

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, July 18, 2016
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of June 20, 2016](#)

pg 4-9

3. PUBLIC AND STATUTORY HEARINGS

[0001-16-RZ-END](#)

pg 10-23

Changing the zoning of the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549, and located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone.

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

[Okanagan Boys and Girls Club – After-school Recreation Program Funding](#) -

Memo from Chief Financial Officer dated July 5, 2016

pg 24-25

[Mutual Aid Agreement Renewal](#) – Memo from Chief Administrative Officer dated July 12, 2016

pg 26-38

7. BYLAWS – 3rd Reading

[Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1603, 2016](#)

pg 39-42

Changing the zoning of the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549, and located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone.

BYLAWS – 3 Readings

Illegal Dumping Reporting Program:

- [Memo from Assistant Corporate Officer and Planning Assistant dated July 13, 2016](#) pg 43-45
- [Public Spaces Bylaw No. 1604, 2016](#) pg 46-52
- [Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016](#) pg 53-69
- [Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016](#) pg 70-75

8. REPORTS

Mayor and Council

[Public Hearing Report – June 20, 2016](#) pg 76-77

[Building Permit Detail Report – June 2016](#) pg 78

9. NEW BUSINESS

- a. [Martina Walker – Thank you for Mayor and Council Scholarship](#) – Correspondence dated June 18, 2016 pg 79
- b. [UBCM Appointments](#) – Memo from Chief Administrative Officer dated July 4, 2016 pg 80-91
- c. [2017 Permissive Tax Exemptions](#) – Memo from Chief Financial Officer dated July 13, 2016 pg 92-93
- d. [Grant – Seventh-day Adventist Church](#) – Memo from Chief Financial Officer dated July 11, 2016 pg 94-102
- e. [Restorative Justice](#) – Memo from Chief Administrative Officer dated July 12, 2016 pg 103-117
- f. [Updates to Official Community Plan Bylaw No. 1549, 2014 and Zoning Bylaw No. 1550, 2014](#) – Memo from Assistant Corporate Officer and Planning Assistant dated July 13, 2016 pg 118-122
- g. [Digital Billboard Sponsorship Application – Enderby and District Community Resource Centre](#) - Memo from Assistant Corporate Officer And Planning Assistant dated July 14, 2016 pg 123-124
- h. [Proposed Date and Time for 2016 Business Walk](#) – Memo from Assistant

Corporate Officer and Planning Assistant dated July 14, 2016 pg 125

- i. [Letter of Support for Royal Canadian Legion Grant Application](#) –
Correspondence from Legion dated July 14, 2016 pg 126

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (f) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, June 20, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Shishido, seconded by Councillor Case that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of June 6, 2016

Moved by Councillor Baird, seconded by Councillor Shishido that the minutes of the regular meeting of June 6, 2016 be adopted as circulated.

Carried

PETITIONS AND DELEGATIONS

Kirstie Blanleil – Okanagan Boys and Girls Clubs

Re: After School Programs in Enderby

- Requesting funding to offer programs for a second day.
- Sharing of successes since last presentation to Council:
 - Annual report was circulated.
 - Support from elementary school – they have asked for another day of programming.
 - Recreation Services have been involved.
- Recreation Programs:
 - The focus is on providing a sense of belonging. A positive environment results in positive behavior.
 - All programs are provided free of charge. The United Way has been contributing to support the one day per week and the school is providing the space.
 - After school care focuses on leadership and recreation.

- Boys and Girls Club is committed to continuing the one day programs regardless if additional funding request is successful.
- Mental health programs are offered at the high school.
- Federal funding for a summer student was successful. She is working with Recreation Services.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Okanagan Boys and Girls Club – Request for Funding

Moved by Councillor Schreiner, seconded by Councillor Case that Council direct staff to explore partnership opportunities with Electoral Area F and local service groups to share funding cost for second day of programs to be provided by the Okanagan Boys and Girls Club.

Carried

DEVELOPMENT MATTERS

0011-16-DVP-END

Lot 15, DL 336, (K(formerly O)DYD, Plan 12866 – 105 Riverdale Drive

Applicant: Patrick Woodford

The Assistant Corporate Officer and Planning Assistant introduced the application and presented his report.

Moved by Councillor Schreiner, seconded by Councillor Case that Council grant an exemption to Section 1401.3.b of the City of Enderby Zoning Bylaw No. 1550, 2014 for the property legally described as Lot 15, District Lot 226, Kamloops (formerly Osoyoos) Division Yale District, Plan 12866 and located at 105 Riverdale Drive to permit the Shuswap River floodplain setback area to be reduced from 30 m to 19.132 m for the construction of a single family dwelling, as shown on Schedule “A” with the condition that the applicant register a covenant as a priority charge on the title of the property to:

1. require the Covenantor to acknowledge and agree that the City of Enderby does not represent that any building or structure constructed in compliance with the covenant terms will not be damaged by flooding or erosion, and the Covenantor agrees not to claim damages or to hold the City of Enderby responsible for damages caused by flooding or erosion; and
2. require the Covenantor to indemnify and save harmless the City of Enderby from any claims, demands, actions, and costs associated with losses or damages occurring as a result of the breach of any provisions of the Covenant by the Covenantor.

Carried

The meeting gave way to a Public Hearing at 4:55 p.m.

Mayor McCune read the rules of the public hearing and introduced the following Temporary Use Permit Application:

001-16-TUP-END

Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A
– 506 Cliff Avenue

Applicant: Jennifer and Edward Koochin

The Assistant Corporate Officer and Planning Assistant introduced the application and presented his report. Members of the public were invited to speak to the application:

The applicants, Jennifer and Edward Koochin addressed Council with their vision for the property:

- The revitalization of Cliff Avenue presented an opportunity to purchase this property for an entrepreneur venture.
- Corbitt will be leasing the main building and a temporary unit will be placed on the lot. It will only be temporary until they are able to afford to pave the property. It will be constructed as a permanent building, but will operate with a temporary use permit for now.
- The property is situated ideally for visibility of tourists and locals accessing the river.
- They will be offering ice cream as well as healthy snack options. They intend to bring health, fitness and adventure to Enderby.
- They are worried that the 120% removal condition may be daunting for them if quotes are high.

There were no other speakers or written submissions.

The Mayor read the closing statement of the Public Hearing.

The regular meeting resumed at 5:10 pm.

Moved by Councillor Baird, seconded by Councillor Schreiner that Council approve a Temporary Use Permit for the property legally described as Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A and located at 506 Cliff Avenue to permit a temporary building to be placed on the subject property until October 1, 2017 for the purposes of food service and retail sales, subject to the following conditions:

- a) Throughout the duration of the Temporary Use Permit, the applicant must provide adequate dust control measures for the subject property;
- b) Throughout the duration of the Temporary Use Permit, the applicant must ensure that particulate matter is not tracked onto Vernon Street beyond what is currently occurring;
- c) Throughout the duration of the Temporary Use Permit, the applicant must provide sufficient on-site garbage and recycling receptacles which are well-maintained;
- d) The applicant must provide security in the form of an irrevocable letter of credit, or a cash deposit, in the amount equal to 120% of the estimated costs of removing the temporary building from the subject property;
- e) The dimensions and siting of the temporary building and parking spaces shall be in general accordance with the attached Schedules "A" and "B"; and
- f) The Temporary Use Permit shall expire on October 1, 2017.

Carried

0001-16-OR-END

Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549 – 141 Salmon Arm Drive
Applicant: Robert Toews

The Assistant Corporate Officer and Planning Assistant introduced the application and presented his report. A covenant restricting building height would protect the views of neighbours. Also, a covenant addressing fire flows would be required. The subdivision approving officer may impose requirements for adequate access as part of subdivision approval process.

Moved by Councillor Case, seconded by Councillor Baird that Zoning Bylaw Amendment Bylaw No. 1603, 2016 which proposes to rezone the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549 and located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone be given First and Second Reading and forwarded to a Public Hearing;

AND THAT, should Council adopt Zoning Bylaw Amendment Bylaw No. 1603, 2016 following the Public Hearing, the amendments shall be of no force or effect until a covenant is registered on the title of the property requiring any new development which increases its density to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the proposed building(s) prior to issuance of a Building Permit;

AND THAT, should Council adopt Zoning Bylaw Amendment Bylaw No. 1603, 2016 following the Public Hearing, the amendments shall be of no force or effect until a covenant is registered on the title of the property restricting the maximum height of apartment and multi-family buildings to 9 m (29.52 feet) or two (2) storeys except if the average natural slope of the lot exceeds five percent (5%), in which case the height of apartment and multi-family buildings shall not exceed a height of 7 m (22.97 feet) above the centre line of Salmon Arm Drive immediately adjacent to the centre of the front of the principal building.

Carried

Unconstructed Road Right of Way Access Area Permit – 16 and 24 Purnell Drive – Memo from Assistant Corporate Officer and Planning Assistant dated June 16, 2016

The Assistant Corporate Officer and Planning Assistant introduced the Unconstructed Road Right of Way Access Area Permit and presented his report.

Moved by Councillor Case, seconded by Councillor Shishido that Council direct Staff to issue an *Unconstructed Road Right of Way Access Area Permit* to Coleen and Delmar Purnell for 16 and 24 Purnell Drive, subject to the Purnell's registering a covenant on the title of 16 and 24 Purnell Drive which:

- i. States that the property cannot be further subdivided until such time as the entirety of Purnell Drive, to the extent of the property's northern boundary, is constructed to the City of Enderby's Subdivision Servicing and Development Bylaw standard (as shown on a reference plan to accompany the covenant);
- ii. Explicitly acknowledges the *Unconstructed Road Right of Way Access Area Permit* and states that access to the property is subject to the Permit; and
- iii. Indemnifies and saves harmless the City of Enderby from any loss, claim, damage or harm.

Carried

REPORTS

Building Permit Detail Report- May 2016

Moved by Councillor Case, seconded by Councillor Shishido that the report be received and filed.

Carried

NEW BUSINESS

Royal Canadian Legion – Road Closure Application

Moved by Councillor Baird, seconded by Councillor Davyduke that the application be received and filed.

Carried

Enderby and District Chamber of Commerce – Road Closure Applications

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the applications be received and filed.

Carried

Water Sustainability Act – Correspondence from Ministry of Environment dated June 9, 2016

Moved by Councillor Case, seconded by Councillor Baird that the correspondence be received and filed.

Carried

Terms of Reference for Illegal Dumping Reporting Program – Memo from Assistant Corporate Officer and Planning Assistant dated June 15, 2016

Moved by Councillor Baird, seconded by Councillor Case that Council approve the proposed terms of reference for an Illegal Dumping Reporting Program as presented.

Carried

Municipal Security Issuing Resolutions – 2016 Fall Borrowing – Memo from Chief Financial Officer dated June 16, 2016

Moved by Councillor Shishido, seconded by Councillor Schreiner that Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the *2016 Fall Borrowing Session*, *Four Hundred Sixty-Seven Thousand Dollars* as authorized through *“Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016”* and that the *Regional District of North Okanagan* be requested to consent to our borrowing over a *twenty year* term and include the borrowing in their Security Issuing Bylaw.

Carried

PUBLIC QUESTION PERIOD

Jackie Pearase of Rivertalk queried whether the plaza area would be ready for heavy trucks in the Canada Day parade. The CAO confirmed that compression testing will determine whether

the street can be opened, but, if the typical seven-day period is sufficient to meet the requirement, it would be opened for the parade.

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (b), (f), (g), (i) and (k) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 5:50 p.m.

Moved by Councillor Schreiner, seconded by Councillor Baird that the meeting adjourn at 5:50 p.m.

Carried

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**CITY OF ENDERBY
REZONING APPLICATION**

File No.: 0001-16-RZ-END

June 15, 2016

APPLICANT:	Robert Toews
LEGAL DESCRIPTION:	Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549
P.I.D #:	004-879-716
CIVIC ADDRESS:	141 Salmon Arm Drive, Enderby BC
PROPERTY SIZE:	0.34 hectare (3,400 m ²)
PRESENT ZONING:	Residential Single Family (R.1-A)
PROPOSED ZONING:	Residential Apartment and Multi-Family (R.3)
PRESENT O.C.P DESIGNATION:	Residential Medium Density
PROPOSED O.C.P DESIGNATION:	Residential Medium Density
PROPOSED USE:	Subdivide the subject property into 3 single family strata lots and 1 duplex strata lot, with the remainder of the property and the existing single family dwelling to remain as a separate fee simple lot.

RECOMMENDATION:

THAT Zoning Bylaw Amendment Bylaw No. 1603, 2016 which proposes to rezone the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549, and located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone be given First and Second Reading and forwarded to a Public Hearing;

AND THAT, should Council adopt Zoning Bylaw Amendment Bylaw No. 1603, 2016 following the Public Hearing, the amendments shall be of no force or effect until a covenant is registered on the title of the property requiring any new development which increases its density to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the proposed building(s) prior to issuance of a Building Permit.

BACKGROUND:

This is an application to rezone the property located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone. The purpose of rezoning the subject property is to facilitate a multi-family strata development; the applicant is proposing 3 single family strata lots along with 1 duplex strata lot, with the remainder of the lot and the existing single family dwelling to remain as a separate fee simple lot.

Site Context:

The 0.34 hectare (3,400 m²) property is located along the eastern side of Salmon Arm Drive, which is identified in Schedule 'C' of the City's Official Community Plan as a 'Municipal Minor Collector' road. A single-family dwelling is located in the southwest portion of the subject property. The subject property has a moderately steep slope on the western portion of the lot which tapers off as you go east, with the eastern portion of the lot being relatively flat. Access to the property is gained off Salmon Arm Drive via a paved driveway and a concrete sidewalk fronts the property. The subject property is zoned Residential Single Family (R.1-A) and is designated as Residential Medium Density in the City of Enderby Official Community Plan (OCP). The properties to the south, west, and northwest are zoned Residential Single Family (R.1-A) and are designated in the OCP as Residential Low Density; the property to the north is zoned Residential Apartment and Multi-Family (R.3) and is designated in the OCP as Residential Medium Density; the property to the east is zoned Assembly, Civic, and Public Service Zone (S.1) and is designated as 'School' in the OCP.



The following map shows the Zoning designation of the subject and surrounding properties.

Figure 1: Zoning Map

The following orthophoto of the subject and surrounding properties was taken in 2011:



Figure 2: Orthophoto

The Proposal

The purpose of rezoning the subject property is to facilitate a multi-family strata subdivision; the applicant is proposing 3 single family strata lots along with 1 duplex strata lot, with the remainder of the lot and the existing single family dwelling to remain as a separate fee simple lot.

Notwithstanding the applicant's proposal, given the maximum permitted gross densities within the proposed 'Residential Medium Density' OCP designation, a potential rezoning of the subject property could result in up to 20 dwelling units being developed on the site, and potentially more if the OCP's density bonusing provisions were to apply through the provision of affordable or special needs housing. It should be noted that the maximum number of dwelling units which could potentially be developed on site may be restricted by the City's Zoning Bylaw standards related to the provision of open space, minimum off street parking requirements, minimum setback requirements, maximum lot coverage, etc.

ZONING BYLAW:

The subject property is currently zoned Residential Single Family (R.1-A); uses permitted within this zone include:

- Accessory residential;

- Restricted agricultural use;
- Single family dwellings;
- Secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

Uses permitted within the proposed Residential Apartment and Multi-Family (R.3) zone include:

- Apartment and multi-family residential;
- Four family dwellings;
- Row housing;
- Three family dwellings;
- Adult retirement housing;
- Accessory residential;
- Boarding lodging or rooming houses;
- Convalescent, nursing, and personal care homes;
- Restricted agricultural use;
- Single family dwellings;
- Two family dwellings;
- Secondary suites;
- Bed and breakfasts; and
- Civic and public service use.

OFFICIAL COMMUNITY PLAN:

The City of Enderby Official Community Plan (OCP) designates the future land use of the subject property as Residential Medium Density; housing forms permitted within the Residential Medium Density land use designation include single family dwellings, single family dwellings with a secondary suite, two family dwellings, row housing, multiple family dwellings, adult retirement housing, and seniors housing. Given that the permitted uses within the proposed Residential Apartment and Multi-Family (R.3) zone are all permitted housing forms within the property's existing Residential Medium Density OCP land use designation, an OCP amendment is not required for this proposal.

Land Use Designation	Housing Forms	Maximum Permitted Gross Density
<i>Country Residential</i>	<ul style="list-style-type: none"> • <i>Single Family Dwellings</i> • <i>Two Family Dwellings</i> 	<i>1 unit/ha/gross</i>
<i>Residential Low Density</i>	<ul style="list-style-type: none"> • <i>Single Family Dwellings</i> • <i>Single Family Dwellings with Secondary Suite</i> • <i>Two Family Dwellings</i> 	<i>45 units/ha/gross</i>
<i>Residential Medium</i>	<ul style="list-style-type: none"> • <i>Residential Low Density</i> 	<i>80 units/ha/gross</i>

<i>Density</i>	<i>Forms</i> <ul style="list-style-type: none"> • <i>Row Housing</i> • <i>Multiple Family Dwellings</i> • <i>Adult Retirement Housing</i> • <i>Seniors Housing</i> 	
<i>Knoll Comprehensive Development Area</i>	<ul style="list-style-type: none"> • <i>Residential Low Density Forms</i> • <i>Row Housing</i> • <i>Multiple Family Dwellings</i> • <i>Adult Retirement Housing</i> • <i>Seniors Housing</i> 	<i>80 units/ha/gross</i>

Table 1: OCP Policy 10.3.a

As previously discussed, given the maximum permitted gross densities associated with the 'Residential Medium Density' OCP designation, rezoning of the property could result in up to 20 dwelling units being developed on the site, and potentially more if the OCP's density bonusing provisions were to apply through the provision of affordable or special needs housing.

The following additional policies from the City of Enderby OCP relate to this development:

Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.

Policy 4.4.c - Council will encourage and support a spectrum of housing choices throughout the community, including secondary suites, in order to meet the diverse housing needs of residents.

Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.

Policy 8.3.h - Council will support infill and redevelopment within the community.

Policy 8.3.i - Council will employ Smart Growth principles in future development.

Policy 9.3.f - Council will develop a robust strategy to support infill, redevelopment, and brownfield reclamation that utilizes existing infrastructure, revitalizes the community, and enhances the use of underutilized lands.

Policy 20.3.f - Council will encourage infill, redevelopment and brownfield strategies that focus growth towards areas with existing infrastructure.

Policy 20.3.g - Council will support innovative options that will assist in maintaining appropriate levels of infrastructure and service delivery in a fiscally responsible manner.

REFERRAL COMMENTS:

The subject application was referred for comment to the City of Enderby Public Works Manager, Building Inspector, Fire Chief, and the Ministry of Transportation and Infrastructure.

The City of Enderby Public Works Manager provided the following comments:

The following comment is provided from engineering regarding the above mentioned referral:

The existing water system cannot meet the fire flow of 90 L/s (as required in the Servicing Bylaw for Apartments and Townhouses) while maintaining minimum residual pressures as also outlined in the Bylaw. Velocities in the mains exceed normally accepted values when trying to achieve the 90 L/s fire flow. The current fire flow in the vicinity is 60 L/s (which does meet the Bylaw requirement for Single Family Residential). There are a couple of options to address this matter:

- *Improvements to the existing water distribution system; and/or*
- *Reducing required fire flows at the site, which would likely involve alternate construction methods or sprinklering.*

The existing sanitary sewer system can meet the likely servicing demands of the proposed higher density.

Given the above, I recommend that adoption of the rezoning application be made subject to a covenant being placed on title requiring any new development which increases the density of the subject property to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the building prior to issuance of a Building Permit.

The Development Approvals Technician for the Ministry of Transportation and Infrastructure advised that preliminary approval has been granted for the rezoning application for one year, pursuant to Section 52(3)(a) of the *Transportation Act*, and that the Bylaw should be forwarded following Third Reading for endorsement.

No other comments were received in response to the referral.

PLANNING ANALYSIS:

Site Characteristics

The subject property has a lot area of 0.34 hectares (3,400 m²), which makes it one of the larger residential lots in the area. The subject property's lot area of 3,400 m² exceeds the Residential Apartment and Multi-Family (R.3) Zoning designation's minimum lot area for the following uses:

- 350 m² (3,767 square feet) for single family dwellings; or
- 700 m² (7,535 square feet) for two family dwellings; or
- 1,000 m² (10,764 square feet) for three family dwellings; or
- 1,300 m² (13,993 square feet) for four family dwellings; or
- 1,900 m² (20,452 square feet) for apartment, multi-family and adult retirement housing use; or
- 220 m² (2,368 square feet) for each unit of a row housing development, except that the end unit shall have an area of not less than 33 m² (3,552 square feet); or
- 560 m² (6,028 square feet) for convalescent, nursing, and personal care home use.

Surrounding Land Uses

The subject property is located in close proximity to a pocket of properties to the north and northwest which are zoned Residential Apartment and Multi-Family (R.3) and are currently being used for intensive residential purposes (i.e. apartments, townhouses, strata developments); given this, a rezoning of the subject property to the Residential Apartment and Multi-Family (R.3) zone and subsequent redevelopment of the property to a more intensive residential use would be consistent with established intensive residential land uses within the neighbourhood.

Impacts to Adjacent Property Owners

Given the elongated layout of the subject property, it is anticipated that higher intensity development (i.e. taller buildings associated with apartment and multi-family uses) within the eastern portion of the subject property may negatively impact the views of the Valley and Enderby Cliffs for the neighbouring properties to the south located at 139 and 138 Salmon Arm Drive; even though there is significant vertical separation between the eastern portion of the subject property and neighbouring properties to the south, it is not anticipated that this vertical separation is significant enough to overcome the maximum permitted building height of 12 m (39.37 feet) or three (3) storeys for apartment and multi-family use. Although the applicant is not proposing to develop apartment or multi-family housing, it is critical that these uses are considered as part of the planning analysis as the applicant's development plans may change over time or the property may be sold to a developer who may wish to redevelop the property to a more intensive use.



Figure 3: Impacts of Views of Properties to the South

If through the Public Hearing process the adjacent land owners to the south makes public representation regarding concerns of a potential redevelopment of 141 Salmon Arm Drive impacting their views and negatively affecting the use and enjoyment of their property, Council may wish to make adoption of the proposed Zoning Bylaw Amendment Bylaw subject to the applicant registering a covenant on the title of the subject property which restricts the maximum height of apartment and multi-family buildings to 9 m (29.53 feet) or two (2) storeys except if the average natural slope of the lot exceeds five percent (5%), in which case the height of apartment and multi-family buildings shall not exceed a height of 7 m (22.97 feet) above the centre line of Salmon Arm Drive immediately adjacent to the centre of the front of the principal building; through this approach, no future apartment or multi-family building could exceed the height of what is currently permitted on the subject property through its existing Residential Single Family (R.1-A) zoning designation.

Notwithstanding the above, it is not anticipated that the rezoning of the subject property and its subsequent redevelopment to a more intensive residential use would have a negative impact on the use and enjoyment of the subject or neighbouring properties to the north, east, or west for the following reasons:

- There are already established intensive residential land uses in close proximity to the subject property;
- Given the vertical separation between the subject property and neighbouring properties to the west, it is not anticipated that a potential redevelopment of the site to a more intensive residential use would negatively impact the views of these neighbouring properties, especially if Council were to make adoption of the Zoning Bylaw Amendment Bylaw subject to the applicant registering a covenant on title to restrict the maximum height of apartment and multi-family buildings;
- Given orientation of the neighbouring properties to the north (i.e. their views of the Valley and Enderby Cliffs are to the east and northeast), it is not anticipated that a potential redevelopment of the site to a more intensive residential use would have any negative impact on the use and enjoyment of these neighbouring properties; and
- Given the use of the neighbouring property to the east as a school, it is not anticipated that a potential redevelopment of the site to a more intensive residential use would have any negative impact on the use and enjoyment of this property.

Access

The subject property has approximately 15.24 m (50 feet) of frontage along Salmon Arm Drive which means that it only meets the proposed Residential Apartment and Multi-Family (R.3) Zoning designation's minimum lot frontage requirement for a single family dwelling use (12 m/39.37 feet); given this, if the applicant were to attempt to redevelop the subject property to a more intensive residential land use beyond that of a single family dwelling, the issuance of a lot frontage waiver from Council would first be required. As part of a future Subdivision or Building Permit application, the applicant would be required to submit a more detailed site development plan, at which point the lot frontage waiver request could be considered by Council based on the merits of that future site development plan.

Given the minimal lot frontage of the subject property, coupled with the fact that the applicant is proposing to retain the existing single family dwelling on a separate fee simple lot, there may potentially be access issues associated with the proposed strata subdivision. The applicant is proposing a shared access along the

southern property boundary which would provide access to the existing single family dwelling as well as the proposed strata lots to the east; the merits and viability of this shared access would be considered by the Subdivision Approving Officer once a strata subdivision application has been submitted and a more detailed site development plan has been developed.

Traffic Impacts

Salmon Arm Drive is a Municipal Minor Collector Road (as identified within the City's OCP) and is intended to move larger volumes of traffic from local roads towards Highway 97A; it is anticipated that Salmon Arm Drive has the capacity to accommodate the increased traffic flows associated with redevelopment of the subject property to a more intensive residential use.

Density/Infill

This application could result in up to 20 dwelling units being developed on the site, and potentially more if the OCP's density bonusing provisions were to apply through the provision of affordable or special needs housing; this application is supported by a number of policies within the OCP related to higher densities, Smart Growth development, and infill/redevelopment.

Higher densities are a critical element of Smart Growth development and infill/redevelopment are a means of achieving higher densities; community benefits related to higher densities through infill/redevelopment include:

- i. More efficient use of land by increasing the ratio of improvement-to-land values;
- ii. Reducing pressures related to greenfield development and boundary expansion which in turn facilitates urban containment and rural protection;
- iii. Focusing future growth within developed areas of the community in order to maximize the value of existing infrastructure;
- iv. Adding residential capacity without infringing upon open space or other sensitive areas; and
- v. Providing affordable, attainable housing and additional rental housing options (which is especially beneficial when located in close proximity to a school, much like the proposed development).

Items ii and iii are consistent with sound Asset Management Investment Planning principles and over time will help to reduce the community's infrastructure deficit.

It should also be noted that achieving higher densities within the community through infill/redevelopment satisfies a range of policies contained in the North Okanagan Regional Growth Strategy related to Urban Containment and Rural Protection, Economic Development, and Transportation and Infrastructure.

Servicing

As mentioned above, the subject application was referred to the City's Public Works Manager for comment and the following response was received:

The following comment is provided from engineering regarding the above mentioned referral:

The existing water system cannot meet the fire flow of 90 L/s (as required in the Servicing Bylaw for Apartments and Townhouses) while maintaining minimum residual pressures as also outlined in the Bylaw. Velocities in the mains exceed normally accepted values when trying to achieve the 90 L/s fire flow. The current fire flow in the vicinity is 60 L/s (which does meet the Bylaw requirement for Single Family Residential). There are a couple of options to address this matter:

- *Improvements to the existing water distribution system; and/or*
- *Reducing required fire flows at the site, which would likely involve alternative construction methods or sprinklering.*

The existing sanitary sewer system can meet the likely servicing demands of the proposed higher density.

Given the above, I recommend that adoption of the rezoning application be made subject to a covenant being placed on title requiring any new development which increases the density of the subject property to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the building prior to issuance of a Building Permit.

As the subject property cannot meet the fire flows associated with the residential housing forms permitted within the Residential Apartment and Multi-Family (R.3) zone, pursuant to the recommendation of the City's Public Works Manager, it is recommended that Council make its adoption of the proposed OCP Amendment/Rezoning Application subject to the applicant registering a covenant on title requiring any new development which increases the density of the subject property to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the proposed building(s) prior to issuance of a building permit. The purpose of requiring such a covenant is to ensure that any prospective purchaser is aware that redevelopment of the subject property is dependent upon demonstrating adequate fire flows; if the application were to be approved without requiring such a covenant to be registered on title, a prospective purchaser may wrongly assume that the subject property meets all of the applicable servicing requirements given its zoning designation.

SUMMARY

This is an application to rezone the property located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone. The purpose of rezoning the subject property is to facilitate a multi-family strata subdivision; the applicant is proposing 3 single family strata lots along with 1 duplex strata lot, with the remainder of the lot and the existing single family dwelling to remain as a fee simple lot.

Upon consideration of input at the Public Hearing, it is recommended that Council approves the Rezoning application, subject to the applicant registering a covenant on title requiring any new development which increases the density of the subject property to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the proposed building(s) prior to issuance of a Building Permit.

Prepared By:



Kurt Inglis

Assistant Corporate Officer and Planning Assistant

Reviewed By:

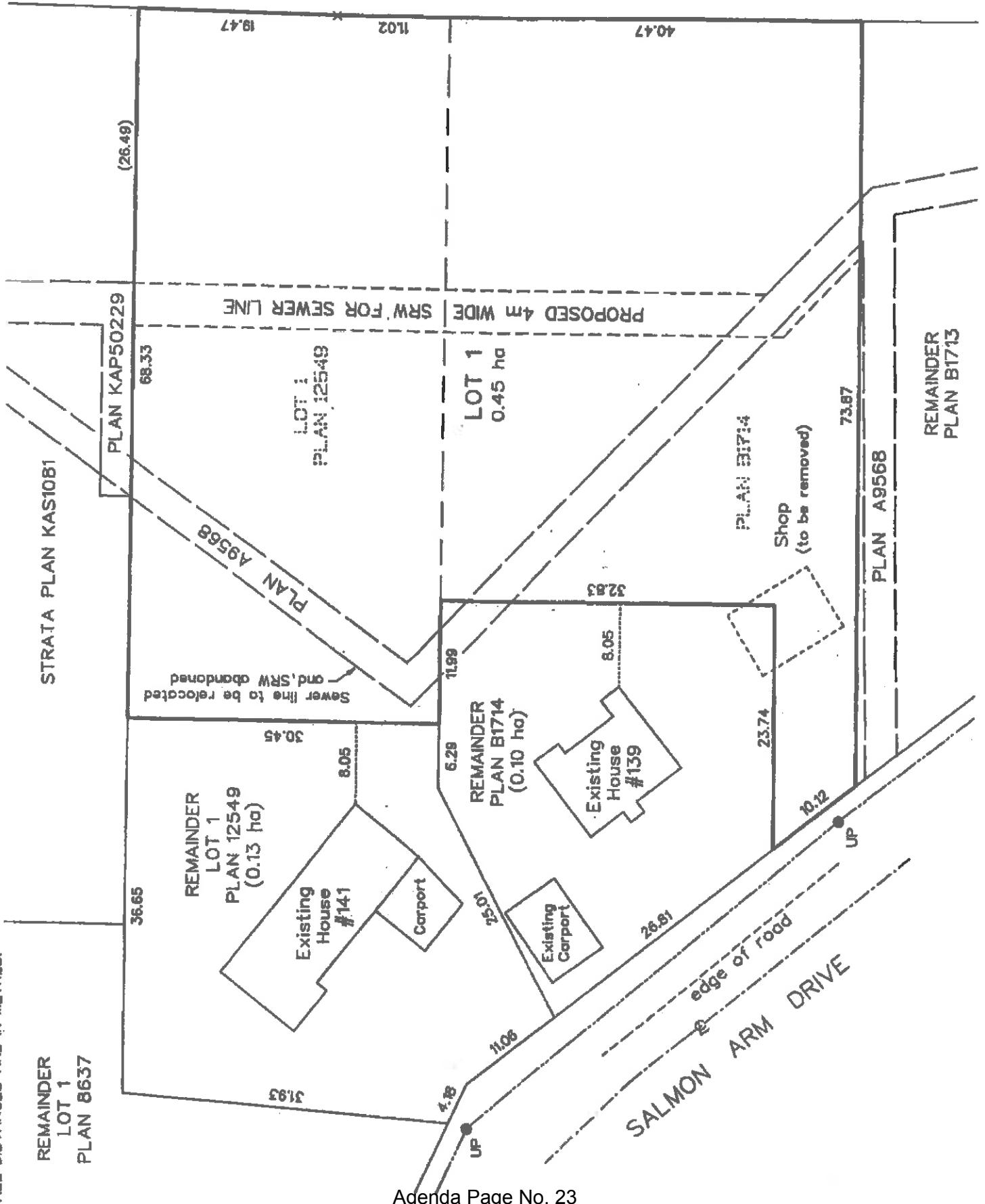


Tate Bengtson

Chief Administrative Officer



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Mr. Rob

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Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: July 5, 2016
Subject: Okanagan Boys & Girls Club - After-School Recreation Program Funding

Recommendation:

THAT Council provides staff with additional direction for the funding it wishes to provide to the Okanagan Boys & Girls Club for its after-school recreation program.

Background:

At the June 20, 2016 Council meeting, Kirstie Blanleil with the Okanagan Boys & Girls Club provided Council with information regarding the after-school recreation program ran by the Club once a week at M.V. Beattie Elementary. The Club is requesting \$7,453 in funding in order to offer the program for an additional day a week.

A list of street names of the children who attend the program was requested from the Club in order to identify potential communities with which to share the costs. Out of the street names that the Club was able to provide, approximately half of the participants live within the City and the remainder live in Area F. Given this, it may be appropriate to share the costs with the Area F.

A list of programs that the Club provides to Armstrong and Spallumcheen was also requested (see the attached correspondence). Each of the jurisdictions provide \$1,500 and \$1,000 respectively to the Club.

Any funds that the City provides for the program will need to be funded through surplus for 2016. If the program continues in 2017, the funding will need to be included in the City's operating budget. Funding the full \$7,453 will require a 0.6% tax increase.

Staff are looking for additional direction as to how much Council wishes to contribute to the program and to whom Council wishes to request cost sharing.

Respectfully Submitted


Jennifer Bellamy
Chief Financial Officer

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: July 12, 2016
Subject: Mutual Aid Agreement Renewal

RECOMMENDATION

THAT Council authorizes the Mayor and Chief Administrative Officer to execute the Mutual Aid Agreement with the City of Vernon, the Regional District of the North Okanagan, the City of Armstrong, the Township of Spallumcheen, and the District of Coldstream substantially as presented.

BACKGROUND

Attached to this memorandum is a draft of the revised Mutual Aid Agreement for the abovementioned parties ("the Parties"). Council will recall that, alongside the other Parties, it agreed to extend the previous Mutual Aid Agreement to August 1, 2016 to provide additional time for it to be reviewed in light of evolving circumstances, notably the impact of the *British Columbia Structure Firefighter Competency and Training Playbook* requirements. That draft has now been completed and reviewed by the Fire Chiefs for the respective Parties, who have endorsed it.

As the timeline for all parties to execute the Agreement is narrow and there is a chance that the draft may be slightly modified as it moves through its various approvals, Staff are suggesting that Council's authorization be given provided the Agreement is substantially in the form presented herein. Should a major modification occur, the Agreement will be returned to Council for authorization on that basis.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

MUTUAL AID AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2016.

BETWEEN:

CITY OF VERNON, a municipal corporation under the *Local Government Act* having its municipal offices at 3400 30th Street, Vernon, British Columbia

OF THE FIRST PART

AND:

CITY OF ENDERBY, a municipal corporation under the *Local Government Act* having its municipal offices at 619 Cliff Avenue, Enderby, British Columbia

OF THE SECOND PART

AND:

REGIONAL DISTRICT OF NORTH OKANAGAN, a regional district under the *Local Government Act* having its offices at 9848 Aberdeen Road, Coldstream, British Columbia

OF THE THIRD PART

AND:

CITY OF ARMSTRONG, a municipal corporation under the *Local Government Act* having its municipal offices at 3570 Bridge Street, Armstrong, British Columbia

OF THE FOURTH PART

AND:

TOWNSHIP OF SPALLUMCHEEN, a municipal corporation under the *Local Government Act* having its municipal offices at 4144 Spallumcheen Way, British Columbia

OF THE FIFTH PART

AND:

DISTRICT OF COLDSTREAM, a municipal corporation under the *Local Government Act* having its municipal offices 9901 Kalamalka Road, Coldstream, British Columbia

OF THE SIXTH PART

WHEREAS the parties to this Agreement (collectively the “Parties” and individually each a “Party”) each maintain their own fire service, firefighting equipment and personnel;

AND WHEREAS the Parties consider it to be to their mutual and collective benefit to cooperate in the resolution of emergency incidents;

AND WHEREAS the municipal councils and regional boards, as applicable, of the Parties have approved this Agreement;

NOW THEREFORE IN CONSIDERATION of the mutual covenants and agreements in this Agreement, the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 In this Agreement,

- (a) “Chief Fire Official” or “Official” means, for each Party, the senior fire official responsible for the fire services of that Party within the Party’s respective fire protection area, or the official’s authorized delegate to act on their behalf;
- (b) “Emergency” means a real or anticipated occurrence that in the opinion of the Chief Fire Official cannot be brought under control by the use of local emergency resources and that endangers the health, safety or welfare of people or may cause widespread damage to property and which does not constitute a declaration of local state of emergency within the meaning of *Emergency Program Act*, RSBC 1996, c 111;
- (c) “Emergency Resources” means apparatus, equipment, consumables and people, held by, in the service of, or directly available to the fire services of a Party, including without limitation those resources shown in Schedule B;
- (d) “Mutual Aid” means Emergency Resources provided by the Providing Party to the Requesting Party;
- (e) “Providing Party” means a Party receiving a request for assistance under this Agreement from a Requesting Party;
- (f) “Region” means those areas contained within the fire district jurisdiction of the Parties; and
- (g) “Requesting Party” means a Party requesting assistance under this Agreement from a Providing Party.

1.2 In this Agreement, except as otherwise expressly provided,

- (a) “Agreement” means this agreement, including the recitals and schedules, as amended by the parties in writing from time to time;
- (b) the headings and captions are for convenience only and do not form part of this Agreement and will not be used to interpret, define or limit the scope or intent of this Agreement or any of its provisions;

- (c) a reference to a statute includes every regulation made under the statute, all amendments to the statute or to the regulation in force from time to time, and any statute or regulation that supplements or supersedes the statute or the regulation; and
 - (d) a word importing the masculine gender includes the feminine or neuter, a word importing the singular includes the plural and, in each case, vice versa.
- 1.3 This Agreement shall be governed by and construed in accordance with the laws and courts of the Province of British Columbia.
- 1.4 The following schedules form part of this Agreement:
 - Schedule A – Performance Standards
 - Schedule B – Rates
 - Schedule C – Mailing Addresses.

2. STANDARD CLAUSES AND TERM

- 2.1 This Agreement
 - (a) comes into force and effect on, and
 - (b) shall remain in force and effect for a period of five (5) years from the last date of execution of all the Parties.
- 2.2 This Agreement replaces the “Mutual Aid Agreement” dated March 4, 2011.
- 2.3 Any Party may terminate its rights and obligations under this Agreement by giving the other Parties thirty (30) days’ notice in writing of its intention to do so.
- 2.4 This Agreement is not assignable to any other person without the prior written consent of the other Parties to the Agreement.
- 2.5 Where a Party terminates its rights and obligations pursuant to section 2.3, this Agreement shall otherwise continue in force as before between the remaining Parties.
- 2.6 This Agreement is the entire agreement between the Parties in respect of the provision of assistance by the Parties to one another for the purposes of bringing an Emergency under control.

3. PROCEDURE

- 3.1 If a Chief Fire Official determines, based on policy of the local jurisdiction, that an Emergency is occurring or is imminent, the Official shall, in the sole and absolute discretion of the Official, decide whether the emergency is one that requires Mutual Aid and may request Emergency Resources under this Agreement.

- 3.2 A Chief Fire Official who receives a request for Emergency Resources from any other Chief Fire Official in the manner provided in this Agreement may respond with Emergency Resources available to assist to control the Emergency, but nothing herein shall be construed so as to require a Chief Fire Official to dispatch Emergency Resources that, in the sole and absolute discretion of the Official, are:
- (a) not considered to be available;
 - (b) are inadequate to deal with the situation;
 - (c) are placed in an unacceptable risk of injury or damage as a result of weather, site conditions, real or perceived violence, or any other reason; or
 - (d) are required to deal with higher priority situations, or situations that can be responded to in less time.
- 3.3 The Chief Fire Official of the Requesting Party shall remain in charge and direct all Mutual Aid resources in cooperation with the Chief Fire Official of the Providing Party for the duration of the Emergency.
- 3.4 The Chief Fire Official of the Requesting Party shall specify the type of fire apparatus and the number of personnel required from the Providing Party.
- 3.5 The Chief Fire Official of the Providing Party shall have a reasonable amount of time to determine the full extent and capacity of the Emergency Resources in the Providing Party's jurisdiction and select, in his sole discretion, those Emergency Resources that are available for Mutual Aid.
- 3.6 The Parties agree that an area covered by fire protection services shall not be, as a result of this Agreement, left unprotected and further so as to ensure that this protection is maintained, all requests for Mutual Aid shall be made and coordinated through the fire dispatcher of the Requesting Party, who shall either:
- (a) dispatch an appropriate fire department from amongst the fire departments it provides fire dispatch services to; or
 - (b) arrange for dispatch of an appropriate fire department, by request to the fire dispatcher of other fire department(s) within the Region.
- 3.7 The fire dispatcher of the Requesting Party shall, in addition to their obligations under section 3.6, arrange for back up protection to the Protecting Party by either:
- (a) notifying an appropriate fire department from amongst the fire departments it provides fire dispatch services to; or
 - (b) arrange for notification of an appropriate fire department, by request to the fire dispatcher of other fire department(s) within the Region.
- 3.8 At no time shall any fire dispatcher make any arrangements that have not been specifically asked for and agreed to by all concerned Chief Fire Officials.

4. INCLUDED FIRE DEPARTMENTS AND CONSULTATION

4.1 For the purposes of this Agreement, the Region is served by the following fire departments:

- (a) Vernon Fire-Rescue;
- (b) Bx Swan Lake Volunteer Fire Department;
- (c) Armstrong & Spallumcheen Fire Department;
- (d) Enderby Fire Department;
- (e) Silver Star Volunteer Fire Department;
- (f) Coldstream Fire Department; and
- (g) Lumby and District Volunteer Fire Department.

4.2 The Parties agree to consult, on a regular basis, through their Chief Fire Officials, on the best ways to achieve the optimal deployment of Emergency Resources to respond to Emergencies within the Region.

5. CONTROL AND SAFETY

5.1 The Chief Fire Official of the Requesting Party shall:

- (a) direct the available Emergency Resources provided by the Providing Party at the Emergency using the Incident Command Systems and adhering to recognized principles of accountability for responder personnel safety;
- (b) assume command of the Emergency and direct the Emergency Resources provided by the Providing Party at the Emergency in a diligent and accountable manner; and
- (c) provide a designated safety officer(s) to the Emergency.

6. RELEASE AND RECALL OF EQUIPMENT AND PERSONNEL

6.1 As soon as the Emergency has been brought under control, any Mutual Aid Emergency Resources of personnel and apparatus of a Providing Party shall be released before any resources of the Requesting Party are released.

6.2 All equipment or supplies other than apparatus and personnel, provided as Emergency Resources to the Requesting Party, shall be returned to the Providing Party within twenty-four (24) hours after it is no longer required for the Emergency. Equipment shall be deemed to be provided in good working order unless otherwise noted by the Requesting Party at the time of acceptance. If equipment is not returned in good working order in the opinion of the Requesting Party, the Requesting Party shall

repair or replace the equipment (not including apparatus) and provide the Providing Party with replacement equipment in the meantime.

- 6.3 The Chief Fire Official of the Providing Party shall have the ability to recall those available Emergency Resources at any time for emergency response in the jurisdiction of the Providing Party, at the sole discretion of the Chief Fire Official of the Providing Party. If the Emergency Resources are called up on by the Providing Party to leave an Emergency, the Providing Party shall not be liable for any loss, costs, damages and expenses whatsoever in connection with leaving an Emergency.

7. COSTS

- 7.1 Where costs are incurred by a Providing Party for personnel, the Providing Party shall submit an account therefor to the Requesting Party. The submitted account for personnel costs shall be based on the Providing Party's regular call out rates for the responding firefighters, when responding to a fire in their home jurisdiction.
- 7.2 The Requesting Party shall reimburse the Providing Party all costs for any consumable items (including Self Contained Breathing Apparatus (SCBA) of Emergency Resources used at the Emergency or any equipment that is damaged beyond repair or destroyed as a result of the Emergency at the rates listed in Schedule B of this Agreement.
- 7.3 Where costs are incurred by a Providing Party for apparatus, the Providing Party shall submit an account therefor to the Requesting Party. The submitted account for apparatus costs shall be based on the rates listed in Schedule B of this Agreement.
- 7.4 The Providing Party shall, as applicable, charge for a mobilization fee at the rate listed in Schedule B of this Agreement.
- 7.5 The Requesting Party shall be only charged for apparatus under section 7.3 when the apparatus is deployed and used for its intended purpose. Apparatus used to transport personnel is not a valid charge under section 7.3.
- 7.6 The Requesting Party shall pay an account submitted by the Providing Party pursuant to this Agreement within sixty (60) days of receipt of invoice.

8. LEGAL RELEASE AND INSURANCE

- 8.1 No Party to this Agreement, nor its elected officials, officers, employees, agents, volunteers, or contractors, shall be liable to any other Party to this Agreement in respect of the decision of a Chief Fire Official as to the level of assistance, if any, to be provided under this Agreement.
- 8.2 A Providing Party shall not be liable for any loss, costs, damages and expenses whatsoever in connection with failure to supply Emergency Resources for any reason whatsoever, or for any delay in arrival of the Emergency Resources for any reason whatsoever.

- 8.3 Each Party to this Agreement shall keep in force third party liability insurance coverage in a minimum amount of ten million (\$10,000,000.00) dollars and each such policy shall add all other Parties to this Agreement as additional named insured when rendering aid pursuant to this Agreement.
- 8.4 If any of a Party's Emergency Resources are destroyed or damaged as a result of an occurrence fully insured against, the Party owning the damaged or destroyed Emergency Resources is responsible for paying the insurance deductible in respect of that insurance claim.

9. DISPUTE RESOLUTION

- 9.1 In case of any dispute arising between two or more Parties as to their rights and obligations under this Agreement, a Party shall be entitled to give the other Party or Parties notice of such dispute and to request a dispute resolution process between the Chief Fire Official and Administrators of the affected Parties. If dispute resolution is unsuccessful the Parties may, with respect to the particular matters in dispute, agree to submit the same to arbitration by a single arbitrator in accordance with the *Commercial Arbitration Act*, RSBC 1996, c 55, as amended.
- 9.2 Waiver of default by any Party to this Agreement shall not be deemed to be a waiver of default for any other Party.

10. NOTICES

- 10.1 Notices or other communications under this Agreement (other than requests for Mutual Aid) shall be in writing and shall be considered sufficiently provided if delivered to a Chief Fire Official personally, or left at a Chief Fire Official's office or mailed by prepaid mail, to the attention of the Chief Fire Official, at the addresses listed on Schedule C of this Agreement. Any notice delivered shall be deemed to have been given and received at the time of delivery. Any notice mailed shall be deemed to have been given and received on the expiration of six (6) days after it is posted, addressed in accordance with the provisions herein, or to such other address as may be from time to time be notified in writing by the Parties. If between the time of mailing and the actual receipt of the notice there is a labour dispute that might affect the delivery of such notice by mail, then the notice shall only be deemed effective when and if it is actually delivered.

IN WITNESS WHEREOF the parties have executed this Agreement as of the dates set out below:

CITY OF VERNON by its authorized signatories:

Per: _____ Date: _____
Mayor
C/S

Per: _____
Authorized Signatory

CITY OF ENDERBY by its authorized signatories:

Per: _____ Date: _____
Mayor
C/S

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF NORTH OKANAGAN by its authorized signatories:

Per: _____ Date: _____
Chair
C/S

Per: _____
Authorized Signatory

CITY OF ARMSTRONG by its authorized signatories:

Per: _____ Date: _____
Mayor
C/S

Per: _____
Authorized Signatory

TOWNSHIP OF SPALLUMCHEEN by its authorized signatories:

Per: _____ Date: _____
Mayor

Per: _____
Authorized Signatory
C/S

DISTRICT OF COLDSTREAM by its authorized signatories:

Per: _____ Date: _____
Mayor

C/S

Per: _____
Authorized Signatory

SCHEDULE A

Performance Standards

The Providing Party is only obligated to provide Emergency Resources consistent with the level of service the Requesting Party's fire department is certified for under the *British Columbia Fire Service Minimum Training Standards Structure Firefighters Competency and Training Playbook*, as amended (the "Playbook"). The Chief Fire Official of the Providing Party has the sole discretion to assess level of service qualifications and the sole discretion to provide resources exceeding the Requesting Party's level of service under the Playbook.

SCHEDULE B

Rates

Further to section 7, all apparatus rates are assessed on an hourly basis from the time the unit leaves its home fire station, until the unit returns to its home fire station, with a two (2) hour minimum charge.

APPARATUS (Manpower Excluded)	RATES per hour
Bush Truck (including Mini-Pumper)	\$100
Tender	\$145
Pumper/CA/Rescue	\$145
Telesquirt	\$200
Aerial – see Note 1	\$200
Hazmat Trailer	\$200
Sprinkler Protection Unit (SPU)	\$1000 Day Rate (Deployed)
	\$250 Day Rate (Stand By)
CONSUMABLES AND LABOUR	
Consumables ie Foam, SCBA etc	At replacement cost
Labour	At current rates
Vernon's rates are tied to Collective Agreement	Double-time current rates
EQUIPMENT	At replacement cost if damaged beyond repair

Note 1:

Request for Aerial apparatus shall include a fully qualified crew of not less than three (3) firefighters. The personnel costs identified in section 7 apply.

SCHEDULE C

Mailing Addresses

CITY OF VERNON

3401 30th Street
Vernon, BC
V1T 5E6

CITY OF ENDERBY

619 Cliff Ave.
PO Box 400
Enderby, BC
V0E 1V0

REGIONAL DISTRICT OF NORTH OKANAGAN

9848 Aberdeen Rd.
Coldstream, BC
V1B 2K9

CITY OF ARMSTRONG

3570 Bridge Street
PO Box 40
Armstrong, BC
V0E 1B0

TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way
Spallumcheen, BC
V0E 1B6

DISTRICT OF COLDSTREAM

9901 Kalamalka Road
Coldstream, BC
V1B 1L6

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THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant

Date: July 13, 2016

Subject: 0001-16-RZ-END - Zoning Bylaw Amendment Bylaw No. 1603, 2016

RECOMMENDATION

THAT upon consideration of input at the Public Hearing, Zoning Bylaw Amendment Bylaw No. 1603, 2016 be given Third Reading and forwarded to the Ministry of Transportation and Infrastructure for endorsement;

AND THAT, should Council adopt Zoning Bylaw Amendment Bylaw No. 1603, 2016, the amendments shall be of no force or effect until a covenant is registered on the title of the subject property which:

- i. requires any new development which increases its density to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the proposed building(s) prior to issuance of a building permit; and
- ii. restricts the maximum height of buildings to 9 m (29.52 feet) or two (2) storeys except if the average natural slope of the lot exceeds five percent (5%), in which case the height of buildings shall not exceed a height of 7 m (22.97 feet) above the centre line of Salmon Arm Drive immediately adjacent to the centre of the front of the principal building.

BACKGROUND

This is an application to rezone the property located at 141 Salmon Arm Drive from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone. The purpose of rezoning the subject property is to facilitate a multi-family strata development; the applicant is proposing 3 single family strata lots along with 1 duplex strata lot, with the remainder of the lot and the existing single family dwelling to remain as a separate fee simple lot.

At its Regular Meeting of June 20, 2016, Council gave the associated Zoning Bylaw Amendment Bylaw No. 1603, 2016 First and Second Reading and forwarded it to a Public Hearing; the Public Hearing provides an opportunity for all persons who believe that their interest in property is affected by the bylaws to make public representation.

Council has requested that the proposed rezoning application and associated Zoning Bylaw Amendment Bylaw be considered with the following covenant terms:

- i. require any new development which increases its density to provide a report sealed by a qualified registered professional demonstrating that adequate fire flows are available to service the proposed building(s) prior to issuance of a building permit; and

- ii. restrict the maximum height of buildings to 9 m (29.52 feet) or two (2) storeys except if the average natural slope of the lot exceeds five percent (5%), in which case the height of buildings shall not exceed a height of 7 m (22.97 feet) above the centre line of Salmon Arm Drive immediately adjacent to the centre of the front of the principal building.

The Ministry of Transportation and Infrastructure has given preliminary approval to the application pursuant to Section 52(3)(a) of the *Transportation Act* and, should Council give Third Reading to the proposed bylaws, the Ministry would then give final endorsement prior to adoption of the bylaws.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1603

A BYLAW TO AMEND THE CITY OF ENDERBY ZONING BYLAW NO. 1550, 2014 AND
AMENDMENTS THERETO

WHEREAS pursuant to Section 479 of the *Local Government Act*, Council of the City of Enderby may, by bylaw, divide the whole or part of the City of Enderby into zones, name each zone, establish boundaries for the zones and regulate uses within those zones;

AND WHEREAS Council has created zones, named each zone, established boundaries for those zones and regulated uses within those zones by Bylaw No. 1550, cited as "The Corporation of the City of Enderby Zoning Bylaw No. 1550, 2014";

WHEREAS Council of the City of Enderby has determined to make an amendment to "City of Enderby Zoning Bylaw No. 1550, 2014";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Zoning Bylaw Amendment Bylaw No. 1603, 2016".
2. The zoning of the property legally described as Lot 1, Section 26, Township 18, Range 9, W6M, KDYD, Plan 12549 is hereby changed from the Residential Single Family (R.1-A) zone to the Residential Apartment and Multi-Family (R.3) zone.

READ a FIRST time this day of , 2016.

READ a SECOND time this day of , 2016.

Advertised on the day of , 2016 and the day of , 2016, and a
Public Hearing held pursuant to the provisions of Section 464 of the Local Government Act on
the day of , 2016.

READ a THIRD time this day of , 2016.

APPROVED pursuant to Section 52(3)(a) of the Transportation Act this day of , 2016.

Senior District Development Technician
Ministry of Transportation

ADOPTED this day of 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: July 13, 2016
Subject: Illegal Dumping Reporting Program - Public Spaces Bylaw No. 1604, 2016

RECOMMENDATION

THAT Council gives three readings to the bylaw cited as "City of Enderby Public Spaces Bylaw No. 1604, 2016";

AND THAT Council gives three readings to the bylaw cited as "City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1606, 2016";

AND THAT Council gives three readings to the bylaw cited as "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016";

AND THAT Council adopts the attached Illegal Dumping Reporting Reward Policy effective as of the adoption date of Bylaws 1604, 1606, and 1607.

BACKGROUND

At its Regular Meeting of June 20, 2016, Council endorsed the Terms of Reference for an Illegal Dumping Reporting Program; the purpose of an Illegal Dumping Reporting Program is to mobilize the community to combat illegal dumping by providing more effective mechanisms for individuals to report instances where they witness such behaviour, and to support grassroots initiatives to clean-up dump sites.

In order to facilitate the Illegal Dumping Reporting Program, Staff needed to develop a set of bylaw provisions related to illegal dumping, incorporate them into a bylaw, and amend the City's enforcement bylaws (MTI Bylaw and Bylaw Notice Enforcement Bylaw) accordingly. After reviewing bylaws within neighbouring communities, it was determined that a Public Spaces Bylaw would be an appropriate bylaw to reference illegal dumping as such a bylaw is the most effective way to deal with the range of areas where illegal dumping may occur; in addition, a Public Spaces Bylaw fills a gap by enabling the City to regulate its public spaces more effectively for other matters which are common practice. Staff has drafted the City of Enderby Public Spaces Bylaw No. 1604, 2016 which addresses:

- Littering;
- Illegal dumping;
- Typical hours of operation for parks;
- Possession of liquor or illegal drugs/related paraphernalia;

- Offensive or disorderly conduct;
- Camping or temporary/permanent accommodation;
- Excavation;
- Damaging or vandalizing public property; and
- Smoking tobacco.

*** It should be noted that the proposed regulations related to smoking with a public space mirror the Provincial Tobacco Control Regulation; Council does have the ability to regulate over and above what is contained within the Tobacco Control Regulation, if it so chooses.*

In addition to the City of Enderby Public Spaces Bylaw No. 1604, 2016 being consistent with bylaws of neighbouring communities, the Bylaw is also consistent with common practices within the community. As with our approach to bylaw enforcement more generally, the preference is always to seek voluntary compliance before enforcement action is taken, except in cases where the contravention causes damage or is egregious in its effects.

Staff have developed the attached Illegal Dumping Reporting Reward Policy which is intended to provide guidance on rewards for reporting illegal dumping.

Once the aforementioned bylaws and policy have been adopted, the last step in implementing an Illegal Dumping Reporting Program is to create a 'Report Illegal Dumping' page on the City's website, which would include program information, an online reporting form, and detailed instructions on how to report instances of illegal dumping, and then marketing the program through Press Releases and posting program information on the Our Enderby Facebook and Twitter pages.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

Policy Title	Illegal Dumping Reporting Reward
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Effective Date	Adopted by	Replaces
		N/A

PURPOSE: To provide guidance on the provision of rewards for reporting illegal dumping.

POLICY: Rewards for reporting illegal dumping will be subject to the following:

1. Rewards will only be given when a report of illegal dumping leads to the successful conviction of the offender(s) and payment of the fine has been received;
2. Rewards will be in the form of a one-time payment of \$200 at the sole discretion of the City of Enderby;
3. All rewards shall be given consistent with the City of Enderby Public Spaces Bylaw No. 1604, 2016; and
4. This policy shall apply to all public spaces within the City of Enderby limits.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1604

A bylaw to regulate, prohibit and impose requirements in relation to public spaces

WHEREAS Section 8(3) of the Community Charter authorizes the Council of the City of Enderby to adopt bylaws to, regulate, prohibit and impose requirements in relation to public places;

NOW THEREFORE the Council of The Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

1. CITATION

- a. This Bylaw shall be cited as "The Corporation of the City of Enderby Public Spaces Bylaw No. 1604, 2016".

2. DEFINITIONS AND INTERPRETATION

In this Bylaw:

- a. **"Bylaw Enforcement Officer"** means the persons duly appointed by Council as such;
- b. **"Camping equipment"** includes portable cooking equipment, sleeping bags or rolls, mattresses, backpacks, packsacks, tents, tarps or lean-tos;
- c. **"Campsite"** includes any place of temporary abode where camping equipment is used;
- d. **"Chattel"** means a moveable item of personal property including, without limitation, a vehicle, a leased or rented dumpster or container, merchandise, fuel, wares of any nature, or signage;
- e. **"Chief Administrative Officer"** means that person, or that person's deputy, appointed by City Council pursuant to Section 147 of the *Community Charter*;
- f. **"City"** means the Corporation of the City of Enderby;
- g. **"Controlled Substance"** means a controlled substance as defined or described in Schedules I, II or III of the Controlled Drugs and Substances Act, 1996 chapter 19, as amended from time to time, but does not include a controlled substance permitted under that Act;
- h. **"Commission"** means the Enderby & District Services Commission;

- i. **“Highway”** includes a public street, path, walkway, trail, lane, bridge, road, parking lot, thoroughfare and any other public way;
- j. **“Park”** means and includes property or space within the City used for public park and recreation purposes and includes all buildings and structures situated thereon;
- k. **“Person”** includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law;
- l. **“Public Space”** includes:
 - i. an area of land, including a Highway or Park, or improvement on the land, in respect of which the City holds an interest so as to possess and control the land or improvement, which land or improvement is available for public use, access or both, and includes without limitation civic buildings, areas around civic buildings, and areas which are used, or may be used, as Highway or Park;
 - ii. unoccupied areas of Crown Land contiguous to a watercourse;
- n. **“Vehicle”** means a conveyance for the carriage or transport of an individual, goods or materials, whether self-propelled or drawn or pulled by animals or any mechanical or muscular device or other motive power, and includes trailers, bicycles, tricycles, or motor vehicles such as motorcycles or snowmobiles.

3. PROHIBITIONS

- 3.1 No Person shall use any Public Space in contravention of this bylaw or in contravention of a sign which has been posted prohibiting or regulating such use.
- 3.2 No Person shall deposit refuse upon a Public Space except in waste receptacles provided for such purposes (littering).
- 3.3 No Person shall deposit any off-site refuse of any kind upon a Public Space unless a waste receptacle explicitly marked for that purpose is provided (illegal dumping).
- 3.4 No Person shall sell or display for sale any refreshment, article, merchandise, product, thing, service, or conduct any business in a Public Space without a permit issued by the City or Commission or the express written consent of the City or Commission.
- 3.5 No Person shall make or cause to be made a fire in a Public Space without a Special Burning Permit.

- 3.6 No Person shall conduct any event, procession, march, drill, performance, ceremony, concert, gathering or meeting in a Public Space without the express written consent of the City or Commission.
- 3.7 No Person shall feed any animal or fowl in a Public Space and shall not tease, molest, or injure any animal or fowl or throw any substance at or near such creatures in such a way to cause them alarm or injury.
- 3.8 Notwithstanding what is expressly permitted within the Motor Vehicle Act, no Owner of a horse shall permit such horse to enter upon or be in a Public Space unless otherwise signed and when permitted, such horse must be ridden or handled by an Owner capable of controlling the horse at all times, and the Owner must also immediately remove any deposited horse excrement.
- 3.9 No Person shall enter or be in a Park except during the hours of operation established by this bylaw without the express written consent of the City or Commission to do so. The hours of operation for Parks shall be 6:00 a.m. to 11:00 p.m. daily, unless indicated otherwise by a sign.
- 3.10 No Person or registered owner of a Vehicle shall permit such Vehicle to enter or remain in a Park while such Park is closed, between the hours of 11:00 p.m. and 6:00 a.m. the following day, unless:
- a. the opening and closing times of the Park or parking lot have been changed by the City or Commission;
 - b. the Park or parking lot is signed otherwise; or
 - c. That person or registered owner of such Vehicle has the express written consent of the City.

Any Vehicle in a Park must also have a valid license and insurance.

- 3.11 No Person shall post, paint or distribute advertisements of any kind in a Public Space without the express written consent of the City or Commission.
- 3.12 Except for conveyances for the handicapped, children's carriages and strollers, no Person shall ride or drive any Vehicle or other mode of conveyance outside of designated access roads, lanes or parking lots, without the express written consent of the City or Commission. Self propelled vehicles limited to bicycles, trailers pulled by bicycles, roller blades and skateboards are permitted provided they are used on designated pathways or roads, are operated in a safe manner, and comply with any other applicable regulations.

- 3.13 No Person shall grease, wash, clean or repair any Vehicle in a Public Space, except where an emergency exists or the permission of the City or Commission has been obtained.
- 3.14 No Person shall be permitted in any Public Space to possess open liquor at any time without the express written consent of the City.
- 3.15 No Person shall take up temporary or permanent abode in or on any Public Space.
- 3.16 No Person shall erect, construct or build any tent, building, shelter, trailer, pavilion or other construction whatsoever, or penetrate the ground with any object including stakes or posts, in a Public Space without the express written consent of the City.
- 3.17 No Person shall establish or set up a Campsite in a Public Space without the express written consent of the City.
- 3.18 No Person commits an offence under section 3.17 by bringing Camping Equipment into a Park that is used for picnicking or while the Person takes temporary, but not permanent, respite in a Park.
- 3.19 No Person shall urinate or defecate in or on any Public Space except in a suitable toilet facility.
- 3.20 No Person shall be permitted in any Public Space to possess paraphernalia used for the purposes of storing, transporting, selling, or using illegal drugs.
- 3.21 No Person shall return to or enter any Public Space once that Person has been ordered to leave for a period of up to 48 hours pursuant to Section 4.5 of this Bylaw, and each violation shall be considered a separate offence.
- 3.22 No person shall smoke tobacco, or hold lighted tobacco:
- a. In any public building or structure of a Public Space that is fully or substantially enclosed;
 - b. In a Public Space that is within 3 metres of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation.
- 3.23 No Person shall use a barbecue in a Public Space except:
- a. With the express written consent of the City; or

- b. A portable barbecue may be used on a City beach or park for cooking food, provided that the barbecue is: CSA/ULC approved, powered by propane gas, used under constant supervision, and kept a minimum of 1 meter away from the nearest structure, property line, tree or other combustible material. A gas-powered campfire or open flame is not permitted. The use of all portable barbecues must comply with all applicable regulations.
- 3.24 No Person shall damage, vandalize, or apply graffiti to public property or publicly owned assets, including but not limited to assets such as structures, fences, railings, utilities, turf, trees, shrubs, hedges, plants, flowers, vegetation, hard surfaces, park ornaments, public art, or signs. Graffiti may be applied within designated areas such as the Barnes Park Skateboard Park.
- 3.25 No Person shall operate an unmanned aircraft, drone or a model aircraft in a Park or Public Space without the express written consent of the City or Commission and when permitted, such aircraft, drone or model aircraft shall be operated in accordance with applicable provincial and federal regulations.
- 3.26 No Person shall use or access an electrical service or any other utility in a Public Space without the express written consent of the City or Commission.
- 3.27 No Person shall plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture.
- 3.28 No Person shall conduct oneself in an offensive or disorderly manner.
- 3.29 No Person shall excavate in a Public Space without the express written consent of the City or Commission.
- 3.30 No Person shall plant trees or shrubs in any Public Space without the express written consent of the City or Commission.
- 3.31 No Person shall obstruct, interfere with, impede, hinder or prevent a Bylaw Enforcement Officer, officer, employee of the City or other Person engaged by the City from performing any duties or exercising any authority under this bylaw.

4. USES

- 4.1 Notwithstanding the other sections of this Bylaw, the City or Commission may designate certain areas of a Public Space for a specific use and may prescribe certain rules and regulations for that use and may prescribe specific times for such use.
- 4.2 The City or Commission may issue written permission for any procession, march, drill, performance, ceremony, concert, gathering or meeting and may charge rent for the use of any Public Space or portion thereof.

- 4.3 Notwithstanding anything contained in this bylaw or any other bylaw of the City to the contrary, the officers, officials and employees and contractors of the City, while exercising their duties, shall be exempt from the provisions hereof.
- 4.4 The City or Commission may alter the hours of operation of Parks outlined in Section 3.9 of this Bylaw. The Chief Administrative Officer or a Bylaw Enforcement Officer is authorized to alter the hours of operation of Parks on a temporary basis for safety, emergencies or weather related events.
- 4.5 Any Person who violates any provision of this bylaw or who suffers or permits any act or thing to be done in contravention of or in violation of any of the provisions of this bylaw or who neglects or refrains from doing anything required to be done by any of the provisions of this bylaw, may be ordered to leave from a Public Space by any member of the Royal Canadian Mounted Police or Bylaw Enforcement Officer appointed for a period of up to 48 hours.

5. SEIZURE AND DETENTION

- 5.1 The Chief Administrative Officer, a peace officer or Bylaw Enforcement Officer appointed by Council, or City staff or a contractor acting under the direction of the Chief Administrative Officer, may remove any Chattels, left or stored in a Public Space in a manner contrary to the provisions of this bylaw, and take such Chattels to a place of safekeeping until it is returned to the owner after they have paid the applicable storage fee, or the Chattels have been disposed of in accordance with section 5.2 of this bylaw.
- 5.2 Upon the expiration of 30 days from any removal or detention, the City may dispose of the seized items as it deems necessary.

6. OFFENCES AND PENALTY

- 6.1 Every person who contravenes or violates any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, commits an offence and, upon conviction, shall be liable to a fine or penalty not to exceed \$10,000, and a jail term of not more than 6 months.
- 6.2 Each day the offence continues is considered a separate offence.
- 6.3 This Bylaw is enforceable through the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 and the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 and any amendments thereto.

- 6.4 Notwithstanding any other penalty, the City may recover from a person who contravenes this Bylaw any costs associated with repairing or restoring the Public Space to its previous condition, plus a 20% administration fee.

7. SEVERABILITY

- 7.1 If a section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a Court of competent jurisdiction, it shall be severed and such decision shall not affect the validity of the remaining portions of this bylaw.

8. EFFECTIVE DATE

- 8.1 This bylaw shall come into full force and effect as and from the date of adoption.

READ a FIRST time this day of , 2016.

READ a SECOND time this day of , 2016.

READ a THIRD time this day of , 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

BYLAW NO. 1606, 2016

Agenda Page No. 53

SCHEDULE 'A'
BYLAW NO. 1581, 2015

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
DOG CONTROL BYLAW						
1469	3.1	Keeping an unlicensed dog	\$50	\$25	\$60	YES
1469	4.1.c	Dog not wearing license	\$50	\$25	\$60	YES
1469	5.2	Dog unlawfully at large	\$100	\$50	\$110	YES
1469	5.3.a	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	\$100	\$50	\$110	YES
1469	5.3.b	Dog bites, inflicts injury, assaults or otherwise attacks a person	\$200	\$100	\$225	NO
1469	5.3.c	Dog chases vehicles or cyclists	\$100	\$50	\$110	YES
1469	5.3.d	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	\$200	\$100	\$225	NO
1469	5.3.e	Dog damages property, other than that of the owner	\$50	\$25	\$60	YES
1469	5.3.f	Dog barking excessively	\$50	\$25	\$60	YES

1469	5.4	Failure to remove faecal material	\$100	\$50	\$110	NO
1469	5.4.1	Failure to be in possession of at least one dog faecal matter disposal bag	\$100	\$50	\$110	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES
1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
WATER AND SPRINKLING REGULATION BYLAW						
1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUSINESS LICENSE AND REGULATION BYLAW						
1558	4(a)(i)	No business license	\$500	\$250	\$500	YES
1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$200	\$100	\$225	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
GOOD NEIGHBOUR BYLAW						
1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2..2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES

1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES
1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES
1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (c)	Unightly property	\$100	\$50	\$110	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs boulevard/lane drainage	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES
1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES
1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES

1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES
1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO
1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES
1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES
1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STREET AND TRAFFIC BYLAW						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO
1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES
1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO
1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES

1471	706	Defacing poles	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
ZONING BYLAW						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES
1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES

1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES
1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES
1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES
1550	501.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	501.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
1550	502.10. c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES

1550	502.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
CEMETERY REGULATION BYLAW						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO
1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES
1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES

1515	12 (9),12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO
1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUILDING BYLAW						
1582	301 (1)	Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	\$500	\$250	\$500	YES
1582	301 (12)	Obstruction of Building Official	\$500	\$500	\$500	NO
1582	303 (2)	Failure to Comply with a 'Stop Work Order' Notice	\$500	\$250	\$500	YES
1582	304 (2)	Failure to Comply with a 'Do Not Occupy' Notice	\$500	\$250	\$500	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
FIRE PROTECTION BYLAW						
1529	3.7 b)	Fail to comply with order to remove Vehicle, material of other matter	\$100	\$50	\$110	YES
1529	3.7 d)	Enter prescribed boundaries at an Incident	\$100	\$50	\$110	YES
1529	3.7 f)	Impede, obstruct or hinder a Member	\$500	\$500	\$500	NO
1529	3.7 g)	Drive vehicle over equipment	\$100	\$50	\$110	YES
1529	4.1	Accumulation of combustible growth/ waste/ rubbish	\$100	\$50	\$110	YES
1529	4.2	Fail to remove daily combustibles	\$100	\$50	\$110	YES
1529	4.3	Fail to provide proper storage container	\$100	\$50	\$110	YES
1529	4.4	Fail to remove flammable, combustible or explosive material	\$200	\$100	\$225	YES
1529	4.5	Fail to maintain fire doors/separations	\$200	\$100	\$225	YES
1529	4.6	Excessive storage of flammable /combustible liquids	\$300	\$150	\$330	YES
1529	4.7	Fail to provide approved container or proper placement	\$100	\$50	\$110	YES

1529	4.8	Fail to post adequate no smoking signs	\$100	\$50	\$110	YES
1529	4.9	Cleaning with combustible/flammable liquids	\$100	\$50	\$110	YES
1529	4.10	Fail to provide portable fire extinguisher	\$100	\$50	\$110	YES
1529	5.1 a)(i)	Sell Low Hazard Fireworks	\$200	\$100	\$225	YES
1529	5.1 a)(ii)	Sell High Hazard Fireworks	\$300	\$150	\$330	YES
1529	5.1 a)(iii)	Sell Firecrackers	\$200	\$100	\$225	YES
1529	5.1 b)(i)	Set off Low Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(ii)	Set off High Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(iii)	Set off Firecrackers without a permit	\$200	\$100	\$225	YES
1529	6.1	Fail to secure vacant premises	\$100	\$50	\$110	YES
1529	6.4	Fail to secure damaged building	\$200	\$100	\$225	YES
1529	7.3	Obstruction of Fire Chief or Officer	\$500	\$500	\$500	NO
1529	7.4	Fail to provide information	\$100	\$50	\$110	NO
1529	7.5	Provide false information	\$200	\$100	\$225	NO
1529	8.2	Fail to address property	\$100	\$50	\$110	YES
1529	9.2	Fail to retain records of fire alarm and sprinkler systems	\$100	\$50	\$110	YES
1529	9.3	Fail to correct deficiencies immediately	\$100	\$50	\$110	YES

1529	10.1 a)	Obstruction within one (1) meter of a fire hydrant	\$200	\$100	\$225	YES
1529	10.1 b)	Attach item to hydrant or standpipe	\$300	\$150	\$330	YES
1529	10.1 e)	Parking within five (5) metres of a Fire Hydrant	\$200	\$100	\$225	YES
1529	10.3	Interference with fire hose line	\$300	\$150	\$330	NO
1529	11.1	Obstructed building access routes	\$300	\$150	\$330	YES
1529	11.2	Obstructed access during construction	\$300	\$150	\$330	YES
1529	11.3	Fail to gain approval for fire lane gates or access routes	\$300	\$150	\$330	YES
1529	11.4	Fail to provide "No Parking Fire Lane" sign(s)	\$300	\$150	\$330	YES
1529	12.3	Remove/ deface/ alter posted notices	\$300	\$150	\$330	NO
1529	12.4	Impersonate member of the Department	\$500	\$500	\$500	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
PUBLIC SPACES BYLAW						
1604	3.1	Failure to adhere to posted signage	\$100	\$50	\$110	YES
1604	3.2	Littering	\$200	\$100	\$225	YES
1604	3.3	Illegal dumping	\$500	\$250	\$500	YES

1604	3.4	Conducting a business without a permit	\$200	\$100	\$225	YES
1604	3.5	Making a fire without a Special Burning Permit	\$500	\$250	\$500	YES
1604	3.6	Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	\$100	\$50	\$110	YES
1604	3.7	Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	\$500	\$250	\$500	YES
1604	3.8	Allowing a horse to enter upon a Public Space	\$100	\$50	\$110	YES
1604	3.8	Failure to control a horse within a Public Space	\$300	\$150	\$330	YES
1604	3.8	Failure to clean up horse excrement	\$200	\$100	\$225	YES
1604	3.9	Enter into a park outside of the established hours of operation	\$50	\$25	\$55	YES
1604	3.10	Vehicle remaining in a park while closed	\$50	\$25	\$55	YES
1604	3.11	Post, paint or distribute advertisements	\$50	\$25	\$55	YES
1604	3.12	Ride or drive a vehicle outside of designated access roads, lanes or parking lots	\$200	\$100	\$225	YES

1604	3.13	Grease, wash, clean or repair any Vehicle in a public space	\$100	\$50	\$110	YES
1604	3.14	Possess open liquor in a public space	\$100	\$50	\$110	YES
1604	3.15	Taking up temporary or permanent abode in or on a public space	\$200	\$100	\$225	YES
1604	3.16	Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	\$100	\$50	\$110	YES
1604	3.17	Establish or set up a campsite in a public space	\$100	\$50	\$110	YES
1604	3.19	Urinate or defecate in or on any public space	\$200	\$100	\$225	YES
1604	3.21	Return to or enter a public space after having been ordered to leave	\$500	\$500	\$500	YES
1604	3.22	Smoke tobacco, or hold lighted tobacco, in a public building or structure of within 3 m of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	\$100	\$50	\$110	YES

1604	3.23	Use of a barbecue contrary to regulations	\$50	\$25	\$55	YES
1604	3.24	Damage or vandalize public property or publicly owned assets	\$300	\$150	\$330	YES
1604	3.25	Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	\$100	\$50	\$110	YES
1604	3.26	Use or access an electrical service or any other utility	\$100	\$50	\$110	YES
1604	3.27	Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	\$300	\$150	\$330	YES
1604	3.28	Conduct oneself in an offensive or disorderly manner	\$200	\$100	\$225	YES
1604	3.29	Excavate in a public space	\$200	\$100	\$225	YES
1604	3.31	Obstruction of Officer or employee/agent of the City	\$500	\$500	\$500	NO

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1607, 2016

**A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW
NO. 1518**

WHEREAS Council of the City of Enderby has adopted "City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013";

AND WHEREAS Council wishes to include Schedule "11" in accordance with City of Enderby Public Spaces Bylaw No. 1604, 2016;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1607, 2016”.
2. Schedule “A” of “City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013” is deleted and Schedule “A” attached to and forming part of this bylaw is substituted therefore.
3. Schedule “11” attached hereto is hereby established, and forms part of this Bylaw.

Read a FIRST TIME this day of , 2016.

Read a SECOND TIME this day of , 2016.

Read a THIRD TIME this day of , 2016.

ADOPTED this day of , 2016.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"

MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW NO. 1518

DESIGNATED BYLAWS	DESIGNATED BYLAW ENFORCEMENT OFFICERS
Dog Control Bylaw No. 1469, 2010	<ul style="list-style-type: none"> • Dog Control Officers • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Water and Sprinkling Regulations Bylaw No. 1468, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Business Licence and Regulation Bylaw No. 1558, 2014	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • License Inspector • Chief Administrative Officer • Chief Financial Officer
Good Neighbour Bylaw No. 1517, 2013, excluding Section VI	<ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer
Good Neighbour Bylaw No. 1517, 2013, Section VI	<ul style="list-style-type: none"> • Royal Canadian Mounted Police
Sanitary Sewer Regulation Bylaw No. 1470, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works

	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Chief Administrative Officer • Chief Financial Officer
Street and Traffic Bylaw No. 1471, 2010	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Fire Protection Bylaw No. 1529, 2013	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Fire Chief • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Cemetery Regulation Bylaw No. 1515, 2013	<ul style="list-style-type: none"> • Bylaw Enforcement Officers • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Zoning Bylaw No. 1550, 2014	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Building Bylaw No. 1582, 2015	<ul style="list-style-type: none"> • Director of Engineering and Public Works • Bylaw Enforcement Officers • Building Inspector • Royal Canadian Mounted Police • Chief Administrative Officer • Chief Financial Officer
Public Spaces Bylaw No. 1604, 2016	<ul style="list-style-type: none"> • Royal Canadian Mounted Police • Bylaw Enforcement Officers • Fire Chief • Chief Administrative Officer • Chief Financial Officer

SCHEDULE "11"

PUBLIC SPACES BYLAW NO. 1604, 2016

	SECTION	Fine \$	Fine if Pd within 30 days \$
Failure to adhere to posted signage	3.1	100	50
Littering	3.2	200	100
Illegal dumping	3.3	1000	500
Conducting a business without a permit	3.4	200	100
Making a fire without a Special Burning Permit	3.5	500	250
Conducting an event, procession, march, drill, performance, ceremony, concert, gathering or meeting without permission	3.6	100	50
Feeding, teasing, molesting, injuring, or throwing substances at any animal or fowl	3.7	500	250
Allowing a horse to enter upon a Public Space	3.8	100	50
Failure to control a horse within a Public Space	3.8	300	150
Failure to clean up horse excrement	3.8	200	100
Enter into a park outside of the established hours of operation	3.9	50	25
Vehicle remaining in a park while closed	3.10	50	25
Post, paint or distribute advertisements	3.11	50	25
Ride or drive a vehicle outside of designated access roads, lanes or parking lots	3.12	200	100
Grease, wash, clean or repair any Vehicle in a public space	3.13	100	50
Possess open liquor in a public space	3.14	100	50
Taking up temporary or permanent abode in or on a public space	3.15	200	100
Erect, construct or build any tent, building, shelter, trailer, pavilion or other construction in a public space	3.16	100	50
Establish or set up a campsite in a public space	3.17	100	50
Urinate or defecate in or on any public space	3.19	200	100
Return to or enter a public space after having been ordered to leave	3.21	500	500
Smoke tobacco, or hold lighted tobacco, in a public building or structure of within 3 m of a doorway, window or air intake of a place which i) is ordinarily open to the public, ii) is a work place, or iii) is a prescribed place as defined within the Tobacco Control Regulation	3.22	100	50

Use of a barbecue contrary to regulations	3.23	50	25
Damage or vandalize public property or publicly owned assets	3.24	300	150
Operation of an unmanned aircraft, drone or a model aircraft in a park or public space	3.25	100	50
Use or access an electrical service or any other utility	3.26	100	50
Plug, tamper with or in any way damage any plumbing, lighting, heating, or other fixture	3.27	300	150
Conduct oneself in an offensive or disorderly manner	3.28	200	100
Excavate in a public space	3.29	200	100
Obstruction of Officer or employee/agent of the City	3.31	500	500

THE CORPORATION OF THE CITY OF ENDERBY

Report of a **Public Hearing** held on Monday, June 20, 2016 at 4:55 p.m. in the Council Chambers of City Hall.

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
Press and Public

001-16-TUP-END

A Temporary Use Permit application whereby the applicants are proposing to place a temporary building on the property legally described as Lot 3, Block 11, District Lot 150, Kamloops (formerly Osoyoos) Division Yale District, Plan 211A and located at 506 Cliff Avenue (Lot 3) until October 1, 2017 for the purposes of food service and retail sales, with the temporary building to be converted to a permanent building once the Temporary Use Permit expires.

Mayor McCune read the rules of procedure for the Public Hearing.

Mayor McCune invited the Assistant Corporate Officer and Planning Assistant to speak to the application; the Assistant Corporate Officer and Planning Assistant introduced the application and presented the outcomes of his Staff Report dated June 9, 2016.

Mayor McCune invited the applicants to speak to the application; the applicants, Jennifer and Edward Koochin, addressed Council with the following comments:

- The revitalization of Cliff Avenue presented an opportunity to purchase this property for an entrepreneur venture.
- Corbitt will be leasing the main building and a temporary unit will be placed on the lot. It will only be temporary until they are able to afford to pave the property. It will be constructed as a permanent building, but will operate with a temporary use permit for now.
- The property is situated ideally for visibility of tourists and locals accessing the river.
- They will be offering ice cream as well as healthy snack options. They intend to bring health, fitness and adventure to Enderby.

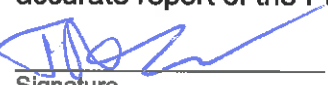
- They are worried that the 120% removal condition may be daunting for them if quotes are high.

Mayor McCune invited members of the gallery to make public representation; no speakers came forward.

Mayor McCune invited the Assistant Corporate Officer and Planning Assistant to read any written submissions; the Assistant Corporate Officer and Planning Assistant advised that there were no written submissions.

Mayor McCune read the closing statement of the Public Hearing.

Mayor McCune resumed the regular meeting at 5:10 pm.

Pursuant to Section 465 (6) of the <i>Local Government Act</i> , I, Tate Bengtson, CAO, hereby certify this to be a fair and accurate report of the Public Hearing held on June 20, 2016.	
 Signature	<u>July 14/2016</u> Date

Category:

Type:
From Date: To Date:

Area:

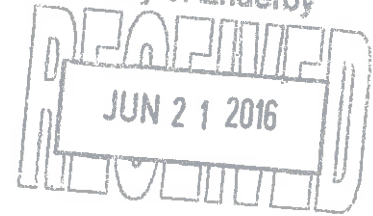
Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit Owner / Builder	House	Street	New Units / SQM	Value
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Report Totals

Permits: 0

Agenda

Corporation of The
City of Enderby



June 18 2016

Finance

Enderby City Hall

PO Box 400

Enderby, BC V0E 1V0

To Whom It Concerns,

I am writing to thank you for your generous \$500 Enderby Mayor and Council scholarship. I was extremely happy and appreciative to learn that I was selected as the recipient of your scholarship. Thank you for believing in me.

This scholarship will help me to pursue a career in Health, preferably as an LPN. The first step is to take my PNUR 113 (Practical Nursing Anatomy and Physiology course) through Okanagan College in November. Then continue on from there, in the fall I plan to take the LPN course. Thanks to you, I am one step closer to that goal.

By awarding me the Enderby Mayor and Council Award, you have allowed me to focus on learning and not the financial burden that is often carried with it. Your generosity has inspired me to help others and give back to the community even more.

Sincerely,

Martina Walker

62 Twin Lakes Road

Enderby, BC, V0E 1V3

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: July 4, 2016
Subject: UBCM Appointments

RECOMMENDATION

THAT Council advises Staff as to which appointments it wishes to make at UBCM, the desired topics, and the anticipated attendees;

AND THAT Council indicates those UBCM appointment topic(s) for which it wishes Staff to prepare background materials.

BACKGROUND

The Union of British Columbia Municipalities (UBCM) will host its annual convention at the Victoria Conference Centre on September 26-30, 2016.

The Provincial Appointment Book has been released so that meetings may be scheduled. Meetings may be requested with the Premier, Cabinet Ministers, and Provincial Government Ministries, Agencies, Commissions, and Corporations. Attached to this memorandum is a list of available entities with which Council may wish to request a meeting.

The deadline for submitting requests is August 12 for the Premier and Cabinet Ministers. The deadline for submitting requests to meet with Provincial Government Staff is August 26. There will also be an on-site Provincial Appointments Desk available on September 26-27 for late requests.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Ministry of Aboriginal Relations and Reconciliation

DIVISION/BRANCH	TOPIC
Aboriginal Relations and Reconciliation	New Relationship, treaty negotiations, reconciliation issues, Aboriginal relations, closing the socio-economic gap.

Ministry of Advanced Education (including Government Communications and Public Engagement)

DIVISION/BRANCH	TOPIC
Governance, Legislation and Strategic Policy	Post-secondary quality assurance, governance, legislation, audit, accountability, international education, data, strategic policy, human capital planning and sector labour relations.
Institutions and Programs	25 public post-secondary institutions and their programs including skills and training, Aboriginal education, adult basic education and medical and health.
Financial and Management Services	Post-secondary funding and capital and technology solutions.
Student Services	Student aid funding and services, corporate planning, intergovernmental relations, and Ministry organizational development.
Government Communications and Public Engagement	Provides a variety of communications services and expertise, and works closely with other provincial, federal and municipal government representatives, media, industries, associations, interest groups, and the general public. Services include: strategic communications, planning and advice; issues management; media relations; media monitoring; writing and editorial services; communications research; coordinating cross-government projects; event planning; advertising and marketing; graphic design; and, online communications, including social media.

Ministry of Agriculture

DIVISION/BRANCH	TOPIC
Food Safety and Inspection Branch	Establish provincial and regulatory standards along the food system (processors, packers, distributors), assess industry food safety compliance, and support industry to adopt food safety standards.
Sector Development Branch	Builds (agricultural) industry capacity by supporting business development, First Nations agriculture, youth participation and succession, and agroforest and range use development; provides in-depth knowledge of the challenges and needs of various sectors, and emergency preparedness and coordination required for the Agrifood sector in BC.
Business Risk Management Branch	Helps producers manage risks that cause income losses and lead to financial instability, including weather hazards, natural disasters, wildlife, diseases, pests and market declines. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - which offers insurance protection for agricultural crops against weather perils; Agri-Stability - which protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.

Ministry of Agriculture (continued)

DIVISION/BRANCH	TOPIC
Innovation and Adaptation Service Branch	Provides innovative solutions to the agriculture, food and seafood sectors as essential parts of the social and economic fabric of BC; facilitates competition, adaptation and innovation in response to economic, environmental, social influences and market change.

Ministry of Children and Family Development

DIVISION/BRANCH	TOPIC
	Not attending Convention.

Ministry of Community, Sport and Cultural Development (and Responsible for TransLink)

DIVISION/BRANCH	TOPIC
Local Government Division	
Corporate Initiatives Branch	
Northwest Community Readiness	Northwest Community Readiness Community Planning Program.
Governance and Structure Branch	
Governance Structures Governance Operations Governance Relations	Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance. Local government administration, elections, governance/administration-related legislative requirements/powers and local and regional services. Local government First Nations relations and Free Crown Grant/Nominal Rent Tenure sponsorships.
Infrastructure and Finance Branch	
Local Government Finance	Local government finance, including: budgeting and financial plans; audited financial statements; unconditional grants; reserve funds; investments and municipal corporations; long-term liabilities; development financing (including Development Cost Charges); user-fees; and taxation (including tax sale).
Infrastructure and Engineering	Asset management, drinking water, wastewater, stormwater, solid waste, green energy and other capital grants, infrastructure planning grants and infrastructure programs (Small Communities Fund, Strategic Priorities Fund, etc.).

Ministry of Community, Sport and Cultural Development (and Responsible for TransLink) (continued)

DIVISION/BRANCH	TOPIC
Intergovernmental Relations and Planning Branch	
Facilitation Services Planning Programs Intergovernmental Relations	Regional growth strategies, regional and community land use planning and development, land-use planning for affordable housing, community amenity contributions, phased development agreements, dispute resolution services (including RD service review/withdrawal) and capacity building, the Community Land Use Planning Program (CLUPP), socio-economic effects management plans (SEEMP) for LNG facilities and pipelines, the <i>Miscellaneous Statutes Amendment Act</i> , streamlining legislation (Land Use Contracts, repeal of RD bylaw approval requirements, protection from DCC increases), renewed Gas Tax Agreement, climate action initiatives (mitigation and adaptation), outreach to local governments on the Climate Leadership Plan, carbon neutral local government, Climate Action Revenue Incentive Program (CARIP), Climate Action Charter, and 'Age-friendly and Disability-friendly Official Community Plans' (a guide developed as part of the Province's Accessibility 2024 initiative).
Local Government Policy, Research and Legislation Branch	
	Overall responsibility for local government policy setting and legislation development for <i>Community Charter</i> , <i>Local Government Act</i> , <i>Local Elections Campaign Financing Act</i> and other local government legislation. Broad responsibility for policy development in relation to local government authority and governance.
Community and Legislative Services Division	
BC Athletic Commission	Legislation and regulatory oversight of Combat Sports.
Community Policy and Legislation	Ministry policy and legislation including TransLink legislation and governance, ride sourcing consultations.
Property Assessment Services	Provincial property assessment policy and legislation, including valuation of restricted use properties.
Arts, Culture, Gaming Grants and Sport Division	
BC Arts Council	Application and peer review adjudication process for programs of the BC Arts Council; responsibility for arts and cultural development in communities through grants to individual artists and organizations; support for Indigenous artists and arts organizations; support for youth and emerging practitioners through the BC Creative Futures strategy.
Arts and Cultural Development	Research, policy and program support for the not-for-profit creative sector including the implementation of the Creative Economy Strategy.
Sport	Sport policy issues; programs supporting the delivery of services through provincial sport organizations; sport event hosting.
Community Gaming Grants	Community Gaming Grants provide provincial support for locally driven community development/engagement in the non-profit sector.

Ministry of Education

DIVISION/BRANCH	TOPIC
Libraries Branch	Public library services.
Planning and Major Projects Division	Provides standards for the design and construction of schools. Allocates capital funds provincially based on school district needs and government priorities.
Resource Management Division	Provides strategies for schools or districts to manage their resources such as purchasing, planning, funding, reporting and vendor relationships.

Ministry of Energy and Mines (and Responsible for Core Review)

DIVISION/BRANCH	TOPIC
Mines and Mineral Resources Division	Provincial mineral exploration and mining policy, geoscience, mineral and coal tenure, health and safety, mine reclamation and permitting.
Electricity and Alternative Energy Division	Electricity and alternative energy policy and programs including natural gas utilities, hydroelectric generation, the <i>Clean Energy Act</i> , clean transportation, energy efficiency and conservation and the Innovative Clean Energy Fund.

Ministry of Environment (including Environmental Assessment Office)

DIVISION/BRANCH	TOPIC
Environmental Protection Division	Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i> , contaminated sites, brownfields, hazardous and industrial waste, <i>Integrated Pest Management Act</i> , product stewardship, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.
Environmental Sustainability and Strategic Policy	Species at Risk policy development; conservation and sustainability of living resources; conservation science; fish and wildlife inventory, monitoring, and reporting; ecosystem stewardship; Conservation Data Centre; ecosystem data and information; terrestrial ecosystem mapping; habitat supply modelling; climate change adaptation strategies. <i>Water Sustainability Act</i> : development of water legislation, regulations, policy, standards and guidance; integrated watershed and aquifer science; water quality objectives; well registration and reporting; water governance framework; provincial water strategies, intergovernmental agreements; First Nations and stakeholder outreach on water legislation; water conservation, source water protection, water quality, groundwater hydrology, groundwater protection, monitoring and network management for water (surface and groundwater) quantity and quality, snow, air quality, water stewardship outreach, environmental and natural resource sector laboratory and knowledge (library) services. Overarching policy and legislation, compliance planning, intergovernmental relations, State of Environment Reporting and Service Plan.
BC Parks	Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province's parks and protected areas.
Conservation Officer Service	A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.

Ministry of Environment (including Environmental Assessment Office) (continued)

DIVISION/BRANCH	TOPIC
Climate Action Secretariat	Province-wide coordination and management with other ministries of systems to address and respond to climate change including the Climate Leadership Plan, energy and the Climate Action Charter commitments in association with Ministry of Community, Sport and Cultural Development, legislated short- and long-term, province-wide greenhouse gas reduction targets, Carbon Neutral Government (Public Sector Organizations - schools, universities and colleges and hospitals); and climate action pieces of legislation related to Greenhouse Gas Industrial Reporting and Control, Greenhouse Gas Reduction Targets, Carbon Tax, Greenhouse Gas Reduction (Emissions Standards), Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements, Greenhouse Gas Reduction (Vehicle Emissions Standards), Green Communities, Utilities Commission and <i>Clean Energy Act</i> . Recent integration (2014) of the Pacific Carbon Trust into the Climate Investment Branch.
Environmental Assessment Office	Environmental assessment (EA) process. Federal EA Substitution and Equivalency. Relationship to federal environmental assessment and review processes, including National Energy Board (NEB). Compliance and enforcement of certified projects. Public consultation regarding EAs or EA certificate amendment applications.

Ministry of Finance

DIVISION/BRANCH	TOPIC
Tax Policy Branch	Tax policy.

Ministry of Forests, Lands and Natural Resource Operations

DIVISION/BRANCH	TOPIC
Integrated Resource Operations	Compliance and enforcement, BC wildfire service, recreation sites and trails, GeoBC, base mapping and Cadastral, Mountain Resorts, Archaeology, Heritage.
Resource Stewardship	Resource practices, land based investment planning, sustainable forest management, resource management objectives, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship.
Timber Operations, Pricing and First Nations	BC Timber Sales, timber pricing, engineering, resource roads, resource worker safety, First Nations Relations, Softwood Lumber Agreement.
Tenures, Competitiveness and Innovation	Crown land and forest tenure policy, woodlots, tree farm licences, volume and area-based licences, science and carbon accounting, log exports, land tenures, private land policy, tourism policy, Crown land opportunities and restoration, brownfields, contaminated sites, aggregate management policy review.
Office of the Chief Forester	Forest analysis and inventory, tree improvement, climate change, silviculture, forest health.
Regional Operations	FrontCounter BC, resource management coordination, land use planning and implementation, Crown land and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations Consultation, ecosystem based management, range.
Rural Secretariat	Rural Policy and Programs.

Ministry of Health

DIVISION/BRANCH	TOPIC
Health Services and Health Authorities	Health services delivery, including rural health.
Mental Health and Addictions	Mental health and addictions services.
Population and Public Health	Community Care.

Ministry of International Trade (and Responsible for Asia Pacific Strategy and Multiculturalism)

DIVISION/BRANCH	TOPIC
International Business Development Division	International Missions, Trade and Investment Representatives Network, Export Development, Investment Attraction Programs.
International Strategy and Competitiveness Division	International strategy and policy, international and domestic trade negotiations and agreements, international marketing including online, business, and market intelligence. Venture capital tax credit program and venture capital policy.
Corporate Initiatives and Multiculturalism Branch	Multiculturalism programs, Anti-racism programs, Chinese Historical Wrongs Apology Legacy Projects.

Ministry of Jobs, Tourism and Skills Training (and Responsible for Labour)

DIVISION/BRANCH	TOPIC
Labour Market and Information	Canada Job Fund (LMA), skills training, labour market information.
Labour	Employment Standards, Labour Relations, Workers' Compensation.
Economic Development / Tourism / Major Investments Office	Jobs Plan, regional and community economic development, community adjustment and transition, Mountain Pine Beetle epidemic response, and industrial sectors (aerospace and manufacturing). Tourism Policy. Film Policy and Creative Sector. Support for significant major projects.
Workforce Development and Immigration	Provincial Nominee Program; Premier's LNG Working Group. Immigration programs, settlement services.

Ministry of Justice

DIVISION/BRANCH	TOPIC
Court Services Branch	Court Administration: delivery of all court administration services. Sheriff Services: maintaining courtroom and courthouse security, prisoner custody and escort, document service, and jury administration.

Ministry of Justice (continued)

DIVISION/BRANCH	TOPIC
Justice Services Branch	<p>Criminal Justice and Legal Access: promotes access to justice through funding and oversight of legal aid programs, collaborative solutions to criminal justice problems through the integration of justice, health and social services, and oversees the Province's commitment to federal/provincial/territorial criminal justice reform initiatives.</p> <p>Dispute Resolution Office: promotes access to justice through dispute resolution alternatives, procedural efficiencies and case management in civil courts, agencies, boards, commissions, tribunals and government ministries.</p> <p>Family Justice Services: facilitates resolution of family disputes, operates justice access centres, family justice centres and the Parenting After Separation program.</p> <p>Maintenance Enforcement and Locate Services.</p>

Ministry of Natural Gas Development (and Responsible for Housing)

DIVISION/BRANCH	TOPIC
Oil and Strategic Initiatives Division	Guide developments of recommendations related to energy exports and opening new energy markets related to inter-provincial pipelines, oil products and value-added natural gas products.
Upstream Development Division	The Division has responsibility for the upstream petroleum and natural gas sector including royalties, tenure, geoscience and policy development. The Division sets royalty rates for petroleum and natural gas, forecasts royalty revenues, develops royalty programs and administers the Infrastructure Royalty Credit Program. The Division is responsible for the issuance and management of sub-surface tenures for Crown petroleum and natural gas rights including pre-tenure consultations, tenure disposition and issuance, and management of existing tenures. The Division undertakes geological assessments of potential petroleum and natural gas resources and develops policy to support the responsible development of British Columbia's petroleum and natural gas resources. The Oil and Gas Commission is responsible for management of on-the-ground oil and gas activities.
Liquefied Natural Gas Task Force	The Task Force enables the creation of a globally competitive Liquefied Natural Gas (LNG) export industry in BC that supports a prosperous economy and benefits all British Columbians. The key purpose of the LNG Task Force is to provide a strategic lens to ministries and Crown agencies to ensure coordination of policies, programs and decisions to support the establishment of a thriving, competitive LNG industry. The Task Force carries out its business by gathering and analyzing market information, promoting BC as an attractive opportunity for LNG investment, supporting negotiations for environmental standards and fiscal (tax) measures, electricity supply and load interconnection agreements as between LNG companies and BC Hydro, Crown land utilization, and negotiating Project Development Agreements with LNG proponents that provide longer term certainty on elements within the Province's control. In addition, the LNG Task Force supports engagement and economic agreements with First Nations and the analysis of infrastructure and services that will be required to support impacted local communities as LNG development proceeds following final investment decisions.

Ministry of Natural Gas Development (and Responsible for Housing) (continued)

DIVISION/BRANCH	TOPIC
Office of Housing and Construction Standards	Partnering with local government, non-profits and private developers to build affordable housing; housing policy development, including market and non-market housing; supportive housing and homelessness; housing policy related to strata properties; governance of the building and safety regulatory system, including development of building, fire and safety codes and standards, and policy advice relating to building and safety, the regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; and, adjudication of landlord and tenant disputes.

Ministry of Public Safety and Solicitor General

DIVISION/BRANCH	TOPIC
Policing and Security Branch	Police Services: provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province. Security Programs: administration of the Protection Order Registry, the Criminal Records Review Program, and the regulation of the security industry in BC.
Community Safety and Crime Prevention Branch	Civil Forfeiture; Victim Services; Violence Against Women and Children; Crime Prevention; and, Combating Trafficking in Persons.
Corrections Branch	Community Corrections: supervision and programs to reduce reoffending to offenders who live outside of correctional centres. Adult Custody: operation of correctional centres.
RoadSafety BC	Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in BC.

Ministry of Small Business and Red Tape Reduction (and Responsible for the Liquor Distribution Branch)

DIVISION/BRANCH	TOPIC
Small Business, Red Tape Reduction	Small Business Initiatives and Programs. Regulatory Reform.
Liquor Control and Licensing Branch	Regulates and monitors the liquor industry in BC by issuing licences for the manufacture and sale of liquor and supervising the service of liquor in licensed establishments.
Liquor Distribution Branch	Responsible for the importation of beverage alcohol into the province as well as the operation of an efficient wholesale and retail business.

Ministry of Social Development and Social Innovation

DIVISION/BRANCH	TOPIC
Employment and Labour Market Services Division	How to access employment supports through the Employment Program of BC and WorkBC Employment Service Centres located throughout the Province. How to apply for project based funding under the Community Employer Partnership initiative in order to increase local employment opportunities for British Columbians.

Ministry of Technology, Innovation and Citizens' Services

DIVISION/BRANCH	TOPIC
Technology and Innovation	<p>Coordinate and support innovation, technology and commercialization across BC and enable information sharing between the province, industry, federal and other jurisdictions. Additionally, oversee the BC Innovation Council and the BC Knowledge Development Fund and support BC's Technology Strategy and the work of the Premier's Technology Council.</p> <p>Provides procurement and supply services (includes Asset Investment Recovery, Product Distribution Centre, Queen's Printer and BC Mail Plus).</p> <p>Management of Strategic Vendor Contracts; Telecommunications Services Contract; and, Strategic Policy and Governance Framework for Strategic Partnerships.</p>
Service BC	Includes Service BC centres in 62 communities in BC; BC Registry and Online Services for business; the Service BC Contact Centre; and, BC Stats.
Real Property	Provides services to government ministries, Crown corporations, health authorities and other broader public sector organizations. Services include: real estate; property management; and, accommodation planning.
Office of Chief Information Officer	Leads strategy, policy and standards for information technology, IT security and the management of the IM/IT investment portfolio for the Province. Accountable for the operation of a broad government technology infrastructure as a key enabler in support of business transformation for Government, Broader Public Sector organizations and through participation inter-jurisdictionally on initiatives to evolve technology and business; Management of Strategic Vendor Services Contract including Telecommunications.

Ministry of Transportation and Infrastructure

DIVISION/BRANCH	TOPIC
Various Divisions	Transportation issues.
If you have any questions regarding your Ministry of Transportation meeting request(s), please contact Gloria Valle directly at 1-250-387-7589, or via email at Gloria.Valle@gov.bc.ca , or via fax at 1-250-356-8767.	
Emergency Management BC	<p>Plans and Mitigation - provides a critical role leading strategic policy and planning in support of the entire suite of EMBC's programs and services. Enhances the capacity of communities and partners to reduce the potential impacts of emergencies or disasters. This group also administers the province's Flood Mitigation Program and provides cross-government leadership for significant and complex post-event recovery activities.</p> <p>Operations and Recovery Transition - coordinates the provincial response to emergencies and disasters. Delivers Disaster Financial Assistance to support individuals and communities recover from designated disasters, and oversees the Disaster Financial Assistance Arrangements cost-sharing program generating significant recoveries to the province following large-scale disasters.</p> <p>Integrated Public Safety (IPS) - Integrated Public Safety coordinates internal information sharing, ensuring that all sections are kept apprised of important and emerging issues, and externally to all levels of government and stakeholders. IPS also supports regional emergency management initiatives through the establishment of local/regional/provincial partnerships and integrated projects.</p> <p>Organizational Learning - to support and enhance effective Disaster and Emergency Management practices through a culture of continuous learning and improvement. This will be achieved by integrating knowledge, experience, best practices and current research with training and exercises, to strengthen the Province's operational readiness and emergency preparedness.</p> <p>Logistics – Partnering with multiple government and non-governmental agencies and organizations across jurisdictions, to provide the overall logistical coordination and direction in the event of a large scale and catastrophic events, with a primary focus on Earthquake Preparedness in BC.</p> <p>Office of the Fire Commissioner - The Office of the Fire Commissioner is the senior fire authority in the province with respect to fire safety and prevention. Services include administration and enforcement of fire safety legislation, training of local assistants to the Fire Commissioner, fire loss statistics collection, fire investigation, fire inspection, response to major fire emergencies, advice to local governments on delivery of fire protection services, public fire safety education and fire fighter certification.</p>
If you have any questions regarding your Emergency Management BC meeting request(s), please contact Danielle Woodcock directly at 1-250-356-0840, or via email at Danielle.Woodcock@gov.bc.ca .	

Provincial Agencies, Commissions and Corporations

ORGANIZATION	TOPIC
Agricultural Land Commission	Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair and/or Chief Executive Officer will be in attendance.
BC Emergency Health Services (BCEHS)	<p>BCEHS governs the emergency medical services system in BC and provides pre-hospital emergency and inter-facility patient transfer services. Under the oversight of BCEHS, BC Ambulance Service (BCAS) is the primary provider of pre-hospital emergency care and medically necessary transport (ground and air) for British Columbians. BCEHS also oversees the BC Patient Transfer Network (BCPTN) which coordinates the transfer of acute and critically ill patients to the appropriate level of care both within and outside of BC.</p> <p>Members of the BCEHS Executive will be in attendance and look forward to participating in productive and engaging sessions.</p>
BC Hydro	Our vision is to be the most trusted, innovative utility company in North America by being smart about power in all we do. BC Hydro's Community Relations staff will be present at the Convention and look forward to addressing any questions that you may have related to their operations.
BC Oil and Gas Commission	The BC Oil and Gas Commission regulates oil and gas activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.
BC Transit	From small towns to large urban centres outside of Metro Vancouver, BC Transit provides safe, effective, customer focused transportation solutions that connect people and communities to a more sustainable future. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.
Insurance Corporation of British Columbia (ICBC)	ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC), and also sells optional auto insurance in a competitive marketplace. Our insurance products are available across BC through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, we provide driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff present at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.
Royal Canadian Mounted Police (RCMP)	Various police issues.

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: July 13, 2016
Subject: 2017 Permissive Tax Exemptions

Recommendation:

THAT Council refers the 2017 permissive tax exemption applications to the Finance Portfolio;

AND THAT Council provides the Finance Portfolio with the maximum financial implication the 2017 permissive tax exemptions are to have, in addition to any other guidance Council wishes the Finance Portfolio to consider in reviewing the applications;

AND FUTHER THAT Council directs the Finance Portfolio to provide Council with its recommendation by September 19, 2016.

Background:

Council's Permissive Tax Exemption Policy provides guidance for processing permissive tax exemption applications. The policy states that exemptions provided will not exceed approximately 5% of the annual municipal levy. The City has had the same applicants for several years.

For the 2017 exemption year, the City has received three new applications, 654412 BC Ltd (Okanagan Regional Library), the Seventh-day Adventist Church, and the Enderby & District Care Society (Twice But Nice).

Attached are the estimated taxes from 2017 that would be exempt if all of the applications are approved for the full property value. If the full exemptions are provided to all of the applicants, the total exemptions granted make up 5.9% of the annual municipal levy and would also require a 0.8% tax increase for 2017. This tax increase would be in addition to any increases identified during the 2017 budget process.

Staff are recommending that the 2017 permissive tax exemption applications be referred to the Finance Portfolio. This will allow the Portfolio to review each individual application and the options that are available, such as cost sharing or partial exemptions. The Portfolio will need guidance as to the amount of tax increase, if any, that Council is willing to incur, along with any other direction Council wishes the Portfolio to take into account when considering the applications.

The permissive tax exemption bylaw must be adopted by October 31, 2016 in order to take effect for 2017. In order to meet this deadline and meet the advertising requirements, the Finance Portfolio will need to make its recommendation to Council by September 19, 2016.

Respectfully Submitted


Jennifer Bellamy
Chief Financial Officer

City of Enderby
2017 Permissive Tax Exemptions

Name	Civic Address	Estimated 2017 Taxes
Pioneer Place Society	1104 Belvedere Street	11,427
Enderby& Dist. Senior Citizens Complex	606 Stanley Avenue	1,932
Enderby& Dist. Senior Citizens Complex	1011 George Street	3,385
Enderby Seniors Housing Society	708 Granville	12,235
Enderby Fraternal Hall Society	507 Mill Avenue	1,142
Royal Canadian Legion	909 Belvedere Street	3,620
St. Andrew's United Church - Trustee	606 Regent Avenue	862
St. Andrew's United Church - Trustee	1110 Belvedere Street	590
Enderby Evangelical Chapel	706 Mill Avenue	736
Synod Diocese of Kootenay	602 Knight Avenue	908
Synod Diocese of Kootenay	608 Knight Avenue	445
Enderby Jehovah Witnesses	115 George Street	3,350
Roman Catholic Bishop of Kamloops	1406 George Street	1,181
Imperial Oil - City Hall Parking Lot	907 George Street	2,650
City of Enderby - Drill Hall	208 George Street	4,491
City of Enderby - Drill Hall Parking Lot	206 George Street	1,053
City of Enderby - Drill Hall Parking Lot	204 George Street	1,710
City of Enderby - Museum	903 George Street	5,247
City of Enderby - Riverside Park Campground & House	112 Kildonan Avenue	8,902
City of Enderby - Info Centre	700 Railway Street	1,689
654412 BC Ltd - Okanagan Regional Library	514 Cliff Ave	5,116
Seventh-Day Adventist Church	703 Old Vernon Street	3,436
Enderby & District Care Society	702 Cliff Avenue	2,710
Total estimated taxes		78,818

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, CAO
From: Jennifer Bellamy, CFO
Date: July 11, 2016
Subject: Grant - Enderby Seventh-day Adventist Church

Recommendation:

THAT Council determines the amount of a grant, if any, to provide to the Enderby Seventh-day Adventist Church.

Background:

Attached is a request from the Seventh-Day Adventist Church for a grant in the amount of the 2016 property taxes for 703 Vernon Street. This would amount to \$3,705.17, including the 10% penalty, and could be funded through surplus.

Typically churches are provided a statutory tax exemption under section 220(1)(h) of the Community Charter, which would exempt the building and the land under the building. Council may provide a permissive tax exemption for the remainder of the property (i.e. the parking lot and grounds).

In 2012, the Seventh-day Adventist Church took over the Crown Provincial lease at 703 Vernon Street and, in 2015, a building permit was taken out to renovate the existing building for the new use.

In order to qualify for the statutory tax exemption, the property must be owned by the Church. As the property is not owned, but leased, BC Assessment advised the Church on October 1, 2015 that it did not qualify for the statutory exemption but could apply to the City for a permissive tax exemption for the entire amount. The City did not receive an application for the 2016 taxation year; however, the Treasurer of the Church submitted the attached grant request on June 20, 2016. In the absence of the exemption, Council may provide the Church with a grant in the amount of the 2016 taxes. If the Church did own the property, \$2,950.64 of the \$3,368.34 2016 taxes (excluding the penalty) would qualify for the statutory tax exemption and the remaining \$417.70 would be eligible for a permissive tax exemption.

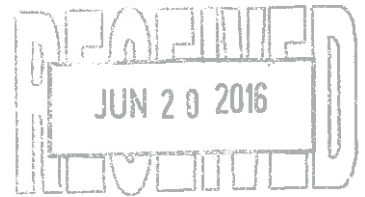
Also attached are the financial statements for the Church in accordance with Council's Grants in Aid policy. Note that "Gifts to qualified donees" refers to gifts to registered charities. For 2015 \$148,790 of this amount was gifted to the Seventh-day Adventist Church (British Columbia Conference). Please see the attached Charity Listing Quick View for a description of the programs offered by the Seventh-day Adventist Church (British Columbia Conference).

For 2017, the Church has submitted an application for a permissive tax exemption.

Respectfully Submitted


Jennifer Bellamy
Chief Financial Officer

June 20 2016
Corporation of The
City of Enderby



To Enderby City Council

Would you please consider a grant to the
Enderby Seventh Day Adventist Church for
the 2016 Taxes.

Thankyou for considering this
matter

Bernice Manson

Treasurer for the Enderby

Seventh Day Adventist Church

Enderby Seventh-day Adventist Church

BUDGET

(Cash Basis)

For The Years Ending December 31, 2016 and 2017

	2017	2016
REVENUES		
Total tax receipted gifts	\$ 250,000	\$ 325,000
Total revenue from other registered charities	\$ -	\$ -
Total other gifts	9,400	9,100
Revenue from Federal Government	-	-
Revenue from Provincial Government	-	-
Revenue from Municipal Government	-	-
Non-tax receipted revenue from all sources outside Canada	-	-
Interest and investment income	300	300
Rental income	-	-
Memberships, dues, and association fees	-	-
Total revenue from fundraising	-	-
Total revenue from sale of goods and services	100	100
Other revenue	-	-
Total non-receipted revenue	9,800	9,500
	259,800	334,500
EXPENSES		
Advertising and promotion	500	500
Travel and vehicle	3,000	3,000
Interest and bank charges	500	500
Licences, memberships, dues	-	-
Office supplies and expenses	1,200	1,200
Occupancy costs	29,100	205,000
Professional and consulting fees	-	-
Education and training	500	500
Salaries, wages, benefits and honoraria	-	-
Donated goods used in charitable programs	-	-
Cost of purchased supplies and assets	22,500	34,000
Research grants and scholarship	2,000	2,000
Other expenditure	500	500
Total expenditure before gifts to qualified donees	59,800	247,200
Gifts to qualified donees	200,000	200,000
	259,800	447,200
Excess (deficiency) of revenues over expenses	-	112,700
Fund balances, beginning of year	6,046	118,746
Fund balances, end of year	\$ 6,046	\$ 6,046

Enderby Seventh-day Adventist Church
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
(Cash Basis)
For The Year Ended December 31, 2015

	2015	2014
REVENUES		
Total tax receipted gifts	\$ 179,127	\$ 370,345
Total revenue from other registered charities	\$ -	\$ 7,000
Total other gifts	9,329	9,246
Revenue from Federal Government	-	-
Revenue from Provincial Government	-	-
Revenue from Municipal Government	-	-
Non-tax receipted revenue from all sources outside Canada	-	-
Interest and investment income	3,142	4,567
Rental income	-	-
Memberships, dues, and association fees	-	-
Total revenue from fundraising	-	-
Total revenue from sale of goods and services	-	-
Other revenue	-	-
Total non-receipted revenue	12,471	20,813
	191,598	391,158
EXPENSES		
Advertising and promotion	551	158
Travel and vehicle	3,010	-
Interest and bank charges	1,123	731
Licences, memberships, dues	2,927	-
Office supplies and expenses	1,082	1,842
Occupancy costs	396,896	24,820
Professional and consulting fees	8,994	-
Education and training	3,768	8,754
Salaries, wages, benefits and honoraria	-	1,011
Donated goods used in charitable programs	-	-
Cost of purchased supplies and assets	18,824	17,797
Research grants and scholarship	1,798	2,210
Other expenditure	-	1,600
Total expenditure before gifts to qualified donees	438,973	58,923
Gifts to qualified donees	165,780	201,245
	604,753	260,167
Excess (deficiency) of revenues over expenses	- 413,155	130,991
Fund balances, beginning of year	531,899	400,908
Fund balances, end of year	\$ 118,744	\$ 531,899

Balance Sheet

Enderby Seventh-day Adventist Church

As of 12/31/2015

Assets

Chequing Account	54,418.11
Shares	24.72
Savings Account	64,302.84
Revolving Fund	0.00
GIC Account	0.00

Total Assets	118,745.67
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Liabilities & Net Assets

Total Liabilities	0.00
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Net Assets	118,745.67
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Total Liabilities & Net Assets	118,745.67
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Government
of Canada

Gouvernement
du Canada

Canada

[Canada Revenue Agency](#)

[Home](#) → [Charities and giving](#) → [Charities listings](#) → Quick View

SEVENTH-DAY ADVENTIST CHURCH (BRITISH COLUMBIA CONFERENCE) - Quick View

[Charity's detail page](#)

Status



Registered

1999-01-01

Reporting periods

Quick View

▶ **2014-12-31** ◀

[2013-12-31](#)

[2012-12-31](#)

[2011-12-31](#)

[2010-12-31](#)

Full View

[2014-12-31](#)

[2013-12-31](#)

[2012-12-31](#)

[2011-12-31](#)

[2010-12-31](#)

Registration no.: 118818491RR0001

Designation: [Charitable organization](#)

Programs and activities:

Ongoing programs:

We conduct youth camps to enhance religious and social values in young people, sponsor health screening events and workshops to encourage a heart healthy lifestyle, provide counselling services for individuals facing personal crises, train and equip volunteers to conduct various programs of benefit to the health and emotional well being of the communities in which they reside, teach and apply the Bible to day-to-day life, and provide K-12 Christian education. ...[less](#)

New programs:

Revenue



Receipted donations \$1,513,442 (5%)

Non-receipted donations \$1,446,730 (5%)

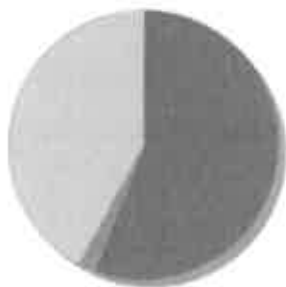
Gifts from other charities \$18,453,722 (58%)

Government funding \$5,112,541 (16%)

All other revenue \$5,416,794 (17%)

Total revenue: \$31,943,229

Expenses



Charitable program \$13,975,085 (56%)

Management and administration \$501,723 (2%)

Fundraising (0%)

Political activities (0%)

Gifts to other registered charities and qualified donees \$10,555,290 (42%)

Other \$0 (0%)

Total expenses: \$25,032,098

Compensation

Total compensation for all positions	\$12,038,729
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Full-time employees	179
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Part-time employees	159
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Professional and consulting fees	\$97,949
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Ten highest compensated full-time positions

\$40,000 - \$79,999	10
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Additional information

[Amending the T3010 information return](#)

[Information for Charity Quick View users](#)

[View the complete T3010 return for the period being displayed](#)

[Completed information returns](#)

[Directors and trustees worksheet](#)

[Back to search results](#)

[New search](#)

Related links

[How do I choose the right charity?](#)[Contact the CRA Charities Directorate](#)[Share this page](#)[Videos and recorded webinars for donors and charities](#)

Date modified:

2016-01-27

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: July 12, 2016
Subject: Restorative Justice

RECOMMENDATION

THAT Council supports the City of Vernon resolution to UBCM requesting that the Ministry of Justice and Attorney General provides operational funds for restorative justice services and programs;

AND THAT Council does not support the establishment of a restorative justice service at the Regional District of the North Okanagan until such time as protocols have been established for the funding and inter-operation of overlapping restorative justice service organizations and the Provincial commitments supporting restorative justice are implemented.

BACKGROUND

Attached to this memorandum are two attachments:

- 1) A request from RDNO to consider support for establishing a service to fund the Restorative Justice Society – North Okanagan; and
- 2) A request from the City of Vernon that Council supports its UBCM resolution requesting that the Ministry of Justice and Attorney General provides operational funds for restorative justice services and programs.

The Restorative Justice Society – North Okanagan has made a request to become a function under RDNO, which is the genesis of the latter's attached correspondence to member municipalities. Restorative Justice offers services to both offenders and victims of crime. It is a potentially helpful way to repair harm to victims and increase awareness among offenders about the harm that they have caused. The program may be a cost-effective alternative to the conventional justice system, which is a Provincial responsibility.

Staff have recently been informed that Splat sin is no longer using the services of the Restorative Justice Society – North Okanagan. It is instead implementing restorative justice through the Secwepemc Community Justice Program in Kamloops. Relevant RCMP files are advanced to the Kamloops-based organization rather than the North Okanagan organization. The plurality of restorative justice service delivery agents in the North Okanagan introduces a

challenge to the notion of funding a specific service delivery organization. It attests to the fact that the Province should support restorative justice robustly and comprehensively at the provincial level, in a manner that is integrated into the justice system so as to prevent a "patchwork" of independent delivery agents.

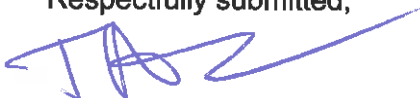
The second page of the Restorative Justice Society – North Okanagan primer suggests that restorative justice services are not, in fact, a "downloading" of Provincial responsibility to local government, as the traffic fine revenue-sharing program is "earmarked" by the Province for local governments to use for crime prevention purposes. However, communities under 5,000 pay indirectly for police services and do not enjoy traffic fine revenue-sharing as a result. Instead, the Province reportedly uses the traffic fine revenues that it would otherwise pay to those small communities to offset the police tax. This suggests that the Province has an even greater responsibility to communities under 5,000 to explore enhanced support for restorative justice, on the assumption that the program does, in fact, lead to a decrease in recidivism. Assuming that a reduction in repeat offenders would produce a corresponding decrease in the police tax, restorative justice may be a worthy investment of the traffic fine revenue that the Province collects. While larger communities may make a decision, directly, with respect to how such revenues are invested in crime prevention, that opportunity does not exist for small communities.

Moreover, by supporting restorative justice, the Province enjoys a reduction in pressure on the Court system. The Courts are the entity which likely derives the greatest benefit from alternative programs such as restorative justice. The Province has acknowledged the benefits of restorative justice as well as its commitment to furthering such programs. This commitment includes three points in a 2013 policy paper on justice reform that was released by the Minister of Justice and Attorney General. These three commitments were:

- 1) Establish an inter-ministry committee on restorative justice to articulate a coordinated and connected vision for restorative justice and advance a strategy for promoting best practices;
- 2) Continue to expand and support existing Community Accountability Programs [e.g. restorative justice programs], including a training initiative that is currently under way; and
- 3) Expand the use of restorative justice as additional funding becomes available.

It is evident that the Province supports restorative justice in principle. Vernon's UBCM resolution pushes Provincial accountability to this principle. In light of the plurality of delivery agents in the North Okanagan and the evolving implementation of Provincial commitments, Staff suggest that it may be appropriate to decline participation in a regional district service until the operational and policy milieu becomes better defined.

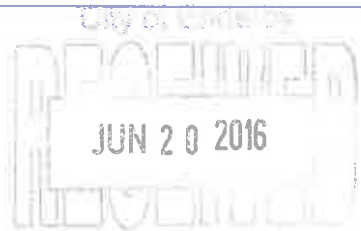
Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



THE CORPORATION OF THE CITY OF VERNON



June 16, 2016

File: 7500-20-06 Restorative Justice

City of Armstrong
3570 Bridge Street
Armstrong, BC V0E 1B0

District of Coldstream
9901 Kalamalka Rd
Coldstream, BC V1B 1L6

Regional Dist of North Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9

✓ **City of Enderby**
Box 400
Enderby, BC V0E 1V0

Village of Lumby
1775 Glencaird St
P. O. Box 430
Lumby, BC V0E 2G0

Township of Spallumcheen
4144 Spallumcheen Way
Spallumcheen, BC V0E 1B6

Dear Corporate Officers and Regional District Chief Administrative Officer;

RE: North Okanagan Restorative Justice Society

We write to advise at their Regular meeting held on June 13, 2016, Council for the City of Vernon adopted the following resolution:

THAT Council supports the North Okanagan Restorative Justice resolution to Union of BC Municipalities as follows:

WHEREAS the Ministry of Justice and Attorney General has commissioned two reports: A Criminal Justice System For the 21st Century and Getting Serious About Crime Reduction REPORT on the BLUE RIBBON PANEL on CRIME REDUCTION that make recommendations about restorative justice;

AND WHEREAS the Ministry of Justice and Attorney General provides approximately \$11 million to Victim Assistance Programs and approximately \$150 thousand to restorative justice services and programs that have been in operation in British Columbia without Provincial or Federal operational funding since March 1998;

AND WHEREAS restorative justice is now identified in the changes to the Canadian Victims Bill of Rights, (Statutes of Canada, 2015, c.13, 5.2) "Every victim has the right, on request, to information about... (b) the services and programs available to them as a victim, including restorative justice programs..."

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the Ministry of Justice and Attorney General provide operational funds for restorative justice services and programs to bring parity with Victims Assistance Programs so that restorative justice services and programs can meet the rights and needs of victims of crime as defined in the Canadian Victims Bill of Rights.

AND FURTHER, that Council encourages member municipalities of the North Okanagan Regional District, to support the North Okanagan Restorative Justice Society resolution at Union of BC Municipalities.

We encourage you to support the above resolution at the UBCM conference this fall. Thank you for your consideration.

Yours truly,



Susan Blakely, Deputy Corporate Officer
Manager, Legislative Services

pc: Mayor & Council
Margaret Clark, Executive Director, Restorative Justice Society



REGIONAL DISTRICT OF NORTH OKANAGAN

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:

"B" – SWAN LAKE
"C" – B.X. DISTRICT
"D" – LUMBY (RURAL)

"E" – CHERRYVILLE
"F" – ENDERBY (RURAL)

OFFICE OF: CORPORATE SERVICES

OUR FILE No.: 0560.03/Restorative Justice

June 20, 2016

SENT VIA EMAIL

Melinda Stickney, Chief Administrative Officer,
City of Armstrong

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Tate Bengtson, Chief Administrative Officer
City of Enderby

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Leah Mellott, General Manager, Electoral Area
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Regional District of North Okanagan

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Corey Paiement, Chief Administrative Officer
Township of Spallumcheen

corey.paiement@spallumcheentwp.bc.ca

Re: **Restorative Justice Service Establishment**

In late 2015, the Board received a delegation from Margaret Clark, Executive Director for the Restorative Justice Society – North Okanagan requesting that the Board of Directors establish a Restorative Justice function under the Regional District of North Okanagan. This proposed function would support sustained core funding to provide restorative justice services within the City of Vernon and the Rural North Okanagan. Attached for your information is a backgrounder to the request received.

We respectfully request that this matter be brought forward for consideration to your respective Council/Advisory Committee and advise our office if there is any interest from your jurisdiction in participating in a Restorative Justice service through the Regional District of North Okanagan.

If you require any further information, please do not hesitate to contact the undersigned.

Yours truly,

Paddy Juniper
Deputy Corporate Officer

Enc.



RESTORATIVE JUSTICE SOCIETY – NORTH OKANAGAN

Our logo represents the person harmed, the person who caused harm, the guardians and supporters, the community and the RJ Team coming together in a circle to reach an agreement on how to repair the harm.

Our vision is to build safer and healthier communities through restorative justice principles and practices.

Our mission is to connect individuals, to strengthen relationships and to build safe and healthy communities by repairing harm with the persons affected and the person who caused harm.

REPORT/RECOMMENDATIONS TO THE REGIONAL DISTRICT OF THE NORTH OKANAGAN

REQUEST: To become a function under the Regional District of the North Okanagan

ISSUE: Sustained core funding for Restorative Justice Society – North Okanagan

BACKGROUND: Restorative justice (RJ) programs began in early 2000 following a call from the Ministry of Justice (MOJ) to start community-based RJ programs in BC. In the North Okanagan, there were three (3) communities that responded to the call. The following is included as background information for the RDNO Board:

- The RCMP support and endorse the RJS-NO. (Attached 1)
- Restorative Justice Society – North Okanagan (RJS-NO) was incorporated in November 2011 to provide RJ services within the same geographic area as the Vernon/ North Okanagan RCMP Detachment area.
- A review of RJS-NO services created the 2011 & 2012 Incident/Crime Location & PWCH Home document to create a funding formula for the City of Vernon (COV), other municipalities and electoral areas to support RJ services. (Attachment 2)
- The COV funded the RJS-NO based on the abovementioned funding formula for 2014-15 and in May of this year “endorses a renewal of the funding agreement” for 2016-18.
- Other municipalities and electoral areas have been approached for funding with mixed results of full, partial or no funding.
- The RJS-NO continues to look for core funds to provide RJ services for the citizens of the North Okanagan and some of this funding comes through grants and project funds, which runs the risk of taking away from the RJ service and especially the growth development of RJ service.

CONSIDERATIONS: Restorative justice is a program for persons harmed (victims) first and foremost; with a focus on the persons who caused harm (offenders). Persons harmed are referred to Victim Services for support while the RJS-NO continues to focus on the persons who caused harm (offenders) to fulfill their agreements.

- The Canadian Victims Bill of Rights (Attachment 3), like the Criminal Code of Canada and the Youth Criminal Justice Act now includes restorative justice. In posing the question of funding to Minister Peter MacKay (July 2015) he indicated that funding for RJ services is a Provincial matter, not National.

- The MOJ funds Victim Services 11M with 150K. towards RJ services plus insurance for RJ programs.
- There are over forty (40) community-based programs in BC that are funded in-part from the 150K; the RJS-NO receives \$7,500 plus insurance for the RJS-NO that covers staff, volunteers and the Board.
- RJ services are not seen as “downloading” from the MOJ as RJ services are to be funded through traffic fine returns to the communities. These funds are “earmarked” for crime prevention, of which RJ is considered.
- The MOJ commissioned two significant reports on the Criminal Justice System and both reports recommend more utilization of/support for RJ services. These reports are the “A Criminal Justice System for the 21st Century” (2012) and “Report of the Blue Ribbon Panel on Crime Reduction” (2015).
- There have been eleven (11) motions brought forward at the Union of BC Municipalities (UBCM) to fund RJ and eight (8) of those motions were endorsed including the one from Vernon in 2013. (Attachment 4)
- RJ services are a cost-saver for individuals, families, communities and the MOJ. The RJS-NO does not only deal with minor offences, i.e., assault, mischief, misconduct and theft under, in 2014, 55% of the referrals were outside of those categories with the added complexities of substance use, mental health issues and family breakdown.
- RJ services are also a time-saver as the average number of days –from the date the referral was received– in 2014 for a referral to go to Conference was 29.1 days and to be Resolved was 24.9 days.

RESOURCES:

The RJS-NO applies for grants for core and project funds to MOJ: Community Accountability Programs, Aboriginal Justice Strategy: Capacity-Building Fund, Gaming Grants, Civil Forfeiture Office, COV and Rural North Okanagan, as well other opportunities that present themselves. A Gaming Grant of \$15K was received for 2015 and an application has been made for 2016.

BUDGET IMPLICATIONS:

The RJS-NO proposed budget (Attachment 5) for 2016 is \$82,060. The COV has approved \$44,858 for 2014-2015 and 2016-2018, which represent about 55% of the budget based on the 2011 & 2012 Incident/Crime Location & PWCH Home. At this time there is no guarantee on the Gaming Grant for 2016. The RJS-NO will continue to look for project and grant funding to provide RJ services to the Okanagan Indian Band, Splatshin and areas outside the RDNO jurisdiction.

RECOMMENDATIONS:

THAT the Regional District of the North Okanagan Board endorses the continued development of the Restorative Justice society – North Okanagan for the next three (3) years;

AND FURTHER, that the Board agrees to support sustained core funding to the Restorative Justice Society - North Okanagan to continue to provide restorative justice services within the City of Vernon and the Rural North Okanagan;

AND FURTHER, that the Board would support changes to the current funding and support received from the Ministry of Justice: Community Accountability Programs and advocate the recommendations presented in the “A Criminal Justice System for the 21st Century” (2012) and “Report of the Blue Ribbon Panel on Crime Reduction” (2015) Reports through the Union of BC Municipalities and the Ministry of Justice.



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Supt. J.B. McNamara
Officer in Charge
Vernon/North Okanagan Detachment
3402 - 30th Street
Vernon, B.C., V1T 5E5

Date: Oct. 20th, 2015

Regional District of North Okanagan
Board of Directors
8948 Aberdeen Road
Coldstream, B.C., V1B 2K9

Dear Sirs/Madams:

Re: Restorative Justice Society – North Okanagan

Please be advised that the Vernon/North Okanagan Detachment of the RCMP are a referral agency to the Restorative Justice Society – North Okanagan.

Since receiving the programs first referral in January 2006, the Restorative Justice Society:

- Provides services to persons harmed (victims) first and foremost;
- Provides services to youth persons who caused harm (offenders), since 2006 and expanded the services to adult persons who caused harm in 2009;
- Provides services to Vernon/North Okanagan RCMP Detachment area, which includes Vernon, Okanagan Indian Band, Spallumcheen, Armstrong, Splatins, Enderby, Coldstream, Lumby and Regional Districts Electoral Areas;
- Has facilitated 230 Agreements to repair the harm caused;
- Is supported by a core group of trained Volunteer RJ Practitioners;
- Was incorporated as the Restorative Justice Society – North Okanagan in November 2011;

Vernon/North Okanagan Detachment supports the Restorative Justice Society as it works to enhance restorative justice services within the Detachment area and supports the development of other community- and culturally-based services in collaboration with the Okanagan Indian Band and Splatins.

At the Vernon/North Okanagan Detachment we endorse and utilize this program and are very happy with the service provided by the Restorative Justice Society – North Okanagan.

Yours truly


Supt. J.B. McNamara
Officer in Charge
Vernon/North Okanagan Detachment



Restorative Justice Society - North Okanagan

2011-2012 Incident/Crime Location and PWCH Home

Year	Vernon	Coldstream	Armstrong	Enderby	Spallumcheen	Falkland	Lumby	Inside V/NOD	Inside V/NOD & CSRD	Outside V/NOD	Location Totals
Location of Incident/Crime as per Referral Packages											
2011	20		1	1			3	1		3	29
% of Incident Location	69.0%	20.7%							0.0%	10.3%	
2012	25		1	4							30
% of Incident Location	83.3%	16.7%							0.0%	0.0%	
TOTAL	45	0	2	5	0	0	3	1		3	59
% of Location/Home	76.3%	18.6%							0.0%	5.1%	

Year	Vernon	Area B - Swan Lake	Area C - BX	Coldstream	Armstrong	Enderby	Area F - Rural Enderby	Spallumcheen	Lumby	Area D - Rural Lumby	Area E - Rural Cherryville	Inside V/NOD & CSRD	Outside V/NOD	Home Totals
Person Who Caused Harm (PWCH) Home - As per Postal Codes														
2011	21	5	1	1	1		1	2	3	1	1	1	1	39
% of PWCH Home	53.8%	41.0%										2.6%	2.6%	
2012	23	3	2	3	1	3	4					1	1	40
% of PWCH Home	57.5%	37.5%										2.5%	2.5%	
TOTAL	44	8	3	4	2	3	4	2	3	1	1	2	2	79
% of Location/Home	55.7%	39.2%										2.5%	2.5%	

LEGEND	
RJS-NO	Restorative Justice Society - North Okanagan
PWCH	Person Who Caused Harm
V/NOD	Vernon/North Okanagan Detachment
CSRD	Columbia Shuswap Regional District

CANADIAN VICTIMS

BILL of RIGHTS

An Act for the Recognition of Victims Rights

Whereas crime has a harmful impact on victims and on society;
Whereas victims of crime and their families deserve to be treated with courtesy, compassion and respect, including respect for their dignity;

Whereas it is important that victims rights be considered throughout the criminal justice system;

Whereas victims of crime have rights that are guaranteed by the Canadian Charter of Rights and Freedoms;
Whereas consideration of the rights of victims of crime is in the interest of the proper administration of justice;
Whereas the federal, provincial and territorial governments share responsibility for criminal justice;

Whereas, in 1982, the federal, provincial and territorial governments endorsed the Canadian Statement of Basic Principles of Justice for Victims of Crime and, in 2003, the Canadian Statement of Basic Principles of Justice for Victims of Crime, 2003;

Now, therefore, Her Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

RIGHT TO INFORMATION

Every victim has the right, on request, to information about

- the criminal justice system and the role of victims in it;
- the services and programs available to them as a victim, including restorative justice programs; and
- their right to file a complaint for an infringement or denial of any of their rights under this Act.

Every victim has the right, on request, to information about

- the status and outcome of the investigation into the offence; and
- the location of proceedings in relation to the offence when they will take place and their progress and outcome.

Every victim has the right, on request, to information about

- reviews under the Corrections and Conditional Release Act relating to the offender's conditional release and the timing and conditions of their release; and
- hearings held for the purpose of making dispositions, as defined in subsection 372.1(1), of the Criminal Code, in relation to the accused, if the accused is found not criminally responsible on account of mental disorder or unfit to stand trial, and the dispositions made at those hearings.

RIGHT TO PARTICIPATION

Every victim has the right to convey their views about decisions to be made by appropriate authorities in the criminal justice system that affect the victim's rights under this Act and to have those views considered.

Every victim has the right to present a victim impact statement to the appropriate authorities in the criminal justice system and to have it considered.

RIGHT TO RESTITUTION

Every victim has the right to have the court consider making a restitution order against the offender.

Every victim in whose favour a restitution order is made has the right, if they are not paid, to have the order entered as a civil court judgment that is enforceable against the offender.

RIGHT TO PROTECTION

Every victim has the right to have their security considered by the appropriate authorities in the criminal justice system.

Every victim has the right to have reasonable and necessary measures taken by the appropriate authorities in the criminal justice system to protect the victim from intimidation and retaliation.

Every victim has the right to have their privacy considered by the appropriate authorities in the criminal justice system.

Every victim has the right to request that their identity be protected if they are a complainant to the offence or a witness in proceedings relating to the offence.

Every victim has the right to request testimonial aids when appearing as a witness in proceedings relating to the offence.

[Signature]

Dr. Hon. Stephen Harper, P.C., M.P.
Prime Minister of Canada



Resolutions Database

Search Criteria: restorative justice

Showing: 1 to 11 of 11 results found

[New Search](#)

YEAR	NUMBER	RESOLUTION TITLE	CONVENTION DECISION	SPONSOR	
1999	LR5	Restorative Justice Programs	Not Admitted for Debate	Chilliwack	View
2000	B7	Restorative Justice Programs	Endorsed	Chilliwack	View
2001	B10	Matching Funds to Sustain Restorative Justice Laws	Endorsed	North Vancouver City	View
2003	B2	Funding of Restorative Justice Programs	Endorsed	Port Coquitlam	View
2006	B10	Restorative Justice Programs	Endorsed as Amended	Cranbrook	View
2007	B3	Funding of Restorative Justice Programs	Endorsed	Port Moody Port Coquitlam	View
2008	B4	Funding for Victim Services & Restorative Justice Programs	Endorsed	Nanaimo RD	View
2009	C3	Victim Services & Restorative Justice	Not Admitted for Debate	AVICC	View
2009	C4	Restorative Justice Funding	Not Admitted for Debate	Sunshine Coast RD	View
2013	B10	Restorative Justice	Endorsed	Vernon	View
2014	B5	Restorative Justice Program Funding	Endorsed	Chilliwack	View

[New Search](#)

Showing: 1 to 11 of 11 results found

Restorative Justice Society - North Okanagan

Restorative Services - City of Vernon & North Okanagan

Projected Revenues & Expenses For the year ending December 31, 2016

	General Fund		Gaming Grant	Total
	City of Vernon	Rural North Okanagan		
Revenues (1)				
Grant (City of Vernon)	\$ 44,858.00			\$ 44,858.00
Grants (Rural North Okanagan)		\$ 4,500.00		\$ 4,500.00
Grant (Ministry of Justice)		\$ 7,500.00		\$ 7,500.00
Grant (Department of Justice)				\$ -
Gaming Grant			\$ 24,202.00	\$ 24,202.00
Operating Revenue Other:				
Membership and Donations	\$ 500.00	\$ 500.00		\$ 1,000.00
Interest				\$ -
Total	\$ 45,358.00	\$ 12,500.00	\$ 24,202.00	\$ 82,060.00
Expenses (2)				
Wages & Benefits	\$ 33,165.00	\$ 5,993.00		\$ 39,158.00
Wages & Benefits - Gaming Grant			\$ 21,142.00	\$ 21,142.00
Rent & Utilities	\$ 3,740.00			\$ 3,740.00
Rent & Utilities - Gaming Grant			\$ 3,060.00	\$ 3,060.00
Bank charges				\$ -
Insurance	\$ 770.00	\$ 630.00		\$ 1,400.00
Accounting	\$ 583.00	\$ 477.00		\$ 1,060.00
Advertising & Promotional	\$ 1,650.00	\$ 1,350.00		\$ 3,000.00
Travel/Training	\$ 3,520.00	\$ 2,880.00		\$ 6,400.00
Administrative Expenses	\$ 1,430.00	\$ 1,170.00		\$ 2,600.00
	\$ 44,858.00	\$ 12,500.00	\$ 24,202.00	\$ 81,560.00
Excess of Revenues over Expenses	\$ 500.00	\$ -	\$ -	\$ 500.00

Notes:

1. Budget for your entire organization including all programs and services.
2. Per the conditions, gaming funds include any funds generated through gaming, including community gaming grants, licensed gaming events,(e.g. Ticket raffles); gaming fund donations from a Service Club.
3. Itemize funding sources. Do not use abbreviations or acronyms.



**REGIONAL DISTRICT
of
NORTH OKANAGAN**

REPORT

File No.: 0540.02\Delegations\2015

TO: Board of Directors
FROM: Corporate Services
DATE: October 28, 2015
SUBJECT: Delegation Request – Restorative Justice Society

SUMMARY:

At the Board of Directors meeting held on October 21, 2015, Margaret Clark, Executive Director of the Restorative Justice Society – North Okanagan requested that the Board of Directors consider establishing a function under the Regional District of North Okanagan. Staff provide the following information as background information to the request.

BACKGROUND:

The matter of Restorative Justice has been considered at the following meetings:

June 26, 2013 – Board of Directors (appeared as delegation) (Resolution)

That the request from the Restorative Justice Society – North Okanagan for the establishment of a Restorative Justice Society function be brought forward to the July 4, 2013 Electoral Area Directors Advisory Committee agenda for consideration and brought back to the July 17, 2013 Board of Directors agenda for further discussion.

August 8, 2013 – Electoral Area Directors Advisory Committee (Minutes)

The General Manager – Electoral Area Administration provided an update on the following matters:

Restorative Justice – further to the request for more detailed information, a package of information has been circulated for review. This matter will be put on the September Electoral Area Advisory Committee agenda.

September 5, 2013 – Electoral Area Directors Advisory Committee (Resolution)

That it be recommended to the Board of Directors that Resolution B10 put forth by the City of Vernon, and resolutions from any other communities requesting funding from the Ministry of Justice for Restorative Justice Programs be supported at the UBCM Convention.

October 16, 2013 – Board of Directors (Minutes)

Discussion took place regarding methods of providing funding for the Restorative Justice Program, with one alternative being establishment of agreements between the City of Vernon and those jurisdictions that wish to contribute to the Program.

In 2013 the following monies were provided to the Restorative Justice Society from the following Electoral Area Directors' Discretionary Fund:

- Electoral Area "B" – \$1,000
- Electoral Area "C" – \$1,000
- Electoral Area "D" – \$489.36

Provincial Response to the Resolutions of the 2013 Union of British Columbia Municipalities Convention
Resolution B10 – Restorative Justice (sponsored by the City of Vernon)

B10 RESTORATIVE JUSTICE

WHEREAS restorative justice programs or services (restorative justice programs) have been operational in British Columbia without defined protocols and program standards since the Community Accountability Programs initiative in March 1998 under the Victim Services and Crime Prevention Division of what is now the Ministry of Justice;

AND WHEREAS restorative justice programs are perceived as community-based and as a result not required to be under protocols and program standards:

THEREFORE BE IT RESOLVED that UBCM request that the Victim Services and Crime Prevention Division of the Ministry of Justice create a working group including representation from community-based restorative justice programs, the RCMP "E" Division and other stakeholders to act on the recommendations from the report, "A Criminal Justice System for the 21st Century," to develop protocols and program/service standards for restorative justice programs, in concert with a review of existing funding structures to provide recommendations for sustainable restorative justice program funding.

RESPONSE: Ministry of Justice

Since 2004, community based initiatives involved with the Ministry of Justice's Community Accountability Program (CAP) have been required to abide by Guidelines set out in the *Community Accountability Programs: Information Package* and in their CAP contracts with the Ministry. These include requirements such as maintaining confidentiality, obtaining criminal record checks for volunteers and providing a complaints process for participants.

In 2011, the Ministry provided funding and support to Community Justice Initiatives Association to produce *Walking the Talk: Developing Ethics Frameworks for the Practice of Restorative Justice*. This resource has been well received by communities and aims to assist restorative justice practitioners in going through the process of determining the values that will guide the work of their organization.

Additionally, in order to promote responsive and effective community-based restorative justice approaches, in May 2013 the Ministry completed a series of regional trainings for contracted CAP in partnership with Community Justice Initiatives Association.

The training goals were to ensure consistent, quality service delivery by CAP groups, with particular attention to victims' needs and issues, to increase the capacity of BC CAP groups to accept referrals of increased diversity and complexity and to provide opportunities for regional networking among agencies.

Report to: Board of Directors
From: Corporate Services
Re: Delegation Request -- Restorative Justice

File No.: 0540.02\Delegations
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referrals of increased diversity and complexity and to provide opportunities for regional networking among agencies.

The government has committed in "*White Paper on Justice Reform part two: A Timely, Balanced Justice System*" to explore opportunities for restorative justice within existing resources and to expand restorative justice if additional funding becomes available.

Recommendations in "*A Criminal Justice System for the 21st Century*" regarding program standards will be considered moving forward.

Submitted by:


Paddy Juniper
Deputy Corporate Officer

Approved for Inclusion:


David Sewell,
Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant

Date: July 13, 2016

Subject: Updates to Official Community Plan Bylaw No. 1549, 2014 and Zoning Bylaw No. 1550, 2014

RECOMMENDATION

THAT Council provides direction to Staff regarding the proposed policy areas to be considered as part of the regular update to the City of Enderby Official Community Plan and Zoning Bylaw.

BACKGROUND

The City of Enderby is initiating the next regular update to its Official Community Plan (OCP) and Zoning Bylaw; the update is advancing a number of outcomes from the ICSP as well as addressing other emergent matters within the community. The following are items within the OCP and Zoning Bylaw update for which Staff is seeking policy direction from Council:

Splitting the Residential Apartment and Multi-Family (R.3) Zone

Currently, the City of Enderby Zoning Bylaw lumps all higher intensity residential uses (three family dwellings, four family dwellings, row housing, adult retirement housing, apartments, and multi-family housing) within the Residential Apartment and Multi-Family (R.3) zone.

Having all of these residential uses lumped within a single zone tends to create challenge for developers and neighbours when an application is made to rezone a property to the Residential Apartment and Multi-Family (R.3) zone. For example, if a developer proposes to rezone a property to the R.3 zone to facilitate the development of a three family dwelling, Staff must complete the planning analysis based upon the highest and most intensive uses permitted within the R.3 zone. This 'worst case scenario' is often not what the developer intends nor does it fit with the characteristics of most neighbourhoods within Enderby.

In order to address these challenges, Staff are proposing that the Residential Apartment and Multi-Family (R.3) zone be split into two distinct zones:

1. Residential Medium Intensity (R.3-A): would include all of the medium intensity residential land uses such as three family dwellings, four family dwellings, and row housing.
2. Residential High Intensity (R.3): would include all of the medium intensity residential land uses noted above, as well as the higher intensity residential land uses such as apartments and multi-family dwellings (condos); in effect, this zone would be identical to the current R.3 zone but with a different title.

By splitting the Residential Apartment and Multi-Family (R.3) zone into two distinct zones, developers would be able to choose a zoning designation that best meets their development objectives; in turn, Staff would be able to complete a planning analysis based on a set of permitted uses that better reflect what the applicant is actually intending, thus avoiding instances where restrictive covenants are recommended in order to mitigate for impacts related to land uses that are not being proposed. Furthermore, neighbourhood and adjacent land owner concerns would be more reflective of what the applicant is actually intending and they would have greater certainty as to the ultimate intensity of the land as it develops.

Through this approach, there would be no substantial change for properties currently zoned Residential Apartment and Multi-Family (R.3) save for a minor change to the title.

Removal of Assembly Use from Commercial Zones

'Assembly use' is defined as a use providing for the assembly of persons of religious, charitable, philanthropic, cultural, recreational or private educational purposes including churches, auditoriums, youth centres, social halls, group camps, private schools, kindergartens, play schools, day nurseries, day care schools, and specifically excludes residential use. Currently, 'assembly use' is a permitted use within the General Commercial (C.1), Highway and Tourist Commercial (C.2), Service Commercial (C.4), and Assembly, Civic, and Public Service (S.1) zones.

Staff are concerned that a number of uses within the definition of 'assembly use' may not always be appropriate within a commercial setting and that properties should be rezoned for that purpose to provide for an appropriate contextual analysis, public input, and Council decision-making. Given this, Staff are recommending that the different uses defined within 'assembly use' be broken out and only those that are always appropriate within a commercial setting would be included as permitted uses within the C.1, C.2, and C.4 zones; the other uses, which may not always be appropriate within a commercial setting, would only be permitted within the Assembly, Civic, and Public Service (S.1) zone. Through this approach, if an applicant wanted to develop a lot to one of the uses described above, they would need to rezone the property to the Assembly, Civic, and Public Service (S.1) zone. Council would then have the ability to consider the application, consider public feedback, and determine whether or not the proposed use is appropriate for that particular site.

Density Bonusing

Section 482 of the *Local Government Act* allows local governments to identify conditions within a Zoning Bylaw entitling owners to higher density for their development (density bonusing); such conditions could include the provision of amenities or the provision of affordable and special needs housing.

Currently, the City's OCP states that housing for the community's seniors within the Medium Density Residential designation to a maximum of 15% of the total allowable dwelling units will be permitted without being included in the density calculation; in order for this density bonusing to apply, it would need to be explicitly stated within the Zoning Bylaw.

Phase II of the Memorial Terrace development is currently in the planning stages and will involve an expansion of the existing Memorial Terrace facilities; in order to facilitate this expansion, density bonusing

will be needed. In order to enable density bonusing to be applied to the Memorial Terrace Phase II development, Staff are recommending that the Zoning Bylaw be amended to include a condition within the Comprehensive Development - Seniors Housing (CD.1) zone whereby density bonusing would apply when a given percentage of the dwelling units are supportive housing units.

***The BC Housing website defines 'supportive housing' as housing for low-income seniors who need assistance in order to continue to live independently.*

Development Approval Information

Section 484 of the *Local Government Act* defines 'Development Approval Information' as information about the anticipated impact of a proposed activity or development on the community, including:

- a) Transportation patterns including traffic flow;
- b) Local infrastructure;
- c) Public facilities including schools and parks;
- d) Community services; and
- e) The natural environment of the affected area.

Section 485 of the *Local Government Act* goes on to state that an Official Community Plan may:

- a) specify circumstances in which development approval information may be required;
- b) designate areas for which development approval information may be required;
- c) designate areas for which, in specified circumstances, development approval information may be required.

If an OCP specifies circumstances or designates areas, or both, in which development approval information may be required, Section 486 enables the local government, by bylaw, to establish procedures and policies on the process for requiring development approval information and the substance of the information that may be required; the City of Enderby Development Applications Procedures Bylaw No. 1586, 2016 satisfies this requirement by delegating authority to the Chief Administrative Officer (CAO) to require development approval information from an applicant related to, but not limited to, the following:

- a) Environmental Impact Assessment;
- b) Environmental Management Plan;
- c) Biophysical Constraints;
- d) Geotechnical Study;
- e) Transportation and Traffic Impact Study;
- f) Site Access and Servicing (including sensitive habitat and natural hazards, accessibility, energy and water conservation);
- g) Visual Impact Assessment;
- h) Stormwater Management Study;
- i) Wildfire Hazard Assessment;
- j) Biological Assessment;
- k) Functional Servicing Report;
- l) Tree Assessment Study;

- m) Demand for Local Community Service Study; and
- n) Other Studies as deemed necessary.

The City of Enderby Development Applications Procedures Bylaw allows applicants to, within 14 days of being notified in writing of the decision of the CAO to require development approval information, request Council to reconsider this decision.

It should be noted that the CAO's ability to require development approval information does not extend to subdivision applications; for subdivision applications, the Subdivision Approving Officer holds the authority to require development approval information.

Staff are recommending that Council amend the OCP to designate the entirety of the City limits as areas where development approval information may be required, and then specify the circumstances in which development approval information may be required (i.e. if the effects of the proposed development cannot be fully assessed based on information otherwise available). The ability to require development approval information will enable the City to obtain critical information on proposed developments when required, without the use of cumbersome, blanket-type tools such as Development Permit Areas which can add significant time and costs to development.

Carriage Houses and Short-Term Rental Accommodation

The use of carriage houses and short-term rental accommodations has become more popular over the past several years. Carriage houses are smaller, second homes located on existing residential properties that already have a single detached residential dwelling, while short term rental accommodations refer to the use of a dwelling unit for short term rental and temporary accommodation (i.e. vacation homes, airbnb, etc.) .

Given that carriage houses and short-term rental accommodations are fairly recent trends, and case law and regulation is still evolving for these uses, Staff are proposing that the consideration of these uses be deferred until 2017 so that in-depth research on the matter can be resourced appropriately.

Housekeeping Matters

In addition to the items discussed above, Staff are proposing a number of housekeeping items as part of the annual update to the City's OCP and Zoning Bylaw:

- Amending the OCP's *Schedule 'B' - Land Use Designation Map* to replace all the 'Industrial Park' future land use designations with the appropriate 'General Industrial' future land use designation; as part of the Zoning Bylaw update in 2014, the City consolidated two of its industrial zoning designations which resulted in the 'Industrial Park' future land use designation no longer being applicable within the Land Use Designation Map;
- Revising the OCP's *Schedule 'B' - Land Use Designation Map* to correctly show the appropriate Residential Low Density designation for a number of residential properties along Johnston Avenue and Ridgewood Drive; as part of the update to the City's OCP in 2014, the Schedule 'B' and 'C' mapping was updated to a more contemporary format and, through this process, the designation for a small number of properties did not transfer;

- Amending the OCP's *Schedule 'C' - Parks and Transportation Map* to redesignate Brickyard Road from a 'Local Road' to a 'Municipal Minor Collector Road';
- Including a provision within the Zoning Bylaw's *Schedule 'G' - Water Body Provisions* whereby civic park activities would be exempt from the Riparian Areas Regulation provisions (note that the City of Enderby will continue to be committed to following the Ministry of Environment's Best Management Practices for Riparian Areas; the proposed amendment simply clarifies a question of the regulatory application of the Riparian Areas Regulation);
- Amending the Zoning Bylaw to include 'Animal boarding' as a permitted use within the Country Residential (C.R) zone; currently dog kennels are permitted within the C.R zone but the definition of 'dog kennel' is not broad enough to encompass the boarding of other domestic animals such as cats; and
- Consolidating the OCP and Zoning Revision Bylaws with the parent bylaws for ease of reference.

Respectfully Submitted,



Kurt Inglis

Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

Agenda

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: July 14, 2016
Subject: Digital Billboard Sponsorship Application - Enderby & District Community Resource Centre

RECOMMENDATION

THAT Council considers the Enderby & District Community Resource Centre's Digital Billboard Sponsorship Application valued at \$11,200 in-kind.

BACKGROUND

The Enderby & District Community Resource Centre has submitted a Digital Billboard Sponsorship Application and is requesting an in-kind sponsorship valued at \$11,200 (16 weeks of advertising) for messaging related to community events, program start ups, and community resources such as the Sunshine Line.

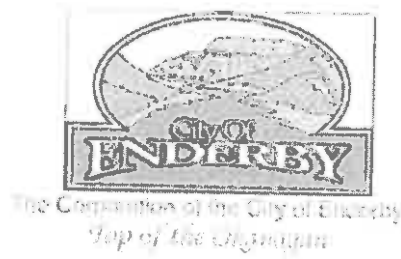
The Enderby & District Community Resource Centre is a not-for-profit society and therefore qualifies for a digital billboard sponsorship from Council.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

11900 1st Avenue
P.O. Box 400
Enderby, B.C. V3R 1V0



Tel: (250) 855-7100
Fax: (250) 855-6087
Website: www.cityenderby.com

Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society:

Enderby District Community Resource Centre

Name of Applicant:

Lorna Fethergill

Phone Number:

250 535 9446

Email:

edcmrc@telus.net

Nature of Messaging:

(community events, programming,
announcements, etc.)

community events,
program start ups,
community resources (aka Sunshine Line)

Annual Sponsorship Needs:

Please see attached sheet

Requested Value of Sponsorship:

\$ 11,200

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

L Fethergill
Signature of Applicant

July 13, 2016
Date

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant

Date: July 14, 2016

Subject: Proposed Date and Time for 2016 Business Walk

RECOMMENDATION

THAT Council confirms that Wednesday October 26, 2016 from 9:00 am - 11:30 am is an acceptable date and time for the 2016 Business Walk.

BACKGROUND

Enderby City Council, in cooperation with the Enderby & District Chamber of Commerce, Community Futures North Okanagan, and the Ministry of Jobs, Tourism and Skills Training undertook a Business Walk on October 28, 2015. The intent of this Business Walk was to learn more about local businesses through face-to-face interviews and to identify opportunities for further supporting community economic development; the British Columbia Economic Development Association has identified Business Walks as a key way to support business retention and expansion.

Community Futures North Okanagan has proposed a date and time of Wednesday October 26, 2016 from 9:00 am - 11:30 am for the 2016 Business Walk; Staff are requesting that Council confirm that this proposed date and time is acceptable.

Please be advised that the Enderby & District Chamber of Commerce will be also requesting that its Board confirm that the proposed date and time is acceptable.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

Tate Bengtson

Agenda

From: Bettyann Kennedy [bkennedy@cityofenderby.com]
Sent: July-14-16 12:12 PM
To: Tate Bengtson
Subject: FW: City of Enderby Website Form Submission New Horizons Grant Application

-----Original Message-----

From: Gillian Meyer [mailto:info@cityofenderby.com]
Sent: Thursday, July 14, 2016 11:41 AM
To: info@cityofenderby.com
Subject: City of Enderby Website Form Submission New Horizons Grant Application

To: Webmaster

Name: Gillian Meyer

Email: magdelene2001@hotmail.com

Subject: New Horizons Grant Application

Message: Hello...I am completing a grant application for the Legion that requires two letters of support. Could you possibly provide one for us. We are applying for a new glass washer and ice machine..items that affects our seniors health and our cost effectiveness. This application is due shortly so your support would be appreciated as soon as possible. Thank you Gillian Meyer, on behalf of the Royal Canadian Legion...please confirm receipt of this letter to me at magdelene2001@hotmail.com

Sent from (ip address): 24.70.122.20
(S0106c8fb26805c94.ok.shawcable.net)
Date/Time: July 14, 2016 11:41 am
Coming from (referer): <http://www.cityofenderby.com/contact-us-2/>
Using (user agent): Mozilla/5.0 (Windows NT 10.0; WOW64)
AppleWebKit/537.36 (KHTML, like Gecko) Chrome/51.0.2704.103
Safari/537.36