

**ENDERBY AND DISTRICT SERVICES COMMISSION**

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Friday, February 19, 2016 at 8:30 a.m. in the Council Chambers of Enderby City Hall.

**Members:** Brad Case City of Enderby  
Roxanne Davyduke City of Enderby  
Herman Halvorson Electoral Area F  
Denis Delisle Electoral Area F

**Staff:** Tate Bengtson – Chief Administrative Officer, City of Enderby  
Jennifer Bellamy – Chief Financial Officer  
Kurt Inglis – Assistant Corporate Officer and Planning Assistant, City of Enderby  
Bettyann Kennedy – Recording Secretary

**Others:** Parks and Recreation staff (3)  
Public (2)

**APPOINTMENT OF CHAIR AND VICE-CHAIR**

Moved by Brad Case, seconded by Denis Delisle that Herman Halvorson be appointed Chair of the Enderby and District Services Commission for 2016.

Carried

Moved by Denis Delisle, seconded by Herman Halvorson that Brad Case be appointed Vice-Chair of the Enderby and District Services Commission for 2016.

Carried

**APPROVAL OF AGENDA**

Moved by Roxanne Davyduke, seconded by Denis Delisle that the agenda be approved as circulated.

Carried

**ADOPTION OF MINUTES**

Regular Meeting Minutes of December 16, 2015

Moved by Denis Delisle, seconded by Brad Case that the minutes of the regular meeting of December 16, 2015 be adopted as presented.

Carried

**DELEGATION**

Shawna Bruce, Executive Director and Shelley Verlaan, Treasurer – Kingfisher Interpretive Centre Society

Ms. Bruce provided a history of the organization and explained what they do and how they operate. The Society is truly a success story. They successfully stabilized the fish population and are operating as a learning centre. Education has become the cornerstone of their operation. Thousands of school children visit the centre every year. No fees are charged to the schools so that every child is given the opportunity to visit.

A budget was circulated showing operational costs only. It does not include any special projects. Donations fluctuate from year to year as funding models change. There was a lot of funding following the mud slide, which has now slowed down. Finding funding is becoming challenging.

The Society is asking the Commission for funding of \$18,500. They will be applying for grants to expand their educational programs. The funding from the Commission is used as leverage for funding that requires 50% to be matched.

In closing, their mission statement was read and brochures and a listing of their awards was circulated.

**REPORTS****Enderby and District Recreation Services – 4<sup>th</sup> Quarter Report 2015**

Moved by Roxanne Davyduke, seconded by Brad Case that the report be received and filed.  
**Carried**

Sheryl Hay reported on some of the highlights of the report:

- Advertising – Social media appears to be working well. They are getting good responses via the Twitter account.
- Administration – Grant applications are being done. They are looking to get funding for 55+ programs and a sports day.
- Arena – Useage has increased and they are getting more off-season bookings.
- Ball – Extra fees are being charged to offset maintenance costs.
- Programming – They are offering a full variety of programs. Their ongoing challenge is finding space and equipment.

In response to queries:

- On-line registrations are a challenge at the moment, as in not being able to process credit/debit transactions.
- Biggest challenge moving forward is finding space for evening programs and finding instructors.
- Splatsin have been approached regarding their facilities. It is hoped that an agreement can be made to offer programs in exchange for use of their facilities.

**NEW BUSINESS**

**Enderby and District Chamber of Commerce** – Correspondence dated January 27, 2016  
Re: Mobile Vendors at Riverside RV Park and Campground

Moved by Brad case, seconded by Denis Delisle that the Commission grant permission to the event organizer for mobile vendors to be located in Riverside Park from May 20 – 22, 2016 to service the 25<sup>th</sup> Annual BC Open Gold Panning Competition subject to the vendors attaining a valid business license and health inspection certificate.

**Carried**

**Amendment to Dog Control Bylaw No. 1469, 2010** – Memo from Assistant Corporate Officer and Planning Assistant dated February 17, 2016

Moved by Denis Delisle, seconded by Roxanne Davyduke that the Commission recommend that Council amend the City of Enderby Dog Control Bylaw No. 1469, 2010 to include a requirement for the owner of a dog, when on public or private property without the express consent of a property owner, to be in possession of at least one dog fecal matter disposal bag for the purpose of removing any fecal matter that their dog may deposit;

AND THAT the Commission recommend that Council amend the City of Enderby Municipal Ticketing (MTI) System Bylaw no. 1518, 2013 and the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 to:

- i. include a \$100 fine amount, and \$50 early payment provision, for persons who fail to be in possession of at least one dog fecal matter disposal bag for the purpose of removing any fecal matter that their dog may deposit; and
- ii. increase the current fine amount from \$50 to \$100, with a \$50 early payment provision, for persons who fail to immediately remove deposited fecal matter and dispose of it within a suitable container or other suitable disposal method.

**Carried**

**2016 Financial Plans** – 1<sup>st</sup> Draft Budget Package from Chief Financial Officer dated February 16, 2016

The Chief Financial Officer provided an overview of the financial plan.

Discussions:

- Putula Park request for \$5,000 to be reduced to \$1,200 as the \$5,000 they were given last year was not used.
- Since the Kingfisher Interpretive Centre used the Commission funding as leverage for other grants, increase of grant denied.

- Assistant Corporate Officer and Planning Assistant provided an update on the Belvedere Hand Launch project. It is hoped to have all requirements in place this year.

Moved by Denis Delisle, seconded by Brad Case that the Commission decline the grant increase request from Kingfisher Interpretive Centre for \$11,677; decline the Gazebo request from Grindrod Park for \$15,000; and approve the 2016 financial plan subject to the following amendments:

- Approval of \$7,400 for an expression swing at Barnes Park;
- Reduction of the Mara – Putula Park grant from \$5,000 to \$1,200;

AND THAT the Commission request that the Regional District of North Okanagan transfer the operating reserve funds for Cemetery and Animal Control to the City of Enderby.

Carried

### **PUBLIC QUESTION PERIOD**

*Sheryl Hay of Recreation Services* questioned the status of the spray park/ peanut pool project. The Chief Administrative Officer explained that there is currently a feasibility study taking place with engineered designs and cost estimates to be considered. These will be brought forward to the next meeting.

### **CLOSED MEETING RESOLUTION**

Moved by Denis Delisle, seconded by Roxanne Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the *Community Charter*.

Carried

### **ADJOURNMENT**

The regular meeting re-convened at 10:10 a.m.

Moved by Brad Case, seconded by Roxanne Davyduke that the meeting adjourn at 10:10 a.m.

Carried

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER