

## REGULAR MEETING OF COUNCIL

### AGENDA

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**DATE:** Monday, May 2, 2016  
**TIME:** 4:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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**1. APPROVAL OF AGENDA**

**2. ADOPTION OF MINUTES**

[Regular Minutes of April 18, 2016](#)

pg 3-7

[Public Hearing Notes of April 18, 2016](#)

pg 8-10

**3. PETITIONS AND DELEGATIONS**

[Dale Fennell](#)

pg 11

Re: Auxiliary Constable

**4. DEVELOPMENT MATTERS**

**5. DEVELOPMENT MATTERS**

**6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

**7. BYLAWS – 3 Readings**

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015](#)

[Amendment Bylaw No. 1596, 2016](#)

A bylaw to impose Summer Ice Rental Fees

pg 12-14

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1602, 2016](#)

pg 15-16

A bylaw to amend Fees and Charges Bylaw No. 1479, 2010

**BYLAWS - Adoption**

[Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016](#) – Memo

From Chief Financial Officer dated April 26, 2016 Re: Results of Alternative Approval Process

pg 17-20

[2016 – 2020 Financial Plan Bylaw No. 1597, 2016](#)

pg 21-24

A bylaw respecting the 2016 – 2020 Financial Plan

[Sewer Frontage Tax Bylaw No. 1598, 2016](#)

pg 25-27

A bylaw to impose a sewer frontage tax on owners of land pursuant to the provisions of the Community Charter

- [Water Frontage Tax Bylaw No. 1599, 2016](#) pg 28-30  
A bylaw to impose a water frontage tax on owners of land pursuant to the provisions of the Community Charter
- [Hydrant Useage – Fees and Charges Bylaw](#) – Memo from Chief Financial Officer dated April 28, 2016 pg 31
- [Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016](#) pg 32-38  
A bylaw to amend Fees and Charges Bylaw No. 1479, 2010
- [Annual Tax Rate Bylaw No. 1601, 2016](#) pg 39-40  
A bylaw for the levying of rates for Municipal, Regional Hospital District, Regional Library, and Regional District Purposes for the year 2016
- 8. REPORTS**
- Mayor and Council
- [Building Permit Detail Report – March 2016](#) pg 41
- [Disclosure of Contracts – Council](#) pg 42
- [RCMP Mayor’s Quarterly Report – Q1](#) pg 43-59
- 9. NEW BUSINESS**
- [RCMP Auxiliary Constable Program Consultation](#) – Memo from Chief Administrative Officer dated April 26, 2016 pg 60-62
- 10. PUBLIC QUESTION PERIOD**
- 11. CLOSED MEETING RESOLUTION**
- Closed to the public, pursuant to Section 90 ( ) ( ) of the *Community Charter*
- 12. ADJOURNMENT**

## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, April 18, 2016 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
Recording Secretary – Bettyann Kennedy  
The Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Case, seconded by Councillor Davyduke that the agenda be approved as circulated.

Carried

### **ADOPTION OF MINUTES**

Regular Meeting Minutes of April 4, 2016

Moved by Councillor Schreiner, seconded by Councillor Baird that the minutes of the regular meeting of April 4, 2016 be adopted as circulated.

Carried

### **PUBLIC HEARINGS**

2016 Budget – Public Input

The Chief Financial Officer presented her reports which were unchanged from the April 4<sup>th</sup> meeting.

Members of the public were invited to present questions/comments regarding the 2016 Budget.

*Marilyn Wallis of 111 Revel Crescent:*

- Does not like being over-taxed.
- Higher water bills have created surplus.
- Seniors and young families are affected.
- We need an Industrial Park.
- Businesses want to locate here but cannot.
- Now that we have water meters, people can't afford water.

- There was no consultation on the Cliff Avenue upgrades.
- The budget numbers keep changing.
- Council should have waited until derelict buildings came down before starting Cliff Avenue project.
- There is no lighting on the ball diamonds.

Councillor Schreiner responded to some of Ms. Wallis' comments. Regarding the Industrial Park, he read excerpts from the last meeting (April 4<sup>th</sup>) where the Chief Administrative Officer provided an update on the industrial park plans and 2 new large businesses that are being re-located in Enderby. Councillor Schreiner explained how the City's reserves are used and the importance of not depleting them.

Councillor Shishido responded to Ms Wallis' comment about lack of consultation on the Cliff Avenue upgrades. The Enderby and District Vitalization Initiative and the Enderby Integrated Community Sustainability Planning Process highlighted the need to invest in the downtown, including Cliff Avenue. The feedback obtained was used for the design. The process has been very transparent. He listed the dates of public meetings and an open house that provided opportunity for public input. Mayor and Council continue to interact with businesses and the public.

Ms. Wallis asked Council to answer one question: What is the back-up plan to the Alternative Approval Process?

Mayor McCune explained the AAP process and how it is used for essential projects. It has been used several times over the past 6 years for various projects. Should approval for the long-term borrowing fail, then the City will have to look at other means to fund the project which could have tax implications and/or deplete reserves.

*Randy Czepil of 145 Riverdale Drive:*

- He has concerns with borrowing as it will cost the taxpayers down the road.
- Feels that reserves should be used rather than borrowing.

Councillor Case explained that should Federal grant opportunities become available, the City will need reserves in order to present a strong application as the municipality would be required to partially fund a project. Councillor Shishido then explained that the works are being done to replace aging infrastructure. It was confirmed that a mixture of reserves and borrowing were being used, in a manner similar to what Mr. Czepil proposed.

*Richard Vetter of 139 Reservoir Road:*

- People are frustrated with the downtown project.
- \$350,000 is for water and sewer, which he said is what most people feel that infrastructure is. The rest is for sidewalks, roads and lights, which are not what is normally considered infrastructure. Was this really required? Were there not higher priorities to do? This project is seen as a beautification project.
- Rather than borrowing, reserves should be spent instead. What is the plan for the next project? He has not seen a priority plan. The Chief Administrative Officer explained to Mr. Vetter the existing plan, the City's asset management practices, the changes in the plan as a result of the flooding issues, and the approach in the future.
- He feels that the local merchants should have been made to contribute to the project.
- He understands the difficulty in funding projects.

*Tony Vetter of 806 Sicamous Street:*

Mr. Vetter sought clarification on the tax increase. The Chief Financial Officer explained that the *overall* increase will be 0.69%. This is for *everything*, including the Cliff Avenue project and interest costs. Residential increase is 1.15%; and water is neutral – frontage fees are going up and user fees are going down.

*Marilyn Wallis of 111 Revel Crescent* asked a question about a land development matter unrelated to the budget.

The meeting gave way to a Public Statutory Hearing.

The regular meeting re-convened at 6:25 p.m.

### **BYLAWS – 3<sup>rd</sup> Reading**

#### Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1592, 2016

A bylaw to change the future land use designation of the property legally described as That Part of Lot 1 Shown on Plan B1074, Section 27, Township 18, Range 9, W6M, KDYD, Plan 1094 Except (1) Plan 13014, (2) Part Which Lies to the South of Plan 1702 and the South West Corner of Lot 1 Plan 13014 from Residential Low Density to Residential Medium Density.

Moved by Councillor Schreiner, seconded by Councillor Shishido that Council not support third reading of Official Community Plan Bylaw No. 1549, 2015 Amendment Bylaw No. 1592, 2016.

Carried

#### Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1593, 2016

A bylaw to change the zoning of the property legally described as That Part of Lot 1 Shown on Plan B1074, Section 27, Township 18, Range 9, W6M, KDYD, Plan 1094 Except (1) Plan 13014, (2) Part Which Lies to the South of Plan 1702 and the South West Corner of Lot 1 Plan 13014 from the Residential Single Family (R.1) zone to the Residential Apartment and Multi-Family (R.3) zone.

Moved by Councillor Schreiner, seconded by Councillor Baird that Council not support third reading of Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1593, 2016.

Carried

Moved by Councillor Case, seconded by Councillor Davyduke that Council rescind second reading of Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1592, 2016 and Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1593, 2016.

Carried

### **BYLAWS – 3 Readings**

2016 Budget Bylaws:

#### 2016 – 2020 Financial Plan Bylaw No. 1597, 2016

Moved by Councillor Baird, seconded by Councillor Case that 2016 – 2020 Financial Plan Bylaw No. 1597, 2016 be given three readings.

Carried

Sewer Frontage Tax Bylaw No. 1598, 2016

Moved by Councillor Baird, seconded by Councillor Case that Sewer Frontage Tax Bylaw No. 1598, 2016 be given three readings.

Carried

Water Frontage Tax Bylaw No. 1599, 2016

Moved by Councillor Baird, seconded by Councillor Case that Water Frontage Tax Bylaw No. 1599, 2016 be given three readings.

Carried

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016

Moved by Councillor Baird, seconded by Councillor Case that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016 be given three readings.

Carried

Annual Tax Rate Bylaw No. 1601, 2016

Moved by Councillor Baird, seconded by Councillor Case that Annual Tax Rate Bylaw No. 1601, 2016 be given three readings.

Carried

**NEW BUSINESS**

3063 Royal Canadian Army Cadet Corps – Correspondence dated April 11, 2016

Re: Request to use City Hall Parking Lot for Bottle Drive

Moved by Councillor Case, seconded by Councillor Baird that Council approve the use of the City Hall Parking Lot by the 3063 Royal Canadian Army Cadet Corp Parent Association on May 21, 2016 from 8:00 am – 5:00 pm for a fundraising bottle drive.

Carried

Enderby Arts Festival – Temporary Road Closure

Moved by Councillor Shishido, seconded by Councillor Knust that the application be received and filed.

Carried

**PUBLIC QUESTION PERIOD**

*Tony Vetter of 806 Sicamous Street* asked what the 2015 surplus figures were for water, sewer, and general funds. The Chief Financial Officer provided reported that the surplus for water was \$17,556; sewer was \$96,698; and general was \$48,937.

*Emily Corrie of the Advertiser* asked if a covenant could be put in place regarding drive-way access for the development matter that was given a public hearing. This would be something addressed by engineers.

*Jackie Pearase of Rivertalk* asked the Chief Administrative Officer if highway resurfacing is only on the north and south ends of town. The CAO said that he was awaiting confirmation from the Ministry of Transportation and Infrastructure on the extent of the highway resurfacing.

*Richard Vetter of 139 Reservoir Road* asked Mayor McCune to explain his comments regarding Armstrong's water billing system. Mayor McCune responded that he was simply stating a personal opinion. Mr. Vetter stated that Armstrong has no allocation amount and that Armstrong's rate structure is what he feels is appropriate for Enderby.

*Marilyn Wallis of 111 Revel Crescent* wanted to know why the Councillors did not answer her question individually as she had asked. Council confirmed that Mayor McCune responded to her question about the Alternate Approval Process and that Council agreed with the Mayor.

### **CLOSED MEETING RESOLUTION**

Moved by Councillor Case, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (2) (b) of the *Community Charter*.

Carried

### **ADJOURNMENT**

The regular meeting reconvened at 6:55 p.m.

Moved by Councillor Baird, seconded by Councillor Knust that the meeting adjourn at 6:55 p.m.

Carried

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**

## THE CORPORATION OF THE CITY OF ENDERBY

Report of a **Public Hearing** held on Monday, April 18, 2016 at 5:15 p.m. in the Council Chambers of City Hall.

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
Recording Secretary – Bettyann Kennedy  
Press and Public

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Mayor McCune read the rules of procedure for the public hearing.

The Planning Assistant introduced the following Bylaws:

Official Community Plan Bylaw No. 1549, 2014 Amendment Bylaw No. 1592, 2016

A bylaw to change the future land use designation of the property legally described as That Part of Lot 1 Shown on Plan B1074, Section 27, Township 18, Range 9, W6M, KDYD, Plan 1094 Except (1) Plan 13014, (2) Part Which Lies to the South of Plan 1702 and the South West Corner of Lot 1 Plan 13014 from Residential Low Density to Residential Medium Density.

and

Zoning Bylaw No. 1550, 2014 Amendment Bylaw No. 1593, 2016

A bylaw to change the zoning of the property legally described as That Part of Lot 1 Shown on Plan B1074, Section 27, Township 18, Range 9, W6M, KDYD, Plan 1094 Except (1) Plan 13014, (2) Part Which Lies to the South of Plan 1702 and the South West Corner of Lot 1 Plan 13014 from the Residential Single Family (R.1) zone to the Residential Apartment and Multi-Family (R.3) zone.

The Planning Assistant reviewed the application stating how the property is a good fit for this kind of development. Views of the neighbouring property to the west may be impacted, but it is possible to make adoption subject to a “no-build” covenant that would protect the views of the neighbouring property. Also, height restrictions could be put in place. A covenant relating to fire flows would advise potential buyers that they would need to demonstrate adequate fire flows for any proposed building.

The Chief Administrative Officer stated that Salmon Arm Drive has been identified as needing work in the near future.

The Applicant, Rod Potrie was invited to speak:

- The property belongs to his father and sister.



- There are several other R3 properties in the area.
- It is not their intention to develop themselves. They intend to sell to a developer. It is likely that a developer would consider townhouses rather than an apartment block.
- He has no problem with the proposed covenant respecting fire flows.
- As for views, a “no build” area covenant would protect the neighbours views.
- The City’s Official Community Plan supports increased density. This property meets or exceeds the requirement.
- If property re-zoned, any future developer would still have to have their development plans approved.

Members of the gallery were invited to make representations regarding the application:

*Shane Shiner of 189 Salmon Arm Drive:*

- There is a lot of traffic on Salmon Arm drive already. Also, there is a large bend in the road right in front of the subject property. He is concerned with more traffic.
- If approved, other property owners in the area could “jump on the bandwagon”. His concern is for views to the south if there is a row of apartments.

*Bernice Sagh of 191 Salmon Arm Drive:*

- They have experienced sewer issues in recent years. She is concerned that our system could not handle additional development.
- The road is also a major issue that needs to be addressed.

*Angus Bubar of 170 Salmon Arm Drive:*

- Mr. Bubar asked what the plans were for Salmon Arm Drive. The Chief Administrative Officer responded that Salmon Arm Drive has been identified as needing upgrades. Pre-engineering is taking place. This road is seen as a priority.
- Doesn’t make sense to consider a development when the infrastructure has not been addressed.
- The owners wish to re-zone for financial benefit. The neighbours would suffer though.
- He is worried about the effect on his property value.

The Planning Assistant read written submissions, all opposed, from:

- *Dave Crozier of 204 Cliffview Drive*
- *Sandy Park of 182 Salmon Arm Drive*
- *Wendy Tatebe of 179 Cliffview Drive*
- *Tom Tatebe of 179 Cliffview Drive*
- *Monohar Bob and Cintra Marajh owners of 178 Salmon Arm Drive*
- *Gerard Charriere and Janyne Senechal of 175 Salmon Arm Drive*
- *Lois Chubocha of 178 Salmon Arm Drive*
- *Bonnie McGarvey of 169 Cliffview Drive Drive*
- *Margaret Elaine Rugg of 171 Cliffview Drive, and*
- *Jason and Marli Luff of 173 Cliffview Drive*

The applicant was invited to make closing remarks:

- Any development will allow for improvement to the road. The developer would be paying for upgrades to water, sewer and streets.
- The family does not want a large apartment building there either. They just want the best possible use for the property, which they feel is multi-family.

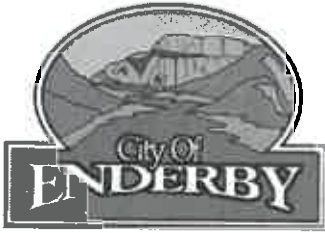
- The existing huge trees to the rear of the property are at end of life and will need to be removed. Once replaced, this will actually enhance the views.
- Parking concerns would be addressed during a development approval process.
- Real estate values very often increase when development occurs.
- Taxation revenues would increase with a multi-family property.
- He is willing to work with the City regarding any “no build” and height restriction caveats.

The Mayor made his closing statement and declared the Public Hearing closed at 6:23 pm.

Pursuant to Section 465 (6) of the *Local Government Act, I*, Tate Bengtson, CAO, hereby certify this to be a fair and accurate report of the Public Hearing held on April 18, 2016.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## REQUEST TO APPEAR AS A DELEGATION

On 2 May 2016  
Day Month Year

Date of Request April 28 / 2016

Name of Person Making Request Tate Bengtson

Name and Title of Presenter(s) Dale Fennell,  
Auxiliary Constable

Contact Information \_\_\_\_\_

Details of Presentation Discussion on Auxiliary  
Constable Program in Enderby

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

Please describe desired action in detail \_\_\_\_\_

*Please attach any supporting documentation or presentation materials related to your delegation request.*

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO  
From: Jennifer Bellamy, CFO  
Date: April 25, 2016  
Subject: Parks, Recreation and Culture Fees Bylaw - Summer Ice Rentals

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**Recommendation**

THAT Council give first, second, and third readings of the bylaw cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1596, 2016".

**Background**

The Commission was recently approached about renting ice time during the off season. The attached Bylaw amendment includes a fee for Summer Ice to provide for future use.

The fee is based on the estimated incremental costs of either having the ice put in early or delaying the removal of the ice (see the attached Weekly Arena Costs for a breakdown of costs). If the rental request is not continuous with the regular season, costs relating to the installation and removal of the ice will be added to the rental fee. The fee is structured this way so there is no impact to taxpayers.

In addition to the full cost recovery, the Summer Ice rental will be subject to availability and staff resources.

The bylaw was discussed and approved by the Commission at the April 25, 2016 meeting. The original bylaw presented to the Commission included a weekly rental fee of \$11,275 based on the arena being open for twelve hours a day. The attached bylaw includes a weekly rental fee of \$9,975 based on the arena being open for eight hours a day per the direction of the Commission.

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer

**THE CORPORATON OF THE CITY OF ENDERBY  
BYLAW No. 1596**

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

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**WHEREAS** The Council of the Corporation of the City of Enderby has adopted "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015";

**AND WHEREAS** Council wishes to amend the fees;

**NOW THEREFORE** the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This Bylaw may be cited as "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1596, 2016".
2. Schedule "B" of "The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015" is deleted and Schedule "B" attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this \_\_\_\_ day of \_\_\_\_\_, 2016.

READ a SECOND time this \_\_\_\_ day of \_\_\_\_\_, 2016.

READ a THIRD time this \_\_\_\_ day of \_\_\_\_\_, 2016.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**SCHEDULE "B" – ARENA FEES**

Ice (per hour unless otherwise indicated)	
Adult – rental	154.00
Youth and Pre-School – rental	85.00
Senior – rental	111.00
Non Prime – rental	40.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop-In	5.00
Skating lesson – 30 minutes x 8 sessions	60.00
Skating lesson – 45 minutes x 8 sessions	75.00
Birthday Package	105.00
SD #83	JOINT USE AGREEMENT
ALF Hockey Academy	JOINT USE AGREEMENT
Public Skate	FREE
Summer Ice	\$9,975* / week
Dry Floor (per hour unless otherwise indicated)	
Adult	60.00
Youth	28.00
Senior	31.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop In	5.00
Non-Profit (per day)	624.00
Commercial (per day)	1,248.00
SD #83	JOINT USE AGREEMENT

\* The Summer Ice fee is based on continuous usage from/to the regular season. For rentals that are not continuous with the regular season, additional costs for installing and removing the ice will be added to the fee. If the arena is to be open for more than eight hours a day, or open for non-consecutive periods in a day, renter will be responsible for additional costs incurred. Summer Ice rentals are subject to availability and staffing resources. Two weeks advance notice must be provided.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1602

*Agenda*

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1602, 2016".
2. Schedule "7" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" is deleted and Schedule "7" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this    day of    , 201 .

READ a SECOND time this    day of    , 201 .

READ a THIRD time this    day of    , 201 .

ADOPTED this    day of    , 201 .

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE 7**

**EXCESSIVE NUISANCE ABATEMENT FEES**

**Administered through the Good Neighbour Bylaw**

1. RCMP Nuisance Service  
Call.....\$100.00/call
2. City of Enderby Fire Services Nuisance Service Call.....\$400.00/call
3. Other City of Enderby Staff Nuisance Service Call.....\$200.00/call

In the event that multiple agencies respond to a nuisance call, the fee for each agency will be applicable.



Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

**To:** Tate Bengtson, CAO  
**From:** Jennifer Bellamy, CFO  
**Date:** April 26, 2016  
**Subject:** Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016 – Results of Alternative Approval Process

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**Recommendation:**

THAT the report from the Chief Financial Officer, dated April 26, 2016 regarding Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016 – Results of Alternative Approval Process be received for information;

AND THAT Council adopts "Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016".

**Purpose:**

To report on the results of the alternative approval process in regards to Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016.

**Background/Results:**

At the regular Council meeting of February 1, 2016, three readings were given to the above loan authorization bylaw and Council approved proceeding with the alternative approval process for the bylaw.

At the regular Council meeting of March 7, 2016, Council approved the Notice, Elector Response Form, the total number of electors, and the deadline for elector responses.

The Notice was published in two editions of the Okanagan Advertiser (March 16, 2016 & March 23, 2016).

The deadline for receiving elector responses was 4:30pm, Monday April 25, 2016. The number of eligible elector responses received was 195.

In accordance with section 86(8) of the Community Charter, the Corporate Officer has determined and certified that elector approval to proceed with the bylaw has been obtained (see the attached Certification of Electors Opinion Regarding an Alternative Approval Process). As the number of elector response forms received did not exceed 238 (10% of eligible electors) the City may proceed with adoption of the bylaw.

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer

Agenda

**CORPORATE OFFICER'S CERTIFICATION OF ALTERNATIVE APPROVAL PROCESS RESULTS**

**THE CORPORATION OF THE CITY OF ENDERBY**

**CORPORATE OFFICER'S CERTIFICATE**

I, the undersigned Corporate Officer, as the person assigned responsibility for corporate administration under section 148 of the *Community Charter*, have determined and certified, on the basis of the elector response forms received, that elector approval has been obtained in accordance with Section 86 of the *Community Charter* for the UPGRADES TO CLIFF AVENUE LOAN AUTHORIZATION BYLAW NO. 1590, 2016. The number of eligible electors who submitted the form by the deadline established for receiving them was 195 (One Hundred Ninety Five).

DATED this 26<sup>th</sup> day of April, 2016.



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Tate Bengtson  
Corporate Officer

**THE CORPORATION OF THE CITY OF ENDERBY**

**LOAN AUTHORIZATION BYLAW NUMBER 1590**

**A Bylaw to Authorize the Borrowing of the Estimated Cost of Upgrading  
Cliff Avenue**

**WHEREAS** it is deemed desirable and expedient to construct improvements to Cliff Avenue within the City of Enderby and;

**WHEREAS** the estimated cost of constructing improvements to Cliff Avenue, including expenses incidental thereto, is the sum of One Million Eight Hundred Ninety Five Thousand Dollars (\$1,895,000.00), of which the amount of debt intended to be created by this bylaw is Four Hundred Sixty Seven Thousand Dollars (\$467,000.00).

**NOW THEREFORE** the Council of the City of Enderby in the Province of British Columbia, in an open meeting assembled enacts as follows:

1. Council is hereby empowered to borrow for the construction of the upgrades to Cliff Avenue in accordance with general plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the foregoing;
  - a) to borrow upon the credit of the municipality a sum not exceeding Four Hundred Sixty Seven Thousand Dollars (\$467,000.00).
  - b) to acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the upgrades to Cliff Avenue.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty (20) years.
3. This bylaw may be cited as **“Upgrades to Cliff Avenue Loan Authorization Bylaw Number 1590, 2016”**.

**READ A FIRST TIME** this 1<sup>st</sup> day of February, 2016.

**READ A SECOND TIME** this 1<sup>st</sup> day of February, 2016.

**READ A THIRD TIME** this 1<sup>st</sup> day of February, 2016.

**RECEIVED** the approval of the Inspector of Municipalities this 19<sup>th</sup> day of February 2016.

**RECEIVED** the approval of the electors of the City of Enderby on the 25<sup>th</sup> day of April, 2016.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**ADMINISTRATOR**

Certified a true copy of Bylaw No. 1590 as at third reading.

\_\_\_\_\_  
**Corporate Administrator**

Certified a true copy of Bylaw No. 1590 as adopted.

\_\_\_\_\_  
**Corporate Administrator**

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1597

A BYLAW OF THE CITY OF ENDERBY RESPECTING THE 2016 – 2020 FINANCIAL PLAN

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The Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby 2016 – 2020 Financial Plan Bylaw No.1597, 2016”.
2. Schedule “A” attached hereto and made part of the Bylaw is hereby declared to be the 2016 – 2020 Financial Plan of the City of Enderby.
3. Schedule “B” attached hereto and made part of this Bylaw is the Statement of Objectives and Policies for the City of Enderby that support the 2016 – 2020 Financial Plan.
4. Bylaw No. 1569, cited as “City of Enderby 2015 – 2019 Financial Plan Bylaw No. 1569, 2015”, is hereby repealed.

READ a FIRST time this 18<sup>th</sup> day of April, 2016.

READ a SECOND time this 18<sup>th</sup> day of April, 2016.

READ a THIRD time this 18<sup>th</sup> day of April, 2016.

RECONSIDERED and ADOPTED this \_\_\_\_\_ day of May, 2016.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## SCHEDULE "A"

City of Enderby  
 Consolidated Statement of Operations  
 Five Year Financial Plan 2016-2020

	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
<b>REVENUES</b>					
Municipal Taxation	1,346,277	1,369,028	1,404,769	1,359,992	1,391,961
Utility Taxes / Grants in Lieu	82,413	84,062	85,743	87,458	89,207
Sale of Services / Other Contributions	348,795	402,811	397,927	385,294	1,308,076
Revenue from own Sources	1,234,167	1,303,551	1,334,716	1,357,472	1,398,530
Grants	610,906	434,700	439,040	443,423	1,950,351
Sewer Revenue	712,122	710,725	722,546	734,591	729,861
Water Revenue	680,589	671,901	663,328	675,051	686,993
<b>Total Revenues</b>	<b>5,015,269</b>	<b>4,976,778</b>	<b>5,048,069</b>	<b>5,043,281</b>	<b>7,554,979</b>
<b>EXPENSES</b>					
General Government Services	761,744	722,715	737,169	751,913	766,951
Protective Services	221,680	205,713	209,828	214,024	218,305
Transportation Services	540,969	551,788	562,824	574,080	585,562
Environmental Health Services	99,116	101,098	103,120	105,182	107,286
Animal Control	28,327	28,893	29,471	30,061	30,662
Cemetery	49,251	50,236	51,241	52,266	53,311
Recreation & Cultural Services	73,366	74,833	76,330	77,857	79,414
Fortune Parks Recreational Services	837,333	854,078	871,160	888,583	906,355
Sewer Expenditures	537,683	528,035	538,596	549,368	560,355
Water Expenditures	520,916	499,001	508,981	519,160	529,544
Fiscal Services	152,882	113,282	100,943	100,943	94,349
<b>Total Expenses</b>	<b>3,823,267</b>	<b>3,729,672</b>	<b>3,789,663</b>	<b>3,863,437</b>	<b>3,932,094</b>
<b>SURPLUS (DEFICIT) FOR THE YEAR</b>	<b>1,192,002</b>	<b>1,247,106</b>	<b>1,258,406</b>	<b>1,179,844</b>	<b>3,622,885</b>
<b>TOTAL CASH FROM OPERATIONS</b>	<b>1,192,002</b>	<b>1,247,106</b>	<b>1,258,406</b>	<b>1,179,844</b>	<b>3,622,885</b>
<b>ADJUST FOR CASH ITEMS</b>					
Capital Asset expenditures	(3,677,752)	(759,150)	(1,975,638)	(1,274,159)	(3,029,172)
Debt Principle repayment	(145,681)	(109,565)	(101,823)	(101,823)	(91,414)
Debt Proceeds	467,000	-	1,448,000	-	167,600
Transfer From Reserves	2,551,558	279,898	272,351	1,129,250	472,331
Transfer to Reserves	(1,019,936)	(870,254)	(901,296)	(933,112)	(1,168,230)
Transfer From Operating Surplus	632,809	211,965	-	-	26,000
<b>TOTAL CASH ADJUSTMENT</b>	<b>(1,192,002)</b>	<b>(1,247,106)</b>	<b>(1,258,406)</b>	<b>(1,179,844)</b>	<b>(3,622,885)</b>
<b>FINANCIAL PLAN BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF ENDERBY  
2016-2020 Financial Plan**

**Statement of Objectives and Policies  
Schedule 'B' of Bylaw No. 1597**

In accordance with Section 165(3.1) of the *Community Charter*, the City of Enderby is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the *Community Charter*,
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**Proportion of Total Revenue From Funding Sources**

User fees and charges form the largest portion of planned revenue. These are services that can be measured and charged on a user-pay basis such as water and sewer usage, building permits, business licenses, and sale of services. User fees attempt to apportion the value of a service to those who use the service.

Property Taxation forms the second largest portion of revenue. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis such as fire protection, street maintenance, snow removal, and general administration.

Government Grants form the third largest proportion of planned revenue. These grants are for projects whereby the City of Enderby has received grant approval or is anticipating approval in 2016.

**Policies**

- The City of Enderby will review all user fee levels to ensure they are adequately meeting both the capital and delivery costs of the service.
- Where possible, the City of Enderby will endeavour to supplement revenues from grant funding, and user fees and charges, to lessen the burden on its residential property tax base.

**Overview in Preparing the Budget**

- The City of Enderby has increased the amount of revenue received from property taxes and user fees by 0.69%.
- User fees and charges have increased by 0.14% for sewer user fees and have decreased by 5.13% for water user fees.

**Table 1: Sources of Funding**

<i>Funding Source</i>	<b>% of Total Revenue</b>	<b>Dollar Value</b>
<i>Property taxes</i>	<b>15.5 %</b>	<b>\$ 1,346,277</b>
<i>User Fees and charges</i>	<b>17.2 %</b>	<b>1,492,813</b>
<i>Other sources</i>	<b>54.9 %</b>	<b>4,749,640</b>
<i>Proceeds from borrowing</i>	<b>5.4 %</b>	<b>467,000</b>
<i>Government grants</i>	<b>7.0 %</b>	<b>610,906</b>
<b>Total</b>	<b>100.0 %</b>	<b>\$ 8,666,636</b>

## Distribution of Property Value Taxes

The residential property class provides the largest proportion of property tax revenue as the class also forms the largest portion of the assessment base.

### Objectives

- To equitably distribute the tax burden amongst the property classes.
- To phase in a rate increase for the “utility” class to increase the rate to the maximum permitted by regulation.

### Overview in Preparing the Budget

- Wherever possible revenues from user fees and charges were used to help offset the burden on the entire property tax base.
- Wherever possible the City of Enderby applied, and will continue to apply, for grant funding to help offset capital expenditures and infrastructure planning studies.
- To continue to maintain and encourage economic development initiatives designed to attract more retail and commercial businesses to invest in the community.

**Table 2: Distribution of Property Tax Rates**

Property Class	% Of Total Property Taxation	Dollar Value
Residential (1)	80.01	\$ 1,077,126
Utilities (2)	1.30	17,444
Light Industrial (5)	2.11	28,368
Business and Other (6)	16.53	222,546
Farmland (9)	0.06	793
Total	100.00	\$ 1,346,277

### Permissive Tax Exemptions

- The City of Enderby adopted a permissive tax exemption policy in October 2008, which guides the administration and approval of permissive tax exemptions. Some of the eligibility criteria for permissive tax exemptions that are outlined in the policy include the following:
- The tax exemption must demonstrate a benefit to the community and residents of the City of Enderby by enhancing the quality of life (economically, socially and culturally) and delivering services economically within the community.
- The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the City of Enderby.
- Only Non-Profit Organizations who meet the requirements of Part 7, Division 7 – Permissive Exemptions of the *Community Charter* are eligible for grants.

### Objective

In conjunction of the development of the Financial Plan, Council will continue to provide permissive tax exemptions to non-profit societies where the value of permissive tax exemptions granted would be approximately 5% of the annual municipal levy.



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO.1598

A BYLAW TO IMPOSE A SEWER FRONTAGE TAX ON OWNERS OF LAND  
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

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WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing sewer services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "City of Enderby Sewer Frontage Tax Bylaw No. 1598, 2016".
2. In this bylaw, unless the context otherwise requires, "actual foot frontage" means the number of feet of a parcel of land which actually abuts on the work or highway;

"Assessor" means the Chief Financial Officer of the City of Enderby;

"Taxable foot frontage" means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the work or highway, and in respect of which parcel the frontage tax is levied for the work or services;

"Total actual foot frontage" means the sum or the actual foot frontage of the parcels of land which actually abuts on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with sewer by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the "frontage tax".
4. a) The Frontage Tax shall be levied in each year on each parcel of  
  
land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

- b) The annual rate shall be \$2.39 per taxable foot frontage.
- 5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the Corporation of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
- 6. For the purpose of the bylaw, a regularly shaped parcel of land is rectangular.
- 7. a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
  - i. a triangular or irregularly shaped parcel of land; or
  - ii. a parcel of land wholly or in part unfit for building purposes; or
  - ii. a parcel of lane which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
- b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
  - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
  - ii. the benefit derived from the sewer.
- 8. For the purpose of this bylaw:
  - a) Whereas the number of feet of a parcel of land which abuts a sewer main, has less than 50 feet frontage, the taxable foot frontages shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot of frontage shall be deemed to be 100 feet.
  - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
  - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage or alternately shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1<sup>st</sup> day of January 2016, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B. C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1570, cited as City of Enderby Sewer Frontage Tax Bylaw No. 1570, 2015", is hereby repealed.

READ a FIRST time this 18<sup>th</sup> day of April, 2016.

READ a SECOND time this 18<sup>th</sup> day of April, 2016.

READ a THIRD time this 18<sup>th</sup> day of April, 2016.

RECONSIDERED and ADOPTED this \_\_\_\_ day of May, 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1599

A BYLAW TO IMPOSE A WATER FRONTAGE TAX ON OWNERS OF LAND  
PURSUANT TO THE PROVISIONS OF THE COMMUNITY CHARTER

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WHEREAS the Council of the Corporation of the City of Enderby, is empowered by the Community Charter to impose and levy a frontage tax to meet the cost of works and services that benefit land within the Municipality;

AND WHEREAS certain costs have been incurred by the City in providing water services to land within its boundaries;

AND WHEREAS it is deemed desirable and expedient to impose and levy a frontage tax on land benefiting from such service to meet such costs;

NOW THEREFORE the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Water Frontage Tax Bylaw No. 1599, 2016”.
2. In this bylaw, unless the context otherwise required, “actual foot frontage” means the number of feet of a parcel of land which actually abuts on the work or highway;

“Assessor” means the Chief Financial Officer of the City of Enderby;

“Taxable foot frontage” means the actual foot frontage or, where applicable, the number of feet of a parcel of land deemed to abut on the highway, and in respect of which parcel the frontage tax is levied for the work or services;

“Total actual foot frontage” means the sum of the actual foot frontage of the parcels of land which actually abut on the work or highways;

3. A tax shall be and is hereby imposed upon the owners of land or real property that is capable of being serviced with water by the Corporation whether or not such land or real property is connected to the said service or services; the aforesaid tax to be hereinafter referred to as the “frontage tax”.
4. a) The Frontage Tax shall be levied in each year on each parcel of land aforementioned and the amount thereof, except as otherwise provided in the bylaw, will be the product of the taxable foot frontage and the annual rate.

- b) The annual rate shall be \$2.53 per taxable foot frontage.
- 5. The frontage tax shall be in force and be effective until the complete discharge and satisfaction by the City of all obligations presently incurred, and to be incurred, in respect of the aforesaid service.
- 6. For the purpose of this bylaw, a regularly shaped parcel of land is rectangular.
- 7. a) To place the frontage tax on a fair and equitable basis, the taxable foot frontage of the following parcels of land shall be the number of feet fixed by the Assessor:
  - i. a triangular or irregularly shaped parcel of land; or
  - ii. a parcel of land wholly or in part unfit for building purposes; or
  - iii. a parcel of land which does not abut on the work, but is nevertheless deemed to abut the work, as the case may be.
- b) The Assessor, in fixing the taxable foot frontage under subsection (2), shall have due regard to:
  - i. the condition, situation, value and superficial area of the parcel as compared with other parcels of land; or
  - ii. the benefit derived from the water.
- 8. For the purpose of this bylaw:
  - a) Where the number of feet of a parcel of has less than 50 feet frontage, the taxable foot frontage shall be deemed to be a minimum of 50 feet, and where such parcel has more than 100 feet of frontage, the taxable foot frontage shall be deemed to be 100 feet.
  - b) Where the parcel of land is situated at the junction or intersection of highways, the taxable foot frontage shall be 70 percent of the actual foot frontage or alternately shall be not more than the stated maximum number of feet.
  - c) Where the front and rear boundaries of a parcel of land each abut on a highway, other than a lane, which for the purpose of this bylaw is defined as a highway having a width of 20 feet or less, the taxable foot frontage shall be not more than the stated maximum number of feet.

9. The provisions of Section 8 of the bylaw shall be subject to the provisions of Section 7 thereof.
10. The aforesaid taxes shall be considered to have been imposed on and from the 1<sup>st</sup> day of January 2016, and shall be due and payable at the office of the Collector of Taxes of the City of Enderby at the City Hall, Enderby, B.C., at the same time and in the same manner as the applicable property taxes.
11. Bylaw No. 1571, cited as City of Enderby Water Frontage Tax Bylaw No. 1571, 2015”, is hereby repealed.

READ a FIRST time this 18<sup>th</sup> day of April, 2016.

READ a SECOND time this 18<sup>th</sup> day of April, 2016.

READ a THIRD time this 18<sup>th</sup> day of April, 2016.

RECONSIDERED and ADOPTED this \_\_\_\_ day of May, 2016.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

**To:** Tate Bengtson, CAO  
**From:** Jennifer Bellamy, CFO  
**Date:** April 28, 2016  
**Re:** Hydrant Usage - Fees & Charges Bylaw

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**Recommendation:**

THAT Council approve the proposed Hydrant Use fees as described below;  
AND THAT Council adopt "City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016" with the approved Hydrant Use fees.

**Background/Discussion:**

The Hydrant Use fees in the City's current fees and charges bylaw are based on a flat rate consumption charge. Now that metered water rates are in place, Staff is recommending that the Hydrant Use fees be updated to reflect a metered consumption rate. Below are the current rates and the proposed rates:

**Current Fees:**

Application fee.....	\$50.00
Fee per day or part thereof*	\$50.00
Water Wrench Deposit.....	\$35.00

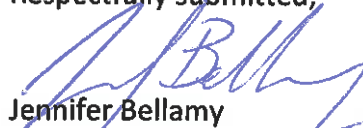
**Proposed Fees:**

Application fee*.....	\$50.00
Equipment Rental Fee per day or part thereof* .....	\$30.00
Consumption Charge* .....	\$ 1.30/m <sup>3</sup>

\* Fees shall not apply to a contractor retained by the City for City business.

The proposed fee structure is consistent with neighbouring communities, which include a equipment rental fee plus a metered consumption rate based on residential rates.

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1600

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

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WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1600, 2016".
2. Schedules "3", "4" and "9" of the "City of Enderby Fees and Charges Bylaw No. 1479, 2010" are deleted and Schedules "3", "4" and "9" attached to and forming part of this bylaw are substituted therefore.

READ a FIRST time this 18<sup>th</sup> day of April, 2016.

READ a SECOND time this 18<sup>th</sup> day of April, 2016.

READ a THIRD time this 18<sup>th</sup> day of April, 2016.

ADOPTED this \_\_\_\_ day of May, 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



### SCHEDULE 3

#### SEWER USER FEES

Administered through the Sanitary Sewer Regulation Bylaw

<u>DESCRIPTION</u>	<u>PER</u>	<u>MINIMUM CHARGE</u>
APARTMENT	Unit	260.51
BAKERY	Unit	433.09
BARBER	Chair	148.40
BEAUTY	Chair	148.40
BODY SHOP	Unit	519.91
BED & BREAKFAST	Unit	163.59
BUTCHER SHOP	Unit	381.96
CAMPGROUND - TENT SPACE	Unit	42.51
CAMPGROUND - RV HOOKUP	Unit	86.17
CAMPGROUND - SANI DUMP	Unit	357.40
CARWASH (RECYCLABLE)	Stall	464.93
CARWASH (NON-RECYCLABLE)	Stall	796.44
CHURCH	Unit	260.51
CURLING RINK	Unit	1,267.91
DAYCARE	Unit	379.75
DENTAL OFFICE	Unit	332.64
DUPLEX /TRI-PLEX	Unit	294.74
GARAGE	Unit	450.82
HEALTH/FITNESS	Unit	243.13
HOSPITAL	Bed	173.94
HOTEL/MOTEL	Unit	163.83
HOTEL/MOTEL WITH POOL (FILTERED )	Unit	129.84
HOTEL/MOTEL WITH POOL (UNFILTERED )	Unit	260.51
INDUSTRY (1-5 PEOPLE)	Unit	281.16
INDUSTRY (EACH ADDITIONAL PERSON)	Person	27.44
LAUNDROMAT	Washer	163.83
LODGING/BOARDING HOUSE	Unit	201.72
MEDICAL CLINIC	Unit	357.40
MILL	Unit	409.64
OFFICE (0-2000 SQUARE FEET)	Unit	115.73
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	14.45
POOL	Unit	2,183.40
PUBLIC HALLS	Unit	229.17
RECREATION HALL	Unit	190.31
RESTAURANT (1-10 SEATS)	Unit	236.34
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	14.45
SCHOOL	Class	191.43
SINGLE FAMILY DWELLING	Unit	271.06
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	379.48
SKATING RINK	Unit	2,183.40
STORE (0-1000 SQUARE FEET)	Unit	148.40

STORE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	46.04
STRATA/CONDO	Unit	260.51

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

**SERVICE CONNECTIONS**

- a) 100mm = dia. Sanitary Service At actual cost with minimum \$750.00 charge
  
- b) Greater than 100mm dia. Sanitary Service At Cost  
or any connection requiring asphalt or rock removal
  
- c) Robinson-Vetter on the Knoll sub-division Actual Fee \$750.00

**SCHEDULE 4  
WATER FEES  
Administered through the Water and Sprinkling Bylaw**

**USER FEES**

**Metered Rates**

	<u>Flat Rate / Period</u>	<u>Consumption Rate / Period</u>
A. Single Family Residential		
Jan-Apr / Sep-Dec	\$ 71.50	\$ 0.50 / m <sup>3</sup> over 40 m <sup>3</sup> to 55 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 55 m <sup>3</sup> to 250* m <sup>3</sup>
May - Aug	\$ 71.50	\$ 0.50 / m <sup>3</sup> over 85 m <sup>3</sup> to 105 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 105 m <sup>3</sup> to 500* m <sup>3</sup>
B. Single Family Residential with Legalized Suite		
Jan-Apr / Sep-Dec	\$ 101.85	\$ 0.50 / m <sup>3</sup> over 65 m <sup>3</sup> to 80 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 80 m <sup>3</sup> to 337* m <sup>3</sup>
May - Aug	\$ 101.85	\$ 0.50 / m <sup>3</sup> over 105 m <sup>3</sup> to 125 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 125 m <sup>3</sup> to 675* m <sup>3</sup>
C. Strata Residential		
Jan-Apr / Sep-Dec	\$ 56.35	\$ 0.50 / m <sup>3</sup> over 30 m <sup>3</sup> to 40 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 40 m <sup>3</sup> to 205* m <sup>3</sup>
May - Aug	\$ 56.35	\$ 0.50 / m <sup>3</sup> over 70 m <sup>3</sup> to 80 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 80 m <sup>3</sup> to 410* m <sup>3</sup>
Irrigation:		
Metered		\$ 1.30 / m <sup>3</sup>
Non-metered		\$ 1.30 / m <sup>3</sup> based on estimated volume
D. Multi Family Residential		
Jan-Apr / Sep-Dec	\$ 56.35	\$ 0.50 / m <sup>3</sup> over 30 m <sup>3</sup> to 40 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 40 m <sup>3</sup> to 205* m <sup>3</sup>
May - Aug	\$ 56.35	\$ 0.50 / m <sup>3</sup> over 70 m <sup>3</sup> to 80 m <sup>3</sup> \$ 1.30 / m <sup>3</sup> over 80 m <sup>3</sup> to 410* m <sup>3</sup>
E. Business / Industrial	\$ 32.95	\$ 1.30 / m <sup>3</sup> over 24 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.50 / m <sup>3</sup> over 60 m <sup>3</sup>
F. Business / Industrial with Residential	\$ 49.25	\$ 1.30 / m <sup>3</sup> over 35 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.50 / m <sup>3</sup> over 60 m <sup>3</sup>
G. Institutional / Civic	\$ 32.95	\$ 1.30 / m <sup>3</sup> over 24 m <sup>3</sup> to 60 m <sup>3</sup> \$ 0.50 / m <sup>3</sup> over 60 m <sup>3</sup>
Irrigation on separate meter		\$ 0.50 / m <sup>3</sup>
H. Agricultural**		

Properties with single family residential		
Jan-Apr / Sep-Dec	\$ 78.00	\$ 0.50 / m <sup>3</sup> over 45 m <sup>3</sup>
May - Aug	\$ 78.00	\$ 0.50 / m <sup>3</sup> over 90 m <sup>3</sup>
Land only		
Jan-Apr / Sep-Dec		\$ 0.50 / m <sup>3</sup>
May - Aug		\$ 0.50 / m <sup>3</sup> Irrigation

\* Amount to increase by 25 m<sup>3</sup> in the Jan - Apr and Sep - Dec periods and by 50 m<sup>3</sup> in the May - Aug period each year.

\*\*Agricultural rates are only applicable to properties classified as a "Farm" property by BC Assessment and are located within the City limits.

**Non-Metered Rates**

- Where metering is not possible, consumption is based on the average usage for the same property class.
- Where metering is possible, but refused, the user fee per period will be based on the maximum chargeable consumption for the corresponding period in addition to the flat rate.
- For properties located out of town, an out of town parcel tax will apply. The parcel tax will be equivalent to the annual frontage tax rate charged consistent with the City of Enderby Water Frontage Tax Bylaw. Each out of town property is deemed to have 100 feet of taxable frontage.

For 2016 the following user fee rebate will be provided for residential properties:

- Single Family Residential .....\$ 27.63
- Single Family Residential with Legalized Suite .....\$ 38.38
- Strata Residential .....\$ 22.26
- Multi Family Residential.....\$ 22.26

**Late Penalty**

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

**MISC. CHARGES**

**Connection Charge**

<b>Size</b>	<b>Replace Existing Connection</b>	<b>New Connection</b>
19mm	At cost with minimum \$275 charge	At cost with minimum \$275 charge
Robinson-Vetter Subdivision on	N/A	Actual \$275 charge

Knoll

25mm	At cost with minimum \$300 charge	At cost with minimum \$300 charge
32mm and larger	At cost with minimum \$900 charge	At cost with minimum \$900 charge

**Meter Installation**

At cost with deposit of \$900.00

**Failure or Refusal to Have a Water Meter Installed**

\$750 over and above the cost of the water meter for the installation of the chamber plus any additional costs that pertain to installing the water meter outside the building.

**Meter Reading Request**

Per request \$25.00.

**Hydrant Use**

Water Usage

Application fee.....	\$50.00
Fee per day or part thereof* .....	\$50.00
Water Wrench Deposit.....	\$35.00

\* Daily hydrant use fee shall not apply to a contractor retained by the City for City business.

**Supply of Water to Vendors for Resale**

Annual charge .....	\$1,000.00
Volume charge per 4,500 litre .....	\$2.20

**Turn-On Turn-Off**

Turn-Off for discontinuance of service.....	\$50.00
Turn-Off for temporary repairs.....	\$50.00
Turn-On .....	\$25.00

**Note:** No credit or rebate of charges paid or payable for the current calendar year will be granted following the cessation of service.

**SCHEDULE 9**

**GARBAGE COLLECTION**

The following rates shall be paid for the garbage collection and disposal and processing under the terms of this bylaw:

**Garbage Collection:**

- a) Garbage Collection: \$93.40 per residential premise per annum
- b) "Residential Garbage Collection" sticker: \$1.50 per sticker

Charges will be allocated amongst the number of billing periods in the year.

Where payment is not made on or before the due date established by the Chief Financial Officer for each billing period there shall be payable a penalty of three (3%) percent on the total balance outstanding.

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1601

BEING A BYLAW FOR THE LEVYING OF RATES FOR MUNICIPAL, REGIONAL HOSPITAL DISTRICT,  
REGIONAL LIBRARY, AND  
REGIONAL DISTRICT PURPOSES FOR THE YEAR 2016

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The Council of the City of Enderby, in the Province of British Columbia, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “City of Enderby Annual Tax Rate Bylaw No. 1601, 2016”.
2. The following rates are hereby imposed and levied for the year 2016:
  - (a) For all lawful and general purposes of the municipality on the value of land and improvements taxable for General Municipal purposes, rates appearing in Schedule “A” attached hereto and forming part of the bylaw.
  - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
  - (c) For library purposes on the value of land and improvements taxable for Regional Library purposes, rates appearing in Schedule “A” attached hereto and forming part of this bylaw.
  - (d) For regional district purposes on the value of land and improvements taxable for Regional District purposes, rates appearing in Schedule “A “ attached hereto and forming part of this bylaw.
3. The minimum amount of taxation upon a parcel or real property shall be One Dollar (\$1.00).
4. Bylaw No. 1573, cited as “City of Enderby Annual Tax Rate Bylaw No. 1573, 2015, is hereby repealed.

READ a FIRST time this 18<sup>th</sup> day of April, 2016.

READ a SECOND time this 18<sup>th</sup> day of April, 2016.

READ a THIRD time this 18<sup>th</sup> day of April, 2016.

RECONSIDERED and ADOPTED this \_\_\_\_ day of May, 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

Property Class	General Municipal	North Okanagan/ Columbia Shuswap Regional District Hospital	Regional Library	Regional District
1 Residential	3.7392	0.2820	0.2613	0.8504
2 Utility	40.0000	0.9869	1.5679	2.9763
5 Light Industry	8.8336	0.9587	0.8885	2.8912
6 Business	6.9176	0.6908	0.6402	2.0834
8 Recreation	-	0.2820	0.2613	0.8504
9 Farm	3.1467	0.2820	0.2613	0.8504



**RDNO Building Permits Issued by Date Range**

**Category: BUILDING PERMITS**

**Type: ALL**

**Area: CITY OF ENDERBY**

**From Date: Mar 1, 2016 To Date: Mar 31, 2016**

Report Code	Folder Number / Ref. / Folio	Status	Issued Date	Completed Date	Unit Owner / Builder	House	Street	New Units / SQM	Value
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**SINGLE FAMILY DWELLING**

ADDSFD	BP024009 16-0075-END-BP 208.0301.005	NEW	Mar 16, 2016		813 REGENT AVE WALKER, DUNCAN AND MAUREEN			0 90	8,000.00
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<b>Report Code Totals</b>	<b>Permits: 1</b>	<b>0</b>	<b>8,000.00</b>
<b>Folder Type Totals</b>	<b>Permits: 1</b>	<b>0</b>	<b>8,000.00</b>
<b>Report Totals</b>	<b>Permits: 1</b>	<b>0</b>	<b>8,000.00</b>

THE CORPORATION OF THE CITY OF ENDERBY

*Agenda*

MEMO

**To:** Tate Bengtson, CAO  
**From:** Jennifer Bellamy, CFO  
**Date:** April 26, 2016  
**Subject:** Disclosure of Contracts - Council

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**RECOMMENDATION**

THAT Council receives and files this memorandum

**BACKGROUND**

Section 107 of the Community Charter requires that any contract entered into by the City that would provide a member of Council with a direct or indirect financial interest be reported at a Council meeting that is open to the public.

During the said period, the City of Enderby entered into the following contracts:

January 1, 2016 - March 31, 2016

Council Member	Supplier	Amount
Councillor Baird	Baird Bros Ltd.	\$1,747.41
Mayor McCune	GTI Petroleum	\$9,129.42

Respectfully submitted,

  
Jennifer Bellamy  
Chief Financial Officer

# Quarterly Mayors Report

1st Quarter – January to March 2016



## Vernon North Okanagan Detachment

*Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities*

Superintendent Jim McNamara  
Officer in Charge  
Vernon/North Okanagan Detachment  
3402 - 30<sup>th</sup> Street  
Vernon, B.C., V1T 5E5

Date: April 27<sup>th</sup>, 2016

**Re: Vernon/North Okanagan Detachment Policing Activity Report – 1st Quarter 2015**

All crime statistics are featured at the end of this report. Statistics reflect monthly totals for January through March 2016 and comparisons of the previous year, 2015.

Over all, the Vernon/North Okanagan Detachment recorded a 0.13% decrease in criminal code cases from the previous year with property crime down 0.99% this quarter.

Road safety check-stops are reporting a 166% increase from this quarter in 2015. Impaired driving investigations continued a downward trend with a decrease of 32.65% this quarter from the previous year.

During this first quarter the Vernon/North Okanagan Detachment reviewed our strategic plan for the coming year. In January the Senior Management Team met with policing supervisors to discuss crime trends and identify policing priorities. A meeting was then held with our stakeholders, including elected officials, program managers and key players in our communities, to discuss our approach to policing and to listen to their ideas on how we can provide the best service for our areas of responsibility. The valuable input gathered from these meetings was used to create the Vernon/North Okanagan 2016-2019 Strategic Plan focusing on the priorities of Crime Reduction, Communication and Road Safety.

Since 2006 the BC Civil Forfeiture Office has initiated proceedings against property believed to be the instruments or proceeds of unlawful activity. The funds generated from this office have been used to support crime prevention programs throughout the province. Vernon/North Okanagan Detachment grant applications resulted in receipt of \$12,456 for our Domestic Violence Unit to conduct training in Crime Prevention through Environmental Design, \$9,975 towards four new moving radar units for police vehicles in the rural area, and \$3,566.50 for two cameras for our Targeted Policing Section. In addition the Oak Child & Youth Advocacy Centre, which Vernon/North Okanagan Detachment supports, received a grant for \$40,000 towards the facilities operating costs.

This report reflects a representative sampling of our policing activities for the 1st quarter of 2016.

**GENERAL INVESTIGATION SECTION (GIS):**

**Serious Crimes Unit:**

The following report is a synopsis of some of the most recent files the Vernon Serious Crimes Unit (SCU) and Sex Crimes Unit have received and investigated, however does not reflect all investigations that our officers are working on. SCU investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

- This quarter, BC Integrated Child Exploitation Unit provided information regarding three separate possession of child pornography investigations. Files 2016-1097, 2016-1191 & 2016-4235 refer.
- In January, an unresponsive infant in Vernon was transported to hospital and later pronounced deceased. Vernon SCU assumed conduct of the investigation and assisted the coroner with their investigation. File 2016-1247 refers.
- In February, investigation into a report of a possible hit and run determined an adult male purposely drove his car towards a group of people on the sidewalk, striking a pedestrian. The driver was then assaulted. Two individuals are charged and the matter is currently before the courts. File 2016-2468 & 2016-2469 refer.
- In February, Vernon SCU assisted the Toronto Police Service with their investigation into the sexual assault of a child. File 2016-2090 refers.
- In March, Vernon SCU assisted General Duty with a home invasion and forcible confinement investigation. File 2016-5112 refers.

#### **Domestic Violence Unit (DVU):**

- This quarter DVU had five new ICAT referrals and two previous ICAT files re-opened as the offenders were released from custody.
- DVU and the Vernon Women's Transition House held an ICAT information session for service providers. The presentation included defining ICAT, risk factors associated to a domestic assault and steps for a referral.
- DVU received a \$12,500 grant from Civil Forfeiture for Crime Prevention Through Environmental Design (CPTED) training. The funds will train 25 participants on a 4 day certified course and will include police and service providers in the North Okanagan.
- In February DVU attended a 2 day Offender Management Focus Group in Vancouver to discuss offender management at a local and provincial level.
- This quarter DVU applied for a grant under the Family Violence Initiative Fund (FVIF) for the "S.T.O.P. Program", a 15 week proactive offender orientated approach to the prevention of domestic violence. A decision is anticipated in December 2016.

#### **TARGETED POLICING:**

Officers from our Targeted Policing Unit meet regularly with numerous partner agencies including;

- Interagency: RCMP, Parole, Adult and Youth Probation and Ministry of Children and Families meet monthly to discuss current status, activities, monitoring and enforcement related to persons deemed a high risk to re-offend. Attendance was also made to a similar meeting hosted by Salmon Arm as offenders in Enderby area fall under supervision of Salmon Arm Justice system.

- Outreach: RCMP, Probation, Ministry of Housing and Social Development, Interior Health, VJH, ACSS Team, Mental Health and Addictions and Mental Health Forensic Services meet weekly to discuss status and risk factors related to persons in the community who suffer from mental illness and are currently in the Justice System.
- Mentally Disordered Offenders: RCMP, Crown Counsel, Forensic Psychiatric Services, Probation, Vernon Jubilee Hospital and Interior Health meet quarterly to discuss status and risk factors related to high risk offenders with a mental disorder.

Targeted Policing provided assistance to General Duty, Serious Crimes and Provincial GIS investigations including the following:

- A break and enter in progress which resulted in the arrest of two suspects. Subsequent interview led to a search of suspect's residence and the return of previously stolen property. File 2016-245 refers.
- An assault with weapon investigation resulted in the arrest of a suspect fleeing from the scene and found to be in possession of a large quantity of methamphetamine. Charges are pending. File 2016-2469 refers.
- As a result of the arrest of an armed robbery suspect search warrants were executed on his residence and vehicle resulting in the recovery of a weapon and stolen property. Cross reference files 2016-1588, 2016-1589 & 2016-1649.

#### **Task Force (TF):**

- An investigation into a dial-a-dope operation resulted in a male charged with possession of drugs for the purpose of trafficking cocaine, heroin and methamphetamine. Cross reference 2016-2595. Subsequent information received indicated the accused continued to sell drugs while on his release conditions. Surveillance of the subject resulted in additional breach charges. File 2016-4466 refers.
- "E" Division Clandestine Lab Team assisted in the execution of a search warrant at an apartment complex, resulting in the seizure of unknown chemical solutions believed to be associated to a drug lab. File 2016-2935 refers.
- Investigation of a dial-a-dope operation led to the arrest of a male. Subsequent search warrant executed at a hotel room resulted in the seizure of heroin, methamphetamine, cash and other drug trafficking paraphernalia. The male is charged with possession of drugs for the purpose of trafficking and was placed under conditions to not be in Vernon. File 2016-3843 refers.

#### **Crime Reduction Unit (CRU):**

- Prolific Offenders: There are twenty prolific offenders identified for monitoring in our area, 11 not in custody and nine in custody.
- Crime Reduction continues to utilize bait vehicles as a means to target and combat theft of and theft from, vehicles. There were no activations of vehicle alarms during this reporting period.

- In January and February CRU conducted patrols of the Kin Race Track area as it was being used unlawfully by homeless persons and persons engaged in criminal activity. Patrols resulted in some arrests of persons on outstanding warrants.
- CRU's investigation of a prolific offender identified pawning a stolen item lead to recovery of property from two break and enters. Charges are pending. File 2016-459 refers.
- CRU targeted a subject currently charged with drug trafficking; the subject was located in breach of his curfew and cellular phone conditions as well as in possession of a quantity of cocaine and heroin. Additional charges are pending. File 2016-1317 refers. Subsequent search warrant on the seized cellular phone provided evidence to support a charge of possession of child pornography and, when members arrested the subject for the new charges, he was again found in possession of a cellular phone contrary to his conditions. File 2016-5433 refers.
- Investigation of stolen property advertised for sale on line; surveillance was conducted when the original owner made arrangements to meet with the seller who was arrested in possession of stolen property. File 2016-4261 refers.

**Provincial Tactical Enforcement Priority (PTEP):**

- Targeted Policing continued participating in this policing priority of identifying, profiling, selecting and targeting individuals and/or groups involved in criminal activity and, because of their association to gangs/organized crime, pose a safety risk to the community. There are currently five persons/groups identified in the Vernon North Okanagan area.
- One PTEP target was arrested in relation to his involvement in the theft of a bait vehicle in Vernon (File 2015-27608) and continues to be investigated by Provincial GIS for his suspected involvement in a robbery incident from June 2015 (File 2015-12728).

**NORTH RURAL GENERAL INVESTIGATION SECTION (GIS):**

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) have received and investigated, however does not reflect all investigations that officers are working on. Rural GIS investigators continue to work on numerous historical major cases initiated outside of this reporting period.

- In February Rural GIS assisted with the investigation of a sudden death of an elderly male in Enderby. Autopsy confirmed death was not suspicious. File 2016-1931 refers.
- In February Rural GIS provided one week of assistance to Kelowna Provincial GIS and Southeast District Major Crimes with an attempt murder investigation in Celista, BC. Cross reference file 2016E-581.
- In March Rural GIS took conduct of an investigation into the location of a female who was last seen in Enderby. Members continue to search for the missing female with the assistance of several Alberta Police Agencies. File 2016-3769 refers.

## **NORTH OKANAGAN SIGNIFICANT INVESTIGATIONS/INCIDENTS:**

- On January 8 at 22:50 hours, a rural member on patrol observed a truck driving erratically in Armstrong. The member conducted a traffic stop and initiated an impaired driving investigation resulting in a 90 day driving prohibition. File 2016-480 refers.
- On January 13 RCMP received a report of a theft of diesel fuel from numerous vehicles parked on Otter Lake Cross Road in Spallumcheen. The thefts had occurred within the previous two weeks. No suspects were identified. File 2016-736 refers.
- On January 16 at 22:50 hours a rural member observed a vehicle in Armstrong with a warrant of arrest for the registered owner. Subsequent check determined the driver was impaired by alcohol and he was issued a 90 day driving prohibition. File 2016-955 refers.
- Reports of several acts of mischief in the Armstrong area were received between January 15<sup>th</sup> and 18<sup>th</sup> in which unknown suspects spray painted the tag "Kilo" in script and bubble letters and "NSH" in script on exterior walls of businesses and churches. Cross reference 2016-1007, 2016-1006, 2016-1020, 2016-1072.
- On January 31 at 16:17 hours a report of overdue snowmobilers in the Hunters Range area of Enderby was received. At 21:54 hours Search and Rescue located the four male riders, cold but uninjured, and transported them to the parking lot to retrieve their vehicle. File 2016-1818 refers.
- February 7 at 19:00 hours a member on patrol in Armstrong observed a vehicle travel through a stop sign at a high rate of speed. Subsequent traffic stop and investigation determined the driver was impaired by alcohol and a 90 day driving prohibition was issued. File 2016-2300 refers.
- On February 18 BC Hydro advised of a theft of hydro on Yankee Flats Road in Falkland. Rural members obtained a search warrant and located an illegal marihuana grow operation. Approximately 850 plants were seized and the investigation continues. File 2016-3375 refers.
- On February 29 a report was received of a break and enter at Heimann & Sons Masonry in Armstrong in which a padlock to the gated compound was cut. A vehicle was stolen and another vehicle vandalized. No suspects were identified. File 2016-3753 refers.
- On March 1 a report of a woman missing from the Enderby area was received. The investigation is ongoing and has been taken over by SED Major Crime Unit. File 2016-3769 refers.
- On March 16 a report of a theft of \$1500 worth of tools from a shed at a construction site on Colony Street in Armstrong was received. No suspects identified. File 2016-4864 refers.
- On March 23 at 18:45 hours a request was received to assist Enderby Fire Department with a house fire on Jack Pine Road. Three possible suspects in dark clothing were observed by a witness near the residence but had departed prior to police and fire department arrival. File 2016-5396 refers.

## **TRAFFIC ENFORCEMENT:**

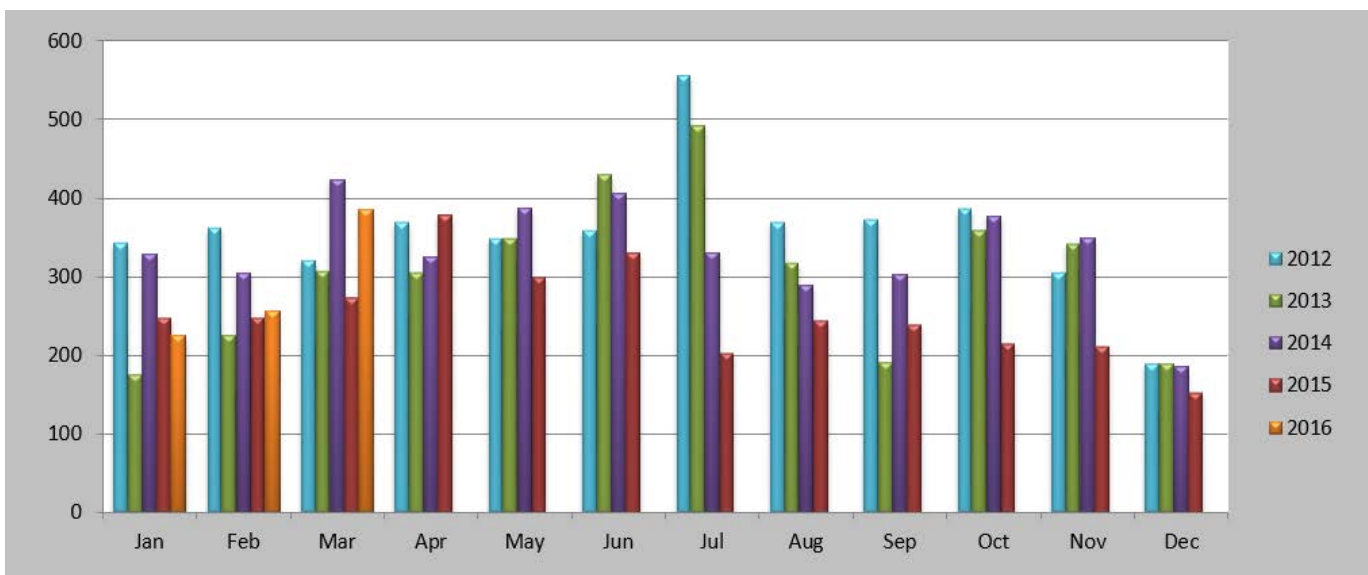
- Rural North Okanagan Road Check Stops: 16
- Rural North Okanagan Impaired Drivers taken off road by way of suspension or charge: 11
- Rural North Okanagan Distracted Driver charge: 0



DETACHMENT	VIOLATION TICKET	WARNING
Armstrong	13	5
Spallumcheen	57	23
Enderby	15	27
Falkland	47	13
Lumby	38	23
Westside	25	5

- Vernon & Coldstream Road Check Stops: 7
- Vernon & Coldstream Impaired Drivers taken off road by way of suspension or charge: 37
- Vernon & Coldstream Distracted Driver charge: 21

DETACHMENT	VIOLATION TICKET	WARNING
<b>Vernon</b>	389	194
<b>Coldstream</b>	86	63
<b>Vernon Rural</b>	33	9



\*\*\*This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas\*\*\*

**FORENSIC IDENTIFICATION SECTION (FIS):**

- The three members in FIS continue to be fully operational and dedicated to the Vernon/North Okanagan Detachment policing jurisdiction.

OFFENCE	Vernon	Rural
<b>Break and Enter</b>	11	2
<b>Theft Vehicle</b>	2	0
<b>Drugs</b>	2	0
<b>Theft</b>	0	0
<b>Mischief</b>	2	0
<b>Attempted Murder</b>	0	0
<b>Assault</b>	1	0
<b>Miscellaneous</b>	2	1
<b>Arson/Fire</b>	1	0
<b>Sudden Death</b>	1	1

- During this quarter a total of 8 individuals were identified on 6 files through fingerprints or other types of physical evidence.
- Overall stats for the 1<sup>st</sup> quarter of this year compared to the same time last year were 22 files in Vernon and 4 files in the Rural which is significantly down from the same quarter in 2015 with 76 calls for FIS.

**POLICE DOG SERVICES (PDS):**

- Over the past few months the three member Police Dog Services has been running below capacity as a result of an on duty medical injury.
- In February our Police Dog Services participated in the Emergency Services Day hosted by Silver Star Mountain which raised \$15,000 for the Vernon Jubilee Hospital Foundation.

**RESERVISTS:**

- Our reservists conduct targeted traffic enforcement in our communities as well as other duties as required in support of our General Duty and specialized units, such as scene security and training.

Reservists Traffic Enforcement:

<b>Detachment</b>	<b>Patrols</b>	<b>V.T.</b>	<b>Warnings</b>
Vernon	17	139	35
Coldstream	13	54	41
Armstrong	0	0	0
Enderby	1	4	1
Falkland	4	28	8
Lumby	1	2	0
Spallumcheen	2	11	5
Westside Road	3	7	6
Total	41	246	96

**SCHOOL RESOURCE OFFICER:**

- Cst. Cocks is currently busy preparing for the RCMP Youth Academy hosted by the Vernon/North Okanagan Detachment. This annual event takes place the first week of May at the Vernon Army Camp and involves youth and police volunteer facilitators from throughout the Okanagan. This year Cst Cocks has accepted 49 youth to the program.

**COMMUNITY POLICING:**

Vernon RCMP's 56 Volunteers have contributed to crime prevention in the first quarter of 2016 by:

- Performing 2 Speed Watch Operations and slowing down almost 1000 vehicles,
- Have covered over 5,000 kilometers patrolling the City as eyes and ears for the RCMP, recovering one stolen vehicle and issuing one VT for no DL,
- Have checked over 3,000 license plates to see if they were stolen;
- Conducted 1 Distracted Driving Operation with RCMP members netting one VT and 16 warning letters send to vehicle owners;
- Have contributed almost 900 hours in night patrols, carnival parade and Balloon Glow special duties and training.

**AUXILIARY CONSTABLES:**

- The RCMP Auxiliary Constable Program is undergoing change to ensure the safety of the volunteers. The auxiliary constables provide countless hours of dedicated service to our community and the RCMP wants to ensure they are not exposed to the same risks as regular members. In January the ride-along portion of the program was removed and a review is underway in Ottawa to define the duties, training standards and uniform. As a result of the changes the new class of Vernon/North Okanagan Auxiliary Constable's training was placed on hold pending direction from National Headquarters.

**HUMAN RESOURCES:**

- During this reporting period some changes have occurred with personnel with the retirement of S/Sgt. Leonard Carlson and Sgt. Neil Hogg. The Operations Officer position continues to be filled by Sgt. Kara Triance in the acting role.

- Established Levels: The Vernon/North Okanagan Detachment is currently at 97 Regular Members: 56 City of Vernon; 32 Provincial; 7 Coldstream; 3 Spallumcheen & 1 Splants'in First Nations.
- Funded Levels: As of March 31, 2016, the Vernon/North Okanagan Detachment billed 47.97 City of Vernon; 27 Provincial, 6 Coldstream; 1 Spallumcheen and 0 Splants'in First Nations.

### 1<sup>ST</sup> Quarter Statistics – City of Vernon

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	1169	1043	1123	1118	1244	1268
Robbery	5	4	5	2	2	2
Assault (Includes DV)	28	25	37	24	28	22
Domestic Violence	5	9	11	4	8	6
Sex Offence	1	7	5	4	1	6
B&E Residence	16	20	9	16	10	12
B&E Commercial	15	11	3	14	1	10
Theft of Vehicle	20	11	8	8	8	14
Theft From Vehicle	48	22	60	41	65	50
Theft Over \$5000	1	1	-	1	1	2
Theft Under \$5000	61	58	46	59	82	86
Drug Offence	21	25	14	26	28	25
Liquor Offences	22	29	36	26	36	58
Impaired Driving	5	3	11	3	9	12
24 Hour Driving Suspension	10	6	4	7	5	5
Motor Vehicle Accidents	37	40	52	40	40	38

### 1<sup>ST</sup> Quarter Statistics – Vernon Rural

ACTIVITY TYPE	January 2015	January 2016	February 2016	February 2016	March 2015	March 2016
<b>Total Files</b>	111	122	112	123	123	108
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	1	2	-	2	3
Domestic Violence	1	1	-	-	2	-
Sex Offence	-	1	-	-	-	-
B&E Residence	1	-	1	-	-	-
B&E Commercial	1	-	-	1	-	-
Theft of Vehicle	1	2	-	-	2	3
Theft From Vehicle	5	5	-	-	1	3
Theft Over \$5000	-	1	1	-	-	1
Theft Under \$5000	4	1	2	5	5	3
Drug Offence	-	2	4	2	2	2
Liquor Offences	3	1	-	1	1	-
Impaired Driving	1	1	2	-	1	1
24 Hour Driving Suspension	-	1	-	1	2	-
Motor Vehicle Accidents	10	20	10	18	5	4

*“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”*

**1<sup>ST</sup> Quarter Statistics – District of Coldstream**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	88	82	69	76	73	103
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	2	3	3	1	-
Domestic Violence	1	1	2	2	1	-
Sex Offence	1	-	-	-	-	-
B&E Residence	1	1	-	1	1	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	2	1	-	-	1
Theft From Vehicle	3	5	4	3	1	7
Theft Over \$5000	-	1	-	-	-	1
Theft Under \$5000	4	-	2	2	-	-
Drug Offence	2	-	1	1	-	1
Liquor Offences	-	-	1	2	-	1
Impaired Driving	1	2	2	1	-	3
24 Hour Driving Suspension	1	-	1	-	-	1
Motor Vehicle Accidents	12	8	5	8	1	4

**1<sup>ST</sup> Quarter Statistics – City of Armstrong**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	57	72	69	56	88	76
Robbery	-	-	-	-	-	-
Assault (includes DV)	3	3	2	1	2	4
Domestic Violence	2	2	-	1	1	1
Sex Offence	-	-	-	-	-	1
B&E Residence	1	-	-	-	-	-
B&E Commercial	-	-	1	1	-	1
Theft of Vehicle	1	-	1	5	-	1
Theft From Vehicle	2	-	-	-	1	2
Theft Over \$5000	-	-	-	-	1	-
Theft Under \$5000	-	1	3	-	1	2
Drug Offence	1	1	1	-	-	1
Liquor Offences	-	1	3	1	1	6
Impaired Driving	3	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	4	2	5	2	18	1

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**1<sup>ST</sup> Quarter Statistics – Spallumcheen**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	72	71	69	69	81	64
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	-	-	2	2
Domestic Violence	-	-	-	-	1	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	1	-	-	4
Theft From Vehicle	2	1	-	1	2	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	1	1	1	1
Drug Offence	-	-	1	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	3	1	2	1
24 Hour Driving Suspension	-	1	2	1	-	-
Motor Vehicle Accidents	6	15	9	13	8	4

**1<sup>ST</sup> Quarter Statistics – City of Enderby**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	77	58	61	68	75	57
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	3	1	1	1	2
Domestic Violence	-	2	-	-	1	-
Sex Offence	-	-	-	-	1	-
B&E Residence	1	-	1	-	-	1
B&E Commercial	1	-	-	1	-	-
Theft of Vehicle	-	-	-	-	-	1
Theft From Vehicle	-	-	-	-	-	2
Theft Over \$5000	-	-	-	-	1	-
Theft Under \$5000	-	1	-	3	2	3
Drug Offence	1	-	3	-	-	-
Liquor Offences	2	2	7	3	2	3
Impaired Driving	-	-	-	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	3	-	2	1	3	2

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**1<sup>ST</sup> Quarter Statistics – Enderby Rural**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	62	38	51	45	48	55
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	1	1	-	-
Domestic Violence	-	1	-	1	-	-
Sex Offence	-	-	1	-	-	-
B&E Residence	-	-	1	-	2	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	3	-	-	-	-	1
Theft From Vehicle	1	-	1	-	-	1
Theft Over \$5000	-	-	1	-	-	-
Theft Under \$5000	1	-	1	2	2	1
Drug Offence	1	-	-	1	-	1
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	1	1	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	8	4	4	4	2	2

**1<sup>ST</sup> Quarter Statistics – Village of Falkland**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	18	8	17	8	11	11
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	-	-	-
Domestic Violence	-	-	-	-	-	-
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	1	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	2	-	-	-	-	-
Theft From Vehicle	1	-	-	-	-	2
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	-	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	1	-	-	1	-

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**1<sup>ST</sup> Quarter Statistics – Falkland Rural**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	31	28	34	39	36	31
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	-	-	1	2	-
Domestic Violence	-	-	-	1	2	-
Sex Offence	1	-	-	-	-	-
B&E Residence	-	1	-	-	-	1
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	1	1	-
Theft From Vehicle	-	-	-	1	-	-
Theft Over \$5000	-	-	-	1	-	-
Theft Under \$5000	-	-	-	-	-	-
Drug Offence	1	-	-	-	-	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	1	-	-	-	-	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	4	3	3	5	2	3

**1<sup>ST</sup> Quarter Statistics – Village of Lumby**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	40	19	40	40	43	55
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	-	1	5	3	2
Domestic Violence	-	-	-	1	-	1
Sex Offence	1	-	-	-	-	-
B&E Residence	-	-	-	-	1	-
B&E Commercial	1	-	2	-	-	2
Theft of Vehicle	-	-	-	-	-	2
Theft From Vehicle	-	-	1	-	-	2
Theft Over \$5000	-	-	-	-	-	1
Theft Under \$5000	3	-	-	-	1	1
Drug Offence	1	-	1	-	1	1
Liquor Offences	-	1	-	-	2	2
Impaired Driving	-	-	-	-	-	-
24 Hour Driving Suspension	-	-	1	-	2	-
Motor Vehicle Accidents	-	-	-	2	1	1

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**1<sup>ST</sup> Quarter Statistics – Lumby Rural**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	37	29	38	35	41	43
Robbery	-	-	-	-	-	-
Assault (Includes DV)	1	-	1	2	-	1
Domestic Violence	-	-	-	1	-	-
Sex Offence	-	-	-	-	-	1
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	2	-	-	-
Theft From Vehicle	-	-	-	1	-	-
Theft Over \$5000	-	-	-	1	-	-
Theft Under \$5000	-	-	-	-	-	1
Drug Offence	-	-	1	-	2	-
Liquor Offences	-	-	-	-	-	-
Impaired Driving	-	-	-	-	2	1
24 Hour Driving Suspension	-	-	-	-	-	1
Motor Vehicle Accidents	1	4	2	6	3	4

**1<sup>ST</sup> Quarter Statistics – OKIB**

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	30	29	29	34	22	28
Robbery	-	-	-	-	-	-
Assault (Includes DV)	-	1	1	1	-	1
Domestic Violence	-	1	-	-	-	1
Sex Offence	-	-	-	-	-	-
B&E Residence	-	-	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	1	-	-	-	-	-
Theft From Vehicle	-	-	-	-	1	1
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	-	-	-	1	1	-
Drug Offence	1	-	-	1	-	-
Liquor Offences	-	1	-	-	1	-
Impaired Driving	-	1	1	1	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	3	2	1	1	3

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### 1<sup>ST</sup> Quarter Statistics – Splatsin

ACTIVITY TYPE	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016
<b>Total Files</b>	25	19	17	20	29	26
Robbery	-	-	-	-	-	-
Assault (Includes DV)	2	3	-	1	-	2
Domestic Violence	1	2	-	1	-	2
Sex Offence	-	-	-	-	1	-
B&E Residence	2	1	-	-	-	-
B&E Commercial	-	-	-	-	-	-
Theft of Vehicle	-	-	-	-	-	1
Theft From Vehicle	-	1	-	-	-	-
Theft Over \$5000	-	-	-	-	-	-
Theft Under \$5000	1	1	-	-	-	2
Drug Offence	1	-	-	-	1	-
Liquor Offences	-	-	2	-	-	-
Impaired Driving	-	-	2	-	1	-
24 Hour Driving Suspension	-	-	-	-	-	-
Motor Vehicle Accidents	-	1	1	3	-	1

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THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council  
From: Tate Bengtson, CAO  
Date: April 26, 2016  
Subject: RCMP Auxiliary Constable Program Consultation

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**RECOMMENDATION**

THAT Council reviews and, as desired, amends the proposed responses to the RCMP Auxiliary Constable Program consultation questions posed by the Ministry of Public Safety and Solicitor General;

AND THAT the responses to the RCMP Auxiliary Constable Program be advanced to the Ministry of Public Safety and Solicitor General.

**BACKGROUND**

Auxiliary Constables ("ACs") are unarmed, uniformed volunteers whose primary purpose is to participate in community policing and crime prevention activities. In British Columbia, the Auxiliary Constable Program ("ACP") has been in existence for over 50 years and is governed by a Provincial Policy. There are currently about 750 active ACs located in 67 RCMP detachments throughout the province, volunteering about 120,000 hours of service a year to their local communities.

ACs are appointed under the BC Police Act to assist the Provincial Police Force in the performance of its duties. The Province provides the funding to support local ACPs approved and established at Provincial RCMP detachments, as is the case in Enderby. The Province also provides ACs with personal liability protection, WorkSafe BC coverage, insurance coverage, training, badges and identification.

The RCMP has initiated a review of the national ACP after the fatal shooting of an unarmed, uniformed member of the Canadian Forces in October 2014. Shortly after this incident, RCMP National Headquarters issued a directive requiring ACs working in uniform to be under the direct supervision of a Regular Member equipped with all intervention tools. On January 11, 2016, after consultations with internal partners on a revised policy, the RCMP's Senior Executive Committee approved the following recommendations:

- Ride-alongs and firearms familiarization training would be discontinued (while firearms familiarization training was not offered in BC, ride-alongs were cancelled effective January 21, 2016);

- A National Activity Matrix would be created;
- The National Policy would be updated; and,
- Uniform options would be reviewed.

The Province is seeking input from municipalities during the national program review. The Ministry of Public Safety and Solicitor General has put forth a set of questions to help structure the feedback. Each question is listed below, along with proposed responses.

*Part 1: Duties*

**1. Prior to the new RCMP directives being established, what activities/duties did ACs perform in your community?**

ACs performed a variety of important activities and duties in Enderby. This included:

- a) Traffic control
- b) Speed Watch and related volunteer coordination
- c) School programming
- d) Bike rodeos and parades
- e) Attending community events and school functions in uniform
- f) Participating in ride-alongs with Regular Members (subject to age restrictions)

**2. What benefits has your municipality experienced as a result of the ACP?**

In addition to assistance with Speed Watch, promoting public safety, increasing the visibility of the RCMP presence, and engaging with youth, ACs provide a valuable source of local knowledge that is continuous, notwithstanding Regular Member staffing changes. This has been invaluable in helping Regular Members to understand the community.

**3. Has the RCMP's recent decision to cancel ride-alongs impacted your ACP? If so, how?**

As Enderby's AC has not been participating in ride-alongs for several years, the RCMP's decision to cancel this activity has not directly impacted the local ACP; however, it would have an effect should another AC join who was eligible to participate.

**4. Has the RCMP's recent decision to require ACs working in uniform to be under the direct supervision of a Regular Member impacted your ACP? If so, how?**

Yes, this has affected the local ACP. This limits the kinds of activities and functions that an AC may perform, as it is dependent upon the availability of Regular Members to accompany the AC. This is detrimental to community programs which promote public health and safety and deprives the RCMP of a valuable presence which can engage with residents and businesses at community and school functions.

Two of the RCMP's strategic priorities involve youth and road safety. Both of these priorities are advanced through the work and dedication of ACs, in conjunction with Regular Members.

- 5. Where do you feel ACs face the greatest risk in their volunteer duties in your community? How can the Province and RCMP mitigate that risk?**

When working with a Regular Member, such as at a road check, it is never known what happens when you stop a particular vehicle. Oncoming traffic also presents a hazard.

- 6. In your view how effective is the current ACP in your community in relation to:**
- a. improving police-community communications,**
  - b. improving crime reduction activities, and**
  - c. improving the community's sense of safety and security?**

The ACP proved to be extremely effective in responding to all of the above. ACs are a visible, engaged presence at community and school events for which Regular Members may not always have the resources to be present. ACs provide a critical connection to youth through their involvement in the delivery of school programs and also improve the community's safety and security through the coordination of the local Speed Watch program.

*Part 2: Uniforms*

- 7. The uniform of an AC is very similar to that of a Regular Member. Do you support modifications to the uniform to ensure unarmed ACs are distinguishable from armed Regular Members? How can the risks associated with ACs continuing to wear their current uniform be mitigated?**

For the general public, it generally does not distinguish between the uniforms, which have slight differences in striping and banding. If the duties were to be kept to the pre-review level, a uniform that connotes authority and respect is extremely important to any AC actions undertaken to assist Regular Members. If ACs are no longer recognizable through a suitable uniform, this limits their effectiveness.

- 8. If the uniform were to change, what would be an acceptable uniform? What would not be acceptable?**

ACs should have uniforms similar to Regular Member uniforms to be effective. A jacket or t-shirt would not be a suitable uniform given the ACs' duties and activities.

Respectfully submitted,



Tate Bengtson  
Chief Administrative Officer