stated that it is his intent to make good use of the property. They plan on staying in their home, so they want any development to fit into their neighbourhood.

Members of the gallery were invited to make representations regarding the application:

Margot Ludwig of 139 Salmon Arm Drive read her written submission. Three single family and one duplex lot would be ok, but beyond that would not be appropriate. Possible maximum density, building height, and traffic were listed as consideration to take. She asked Council if the application was appropriate and realistic.

Beatrice Kirkwood-Hackett of 27 – 153 Salmon Arm Drive read a letter written by *Vickie Davis of 29 – 153 Salmon Arm Drive* opposing the re-zoning application.

George Davis of 29 – 153 Salmon Arm Drive and president of the Strata stated that the strata council met and decided to oppose the application. 35 of 42 members signed the petition supporting the strata's decision. Reasons for opposition include: degrading their quality of life, view-scapes not being properly addressed, substantial noise from trucks and children, it is not going to be a 55+ community, access issues, decline in their property values, and drainage issues.

Gary McIntyre of 21 – 153 Salmon Arm Drive listed sewer and storm run-off, 2 story structures impacting views, impractical lot size, access to property, and an impact to existing lifestyle as reasons for his opposition.

Betty Zarowny of 18 – 153 Salmon Arm Drive listed water displacement and run-off, monies having already been spent on water issues, and negative impact on their community as reasons for her opposition.

John Sagh of 137 Salmon Arm Drive stated that he has only recently purchased his property. It was purchased because of the unobstructed views. He feels that he will be losing his view and thus a decrease in property value.

Bertha Stevens of 20 – 153 Salmon Arm Drive stated that she was opposed to the application siting noise and impact to views.

The Planning Assistant read written submissions, all opposed, from:

- *Gary and Vivian McIntyre of 21 – 153 Salmon Arm Drive*
- *Bea Kirkwood-Hackett of 27 – 153 Salmon Arm Drive*
- *G. W. Davis, President of Strata Council KAS1081 (Skyline Ridge)*
- *Bertha Owen-Stevens and Deryk Stevens of 20 – 153 Salmon Arm Drive*
- *Margo and Jim Ludwig of 139 Salmon Arm Drive;*
- *35 signed petitions from property owners at 153 Salmon Arm Drive (Skyline Ridge)*

The applicant was invited to make closing remarks:

Robert Toews responded that fill will be added to the site to aid in drainage toward the settlement pond. He is aware of sewer right-of-way challenges. The duplex would not be considered until a later date. He intends to limit the development height to that of a single family dwelling.

Council posed the following queries to the Assistant Planner:

- Sewer right-of-way re-alignment – all costs would be borne by the developer.
- Water drainage – drainage occurs to the drainage pond behind MV Beattie, Meadow Crescent, and a ditch that runs through the property.
- Emergency Vehicles – this would be addressed at subdivision stage.
- Keeping zoning as R.1-A – Property could be subdivided into single family lots of 450 m² for development without any public consultation. Restrictive covenants would not be required if subdivided under current zoning.
- Views at 137 Salmon Arm Drive – Salmon Arm Drive elevation plus a height restriction would not impact Mr. Sagh's view.

- Council noted that this is a good piece of property for infill. It was suggested that perhaps an extension of the Skyline Ridge development onto this property would be a good idea in addressing access issues. The applicant is open to this suggestion.

The Mayor made his closing statement and declared the Public Hearing closed at 5:30 pm.

Pursuant to Section 465 (6) of the *Local Government Act*, I, Tate Bengtson, CAO, hereby certify this to be a fair and accurate report of the Public Hearing held on July 18, 2016.

Signature

Date

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: July 21, 2016
Subject: Disclosure of Contracts - Council

RECOMMENDATION

THAT Council receives and files this memorandum

BACKGROUND

Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

April 1, 2016 - July 31, 2016

Council Member	Supplier	Amount
Councillor Baird	Baird Bros Ltd.	\$ 2,127.61
Mayor McCune	GTI Petroleum	\$ 5,867.94
Mayor McCune	Sutherland's Bakery	\$ 127.00

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: July 29, 2016
Subject: June 2016 Financial Report

Recommendation:

THAT the Financial Report from the Chief Financial Officer, dated July 29, 2016 be received for information.

Purpose:

To provide Council with a summary of the City's fiscal performance up to June 30, 2016.

Background/Discussion:

Attached are summaries on the activities for each fund up to June 30, 2016. Overall revenues and expenditures are where they are expected to be at this time of year. Below are explanations as to why actual amounts differ from prior year and budget.

General Fund

Revenues

Property tax levies - The remaining budget amount for property tax levies represent the 1% utility tax payments that are received in July.

Fire Protection - Budget includes \$56,103 from Shuswap River Fire Protection District (SRFPD) and \$19,897 in other funding for a new SCBA system, which has not yet been purchased. Also included in the budget is the amount to be invoiced to SRFPD for its share of the 2016 operating costs. 50% of previous year's costs have been invoiced as a deposit while the remaining amount will be invoiced at year end once actual costs are known.

Cemetery, Fortune Parks, and Animal Control – These revenues primarily consist of the annual RDNO requisition which has been invoiced. Arena, pool, and park revenues are relatively consistent with prior year revenues.

Other – This item includes business licenses, building permits, interest earned, admin fees and equipment usage from other funds. The increase in other revenue from 2015 is primarily due to the change in how the building inspection service is carried out. The City now retains the fees generated from building inspections and the RDNO invoices the City for inspection costs incurred. Note that building inspections revenue also includes a payout from the RDNO for the City's portion of the accumulated surplus for the service. These funds will be held to fund help fund the service during years with low building activity. 2016 also includes inspection fees collected for a new subdivision.

Unconditional Grants – This represents the City's Small Community Grant and the Terasen Gas franchise fees. The grant collected in 2015 was higher than 2016 due to an advance from the

Province from its 2016 budget included in the 2015 payment. Franchise fees are collected in November.

Conditional Grants – The 2015 conditional grant amount includes grant funding for the upgrades to the Regent Avenue lift station. There are no large grants for 2016.

Transfer from Reserves/Borrowing – Included in the 2015 amount is \$450,000 in borrowing received for the Mill Avenue upgrades. For 2016, the borrowing for the Cliff Avenue upgrades will not be received until the fall. The remaining budget amount represents the use of surplus/reserve funds, which are recorded at year end once projects are complete and actual costs are known.

Expenditures

Administrative - The increase in 2016 is primarily due to the change in the building inspection service as described above. Included in the 2016 amount are the fees paid to the RDNO for building inspections.

Transportation Services – The 2015 actual includes a PEP claim for the slide on Granville. 2015 also had increased snow removal costs due to the heavy snowfall early in the year.

Fire Protection – Included in 2016 is paving/concrete work done to the fire hall parking lot. Compensation is not issued until November of each year.

Animal Control - Increase in expenses relate to timing in admin fees.

Fortune Parks - Decrease from prior year primarily due to the timing of the community hall grants provided.

Capital Expenditures – Vernon Street upgrades and phase one of the Cliff Avenue upgrades are now complete. The remaining budget amount is for phase two of the Cliff Avenue upgrades and minor engineering fees still to be completed for Vernon Street.

Transfer to Reserves – The amount shown here represents interest earned on the reserve accounts. The remaining transfer to reserves occur at the end of the year.

Sewer Fund

Revenues

Sewer Revenues - Actual amount includes the 2016 frontage tax and the first period user fees. The amount remaining in the budget represents user fees to be collected in the next two billing periods.

Transfer from Reserves - These transfers happen at the end of the year.

Expenditures

Maintenance – Increase in actual from prior year due to upgrades done to lift stations in 2015. Remaining expenses are consistent with prior year and budget.

Debenture Charges – Interest & loan payments happen primarily in October & December for sewer.

Capital Expenditures – Several capital projects are still in preliminary stages. The sewer upgrades for Cliff Avenue will occur in phase two.

Transfer to Reserves – These transfers happen at the end of the year.

Water Fund

Revenues

Water Revenues - Actual amount includes the 2016 frontage tax and the first period user fees. The amount remaining in the budget represents user fees to be collected in the next two billing periods.

Transfer from Reserves – Transfers from reserves occur at the end of the year once it is determined whether or not the use of reserves is needed.

Expenditures

Maintenance - Consistent with prior year and budget.

Debenture Charges - Remaining budgeted debenture payments occur in September and November.

Capital Expenditures – Most of the capital projects are still in preliminary stages. Water upgrades for phase two of the Cliff Avenue project are still to be completed.

Transfer to Reserves – These transfers happen at the end of the year.

Respectfully submitted,


Jennifer Bellamy
Chief Financial Officer

The Corporation of the City of Enderby

General Fund

June 30, 2016

	2015 Actual	2016 Actual	2016 Budget	Remaining Budget	%
Revenue					
Property tax levies (net)	1,335,929	1,361,605	1,400,821	39,216	2.80%
Fire protection	51,418	45,682	158,471	112,789	71.17%
Revenue from other sources					
Cemetery	32,649	36,759	38,311	1,552	4.05%
Fortune parks	789,524	808,600	1,021,026	212,426	20.81%
Animal control	12,888	13,569	15,118	1,549	10.25%
Refuse	31,902	32,948	99,097	66,149	66.75%
Other	203,162	318,401	548,902	230,501	41.99%
Unconditional grants	462,824	444,525	458,930	14,405	3.14%
Conditional grants	406,599	6,351	4,821	(1,530)	-31.74%
Transfer from reserves/borrowing	453,056	3,043	2,667,524	2,664,481	99.89%
Total Revenue	3,779,952	3,071,484	6,413,021	3,341,537	52.11%
Expenditures					
Executive	41,709	45,872	106,825	60,953	57.06%
Administrative	266,284	314,419	655,069	340,650	52.00%
Transportation services	402,075	235,362	540,659	305,297	56.47%
Fire protection	62,635	99,997	221,680	121,683	54.89%
Refuse	50,024	50,773	99,116	48,343	48.77%
Animal control	8,524	12,803	28,327	15,524	54.80%
Cemetery	23,194	19,192	49,251	30,059	61.03%
Recreation & cultural services	37,162	36,496	73,366	36,870	50.26%
Fortune Parks	376,059	335,214	837,332	502,118	59.97%
Fiscal services	92,109	110,218	182,284	72,066	39.54%
Capital expenditures	729,402	1,827,524	2,889,362	1,061,838	36.75%
Transfer to reserves	40,226	33,980	729,750	695,770	95.34%
Total Expenditures	2,129,403	3,121,851	6,413,021	3,291,170	51.32%
Surplus(Deficit)	1,650,549	(50,367)	-		

The Corporation of the City of Enderby

Sewer Fund

June 30, 2016

	2015 Actual	2016 Actual	2016 Budget	Remaining Budget	%
Revenue					
Sewer revenues	385,366	389,865	712,122	322,257	45.25%
Grants	-	-	-	-	0.00%
Transfer from reserves	-	-	245,550	245,550	100.00%
Total Revenue	385,366	389,865	957,672	567,807	59.29%
Expenditures					
Maintenance	222,834	192,429	537,683	345,254	64.21%
Debenture charges	14,217	13,047	56,652	43,605	76.97%
Capital expenditures	7,294	8,893	229,050	220,157	96.12%
Transfer to reserves	-	-	134,287	134,287	100.00%
Total Expenditures	244,345	214,369	957,672	743,303	77.62%
Surplus(Deficit)	141,020	175,497			

The Corporation of the City of Enderby

Water Fund

June 30, 2016

	2015 Actual	2016 Actual	2016 Budget	Remaining Budget	%
Revenue					
Water revenues	395,572	369,966	680,589	310,623	45.64%
Grants	-	-	-	-	0.00%
Transfer from reserves	-	-	615,193	615,193	100.00%
Total Revenue	395,572	369,966	1,295,782	925,816	71.45%
Expenditures					
Maintenance	263,441	260,913	520,917	260,004	49.91%
Debenture charges	17,920	17,920	59,626	41,706	69.95%
Capital expenditures	20,237	145,353	559,340	413,987	74.01%
Transfer to reserves	-	1,805	155,899	154,094	98.84%
Total Expenditures	301,598	425,991	1,295,782	869,791	67.12%
Surplus(Deficit)	93,974	(56,025)	-		

Quarterly Mayors Report

2nd Quarter – April to June 2016



Vernon North Okanagan Detachment

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities

Superintendent Jim McNamara
Officer in Charge
Vernon/North Okanagan Detachment
3402 - 30th Street
Vernon, BC V1T 5E5

Date: July 15th, 2016

Re: Vernon/North Okanagan Detachment Policing Activity Report – 2nd Quarter 2016

All crime statistics are featured at the end of this report. Statistics reflect monthly totals for April to June 2016 and comparisons of the previous year, 2015.

Overall Vernon/North Okanagan Detachment recorded a 9.72% increase in criminal code cases from the previous year with property crime up 12.42%, showing a spike in reports of break and enters as well as theft from vehicles. Road safety check-stops are reporting a 21.05% decrease from this quarter in 2015. Impaired driving investigations have increased 25.53% this quarter from the previous year.

During the first week of May 49 students from throughout the Okanagan gathered at the Vernon Army Camp for a week long RCMP “boot camp”. For 24 hours a day these students lived at the base and participated in police training regarding dress and deportment, drill, and legal studies. Many specialized sections including Police Dog Services, RCMP helicopter and Tactical Troop, conducted presentations for the youth. The students processed a mock crime scene with the Forensic Identification Section and prepared testimony during a mock trial. With the assistance of 24 police officers who volunteered their time, the camp offered students a glimpse into a career with the RCMP.



This quarter there were many great community events which brought visitors from throughout the Okanagan to enjoy the festivities. The May long weekend saw Falkland host its 98th annual rodeo and from June 10th to 12th, the village of Lumby hosted their annual Lumby Days. Both events were well attended by the public and reported no major incidents.

Vernon/North Okanagan Detachment is looking forward to another busy Okanagan summer with visitors flocking to the area.

This report reflects a representative sampling of our policing activities for the 2nd quarter of 2016.

GENERAL INVESTIGATION SECTION (GIS):

Serious Crimes Unit:

The following report is a synopsis of some of the most recent investigations that the Vernon Serious Crimes Unit (SCU) have received and investigated, but does not reflect all investigations being worked on. SCU investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

During this reporting period there have been numerous incidents of violence believed to be directly related to the local drug-trade, including the following:

- *2016-6424 – Home Invasion – Forcible Confinement & Aggravated Assault – Coldstream*
In April 2016, a male victim who had sustained serious injuries, including a portion of his right index finger missing, consistent with it having been cut off, was located at a local gas station. Investigation determined that the male had been the victim of a home invasion at a nearby residence. He had been forcibly confined and was severely assaulted by multiple suspects. During the course of the investigation, the victim was found to be in possession of a large quantity of cocaine and heroin, consistent with being a street-level drug trafficker. The incident is still under investigation.
- *2016-7615 – Discharge Firearm – Apartment Complex – Vernon*
In April 2016 police responded to a report of a discharge of a firearm at a local apartment complex. Several persons had been observed in a verbal disturbance in the time leading up to the reported shot fired and vehicles were observed leaving the area after the shot. No injuries or property damage was found nor any physical evidence of a shot having been fired were located. The incident is still under investigation.
- *2016-8050 – Possession of Restricted Weapon, Possession for the Purpose Trafficking Cocaine & Heroin – Vernon*
In May 2016 while police were conducting surveillance of a residence known to be associated to the local drug trade two persons, one know to have a warrant for his arrest, were observed departing the residence in a vehicle. When stopped, the passenger attempted to flee on foot but was arrested a short distance away. A male found to have a loaded prohibited firearm and a large quantity of drugs in his possession has been charged and is currently before the courts.
- *2016-8387 – Aggravated Assault – Vernon*

In May 2016 police conducted an investigation into the aggravated assault of an individual in Polson Park. The victim male was assaulted with bear spray and a bladed weapon, sustaining serious injury. Two males were subsequently arrested and remain in custody with trial set for September 2016.

- *2016-8897 – Attempted Murder – Drive by Shooting – Vernon*
In May 2016 police received a report of a drive-by shooting where a shot was fired into a residence occupied by several persons. A 14 year old youth suffered a serious gunshot wound and several other persons narrowly escaped injury. The incident is still under investigation.
- *2016-11559 – Aggravated Assault - Vernon*
In June 2016 police conducted an investigation into a stabbing which occurred in the area of 25th Avenue and 41st Street. The victim sustained life threatening injuries but has subsequently recovered and been released from hospital. The incident is still under investigation.
- *2016-13421 – Mischief Endangering Life – Drive by Shooting*
In June 2016 a report was received of shots fired into an occupied residence in the City of Vernon. The shots fired caused a natural gas leak resulting in the evacuation of the property. The incident is still under investigation.

Domestic Violence Unit (DVU):

- This quarter DVU had two new Integrated Case Assessment Team (ICAT) referrals and one threat assessment completed on a high risk offender.
- Cst. McMullin facilitated two days of ICAT Training in Parksville and attended a two day Domestic Violence Unit Conference in Vancouver.

TARGETED POLICING:

Officers from our Targeted Policing Unit meet regularly with numerous partner agencies including weekly Outreach meetings, monthly Interagency working group, and quarterly Mentally Disordered Offender meeting to discuss status and risk factors related to high risk offenders.

Targeted Policing provided assistance to a number of General Duty, Serious Crimes and Provincial GIS investigations as well as conducting surveillance and assisting with overall disruption as a result of a number of violent crimes during this reporting period.

Downtown Enforcement Unit has partnered with CFSEU Uniformed Gang Task Force members from the Lower Mainland to create and increase police presence and target groups of persons believed to be associated to recent violence.

On June 2, 2016, two suspects believed to be involved in the series of approximately 30 fires in this area in 2014 were arrested. One suspect has been charged with four counts of arson and police have recommended additional charges stemming from this investigation, including a charge of child pornography.

Task Force (TF):

- This quarter three males were arrested and charged for possession of heroin for the purpose of trafficking after three separate investigations into dial-a-dope drug trafficking operations were conducted. One investigations was associated to a local Provincial Tactical Enforcement Priority (PTEP) target; cross reference 2016-6339, 2016-7627 and 2016-9958.

Crime Reduction Unit (CRU):

- Prolific Offenders: There are 21 prolific offenders identified for monitoring in our area, of which 8 are not in custody and 13 currently are in custody.
- Crime Reduction continues to utilize bait vehicles as a means to target and combat theft of and from, vehicles. There were no activations of vehicle alarms during this reporting period.
- Downtown Enforcement Unit (DEU) conducted patrols of the Vernon downtown core, Polson Park and Upper Room Mission and provided communication to the public regarding local panhandlers.
- DEU conducted proactive enforcement action including executing several arrest warrants, charging persons with breach of court conditions including curfew breaches and conducting street level drug enforcement.

Provincial Tactical Enforcement Priority (PTEP):

- Targeted Policing continues to participate in the policing priority of identifying, profiling, selecting and targeting individuals and/or groups involved in criminal activity and, because of their association to gangs/organized crime, pose a safety risk to the community. Police attend meetings regarding criminal groups and violence impacting detachments across the Okanagan.
- There are currently six persons/groups identified in the Vernon North Okanagan area.

NORTH RURAL GENERAL INVESTIGATION SECTION (GIS):

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) have received and investigated, however does not reflect all investigations that officers are working on. Rural GIS investigators continue to work on numerous historical major cases initiated outside of this reporting period.

- *2016-3769 - Missing Person – Enderby*
Rural GIS continues to assist Southeast District Major Crimes with the investigation of a missing female who was last seen on February 22, 2016 near Enderby.
- *2016-8293 - Missing Person – Falkland*
Rural GIS continues to assist Southeast District Major Crimes with the investigation of a missing female who was last seen on April 27, 2016 near Yankee Flats.

NORTH OKANAGAN SIGNIFICANT INVESTIGATIONS/INCIDENTS:

- On April 6th, police were dispatched to a single vehicle accident on Old Salmon Arm Road in Enderby where the driver was reported to be intoxicated. Subsequent investigation determined the driver was not over the legal limit however, the driver was prohibited from driving and was arrested. Cross reference 2016-6395.
- On April 8th, BC Fire Service advised police of a suspicious fire in the girl's washroom at AL Fortune High School in Enderby. The fire resulted in \$200,000 in damage. Investigation determined the fire was the result of arson and a female youth was identified. A report has been forwarded to Crown Counsel requesting charges of arson and mischief over \$5000. File 2016-7592.
- On April 10th, a male notified police that his dog had just come out of the bush on Duck Meadow Road in Monte Lake with what he believed was a human hand. The subsequent investigation confirmed the item to be a bear paw. File 2016-6757.
- On April 15th, police received a report of a lone female who produced a handgun and robbed the Armstrong 7-11. The female, described as 5'0" with blonde hair, obtained an undisclosed amount of cash in \$5 and \$10 denominations and departed the scene prior to police attendance. Despite extensive patrols by police the suspect was not located and her identity is unknown. File 2016-7096.
- On April 21st, JPW Road Crew reported a vehicle in the construction area being operated in a reckless manner had struck a piece of equipment, causing workers to scatter. The driver was identified and charged with operating a motor vehicle without due care and attention. File 2016-7592.
- On April 24th, multiple police officers responded to a report of two groups of parents fighting in the stands at a lacrosse game at the Norval arena in Armstrong. File 2016-7827.
- On May 1st at 01:00 hours police observed a vehicle travelling with no lights on Hullcar Road in Spallumcheen. The member initiated a check of the vehicle and the female driver showed signs of impairment. An impaired driving investigation was conducted resulting in a 90 day Immediate Roadside Prohibition being issued. File 2016-8327.
- On May 6th, police received a report of a female in Armstrong threatening to kill a male she had recently been in a relationship with. The male feared for his life and the female was arrested for uttering threats. She was released from custody pending court. File 2016-8712.
- On May 17th, multiple police officers responded to a report from numerous complainants of a lone male carrying a long rifle walking on Highway 97 toward Falkland. For the safety of the public traffic was stopped in both directions of the highway while police searched the area for the male. Subsequent investigation determined the male did not have a firearm and the highway was reopened. File 2016-9705.

- On May 14th, police investigated a report of a male being struck with a vehicle after an altercation while at a bonfire party on Watershed Road in Enderby. The suspect was identified and arrested for assault with a weapon. File 2016-9508.
- On May 22nd, a homeowner returned to his residence on Otter Lake Road in Armstrong to find an unknown truck parked in his closed garage with an unknown male standing beside the vehicle. While the homeowner called police, the suspect drove away, stealing the homeowner's three motorcycles. The homeowner was unable to obtain a license plate from the suspect vehicle and despite police attendance and extensive patrols of the area, the suspect has not been identified. File 2016-10179.
- On May 24th, multiple police officers responded to a 911 call from a female advising her ex-boyfriend was using an axe to chop down the front door of her residence in Enderby. The male was arrested and it was learned he was on conditions not to contact the woman or be at her residence. The male was held in custody and multiple charges are pending. File 2016-10299.
- On May 25th, a rural member initiated a traffic stop on Highway 97A in Spallumcheen in which the male driver failed to produce identification and attempted to provide a false name. Subsequent investigation determined the driver's true identity and that he was on a conditional sentence order. A small amount of controlled drugs were located in the vehicle. The driver was arrested and charged with possession of a controlled substance and obstruction and was held in custody. File 2016-10388.
- On May 30th, a plastic barrel containing a large amount of packaged marihuana was located off King Fisher Road in Enderby. Despite attempts to locate the owner, no one was located and the owner remains unknown. File 2016-10973.
- On June 11th at 21:20 hours, police responded to a disturbance at the Lumby Days beer garden which resulted in a heavily intoxicated male being arrested for causing a disturbance. He was lodged in cells until sober and issued a fine for being intoxicated in public. File 2016- 12040.
- On June 27th at 1700 hours, police participated in an annual bike rodeo event in Armstrong. A mini bike course was created on the street in front of the Chamber of Commerce to train children on proper bike etiquette and laws for riding on the roadway. File 2016-1598.

TRAFFIC ENFORCEMENT:

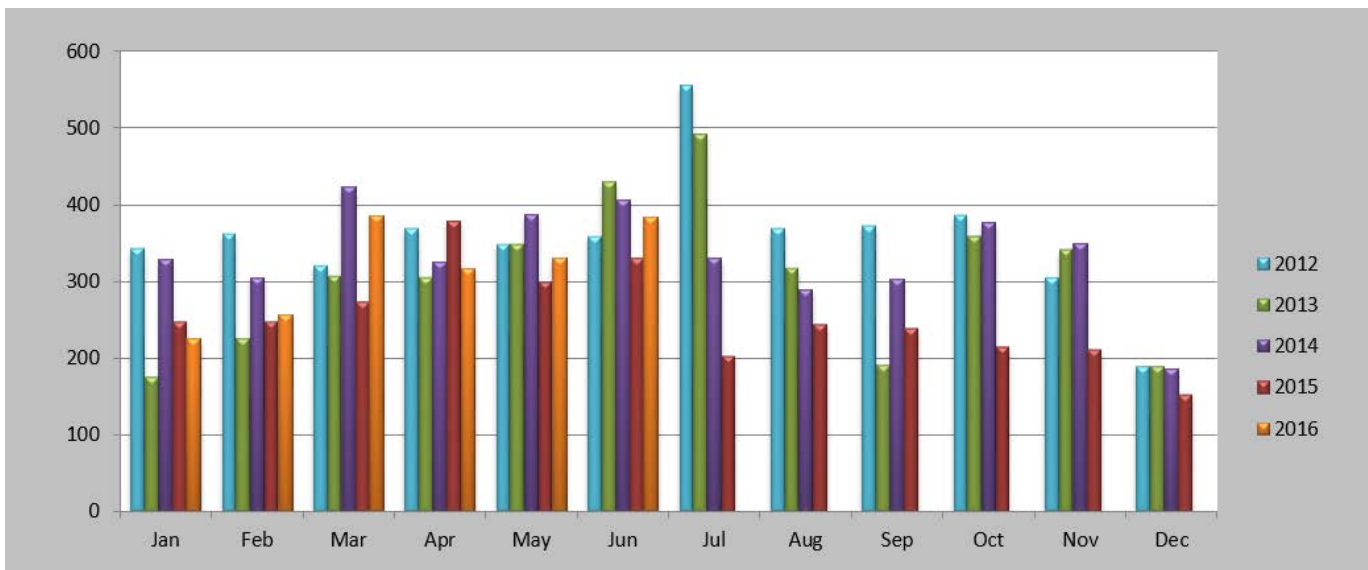
- Rural North Okanagan Road Check Stops: 8.
- Rural North Okanagan Impaired Drivers taken off road by way of suspension or charge: 21.
- Rural North Okanagan Distracted Driver charge: 4.

Detachment	Violation Ticket	Warning
Armstrong	20	23
Spallumcheen	64	44
Enderby	38	32

Falkland	94	43
Lumby	22	7
Westside	21	7

- Vernon & Coldstream Road Check Stops: 22.
- Vernon & Coldstream Impaired Drivers taken off road by way of suspension or charge: 47.
- Vernon & Coldstream Distracted Driver charge: 32.

Detachment	Violation Ticket	Warning
Vernon	666	175
Coldstream	69	33
Vernon Rural	10	1



This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas

FORENSIC IDENTIFICATION SECTION (FIS):

Our three FIS members continue to be fully operational and dedicated to the Vernon/North Okanagan Detachment policing jurisdiction. During this quarter a total of 16 individuals were identified on 14 files through fingerprints or other types of physical evidence.

Offence	Vernon	Rural
Break and Enter	16	1
Theft Vehicle	7	0

Drugs	1	0
Theft	2	1
Mischief	0	0
Attempted Murder	4	0
Assault	0	0
Armed Robbery	1	0
Arson/Fire	0	0
Assist Agency	1	0

POLICE DOG SERVICES (PDS):

Over the past few months, the three member Police Dog Services unit has been running below capacity as a result of on duty injuries.

RESERVISTS:

Our four reservists conduct targeted traffic enforcement in our communities as well as other duties as required in support of our General Duty and specialized units, such as scene security, boat patrols and assistance with mandatory training.

Detachment	Patrols	V.T.	Warnings
Vernon	15	169	22
Coldstream	14	33	19
Armstrong	2	7	2
Enderby	0	0	0
Falkland	6	36	12
Lumby	0	0	0
Spallumcheen	1	3	3
Westside Road	0	0	0
Total	38	248	58

SCHOOL RESOURCE OFFICER:

The annual Jean Minguy Memorial Youth Academy was held at the Vernon Army Camp from May 1 to 7, 2016 and involved 49 students from throughout the Okanagan.

COMMUNITY POLICING:

Vernon RCMP Volunteers consists of 52 members who have volunteered 891 hours this quarter, conducting 33 Speed Watch operations, 47 patrols with COPs, and 2 Vessel Safety Checks. A new class of 11 volunteers completed a core training course. As well, the Vernon RCMP Volunteers have partnered with Vernon Search & Rescue to develop a 14 person *Quick Response Team* to assist with urban searches and evacuations.

AUXILIARY CONSTABLES:

The RCMP Auxiliary Constable Program is undergoing change to ensure the safety of the volunteers. Auxiliary constables provide countless hours of dedicated service to our communities and the RCMP is working to ensure they are not exposed to the same risks as regular members. The RCMP has used the last few months to solicit input from key stakeholders such as the provinces, municipalities and from the auxiliaries themselves in order to determine the next stage of the program.

HUMAN RESOURCES:

- On May 24, 2016, Vernon/North Okanagan Detachment was pleased to welcome Inspector Gord Stewart as our new Operations Officer.
- Established Levels: Vernon/North Okanagan Detachment is currently at 97 Regular Members: 50 City of Vernon; 32 Provincial; 7 Coldstream; 3 Spallumcheen & 1 Splat's in First Nations.
- Funded Levels: As of June 30, 2016, the Vernon/North Okanagan Detachment billed 48.26 City of Vernon; 30.29 Provincial, 5.99 Coldstream; 1.98 Spallumcheen and 0 Splat's in First Nations.

2nd Quarter Statistics – City of Vernon

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	1150	1266	1299	1423	1348	1495
Robbery	2	1	2	2	2	3
Assault (Includes DV)	18	25	37	38	24	23
Domestic Violence	4	6	11	12	2	8
Sex Offence	3	3	3	2	6	6
B&E Residence	7	15	16	10	27	26
B&E Commercial	4	26	8	16	4	23
Theft of Vehicle	6	16	8	15	16	10
Theft From Vehicle	26	46	36	59	48	67
Theft Over \$5000	0	1	1	0	0	0
Theft Under \$5000	76	59	73	89	93	81
Drug Offence	19	33	28	27	29	17
Liquor Offences	46	36	54	54	47	67
Impaired Driving	10	6	6	10	10	6
24 Hour Driving Suspension	6	3	7	4	7	3
Motor Vehicle Accidents	40	63	46	57	53	53

2nd Quarter Statistics – Vernon Rural

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	145	132	150	134	169	177
Robbery	-	-	1	-	1	-
Assault (Includes DV)	1	3	3	7	2	4
Domestic Violence	-	1	2	4	-	2
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	3	2	2
B&E Commercial	-	-	-	2	1	1
Theft of Vehicle	-	-	4	2	1	5
Theft From Vehicle	4	2	1	4	5	6
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	6	2	3	6	5	4
Drug Offence	2	1	2	1	4	1
Liquor Offences	3	2	-	2	4	2
Impaired Driving	1	1	-	-	1	1
24 Hour Driving Suspension	-	-	-	-	1	1
Motor Vehicle Accidents	9	2	10	7	11	10

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2nd Quarter Statistics – District of Coldstream

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	126	107	95	98	156	141
Robbery	1	-	-	-	-	-
Assault (Includes DV)	1	4	3	2	5	3
Domestic Violence	-	-	1	-	2	-
Sex Offence	-	-	-	1	-	-
B&E Residence	1	2	1	-	4	2
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	3	-	-	-	-	-
Theft From Vehicle	2	8	3	5	6	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	2	-	1	1	3	7
Drug Offence	3	2	-	-	6	2
Liquor Offences	1	-	-	2	7	3
Impaired Driving	3	1	-	-	3	1
24 Hour Driving Suspension	-	1	-	-	2	-
Motor Vehicle Accidents	4	2	5	3	9	8

2nd Quarter Statistics – City of Armstrong

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	75	88	115	91	103	88
Robbery	-	1	-	-	1	-
Assault (includes DV)	1	2	1	1	-	2
Domestic Violence	1	-	-	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	1	-	1	2	-	-
B&E Commercial	1	-	-	-	-	-
Theft of Vehicle	-	-	-	3	-	1
Theft From Vehicle	-	5	2	-	1	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	3	-	2	4	2
Drug Offence	-	-	-	1	1	1
Liquor Offences	1	3	-	3	5	3
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	1	1	1	1	-	-
Motor Vehicle Accidents	2	1	5	2	7	2

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2nd Quarter Statistics – Spallumcheen

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	100	84	92	128	92	121
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	-	4	1	1	1
Domestic Violence	2	-	2	1	-	-
Sex Offence	-	-	-	-	1	-
B&E Residence	2	1	-	2	1	-
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	-	-	1	-	-	1
Theft From Vehicle	-	-	1	1	-	-
Theft Over \$5000	1	-	1	-	-	-
Theft Under \$5000	3	1	2	2	2	1
Drug Offence	1	-	-	1	1	-
Liquor Offences	1	-	1	1	1	-
Impaired Driving	1	-	-	-	3	1
24 Hour Driving Suspension	1	-	-	-	-	1
Motor Vehicle Accidents	7	4	5	11	7	14

2nd Quarter Statistics – City of Enderby

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	102	91	86	82	87	99
Robbery	-	-	-	-	-	-
Assault (Includes DV)	5	-	4	1	3	3
Domestic Violence	2	-	2	1	1	2
Sex Offence	-	1	-	-	-	-
B&E Residence	-	-	-	-	1	-
B&E Commercial	-	3	-	1	-	-
Theft of Vehicle	-	-	-	1	2	2
Theft From Vehicle	-	4	3	2	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	6	2	2	4	1	2
Drug Offence	-	1	1	-	1	1
Liquor Offences	2	1	3	4	2	2
Impaired Driving	2	1	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	2
Motor Vehicle Accidents	3	2	1	-	3	3

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

2nd Quarter Statistics – Enderby Rural

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	46	53	78	59	61	68
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	2	2	1	2
Domestic Violence	-	1	2	-	1	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	-	1	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	3	1	-	1
Theft From Vehicle	-	1	-	1	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	3	1	-	2	1	3
Drug Offence	-	-	2	2	-	-
Liquor Offences	1	1	-	-	1	-
Impaired Driving	-	1	-	-	-	-
24 Hour Driving Suspension	1	-	-	1	-	-
Motor Vehicle Accidents	3	5	5	8	5	2

2nd Quarter Statistics – Village of Falkland

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	15	13	22	23	22	11
Robbery	-	-	-	-	-	1
Assault (Includes DV)	1	-	-	2	-	-
Domestic Violence	1	-	-	1	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	1	-	-
B&E Commercial	-	-	-	1	-	-
Theft of Vehicle	-	-	1	-	-	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	1	-
Drug Offence	-	-	-	-	-	1
Liquor Offences	-	1	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	-	-	1	1	1

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2nd Quarter Statistics – Falkland Rural

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	38	45	47	53	37	53
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	-	1	1	1
Domestic Violence	1	-	-	-	1	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	1	1	-
B&E Commercial	-	-	-	1	-	1
Theft of Vehicle	1	-	-	-	1	-
Theft From Vehicle	-	-	-	-	-	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	2	-
Drug Offence	1	-	-	-	-	-
Liquor Offences	-	-	-	-	-	2
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	1	-	-
Motor Vehicle Accidents	1	3	4	5	4	3

2nd Quarter Statistics – Village of Lumby

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	48	57	53	47	58	59
Robbery	-	1	-	-	-	-
Assault (Includes DV)	2	3	2	3	4	1
Domestic Violence	-	1	-	1	-	-
Sex Offence	-	-	2	-	2	-
B&E Residence	1	1	-	-	-	-
B&E Commercial	-	-	-	1	1	1
Theft of Vehicle	2	-	-	-	-	-
Theft From Vehicle	1	-	-	1	11	1
Theft Over \$5000	1	-	1	-	-	-
Theft Under \$5000	-	-	1	-	2	2
Drug Offence	1	-	1	1	1	1
Liquor Offences	1	-	2	2	1	2
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	-	-	-	1	-
Motor Vehicle Accidents	1	-	2	3	-	2

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2nd Quarter Statistics - Lumby Rural

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	43	49	38	62	54	42
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	1	2	5	2	-
Domestic Violence	-	1	1	2	1	-
Sex Offence	1	-	-	-	-	-
B&E Residence	-	-	-	-	1	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	1	-	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	1	-	-	1	-
Theft Under \$5000	1	2	-	1	-	-
Drug Offence	-	-	-	-	-	1
Liquor Offences	1	-	1	1	-	-
Impaired Driving	-	-	-	-	2	-
24 Hour Driving Suspension	-	1	-	-	-	-
Motor Vehicle Accidents	6	5	4	3	5	5

2nd Quarter Statistics - OKIB

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	32	39	57	36	40	55
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	-	-	5	2	2
Domestic Violence	1	-	-	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	2	-	1	2	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	1	-	-	1
Theft From Vehicle	-	1	-	-	-	6
Theft Over \$5000	-	-	-	1	-	-
Theft Under \$5000	1	-	-	-	-	1
Drug Offence	-	-	1	-	-	-
Liquor Offences	1	-	-	1	1	-
Impaired Driving	-	-	1	-	-	-
24 Hour Driving Suspension	-	-	1	-	-	-
Motor Vehicle Accidents	-	2	2	1	1	3

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2nd Quarter Statistics – Splatsin

ACTIVITY TYPE	April 2015	April 2016	May 2015	May 2016	June 2015	June 2016
Total Files	22	19	22	32	33	20
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	1	-	1	1
Domestic Violence	-	-	1	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	1	-	-	-	-
B&E Commercial	-	-	-	2	-	-
Theft of Vehicle	-	-	-	-	1	-
Theft From Vehicle	-	-	-	-	-	-
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	-	-	-	1	2	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	1	-	1	2	1	1
Impaired Driving	-	-	1	-	2	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	3	1	2	4	2	2

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

CASELOAD:

- Number of new files: 196
- Client type: Female: 137 Male: 59
- Adult: 164 Child: 9 Youth: 17 Senior: 6
- Number of new clients from family violence: 39
- Number of hours out on call: 8 hours
- Number of volunteer in-office service hours: 278 hours
- Number of volunteer stand-by on-call hours: 2158 hours
- Number of volunteers: 9
- Number of staff: 3 Full time: 2 Part time: 1 Casual: 0

HIGHEST NUMBER OF INCIDENT TYPES:

- Domestic Assault
- Sudden death
- Sex Assault

AREA OF COVERAGE:

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

CLIENT CONTACT/SUPPORT:

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs

VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:

- Program monthly training for volunteers & staff
- Volunteer one on one meetings
- Assistant Coordinator gave presentation for RCMP Memorial Jean Minguy Youth Academy on VA services
- VAU Manager gave presentation to Community Policing's Bike Patrol on VA services

SERVICE PROVIDERS/COMMUNITY TRAINING:

- VAU Program Manager and DVU Member gave presentation to sponsoring groups on: Domestic Violence; Awareness and Education for Sponsors
- Civil Forfeiture Funded Service Provider Training: Dr. Lori Haskell; Trauma, Domestic Violence & Mental Health
- Police Victim Services half day Training: Phil Eastwood; Intro to Ethics & Leadership
- Community Statement on Hate/Discrimination provided by Hate Crimes Unit. VAU Manager provided brief presentation on VA services

STAFF TRAINING & MEETINGS:

- Weekly staff meetings/daily program file reviews
- Manager attended full day RCMP managers training: Road to Mental Readiness
- Staff attended half day training: Road to Mental Readiness
- VAU Manager attended one day Emergency Social Services (ESS) Training with VAU RDNO Manager on Group Lodging

COMMUNITY MEETINGS:

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meetings
- Suicide Prevention committee meetings
- Sexual Assault Services Meeting
- VAWIR sub-committee Immigrant Services meetings
- Oak Centre Leadership and Case Management meetings

OPERATIONAL MEETINGS:

- Detachment liaison meetings
- Detachment Unit/Section Heads meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- VAU Manager meetings with other VAU Managers

- Police Victim Services Regional board meetings
- Meeting with VAU RDNO Manager and Red Cross

Completed by: Anita EILANDER
Program Manager

RDNO Building Permits Issued by Date Range

Category: BUILDING PERMITS

Type: ALL

Area: CITY OF ENDERBY

From Date: Jul 1, 2016 To Date: Jul 31, 2016

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit Owner / Builder	House	Street	New Units / SQM	Value
COMMERCIAL BUILDING									
ALTCOM	BP024133	ACTIVE	Jul 28, 2016		611 CLIFF AVE			0	20,000.00
	16-0228-END-BP				STEWART, BRIAN G			0	
	208.0276.004								
Report Code Totals								0	20,000.00
						Permits: 1			
NEWCOM	BP024147	ACTIVE	Jul 29, 2016		506 CLIFF AVE			0	13,440.00
	16-0247-END-BP				536081 BC LTD			0	
	208.0204.000								
Report Code Totals								0	13,440.00
						Permits: 1			
Folder Type Totals								0	33,440.00
						Permits: 2			
Report Totals								0	58,440.00
						Permits: 3			

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: August 8, 2016
Subject: Pull-Out North of Enderby Maintenance Costs

RECOMMENDATION

THAT Council receives and files this memorandum.

BACKGROUND

[Note: this memorandum will also be advanced to the Enderby & District Services Commission.]

A number of years ago, partners including the City of Enderby, Area F of the Regional District of the North Okanagan, and the Enderby & District Chamber of Commerce jointly constructed a pull-out amenity on Highway 97A. The amenity is located along the highway in Area F. It was designed to highlight the business presence in the area.

Over time, the amenity has fallen into some disrepair and has become a magnet for refuse – tourist, residential, and otherwise. For a considerable number of years, the City of Enderby has funded the full costs of performing basic maintenance on the amenity; this occurs for 5.5 months of the year by Public Works and for 6.5 months by the City's garden contractor.

This matter has recently been discussed among the original partners so that a viable long-term solution for the amenity may be identified. This solution would involve jointly funding rehabilitation of the pull-out and resizing the garbage receptacles. Alternatively, it could involve decommissioning the site. With respect to the latter solution, the Ministry of Transportation and Infrastructure has provided some guidance for site decommissioning which would essentially involve demolishing the structure and installing barriers in front of the accesses.

An estimate for maintaining the amenity is as follows:

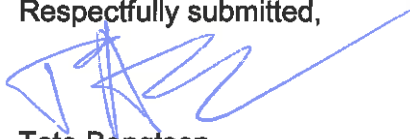
	Weekly Costs				No./Weeks	Total Cost
	Hrs/Wk Labour & Vehicle	Unit Rate (\$)	Est. Tipping (\$)	Weekly Cost (\$)		
Public Works	1.5	50.00	8.00	83.00	23.92	1985.36
Gardener	6.5	50.00	20.00	345.00	28.08	9687.60
Annual Cost						11672.96

As the costs are built into the City's internal labour and equipment costs and the City's gardening contract, the costs are implied rather than explicit costs.

All costs represent estimates based on standard charge-out rates multiplied by average time spent per week. The \$50 unit rate is based upon a \$35 per hour fully-loaded labour rate plus a \$15 per hour truck rate. The truck rate is approximate to the Blue Book value. The estimate of hours is provided by those who perform the maintenance work during the period. Variation between Public Works and Gardener in hours worked and tipping fees is attributed to seasonal increases in usage.

While the costs were being estimated, the matter of a potential partnership to rehabilitate the amenity was discussed by the Enderby & District Chamber of Commerce, with the thought that funding for it could be secured through advertising revenue. Attached is a letter from the Chamber expressing its position.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



Enderby & District

CHAMBER OF COMMERCE

Where the Shuswap meets the Okanagan

P.O. Box 1000, 700 Railway Street, Enderby, BC V0E 1V0
Telephone: 250-838-6727 | Fax: 250-838-0123
www.enderbychamber.com | info@enderbychamber.com

July 27, 2016

City of Enderby
619 Cliff Avenue
P.O. Box 400
Enderby, BC
V0E 1V0

Re: North End Pull Out

Dear Mayor and Council:

The Enderby & District Chamber of Commerce Board of Directors have decided not to pursue interest in advertising opportunities for our membership at the North End Pullout. The decision by the board is to support the necessary steps needed to see the site decommissioned.

The North End Pullout has been deteriorating for a number of years and the cost to maintain the site is out of reach for many of our member businesses. The site has become an "unofficial" dump for many residents and tourists and the burden of cost is picked up by the City of Enderby. Even with ongoing maintenance it still remains an unattractive site that gives a bad impression to those traveling into the city.

The Board of Directors gave much thought into this decision as they feel by decommissioning the site traffic will come into the city and stop at local businesses to get information. It will also drive more traffic to the Visitor Information Centre where our trained staff encourage visitors to stay in our city and shop at our local businesses.

The Enderby & District Chamber of Commerce would like to thank the City of Enderby for their continued efforts in maintaining the North End Pullout.

Sincerely,

Corinne Van De Crommenacker
General Manager
Enderby & District Chamber of Commerce

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: August 9, 2016
Subject: Mobile Vendor at Maud Street Parking Lot

RECOMMENDATION A

THAT Council does not grant permission for The Side Wok to operate a mobile vending unit in the Maud Street Parking Lot until October 1, 2016.

RECOMMENDATION B

THAT Council grants permission for The Side Work to operate a mobile vending unit in Maud Street Parking Lot until October 1, 2016, subject to the applicant obtaining a business license and providing a copy of a valid Interior Health permit, insurance, and other requirements in conformity with the City of Enderby Business License and Regulation Bylaw No. 1558, 2014.

BACKGROUND

Attached is a request from The Side Wok to operate a mobile vending unit in the Maud Street Parking Lot until October 1, 2016; the applicant is intending to sell Chinese food, fresh sandwiches, corn dogs, hot dogs, fries, pepperoni and cheese sticks, and cold drinks out of his mobile food truck.

It should be noted that the Enderby & District Services Commission has given permission to two other mobile vendors to operate on public property under the jurisdiction of the Commission for 2016; a hot dog cart was approved to operate at Tuey Park and a wood-fired pizza oven on a trailer was approved to operate at Barnes Park.

It should be noted that in 2009, Enderby City Council approved the Tube Taxi's request to operate a fry truck in Belvidere Park and this approval resulted in a number of downtown businesses voicing concerns that that type of use may negatively impact their businesses; ultimately, the Tube Taxi's fry truck was restricted to being located at Tuey Park. Given that the Maud Street Parking Lot is in even closer proximity to the downtown core than Belvidere Park, permitting a mobile vendor in this location may result in similar concerns from the business community.

A potential approval of the request would be subject to the applicant demonstrating compliance with Section 5 (h) of the City of Enderby Business License and Regulation Bylaw No. 1558, 2014 which requires the following of mobile vendors:

Mobile Vendor: No mobile vendor shall operate within the City without first having obtained a license.

All mobile vending units which sell food which is prepared for immediate consumption by the public, including those which may be covered by a flea market, farmers market, or special event license, must have a valid permit as issued by the Provincial Government authority having jurisdiction.

No mobile vendor shall operate on or from any municipally owned property, boulevards or highways unless and until the applicant has provided evidence of:

- i. Motor Vehicle Liability Insurance with a minimum coverage of \$2,000,000;*
- ii. Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City as named insured.*

Every person who operates a mobile vending unit shall be responsible to provide suitable garbage collection containers, and to keep the area around the vending location free of any waste material originating from the vendor's business.

Mobile vending units must be attended by qualified staff at all times when on a site, and must be removed from the location when not staffed.

No mobile vendor shall operate within the City, except for the following conditions:

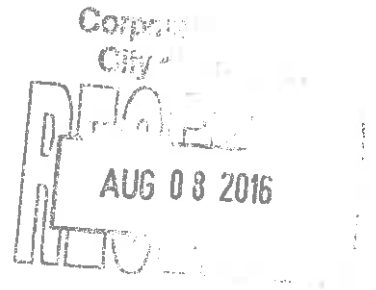
- i. when the Zoning Bylaw allows a mobile vendor as a permitted use;*
- ii. by first obtaining written consent of Council for property, public spaces, boulevards, and highways owned or otherwise controlled by the City;*
- iii. by first obtaining written consent of the Enderby and District Services Commission for property, public spaces, boulevards, and highways owned or otherwise controlled by the Commission;*
- iv. by first obtaining written consent from School District #83 for school grounds.*

Respectfully Submitted,



Kurt Inglis, MCIP, RPP
Planner and Assistant Corporate Officer

Brian "Boomer" Broomfield
P O Box 567
Enderby, B. C.
VOE 1V0



Dear Council Members;

I, Brian Broomfield, am submitting to the council of **THE CITY OF ENDERBY** my application for a permit to use a parking stall in **THE MADD ST PARKING LOT** for the purpose of doing business with my mobile food truck. I am calling it "THE SIDE WOK"

Hours of operation would be from 12:00 pm to 10:00 pm, 7 days a week from April 1 to October 1.

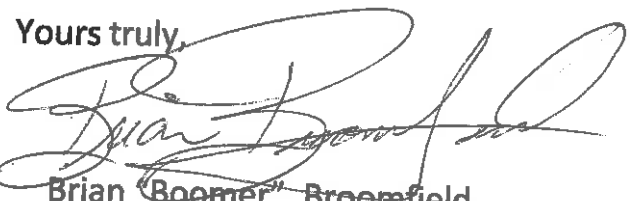
My menu would include Chinese food, fresh sandwiches, corn dogs, hot dogs, fries, pepperoni and cheese sticks.

We also would have a range of cold drinks.

I have chosen this site as it gives me the highest foot traffic in the city. Examples include being close to the RiverWalk, Mable lake, bridge fishers, tubers and tourists.

I would be responsible for keeping the area clean by have the correct garbage receptacles on site.

Your consideration on this application would be greatly considered.

Yours truly,


Brian "Boomer" Broomfield

AUG 08 2016

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: August 10, 2016
Subject: Mobile Vendor at City Hall Parking Lot

RECOMMENDATION A

THAT Council does not grant permission for Nikki Schalin to operate a mobile vending unit in the City Hall parking lot until August 31, 2016.

AND THAT Council refers the request from Nikki Schalin to operate a mobile vending unit at Belvidere Park to the Enderby & District Services Commission.

RECOMMENDATION B

THAT Council grants permission for Nikki Shcalin to operate a mobile vending unit in the City Hall parking lot until August 31, 2016, subject to the applicant obtaining a business license and providing a copy of a valid Interior Health permit (if applicable), insurance, and other requirements in conformity with the City of Enderby Business License and Regulation Bylaw No. 1558, 2014.

BACKGROUND

Attached is a request from Nikki Schalin to operate a mobile vending unit (10'x8' corn stand) in the City Hall parking lot until August 31, 2016; if the applicant does not receive approval to operate in the City Hall parking lot, she is requesting to operate in Belvidere Park.

It should be noted that the Enderby & District Services Commission has given permission to two other mobile vendors to operate on public property under the jurisdiction of the Commission for 2016; a hot dog cart was approved to operate at Tuey Park and a wood-fired pizza oven on a trailer was approved to operate at Barnes Park.

There are a number of potential challenges in using the City Hall parking lot as a site for mobile vendors, including:

1. The site is in close proximity to the downtown core and is located directly across the street from a grocery store;
2. The site is used heavily for parking in the summer months; and
3. The Open Air Farmer's Market currently uses the site on Fridays, which is a day that the applicant is proposing to be on location.

If Council chooses to not grant permission to operate the mobile vending unit in the City Hall Parking lot until August 31, 2016, Staff recommend that the applicant's request to operate in Belvidere Park be referred to the Enderby & District Services Commission for consideration.

A potential approval of the request, either within the City Hall parking lot or Belvidere Park, would be subject to the applicant demonstrating compliance with Section 5 (h) of the City of Enderby Business License and Regulation Bylaw No. 1558, 2014 which requires the following of mobile vendors:

Mobile Vendor: No mobile vendor shall operate within the City without first having obtained a license.

All mobile vending units which sell food which is prepared for immediate consumption by the public, including those which may be covered by a flea market, farmers market, or special event license, must have a valid permit as issued by the Provincial Government authority having jurisdiction.

No mobile vendor shall operate on or from any municipally owned property, boulevards or highways unless and until the applicant has provided evidence of:

- i. Motor Vehicle Liability Insurance with a minimum coverage of \$2,000,000;*
- ii. Comprehensive Public Liability and Property Damage Insurance for \$2,000,000 inclusive, with the City as named insured.*

Every person who operates a mobile vending unit shall be responsible to provide suitable garbage collection containers, and to keep the area around the vending location free of any waste material originating from the vendor's business.

Mobile vending units must be attended by qualified staff at all times when on a site, and must be removed from the location when not staffed.

No mobile vendor shall operate within the City, except for the following conditions:

- i. when the Zoning Bylaw allows a mobile vendor as a permitted use;*
- ii. by first obtaining written consent of Council for property, public spaces, boulevards, and highways owned or otherwise controlled by the City;*
- iii. by first obtaining written consent of the Enderby and District Services Commission for property, public spaces, boulevards, and highways owned or otherwise controlled by the Commission;*
- iv. by first obtaining written consent from School District #83 for school grounds.*

Respectfully Submitted,



Kurt Inglis, MCIP, RPP

Planner and Assistant Corporate Officer

Kurt Inglis

From: Nikki Schalin [nikandaubs@hotmail.com]
Sent: August-09-16 2:46 PM
To: kinglis@cityofenderby.com
Subject: request for mobile permit

I am requesting a mobile permit to sell sweet corn. The corn stand is 10x8. This would be only for the remaining month of August. We would have it open on Wed, Friday, Saturday and possibly Sundays from 1pm- 7pm. We would like to request a location. The number one location would be the City Hall parking lot. If unable, then Belvedeere Park. Please consider my request and let me know what your decision is. Thank you. Nikki Schalin #250-838-9953

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Planner and Assistant Corporate Officer
Date: August 9, 2016
Subject: Water Rates - Home Hemodialysis

RECOMMENDATION

THAT Council authorizes Staff to amend the Fees and Charges Bylaw to incorporate a metered rate for home hemodialysis of \$0.50 /m³.

BACKGROUND

Hemodialysis is a medical procedure to remove fluid and waste products from the blood and to correct electrolyte imbalances; this is accomplished using a machine and a dialyzer, also referred to as an 'artificial kidney'; hemodialysis patients can choose to undertake these treatments at a health centre or at home. The 'reverse osmosis' system used to complete hemodialysis treatments at a patients home can use up to 1440 litres of water in one 8-hour nocturnal treatment; over a six day treatment period, this can translate to up to 8,640 litres (8.6 m³) of water consumed.

The City of Enderby has received a request from Corrine Gable, a Home Hemodialysis RN for Interior Health, to adopt a reduced metered rate for instances where patients are undergoing hemodialysis treatments in their homes.

Staff are proposing that the Fees and Charges Bylaw No. 1479, 2010 be amended to incorporate a metered rate for home hemodialysis of \$0.50/m³; this rate is consistent with the institutional rate that Interior Health would be subject to if the hemodialysis treatments were to take place in the local health centre as opposed to a patient's home. Ms. Gable has confirmed that Interior Health would arrange for a water meter to be installed at the patient's home in order to isolate the water usage related to the hemodialysis treatment.

In order to minimize the potential for abuse of this reduced metered rate, the proposed home hemodialysis rate would only be applied once the City of Enderby received a request from Interior Health and it has been confirmed that a water meter has been installed in the patient's home to the satisfaction of the City of Enderby.

Respectfully Submitted,



Kurt Inglis, MCIP, RPP
Planner and Assistant Corporate Officer