

**ENDERBY AND DISTRICT SERVICES COMMISSION**

**Brad Case  
Roxanne Davyduke**

**Herman Halvorson  
Denis Delisle**

**AGENDA**

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**DATE:** Friday, February 19, 2016  
**TIME:** 8:30 a.m.  
**LOCATION:** Council Chambers, Enderby City Hall – 619 Cliff Avenue

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**1. APPROVAL OF AGENDA**

**2. ADOPTION OF MINUTES**

[Regular Meeting Minutes of December 16, 2015](#) pg 2-4

**3. DELEGATION**

Shelley Verlaan – Kingfisher Interpretive Centre Society

**4. REPORTS**

[Enderby and District Recreation Services – 4<sup>th</sup> Quarter Report 2015](#) pg 5-13

**5. UNFINISHED BUSINESS**

**6. NEW BUSINESS**

[Enderby and District Chamber of Commerce](#) – Correspondence dated  
January 27, 2016 pg 14

Re: Mobile Vendors at Riverside RV Park & Campground

[Amendment to Dog Control Bylaw No. 1469, 2010](#) pg 15-18

[2016 Financial Plans](#) – Budget package from Chief Financial Officer dated  
February 16, 2016 pg 19-59

**7. PUBLIC QUESTION PERIOD**

**8. CLOSED MEETING RESOLUTION**

Closed to the public, pursuant to Section 90 (1) (e) of the *Community Charter*

**9. ADJOURNMENT**

## ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Wednesday, December 16, 2015 at 8:30 a.m. in the Council Chambers of Enderby City Hall.

**Members:** Brad Case City of Enderby  
Roxanne Davyduke City of Enderby  
Herman Halvorson Electoral Area F  
Denis Delisle Electoral Area F

**Staff:** Tate Bengtson – Chief Administrative Officer, City of Enderby  
Kurt Inglis – Assistant Corporate Officer and Planning Assistant, City of Enderby  
Bettyann Kennedy – Recording Secretary

**Others:** Parks and Recreation staff (1)  
Public (1)

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### **APPROVAL OF AGENDA**

Moved by Brad Case, seconded by Denis Delisle that the agenda be approved as circulated.  
Carried

### **ADOPTION OF MINUTES**

Regular Meeting Minutes of November 6, 2015

Moved by Denis Delisle, seconded by Roxanne Davyduke that the minutes of the regular meeting of November 6, 2015 be adopted as presented.  
Carried

### **UNFINISHED BUSINESS**

Ratification of Sponsorship Agreement with North Okanagan Minor Hockey – Memo from Chief Administrative Officer dated December 14, 2015

Moved by Denis Delisle, seconded by Brad Case that the Enderby and District Services Commission ratify the Sponsorship Administration Agreement with the North Okanagan Minor Hockey Association as presented.  
Carried

### **NEW BUSINESS**

2016 – 2019 Operational Contribution Agreement with Shuswap Trail Alliance – Memo from Assistant Corporate Officer and Planning Assistant dated November 23, 2015

Moved by Denis Delisle, seconded by Roxanne Davyduke that the Enderby and District Services Commission endorse a four-year renewal of the Operational Contribution Agreement with the Shuswap Trail Alliance, with a 1-2% annual contribution adjustment included;

AND THAT the Enderby and District Services Commission recommend that the City of Enderby approve and execute the agreement.

Carried

Parks, Recreation and Culture Fees Bylaw – Memo from Chief Financial Officer dated November 20, 2015

Moved by Brad Case, seconded by Roxanne Davyduke that the Enderby and District Services Commission recommend that Council enacts the attached bylaw cited as “The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 Amendment Bylaw No. 1583, 2015”.

Carried

Shuswap Trails Roundtable Letter of Understanding – Memo from Assistant Corporate Officer and Planning Assistant dated November 24, 2015

Moved by Denis Delisle, seconded by Brad Case that the Enderby and District Services Commission endorse the attached Shuswap Trails Roundtable Letter of Understanding;

AND THAT the Enderby and District Services Commission appoint Herman Halvorson to attend the December 2, 2015 Shuswap Trails Roundtable gathering to sign the Letter of Understanding.

Carried

Spray Park and Peanut Pool Feasibility – Verbal report by Brad Case

- Cost of a spray park is challenging. 2012 estimate was \$306,000 and 2015 was \$310,000.
- Consideration towards an option similar to what Vernon installed. A peanut pool is much cheaper and would satisfy the immediate need while allowing time to continue fundraising for a spray pool.
- Commission could fund a feasibility study to get things going. Fundraising group would be consulted to approve the plans and would contribute their funds towards the peanut pool.
- Feasibility study would determine if the existing circulation system could be used. This would need to be done prior to estimating a cost. It would likely take 2 months and \$5,000 to get the study done.
- Would not be able to proceed this year due to the time involved to get Interior Health permits and engineered concept plans prepared. Hopefully budget figures could be ready for this year to implement next year.
- Fundraisers have raised approximately \$20,000 so far.
- Consideration should be done to approach the Lions Club once costs are known to seek their support.

Moved by Roxanne Davyduke, seconded by Brad Case that the Enderby and District Services Commission approve an expenditure of \$5,000 for a feasibility study for construction of a peanut pool at Barnes Park.

Carried

**PUBLIC QUESTION PERIOD**

None.

**CLOSED MEETING RESOLUTION**

Moved by Roxanne Davyduke, seconded by Denis Delisle that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (i) of the *Community Charter*.

Carried

**ADJOURNMENT**

The regular meeting re-convened at 9:10 a.m.

Moved by Denis Delisle, seconded by Roxanne Davyduke that the meeting adjourn at 9:10 a.m.

Carried

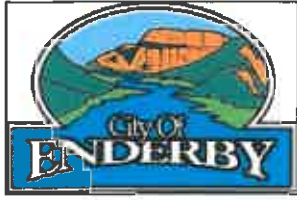
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CHAIR

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CHIEF ADMINISTRATIVE OFFICER

Commission  
Agenda



**City of Enderby**  
**Parks and Recreation Services**  
administered by

**Enderby & District Chamber of Commerce**  
P.O. Box 1000, Enderby, BC V0E 1V0  
Telephone: 250-838-2665 | Fax: 250-838-0123



[www.enderbychamber.com/recreation](http://www.enderbychamber.com/recreation) | [recreation@enderbychamber.com](mailto:recreation@enderbychamber.com)

**Date:** January 1<sup>st</sup>, 2016  
**To:** Enderby/Area F Joint Services Commission  
**From:** Kaylee Wells, Recreation Administration  
**Subject:** Fourth Quarter Report, 2016

The following report is a synopsis of the status of projects, facilities, and programs managed by the Enderby & District Chamber of Commerce on behalf of Enderby and Area F.

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## **Advertising**

Advertising on Social Media remains a strong and viable outlet. The Enderby and District Recreation Services Facebook page likes have increased from last quarter, 156 likes to 182 likes and the Enderby Outdoor Pool page has increased from 459 likes last quarter to 478. The reach of the Facebook posts drastically vary from 20 to 800 people reached, with an average reach of 50 to 70 people. The difference in the amount of people reached is dependent on how many shares a post receives.

Available ice time for the week is posted on Facebook on Fridays. Flyers and Pictures are constantly updated onto our Facebook pages.

Enderby and District Recreation Services is now on Twitter. After participating in a Twitter workshop, we are now confident Twitter users. We have over 30 followers on Twitter and are posting multiple times a week.

The 2015/2016 Fall/Winter Recreation Guides have all been dispersed throughout the community.

Program flyers have been emailed to parents through the schools, and distributed at the arena, and local businesses. Public Skate time and Holiday Skate time advertisements were put into pizza boxes at Sutherlands Pizzeria.

5 advertisements we put into Enderby RiverTalk.

The Holiday Skate with Santa and Skating Lesson notifications ran on the digital highway message board.

Six poster frames have been put up at the arena for advertising. A banner and rink board advertisement has been donated by Mark McMahon.

## **Administration**

Many reports were presented to commission in October, including our Year End Report (October 2014 to October 2015), an Inventory Analysis, Pool Year End, Third Quarterly Report, Logo Request, and Scoreboard Request.

Arena bookings and changes are steady.

A lot of email communication with North Okanagan Minor Hockey and Salmon Arm Minor Hockey booking agents to get additional ice time.

11 groups are using the 3 schools through the joint use agreement for weekly activities.

Registration for programs has been continuous.

Meetings with North Okanagan Minor Hockey President and representatives took place to arrange the donation of and ordering of a new score board and time of day clock through Rock Advertising Inc.

Our holiday skate received sponsorship from Tim Hortons, 300 Timbits, 300 cups of coffee, and 300 cups of hot chocolate.

A new AED including training for the arena was approved through the BC Heart Association.

Kaylee and Sheryl had a meeting with Jennifer Bellamy in December to better understand the budgeting process and the information she required from Recreation Services.

A 2016 calendar of events is being put together to ensure optimal marketing and advertising for all events.

A strategic plan is in the midst of being written.

Sheryl and Kaylee walked with our new banner in the Christmas Parade.

Jersey Day November 20<sup>th</sup> had a lot of support from local businesses.

RBC's Sports Day in Canada activities hosted by Enderby and District Recreation Services took place November 21<sup>st</sup> including games and activities in the green space by the arena, the arena, and curling rink.

Programming and scheduling for the 2016 Spring/Summer Recreation Guide has begun.

## **Facility Reports**

### ***Arena***

The arena has been steady with bookings.

The new scoreboard and time of day clock purchased by North Okanagan Minor Hockey was installed on December 29<sup>th</sup> with the help of Mountain View Electric.

Weekly average bookings total 32 hours youth, 11 hours public, and 7 hour adult.

Arena Booking Hours					
<b>2013</b>		October	November	December	Total
<i>Youth/ School Rentals</i>		156.25	205.25	117.5	479
<i>Adult/ Senior Rentals</i>		18	34.5	21.75	74.25
<i>Public Programs</i>		49.25	57	28.75	135
<b>Total Hours</b>		223.50	296.75	168	688.25
<b>2014</b>		October	November	December	Total
<i>Youth/ School Rentals</i>		91.75	145.75	124.75	362.25
<i>Adult/ Senior Rentals</i>		13.5	24.5	31.50	69.5
<i>Public Programs</i>		21.5	28	26.50	76
<b>Total Hours</b>		126.75	198.25	182.75	507.75
<b>2015</b>	September	October	November	December	Total
<i>Youth/School Rentals</i>	56.75	147.5	170.25	112.75	487.25
<i>Adult/Senior</i>	8.75	26.75	32.5	28	96
<i>Public Programs/ Bookings</i>	11.5	50.75	48.25	101.25	211.75
<b>Total Hours</b>	77	225	251	242	795

The Arena Booking Hours table shows an increase in total hours that the arena was booked. Hours booked by Youth/School Rentals is higher than 2014 however lower than 2013, this is due to the decrease in Ringette bookings. Ringette has had low registration numbers this season.

The decrease in Youth /School Rentals in December from 2014 to 2015 is due to North Okanagan Minor Hockey hosting their main tournaments in December 2014 then in November 2015.

The increase in Adult/Senior ice time from 2014 to 2015 is due to an additional adult group renting the ice weekly and a second adult group renting the ice periodically throughout the season.

North Okanagan Minor Hockey has 31 hours booked in the Enderby Arena for Provincial Games March 14<sup>th</sup> to 17<sup>th</sup> 2016.

Arena Dry Floor request have started to come in. Lacrosse Provincials were considered being held in Enderby Arena; however they will not be this season.



## ***Ball Fields***

Ball user group meeting dates have been sent and have two proposed dates February 9<sup>th</sup> or 15<sup>th</sup>. On the agenda will be:

Booking requests for 2016 season, including tournament dates

Field Maintenance cost and proposal to increase fees to cover

Signage and field use policy updates

Washrooms and Equipment storage

## ***Gazebo***

The Gazebo was used on October 31<sup>st</sup> for Halloween activities and December 4<sup>th</sup> for Christmas Celebrations.

Bookings for gazebo rentals for summer 2016 are being processed; currently there are only 2 weekends left for the Summer (June to August) August 13<sup>th</sup> and 27<sup>th</sup>.

## ***Lions Pool***

The Lions pool is currently closed. Scheduling for the 2016 pool season has begun.

## ***Parks***

One inquiry about renting the parks in July 2016 came in from The Girl Guides group to host a camping event with approximately 100 girls.

## **Programs Report**

### ***General***

The Recreation Programs have been successful; people are becoming more aware of the programs we offer. We have made many marketing and advertising efforts to get the word out about the new programs; however word of mouth has been most helpful in creating awareness.

In our strategic planning we are looking at ways to increase the number of different programs offered by Enderby and District Recreation Service.

Between October 1<sup>st</sup> and January 1<sup>st</sup> \$5,482.25 was deposited from Recreation Programs. The Arena programs including Drop in Shiny Hockey, Skating Lessons, and Private Rentals created the most revenue with \$2,681.00. The Fitness Classes offered brought in \$2,421.25, including drop in passes and registered classes. The youth physical literacy classes brought in \$380.00. Deposit dates vary depending on how much money is brought in.

Date	Arena	Fitness	Youth	Total
<b>5-Oct</b>	\$ 20.00	\$ 216.00		\$ 236.00
<b>14-Oct</b>	\$ 134.00	\$ 76.25		\$ 210.25
<b>16-Oct</b>	\$ (183.50)			\$ (183.50) (refund)
<b>20-Oct</b>	\$ 384.00	\$ 56.00		\$ 440.00
<b>26-Oct</b>	\$ 34.00	\$ 401.50		\$ 435.50
<b>28-Oct</b>	\$ 2.00	\$ 362.00		\$ 364.00
<b>30-Oct</b>	\$ 36.00	\$ 139.00	\$ 45.00	\$ 220.00
<b>5-Nov</b>	\$ 110.00	\$ 48.00		\$ 158.00
<b>13-Nov</b>	\$ 74.00	\$ 247.00		\$ 321.00
<b>17-Nov</b>	\$ 184.00	\$ 127.00	\$ 45.00	\$ 356.00
<b>18-Nov</b>	\$ 263.50			\$ 263.50
<b>25-Nov</b>	\$ 85.00	\$ 187.50	\$ 85.00	\$ 357.50
<b>1-Dec</b>	\$ 118.00	\$ 42.00		\$ 160.00
<b>3-Dec</b>	\$ 75.00	\$ 194.00	\$ 40.00	\$ 309.00
<b>10-Dec</b>	\$ 68.00	\$ 197.50	\$ 120.00	\$ 385.50
<b>16-Dec</b>	\$ 220.00	\$ 40.00	\$ 45.00	\$ 305.00
<b>28-Dec</b>	\$ 600.00	\$ 87.50		\$ 687.50
<b>31-Dec</b>	\$ 457.00			\$ 457.00
<b>Total</b>	\$ 2,681.00	\$2,421.25	\$ 380.00	\$ 5,482.25

August and September brought in more revenue due to programs sessions starting in September. August and September Recreation Programs brought in \$7,886.25. Much of the Arena revenue of \$5,265.00 was due to the registration for our MVP hockey program, which filled up within the first week of registration. Fitness class sessions started in September which brought in \$2,111.25 and Youth programs also started in September bringing in \$510.00. We hope to see large revenue numbers again in January due to new programs sessions starting.

Date	Arena	Fitness	Youth	Total
<b>27-Aug</b>	\$ 2,225.00	\$ 253.00	\$ 40.00	\$ 2,518.00
<b>28-Aug</b>	\$ 645.00	\$ 36.00	\$ 180.00	\$ 861.00
<b>7-Sep</b>	\$ 1,505.00	\$ 57.50		\$ 1,562.50
<b>15-Sep</b>	\$ 420.00	\$ 359.50		\$ 779.50
<b>22-Sep</b>		\$ 831.25	\$ 85.00	\$ 916.25
<b>24-Sep</b>	\$ 40.00	\$ 92.00	\$ 85.00	\$ 217.00
<b>25-Sep</b>	\$ 250.00	\$ 115.00	\$ 40.00	\$ 405.00
<b>29-Sep</b>	\$ 180.00	\$ 367.00	\$ 80.00	\$ 627.00
<b>Total</b>	\$ 5,265.00	\$ 2,111.25	\$ 510.00	\$ 7,886.25

## ***Fitness***

Fitness class sessions started late September and ran until the December Holiday Break. 5 classes a week were offered included a Zumba Jr. class for kids, Adult Zumba, 2 HiiT classes, and a Core class. In October, 5X Drop-in passes were sold for classes and 17 were purchased. In December, a Yoga instructor was hired to add a new program to our 2016 schedule and equipment was purchased to add to the existing classes.

Feedback from fitness classes was very positive and 28 fitness class registrations came in for 2016 classes before the end of the year. Recreation staff spent a couple of hours during the holidays to clean the upstairs kids play area in the Drill Hall to make a more clean and safe place for child minding. Child minding is offered for the Monday, Wednesday, and Friday morning classes. Suggestions regarding fitness class programming have been to offer more evening classes. At this time, the challenge is finding facility space and instructors.

<b>Fitness Programs</b>	<b>Registered</b>
<b><i>Fitness - Youth/ class</i></b>	10
<b><i>Fitness - Adult/ Zumba</i></b>	10.5
<b><i>Fitness - Adult/ HiiT am</i></b>	8
<b><i>Fitness - Adult/ HiiT pm</i></b>	5
<b><i>Fitness - Adult/ Core</i></b>	10
<b><i>Fitness - 5 x drop in pass</i></b>	17
<b><i>Fitness - Yoga</i></b>	
<b><i>Child minding/ child</i></b>	116

## ***Youth***

The youth physical literacy programs ran at full capacity and finished in mid November. Feedback from these programs was very positive and many re-registered for Winter 2016 programs. These programs developed and reinforced fundamental movement skills and improved physical literacy as well as body awareness, confidence, cooperation, and communication skills.

Programs included Pre-school Sports with 6 kids and I Can Play Sports with 7 kids.

Pro-d Camps and Holiday Day Camps were offered this Fall with 0 participation. With the upcoming afterschool and holiday programming coming from the Girls and Boys Club and other venues, we will discontinue our day camps after Spring Break.

<b>Youth Programs</b>	<b>Registered</b>
<i>Athlete Training Camp</i>	n/a
<i>Pro-D Day Camps</i>	0
<i>Holiday Camps</i>	0
<i>Parented PLAY</i>	0
<i>Pre-School PLAY</i>	6
<i>Youth PLAY</i>	7

## **Arena**

<b>Arena Programs</b>	<b>Registered</b>
<i>MVP Hockey</i>	20
<i>Adult Shinny - Drop In</i>	104
<i>Youth Shinny- Drop In</i>	180
<i>Skate Lesson- 30min</i>	6
<i>Skate Lesson- 45min</i>	8
<i>Birthday Packages</i>	6

Skating lessons started in October and we had 4 recreation leaders and our MVP coach go through a 4 hr training session with Stacey Larson who developed the Learn to Skate program for Enderby & District Recreation. These classes were moved from the Sunday time slot they have been offered in previous years to Wednesdays between 2:30-4:00pm. The first session of Skating lessons saw 6 Ice Puppy and 8 Super Skater registrations.

The MVP program remains full with 20 non-competitive hockey players. This program has 2 coaches and players from the hockey academy volunteering as leaders and mentors. There is still a wait list for this program and lots of positive feedback from parents. A group of parents have requested a power skating program to be offered next year along with the MVP program.

In 2015, 6 birthday party rentals were booked on Sundays. These rentals included 60min of ice time and 30 min usage of either the concession lobby or minor hockey office. Three of the parties also booked a Party Host to assist with on-ice activities and office clean up. Shihiya School also booked a Recreation Leader for their 4 bookings

Since starting in Late September our drop in shinny has recorded 104 adult drop-ins and 180 youth. The holiday scheduled Stick & Puck and Shinny times brought in 34 adults and over 100 youth in 2 weeks. Private Ice rental bookings over the holidays totaled 15.25 hours.

The non-prime ice rate was offered from December 20<sup>th</sup> to 31<sup>st</sup> to ensure the arena would be utilized while minor hockey was not using the facility. Over 10 different groups utilized this available ice time.

Additional public programs were offered over the holidays as well, along with a Skate with Santa on December 20<sup>th</sup> sponsored by Tim Hortons. The Skate with Santa was well attended with over 60 people in attendance.

We have increased times available to the public with 2 youth shinny and 2 adult shinny hockey times each week. The Sticks and Pucks Jr. drop in shinny hockey (ages 8 to 12) has had great turn out 6 to 12 people per session, the Sticks and Pucks drop in shinny hockey (aged 13 to 17) has not been well attended 3 to 5 people per time, Adult drop in shinny has been well attended with both male and female participants in the evening session with 8 to 15 people, however the morning session has not had good attendance with 0 to 4 people attending.

An additional Public Skate time has been added to the schedule to start in January, Tuesdays 12:00 to 1:00 pm. Sundays 5:45 to 7:15 remains the most popular Public Skate Time.



# Enderby & District

CHAMBER OF COMMERCE

*Where the Shuswap meets the Okanagan*

P.O. Box 1000, 700 Railway Street, Enderby, BC V0E 1V0  
Telephone: 250-838-6727 | Fax: 250-838-0123  
[www.enderbychamber.com](http://www.enderbychamber.com) | [info@enderbychamber.com](mailto:info@enderbychamber.com)

*Commission  
Agenda*

January 27, 2016

Joint Services Commission  
C/O Tate Bengtson  
City of Enderby

Re: Request permission for mobile vendors at Riverside RV Park & Campground

Dear Joint Services Commission,

The Enderby & District Chamber of Commerce has been working with the Vernon Placer Miners Club in organizing the 25<sup>th</sup> Annual BC Open Gold Panning Competition. As part of the festivities, there have been requests to allow mobile vendors at the campground during the 3 day event, starting May 20<sup>th</sup> to May 22<sup>nd</sup>, 2016.

The Chamber would like to request permission to allow for mobile vendors to be located at the park/campground for the duration of the event, subject to the vendor(s) obtaining a business license and health inspection.

The Enderby & District Chamber of Commerce encourages these events as it showcases Enderby, Area F and our facilities.

Thank you for your consideration,

Sincerely,

Corinne Van De Crommenacker  
General Manager

*Commission approved  
in previous years.  
TJB*

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: February 17, 2016  
Subject: Amendment to Dog Control Bylaw No. 1469, 2010

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**RECOMMENDATION**

THAT the Enderby & District Services Commission recommends that Council amends the City of Enderby Dog Control Bylaw No. 1469, 2010 to include a requirement for the owner of a dog, when on public or private property without the express consent of a property owner, to be in possession of at least one dog fecal matter disposal bag for the purpose of removing any fecal matter that their dog may deposit;

AND THAT the Enderby & District Services Commission recommends that Council amends the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 and the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015 to:

- i. Include a \$100 fine amount, and \$50 early payment provision, for persons who fail to be in possession of at least one dog fecal matter disposal bag for the purpose of removing any fecal matter that their dog may deposit; and
- ii. Increase the current fine amount from \$50 to \$100, with a \$50 early payment provision, for persons who fail to immediately remove deposited fecal matter and dispose of it within a suitable refuse container or other suitable disposal method.

**BACKGROUND**

The City of Enderby currently regulates the keeping of dogs within the City and a specified part of Area 'F' of the Regional District of North Okanagan through the City of Enderby Dog Control Bylaw No. 1469, 2010. The Dog Control Bylaw is enforced through the City of Enderby's Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 and Bylaw Notice Enforcement Bylaw No. 1581, 2015.

At its Regular Meeting of February 15, 2016, Council passed a resolution recommending that the Enderby & District Services Commission consider supporting an amendment to the Dog Control Bylaw to include a requirement for dog owners to demonstrate that they have a means of collecting deposited dog fecal matter. Currently, the Dog Control Bylaw only contains a requirement for the owner of a dog to immediately remove deposited fecal matter and suitably dispose of it; this provision of the Dog Control Bylaw is difficult to enforce due to the fact that the Dog Control Officer would need to catch the dog and owner 'in the act', and, even in these cases, the reasonable standard of proof required to defend a disputed ticket in court may be difficult to obtain. By including a requirement for the owner of a dog to be in possession of at least one dog fecal matter disposal bags when on public or private

property without the express consent of the property owner, it places a responsibility on the dog owner to demonstrate that they have the *means* to immediately remove and dispose of the deposited fecal matter in accordance with the Dog Control Bylaw.

Staff are proposing a fine amount of \$100 for persons who fail to be in possession of at least one dog fecal matter disposal bag; this fine amount is sufficient to encourage compliance. Furthermore, in order to provide consistency with the above fine amount, Staff are recommending an increase from \$50 to \$100 to the fine amount for persons who fail to immediately remove deposited fecal matter and dispose of it within a suitable refuse container or other suitable disposal method.

Respectfully Submitted,



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Kurt Inglis  
Assistant Corporate Officer and Planning Assistant



THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1594

A BYLAW TO AMEND DOG CONTROL BYLAW NO. 1469, 2010

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WHEREAS Council of the City of Enderby has adopted "The City of Enderby Dog Control Bylaw No. 1469, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1594, 2016".
2. Section 5 of "City of Enderby Dog Control Bylaw No. 1469, 2010" is deleted and Section 5 attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this     day of     , 2016.

READ a SECOND time this     day of     , 2016.

READ a THIRD time this     day of     , 2016.

ADOPTED this     day of     , 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## **5. CONTROL OF DOGS**

- 5.1 No owner of a dog shall allow such dog to be under the care, custody, and control of a person who is not competent and strong enough to control the dog.
- 5.2 No owner of a dog shall allow such dog to be unlawfully at Large.
- 5.3 No owner of a dog shall allow such dog to:
- a. molest passers by; approach a person in a menacing fashion or apparent attitude of attack;
  - b. bite, inflict injury, assault or otherwise attack a person;
  - c. chase vehicles or cyclists;
  - d. chase, harass, bite, inflict injury, assault or otherwise attack any other animal;
  - e. damage property, other than that of the owner;
  - f. bark excessively.
- 5.4 No dog owner shall allow such dog to deposit any faecal material on public or private property without the express consent of the property owner. Any such deposited faecal material shall immediately be removed from the property and disposed of in a suitable refuse container or other suitable disposal method.
- 5.4.1 An owner of a dog shall, when on public or private property without the express consent of a property owner, be in possession of at least one dog fecal matter disposal bags for the purpose of removing any fecal matter that their dog may deposit.
- 5.5 An owner of a Dangerous Dog, in addition to the other provisions of this bylaw:
- a. shall at all times that the dangerous dog is not on the property of the owner, keep the dog muzzled, and restrained on a leash strong enough to hold the dog, and which is no longer than six (6) feet, and be under the continuous care, custody and control of a person competent and strong enough to control the dog;
  - b. shall, at all times that the dangerous dog is on the property of the owner:
    - i. keep the dangerous dog confined indoors; or
    - ii. if the dangerous dog is outdoors;
      - a. keep the dog tethered; or
      - b. keep the dog in an enclosure to prevent the dangerous dog from escaping.
- 5.6 Unless otherwise posted through signage, a person is permitted to allow any dog to enter upon and remain within any public beaches, swimming areas, or parks as long as the dog is under the care, custody and control of a person who is competent and strong enough to control the dog.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, CAO  
From: Jennifer Bellamy, CFO  
Date: February 16, 2016  
Subject: 2016 Financial Plans

Recommendation

THAT the Enderby and District Services Commission determines which, if any, of the new uncommitted expenses it wishes to approve for inclusion in the 2016 financial plan:

	<u>Amount</u>	<u>Requisition Increase</u>
• Kingfisher Interpretive Centre - increase grant	\$ 11,677	1.7%
• Grindrod Park Gazebo	\$ 15,000	2.1%
• Barnes Park Expression Swing	\$ 7,400	1.1%

THAT the Enderby and District Services Commission review the attached financial plans, direct changes, if necessary, and resolve to accept the financial plans as amended;

AND THAT the Commission request that the Regional District of the North Okanagan transfer the operating reserve funds for Cemetery and Animal Control to the City of Enderby.

Background

Attached are first drafts of the financial plans for each of the Commission's Services. Note that the year to date actual amounts included for 2015 are subject to change once the year end accounting process is completed. Once the Commission adopts the plans they will be forwarded to the City to incorporate into its budget process and to the RDNO for inclusion in its budget for the purposes of requisition.

Cemetery

The attached Cemetery - Financial Plan proposes a 3.2% decrease to the requisition (or -\$1,270). The 2016 plan is relatively consistent with the 2015 plan. Cemetery shows an operating surplus of \$10,335 for 2015. Most of the surplus is due to the unused funds budgeted for major maintenance. Although an amount is budgeted annually for major maintenance, generally the amounts are accumulated and directed toward larger projects like future expansion. It also allows the Commission to respond to needs that surface during the year. Cemetery maintenance was also under budget for 2015. The 2016 budget amount has been reduced but still provides room for any additional maintenance (tree removal, pest control, etc.) that may come up during the year. Staff are also proposing that the maintenance contractor begin April 1, 2016 to enhance the grounds keeping at the cemetery as it tends to start receiving an increase of visitors in the spring. The anticipated cost of this is approximately \$800. The amount budgeted for sundry expenses has also been removed as this amount has not been needed in the last few years. If any additional expenditures are needed, these can be funded within the maintenance budget.

Animal Control

The attached Animal Control - Financial Plan proposes a 4.1% decrease to the requisition (or -\$827). Animal Control shows an operating surplus of \$4,775 for 2015. \$1,700 of this was due to unused sundry amounts. This amount is budgeted to allow for landfill and veterinarian costs if needed and any other

needs that come up during the year. The dog control officer contract also came in under budget. The amount budgeted in 2015 was based on a three year average. Previously bylaw control and animal control were handled by two different officers. Now the same officer looks after both contracts which has resulted in efficiencies for both contracts. The 2016 budget amount has been reduced to reflect this.

### Parks and Recreation

The attached Parks & Recreation - Financial Plan proposes a 1.7% increase to the requisition (\$11,729). This is comprised of a 1% increase to capital reserves, 0.4% increase to operating expenditures and 0.3% increase for projects. The 2015 year shows a surplus of \$2,014. A 1% requisition increase provides an additional \$6,979 to the budget. Below is a summary comparison of the 2015 and 2016 budgets:

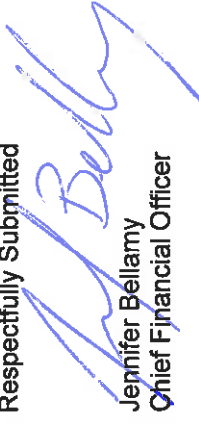
- Revenues
  - Ball Field Rentals have been increased to cover additional field maintenance. This was a request brought forward from Recreation Services per discussions with the ball user groups. The groups agreed to an increase in user fees to cover the costs. An amendment to the fees and charges bylaw will be brought forward.
  - Programming - Recreation Services started introducing additional recreation programs beginning in 2015 and will continue to do this in 2016. These programs are on a cost recovery basis. Programming revenue has been added to reflect the added programs.
- Operating Expenditures
  - Parks Maintenance - Includes extra maintenance costs, offset by the ball field rentals revenue as discussed above.
  - Shuswap River Access - additional outhouse pumping and maintenance was done in 2015. The base operating amount of \$6,000 was increased to \$9,000 to reflect these ongoing costs. An additional \$1,000 has also been added for hand launch improvements identified in the Year End Report from the Shuswap River Ambassadors.
  - Programming - these are the costs related to the additional programming revenue. Overall the revenue and expenditures net out.
- Grant Requests - Attached are the grant requests received from the Community Halls and other supported organizations. Most have requested the same amount as in 2015 with the exception of the Kingfisher Interpretive Centre Society.
  - Kingfisher Interpretive Centre Society - Currently the financial plan includes the same funding as the previous year of \$8,323. If the Commission wishes to provide the Society with the \$20,000 requested, an extra 1.7% increase to the requisition would be required.
  - Kingfisher Community Society - An additional \$64,500 has been added to the grant to the Society for playground equipment. Funding for the equipment includes \$10,000 from the annual community hall grant with the remaining through reserves. As the actual funding for the equipment has not yet been determined, reserves have been included in the budget to allow for the expenditure. If it is decided that the project moves forward, the actual funding structure will be brought forward to the Commission for approval.
- Special Projects - Attached is a list of the operating and capital projects planned for 2015. In 2015, \$38,300 in taxation was allocated to additional projects. To complete all of the projects listed for 2016 an additional \$1,700 in taxation is needed.
- Capital - Capital expenditures for 2016 are comprised of the following projects:
  - Mabel Lake Dock Improvements - \$20,000.
  - Belvidere Hand Launch Improvements - \$40,600
  - Green Gym Equipment (\$9,722) - The equipment was purchased in 2015. This is the balance of the 2015 budget amount for base preparation and installation costs.In addition to the above committed capital projects, requests for the following items have also been brought forward for Commission approval:
  - Grindrod Park Gazebo - The Grindrod Recreation Association (GRA) has requested a gazebo be put in at Grindrod Park for approximately \$15,000. If funded through taxation, it would require a 2.1% requisition increase.

- Barnes Park Expression Swing - This would have a cost of \$7,400. If funded through taxation, it would require a 1.1% requisition increase.
- Reserves
  - As directed by the Commission in 2014, a 1% requisition increase has been added to reserves to save for future capital projects.
  - The \$23,800 reduction in debt servicing costs has also added to reserves to save for future capital projects.
  - Parks Plan - \$42,500 to be put towards the Parks Plan each year. As no projects are scheduled for 2016 this amount has been added to reserves for when the projects can be completed.

Also included is a Surplus/Reserve Schedule which shows the usage and remaining balances in the surplus and reserve accounts.

For each of the Cemetery, Animal Control, and Fortune Parks functions, an operating reserve account is held with the RDNO in addition to the surplus and reserve accounts held with the City. For Cemetery and Animal Control, these functions are administered by the City of Enderby and the City requisitions the RDNO for Area F's portion of the funds. It would be more efficient to have the funds all held in one place. In order to do this, a resolution needs to be forwarded to the RDNO to have the transfer included in the RDNOs financial plan.

Respectfully Submitted



Jennifer Bellamy  
Chief Financial Officer

City of Enderby  
CEMETERY - FINANCIAL PLAN  
2016-2020

\$ (1,270) -3.2%

City GL#	Budget			Budget	Budget	Budget	Budget	Budget	Notes
	2015	2015 Actual (Draft)	2015 Actual Vs 2015 Budget	2016	2017	2018	2019	2020	
<b>REVENUE</b>									
<b>REQUISITIONS</b>	01-1-31100-35	\$ 40,068	\$ -	\$ 38,798	\$ 39,224	\$ 39,653	\$ 40,102	\$ 40,551	
RDNO - Contribution	01-1-31100-35		\$ 25,168						
City of Enderby - General Taxation			14,900						
<b>FEES AND CHARGES</b>									
Enderby Cemetery User Fees	01-1-41000-35	13,000	13,599	\$ (599)	13,000	13,000	13,000	13,000	Maintain prior year budget
<b>SALE OF SERVICES</b>		13,000	13,599	\$ (599)	13,000	13,000	13,000	13,000	
<b>OTHER REVENUE</b>									
INTEREST INCOME	01-1-41100-35	1,110	1,003	\$ -	953	953	953	953	95% of previous year actual
<b>PRIOR YEARS SURPLUS/Reserves</b>			\$ -					30,000	
<b>ACCUMULATED SURPLUS</b>			\$ -					30,000	
<b>TOTAL REVENUE</b>		<b>54,178</b>	<b>54,670</b>	<b>(599)</b>	<b>52,751</b>	<b>53,177</b>	<b>53,606</b>	<b>54,055</b>	<b>84,504</b>
<b>EXPENDITURES</b>									
Computer Repairs & Maintenance - GIS	01-2-19855-00	583	583	\$ -	589	596	603	610	617
Finance OH charges - Enderby	01-2-19855-00	1,048	1,048	\$ -	1,060	1,071	1,083	1,095	1,107
Admin. City of Enderby	01-2-19855-00 & 01-2-19852-00	4,723	4,723	\$ -	4,775	4,830	4,880	4,930	4,980
Public Works Wages - Enderby	01-2-55000-35	5,672	5,866	\$ (214)	5,990	6,060	6,130	6,200	6,270
Public Works Equipment - Enderby	01-2-55110-35	4,600	5,231	\$ (631)	5,285	5,340	5,400	5,460	5,520
Cemetery Maintenance	01-2-55100-35	17,000	13,921	\$ 3,079	16,000	16,180	16,360	16,540	16,720
Grant - Mara Cemetery	01-2-55120-35	2,240	2,240	\$ -	2,240	2,260	2,280	2,310	2,340
Grant - Grindrod Cemetery	01-2-55130-35	2,240	2,240	\$ -	2,240	2,260	2,280	2,310	2,340
Repairs - Major	01-2-55140-35	10,500	4,390	\$ 6,110	10,500	10,500	10,500	10,500	10,500
Sundry	01-2-55300-35	1,500	-	\$ 1,500	-	-	-	-	-
Liability Insurance	01-2-55150-35	572	572	\$ -	572	580	590	600	610
<b>OPERATING EXPENDITURES</b>		<b>50,678</b>	<b>40,834</b>	<b>\$ 9,844</b>	<b>49,251</b>	<b>49,677</b>	<b>50,106</b>	<b>50,555</b>	<b>51,004</b>
<b>CAPITAL - columbarium</b>		<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>
<b>TRANSFER TO RESERVES</b>	01-2-55500-35	3,500	3,500	\$ -	3,500	3,500	3,500	3,500	3,500
<b>TOTAL EXPENSES</b>		<b>54,178</b>	<b>44,334</b>	<b>9,844</b>	<b>52,751</b>	<b>53,177</b>	<b>53,606</b>	<b>54,055</b>	<b>84,504</b>
<b>SURPLUS(DEFICIT)</b>		<b>\$ -</b>	<b>\$ 10,335</b>	<b>\$ 10,335</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>OPERATING RESERVE FUND</b>								
Opening Balance - RDNO		55,756		56,700	57,644	58,588	59,532	60,476
Interest		944		944	944	944	944	944
Expenditures								
Closing Balance		<u>56,700</u>		<u>57,644</u>	<u>58,588</u>	<u>59,532</u>	<u>60,476</u>	<u>61,420</u>
<b>SURPLUS FUNDS</b>								
Opening Balance - City		84,415		94,750	94,750	94,750	94,750	94,750
Contributions		10,335						
Expenditures								
Closing Balance		<u>94,750</u>		<u>94,750</u>	<u>94,750</u>	<u>94,750</u>	<u>94,750</u>	<u>94,750</u>
<b>RESERVE FUNDS</b>								
Opening Balance - City		-		3,500	7,000	10,500	14,000	17,500
Contributions		3,500		3,500	3,500	3,500	3,500	3,500
Interest								
Expenditures								
Closing Balance		<u>3,500</u>		<u>7,000</u>	<u>10,500</u>	<u>14,000</u>	<u>17,500</u>	<u>21,000</u>

\$ (827) -4.1%

City GL#	Budget 2015	2015 Actual (Draft)	2015 Actual Vs 2015 Budget	Budget 2016	Budget 2017	Budget 2018	Budget 2019	Budget 2020	Notes	
<b>REVENUE</b>										
<b>REQUISITIONS</b>										
RDNO - Contribution		6,283								
City of Enderby - General Taxation		13,776								
<b>GRANTS IN LIEU OF TAXES</b>										
<b>FEES AND CHARGES</b>										
Dog Licenses: Enderby	01-1-51400-00	7,200	6,020	1,180	7,300	7,300	7,300	7,300	Based on a three year average 2015 - Includes \$1.5k in writeoffs. Actual ticket revenue \$1k. Conservative budget. Average from prior 3 years	
Dog Tickets	01-1-51405-00	500	100	400	500	500	500	500		
Dog Shelter Fees	01-1-51401-00	1,500	635	865	1,070	1,070	1,070	1,070		
<b>SALE OF SERVICES</b>		9,200	6,755	2,445	8,870	8,870	8,870	8,870		
<b>OTHER REVENUE</b>										
INTEREST INCOME	01-1-51402-00	260	236	24	224	224	224	224	95% of previous year actual	
<b>TOTAL REVENUE</b>		29,519	27,050	2,469	28,326	28,619	28,917	29,215	29,516	
<b>EXPENDITURES</b>										
Admin - Finance OH charges - Enderby	01-2-19850-25	1,923	1,923	-	1,945	1,966	1,968	2,010	2,032	Maintain prior year budget
Bylaw Enforcement	01-2-29200-25	1,000	1,334	(334)	1,500	1,517	1,534	1,551	1,568	
City of Enderby Admin	01-2-19850-25	898	898	-	908	920	930	940	950	Based on a three year average
Operations & Maintenance	01-2-29000-25	1,655	1,915	(260)	1,800	1,820	1,840	1,860	1,880	
Sundry	01-2-29300-25	1,700	-	1,700	1,500	1,520	1,540	1,560	1,580	
Dog Control Contract	01-2-29050-25	16,000	10,424	5,576	14,500	14,660	14,820	14,980	15,140	Based on a three year average
Lease of Shelter	01-2-29055-25	3,810	3,810	-	3,852	3,890	3,930	3,970	4,010	
Poundkeeper Contract	01-2-29060-25	2,000	1,435	-	1,786	1,786	1,786	1,786	1,786	
Liability Insurance - Enderby	01-2-19850-25	536	536	-	536	540	550	560	570	
<b>OPERATING EXPENDITURES</b>		29,522	22,275	7,247	28,327	28,619	28,918	29,217	29,516	
<b>CAPITAL</b>										
<b>TRANSFER TO RESERVES</b>										
<b>TOTAL EXPENSES</b>		29,522	22,275	7,247	28,327	28,619	28,918	29,217	29,516	
<b>SURPLUS(DEFICIT)</b>		\$ (3)	\$ 4,775	4,778	\$ (1)	\$ 0	\$ (1)	\$ (2)	\$ 0	
<b>OPERATING RESERVE FUND</b>										
Opening Balance - RDNO		24,356		24,800	25,244	25,688	26,132	26,576		
Interest		444		444	444	444	444	444		
Expenditures										
Closing Balance		24,800		25,244	25,688	26,132	26,576	27,020		
<b>SURPLUS FUNDS</b>										
Opening Balance - City		20,254		25,029	25,029	25,029	25,029	25,029		
Contributions		4,775								
Expenditures										
Closing Balance		25,029		25,029	25,029	25,029	25,029	25,029		

City of Enderby  
 PARKS & RECREATION - FINANCIAL PLAN  
 2016-2020

GL# C O E	Budget			11,729	1.7%	Budget	Budget	Budget	Budget	Budget	Notes
	2015	2015 YTD Actual (Draft)	2015 Actual vs. 2015 Budget	2016	2017	2018	2019	2020			
<b>REVENUE</b>											
REQUISITIONS (RDNO contribution)	01-1-42104-60	\$ 697,851	697,851	-	\$ 709,580	\$ 733,347	\$ 745,985	\$ 758,799	\$ 774,849	Calculated amount	
<b>GRANTS IN LIEU OF TAXES</b>	01-1-42100-60	-	-	-	-	-	-	-	-		
<b>FEES AND CHARGES</b>											
Ball Field Rentals	01-1-42111-60	9,000	9,933	(933)	16,800	16,980	17,170	17,360	17,550	Increase \$6.7k for extra diamond maint. 2015-Includes \$8k from Lions for fencing, \$10k from NOMHA for scoreboard & misc programming. Programming broken out for 2016	
	01-1-42120-60	2,500	24,212	(21,712)	2,500	2,530	2,560	2,590	2,620		
Miscellaneous Income											
Arena	01-1-42140-60	99,000	100,820	(1,820)	100,000	101,100	102,210	103,330	104,470		
Curling Club	01-1-42150-60	13,100	14,903	(1,803)	14,893	15,060	15,230	15,400	15,570		
ESC -Skating Programs	01-1-42160-60	1,000	2,785	(1,785)	5,825	5,890	5,950	6,020	6,090	Increase for additional programs	
Enderby Lions Pool Receipts											
Public Swim	01-1-42170-60	9,500	12,932	(3,432)	5,800	5,860	5,920	5,990	6,060	Break out fitness for 2016	
Fitness	01-1-42171-60				6,700	6,770	6,840	6,920	7,000	Break out fitness for 2016	
Swim Lessons	01-1-42180-60	10,500	11,043	(543)	10,600	10,720	10,840	10,960	11,080		
School	01-1-42190-60	500	3,336	(2,836)	3,000	3,030	3,060	3,090	3,120		
Programming											
Fitness	01-1-42125-60				6,400	6,470	6,540	6,610	6,680	Per Chamber estimate	
Youth	01-1-42126-60				4,100	4,150	4,200	4,250	4,300	Per Chamber estimate	
Miscellaneous	01-1-42127-60				2,100	2,120	2,140	2,160	2,180	Per Chamber estimate	
<b>SALE OF SERVICES</b>		145,100	179,963	(34,863)	178,718	180,680	182,660	184,680	186,720		
<b>OTHER REVENUE</b>											
INTEREST INCOME	01-1-42200-60	3,530	3,293	237	3,128	3,128	3,128	3,128	3,128	95% of previous year actual	
Grant - Barnes Park - Gym		25,000	21,279	3,721							
Grants - Organizations, Misc.	01-1-75130-60	2,325	10,419	(8,094)	3,721					2015-Hydro tree grant & RDNO playground. 2016 - Remainder for green gym	
Developer Contribution		-	-	-	-	22,120	22,120	-	284,240	Per Parks Plan	
Government Grants - Land Acquisition		-	-	-	-	-	-	-	1,300,000	Per Parks Plan	
<b>TOTAL GRANTS</b>		27,325	31,697	(4,372)	3,721	22,120	22,120	-	1,584,240		
<b>BORROWING</b>									167,600	2017 - spray park	
<b>TRANSFER FROM DCCs</b>	01-2-92120-60	-	-	-	-	16,170	4,170	6,400	637,539	Parks Plan	
Transfer from Gas Tax Reserve - RDNO Portion		77,747	77,166								
Transfer from Gas Tax Reserve - City Portion		47,253	45,684								
Transfer from Reserves	01-1-42220-60	24,000	18,000	6,000	46,600	50,000		20,000	134,000	Per schedule	
Transfer from Reserves - Parks Plan	01-1-42220-60					59,249	18,968	-	22,081	Per Parks Plan	
PRIOR YEARS SURPLUS	01-1-92120-60	35,200		35,200	79,500				26,000	Per schedule	
<b>USE OF SURPLUS/RESERVES</b>		184,200	140,850	43,350	126,100	109,249	18,968	20,000	182,081		
<b>TOTAL REVENUE</b>		1,058,006	1,053,655	4,351	1,021,247	1,064,694	977,031	973,007	3,536,157		



City of Enderby  
 PARKS & RECREATION - FINANCIAL PLAN  
 2016-2020

			11,729	1.7%						
			Budget	Budget	Budget	Budget	Budget			
GL#	C O E	Budget	2015 YTD Actual (Draft)	2015 Actual vs. 2015 Budget	2016	2017	2018	2019	2020	Notes
<b>EXPENDITURES</b>										
<b>ADMINISTRATION</b>										
Computer Support - IS - Enderby	01-2-71130-61	7,472	7,472	-	7,554	7,640	7,720	7,800	7,890	
Computer Support - GIS	01-2-71135-61	583	583	-	589	600	610	620	630	
Finance OH charges - Enderby	01-2-71145-61	21,801	21,801	-	22,090	22,333	22,579	22,827	23,078	
Finance OH charges - Chamber	01-2-71146-61	724	717	7	725	733	741	749	757	
Corp Admin Allocation - Enderby	01-2-19851-00	34,569	34,569	-	34,773	35,160	35,550	35,940	36,340	
Corp Admin Allocation - Chamber (Pool)	01-2-71161-61	453	449	4	453	460	470	480	490	
Bad Debts	01-2-71172-61	-	-	-	-	-	-	-	-	
Legal	01-2-71170-61	2,000	-	2,000	2,000	2,022	2,044	2,066	2,089	
Collective Bargaining	01-2-71175-61	-	-	-	-	-	-	-	-	
Governance Review	01-2-71200-61	5,000	-	5,000	-	-	-	-	-	Fund out of surplus when required.
Programming/Scheduling	01-2-71120-61	43,500	44,008	(508)	44,492	44,982	45,477	45,980	46,490	
Marketing and Promotion	01-2-71210-61	4,000	1,630	2,370	3,000	3,030	3,060	3,090	3,120	2015 - Overall marketing within budget. 2016 - keep at 2015 total amount for add. Programing
Insurance (liability) - Enderby	01-2-71235-61	2,285	2,285	-	2,285	2,310	2,340	2,370	2,400	
<b>ADMINISTRATION</b>		<b>122,387</b>	<b>113,514</b>	<b>8,873</b>	<b>117,962</b>	<b>119,270</b>	<b>120,591</b>	<b>121,922</b>	<b>123,284</b>	
<b>PARKS</b>										
Parks - Wages	01-2-71245-62	42,800	41,579	1,221	44,400	44,890	45,380	45,880	46,380	
Parks - Employee Benefits	01-2-71255-62	13,100	12,511	589	12,100	12,230	12,360	12,500	12,640	
<b>Parks - Maintenance</b>										
Major Maintenance	01-2-71265-62	-	-	-	-	-	-	-	-	
Regular Maintenance	01-2-71270-62	27,700	32,337	(4,637)	23,725	23,990	24,250	24,520	24,790	2015 - extra \$6.7k for fencing (nets from misc. Rev from Lions) 2016 -\$17k base plus \$6.7k for increased diamond maintenance
Gas & Oil	01-2-71275-62	1,800	1,556	244	1,800	1,820	1,840	1,860	1,880	
Shuswap River Access	01-2-71280-62	15,000	18,126	(3,126)	10,000	10,110	10,220	10,330	10,440	2015 - increased maint & pumping, add \$3.6k for stair repairs
Grindrod Park	01-2-71285-62	19,000	15,861	3,139	24,000	24,260	24,530	24,800	25,070	Budget estimate by Association plus \$5k for ditch repairs
Mabel Lake Boat Launch	01-2-71295-62	2,000	3,476	(1,476)	2,000	2,040	2,080	2,080	2,100	2015 - extra \$2.3k for outhouse repairs. 2016-\$2k base
Mabel Lake Trails	01-2-71300-62	1,200	1,523	(323)	1,560	1,580	1,600	1,620	1,640	
Riverwalk	01-2-71303-62	1,000	527	473	1,000	1,010	1,020	1,030	1,040	
Weed Control	01-2-71315-62	2,000	1,582	418	2,000	2,020	2,040	2,060	2,080	
Utilities	01-2-71320-62	10,928	9,529	1,399	9,720	9,830	9,940	10,050	10,160	
Parks - Advertising	01-2-71325-62	380	380	(380)	500	510	520	530	540	
Parks - Insurance (property)	01-2-71330-62	2,255	7,259	(5,004)	4,737	4,789	4,842	4,895	4,950	Premium refund all recognized in 2015.
<b>PARKS</b>		<b>138,783</b>	<b>146,245</b>	<b>(7,462)</b>	<b>137,541</b>	<b>139,079</b>	<b>140,602</b>	<b>142,155</b>	<b>143,710</b>	

City of Enderby  
PARKS & RECREATION - FINANCIAL PLAN  
2016-2020

			11,729	1.7%							
			Budget	Budget	Budget	Budget	Budget	Budget	Budget		
			2015	2015 YTD Actual (Draft)	2015 Actual vs. 2015 Budget	2016	2017	2018	2019	2020	Notes
GL#	C O E										
<b>GRANTS</b>											
Makers - Mabel Lake Dock	01-2-71335-63		20,000	-	20,000	-	-	-	-	-	Not done in 2015. To be done by City.
Shuswap Trail Alliance	01-2-71336-63		10,000	10,000	-	10,000	10,110	10,220	10,330	10,440	Per 2016 Agreement
Museum	01-2-71350-63		20,500	20,500	-	20,500	20,500	20,500	20,500	20,500	As requested by Museum Society
<b>GRANTS</b>			<b>50,500</b>	<b>30,500</b>	<b>20,000</b>	<b>30,500</b>	<b>30,610</b>	<b>30,720</b>	<b>30,830</b>	<b>30,940</b>	
<b>COMMUNITY HALLS</b>											
Mara	01-2-71355-64		10,200	9,300	900	10,260	10,260	10,260	10,260	10,260	As requested by Association. 2015 - water exps not needed
Mara - Putula Park	01-2-71363-64		5,000	5,000	-	5,000	5,000	5,000	5,000	5,000	As requested
Kingfisher Interpretive Society	01-2-71367-64		8,323	8,323	-	8,323	8,323	8,323	8,323	8,323	Special Project Grant. 2015 - used towards Grindrod playground equipment. 2016
Other	01-2-71367-64		10,000		10,000		10,000	10,000	10,000	10,000	Kingfisher playground
Grindrod	01-2-71365-64		11,322	11,322	-	11,322	11,322	11,322	11,322	11,322	As requested
Kingfisher	01-2-71370-64		14,299	14,299	-	78,799	14,299	14,299	14,299	14,299	As requested, plus \$64.5k for playground equip.
Kingfisher School	01-2-71371-64		2,560	2,857	(297)	2,890	2,920	2,950	2,980	3,010	As requested
Ashton Creek (Riverside Community)	01-2-71375-64		12,575	12,575	-	12,575	12,575	12,575	12,575	12,575	As requested
Grandview Bench	01-2-71380-64		7,000	7,036	(36)	7,000	7,000	7,000	7,000	7,000	As requested
<b>COMMUNITY HALLS</b>			<b>81,279</b>	<b>70,712</b>	<b>10,567</b>	<b>136,169</b>	<b>81,699</b>	<b>81,729</b>	<b>81,759</b>	<b>81,789</b>	
<b>ENDERBY SPORTS COMPLEX</b>											
ESC - Wages	01-2-71385-65		106,500	101,257	5,243	108,100	109,290	110,490	111,710	112,940	
ESC - Employee Benefits	01-2-71395-65		32,600	27,407	5,193	29,400	29,720	30,050	30,380	30,710	
ESC - Gas & Oil	01-2-71400-65		2,760	2,042	718	2,400	2,430	2,460	2,490	2,520	Based on three year average
ESC - Office Supplies	01-2-71405-65		100		100	100	100	100	100	100	
ESC - Maintenance	01-2-71410-65		36,000	37,413	(1,413)	38,000	38,420	38,840	39,270	39,700	
ESC - Major Maintenance	01-2-71415-65		36,800	42,244	(5,444)	35,000	18,000	18,000	18,000	18,000	Arena board replacement \$20K, \$15k heater replacements
ESC - Ammonia Chlorine	01-2-71420-65		1,420	1,431	(11)	1,459	1,488	1,518	1,548	1,579	
ESC - Snow Removal	01-2-71425-65		1,370	455	915	800	810	820	830	840	
ESC - Vehicle & Equipment expense	01-2-71430-65		4,400	3,366	1,034	3,960	4,000	4,040	4,080	4,120	Based on three year average
ESC - Marketing & Advertising	01-2-71435-65		500	1,490	(990)	1,500	1,520	1,540	1,560	1,580	
ESC - Licenses	01-2-71440-65		200	97	103	100	100	100	100	100	
ESC - Training	01-2-71445-65		600	259	341	600	610	620	630	640	
ESC - Insurance (property)	01-2-71450-65		10,690	13,792	(3,102)	14,163	14,320	14,480	14,640	14,800	
ESC - Telephone	01-2-71455-65		4,500	4,040	460	4,200	4,250	4,300	4,350	4,400	
ESC - Utilities	01-2-71465-65		68,405	70,745	(2,340)	72,159	72,950	73,750	74,560	75,360	
<b>ENDERBY SPORTS COMPLEX</b>			<b>306,845</b>	<b>306,037</b>	<b>808</b>	<b>311,942</b>	<b>298,008</b>	<b>301,108</b>	<b>304,248</b>	<b>307,409</b>	
<b>PROGRAMS</b>											
Programing	01-2-71470-66		1,500	10,800	(9,300)	17,400	17,590	17,780	17,980	18,180	Increase for increased programs offered. Offset by increase in revenues
<b>PROGRAMS</b>			<b>1,500</b>	<b>10,800</b>	<b>(9,300)</b>	<b>17,400</b>	<b>17,590</b>	<b>17,780</b>	<b>17,980</b>	<b>18,180</b>	
<b>ENDERBY POOL</b>											
Aquatics - Contract Wages	01-2-71545-67		43,350	38,270	5,080	43,800	44,280	44,770	45,260	45,760	Per Chamber estimate
Aquatics - Contract Wages - Other	01-2-71550-67		3,500	2,359	1,141	3,500	3,540	3,580	3,620	3,660	Per Chamber estimate
Aquatics - Wages Pool	01-2-71480-67		9,200	7,695	1,505	8,200	8,290	8,380	8,470	8,560	
Aquatics - Employee Benefits Pool	01-2-71490-67		2,800	2,211	589	2,200	2,220	2,240	2,260	2,280	
Aquatics - Regular Maintenance	01-2-71500-67		10,600	11,635	(1,035)	8,000	8,090	8,180	8,270	8,360	2015 - \$4.7k for slide repairs
Aquatics - Program/Office Supplies	01-2-71505-67		2,900	3,089	(189)	4,000	4,040	4,080	4,120	4,170	Per Chamber estimate
Aquatics - Major Maintenance	01-2-71510-67		10,000	10,170	(170)	5,000	5,080	5,120	5,180	5,240	Peanut Pool Feasibility \$5k.
Aquatics - Marketing & Advertising	01-2-71520-67		1,000	447	553	650	660	670	680	690	
Aquatics - Training	01-2-71525-67		300	527	(227)	650	660	670	680	690	
Aquatics - Insurance	01-2-71530-67		1,490	1,364	126	1,399	1,410	1,430	1,450	1,470	
Aquatics - Telephone	01-2-71535-67		150	482	(332)	492	500	510	520	530	
Aquatics - Utilities	01-2-71540-67		12,710	11,596	1,114	11,828	11,960	12,090	12,220	12,350	
<b>ENDERBY POOL</b>			<b>98,000</b>	<b>89,846</b>	<b>8,154</b>	<b>89,719</b>	<b>90,710</b>	<b>91,720</b>	<b>92,730</b>	<b>93,760</b>	
<b>OPERATING EXPENDITURES</b>			<b>799,294</b>	<b>767,654</b>	<b>31,640</b>	<b>841,233</b>	<b>776,966</b>	<b>784,250</b>	<b>791,624</b>	<b>799,072</b>	

City of Enderby  
 PARKS & RECREATION - FINANCIAL PLAN  
 2016-2020

					11,729	1.7%				
		Budget		2015 Actual vs. 2015 Budget	Budget	Budget	Budget	Budget	Budget	
GL#	C O E	2015	2015 YTD Actual (Draft)		2016	2017	2018	2019	2020	Notes
	Borrowing - Spray Park								33,520	
	Borrowing - MFA Agreement									
<b>DEBENTURE PRINCIPLE</b>	01-2-71555-60	23,400	23,400	-	-	-	-	-	33,520	
	01-2-71555-60	23,400	23,400	-	-	-	-	-		
	Borrowing - Spray Park								2,935	
	Borrowing - MFA Agreement									
<b>DEBENTURE INTEREST</b>	01-2-71560-60	400	288	112	-	-	-	-	2,935	
	01-2-71560-60	400	288	112	-	-	-	-	2,935	
<b>CAPITAL</b>	01-2-82350-60		0							
	Spray Park								306,600	
	Arena Chiller	125,000	122,850	2,150						
	Parks Plan	17,659		17,659						
	Mabel Lake Dock Improvements				20,000	140,039	87,758	40,000	2,286,360	Surplus funded
	Barnes Park expression swing									
	Belvidere Hand Launch Improvements		5,692		40,600					
	Grindrod playground equipment	10,000	49,199	(39,199)						
	Tractor and attachments								21,000	
	Arena scoreboard/clock Pickup		10,023					20,000		Funded through NOMHA will try to obtain used vehicle
	Arena Dehumidifiers					50,000				
	Barnes Park - Gym equipment	31,000	21,278	9,722	9,722					
<b>Total Capital</b>		183,659	209,042	(9,668)	70,322	190,039	87,758	60,000	2,613,960	
<b>TRANSFER TO RESERVES</b>										
	Parks Plan	14,841	14,841	-	42,500			8,900		
	Capital / Equipment	36,415	36,415	-	67,194	97,689	105,023	112,483	86,671	1% requisition increase plus reduced debt payment
<b>TRANSFER TO RESERVES</b>	01-2-71570-60	51,256	51,256	-	109,694	97,689	105,023	121,383	86,671	
	01-2-71570-60	51,256	51,256	-	109,694	97,689	105,023	121,383	86,671	
<b>TOTAL EXPENSES</b>		1,058,009	1,051,640	22,084	1,021,248	1,064,695	977,031	973,007	3,536,158	
<b>SURPLUS(DEFICIT)</b>		\$ (3)	\$ 2,014	2,017	\$ (1)	\$ (0)	\$ 0	\$ 0	\$ (1)	

City of Enderby  
 Enderby Area "F" Services & Recreation  
 2016 Grant Requests

Name	2016 Amount Requested	2015 Amount	Notes
Enderby & District Museum Society	20,500	20,500	
Mara Musical & Athletic Association	10,260	10,200	
Mara - Putula Park	5,000	5,000	
Kingfisher Interpretive Society	20,000	8,323	- See email from Society
Grindrod Recreation Association	11,322	11,322	
Kingfisher Community Society	14,299	14,299	
Riverside Community Club	12,575	12,575	
Grandview Bench Hall	7,000	7,000	

**Enderby & District Museum Society**  
901 George Street, P.O. Box 367  
Enderby, BC V0E 1V1  
Phone: 250-838-7170

December 1, 2015

Enderby & District Services Commission,  
c/o Enderby City Hall,  
Enderby, BC

Dear Committee Members:

Re: ANNUAL GRANT – ENDERBY & DISTRICT MUSEUM

On behalf of the Board of Directors of the Enderby & District Museum Society we wish to thank your committee for your continued support through the annual grant to the museum. This grant gives us the means to provide professional archival service and preservation of historical artifacts. This allows us to keep the local history of the area documented and preserved for future generations.

For the coming year we request a grant of \$20,500 to help cover the ongoing operation of the Enderby & District Museum.

Attached are the 2014/15 reports presented at the Annual General Meeting on November 20, 2015.

We look forward to your support of our request for the coming year.

Yours truly,



John R. Brennan, President

**ENDERBY & DISTRICT MUSEUM SOCIETY**

**BUDGET for NOVEMBER 1, 2015 to OCTOBER 31, 2016**

**OPERATING ACCOUNT**

		Actual		Total	
		2015/16	2014/15	\$28,450	\$27,063
Income					
	Services Committee Grant	20,500	20,500		
	Donations (at door)	4,000	4,144		
	Memorial donations				
	Book sales & gift shop	1,200	1,035		
	Memberships	400	335		
	Interest on Deposits	200	215		
	Photo/photocopy sales	150	147		
	Christmas bake sale		687		
	Fund raising	2,000			
<hr/>					
	Curator's Salary	18,640	18,640		
	EI, CPP, WCB	1,400	1,332		
	Professional Development	1,500	1,406		
	Supplies	1,000	1,008		
	Advertising	200	201		
	Postage	50			
	Society Act Registrar	25	25		
	Association Dues	200	200		
	Insurance	825	814		
	Repairs & Maintenance	1,000	796		
	Telephone/Internet	1,200	1,203		
	Book purchases	900	889		
	Janitor	1,155	1,155		
	BC Hydro-Springbend Hall	90	82		
	Bank Charges	20	83		
	Web Page	120			
<b>Total</b>		<b>\$28,325</b>	<b>\$27,834</b>	<b>\$28,450</b>	<b>\$27,063</b>

**ENDERBY & DISTRICT MUSEUM SOCIETY**

**BALANCE SHEET**

as at October 31, 2015

**ASSETS**

**CURRENT ASSETS**

Bank Chequing	\$	23,623.98
Savings Account	\$	56.70
Petty cash	\$	80.00
Equity Shares - Enderby & District Finance	\$	5.00
Total		<u>\$ 23,765.68</u>

**INVESTMENTS**

Term Deposits - Operating Account	\$	17,111.54
Term Deposits - Reserve Account	\$	11,823.31
Total		<u>\$ 28,934.85</u>

**TOTAL ASSETS**

\$ 52,700.53

**LIABILITIES**

**EQUITY**

Retained Earnings - October 31, 2014	\$	53,472.37
Current Earnings(Loss)	\$	(771.84)
Retained Earnings - October 31, 2015		<u>\$ 52,700.53</u>

**TOTAL LIABILITIES**

\$ 52,700.53



John Brennan, President



Bonnie Smith, Treasurer

**ENDERBY & DISTRICT MUSEUM SOCIETY**

**INCOME AND EXPENSES STATEMENT**

November 1, 2014 to October 31, 2015

**INCOME:**

	<u>2014/15</u>	<u>2013/14</u>
Donations	4,123.75	15,970.05
Grant - City of Enderby	20,500.40	20,706.00
Memberships	335.00	610.00
Photographs/photocopies	146.50	148.55
Book Sales	1,035.03	1,228.95
Fundraiser Income	687.00	655.35
Interest	214.87	488.41
Miscellaneous Income	20.00	178.50
<b><u>TOTAL INCOME</u></b>	<b>\$ 27,062.55</b>	<b>\$ 39,985.81</b>

**EXPENSES:**

Wages & Benefits	19,971.91	19,978.93
Advertising & Promotions	200.80	225.60
Book Purchases	889.00	756.00
Association Dues & Licenses	225.00	348.20
Postage	0.00	367.86
Insurance	814.00	775.00
Bank Charges	83.09	20.13
Office Supplies	1,007.78	1,837.22
Janitor	1,155.00	1,455.00
Repairs & Maintenance	795.96	1,530.21
Telephone/Internet	1,203.49	556.26
Travel & Education	1,405.94	2,186.35
Utilities	82.42	91.53
Web Page Expense	0.00	119.74
<b><u>TOTAL EXPENSES</u></b>	<b>\$ 27,834.39</b>	<b>\$ 30,248.03</b>

**NET INCOME (LOSS)**

	<u>\$ (771.84)</u>	<u>\$ 9,737.78</u>
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November 30, 2015

Mara Musical & Athletic Association  
11 Coell-Jones Road  
Mara BC  
V0E 2K0

Jennifer Bellamy, CA  
Chief Financial Officer  
City of Enderby  
PO Box 400  
619 Cliff Avenue  
Enderby BC  
V0E 1V0

Dear Jennifer

In response to your letter of November 20th I am enclosing a copy of our projected budget for 2016 as well as our actual budget for 2014 and 2015. I have also included our most recent treasurer's report.

The MM & AA would like to request the same operating budget for the upcoming financial year as we received over this past year; namely:

\$10 260 for Mara Hall  
\$5 000 for Putula Park  
\$2 240 for Mara Cemetery

If you require any further information, please contact me at the above address or you can reach me by phone at 250-306-6440.

Respectfully submitted  
Carol Ross  
MM & AA President

Herman

**THE MARA MUSICAL & ATHLETIC ASSOCIATION  
2016 PROJECTED BUDGET**

<b>EXPENSES</b>	<b>2014 ACTUAL</b>	<b>2015</b>	<b>2016 PROJECTED</b>
HYDRO	1,308.15	0.00	0.00
HEAT	1,791.24	2,000.00	2,500.00
PHONE	920.88	1,009.44	1,100.00
GARBAGE	0	0.00	0.00
SUPPLIES	135.01	66.56	100.00
FUNCTIONS	1,624.46	422.25	500.00
INSURANCE	3,128.00	3,285.00	3,500.00
SEPTIC	360.00	0.00	0.00
<b><u>HALL:</u></b>			
HYDRO	396	420	420.00
MAINTENANCE	926.56	2,557.97	2,680.00
GROUNDS	1,353.72	739.68	1,000.00
IMPROVEMENTS	240.75	0.00	1,000.00
WATER LICENCE	75	75	75.00
WATER SAMPLE MONEY RETURN	0.00	900.00	0.00
<b><u>PUTULA PARK:</u></b>			
HYDRO	840	0.00	780.00
MAINTENANCE	89.52	67.32	500.00
GROUNDS	317.46	510	1,000.00
IMPROVEMENTS	0	0	3,000.00
INSURANCE	1,150.00	1,196.00	1,240.00
<b><u>CEMETERY:</u></b>			
MAINTENANCE	161.34	24.59	100.00
GROUNDS	652.35	318.32	750.00
IMPROVEMENTS	0	1,312.50	2,000.00
<b><u>OTHER:</u></b>			
SCHOLARSHIP	0	500	2,000.00
BANK CHARGES	0.00	0	20.00
STATIONARY/STAMPS	108.82	50.90	100.00
PERMITS/FORMS/APPLICATIONS	50	25.00	25.00
GIFTS	173.32	58.52	100.00
HALL REFUND DEPOSITS	175.01	700	800.00
YEAR END	220	250	250.00
<b><u>TOTALS:</u></b>	<b>16,197.59</b>	<b>16,909.05</b>	<b>25,540.00</b>

**THE MARA MUSICAL & ATHLETIC ASSOCIATION  
2016 PROJECTED BUDGET**

<b>INCOME</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>RDNO :</b>			
HALL	8,700.00	10,200.00	10,200.00
PUTULA PARK	1,020.00	5,000.00	5,000.00
CEMETERY	2,220.00	2,240.00	2,240.00
CFNO	0	0.00	750.00
GST	175.00	200	200
MEMBERSHIP	860	845	860
FUNCTIONS	4,067.30	3,736.00	4,000.00
HALL DEPOSITS	0	1,100.00	800
<b>DONATIONS :</b>			
HALL	725	715.00	1,000.00
PUTULA PARK	0	0	100
<b>CEMETERY :</b>			
PLOTS	1,025.00	25.00	100.00
DONATIONS	0	200	200
<b>MARA HISTORY BOOKS</b>	77.50	130	90
<b>TOTALS :</b>	<b>18,869.80</b>	<b>24,391.00</b>	<b>25,540.00</b>
CARRY OVER FROM GENERAL	11,109.38		PROJECTED CARRY OVER FROM
CARRY OVER FROM CEMETERY	12,180.56		GENERAL 17,489.74 (designated projects )
			CEMETERY 13,151.49

THE MARA MUSICAL & ATHLETIC ASSOCIATION

TREASURER'S REPORT

OCTOBER 2015

OPEN BAL.	INCOME	EXPENSES	CLOS. BAL.
MM & AA \$ 21,491.40		\$ 35.00 Hydro \$ 578.12 Superior Propane \$ 5.36 Adele Lefebvre \$ 320.10 Mountain View	
	\$ 500.00 \$ 3,279.00	\$ 84.12 Telus	\$ 24,247.70
SPECIAL SAVINGS \$ 2,774.51		\$ 500.00 transfer to General \$ 0.70 service charge	\$ 2,273.81
GAMING \$ 1,123.53			\$ 1,123.53
CEMETERY \$ 13,151.49			\$ 13,151.49

Deposits

Scholarship special savings transfer = \$ 500.00

membership - \$ 10.00  
hall rental - \$ 175.00  
hall deposit - \$ 400.00  
harvest Auction - \$ 2,694.00

\$ 3,279.00

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**Jennifer Bellamy**

**From:** Kingfisher Interpretive Centre Society [kingfisherinterpretivecentre@gmail.com]  
**Sent:** December-28-15 10:15 AM  
**To:** Jennifer Bellamy  
**Subject:** Re: FW: 2016 Grant Funding  
**Attachments:** KICS PROJECTED BUDGET 2016.xlsx

Jenny,  
Sorry for the delayed response. I took some time off just before Christmas.

Our new Board met on Wednesday December 16 and I have had a meeting with our bookkeeper to create our new budget. We have been through some major changes with re-scheduling our year end and welcoming new Board members. With all of that being said, a new budget has been drafted (please find attached).

You will notice in the budget that we have RDNO down for \$20,000. We understand that this is a major jump and do not anticipate seeing that amount. However, it is written in the budget at this point and will be changed to the amount given. We will fill the gap through other fundraising activities or make some adjustments where we can. Please do not think of this as a greedy request, we fully understand that \$20,000 is not probable. We also do not want to take anything away from the other organizations that also rely on the support of the RDNO.

If you have any questions or concerns, please let me know.

Respectfully,  
Shona Bruce

On Mon, Dec 21, 2015 at 10:36 AM, Jennifer Bellamy <[jbellamy@cityofenderby.com](mailto:jbellamy@cityofenderby.com)> wrote:

Morning Shona,

Agenda Page No. 37

Any update on the request?

Thanks,

Jenny

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**From:** Kingfisher Interpretive Centre Society [mailto:[kingfisherinterpretivecentre@gmail.com](mailto:kingfisherinterpretivecentre@gmail.com)]  
**Sent:** December-08-15 12:30 PM  
**To:** Jennifer Bellamy  
**Subject:** Re: FW: 2016 Grant Funding

**KICS Projected Operating Budget Nov. 01, 2015 - October 31, 2016**

<b>Projected Expenses</b>	
Stream to Sea	31,250.00
Education	38,000.00
Utilities	5,000.00
Bookkeeping	3,000.00
Site Supplies	1,500.00
Insurance	4,500.00
Hatch. Man. Wage	5,125.00
Site Supplies	1,500.00
Snow Removal	1,100.00
Equipment	700.00
Office Supplies	1,000.00
Advertising and Promo	1,600.00
Repairs and Maintenance	2,000.00
Executive Director	7,000.00
<b>TOTAL</b>	<b>103,275.00</b>

<b>Projected Revenue</b>	
Stream to Sea	31,250.00
DFO	10,000.00
Calgary Foundation	10,000.00
RDNO	20,000.00
Site Rental - DFO	3,200.00
Donations	12,500.00
Interest	825.00
BC Hydro	5,000.00
Adams River Salmon Society	2,000.00
First West Endowment	4,500.00
First West Community	2,500.00
Kalamalaka Fly Fishers	1,500.00
<b>TOTAL</b>	<b>103,275.00</b>

Herman  
Harrison

**KINGFISHER INTERPRETIVE  
CENTRE SOCIETY**

**Financial Statements**

**May 31, 2015**

*(Unaudited - See Notice To Reader)*

**CLARK  
ROBINSON**



J. ARTHUR CLARK, CPA, CGA\*  
SHELEY WALL, CPA, CGA\*  
ARNE C. ANDERSON, CPA, CGA\*  
CATHERINE CLARK, CPA, CGA  
MARIANNE GRANT, CPA, CGA\*  
TATIANA JAKAB, CPA, CGA\*

JACK W. ROBINSON, C.G.A. (d), 1991  
*\*Devotes Professional Competence*

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### NOTICE TO READER

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On the basis of information provided by management, we have compiled the statement of financial position of Kingfisher Interpretive Centre Society as at May 31, 2015 and the statements of operations, changes in fund balances and cash flow for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Clark, Robinson  
Chartered Professional Accountants

Vernon, British Columbia  
September 21, 2015

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PHONE 250-545-7264 • FAX 250-542-5116 • E-MAIL: info@clarkrobinson.com 1  
3109-32nd AVENUE • VERNON, B.C. • VIT 2M2



**KINGFISHER INTERPRETIVE CENTRE SOCIETY**  
**Statement of Changes in Fund Balances**  
**Year Ended May 31, 2015**  
*(Unaudited - See Notice To Reader)*

	General Fund	Capital Asset Fund	2015	2014
<b>FUND BALANCES - BEGINNING OF YEAR</b>	<b>\$ 43,405</b>	<b>\$ 89,457</b>	<b>\$ 132,862</b>	<b>\$ 138,951</b>
Excess (deficiency) of revenue over expenses	102,612	(21,254)	81,358	(6,089)
Investment in capital assets	(2,638)	2,638	-	-
<b>FUND BALANCES - END OF YEAR</b>	<b>\$ 143,379</b>	<b>\$ 70,841</b>	<b>\$ 214,220</b>	<b>\$ 132,862</b>

**KINGFISHER INTERPRETIVE CENTRE SOCIETY**

**Statement of Cash Flow**

**Year Ended May 31, 2015**

*(Unaudited - See Notice To Reader)*

	2015	2014
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenue over expenses	\$ 81,358	\$ (6,089)
Items not affecting cash:		
Deferred contributions - capital assets	(5,525)	(12,522)
Amortization of capital assets	26,779	26,083
	<u>102,612</u>	<u>7,472</u>
Changes in non-cash working capital:		
Accounts receivable	(1,560)	-
Sales taxes payable (receivable)	(4,672)	1,938
Accounts payable	10,096	(3,973)
Payroll liabilities	1,664	-
Deferred revenue	33,621	(763)
Contributions received - capital assets	-	6,613
	<u>39,149</u>	<u>3,815</u>
Cash flow from operating activities	<u>141,761</u>	<u>11,287</u>
<b>INVESTING ACTIVITIES</b>		
Term deposits	(222)	(233)
Purchase of capital assets	(2,638)	(8,069)
	<u>(2,860)</u>	<u>(8,302)</u>
Cash flow used by investing activities		
<b>INCREASE IN CASH FLOW</b>	<b>138,901</b>	<b>2,985</b>
Cash - beginning of year	34,728	31,743
<b>CASH - END OF YEAR</b>	<b>\$ 173,629</b>	<b>\$ 34,728</b>

**KINGFISHER INTERPRETIVE CENTRE SOCIETY**

**Notes to Financial Statements**

**Year Ended May 31, 2015**

*(Unaudited - See Notice To Reader)*

**5. GRANTS**

	2015	2014
Pacific Salmon Foundation	\$ 140,986	\$ -
Regional District North Okanagan	64,808	9,160
BC Conservation Foundation	40,000	-
Telus	40,000	-
Vancouver Foundation	15,000	-
CFNO	12,000	-
Enderby and District Credit Union	9,216	3,000
Scotia Bank	1,733	-
Rotary Club	1,000	-
TD - FEF	365	1,750
Calgary Foundation	-	10,000
HRDC	-	3,000
	\$ 325,108	\$ 26,910

**6. REVENUE RECOGNITION**

Contributions are accounted for using the deferral method. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

**CLARK  
ROBINSON**

---

**Jennifer Bellamy**

**From:** Terri Lyn & Lindsay Kibbe [mailto:ebik@airspeedwireless.ca]  
**Sent:** December-01-15 2:40 PM  
**To:** Jennifer Bellamy  
**Subject:** Re:

Glad you are back  
yes the same amount is what we would like.

Tks  
Lindsay

**From:** Jennifer Bellamy  
**Sent:** Monday, November 30, 2015 3:18 PM  
**To:** Terri Lyn & Lindsay Kibbe  
**Subject:** RE:

Thanks Lindsay!

Also just want to clarify, is the Association requesting the same amount of \$11,322 that was provided in 2015?

Cheers,

Jenny

**From:** Terri Lyn & Lindsay Kibbe [mailto:ebik@airspeedwireless.ca]  
**Sent:** November-30-15 2:57 PM  
**To:** Jennifer Bellamy  
**Subject:**

Hi Jennifer,  
Attached necessary information.

Lindsay

PROJECTED BUDGET FOR 2016-- GRINDROD COMMUNITY HALL -- BASIC RUNNING

EXPENSES

DONATIONS	500.00
INSURANCE	4369.00
HYDRO	163.87
NATURAL GAS	838.09
ALL CLEANING & MAINTENANCE	3,450.87
STATIONERY	552.20
BFI GARBAGE	781.00
BANK CHARGES	44.20
SCHOLARSHIPS (2)	1,000.00
ACCOUNTING	500.00
FEEES & MEMBERSHIPS	100.00
DRIVEWAY MAINTENANCE	500.00
SNOW REMOVAL	<u>1,000.00</u>
<b>TOTAL PROJECTED BUDGET</b>	<b>13,799.23</b>
WE HOPE TO COMPLETE THE FOLLOWING PROJECTS TO BE PAID BY OUR FUND	
RAISING EVENTS	
BRING WHEELCHAIR WASHROOM UP TO STANDARDS	2,000.00
FENCING FOR NEW PLAYGROUND AND NEW SWINGS	3,500.00
CLEANUP EXISTING PLAYGROUND WITH PLANS	5,000.00 (APPROX)
FOR 3 PICKLE BALL COURTS IN EXISTING AREA	

-1-  
**GRINDROD RECREATION ASSOCIATION  
 STATEMENT OF INCOME AND EXPENSE  
 JANUARY 1, 2014 – DECEMBER 31, 2014**

<b>INCOME</b>		
DONATIONS TO HALL	3,387.95	
HALL RENTAL	3,000.00	
MEMBERSHIP 2014	900.00	
GOVERNMENT GRANTS		
• NEW HORIZON	24,997.00	
• OPERATING GRANT ENDERBY	<u>11,322.00</u>	
	36,319.00	
GRINDROD GARLIC FESTIVAL	4,180.10	
GRINDROD DAYS	3,248.44	
INCOME FUND RAISING EVENTS (Pancake Breakfasts, Xmas Dinner)	7,866.17	
INTEREST	<u>36.23</u>	
<b>TOTAL REVENUE</b>		<b>\$58,937.89</b>
<b>EXPENSE</b>		
BANK CHARGES	44.20	
DONATIONS	600.00	
CONCESSION BUILDING REPAIR	7,423.02	
FESS & MEMBERSHIPS	25.00	
INSURANCE	4,044.00	
B.C. HYDRO	98.55	
FORTIS NATURAL GAS	863.36	
MISCELLANEOUS EXPENSE	544.34	
BFI GARBAGE	596.87	
SUPPLIES & EQUIPMENT HALL	9,224.53	
MAINTENANCE & CLEANING SUPPLY	2,266.16	
STATIONARY EXPENSE	233.00	
SCHOLARSHIPS & BURSARIES	1,000.00	
JEMB SECURITY SYSTEMS	479.40	
EXPENSES PANCAKE BREAKFASTS	846.16	
PARK ROAD MAINTENANCE	1,014.51	
GST PAID	2,276.55	
PARK EXPENSES	<u>20,170.95</u>	
• (INCLUDES WALKWAY & FENCE)		
<b>TOTAL EXPENSES</b>		<b>\$51,750.60</b>
<b>INCOME AFTER EXPENSES</b>		<b>\$7,187.29</b>

ACCOUNT INFORMATION –

• CHEQUING ACCOUNT-	\$1,842.73
• GRINDROD DAYS ACCT- INCLUDING 2014 PROFIT LISTED ABOVE -	6,979.51
• GRINDROD GARLIC ACCT – INCLUDING 2014 PROFIT LISTED ABOVE-	6,897.94
• BUILDING ACCT –	
UNSPENT GRANTS NEW HORIZONS	15,000.00
SIDIT	<u>7,000.00</u>
	22,000.00
BALANCE OPERATING -	4,000.00
• 18 MONTH SPECIAL TERM – EMERGENCY FUND	26,000.00
	<b>6,054.49</b>

**WE HAVE \$5,842.73 OPERATING FUND UNTIL WE RECEIVE 2015 GRANT**

**Jennifer Bellamy**

---

**From:** Murray MacDonald [murraymacdonald@outlook.com]  
**Sent:** November-23-15 11:40 AM  
**To:** jbellamy@cityofenderby.com  
**Subject:** 2016 Grant Funding  
**Attachments:** KCS financials 2015.pdf

Jennifer,

The purpose of this letter, is to request a 2016 funding grant for the Kingfisher Community Society. We would ask for the grant to be at the 2015 funding level. Attached are financial statements.

Thank you,

Murray MacDonald  
Chairperson: Kingfisher Community Society  
Home: 250-838-6379



Kingfisher Community Society  
Income Statement - January 1, 2014 to December 31, 2014

	Actual 01/01/2013 to 12/31/2013	Actual 01/01/2014 to 12/31/2014
<b>REVENUE</b>		
<b>Sales Revenue</b>		
Quilters	\$1,800.00	\$0.00
Robbie Burns Income	\$1,300.00	\$1,607.00
Mothers Day Income	\$781.00	\$875.00
Porch Party Income	\$201.00	\$0.00
Strawberry Tea Income	\$701.00	\$502.90
Jumble Dance Income	\$1,847.00	\$2,066.00
Routes and Blues Income	\$1,653.00	\$1,054.37
Farmers Market Income	\$728.26	\$695.00
Corn Roast	\$0.00	\$135.00
Harvest Supper Income	\$0.00	\$0.00
School Income	\$370.00	\$120.00
Voyager Canoe	\$2,511.72	\$3,425.25
Membership Income	\$2,970.00	\$2,564.00
Hall Income (rental ads)	\$1,700.78	\$2,770.09
<b>Total Sales Revenue</b>	<b>\$16,563.76</b>	<b>\$15,814.61</b>
<b>Other Revenue</b>		
Interest Revenue	\$11.00	\$0.00
GST Refund	\$2,617.75	\$0.00
Operating Grant - School	\$4,645.00	\$5,199.00
Operating Grant - Hall	\$9,374.00	\$9,100.00
Geothermal Grant	\$24,525.00	\$3,446.00
Hall Lighting Grant	\$0.00	\$6,166.24
Other Donations/Grants	\$249.15	\$182.17
Grants and Donations	\$41,421.90	\$24,093.41
<b>Total Other Revenue</b>	<b>\$57,985.66</b>	<b>\$39,908.02</b>
<b>TOTAL REVENUE</b>		

Kingfisher Community Society  
 Balance Sheet As at 12/31/2014

ASSET

Current Assets	
Chequing Bank Account	16,474.11
Term Deposit #11	2193
Term Deposit #12	2193
Term Deposit #13	2193
EDCU Membership Equity	5.16
Outstanding 2013 GST Claim	2075.73
Total Cash	<u>25,134.00</u>
Total Current Assets	25134

TOTAL ASSETS 25134

LIABILITY

Current Liabilities	
Total Current Liabilities	<u>0</u>

TOTAL LIABILITY 0

EQUITY

Owners Equity	
Retained Earnings - Previous Year	20083.93
Outstanding GST Claim	2075.73
Term Deposit Interest	129
EDCU Membership Equity	5.16
Net Income	\$2,840.18
Current Earnings	<u>\$5,050.07</u>
Total Owners Equity	25134

TOTAL EQUITY 25134

LIABILITIES AND EQUITY

25134

Riverside Community Club  
BUDGET 2016

Revenues	2016 Budget	Actual 2014	
Hall Rentals	\$8,400.00	\$8,050.00	4.17%
Events	\$1,000.00	\$1,489.00	-48.90%
Other Types of Income	\$100.00	\$515.22	-415.22%
RCC GIC	\$10,000.00		100.00%
Matching Funding - TBD	\$10,000.00		100.00%
<b>47200 - Government Grants</b>			
47205 - RDNO	\$12,575.00	\$10,498.00	16.52%
Federal Grant for Renovations		\$20,810.00	-100.00%
<b>Total Revenues</b>	<b>\$42,075.00</b>	<b>\$41,362.22</b>	
<b>Expenses</b>			
60900 - Business Expenses	\$25.00	\$25.00	0.00%
62100 - Contract Services	\$1,000.00	\$860.00	14.00%
62180 - Hall Cleaning	\$2,200.00	\$1,950.00	11.36%
62185 - Grounds Maintenance			
62800 - Facilities and Equipment	\$600.00	\$690.61	-15.10%
62840 - Repairs & Maintenance Equipment	\$2,900.00	\$27.55	99.05%
62846 - Repairs & Maintenance Building	\$3,000.00	\$2,778.00	7.40%
62870 - Property Insurance	\$1,000.00	\$1,452.47	-45.25%
62800 - Facilities and Equipment - Other	\$20,300.00	\$9,115.01	-92.66%
63000 - Improvements	\$300.00	\$300.00	0.00%
65000 - Operations	\$600.00	\$600.00	100.00%
65020 - Postage, Mailing Service	\$500.00	\$394.08	21.18%
65030 - Printing and Copying	\$400.00	\$461.82	-15.46%
65040 - Supplies	\$350.00	\$3,363.37	15.97%
65055 - Hydro	\$350.00	\$209.75	40.07%
65080 - Propane	\$1,000.00	\$266.06	73.39%
65085 - Garbage Pickup	\$300.00	\$62.95	79.02%
65000 - Operations - Other			
66100 - Other Types of Expenses	\$750.00	\$710.00	5.33%
66120 - Insurance - Liability, D and O	\$1,050.00	\$904.35	13.81%
66180 - Other Costs	\$1,800.00	\$800.00	55.56%
<b>Total 66100 - Other Types of Expenses</b>	<b>\$42,075.00</b>	<b>\$54,371.62</b>	
<b>Total Expenses</b>			
<b>Net Ordinary Income</b>	<b>\$0.00</b>	<b>-\$13,009.40</b>	

2014 we had renovations being done which was 80% funded by Federal Grant  
We are planning to replace the floor in the main hall in 2016 and are looking for matching funding

---

**Jennifer Bellamy**

**From:** Moya Petznick [petznick@telus.net]  
**Sent:** December-22-15 3:01 PM  
**To:** Jennifer Bellamy  
**Cc:** Palme Ellie  
**Subject:** Re: 2016 Grant Funding

Hi Jenny

I have messaged Ellie Palme, our association President, to ask her opinion on the question of funding for next year. From our records, it is safe to assume that our annual operating costs (without any capital projects) run at approximately \$6,000.00 per annum. For the last couple of years, in order to save money, board members have taken it upon themselves to routinely clean the hall after events held there. Plus we have spring and fall clean-up days when a group of us get together to do a more thorough inside and outside clean and tidy. The small amount noted against cleaning for this year was for products and an inexpensive vacuum cleaner. So it is likely that the routine cleaning costs will increase in the years ahead.

We would like to keep a contingency amount in our bank account for unanticipated expenditures, but at the same time do not expect to be funded above what we actually need.

We are delighted to report that our hall is seeing increasing use, with regular yoga evenings (two per week), a table tennis evening (once and sometimes twice per week), monthly potluck dinners, a morning exercise class, a bi-monthly music evening, plus bookings for personal events (weddings, birthdays, etc.). There has also been talk recently of starting a regular Coffee House. During the past summer, some local families came out to enjoy the ball field on Friday evenings.

We hope to be able to continue to offer Grandview Bench Hall at reasonable rental rates to encourage use and enjoyment in what is now a really pleasant and comfortable space.

So having said all that, I hope that our funding will continue at a level where our Hall can be offered affordably to our local community.

Thank you again,  
Moya

**From:** Jennifer Bellamy  
**Sent:** Tuesday, December 22, 2015 8:49 AM  
**To:** 'Moya Petznick'  
**Subject:** RE: 2016 Grant Funding

Sorry Moya, just one quick question! Is the Association looking for the same amount of funding as 2015?

Thank you,

Jenny

**From:** Moya Petznick [mailto:petznick@telus.net]  
**Sent:** December-22-15 8:33 AM  
**To:** Jennifer Bellamy

**Cc:** Palme Ellie  
**Subject:** Re: 2016 Grant Funding

Hi Jennifer

Attached is the financial statement for Grandview Bench Recreation Association for our financial year, November 1 2014 to October 31 2015. I have also attached an estimate of costs for the coming year. Please let me know if you require further information.

Many thanks,  
Moya Petznick  
Treasurer  
Grandview Bench Rec. Association

**Grandview Bench Recreation Association  
Budget November 1, 2015 to October 31, 2016**

Insurance	1,500.00
Utilities	2,000.00
Repairs & Maintenance	300.00
Kitchen Supplies	700.00
Office Supplies	150.00
Fixtures	3,500.00*
Groundskeeping (lawns / snow)	1,500.00
Cleaning	200.00
	9,850.00

\* Fixtures:  
 New lawnmower needed \$2,000.00  
 Additional table tennis table \$1,000.00 (hope to receive RDNO funding for this)  
 Plants & landscaping \$ 500.00

Grandview Bench Recreation Association Financial Year End:  
November 1, 2014 to October 31, 2015

<b>Revenues:</b>			
Memberships	130.00		
Rentals	1,838.00		
Grants*	8,036.00		
		10,004.00	
<b>Expenses</b>			
Insurance	1,364.00		
Utilities	1,906.63		
Repairs & Maintenance	307.95		
Kitchen Supplies	715.91		
Office Supplies	101.88		
Fixtures	4,372.30**		
Groundskeeping (lawns / snow)	1,312.86		
Cleaning	120.09		
		10,201.62	
<b>Year End to October 31, 2015</b>	..	..	..
			<b>\$11,727.75</b>
<b>Grants*</b>			
\$1,000.00	RDNO for Table Tennis Table		
\$7,036.00	City of Enderby		
<b>Fixtures**</b>			
Additional dining tables	149.16		
Couches	200.00		
New outdoor sign & lettering	1,019.20		
Landscape front garden area	1,134.00		
Table Tennis table & accessories	1,107.32		
Replace refrigerator	762.62		
<b>Gaming account - No activity</b>			
Balance	\$410.45	incl. refund of cheques charge	\$31.00

City of Enderby  
 Enderby Area "F" Services & Recreation  
 2016 Budget - Special Projects

Item	Budget	Included in Line Item	Other Notes
<b>Parks:</b>			
Grindrod Park - Ditch Repairs	5,000	Grindrod Park	
<b>Arena:</b>			
Board Replacements	20,000	Arena - Major Maintenance	
Heater Replacements	15,000	Arena - Major Maintenance	
<b>Pool:</b>			
Peanut Pool Feasibility Study	5,000	Pool - Major Maintenance	
<b>Capital:</b>			
Mabel Lake Dock Improvements	20,000	Fortune Parks - Capital	Carry forward from 2015
Belvidere Hand Launch Imp.	40,600	Fortune Parks - Capital	
Barnes Park Green Gym	9,722	Fortune Parks - Capital	Remaining budget amount of project



**Enderby and Area F Services Parks Capital Plan - Years 1 to 5 Breakdown**

Project Name / Description	Capital Cost	Developer Contribution % dedication	Government Grants (\$) & Donations	Non Dcc Eligible Improvements	Remaining	Benefit to existing %	Benefit to existing \$	Benefiting New (% DCC eligible)	Improvements - Benefiting New (\$ DCC eligible)	Acquisition - Benefiting New (\$ DCC eligible)	Completed	Budget Amendment	Net Amount Remaining	2016	2017	2018	2019	2020	Total													
<b>SHORT TERM (1-5 yr) Park additions and Improvements</b>																																
Brandt's Park & Hand Launch - Acquisition	\$5,000	\$0	\$0		\$5,000	84%	\$4,200	16%		\$800.00			\$5,000.00						5,000	5,000												
Brandt's Park & Hand Launch - Improvements	\$20,000	\$0	\$0		\$20,000	84%	\$16,800	16%	\$ 3,200	\$0.00			\$20,000.00				20,000		20,000													
Mara Village Trail - Grant	\$15,000	\$0	\$0		\$15,000	100%	\$15,000	0%		\$0.00			\$15,000.00					15,000	15,000													
Twin Lakes Park and Trail Acquisition	\$15,000	\$0	\$0		\$15,000	84%	\$12,600	16%		\$2,400.00			\$15,000.00				15,000		15,000													
Reservoir Park Acquisition	\$710,000	\$0	\$700,000		\$10,000	100%	\$10,000	0%		\$0.00			\$710,000.00					710,000	710,000													
D.L. 2415, Except Plan 2024 - Crown Land Acquisition	\$605,000	\$0	\$600,000		\$5,000	84%	\$4,200	16%		\$800.00			\$605,000.00					605,000	605,000													
D.L. 2415, Except Plan 2024 - Crown Land Improvements	\$20,000	\$0	\$0		\$20,000	84%	\$16,800	16%	\$ 3,200.00	\$0.00			\$20,000.00					20,000	20,000													
Eby's Park/River Access Acquisition	\$10,000	\$0	\$0		\$10,000	84%	\$8,400	16%		\$1,600.00			\$10,000.00		10,000				10,000													
Eby's Park/River Access Improvements	\$10,000	\$0	\$0		\$10,000	84%	\$8,400	16%	\$ 1,600.00	\$0.00			\$10,000.00		10,000				10,000													
Grindrod Park - Improvements	\$100,000	\$0	\$70,000		\$30,000	84%	\$25,200	16%	\$ 4,800.00	\$0.00	\$56,742.00	\$31,000.00	\$12,258.00		12,258				12,258													
Riverside Park - Improvements	\$100,000	\$0	\$20,000		\$80,000	84%	\$67,200	16%	\$ 12,800.00	\$0.00	\$8,822.00	\$2,000.00	\$89,178.00		74,600	14,578			89,178													
Tuey Park - Improvements	\$35,000	\$0	\$35,000		\$0	84%	\$0	16%	\$ -	\$0.00			\$35,000.00						35,000													
Dale River Park and Site - Improvements	\$5,000	\$0	\$0		\$5,000	84%	\$4,200	16%	\$ 800.00	\$0.00			\$5,000.00					5,000	5,000													
Future Park - Enderby Acquisition	\$720,000	\$240,000	\$0		\$480,000	0%	\$0	100%		\$480,000.00			\$720,000.00					720,000	720,000													
Future Park - Enderby Improvements	\$150,000	\$0	\$0		\$150,000	0%	\$0	100%	\$ 150,000.00	\$0.00			\$150,000.00					150,000	150,000													
Demarcation and Signage - Public Accesses	\$10,000				\$10,000	100%	\$10,000				\$1,000.00	\$9,000.00	\$0.00						-													
Ashton Creek Park Acquisition - Borrowing	\$0				\$0								\$0.00						-													
Linear Trail Additions - Enderby OCP Acquisitions	\$110,600	\$88,480	\$0		\$22,120	84%	\$18,581	16%		\$3,539.20			\$110,600.00		27,650	27,650			110,600													
Linear Trail Additions - Enderby OCP Improvements	\$22,120	\$0	\$0		\$22,120	84%	\$18,581	16%	\$ 3,539.20	\$0.00			\$22,120.00		5,530	5,530			22,120													
<b>Short Term Subtotal</b>	<b>\$2,662,720</b>	<b>\$328,480</b>	<b>\$1,300,000</b>	<b>\$125,000</b>	<b>\$809,240</b>		<b>\$240,162</b>		<b>\$179,939.20</b>	<b>\$489,139.20</b>	<b>\$66,564.00</b>	<b>\$42,000.00</b>	<b>\$2,554,156.00</b>		<b>140,039</b>	<b>87,758</b>	<b>40,000</b>	<b>2,286,360</b>	<b>2,554,157</b>													
<b>Funding</b>																																
Developer Contribution															22,120	22,120			284,240	328,480												
Government Grants/Donations																			1,300,000	1,300,000												
Current Revenues															42,500	42,500	33,600		42,500	161,100												
DCC's - Improvements															13,685	3,285	3,200		154,970	175,139												
DCCs - Acquisition															2,485	885	3,200		482,570	489,139												
Reserves/Temp. Borrowing															59,249	18,968	-		22,081	100,299												
															<b>140,039</b>	<b>87,758</b>	<b>40,000</b>		<b>2,286,360</b>	<b>2,554,157</b>												
Transfer to reserves for plan														<b>42,500</b>					<b>8,800</b>													

Project Name / Description	Capital Cost	Developer Contribution 941 dedication	Government Grants (\$) & Donations	Non Dcc Eligible Improvement \$	Remaining	Benefit to existing %	Benefit to existing \$	Benefiting New (% DCC eligible)	Improvements - Benefiting New (\$ DCC eligible)	Acquisition - Benefiting New (\$ DCC eligible)	Completed	Budget Amendment	Net Amount Remaining	2021	2022	2023	2024	2025	Total
<b>MID TERM (6-10 yr) Park additions and Improvements</b>																			
Kingfisher Bell Diamond - Acquisition	\$480,000.00	\$0.00	\$0.00		\$480,000.00	0%	\$0.00	100%		\$480,000.00			\$480,000.00	792,600					792,600
Kingfisher Bell Diamond - Improvements	\$30,000.00	\$0.00	\$0.00		\$30,000.00	84%	\$25,200.00	16%	\$ 4,800.00	\$0.00			\$30,000.00						
Riverwalk Trail Improvements	\$50,000.00	\$0.00	\$0.00		\$50,000.00	84%	\$42,000.00	16%	\$ 8,000.00	\$0.00			\$50,000.00						
Riverbend Park/River Access - Acquisition	\$5,000.00	\$0.00	\$0.00		\$5,000.00	84%	\$4,200.00	16%		\$800.00			\$5,000.00						
Rails to Trails - Initiative to support	\$0.00	\$0.00	\$0.00		\$0.00	100%	\$0.00	0%		\$0.00			\$0.00						
Kingfisher Park/Trail Addition	\$25,000.00	\$0.00	\$0.00		\$25,000.00	84%	\$21,000.00	16%		\$4,000.00			\$25,000.00						
Kingfisher Park/Trail Improvements	\$25,000.00	\$0.00	\$0.00		\$25,000.00	84%	\$21,000.00	16%	\$ 4,000.00	\$0.00			\$25,000.00						
Trinity Bridge Swimming Hole - Acquisition	\$20,000.00	\$0.00	\$0.00		\$20,000.00	84%	\$16,800.00	16%		\$3,200.00			\$20,000.00						
Trinity Bridge Swimming Hole - Improvements	\$25,000.00	\$0.00	\$0.00		\$25,000.00	84%	\$21,000.00	16%	\$ 4,000.00	\$0.00			\$25,000.00						
Rosemund Lake Rec Site # 22 - Acquisition	\$25,000.00	\$0.00	\$0.00		\$25,000.00	84%	\$21,000.00	16%		\$4,000.00			\$25,000.00						
Rosemund Lake Wildlife Viewing opportunity #23 - Acquisition	\$10,000.00	\$0.00	\$0.00	\$4,000.00	\$6,000.00	84%	\$5,040.00	16%	\$ 960.00	\$0.00			\$10,000.00						
Grandview Bench Property Acquisition - Grant	\$20,000.00	\$0.00	\$0.00		\$20,000.00	100%	\$20,000.00	0%		\$0.00			\$20,000.00						
Linear Trail Additions - Enderby OCP - Acquisitions	\$23,000.00	\$18,400.00	\$0.00		\$4,600.00	84%	\$3,864.00	16%		\$736.00			\$23,000.00						
Linear Trail Additions - Enderby OCP - Improvements	\$4,600.00	\$0.00	\$0.00		\$4,600.00	84%	\$3,864.00	16%	\$ 736.00	\$0.00			\$4,600.00						
Trail System - Kingfisher	\$50,000.00	\$0.00	\$0.00		\$50,000.00	100%	\$50,000.00	0%		\$0.00			\$50,000.00						
Mid Term Subtotal	\$792,600.00	\$18,400.00	\$0.00	\$4,000.00	\$770,200.00		\$264,968.00		\$22,496.00	\$492,736.00	\$0.00	\$0.00	\$792,600.00	792,600					792,600

**Funding**

Developer Contribution	18,400	18,400
Government Grants/Donations		
Current Revenues	99,000	99,000
DCC's - Improvements	134,600	134,600
DCCs - Acquisition	540,600	540,600
Reserves/Temp. Borrowing		
<b>792,600</b>	<b>-</b>	<b>792,600</b>

Project Name / Description	Capital Cost	Developer Contribution 941 dedication	Government Grants (\$) & Donations	Non Dcc Eligible Improvement \$	Remaining	Benefit to existing %	Benefit to existing \$	Benefiting New (% DCC eligible)	Improvements - Benefiting New (\$ DCC eligible)	Acquisition - Benefiting New (\$ DCC eligible)	Completed	Budget Amendment	Net Amount Remaining	2026	2035	Total
<b>LONG TERM (11 - 20 yr) Park additions and Improvements</b>																
Putula Park Bandstand	\$50,000.00	\$0.00	\$0.00		\$50,000.00	100%	\$50,000.00	0%		\$0.00			\$50,000.00	613,600		613,600
Rosemund Lake Trail	\$25,000.00	\$0.00	\$0.00		\$25,000.00	84%	\$21,000.00	16%		\$4,000.00			\$25,000.00			
Foxwood Road Park/River Access - Acquisition	\$85,000.00	\$58,000.00	\$0.00		\$27,000.00	84%	\$5,880.00	16%		\$1,120.00			\$85,000.00			
Foxwood Road Park/River Access - Improvements	\$23,000.00	\$0.00	\$0.00	\$3,000.00	\$20,000.00	84%	\$16,800.00	16%	\$ 3,200.00	\$0.00			\$23,000.00			
Linear Trail Additions - Enderby OCP - Acquisitions	\$375,500.00	\$300,400.00	\$0.00		\$75,100.00	84%	\$63,084.00	16%		\$12,016.00			\$375,500.00			
Linear Trail Additions - Enderby OCP - Improvements	\$75,100.00	\$0.00	\$0.00		\$75,100.00	84%	\$63,084.00	16%	\$ 12,016.00	\$0.00			\$75,100.00			
Long Term Subtotal	\$613,600.00	\$358,400.00	\$0.00	\$3,000.00	\$252,200.00		\$219,848.00		\$15,216.00	\$17,136.00	\$0.00	\$0.00	\$613,600.00	613,600		613,600

**Funding**

Developer Contribution	358,400	358,400
Government Grants/Donations		
Current Revenues	78,000	78,000
DCC's - Improvements	95,100	95,100
DCCs - Acquisition	82,100	82,100
Reserves/Temp. Borrowing		
<b>613,600</b>	<b>-</b>	<b>613,600</b>

Short Term	Distance	\$/m
Linear trail additions	1106	100
Linear trail improvements	1106	20
Medium Term	Distance	\$/m
Linear trail additions	230	100
Linear trail improvements	230	20
Long Term	Distance	\$/m
Linear trail additions	3755	100
Linear trail improvements	3755	20

**Enderby & District Services Commission**  
**Surplus/Reserve Schedule - Parks & Recreation**  
**2016**

	2016	2017	2018	2019	2020
<b>Reserves</b>					
Opening Balance	296,478	359,571	348,011	434,065	535,448
Contributions	109,694	97,689	105,023	121,383	86,671
<b>Usage</b>					
- Belvidere Hand Launch	40,600				
- Parks Plan	-	59,249	18,968	-	22,081
- Green gym	6,000				
- Tractor/mower					21,000
- Spray Park					113,000
- Pickup replacement				20,000	
- Dehumidifier replacement		50,000			
Closing balance	359,571	348,011	434,065	535,448	466,038
<b>Surplus</b>					
Opening Balance	282,647	205,161	205,161	205,161	205,161
Less: 20% operating contingency	168,247	153,466	154,978	156,507	158,055
Contributions	2,014				
<b>Usage</b>					
- Mabel Lake dock	20,000				
- Ditching at Grindrod Park	5,000				
- Kingfisher Playground	54,500				
- Spray Park					26,000
Closing balance	36,915	51,695	50,183	48,655	21,106