

## REGULAR MEETING OF COUNCIL

### AGENDA

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**DATE:** Monday, February 15, 2016  
**TIME:** 4:30 p.m.  
**LOCATION:** Council Chambers, Enderby City Hall

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1. **APPROVAL OF AGENDA**
2. **ADOPTION OF MINUTES**  
[Regular Meeting Minutes of February 1, 2016](#) pg 3-7
3. **PUBLIC AND STATUTORY HEARINGS**
4. **PETITIONS AND DELEGATIONS**  
[Gabriele Wesle – Farmer’s Market Update](#) pg 8
5. **DEVELOPMENT MATTERS**
6. **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**
7. **BYLAWS – 3 Readings**  
[Municipal Ticketing Information \(MTI\) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1588, 2016](#) pg 9-31  
A bylaw to amend the Municipal Ticketing Information (MTI) System Bylaw No. 1518  
**BYLAWS – Adoption**  
[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1591, 2016](#) pg 32-33  
A bylaw to amend Fees and Charges Bylaw No. 1479
8. **REPORTS**  
Mayor and Council  
[RCMP Mayor’s 2015 4<sup>th</sup> Quarter Report](#) pg 34-49  
[RCMP Victim’s Assistance 2015 4<sup>th</sup> Quarter Report](#) pg 50-51  
[Building Permit Detail Report – January 2016](#) pg 52

**9. NEW BUSINESS**

- a. [Neighbourhood Improvement Policy](#) – Memo from Assistant Corporate Officer and Planning Assistant dated February 11, 2016

pg 53-56

**10. PUBLIC QUESTION PERIOD**

**11. CLOSED MEETING RESOLUTION**

Closed to the public, pursuant to Section 90 (1) ( ) of the *Community Charter*

**12. ADJOURNMENT**

## THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, February 1, 2016 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Greg McCune  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
Recording Secretary – Bettyann Kennedy  
The Press and Public

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### **APPROVAL OF AGENDA**

Moved by Councillor Schreiner, seconded by Councillor Case that the agenda be approved as circulated.

Carried

### **ADOPTION OF MINUTES**

Regular Meeting Minutes of January 18, 2016

Moved by Councillor Schreiner, seconded by Councillor Shishido that the minutes of the regular meeting of January 18, 2016 be adopted as circulated.

Carried

### **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

Vacant Commercial and Industrial Buildings Inspection Policy – Memo from Chief Administrative Officer dated January 28, 2016

Moved by Councillor Knust, seconded by Councillor Shishido that Council approves the Vacant Commercial and Industrial Buildings Inspection Policy.

Carried

### **BYLAWS – 3 Readings**

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1591, 2016  
A bylaw to amend Fees and Charges Bylaw No. 1479, 2010

Moved by Councillor Case, seconded by Councillor Davyduke that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1591, 2016 be given three readings.

Carried

Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016

A bylaw to authorize the borrowing of the estimated cost of upgrading Cliff Avenue

Moved by Councillor Shishido, seconded by Councillor Knust that Upgrades to Cliff Avenue Loan Authorization Bylaw No. 1590, 2016 be given three readings.

Carried

**BYLAWS – Adoption**

Development Applications Procedures Bylaw No. 1586, 2016

A bylaw to establish procedures for the processing of development applications, including amendments to the Official Community Plan, Zoning Bylaw, or to a Land Use Contract; or Permits under Part 26 of the Local Government Act; Agricultural Land Commission applications; and Phased Development Agreements

Moved by Councillor Case, seconded by Councillor Davyduke that Development Applications Procedures Bylaw No. 1586, 2016 be adopted.

Carried

Intermunicipal Emergency Operations Service Amending Bylaw No. 1587, 2016

A bylaw to amend Intermunicipal Emergency Operations Service Bylaw No. 1462, 2010, as amended by Intermunicipal Emergency Operations Service Bylaw No. 1491, 2011

Moved by Councillor Knust, seconded by Councillor Shishido that Intermunicipal Emergency Operations Service Amending Bylaw No. 1587, 2016 be adopted.

Carried

**REPORTS**

Councillor Shishido

- Helped with AL Fortune Band bottle drive.
- Arts Council – lecture and slide show.
- Chamber of Commerce strategic planning session:
  - Developing a strategic plan for the RV park. Processes to be formalized and a new contract being drafted for the park manager.
  - Their main focus is 1) tourism and 2) RV park. Business community should also be on that list as the business community needs support from the Chamber.
- Three 15 amp electrical services have been requested for the bandstand area on Cliff Ave. The CAO confirmed that he would determine if this was the case and take steps to have it added.

Councillor Davyduke

- Chamber of Commerce – Shuswap Tourism and “Sproing Creative” for RV park.
- Town Hall Meeting at AL Fortune – good breakout sessions.
- Cliff Ave Open House was well attended.
- Curling Club Open House (Social After 5)
- FED meeting.

Councillor Case

- Community to Community Forum is February 11<sup>th</sup>.
- Attended Social After 5 at Curling club.
- Cliff Ave Open House – great feedback obtained.

#### Councillor Knust

##### F.E.D.:

- Surveys being done to determine what should and should not be purchased.
- Access to food bank limited to every 60 days to ensure there is enough food to be sustainable. They will be revisiting after 2 months.
- Survey will also determine where people are coming from geographically.
- As many as 12 emergency hampers per week are being given out. If it is decided to increase access to every 30 days, then they will no longer be able to supply emergency hampers at all.
- Administrative funding is needed. They do not want to use donated monies for admin costs.
- Scott Hemenway will be visiting Kamloops and Salmon Arm to check out their operating systems.

##### Interagency meeting:

- Excellent turn-out.
- Tonya Osborne of Interior Health made a presentation on her role.
- Strategic meeting is being held in February.

Suitcase dance is February 13<sup>th</sup>. Enderbeer is July 23<sup>rd</sup>. City's spring cleanup is 3<sup>rd</sup> Saturday in April (16<sup>th</sup>).

#### Councillor Schreiner

- AL Fortune Open House.
- Preston signage being worked on. Options being considered.
- Cliff Ave Open House:
  - Presentation is now on the City's website.
  - FAQ (frequently asked questions) will be placed on the website in the next few weeks.
  - "Cliff Avenue Through the Ages" will also be part of the website. It will be a pictorial history with materials supplied by the museum.
  - Exploring regular Twitter updates during construction to help with communication.

#### Mayor McCune

BC U16 Girls Championships – Unfortunately there are not enough umpires in the area for us to host the event, so it is a no-go. We will try again another year.

#### Disclosure of Contracts – Council

Moved by Councillor Knust, seconded by Councillor Shishido that the report be received and filed.

Carried

## **NEW BUSINESS**

### Digital Billboard Sponsorship Application – Enderby and District Museum

Moved by Councillor Case, seconded by Councillor Davyduke that Council approves the Enderby and District Museum Society sponsorship application valued at \$2,100 in-kind.

Carried

### Regional Parkland Legacy Fund/Service – Memo from Assistant Corporate Officer and Planning Assistant dated January 27, 2016

Moved by Councillor Shishido, seconded by Councillor Case that Council continues to support parkland activities at the local authority and sub-regional parks service level;

AND THAT Council does not support the establishment of a Regional Parkland Legacy Fund/Service given the sufficiency of the existing, established mechanisms at the local authority and sub-regional parks service level;

AND THAT Council addresses truly regional parkland acquisition opportunities through participation in property-specific regional services, rather than an on-going general service;

AND THAT Council directs Staff to advance the attached, completed Regional Parkland Legacy Consensus Matrix to the Regional Planning Projects Manager.

Carried

### 2015 Water Consumption and User Fee Revenue – Analysis and Memo from Chief Financial Officer dated January 27, 2016

The Chief Financial Officer reviewed her report and analysis.

It was consensus of Council to invite comments from the public:

*Tony Vetter of 806 Sicamous Street* stated that we are not being fair by basing our fees on households rather than number of people per household.

*Gary Restorick of 41 Preston Crescent* stated that the current system successfully targets water wasters who wash cars and water lawns excessively.

Discussions:

- Water is a utility and as such a “user pay” model is fair.
- CFO explained that the differences in numbers between the staff report and Richard Vetter’s letters is that he did not include commercial information.
- Over 2 years was spent developing this rate structure. Under the flat rate, 2/3 of the community are paying less than they would under the old flat rate system.
- During budget deliberations, staff to report back with potential adjustments to the rate model to soften impact for those with lawns or large families.

Moved by Councillor Shishido, seconded by Councillor Knust that Council directs Staff to refund the difference between the targeted and actual metered water rate revenue for 2015 based on an equal amount to each residential customer;

AND THAT Council directs Staff to review the metered rate structure for 2016 once the 2016 water fund budget is known.

Carried

Terms of Reference for Spring Volunteer Fair – Memo from Assistant Corporate Officer and Planning Assistant dated January 27, 2016

Moved by Councillor Shishido, seconded by Councillor Case that Council approves the Terms of Reference for a Spring Volunteer Fair as presented and provided the following feedback:

- Keep it local;
- Set the date for April 2, 2016;
- Senior's Centre to be the venue; and
- Provide light refreshments.

Carried

It was noted that the timing for the Spring Volunteer Fair is perfect as National Volunteer Week is April 10 -16.

### **PUBLIC QUESTION PERIOD**

*Tony Vetter of 806 Sicamous Street* queried why the Cliff Avenue upgrade has been given such a high priority when Federal funding may become available. Mayor McCune explained that Federal funding could take a very long time and the infrastructure works need to get done. City will look to applying for grant funding as part of future projects – there is a significant infrastructure backlog.

*Gary Restorick of 41 Preston Crescent* commented that since labour costs will only rise in the future, it is best to get the works on Cliff Avenue done now.

### **CLOSED MEETING RESOLUTION**

Moved by Councillor Shishido, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (g) of the *Community Charter*.

Carried

### **ADJOURNMENT**

The regular meeting reconvened at 6:00 p.m.

Moved by Councillor Case, seconded by Councillor Knust that the meeting adjourn at 6:00 p.m.

Carried

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**MAYOR**

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**CHIEF ADMINISTRATIVE OFFICER**

Agenda



**REQUEST TO APPEAR AS A DELEGATION**

On 15 Feb 2016  
Day Month Year

Date of Request 5 Feb 2016

Name of Person Making Request Gabriele Weste

Name and Title of Presenter(s) \_\_\_\_\_

Contact Information greencroftgardens@mybc.ca  
250 306 6582

Details of Presentation \_\_\_\_\_

Report on Farmers Market, plans on  
adding another market day July  
August on Thursday afternoon, Seed Swap

Desired Action from Council (check all that apply)

- Information Only
- Proclamation
- Funding Request
- Road Closure
- Policy or Resolution

update, traffic flow

Please describe desired action in detail \_\_\_\_\_

*Please attach any supporting documentation or presentation materials related to your delegation request.*



**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: February 10, 2016  
Subject: Amendments to Municipal Ticketing Information System Bylaw No. 1518, 2013  
and Bylaw Notice Enforcement Bylaw No. 1581, 2015

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**RECOMMENDATION**

THAT Council gives three readings to the City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1588, 2016;

AND THAT Council gives three readings to Bylaw Notice Enforcement Bylaw No. 1581, 2015 Amendment Bylaw No. 1589, 2016.

**BACKGROUND**

Staff are advancing amendments to the Municipal Ticketing Information (MTI) Bylaw and Bylaw Notice Enforcement Bylaw to include penalty provisions under the following bylaws:

1. Building Bylaw No. 1583, 2015

Staff are advancing consequential amendments to the MTI Bylaw and Bylaw Notice Enforcement Bylaw to include penalties from the recently adopted Building Bylaw No. 1582, 2015 related to i) obstruction of a Building Official, ii) commencing or continuing any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit, and iii) failure to comply with 'Stop Work Order' and 'Do Not Occupy' notices.

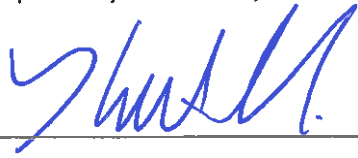
2. Zoning Bylaw No. 1550, 2014

Staff are advancing amendments to the MTI Bylaw and Bylaw Notice Enforcement Bylaw to include penalties related to i) industrial uses creating annoyances or nuisances to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare, and ii) industrial uses creating or causing a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.

3. Fire Protection Bylaw No. 1529, 2013

Staff are advancing amendments to the MTI Bylaw to resolve a few minor housekeeping matters related to the Fire Protection Bylaw schedule; furthermore, amendments to the Bylaw Notice Enforcement Bylaw are being advanced in order to include penalty provisions from the Fire Protection Bylaw No. 1529, 2013, which will enable the City to enforce this bylaw through the use of Bylaw Notices.

Respectfully Submitted,



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Kurt Inglis

Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1588

A BYLAW TO AMEND THE MUNICIPAL TICKETING INFORMATION (MTI) SYSTEM BYLAW NO. 1518

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WHEREAS Council of the City of Enderby has adopted "City of Enderby Municipal Ticketing Information System Bylaw No. 1518, 2013";

AND WHEREAS Council wishes to amend Schedule "7" in accordance with City of Enderby Fire Protection Bylaw No. 1529, 2013;

AND WHEREAS Council wishes to amend Schedule "9" in accordance with City of Enderby Zoning Bylaw No. 1550, 2014;

AND WHEREAS Council wishes to include Schedule "10" in accordance with City of Enderby Building Bylaw No. 1582, 2015;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013 Amendment Bylaw No. 1588, 2016".
2. Schedule "A" of "City of Enderby Municipal Ticketing Information (MTI) System Bylaw No. 1518, 2013" is deleted and Schedule "A" attached to and forming part of this bylaw is substituted therefore.
3. Schedule "7" is hereby deleted and Schedule "7" attached to and forming part of this bylaw is substituted therefore.
3. Schedule "9" is hereby deleted and Schedule "9" attached to and forming part of this bylaw is substituted therefore.
4. Schedule "10" attached hereto is hereby established, and forms part of this Bylaw.

Read a **FIRST TIME** this day of , 2016.

Read a **SECOND TIME** this day of , 2016.

Read a **THIRD TIME** this day of , 2016.

**ADOPTED** this day of , 2016.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## Schedule "A"

### MUNICIPAL TICKETING INFORMATION SYSTEM BYLAW NO. 1518

DESIGNATED BYLAWS	DESIGNATED BYLAW ENFORCEMENT OFFICERS
Dog Control Bylaw No. 1469, 2010	<ul style="list-style-type: none"> <li>• Dog Control Officers</li> <li>• Royal Canadian Mounted Police</li> <li>• Bylaw Enforcement Officers</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Water and Sprinkling Regulations Bylaw No. 1468, 2010	<ul style="list-style-type: none"> <li>• Director of Engineering and Public Works</li> <li>• Bylaw Enforcement Officers</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Business Licence and Regulation Bylaw No. 1558, 2014	<ul style="list-style-type: none"> <li>• Bylaw Enforcement Officers</li> <li>• License Inspector</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Good Neighbour Bylaw No. 1517, 2013, excluding Section VI	<ul style="list-style-type: none"> <li>• Royal Canadian Mounted Police</li> <li>• Bylaw Enforcement Officers</li> <li>• Fire Chief</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Good Neighbour Bylaw No. 1517, 2013, Section VI	<ul style="list-style-type: none"> <li>• Royal Canadian Mounted Police</li> </ul>
Sanitary Sewer Regulation Bylaw No. 1470, 2010	<ul style="list-style-type: none"> <li>• Director of Engineering and Public Works</li> <li>• Bylaw Enforcement Officers</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Street and Traffic Bylaw No. 1471, 2010	<ul style="list-style-type: none"> <li>• Director of Engineering and Public Works</li> <li>• Bylaw Enforcement Officers</li> <li>• Building Inspector</li> <li>• Royal Canadian Mounted Police</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Fire Protection Bylaw No. 1529, 2013	<ul style="list-style-type: none"> <li>• Bylaw Enforcement Officers</li> <li>• Fire Chief</li> <li>• Royal Canadian Mounted Police</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Cemetery Regulation Bylaw No. 1515, 2013	<ul style="list-style-type: none"> <li>• Bylaw Enforcement Officers</li> <li>• Royal Canadian Mounted Police</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>

Zoning Bylaw No. 1550, 2014	<ul style="list-style-type: none"> <li>• Director of Engineering and Public Works</li> <li>• Bylaw Enforcement Officers</li> <li>• Building Inspector</li> <li>• Royal Canadian Mounted Police</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>
Building Bylaw No. 1582, 2015	<ul style="list-style-type: none"> <li>• Director of Engineering and Public Works</li> <li>• Bylaw Enforcement Officers</li> <li>• Building Inspector</li> <li>• Royal Canadian Mounted Police</li> <li>• Chief Administrative Officer</li> <li>• Chief Financial Officer</li> </ul>

## SCHEDULE "7"

FIRE PROTECTION BYLAW 1529, 2013	SECTION	Fine \$	Fine if Pd within 30 days \$
Fail to comply with order to remove Vehicle, material of other matter	3.7 b)	100.	50.
Enter prescribed boundaries at an Incident	3.7 d)	100.	50.
Impede, obstruct or hinder a Member	3.7 f)	500.	500.
Drive vehicle over equipment	3.7 g)	100.	50.
Accumulation of combustible growth/waste/rubbish	4.1	100.	50.
Fail to remove daily combustibles	4.2	100.	50.
Fail to provide proper storage container	4.3	100.	50.
Fail to remove flammable, combustible or explosive material	4.4	200.	100.
Fail to maintain fire doors/separations	4.5	200.	100.
Excessive storage of flammable /combustible liquids	4.6	300.	150.
Fail to provide approved container or proper placement	4.7	100.	50.
Fail to post adequate no smoking signs	4.8	100.	50.
Cleaning with combustible/flammable liquids	4.9	100.	50.
Fail to provide portable fire extinguisher	4.10	100.	50.
Sell Low Hazard Fireworks	5.1 a)(i)	200.	100.
Sell High Hazard Fireworks	5.1 a)(ii)	300.	150.
Sell Firecrackers	5.1 a)(iii)	200.	100.
Set off Low Hazard Fireworks without permit	5.1 b)(i)	200.	100.
Set off High Hazard Fireworks without permit	5.1 b)(ii)	200.	100.
Set off Firecrackers without a permit	5.1 b)(iii)	200.	100.
Fail to secure vacant premises	6.1	100.	50.
Fail to secure damaged building	6.4	200.	100.
Obstruction of Fire Chief or Officer	7.3	500.	500.
Fail to provide information	7.4	100.	50.
Provide false information	7.5	200.	100.
Fail to address property	8.2	100.	50.
Fail to retain records of fire alarm and sprinkler systems	9.2	100.	50.
Fail to correct deficiencies immediately	9.3	100.	50.
Obstruction within one (1) meter of a fire hydrant	10.1 a)	200.	100.

Attach item to hydrant or standpipe	10.1 b)	300.	150.
Parking within five (5) metres of a Fire Hydrant	10.1 e)	200.	100.
Interference with fire hose line	10.3	300.	150.
Obstructed building access routes	11.1	300.	150.
Obstructed access during construction	11.2	300.	150.
Fail to gain approval for fire lane gates or access routes	11.3	300.	150.
Fail to provide "No Parking Fire Lane" sign(s)	11.4	300.	150.
Remove/deface/alter posted notices	12.3	300.	150.
Impersonate member of the Department	12.4	500.	500.

## SCHEDULE "9"

Zoning Bylaw No. 1550, 2014	Section	Fine \$	Fine if Pd within 30 days \$
Obstructing an inspection or inspector	101	100.	50.
Unlawful use of land, buildings, or structures	303.1	200.	100.
Off-street parking or loading contravention	305	100.	50.
Home occupation contravenes permitted use	307.2.a	100.	50.
Temporary building or structure contravenes permitted use	307.2.b	100.	50.
Boarding use contravenes permitted use	307.2.c	100.	50.
Tent, trailer, or mobile home use contravention	307.3.b	100.	50.
Unenclosed storage of vehicles in state of disrepair nor not licensed	307.3.c	100.	50.
Incineration or processing of fish, animal, or vegetable waste	307.3.d	100.	50.
Unauthorized parking and storage in residential zones	307.4.a	100.	50.
Failure to maintain screening	309.1.a	100.	50.
Sign not permitted	310.3.a	100.	50.
Prohibited sign	310.3.b	100.	50.
More than one home occupation, real estate or political sign	310.3.d	100.	50.
Illumination not permitted for home occupation, real estate or political signs	310.3.e	100.	50.
Failure to maintain sign	310.3.h	100.	50.
Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	501.10.c	200	100
Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	501.10.c	500	500
Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	502.10.c	200	100
Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	502.10.c	500	500



**SCHEDULE "10"**

**BUILDING BYLAW NO 1582, 2015**

	<b>SECTION</b>	<b>FINE \$</b>	<b>Fine if Pd within 30 days \$</b>
Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	301 (1)	500	250
Obstruction of Building Official	301 (12)	500	500
Failure to Comply with a 'Stop Work Order' Notice	303 (2)	500	250
Failure to Comply with a 'Do Not Occupy' Notice	304 (2)	500	250



**SCHEDULE 'A'**  
**BYLAW NO. 1581, 2015**

**DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

<b>Bylaw No.</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<b>DOG CONTROL BYLAW</b>						
<b>1469</b>	<b>3.1</b>	Keeping an unlicensed dog	<b>\$50</b>	<b>\$25</b>	<b>\$60</b>	<b>YES</b>
<b>1469</b>	<b>4.1.c</b>	Dog not wearing license	<b>\$50</b>	<b>\$25</b>	<b>\$60</b>	<b>YES</b>
<b>1469</b>	<b>5.2</b>	Dog unlawfully at large	<b>\$100</b>	<b>\$50</b>	<b>\$110</b>	<b>YES</b>
<b>1469</b>	<b>5.3.a</b>	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	<b>\$100</b>	<b>\$50</b>	<b>\$110</b>	<b>YES</b>
<b>1469</b>	<b>5.3.b</b>	Dog bites, inflicts injury, assaults or otherwise attacks a person	<b>\$200</b>	<b>\$100</b>	<b>\$225</b>	<b>NO</b>
<b>1469</b>	<b>5.3.c</b>	Dog chases vehicles or cyclists	<b>\$100</b>	<b>\$50</b>	<b>\$110</b>	<b>YES</b>
<b>1469</b>	<b>5.3.d</b>	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	<b>\$200</b>	<b>\$100</b>	<b>\$225</b>	<b>NO</b>
<b>1469</b>	<b>5.3.e</b>	Dog damages property, other than that of the owner	<b>\$50</b>	<b>\$25</b>	<b>\$60</b>	<b>YES</b>
<b>1469</b>	<b>5.3.f</b>	Dog barking excessively	<b>\$50</b>	<b>\$25</b>	<b>\$60</b>	<b>YES</b>

1469	5.4	Failure to remove faecal material	\$50	\$25	\$60	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES
1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
<b>WATER AND SPRINKLING REGULATION BYLAW</b>						
1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
<b>BUSINESS LICENSE AND REGULATION BYLAW</b>						
1558	4(a)(i)	No business license	\$500	\$250	\$500	YES

1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$200	\$100	\$225	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available

**GOOD NEIGHBOUR BYLAW**

1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2.2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES
1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES
1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES

1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (c)	Unightly property	\$100	\$50	\$110	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs boulevard/lane drainage	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES
1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES
1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES
1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES
1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO

1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES
1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES
1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES
<b>Bylaw No.</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<b>STREET AND TRAFFIC BYLAW</b>						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO

1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES
1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO
1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES
1471	706	Defacing poles	\$100	\$50	\$110	YES



<b>Bylaw No.</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<b>ZONING BYLAW</b>						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES
1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES
1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES

1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES
1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES
1550	501.10.c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES
1550	501.10.c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
1550	502.10.c	Annoyance or nuisance to surrounding areas by reason of unsightliness or the emission of odours, liquid effluence, dust, fumes, smoke, vibration, noise or glare	\$200	\$100	\$225	YES

1550	502.10. c	Create or cause a health, fire, or explosion hazard, electrical interference, or undue traffic congestion.	\$500	\$500	\$500	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
<b>CEMETERY REGULATION BYLAW</b>						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO
1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES
1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES

1515	12 (9),12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO
1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES
<b>Bylaw No.</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<b>BUILDING BYLAW</b>						
1582	301 (1)	Commence or continue any construction, alteration, reconstruction, demolition, removal or relocation of any building or structure without a permit	\$500	\$250	\$500	YES
1582	301 (12)	Obstruction of Building Official	\$500	\$500	\$500	NO
1582	303 (2)	Failure to Comply with a 'Stop Work Order' Notice	\$500	\$250	\$500	YES
1582	304 (2)	Failure to Comply with a 'Do Not Occupy' Notice	\$500	\$250	\$500	YES

<b>Bylaw No.</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<b>FIRE PROTECTION BYLAW</b>						
1529	3.7 b)	Fail to comply with order to remove Vehicle, material of other matter	\$100	\$50	\$110	YES
1529	3.7 d)	Enter prescribed boundaries at an Incident	\$100	\$50	\$110	YES
1529	3.7 f)	Impede, obstruct or hinder a Member	\$500	\$500	\$500	NO
1529	3.7 g)	Drive vehicle over equipment	\$100	\$50	\$110	YES
1529	4.1	Accumulation of combustible growth/ waste/ rubbish	\$100	\$50	\$110	YES
1529	4.2	Fail to remove daily combustibles	\$100	\$50	\$110	YES
1529	4.3	Fail to provide proper storage container	\$100	\$50	\$110	YES
1529	4.4	Fail to remove flammable, combustible or explosive material	\$200	\$100	\$225	YES
1529	4.5	Fail to maintain fire doors/separations	\$200	\$100	\$225	YES
1529	4.6	Excessive storage of flammable /combustible liquids	\$300	\$150	\$330	YES
1529	4.7	Fail to provide approved container or proper placement	\$100	\$50	\$110	YES

1529	4.8	Fail to post adequate no smoking signs	\$100	\$50	\$110	YES
1529	4.9	Cleaning with combustible/flammable liquids	\$100	\$50	\$110	YES
1529	4.10	Fail to provide portable fire extinguisher	\$100	\$50	\$110	YES
1529	5.1 a)(i)	Sell Low Hazard Fireworks	\$200	\$100	\$225	YES
1529	5.1 a)(ii)	Sell High Hazard Fireworks	\$300	\$150	\$330	YES
1529	5.1 a)(iii)	Sell Firecrackers	\$200	\$100	\$225	YES
1529	5.1 b)(i)	Set off Low Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(ii)	Set off High Hazard Fireworks without permit	\$200	\$100	\$225	YES
1529	5.1 b)(iii)	Set off Firecrackers without a permit	\$200	\$100	\$225	YES
1529	6.1	Fail to secure vacant premises	\$100	\$50	\$110	YES
1529	6.4	Fail to secure damaged building	\$200	\$100	\$225	YES
1529	7.3	Obstruction of Fire Chief or Officer	\$500	\$500	\$500	NO
1529	7.4	Fail to provide information	\$100	\$50	\$110	NO
1529	7.5	Provide false information	\$200	\$100	\$225	NO
1529	8.2	Fail to address property	\$100	\$50	\$110	YES
1529	9.2	Fail to retain records of fire alarm and sprinkler systems	\$100	\$50	\$110	YES
1529	9.3	Fail to correct deficiencies immediately	\$100	\$50	\$110	YES

<b>1529</b>	10.1 a)	Obstruction within one (1) meter of a fire hydrant	\$200	\$100	\$225	YES
<b>1529</b>	10.1 b)	Attach item to hydrant or standpipe	\$300	\$150	\$330	YES
<b>1529</b>	10.1 e)	Parking within five (5) metres of a Fire Hydrant	\$200	\$100	\$225	YES
<b>1529</b>	10.3	Interference with fire hose line	\$300	\$150	\$330	NO
<b>1529</b>	11.1	Obstructed building access routes	\$300	\$150	\$330	YES
<b>1529</b>	11.2	Obstructed access during construction	\$300	\$150	\$330	YES
<b>1529</b>	11.3	Fail to gain approval for fire lane gates or access routes	\$300	\$150	\$330	YES
<b>1529</b>	11.4	Fail to provide "No Parking Fire Lane" sign(s)	\$300	\$150	\$330	YES
<b>1529</b>	12.3	Remove/ deface/ alter posted notices	\$300	\$150	\$330	NO
<b>1529</b>	12.4	Impersonate member of the Department	\$500	\$500	\$500	NO

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1591

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

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WHEREAS Council of the City of Enderby has adopted “The City of Enderby Fees and Charges Bylaw No. 1479, 2010”;

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the “The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1591, 2016”.
2. Schedule “11” attached hereto is hereby established, and forms part of this Bylaw.

READ a FIRST time this 1<sup>st</sup> day of February, 2016.

READ a SECOND time this 1<sup>st</sup> day of February, 2016.

READ a THIRD time this 1<sup>st</sup> day of February, 2016.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**SCHEDULE 11**  
**VACANT COMMERCIAL AND INDUSTRIAL BUILDINGS INSPECTION FEES**

1.	Initial Inspection When Initiated by Owner	\$50.00
2.	Initial Inspection When Initiated by City	\$550.00
3.	Each Inspection Following Initial Inspection	\$450.00
4.	Each Inspection Following Initial Inspection of a Compliant Premises	\$25.00
5.	Failure to Attend Scheduled Inspection	\$550.00

Inspections may be either per unit or per structure depending upon the nature of the building and any other occupancies contained therein.

All fees and charges unpaid as of December 31<sup>st</sup> of the year in which they were incurred shall be deemed in arrears in respect of the property and be entered on the real property tax roll in the following year as a special charge.

# Quarterly Mayors Report

4th Quarter - October to December 2015



## Vernon North Okanagan Detachment

*Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities*

Superintendent Jim McNamara  
Officer in Charge  
Vernon/North Okanagan Detachment  
3402 - 30<sup>th</sup> Street  
Vernon, B.C., V1T 5E5

Date: January 15, 2016

**Re: Vernon/North Okanagan Detachment Policing Activity Report – 4th Quarter 2015**

All crime statistics are featured at the end of this report. Statistics reflect monthly totals for October through December 2015 and comparisons of the previous year, 2014.

Over all, the Vernon/North Okanagan Detachment (V/NOD) recorded a 0.1% decrease in criminal code cases from the previous year with property crime up 1.9% this quarter. There was a 1.67% increase in our calls for service from 28,149 in 2014 to 28,621 in 2015.

The road safety check-stops reporting a 9.3% increase from this quarter in 2014. Impaired driving investigations continued its' downward trend with a decrease of 16.9% this quarter from the previous year.

On October 1st, our members were up early handing out breakfast and conducting traffic control for the United Way 'Drive thru Breakfast' to help raise funds for this worthy cause. On October 31<sup>st</sup>, Halloween was on a Saturday night which kept the detachment busy with extra patrols to supplement our general duty members. V/NOD had members on foot patrols, Auxiliary members and volunteers conducting patrols of the communities. Early in the evening, we saw the children out Trick or Treating and even handed out a candy or two from our patrol cars. Later, we attended to parties and disturbances. We interacted with many people dressed up in costumes with most enjoying the evening.

In November, members of V/NOD proudly wore our Red Serge in order to participate at Remembrance Day services at seven cenotaphs throughout our area which included Vernon, Armstrong, Coldstream, Enderby, Lavington, Lumby, and Westwold. We are proud that we had representation at each cenotaph this year with 32 active, retired and auxiliary members in attendance.

The month of December brought the holiday season with our members attending to two separate Christmas Luncheons. The Senior Centre in Enderby and the Halina Senior Centre in Vernon held events for the seniors in the community. Keeping with tradition, our members to attend in Red Serge to serve coffee, tea and dessert. The attendees are always so appreciative of our member's involvement and it was great to be involved in a successful, well run event.

This report reflects a representative sampling of our policing activities for the 4th quarter of 2015.

## **GENERAL INVESTIGATION SECTION (GIS):**

### **Serious Crimes Unit:**

The following report is a synopsis of some of the most recent investigations that the Vernon Serious Crimes Unit (SCU) and Sex Crimes Unit have received and investigated; however, does not reflect all investigations that investigators are working on. SCU investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

- November 2015, a report of a child had been sexually assaulted by another child (2015-25247). Subsequent investigation revealed another victim (2015-25295). Victim services and MCFD working with the families. Charges have been recommended to Crown Counsel against a 17 year old.
- December 2015, BC Integrated Child Exploitation Unit advised a user from Vernon had uploaded a video of suspected child pornography. Investigation revealed the youth appearing in video created and posted the video by their own choice. MCFD Social Worker and School Liaison Officer engaged in file. No charges pursued against youth for upload of child-porn due to age, vulnerability and mental state (2015-27064).
- December 2015, a local marijuana dispensary was robbed at gunpoint. The matter is still under active investigation (2015-28536).
- Polson Part Homicide: on-going case from August 2015, three persons arrested and charged with second degree murder. Vernon SCU has conduct of this investigation and two members contributing significant amounts of time in the completion of disclosure to crown counsel (2015-19215).
- As report in previous Quarterly report of the clandestine drug lab in an apartment, charges have been recommended against one person for Arson Disregard for Human Life and Criminal Negligence Causing Bodily Harm (2015-18114).
- November 2015, members conducted surveillance, subsequent arrest and interview of a suspect with regards to possession of a stolen vehicle over \$5000 (2015-26215).
- November 2015, an infant presented with an unexplained skull fracture at the Vernon Jubilee Hospital. Subsequent investigation revealed the infant had fallen from a height onto a hard floor. MCFD contacted by SCU and established child safety plan (2015-26508).

### **Domestic Violence Unit (DVU):**

- Integrated Case Assessment Team (ICAT): There have been six new ICAT referrals since October 2015.
- Facilitated a presentation to detachment members with regards to Provincial domestic violence legislation and RCMP policy as well as the dynamics of domestic violence.
- Conducted a domestic violence information session to Immigrant Women at the Vernon and

District Immigration Services Society.

- DVU applied for and received a \$10,300 Civil Forfeiture grant to facilitate a one day workshop with Doctor Lori Haskell for police and service providers to take place this spring. Dr. Haskell is an expert on victims of trauma from sexual assaults and domestic violence.
- In December, DVU attended a two day conference in Vancouver with over 900 service providers from across BC on various issues regarding domestic violence, sexual violence, and violence against Aboriginal Women.

### **TARGETED POLICING:**

The members from the Targeted Policing Unit meet regularly with numerous partner agencies including;

- Interagency: RCMP, Parole, Adult and Youth Probation, and Ministry of Children and Families meet monthly to discuss current status, activities, monitoring and enforcement related to persons deemed a high risk to re-offend. Attendance was also made to a similar meeting hosted by Salmon Arm as offenders in Enderby area fall under supervision of Salmon Arm Justice system;
- Outreach: RCMP, Probation, Ministry of Housing and Social Development, Interior Health, VJH, ACSS Team, Mental Health and Addictions, and Mental Health Forensic Services meet weekly to discuss status and risk factors related to persons in community who suffer from mental illness and are currently in the Justice System;
- Mentally Disordered Offenders: RCMP, Crown Counsel, Forensic Psychiatric Services, Probation, Vernon Jubilee Hospital and Interior Health meet quarterly to discuss status and risk factors related to high risk offenders with a mental disorder.

Targeted Policing provided assistance to General Duty, Serious Crimes and Provincial GIS investigations including the following:

- Interview of a suspect in custody for local thefts which resulted in admission to local thefts and break and enter in Provincial area (2015-21655);
- Attended to and provided all five Marihuana Dispensaries in Vernon a warning that their drug trafficking activities were illegal and could result in future enforcement action by police;
- Continues to have the lead role in investigating a series of Arsons from 2014 – the investigation continues with the completion of numerous outstanding tasks;
- Continues to investigate the shooting incident at a Townhouse Complex parking lot in September (2015-21569);
- Assisting with the investigation of a shooting incident at a private party in Coldstream area (2015-22335).

### **Task Force (TF):**

- Members targeted a subject suspected of drug trafficking. Investigation led to the arrest on an outstanding warrant and new charges of possession for the purpose of trafficking heroin and methamphetamine (2015-27158);

- Members assisted in the execution of a search warrant of the property of a local Prolific Offender who was arrested in a Kelowna theft of motor vehicle investigation;
- Members are investigating a possible recipient of a quantity of precursor for the manufacture of GHB that was intercepted by CBSA in Vancouver and destined for Vernon (2015-26641).

#### **Crime Reduction Unit (CRU):**

- Prolific Offenders: There are twenty-three Prolific Offenders identified for monitoring in our area with 14 not in custody (three currently residing outside of jurisdiction) and nine in custody.
- Members conducted an investigation into thefts and breach of conditions by one of the Prolific Offenders that resulted in arrest and return to jail (2015-24670, 2015-24674, 2015-24790 & 2015-24885).
- Members conducted an investigation into credit card frauds believed to be committed by a Prolific Offender who was also committing thefts from auto. The suspect was arrested and currently in custody (2015-22164 / 2015-22241).
- Bait Vehicle: Crime Reduction continues to utilize bait vehicles as a means to target and combat theft of and theft from vehicles. There were two activations this quarter resulting in charges (2015-22814 / 2015-27608).

#### **Provincial Tactical Enforcement Priority (PTEP):**

- Targeted Policing continued participating in this policing priority of identifying, profiling, selecting and targeting individuals and/or groups that are involved in criminal activity and because of their association to gangs / organized crime pose a safety risk to the community. There are currently five persons / groups identified in the Vernon North Okanagan area.

#### **NORTH RURAL GENERAL INVESTIGATION SECTION (GIS):**

The following report is a synopsis of some of the most recent investigations that the Provincial Rural General Investigation Section (GIS) have received and investigated; however, does not reflect all investigations that investigators are working on. Rural GIS investigators continue to work on numerous other historical major cases which were initiated outside of this reporting period.

- In October 2015, a report of shots fired at a rural Enderby residence. The victim was transported to hospital with life threatening injuries. Subsequent investigation lead to the arrest of a 58 year old male has been charged with numerous offences, including attempt murder (2015-23606).
- Rural GIS investigator trained in Digital Computer Field Triages (DCFT) completed seven electronic device examinations and associated reporting for detachment Investigations.

## **NORTH OKANAGAN SIGNIFICANT INVESTIGATIONS/INCIDENTS:**

- On October 1 in Mara, a truck hauling logs to a log home builder failed to negotiate a corner on Hwy 97A and rolled. The driver was subsequently issued a violation ticket (2015-22196).
- On October 1 in Armstrong, unknown person(s) climbed onto the roof of Lenwood Middle School damaging several roof vents (2015-22187). Two weeks later, similar damage discovered at Pleasant Valley Secondary School. No suspect have been identified (2015-23253).
- On October 19 in Enderby, a report of shots fired at a rural residence. The victim was transported to hospital with life threatening injuries. North Rural members were assisted by members from Vernon City and Salmon Arm Detachments. Subsequent investigation lead to the arrest of a 58 year old male has been charged with numerous offences, including attempt murder (2015-23606).
- On October 30 in Spallumcheen, members set up a road block on Rose Swanson after learning a high school party was planned for the area (2015-24409). Members completed patrols of Kelly Main FSR and Yankee Flats Road and checked vehicles for impaired drivers (2015-24412).
- On November 1 in Enderby, members set up a check stop near Rosoman Road resulting in a small quantity of drugs and alcohol seized (2015-24531).
- On November 9 in the Westside Road area, report of cruelty to animals where a dog died after being left tied to a tree. The deceased dog was buried in a location further into the woods by the member. No suspect was identified (2015-25055).
- On November 11 in the Westside Road area, a rancher reported two cows were found dead on a grazing lease land. Both animals had been slaughtered on site (2015-25029).
- On November 26 in Ashton Creek, a report of a "Grow Rip" occurring initiated a high risk response by members. Investigation revealed the growers were dismantling their marihuana grow operation and no other persons were involved. Members arrested the growers and seized the marihuana (2015-26168).

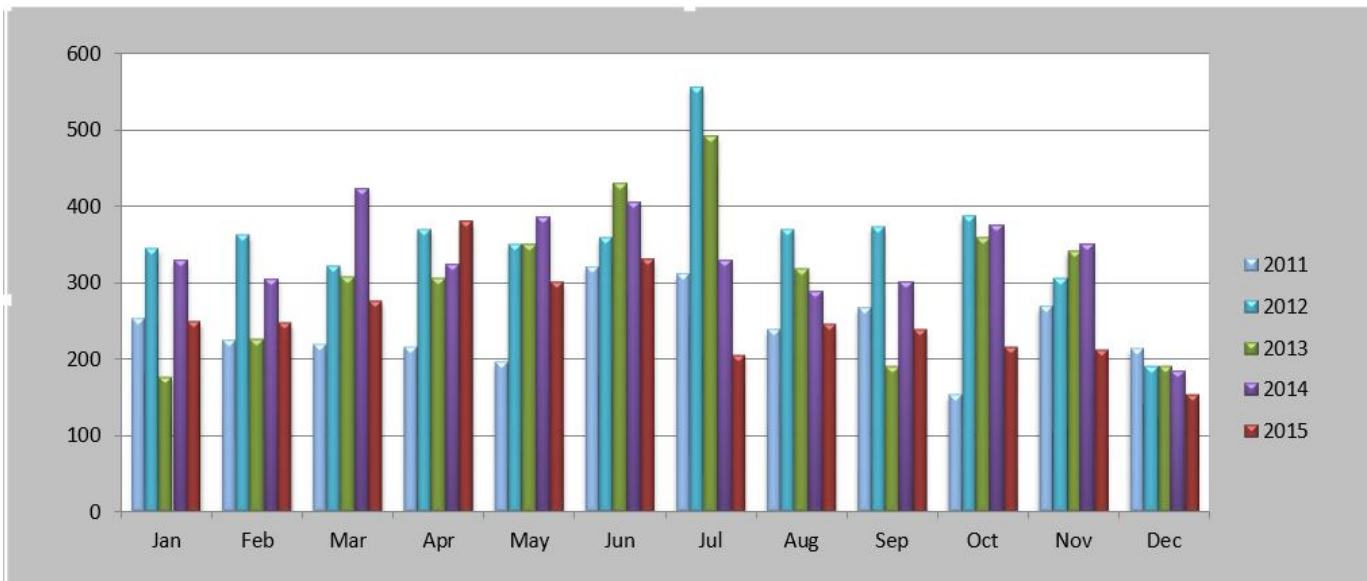
## **TRAFFIC ENFORCEMENT:**

- Rural North Okanagan Road Check Stops: 23
- Rural North Okanagan Impaired Drivers taken off road by way of suspension or charge: 20
- Rural North Okanagan Distracted Driver charge: 1

DETACHMENT	VIOLATION TICKET	WARNING
Armstrong	23	18
Spallumcheen	15	36
Enderby	27	17
Falkland	24	11
Lumby	52	15
Westside	22	8

- Vernon & Coldstream Road Check Stops: 12
- Vernon & Coldstream Impaired Drivers taken off road by way of suspension or charge: 69
- Vernon & Coldstream Distracted Driver charge: 9

DETACHMENT	VIOLATION TICKET	WARNING
Vernon	319	122
Coldstream	58	44
Vernon Rural	7	0



\*\*\*This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas\*\*\*



**FORENSIC IDENTIFICATION SECTION (FIS):**

- The three members in IFIS continue to be fully operational and dedicated to the Vernon/North Okanagan Detachment policing jurisdiction. The members have had a busy quarter with 62 calls for service in Vernon and 12 calls for service in the Rural.

OFFENCE	Vernon	Rural
<b>Break and Enter</b>	21	4
<b>Theft Vehicle</b>	17	1
<b>Drugs</b>	1	0
<b>Theft</b>	7	0
<b>Mischief</b>	3	2
<b>Attempted Murder</b>	0	1
<b>Assault</b>	3	1
<b>Miscellaneous</b>	9	3
<b>Arson/Fire</b>	1	0
<b>Sudden Death</b>	0	0

- During this quarter a total of 12 individuals were identified on 13 files through fingerprints or other types of physical evidence.
- Overall stats for the 4<sup>th</sup> quarter this year compared to the same time last year were up 3 files in Vernon and down 12 files in the Rural.

**POLICE DOG SERVICES (PDS):**

- The three member Police Dog Services has been running below capacity as a result of an on duty medical injury sustained by one of our handlers and training. The PDS handler was at Innisfail Kennels retraining with a new police dog partner, PDS “Farook”. As a result of the restricted capacity, scheduling generally provides for one-member shifts and a third of the remaining hours being availability for operational call outs after hours.

**RESERVISTS:**

- Our reservists have all been kept busy with their various duties including both general and specific dedicated traffic enforcement in Vernon, Coldstream, Armstrong and Spallumcheen and performing other duties as required in support of our General Duty and specialized units.
- This past quarter, our reservists have continues to perform limited functions and have each been required to exercise their mandatory 2 week break within their contract periods.

Reservists Traffic Enforcement:

<b>Detachment</b>	<b>Patrols</b>	<b>V.T.</b>	<b>Warnings</b>
Vernon	13	88	34
Coldstream	15	53	46
Armstrong	0	0	0
Enderby	0	0	0
Falkland	2	7	2
Lumby	0	0	0
Spallumcheen	1	2	3
Westside Road	1	5	0
<b>Total</b>	<b>32</b>	<b>155</b>	<b>85</b>

**SCHOOL RESOURCE OFFICER:**

- Cst. COCKS commenced the duties of the dedicated SRO position in early September, however has been subject to some medical restrictions and not in uniform. He is still attending to meetings within the school district in an administrative capacity.

**AUXILIARY CONSTABLES:**

- With the departure of the Auxiliary Coordinator this past fall, the supervision of the auxiliary constable program initiatives have been split into two components, one related to the current training for new troop of auxiliary constables by Cpl. Trevor TRIBES and the management of veteran auxiliary constable activities by Cpl. Tania FINN.

**HUMAN RESOURCES:**

- During this reporting period, there has been some changes occurring with personnel and the overall establishment of the detachment. With the two new resources secured, we are in the process of identifying suitable members for the Downtown Enforcement Unit. Sgt TRIANCE continues in the Operations Officer role while awaiting a replacement. V/NOD had four members transfer out due to promotions and varying job opportunities. We have seen six members transfer to V/NOD bringing with them a range of experience from a new recruit to northern postings and major crime investigations.
- The established policing level for the integrated Vernon/North Okanagan Detachment is currently at 97 Regular Members (54 City of Vernon; 32 Provincial; 7 Coldstream; 3 Spallumcheen & 1 Splats'in First Nations Police).

#### 4th Quarter Statistics – City of Vernon

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	1271	1197	1072	1098	1072	1105
Robbery	6	1	1	1	2	1
Assault (includes DV)	34	17	34	23	35	27
Domestic Violence	10	7	10	3	12	10
Sex Offence	3	4	3	1	4	2
B&E Residence	19	10	11	12	10	21
B&E Commercial	9	14	4	5	5	9
Theft of Vehicle	20	15	12	10	15	22
Theft From Vehicle	76	47	20	42	17	34
Theft Over \$5000	2	1	2	1		4
Theft Under \$5000	99	72	67	86	66	71
Drug Offence	37	13	45	23	27	21
Liquor Offences	46	56	30	34	31	30
Impaired Driving	10	13	15	7	15	8
24 Hour Driving Suspension	9	2	10	6	6	11
Motor Vehicle Accidents	42	56	44	34	48	62

#### 4th Quarter Statistics – Vernon Rural

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	115	142	142	92	131	146
Robbery						
Assault (includes DV)	1		2	1	2	1
Domestic Violence			1	1	2	1
Sex Offence			1			
B&E Residence		3	5	4		2
B&E Commercial	1	2		1	2	1
Theft of Vehicle	1	2		1	3	3
Theft From Vehicle	6	7	3	1	3	5
Theft Over \$5000		1				
Theft Under \$5000	2	3	7	1	8	3
Drug Offence	2	1	3	2	1	4
Liquor Offences	1	3		2		1
Impaired Driving			3	1	2	4
24 Hour Driving Suspension	2	1			1	1
Motor Vehicle Accidents	8	10	10	8	16	17

*“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”*

#### 4th Quarter Statistics – District of Coldstream

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	122	106	64	80	82	92
Robbery						
Assault (includes DV)	2	2				4
Domestic Violence		1				3
Sex Offence	1					1
B&E Residence	1				3	3
B&E Commercial						
Theft of Vehicle	1			1	1	1
Theft From Vehicle	7	13	1	6	1	5
Theft Over \$5000	2	1				
Theft Under \$5000	5		2	7	2	3
Drug Offence	1	3		1	3	
Liquor Offences		3				
Impaired Driving	2	3			1	
24 Hour Driving Suspension	1	1	1			
Motor Vehicle Accidents	2	6	4	5	10	5

#### 4th Quarter Statistics – City of Armstrong

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	71	84	67	75	65	78
Robbery						
Assault (includes DV)	1	6	2		1	2
Domestic Violence		3	1			
Sex Offence			1			
B&E Residence				1		
B&E Commercial						
Theft of Vehicle		1	3			
Theft From Vehicle	3	1	1	1	2	2
Theft Over \$5000	1					
Theft Under \$5000	1	2	2	7	1	
Drug Offence	1				2	
Liquor Offences	1	5		1	2	2
Impaired Driving			1			
24 Hour Driving Suspension	2	1				1
Motor Vehicle Accidents	3	5	2	1	1	1

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#### 4th Quarter Statistics – Spallumcheen

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	84	82	76	68	102	82
Robbery						
Assault (Includes DV)		1	2		1	
Domestic Violence		1	1		1	
Sex Offence					1	
B&E Residence		1				2
B&E Commercial	1	1	1	2	3	
Theft of Vehicle	1	2			1	
Theft From Vehicle		2		1		
Theft Over \$5000	1		1			
Theft Under \$5000	2	1	1			5
Drug Offence	2			1	2	1
Liquor Offences		1		1	1	
Impaired Driving	1		2	1	1	
24 Hour Driving Suspension	1			2	2	
Motor Vehicle Accidents	4	9	12	3	9	11

#### 4th Quarter Statistics – City of Enderby

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	88	71	89	62	79	81
Robbery						
Assault (Includes DV)	2	1	1	3	2	1
Domestic Violence					2	
Sex Offence			1			
B&E Residence	1		1		2	1
B&E Commercial					1	
Theft of Vehicle	1	1		1	1	1
Theft From Vehicle	5	1	2	1	1	
Theft Over \$5000		1		1		1
Theft Under \$5000	4	2	2	3	1	3
Drug Offence	2			1	1	1
Liquor Offences	4	2	1	2	1	2
Impaired Driving	1					
24 Hour Driving Suspension		2	1	1	1	
Motor Vehicle Accidents	5	3	4	4	1	3

*“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”*

#### 4th Quarter Statistics – Enderby Rural

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	64	53	63	45	62	55
Robbery						
Assault (Includes DV)	1		1	1	1	1
Domestic Violence						1
Sex Offence			1			
B&E Residence		1	8	1	3	
B&E Commercial	1					
Theft of Vehicle	1	2	2	2		1
Theft From Vehicle	1	1		1	1	2
Theft Over \$5000						
Theft Under \$5000	3	4	3	3	1	1
Drug Offence				2	1	
Liquor Offences	1					
Impaired Driving	1					
24 Hour Driving Suspension	2				1	1
Motor Vehicle Accidents	5	6	7	4	8	9

#### 4th Quarter Statistics – Village of Falkland

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	21	11	15	6	14	10
Robbery						
Assault (Includes DV)		1				
Domestic Violence						
Sex Offence						
B&E Residence				1		
B&E Commercial			1			1
Theft of Vehicle					1	1
Theft From Vehicle						1
Theft Over \$5000						
Theft Under \$5000			2			
Drug Offence						
Liquor Offences	1					
Impaired Driving	2	1			1	
24 Hour Driving Suspension						
Motor Vehicle Accidents	3	1			2	1

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#### 4th Quarter Statistics – Falkland Rural

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	32	38	42	31	40	28
Robbery						
Assault (Includes DV)	1	1				1
Domestic Violence	1	1				
Sex Offence	1					
B&E Residence			2			
B&E Commercial						
Theft of Vehicle			2	1		1
Theft From Vehicle			1			
Theft Over \$5000						
Theft Under \$5000	1	2				
Drug Offence	1					
Liquor Offences	1					
Impaired Driving	1			1		
24 Hour Driving Suspension						
Motor Vehicle Accidents	3	5	8	5	3	6

#### 4th Quarter Statistics – Village of Lumby

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	50	48	40	42	45	33
Robbery						
Assault (Includes DV)	2			2	1	
Domestic Violence				1		
Sex Offence	1					
B&E Residence	1			1		
B&E Commercial						
Theft of Vehicle						
Theft From Vehicle	1	6			1	1
Theft Over \$5000			1	1		
Theft Under \$5000	2		1	1		2
Drug Offence	1				1	
Liquor Offences				1		
Impaired Driving		1	1	1		
24 Hour Driving Suspension						
Motor Vehicle Accidents	1	2	3	2	3	4

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#### 4th Quarter Statistics – Lumby Rural

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	39	61	55	44	37	36
Robbery						
Assault (Includes DV)	1	3	1	3	1	
Domestic Violence	1	1	1	2	1	
Sex Offence		1				
B&E Residence		2	1			
B&E Commercial						
Theft of Vehicle		2				
Theft From Vehicle		1		2		
Theft Over \$5000		1				
Theft Under \$5000		2				2
Drug Offence			2	1	1	
Liquor Offences				2		
Impaired Driving	1	1			1	
24 Hour Driving Suspension						
Motor Vehicle Accidents	1	7	2	8	6	5

#### 4th Quarter Statistics – OKIB

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	35	47	30	27	30	40
Robbery						
Assault (Includes DV)	1	1			3	1
Domestic Violence		1			1	
Sex Offence				1		
B&E Residence				1		
B&E Commercial	1					
Theft of Vehicle	2	1		1	1	
Theft From Vehicle	1		1			
Theft Over \$5000						
Theft Under \$5000						2
Drug Offence		2		1		
Liquor Offences		1	1			
Impaired Driving	1					1
24 Hour Driving Suspension	1	1				
Motor Vehicle Accidents	1	8	1	2	3	5

*“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”*



#### 4 Quarter Statistics – Splatsin

ACTIVITY TYPE	Oct 2014	Oct 2015	Nov 2014	Nov 2015	Dec 2014	Dec 2015
<b>Total Files</b>	28	33	27	16	18	24
Robbery						
Assault (Includes DV)		3	1	1	1	1
Domestic Violence		1	1	1		1
Sex Offence						
B&E Residence						
B&E Commercial						
Theft of Vehicle						
Theft From Vehicle						
Theft Over \$5000						
Theft Under \$5000	3					
Drug Offence						1
Liquor Offences	1	1	1	1		1
Impaired Driving			1	1		1
24 Hour Driving Suspension		1				
Motor Vehicle Accidents	2	2	3	1	2	1

*“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”*

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**CASELOAD:**

- Number of new files: 138
  - Client type: Female: 98 Male: 40
  - Adult: 123 Child: 9 Youth: 3 Senior: 3
  - Number of new clients from family violence: 37
  - Number of hours out on call: 22 hours
  - Number of volunteer in-office service hours: 364 hours
  - Number of volunteer stand-by on-call hours: 2941 hours
  - Number of volunteers: 11
  - Number of staff: 4 Full time: 2 Part time: 2 Casual: 1
- Total files for 2015: 450 files, with an extra 66 people that we have supported on those files. (This does not include brief contact with people calling in looking for information or support services. We do not open files for brief contacts)
- Total files for 2014: 403 files with an extra 64 people on those files.

**HIGHEST NUMBER OF INCIDENT TYPES:**

- Domestic Assault
- Sudden death
- Assault

**AREA OF COVERAGE:**

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

**CLIENT CONTACT/SUPPORT:**

- Daily in office client support
- Out of office client meetings
- Court support, orientation, and court tours
- Assistance with completion of Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs

**VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:**

- Program monthly training for volunteers & staff
- Volunteer one on one meetings

**STAFF TRAINING & MEETINGS:**

- Weekly staff meetings/daily program file reviews
- Manager attended 2 day MH First Aid training
- Manager facilitated RCMP member training on the new Canadian Victims Bill of Rights
- Manager and Assistant Coordinator attended 2 day training in Vancouver: A BC Collaborative to Stop Sexual and Domestic Violence

**COMMUNITY MEETINGS:**

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWR) committee meetings
- Suicide Prevention committee meetings
- Child and Youth Advocacy Team (CYAC) Leadership meetings
- Meeting with Restorative Justice Executive Director
- Restorative Justice Community Advisory Committee Meeting

**OPERATIONAL MEETINGS:**

- Detachment liaison meetings
- Detachment Unit/Section Heads meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- Meeting with other VAU program Managers
- Police Victim Services Region board meetings

**Completed by: Anita EILANDER**  
**Program Manager**



**Regional District of North Okanagan**  
**Building Permit Detail Report for Jan 2016**

**THERE ARE NO PERMITS FOR THE PERIOD**  
**For Area: Enderby**

Day:	Permit:	Owner:	Construction Location:	Builder:	Permit Desc:	Value:	Cumulative TOTAL:
Area:	Cost:				Units:	Fir Area:	

Agenda

**THE CORPORATION OF THE CITY OF ENDERBY**

**MEMO**

To: Tate Bengtson, Chief Administrative Officer  
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant  
Date: February 11, 2016  
Subject: Neighbourhood Improvement Policy

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**RECOMMENDATION**

THAT Council adopts the attached Neighbourhood Improvement Policy.

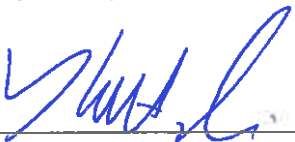
**BACKGROUND**

Following a request for Council to install a neighbourhood amenity (street light) along the eastern block of Larsen Avenue, Council directed Staff to develop a policy related to neighbourhood-initiated improvement requests.

Staff have since developed the Neighbourhood Improvement Policy which will provide help for proponents requesting particular amenities or services to clearly and consistently explain what is being requested to the affected neighbourhood, as well as the costs involved and the nature of the support among the beneficiaries of the proposal.

Furthermore, Staff have developed a standardized form for the proponents to use during the polling process which will ensure that consistent information and messaging is being communicated, and that all of the necessary information is being collected to aid Council in its consideration of the request.

Respectfully Submitted,



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Kurt Inglis  
Assistant Corporate Officer and Planning Assistant

Policy Title	Neighbourhood Improvement Policy
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Effective Date	Adopted by	Replaces
		N/A

**PURPOSE:** To provide guidance and direction related to neighbourhood-initiated improvement requests.

**POLICY:** 1) When proponent(s) make a request for particular amenities or services, for which the beneficiaries would be primarily a particular area or neighbourhood, they must poll the affected property owners prior to the matter being brought before Council for consideration; the purpose of this poll is to clearly and consistently explain what is being requested, the costs involved, and determine if:

- a. The affected properties are opposed;
- b. The affected properties are in favour only if funded through general taxation; or
- c. The affected properties are in favour if funded primarily through a local service tax.

2) When polling affected property owners, proponent(s) are to use the attached Form which may be amended from time to time.

3) Prior to polling affected property owners, proponent(s) are encouraged to discuss the amenity or service request and the polling process with City of Enderby Staff.

4) The poll will be presented to Council as part of the agenda package where it will make its decision.

**Neighbourhood Improvement Poll**

Name of Proponent(s):

\_\_\_\_\_

Description of amenity or service request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated cost of requested amenity or service:

\$ \_\_\_\_\_

Please draw a map of the area/neighbourhood that would directly benefit from the requested amenity or service:

