**THE CORPORATION OF THE CITY OF ENDERBY**

Minutes of a **Regular Meeting** of Council held on Tuesday, September 8, 2015 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune

 Councillor Brad Case

 Councillor Roxanne Davyduke

 Councillor Raquel Knust

 Councillor Brian Schreiner

 Chief Administrative Officer – Tate Bengtson

 Deputy Chief Financial Officer – Barry Gagnon

 Assistant Corporate Officer and Planning Assistant – Kurt Inglis

 Recording Secretary – Bettyann Kennedy

 The Press and Public

**APPROVAL OF AGENDA**

Moved by Councillor Case, seconded by Councillor Davyduke that the agenda be approved as circulated.

 Carried

**ADOPTION OF MINUTES**

Regular Meeting Minutes of August 17, 2015

Moved by Councillor Schreiner, seconded by Councillor Knust that the minutes of the regular meeting of August 17, 2015 be adopted as circulated.

 Carried

**PETITIONS AND DELEGATIONS**

Tolko Industries – Kyle Runzer and Harold Waters

Re: Forest Service Plan

The Enderby to Mabel Lake area was the focus of the presentation, with cut blocks in the Brash Creek watershed.

How they are regulated:

* Highly regulated under a number of jurisdictions – Forest Act, Foresters Act, and Forest and Range Practices Act.
* Now results based rather than government managed. The government sets goals/objectives and Tolko must comply – it’s the law.
* Audits and checks are done.

Planning Process:

* Good forest planning is adhered to.
* Resource specialists and professionals are consulted and recommendations are implemented.
* They are carefully monitored and inspected.
* Silviculture (reforestation) – Newly planted forests are monitored and tended. “Free-Growing” forests are attained within 12 – 15 years at which time they go back to the province to manage.
* 3rd party audits and government monitoring is on-going.

Community Futures North Okanagan – Norm Metcalf and Leigha Horsfield

Re: Programs and Opportunities delivered by Community Futures

A brief background of their not-for-profit operations and the geographic area they service was presented. Services include:

* Employment Services – they partner with NEXUS in Enderby
* Business Services Support
* Economic Development Initiatives
* Employment Programs for Youth

Small Business Support:

* Starting Up:
	+ Help with planning
	+ Workshops
	+ Self-employment services (income support)
	+ “Enterprise Challenge” for new businesses
* Existing Business:
	+ Coaching provided at no cost
	+ Assistance is selling of a business (marketing strategies)
	+ Programs and grants that may be available
	+ Hiring and wage subsidies for employee training
* Loans:
	+ Community Loan Fund assists with start-up costs, seasonal requirements, working capital, and expansion
	+ 4H Youth Loans – learning processes where youth are given a loan for the purchase of an animal that they must care for and sell. Loan is re-paid with youth keeping any profit.

Economic Development:

* They partner with local governments and chamber of commerce
* New – working with manufacturing groups
* Tech initiatives – support for IT businesses
* YAA Fest (Youth Achievement and Appreciation Festival) – celebration of youth programs
* “Futures Game” – Very popular game for decision makers to see the impact of their decisions over 30 years. Useful way to understand the implications of decisions made today in a game format.
* Business Walks – the information gathered from small business in the community is invaluable. Community Futures is willing to partner with the city.

**BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**

Enderby Business Walk – Memo from Assistant Corporate Officer and Planning Assistant dated September 1, 2015

Discussions:

* Get help from Community Futures volunteers.
* Have Chamber of Commerce help get the word out to their members.
* Follow-up with businesses is crucial
* Focus on Crime Watch initiative first (September) independently from Business Walk.

Moved by Councillor Schreiner, seconded by Councillor Case that the time period to conduct a Business Walk be the first available date after the UBCM Convention that is acceptable to Community Futures volunteers;

AND THAT the Chamber of Commerce and Community Futures be invited to participate as partners;

AND THAT Council endorse the *BC Business Counts – Business Walk Survey* as the preferred method for collecting information during the Business Walk.

 Carried

**BYLAWS – 3 Readings**

2016 Tax Exemption Bylaw No. 1579, 2015

A bylaw to exempt certain properties from taxation for the year 2016

Moved by Councillor Case, seconded by Councillor Davyduke that 2016 Tax Exemption Bylaw No. 1579, 2015 be given three readings.

 Carried

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1580, 2015

A bylaw to amend Fees and Charges Bylaw

Moved by Councillor Knust, seconded by Councillor Schreiner that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1580, 2015 be given three readings.

 Carried

**BYLAWS – Adoption**

Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015

A bylaw to revise Parks, Recreation and Culture Fees Imposition Bylaw

Moved by Councillor Case, seconded by Councillor Davyduke that Parks, Recreation and Culture Fees Imposition Bylaw No. 1577, 2015 be adopted.

 Carried

Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015

A bylaw to impose fees for providing recreation programs and facilities

Moved by Councillor Case, seconded by Councillor Davyduke that Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015 be adopted.

 Carried

**REPORTS**

Councillor Davyduke

* Interagency meeting
* Good job by Councillor Schreiner organizing the Friday Night Lights event.
* Chamber of Commerce meeting:
	+ Website for RV Park being worked on
	+ Presence at the Open Air Market
	+ Good summer for the Ricer Ambassadors
	+ Pool revenue is up over last year
	+ Community Registration Day is September 10th
	+ Ice will be in the arena on September 19th
	+ Hosting the All-Candidates Forum on September 27th at Seniors Centre
	+ River Days is September 28th
* Attended a Fire Training Centre policy meeting
* Took part in a Business Walk webinar

Councillor Knust

* FACT – Harvest Hut:
	+ There has been an increase of product each month. So far, approximately 1 ton of produce has been distributed.
	+ The wish list is growing – running water, bigger space, etc
	+ Visits increased each month, particularly amongst senior sector. Over 600 visits so far.
	+ 7 volunteers have contributed 152 volunteer hours since opening.
	+ Any leftover produce is donated to the food pantry at the Resource Centre and to the senior program at Splatsin.
	+ There will be a celebration meal for stakeholders and Volunteers on October 7th. Staff at Enderby and District Financial will be cooking the meal.
	+ First West Financial has made a $2,000 donation and Elmer Halvorson made a $250 donation.
* Interagency meeting:
	+ Survival guides have now been circulated.
	+ There has been an increase in referrals.
	+ There will be a Community Resource Fair this fall.

Mayor McCune

* RDNO – Eco-Depot location in Vernon is replacing the annual Fire Hall hazardous round up.
* Schools – met with both school principals.
	+ MV Beattie is seeking clarity on maintenance responsibility for the trail.
	+ They are requesting signage to keep the public on the trail during school hours.
* Crime Watch:
	+ Need to get started talking one-on-one with the business community.
	+ Staff will assist by developing key speaking notes and “zone” areas to target and track.
	+ Important to engage in conversation.
	+ Work with the Chamber of Commerce to help communicate the initiative to their membership.
	+ Encourage businesses to follow-up with the RCMP after a report has been filed.
* Community Calendar:
	+ Councillor Shishido to be tasked with making entries onto the calendar. Councillors to communicate information to him.
	+ The CAO reported that the Council internal calendar is all set up.
* Knight Street cross walk has still not been painted. The CAO will follow-up with MoTI.
* Roads – Howard and Brickyard intersection is in need of attention. The CAO advised that the nature of the repair involves more than a patch and will be explored in further detail.
* Met with RCMP Constable and Splatsin. Splatsin issues and challenges are similar to ours.
* Community Foundation of North Okanagan 40th anniversary dinner is October 17th.

**NEW BUSINESS**

Cornerstone Garden Paved Path – Memo from Chief Administrative Officer dated August 18, 2015

Moved by Councillor Schreiner, seconded by Councillor Case that Council postpone the decision on paving the path at the Cornerstone Garden until the spring in order to monitor the functionality of the new gravel path, referring the matter to budget deliberations.

 Carried

 Opposed: Councillor Knust

Royal Canadian Legion – Correspondence dated August 18, 2015

Re: Thanksgiving Ham and Turkey Draw

Councillors are to confirm if they are able to attend by contacting the Legion by September 15th.

Road Projects for 2016 – Memo from Chief Administrative Officer dated August 26, 2015

Moved by Councillor Case, seconded by Councillor Schreiner that the objective for capital road projects in 2016 be the reconstruction of Cliff Avenue east of Highway 97A to the bridge.

 Carried

Discussion:

* This choice will help breathe life into downtown core.
* This will have the most visual impact to the community.
* Business case to be presented regarding degree of reconstruction, after condition assessment is completed.
* Brickyard & Howard intersections and Brickyard onto Bass Ave are areas that also need addressing.

Digital Billboard Sponsorship Application – Royal Canadian Legion

Moved by Councillor Knust, seconded by Councillor Davyduke that Council approve the digital billboard sponsorship application for the Royal Canadian Legion valued at $8,400 in-kind.

 Carried

Digital Billboard Sponsorship Application - Enderby and District Curling Club

Moved by Councillor Knust, seconded by Councillor Davyduke that Council increase the digital billboard sponsorship for the Enderby and District Curling Club from $1,400 to $7,000.

 Carried

Municipal Insurance Association Voting Delegates – Memo from Chief Administrative Officer dated August 31, 2015

Moved by Councillor Knust, seconded by Councillor Davyduke that Councillor Brian Schreiner be appointed voting delegate and Councillors Brad Case and Roxanne Davyduke be appointed as alternate voting delegates to the Municipal Insurance Association of BC.

 Carried

**PUBLIC QUESTION PERIOD**

None.

**CLOSED MEETING RESOLUTION**

**ADJOURNMENT**

Moved by Brad Case that the regular meeting adjourn at 6:40 p.m.

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**MAYOR CHIEF ADMINISTRATIVE OFFICER**