

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, January 18, 2016 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Chief Financial Officer – Jennifer Bellamy
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Davyduke that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of December 21, 2015

Moved by Councillor Schreiner, seconded by Councillor Shishido that the minutes of the regular meeting of December 21, 2015 be adopted as circulated.

Carried

PETITIONS AND DELEGATIONS

Neil Fidler, Secretary – Enderby and District Arts Council

Re: Request for Grant Increase for 2016

Mr. Fidler expressed appreciation for previous support from Council. Their new office space provides a presence in the community and a place to hold meetings and store materials. More funds are required in order to continue operating at this level. Costs have gone up considerably to secure quality entertainment. A tent is required to ensure that the bandstand area is covered if it rains. Attendance at the Arts Festival continues to rise. Last year's attendance was good, despite the rain.

In response to questions:

- 2014 attendance at the Arts Festival was approximately 2,000. They believe it was almost that many in 2015 despite the rain.

- The only Sunday event was Music by the River. The Drill Hall posed a problem as a back-up venue due to capacity limitations. It was suggested that the Splatsin Community Centre could be an alternate back-up venue.
- Appreciation was expressed to the Arts Council for their involvement with Friday Night Lights event.
- They have some youth members, but not many.
- Enderbeer festival will be the same weekend as the Arts Festival. Each event should benefit the other.

DEVELOPMENT MATTERS

Notice on Title – 509 Mill Avenue – Memo from Chief Administrative Officer dated January 8, 2016

Moved by Councillor Case, seconded by Councillor Baird that Council confirms the recommendations of the Building Inspector with respect to Notice on Title File No. 15-0578-END-NT;

AND THAT Council directs the Corporate Officer to file a notice on the land title stating that a resolution has been made under Section 57 of the *Community Charter* pertaining to the property legally described as Lot 4, DL 150, K (formerly O) DYD, Plan 6406 and located at 509 Mill Avenue;

AND FURTHER THAT Council authorizes the Corporate Officer to make available for public inspection further information about the notice on title pertaining to the property legally described as Lot 4, DL 150, K (formerly O) DYD, Plan 6406 and located at 509 Mill Avenue at City Hall.

Carried

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Enderby and District Arts Council – Correspondence dated January 4, 2016

Re: Annual Request for Funding

Moved by Councillor Case, seconded by Councillor Schreiner that the Enderby and District Arts Council funding request be referred to the budget process.

Carried

BYLAWS – 3 Readings

Intermunicipal Emergency Operations Service Amending Bylaw No. 1587, 2016

A bylaw to amend Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010, as amended by Intermunicipal Emergency Operations Service Amending Bylaw No. 1491, 2011

Moved by Councillor Baird, seconded by Councillor Knust that Intermunicipal Emergency Operations Service Amending Bylaw No. 1587, 2016 be given three readings.

Carried

Development Applications Procedures Bylaw No. 1586, 2016

A bylaw to establish procedures for the processing of development applications, including amendments to the Official Community Plan, Zoning Bylaw, or to a Land Use Contract; or permits under Part 26 of the *Local Government Act*; Agricultural Land Commission applications; and Phased Development Agreements

Moved by Councillor Case, seconded by Councillor Baird that Development Applications Procedures Bylaw No. 1586, 2016 be given three readings.

Carried

BYLAWS – Adoption

Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1583, 2015

A bylaw to amend Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

Moved by Councillor Knust, seconded by Councillor Schreiner that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1583, 2015 be adopted.

Carried

REPORTS

Councillor Knust

There appears to be a need for more doggie bag dispensers. Commission members will bring this up at the next Enderby and District Services Commission meeting.

Councillor Shishido

Volunteers that coordinate community events need support in the form of a formal Events Coordinator for big events. The Chamber of Commerce used to take on many of the large events. Mayor McCune suggested coordinating a “Volunteer Fair” to recruit new volunteers. April will be targeted to coordinate this event.

Tech allowance disbursement will be discussed during budget process.

Councillor Davyduke

Dog control issues will be discussed at the next Enderby and District Services Commission meeting.

Councillor Case

Splatsin has expressed an interest in touring our water and wastewater facilities. Dates will be determined at the C2C meeting.

Mayor McCune

The Mayor and Councillor Schreiner will meet with the Assistant Corporate Officer and Planning Assistant on Thursday to discuss potential solutions to the signage issues at Preston Crescent and Preston West.

Mayor McCune will be attending a meeting on Wednesday to see if Enderby could possibly host a BC-U16 baseball tournament.

Building Permit Detail Report – December 2015

Moved by Councillor Baird, seconded by Councillor Shishido that the report be received and filed.

Carried

NEW BUSINESS

Sidewalk Inspection Policy Revision – Memo from Chief Administrative Officer dated January 7, 2016

Moved by Councillor Schreiner, seconded by Councillor Shishido that Council adopts the Revised Sidewalk Inspection Policy.

Carried

Grants in Aid Policy – Memo from Chief Financial Officer dated January 7, 2016

Moved by Councillor Baird, seconded by Councillor Knust that Council adopts the Grants in Aid Policy;

AND THAT Council directs staff to communicate the new policy to applicable 2015 grant recipients.

Carried

Bylaw Enforcement Officer and Dog Control Officer Appointment – Memo from Assistant Corporate Officer and Planning Assistant dated January 7, 2016

Moved by Councillor Case, seconded by Councillor Shishido that Council designates Sandra Edgecombe as a Bylaw Enforcement Officer and Dog Control Officer.

Carried

Shaw Go WiFi Facilities License Agreement – Memo from Chief Administrative Officer dated January 8, 2016

Moved by Councillor Shishido, seconded by Councillor Knust that Council authorizes the Mayor and Chief Administrative Officer to execute the Shaw Go WiFi Facilities License Agreement as presented.

Carried

Fire Department Service Level Policy Statement – Memo from Chief Administrative Officer dated January 12, 2016

Moved by Councillor Case, seconded by Councillor Baird that Council adopt the Fire Department Service Level Policy Statement;

AND THAT Council refers the policy to the Shuswap Fire Protection District.

Carried

Interior Health Tobacco Cessation Project – Memo from Chief Administrative Officer dated January 12, 2016

Moved by Councillor Baird, seconded by Councillor Schreiner that Council explore, in conjunction with Interior Health's Healthy Communities initiative, community support for a tobacco bylaw for the City of Enderby.

Carried

Opposed: Councillor Knust
Councillor Case

Mill Avenue and Belvedere Street Reconstruction Projects Financial Performance – Memo from Chief Administrative Officer dated January 12, 2016

Moved by Councillor Case, seconded by Councillor Baird that the memorandum be received and filed.

Carried

Digital Billboard Sponsorship Renewal for 2016 – Memo from Assistant Corporate Officer and Planning Assistant dated January 12, 2016

Moved by Councillor Baird, seconded by Councillor Shishido that Council renews the annual digital billboard sponsorships for the year 2016;

AND THAT Council increases the annual digital billboard sponsorship value for the Enderby Fire Rescue Society from \$3,500 to \$5,000.

Carried

Vacant Commercial and Industrial Buildings Inspection Program – Discussion – Memo from Chief Administrative Officer dated January 12, 2016

Moved by Councillor Knust, seconded by Councillor Shishido that Council direct Staff to proceed with drafting a Vacant Commercial and Industrial Buildings Inspection Policy and amend the City of Enderby Fees and Charges Bylaw to provide a charge for inspections and incidental matters.

Carried

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Case, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (a) and (e) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting reconvened at 6:00 p.m.

Moved by Councillor Baird, seconded by Councillor Case that the meeting adjourn at 6:00 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER