

**THE CORPORATION OF THE CITY OF ENDERBY**

Minutes of a **Regular Meeting** of Council held on Monday, November 2, 2015 at 4:30 p.m. in the Council Chambers of City Hall

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Present: Mayor Greg McCune  
Councillor Tundra Baird  
Councillor Brad Case  
Councillor Roxanne Davyduke  
Councillor Raquel Knust  
Councillor Brian Schreiner  
Councillor Shawn Shishido  
  
Chief Administrative Officer – Tate Bengtson  
Chief Financial Officer – Jennifer Bellamy  
Assistant Corporate Officer and Planning Assistant – Kurt Inglis  
Recording Secretary – Bettyann Kennedy  
The Press and Public

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**APPROVAL OF AGENDA**

The following item was added to the agenda under New Business:

- Christmas Lights

Moved by Councillor Shishido, seconded by Councillor Case that the agenda be approved as amended.

Carried

**ADOPTION OF MINUTES**

Regular Meeting Minutes of October 19, 2015

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of October 19, 2015 be adopted as circulated.

Carried

**DEVELOPMENT MATTERS**

0010-15-DVP-END

Lot A, DL 150, KDYD, Plan KAP78580 – 201 Vernon Street  
Applicant: VTL Properties L. P. (c/o Palcor Construction)

The Planning Assistant introduced the application and provided a summary of his report. There were no written submissions received.

Allen Walker, owner of CNC Manutech expressed concern about pedestrian safety with no sidewalk being required. The Planning Assistant explained that regulations address this issue at time of subdivision, not at development. The active transportation planning process includes a Riverwalk enhancement with a southern extension being developed. This will provide connectivity to Vernon Street and Band land.

Moved by Councillor Case, seconded by Councillor Schreiner that Council authorize the issuance of a Development Variance Permit for the property legally described as Lot A, District Lot 150, Kamloops Division Yale District, Plan KAP78580 and located at 201 Vernon Street to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 309.1.f.iii by permitting fences or walls not greater than 2.5 m (8.202 feet) in height to be located to the rear of the required landscape buffer area, not the required front yard, as shown on the attached Schedule “A”;
- Section 309.2.a.iii by reducing the width of the required landscape buffer from 6 m (19.68 feet) to 2.9 m (9.51 feet), as shown on the attached Schedule “A”;
- Section 309.2.a.iii by waiving the requirement for a landscape buffer along the northern portion of the property fronting Vernon Street, as shown on the attached Schedule “A”; and
- Section 901.2.e by waiving the off-street parking surfacing requirement for the northern portion of the property, as shown on the attached Schedule “A”.

Carried

## **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

### Cliff Avenue Design Fundamentals

The purpose of today’s decision on which option to proceed with is not to lock in a design plan, but to give direction to design team to work on a specific design and associated costs to bring back to Council.

#### Discussions:

- Option 1 is the lowest cost option and would be easiest sell to the business community. It also provides for the most flexibility if design decision changes in the future. This option may not offer the most “wow” factor to the community.
- Option 2 offers the most impact and change. Must remember that downtown is more than just Cliff Avenue. Angled parking with one way design may be problem.
- Option 1, if designed aesthetically with landscaping and benches, could present enough of a change to have impact. Option 1 also reinforces that our downtown is not just Cliff Avenue by enabling traffic access from Mill, Hubert, and Russell Avenue.
- It will be important to ensure that entrance signage to the north and south of town clearly identifies the downtown area and how to access it.
- Prior to selecting an option, Council expressed desire to adjourn briefly to In-Camera to discuss a land issue at 5:05 p.m.

### CLOSED MEETING RESOLUTION

Moved by Councillor Knust, seconded by Councillor Case that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) of the *Community Charter*.

Carried

The Press and members of the public left the Chambers.

The regular meeting re-convened at 5:10 p.m. and the Press and public returned to Chambers.

Moved by Councillor Case, seconded by Councillor Knust that Council select Option 1, as presented by Bench Site Designs and Monaghan Engineering, as the preferred preliminary design option for the future layout of Cliff Avenue.

Carried  
Opposed: Councillor Shishido

## **REPORTS**

### **Councillor Baird**

Will be attending a Shuswap Watershed meeting.

### **Councillor Shishido**

Chamber of Commerce:

- Recreation Services reporting that winter programs are now underway.
- General Manager report – consideration being given to raising membership fees.
- Annual General Meeting is next month.
- Non-prime time ice fees well received.
- Tim Hortons is sponsoring a family skate on December 20<sup>th</sup>.
- New logo has been submitted to the Enderby and District Services Commission for approval.
- Eby hand launch safety issues continue.
- Hunter Range group are willing to take on maintenance of the pull out area north of town.

Enderby and District Arts Council:

- AL Fortune school exploring creation of an “Artist in Residence” program whereby an artist will set up at the school and be accessible to students for inspiration and guidance.
- Excited to use the community calendar.
- A brochure of public art is being developed.

### **Councillor Davyduke**

Chamber of Commerce:

- Pro D camps will be offered.
- Plans being made for a family event on BC Family Day in February.
- Christmas activities – have them work together with the Community Christmas Committee.

Interagency Meeting:

- Excellent meeting. Things are really taking off. Gratitude to Councillor Knust was expressed.
- Attended a business leadership conference (in association with Women in Business). Will bring back a report later.

Business Walk:

- This should become an annual event.
- Community Futures recommend that we engage more with them to work in our community. Perhaps space can be provided to them to be here one day per week.

Councillor Knust

Business Walk:

- Suggestion received was to perhaps spotlight an individual business. Perhaps the city could do so on the Facebook Page.

Food Bank:

- Policy and procedures are being developed.
- The FACT Committee is working on obtaining “society” status in order to participate in Food Bank BC programs.
- The food bank (FED) will fall under the FACT Committee. Food hampers offered by the Resource Centre and the Evangelical Church will be dissolved and will be administered by FACT.

There is a Christmas Committee meeting tomorrow at 5:00 at Hungry Jacks.

Councillor Schreiner

There is a “lake” that forms on the railway right-of-way side of Brickyard during rain and melt, near to Central Hardware.

**NEW BUSINESS**

Community Christmas Committee – Correspondence dated October 19, 2015

Re: Request for Funding for Christmas Celebration

Moved by Councillor Case, seconded by Councillor Baird that Council approve a donation of \$500 to the Community Christmas Committee for annual Christmas Celebration;

AND THAT Staff create a policy requiring requests for grant funding to include a financial statement indicating the revenues, expenses, and balances of the grantee.

Carried

Digital Billboard Sponsorship Application – Enderby and Area Junior Air Rifle Program

Moved by Councillor Baird, seconded by Councillor Shishido that Council approve the Enderby and Area Junior Air Rifle Program’s sponsorship application valued at \$2,100 in-kind.

Carried

Road Closure Application – Royal Canadian Legion

Moved by Councillor Case, seconded by Councillor Shishido that Council receives the Royal Canadian Legion Branch 98’s Road Closure Application for information.

Carried

Enderby Seniors Housing Society – Correspondence dated October 27, 2015

Re: Appreciation for tax exemption

Moved by Councillor Baird, seconded by Councillor Knust that the correspondence be received and filed.

Carried

**PUBLIC QUESTION PERIOD**

*Stacy Pavlov of the Advertiser* asked if the Good Food Box program is still operating. Yes, this is an independent program.

*Stacy Pavlov of the Advertiser* queried as to why sidewalks were not required for the development of the property on Vernon Street. The Assistant Planner explained that sidewalks are a requirement at subdivision, not development.

**CLOSED MEETING RESOLUTION**

Moved by Councillor Baird, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.

**ADJOURNMENT**

The regular meeting reconvened at 6:25 p.m.

The regular meeting adjourned at 6:25 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER