

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, October 5, 2015
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of September 28, 2015](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Bylaw Notice Enforcement Bylaw No. 1581, 2015](#)

pg 7-18

A bylaw respecting the enforcement of bylaw notices in conjunction with the Southern Interior Bylaw Notice Dispute Adjudication Registry

8. REPORTS

[Mayor and Council](#)

9. NEW BUSINESS

- a. [Fraser Basin Council](#) – Correspondence dated September 29, 2015 pg 19-20
Re: Grant-in-Aid Request – Annual BC Interior Stewardship Workshop

- b. [Support for Block Parent Program in Enderby](#) – Memo from Chief Administrative Officer dated September 30, 2015 pg 21-26

- c. [Enderby and District Lions Club](#) – Correspondence dated Oct 1, 2015 pg 27
Re: Donation for Halloween Haunted House Project

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (m) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, September 28, 2015 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Shishido, seconded by Councillor Schreiner that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of September 8, 2015

Moved by Councillor Schreiner, seconded by Councillor Shishido that the minutes of the regular meeting of September 8, 2015 be adopted as circulated.

Carried

PETITIONS AND DELEGATIONS

Boys and Girls Club – Kirstie Blanleil, Director

Kirstie Blanleil introduced herself as the new Director and reported that Diane Entwistle is the CEO of the Boys and Girls Club.

What she's been doing in Enderby:

- Focusing on moving forward and re-building the relationships within the community.
- Met with the Resource Centre Board of Directors. They are doing a great job specifically with early learning and parenting programs.
- "Nobody's Perfect" program is being offered through the Boys and Girls Club at the Resource Centre.
- Have been participating in Enderby's Interagency meetings.
- Various youth programs available. She will be working collaboratively with the community to determine the programs that are needed.
- The people who live here, work here, and play here are the best ones to consult when determining what the community needs.

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

Larsen Avenue Street Lighting – Memo from Assistant Corporate Officer and Planning Assistant dated September 16, 2015

Alyson Witts was in attendance and was invited to present to Council:

- Baffled why a survey conducted in 2012 was unanimous “for” lighting and now there are only 3.
- There appears to be some land clearing taking place nearby. Is this a development?
- Thanks were expressed to Council regardless of the outcome tonight.

Mayor McCune stated that there is no new development occurring. General maintenance is being done to aid in snow removal and to remove some troublesome trees.

Moved by Councillor Schreiner, seconded by Councillor Baird that Council postpones the consideration of installing street lighting along the eastern block of Larsen Avenue until its reconstruction;

AND THAT Council directs Staff to develop a strategy related to neighbourhood-initiated improvement requests.

Carried

BYLAWS - Adoption

2016 Tax Exemption Bylaw No. 1579, 2015

A bylaw to exempt certain properties from taxation for the year 2016

Moved by Councillor Case, seconded by Councillor Davyduke that 2016 Tax Exemption Bylaw No. 1579, 2015 be adopted.

Carried

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1580, 2015

A bylaw to amend Fees and Charges Bylaw

Moved by Councillor Baird, seconded by Councillor Shishido that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1580, 2015 be adopted.

Carried

BYLAWS – 3 Readings

Bylaw Notice Enforcement Bylaw No. 1581, 2015

A bylaw respecting the enforcement of bylaw notices in conjunction with the Southern Interior Bylaw Notice Dispute Adjudication Registry

Moved by Councillor Baird, seconded by Councillor Case that Bylaw Notice Enforcement Bylaw No. 1581, 2015 be given three readings.

Carried

REPORTS

Councillor Baird

- Okanagan Regional Library
 - Focus was on strategic planning. Much more to offer users.
 - Appointed Chair of the personnel committee.
- UBCM
 - The entire event was like a marathon – very busy.
 - Have been invited to speak to Summerland Council to speak of our successful relationship with Splatsin.
 - Ministry of Environment – may have funding for signage, Cliff Crunch app, entrance signs.
 - Fortis has indicated possible support for Cliff Crunch app.

Councillor Shishido

Chamber of Commerce:

- Community Registrations – 18 organizations involved.
- Fall and winter programs – over 75 registrations.
- High school students are involved with coaching and leadership.
- Working on getting North Okanagan Knights to practise here.
- Revenue at the pool is up.
- Developing a business plan for the RV Park.
- Reviewing winter camping rates and considering offering winter storage for RVs.

Councillor Davyduke

- Chamber of Commerce:
 - Meetings are being moved to Wednesdays.
 - School leadership program. School working with the Chamber to grow relationship.
 - River Ambassadors have good working relationship with the Kingfisher Interpretive Centre.
 - October is Small Business Month
- Empowering Women in Business – Community Futures made a presentation.
- Attended the Shuswap River Fire Protection 50th anniversary celebrations at the fire hall.
- UBCM:
 - There were lots of events, sessions, workshops, meetings etc.
 - Enjoyed the one-on-one meetings with Ministries.
- BC Riverdays on Sunday – Small but enthusiastic turn-out.

Councillor Case

UBCM:

- This was one of the best events yet. Enderby was well represented and proved to be an effective working group.
- Attended a “Making the Most of the Back Country” session. Registration will be required for all motor vehicles including off-road vehicles. He suggested that a portion of the monies collected be dedicated to trail maintenance to help with issues in high country. Also discussed was bylaws for municipalities regarding the crossing of roadways to access trails.
- First Nations Symposium – We appear to be on the right track. It is now time to take the process to the next level by getting the message of our success to our respective

community members. Reconciliation Canada has stated that both communities must be ready together before funding is provided.

Councillor Knust

UBCM:

- Grants are available from Real Estate Foundation. Invermere received funding for greenhouses.
- Enjoyed the meetings with Ministries.
- Lots of networking was done, including “resource” networking.

Councillor Schreiner

- Enderby and District Arts Council meeting:
 - They have requested a meeting to discuss the public art policy. The CAO will meet with them.
- UBCM
 - Attended a Municipal Insurance Association session.
 - Visited Communities in Bloom booth at the trade show. Suggested that Shirley Fowler, a Councillor from Armstrong, be invited to make a presentation to Council. She is a member of the Board of Directors for Communities in Bloom.

Mayor McCune

- SIDIT has small grants available. Funds may be available for the HUT project.
- A “retreat” to recap the year should be set for next month. It was the consensus of Council to schedule the “retreat” for October 16th from 4 – 7 p.m.

Building Permit Detail Report – August 2015

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.

Carried

NEW BUSINESS

Digital Billboard Sponsorship Application – St. Andrew's United Church

Moved by Councillor Baird, seconded by Councillor Case that Council approve the digital billboard sponsorship application for St. Andrew's United Church valued at \$4,200 in-kind.

Carried

Proposal for New Bus Shelters – Memo from Chief Administrative Officer dated September 22, 2015

Moved by Councillor Schreiner, seconded by Councillor Baird that Council support the installation of new bus shelters on George Street (Highway 97A) on both sides of road between King Avenue and Third Avenue subject to there being no identified conflicts between the exact locations and surrounding lands for which local government is responsible.

Carried

PUBLIC QUESTION PERIOD

Alyson Witts of 107 Larsen Avenue queried as to the timeline for updates to Barnes Park.

Mayor McCune reported that funding has been obtained for the green gym equipment. Installation should occur in the spring of 2016.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Baird that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (m) of the *Community Charter*.

ADJOURNMENT

The regular meeting reconvened at 5:55 p.m.

The regular meeting adjourned at 5:55 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW No. 1581

A bylaw respecting the enforcement of bylaw notices in conjunction with the Southern Interior
Bylaw Notice Dispute Adjudication Registry

WHEREAS the Local Government Bylaw Notice Enforcement Act Chapter 60 [SBC2003] as amended from time to time empowers the City to, by bylaw, designate those bylaws for which bylaw notice enforcement may be used as means of bylaw enforcement;

AND WHEREAS it is the intention of the Council of The Corporation of the City of Enderby to participate in the Southern Interior Bylaw Notice Dispute Adjudication Registry with respect to bylaw notices;

NOW THEREFORE, the Council of The Corporation of the City of Enderby, in open meeting assembled, enacts as follows:

1. CITATION

- a. This Bylaw shall be cited as "The Corporation of the City of Enderby Bylaw Notice Enforcement Bylaw No. 1581, 2015".

2. DEFINITIONS

In this Bylaw:

"Act" means the *Local Government Bylaw Notice Enforcement Act*;

"City" means The Corporation of the City of Enderby;

"Registry" means the Southern Interior Bylaw Notice Dispute Adjudication Registry established pursuant to this bylaw.

3. TERMS

The terms in this bylaw have the same meaning as the terms defined in the *Act*.

4. BYLAW CONTRAVENTIONS

- 4.1 The bylaws and bylaw contraventions designated in Schedule "A" attached hereto and forming part of this bylaw, may be dealt with by bylaw notice.

5. OFFENCE AND PENALTY

5.1 The penalty for a contravention referred to in sub-section 4.1 is as follows:

- a) Subject to sub-sections 5.2(b) and 5.2(c), is the penalty amount set out in Column A1 of Schedule "A";
- b) If received by the City within 14 days of the person receiving or being presumed to have received the notice, is the Early Payment Penalty set out in Column A2 of Schedule "A"; or
- c) If more than 28 days after the person received or is presumed to have received the bylaw notice, is subject to a late payment surcharge in addition to the penalty under Subsection 5.1 (a), and is the Late Penalty set out in Column A3 of Schedule "A".

6. PERIOD FOR PAYING A DISPUTED TICKET

6.1 A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:

- a) Pay the penalty; or
- b) Request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, or by mail, to the City.

6.2 A person may pay the indicated penalty after 14 days of receiving the notice, subject to the applicable surcharge for late payment in accordance with Subsection 5.1 (c), but no person may dispute the notice after 14 days of receiving the bylaw notice.

6.3 Where a person was not served personally with a bylaw notice and advises the City, in accordance with the requirements of Section 25 of the *Act*, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Section 5.1 and Section 6.2 of this Bylaw do not begin to run until a copy of the bylaw notice is redelivered to them in accordance with the *Act*.

7. BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

7.1 The Registry is established as a bylaw notice dispute adjudication system in accordance with the *Act* to resolve disputes in relation to bylaw notices.

7.2 The civic address of the Registry is 1435 Water Street, Kelowna, BC, V1Y 1J4.

7.3 The Dispute Adjudication System Agreement, upon execution, shall be incorporated by reference into the bylaw as Schedule "B".

7.4 Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

8. SCREENING OFFICERS

8.1 The position of Screening Officer is established.

8.2 Council may appoint the Chief Administrative Officer or his designate as Screening Officer.

9. POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

9.1 The powers, duties, and functions of Screening Officers are as set out in the *Act*, and include the following powers:

a) Where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;

b) To communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the *Act*:

- i. the person against whom a contravention is alleged or their representative;
- ii. the officer issuing the notice;
- iii. the complainant or their representative;
- iv. the City's staff and records regarding the disputant's history of bylaw compliance.

c) To prepare and enter into compliance agreements under the *Act* with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the Bylaw;

- d) To provide for payment of a reduced penalty if a compliance agreement is entered into, as provided in Column A4 of Schedule "A"; and
 - e) To cancel bylaw notices in accordance with the *Act* or City policies and guidelines.
- 9.2 The bylaw contraventions in relation to which a Screening Officer may enter into a compliance agreement are indicated in Column A4 of Schedule "A".
- 9.3 The maximum duration of a compliance agreement is one year.

10. BYLAW ENFORCEMENT OFFICERS

- 10.1 Persons acting as any of the following are designated as Bylaw Enforcement Officers for the purposes of this Bylaw and the *Act*:
 - a) Special Constables, Officers, Members or Constables of:
 - i. The provincial police force as defined in Section 1 of the *Police Act*, or
 - ii. A municipal police force;
 - b) Bylaw Enforcement Officers appointed pursuant to the *Police Act* or the *Community Charter*;
 - c) Local Assistants to the Fire Commissioner under Section 6 of the *Fire Services Act*;
 - d) Bylaw Enforcement Officers, Licensing Inspectors, Building Inspectors, Animal Control Officers, or other persons acting in another capacity on behalf of the City for the purpose of enforcement of one or more of its bylaws.

11. FORM OF BYLAW NOTICE

- 11.1 The City may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with Section 4 of the *Act*.

12. SEVERABILITY

- 12.1 If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Read a FIRST TIME this day of , 2015.

Read a SECOND TIME this day of , 2015.

Read a THIRD TIME this day of , 2015.

ADOPTED this day of , 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 'A'
BYLAW NO. 1581, 2015

DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
DOG CONTROL BYLAW						
1469	3.1	Keeping an unlicensed dog	\$50	\$25	\$60	YES
1469	4.1.c	Dog not wearing license	\$50	\$25	\$60	YES
1469	5.2	Dog unlawfully at large	\$100	\$50	\$110	YES
1469	5.3.a	Dog molesting passers-by or approaching in a menacing fashion or apparent attitude of attack	\$100	\$50	\$110	YES
1469	5.3.b	Dog bites, inflicts injury, assaults or otherwise attacks a person	\$200	\$100	\$225	NO
1469	5.3.c	Dog chases vehicles or cyclists	\$100	\$50	\$110	YES
1469	5.3.d	Dog chases, harasses, bites, inflicts injury, assaults or otherwise attacks any other animal	\$200	\$100	\$225	NO
1469	5.3.e	Dog damages property, other than that of the owner	\$50	\$25	\$60	YES
1469	5.3.f	Dog barking excessively	\$50	\$25	\$60	YES
1469	5.4	Failure to remove faecal material	\$50	\$25	\$60	NO
1469	5.5.a	Dangerous dog not muzzled and on a leash	\$150	\$75	\$175	NO
1469	5.5.b	Unsecured dangerous dog	\$150	\$75	\$175	YES

1469	5.6	Dog on a public beach, swimming area, park or public area which is signed otherwise	\$50	\$25	\$60	NO
1469	6.7.a	To release or rescue or attempt to release or rescue an impounded dog	\$150	\$150	\$150	NO
1469	6.7.b	To resist, intervene, or otherwise interfere with the Pound keeper or Dog Control Officer	\$300	\$300	\$300	NO
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
WATER AND SPRINKLING REGULATION BYLAW						
1468	9.04, 9.05	Prohibited water use including violation of sprinkling regulations	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
BUSINESS LICENSE AND REGULATION BYLAW						
1558	4(a)(i)	No business license	\$500	\$250	\$500	YES
1558	4(a)(ii)	Business license not valid for person, activity or premises	\$100	\$50	\$110	YES
1558	4(a)(iii)	No business license for each premises	\$100	\$50	\$110	YES
1558	3(b)(viii)	Prohibit entry of authorized person	\$500	\$500	\$500	NO
1558	4(a)(v)	Fail to display business license	\$100	\$50	\$110	YES
1558	4(f)(iv)	Removal of suspension notice	\$200	\$100	\$225	NO

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement available
GOOD NEIGHBOUR BYLAW						
1517	2.1	Obstruct an officer	\$500	\$500	\$500	NO
1517	2.2	Obstruct entry to property	\$500	\$500	\$500	NO
1517	3.3 (b)	Operate public address system before 9:00 am or after 6:00 pm	\$100	\$50	\$110	YES
1517	3.4 (a)	Noise disturbing people	\$100	\$50	\$110	YES
1517	3.4 (b)	Allow disturbing noise	\$100	\$50	\$110	YES
1517	3.5 (a)	Apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (b)	Allow apparatus producing noise	\$100	\$50	\$110	YES
1517	3.5 (c)	Disturbing animal noise	\$100	\$50	\$110	YES
1517	3.5 (d)	Equipment producing noise	\$100	\$50	\$110	YES
1517	3.5 (e)	Construction noise	\$100	\$50	\$110	YES
1517	3.5 (f)	Fighting creating a nuisance	\$100	\$50	\$110	NO
1517	4.3 (a)	Accumulation of matter	\$100	\$50	\$110	YES
1517	4.3 (b)	Accumulation of rubbish around container	\$100	\$50	\$110	YES
1517	4.3 (c)	Unightly property	\$100	\$50	\$110	YES
1517	4.3 (d)	Accumulation of vegetation	\$100	\$50	\$110	YES
1517	4.3 (e)	Accumulation of construction or demolition waste	\$100	\$50	\$110	YES
1517	4.4 (a)	Accumulation of matter obstructs boulevard/lane drainage	\$100	\$50	\$110	YES
1517	4.4 (b)	Failure to maintain boulevard/lane or keep free of weeds	\$100	\$50	\$110	YES
1517	4.4 (c)	Driveway crossing in disrepair	\$100	\$50	\$110	YES

1517	4.4 (d)	Failure to maintain plantings in boulevard/lane	\$100	\$50	\$110	YES
1517	4.4 (e)	Accumulation of matter on boulevard, lane, or sidewalk	\$100	\$50	\$110	YES
1517	4.6	Deposit material upon boulevard or lane	\$100	\$50	\$110	YES
1517	4.7	Failure to remove snow or ice	\$100	\$50	\$110	YES
1517	4.8	Failure to remove snow or ice from the roof	\$100	\$50	\$110	YES
1517	4.9	Deposit snow on highway	\$100	\$50	\$110	YES
1517	5.2	Unlawful burning	\$100	\$50	\$110	YES
1517	5.4.3	Failure to comply with burning permit conditions	\$200	\$100	\$225	NO
1517	5.4.4	Burn unlawful materials	\$200	\$100	\$225	NO
1517	5.4.5	Failure to put competent person in charge	\$200	\$100	\$225	NO
1517	6.2.1	Panhandle within specified area	\$50	\$25	\$60	YES
1517	6.2.2	Panhandle from person in a motor vehicle	\$50	\$25	\$60	YES
1517	6.2.3	Panhandling causes concern for safety or security	\$50	\$25	\$60	YES
1517	6.2.4	Panhandle or follow person after a negative response	\$50	\$25	\$60	YES
1517	6.2.5	Panhandle before dawn or after sunset	\$50	\$25	\$60	YES
1517	6.2.6	Sit or lie on a street for the purpose of panhandling	\$50	\$25	\$60	YES
1517	6.2.7	Obstruct the path of pedestrian traffic	\$50	\$25	\$60	YES
1517	6.2.8	Panhandle as a member of a group	\$50	\$25	\$60	YES
1517	6.2.9	Panhandle in the same place for excessive period	\$50	\$25	\$60	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
STREET AND TRAFFIC BYLAW						
1471	402	Park, drive or operate a vehicle or cycle in contravention of a traffic control device	\$100	\$50	\$110	NO
1471	403	Remove or alter a traffic control device	\$100	\$50	\$110	NO
1471	404	Failure to obey command	\$100	\$50	\$110	NO
1471	409	Vehicle blocking intersection or marked crosswalk	\$100	\$50	\$110	NO
1471	411	Failure to obey load limits	\$100	\$50	\$110	YES
1471	415	Ride bicycle on a sidewalk or walkway	\$100	\$50	\$110	YES
1471	416	Ride skateboard contrary to bylaw	\$100	\$50	\$110	YES
1471	420	Removal of traffic notice	\$100	\$50	\$110	NO
1471	601	Parking vehicles contrary to bylaw	\$100	\$50	\$110	YES
1471	701	Littering	\$100	\$50	\$110	NO
1471	702	Excavation or construction on highway without authorization	\$100	\$50	\$110	NO
1471	703	Impeding traffic on highway or causing damage to highway	\$100	\$50	\$110	NO
1471	704	Trees or shrubs obstructing sidewalk or highway	\$100	\$50	\$110	YES
1471	706	Defacing poles	\$100	\$50	\$110	YES

Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
ZONING BYLAW						
1550	101	Obstructing an inspection or inspector	\$500	\$500	\$500	NO
1550	303.1	Unlawful use of land, buildings or structures	\$200	\$100	\$225	YES
1550	305	Off-street parking or loading contravention	\$100	\$50	\$110	YES
1550	307.2.a	Home occupation contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.b	Temporary building or structure contravenes permitted use	\$100	\$50	\$110	YES
1550	307.2.c	Boarding use contravenes permitted use	\$100	\$50	\$110	YES
1550	307.3.b	Tent, trailer or mobile home use contravention	\$100	\$50	\$110	YES
1550	307.3.c	Unenclosed storage of vehicles in state of disrepair or not licensed	\$100	\$50	\$110	YES
1550	307.4.a	Unauthorized parking and storage in residential zones	\$100	\$50	\$110	YES
1550	309.1.a	Failure to maintain screening	\$100	\$50	\$110	YES
1550	310.3.a	Sign not permitted	\$100	\$50	\$110	YES
1550	310.3.b	Prohibited sign	\$100	\$50	\$110	YES
1550	310.3.d	More than one home occupation, real estate or political sign	\$100	\$50	\$110	YES
1550	310.3.e	Illumination not permitted for home occupation, real estate or political signs	\$100	\$50	\$110	YES

1550	310.3.h	Failure to maintain sign	\$100	\$50	\$110	YES
Bylaw No.	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
CEMETARY REGULATION BYLAW						
1515	12 (5)(a)	Damage any memorial, fence, gate, improvement or structure	\$200	\$100	\$225	NO
1515	12 (5)(b)	Deposit rubbish or offensive matter	\$100	\$50	\$110	NO
1515	12 (6)	Conducting business on grounds	\$100	\$50	\$110	NO
1515	12 (8)(b)	Operate a vehicle on any road, path or walk for purposes other than attending or conducting a funeral or visiting a lot	\$100	\$50	\$110	YES
1515	12 (8)(c)	Operate a vehicle at a speed in excess of fifteen (15) kilometres per hour or upon or over any lot	\$100	\$50	\$110	YES
1515	12 (8)(d)	Possess or consume alcoholic beverages or controlled substances	\$100	\$50	\$110	YES
1515	12 (9), 12 (10)	Disobeying the reasonable directions or orders of the Cemetery Administrator	\$200	\$100	\$225	NO
1515	15	Entering or remaining in the Cemetery during the hours it is closed without the permission of the Cemetery Administrator	\$100	\$50	\$110	YES

Tate Bengtson

Council
Agenda

From: Erin Vieira [evieira@fraserbasin.bc.ca]
Sent: September-29-15 9:59 AM
To: Tate Bengtson
Cc: Herman Halvorson
Subject: Request for financial support for Stewardship Workshop
Attachments: Grant-in-aid request City of Enderby - Annual BC Interior Stewardship Workshop.pdf

Hello Mr. Bengtson,

Please see the attached letter from the Fraser Basin Council requesting financial support for the upcoming 11th Annual BC Interior Stewardship Workshop, taking place in Enderby/Grindrod in early November. Please let me know if you have any questions, or if there are follow up actions for this request. The same request for support has been made to the RDNO.

Kind regards,


Erin Vieira, BNRCS
Associate Regional Manager, Thompson Region
Fraser Basin Council
200A – 1383 McGill Road
Kamloops, BC V2C 6K7
250 314-9660
evieira@fraserbasin.bc.ca

"Social well-being supported by a vibrant economy and sustained by a healthy environment"



29 September 2015

City of Enderby
619 Cliff Avenue
PO Box 400
Enderby BC V0E 1V0

Re: Request for financial support for the 11th Annual BC Interior Stewardship Workshop

Dear Mr. Bengston,

This letter is a request for financial sponsorship for an upcoming event in Enderby.

The Fraser Basin Council (FBC) has hosted a Stewardship Workshop in various locations around the Interior region of BC for the last ten years, through the core financial support of Fisheries and Oceans Canada. The purposes of the workshop are to provide an event for networking and professional development for stewardship organizations, and to celebrate the work of the stewardship community with an award. The most recent workshop was held March 2014 in Salmon Arm, and 60 people were in attendance representing First Nations, stewardship and conservation organizations, federal and provincial agencies, and local governments. For more information, the summary of these workshops can be read online at http://www.fraserbasin.bc.ca/tr_stewardship.html

The 11th annual workshop is being planned for early November in Grindrod/Enderby and we anticipate 50 - 60 participants. The FBC is requesting a \$1000 grant from the City of Enderby. These funds will be put towards the cost of the workshop, thereby keeping it free for participants and enabling them to use their resources for project work. Your contribution will be acknowledged at the workshop.

Please feel free to call me with any questions you may have. Thank you for your consideration.

Sincerely,

Erin Vieira
Associate Regional Manager
Fraser Basin Council - Thompson Region

THE CORPORATION OF THE CITY OF ENDERBY**MEMO**

To: Mayor and Council
From: Tate Bengtson, CAO
Date: September 30, 2015
Subject: Support for Block Parent Program in Enderby

RECOMMENDATION

THAT Council supports the Block Parent initiative funding the annual Block Parent Program of Canada participation fee of \$60, the provision of signs to qualified Block Parents, and the purchase or supply of ancillary materials to support program delivery.

ALTERNATE RECOMMENDATION

THAT Council does not support the Block Parent initiative.

BACKGROUND

Recently, a resident has stepped forward expressing her interest in having the City of Enderby participate in the national Block Parent program. The Block Parent Program of Canada is a national organization that helps neighbourhoods to self-organize into safety networks. It is a registered charity that has been in existence for over 40 years and is recognized by its distinctive Block Parent signs. An attached fact sheet on program participation is attached. As program costs are nominal, the primary cost will be associated with producing the signs, which will vary with program participation. As the placards will be located on the inside of windows, the material costs will also be low. All Block Parents must be screened and then agree to an RCMP records check every second year as a condition of remaining in the program. The Block Parent Program of Canada also provides ancillary materials to support program delivery, such as lesson plans and posters, which would help ensure that the program is effective and all Block Parent participants are engaged in and fully understand the nature of the program.

Previously, such an initiative would have been undertaken through the RCMP Safe Communities contract with the City of Vernon; however, as the City of Vernon did not renew the contract for the Rural Program (which serviced Enderby), the City of Enderby has opted to deliver the initiatives directly in response to identified community needs. Surplus funds from the program have been expended to support interagency meetings and other community health and safety initiatives.

As this is a grassroots initiative that promotes neighbourhood self-organization to create a safety network, it would be consistent with how funding was previously expended, only it would

go directly to the initiative itself rather than the Safe Communities contract. Once the Block Parent initiative has been established in Enderby, it is anticipated that general coordination will be provided by the participants.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Tate Bengtson', with a long horizontal flourish extending to the right.

Tate Bengtson
Chief Administrative Officer



Starting a Block Parent® Program

Thank-you for the interest you have shown in the Block Parent® Program. This program has been running successfully in thousands of households and communities across Canada for over 45 years. The Block Parent® Program has proved to be a valuable source of safety and security for many children, seniors and others.

I work in the National office for the Block Parent® Program of Canada and I would be the contact person for your Program.

One of the most important roads to successfully starting and maintaining a Block Parent® Program is to develop a core group of people to co-ordinate and run your local Program. Secondly, it is helpful to have the support of your community leaders.

I have briefly outlined below the initial steps for starting a program and the ongoing tasks for maintaining one.

Hold a town meeting to:

- Gain support of your local town leaders, safety council etc.;
- Contact your local Police department, OPP or RCMP and ask them to attend. It is important that a good rapport is established and maintained with the RCMP/Police in the community as they complete the security screening of new Block Parent® applications;
- Obtain the commitment of a few people to help co-ordinate the local program so that all the work is not being done by one person – normally we suggest at least three people - a chairperson, a secretary/treasurer and at least one other person to help, based on the population of the area;
- Determine the interest and support of the local community for the Program;
- Investigate financial support opportunities within your community.

Once the Program has been established, responsibilities include:

- Keep accurate lists of Block Parents and ensure that the criminal record screening of Block Parents is carried out every two years.
- Maintain an accurate inventory of window signs and incident statistics.
- Collect and forward the annual fee - each community pays a nominal fee.
- Promote the Block Parent® Program; education for the community within schools, senior's homes, and temporary display booths as well as home screening and training of new Block Parents.

- Complete the annual association agreements and provide your community statistics to the National Office annually, including incidents, community activities and financial statements.
- Maintain communication with the Block Parent® Program of Canada via the National Office.
- Seek financial sponsorship from local businesses / government or service clubs and/or organize fundraising activities.

Additional information can be found on the National website at www.blockparent.ca.

I hope you find this information useful.

Please don't hesitate to contact me if you have additional questions.

Sincerely,
Carolyn Van Wort
BPPCI
National Office Manager
(705)792-4245
info@blockparent.ca



Block Parent® Program of Canada

[Home](#)[BP Program](#)[Communities](#)[Responsibilities](#)[Support](#)[For Kids](#)[Media](#)[Contact](#)[Français](#)

Donate securely, online and receive a tax receipt, through [Canada Helps](#).

***Please note - donations made from this site go to the Block Parent® Program of Canada Inc. To donate to your local Program, contact them directly.

News:

2014 Annual Report is [online](#)

Celebrate:

National Block Parent® Week
October 25-31, 2015



The only volunteer job you
can do from your couch.



Volunteer:

[Contact](#) us to find out how you can make your community safer.

Block Parent® Program of Canada Inc.

50 Dunlop St. E.
Box 7
Lower Level
Barrie ON L4M 6J9

(Phone)

(705) 792-4245

(E) info@blockparent.ca

[Open All](#) | [Close All](#)

FAQs

Please click on the links below to view the answers.

Who can become a Block Parent®?

Anyone over the age of 18 years who has successfully passed the screening process done by Police. Volunteers can be single, married, divorced and may work outside the home. They do not have to have children and seniors make great Block Parents.

Is there much work involved?

NO! It will not alter your life style or make demands on your time. When you are "available" (which means you are home and able to answer the door to someone requiring assistance), simply display the sign in a window visible from the street. If a child is bothered by a stranger or a bully, is sick, hurt or lost, he knows that when he sees the sign a "SAFE ADULT" is there to offer help.

Is Block Parent® a glorified babysitting service?

DEFINITELY NOT! Children are taught in school to respect the Block Parent® home and use it only for an emergency. Parents should insure their children are educated about the Program.

Is there really a need for the Block Parent® Program?

YES! Today's society is so mobile that children can no longer rely on their extended family. Most parents don't even know their neighbours well enough to trust them with their children. Block Parents are there to help should the need arise.

How often are Block Parent® homes used?

THIS VARIES - Some homes may never be used while others will be used several times. Each year, over 1000 Block Parents from coast to coast are called upon to help. Bullying appears to be the cause of the majority of incidents. Remember that the Block Parent® sign acts as a deterrent to most troublemakers; hence, the more signs on display, the safer your community is.

Who can use Block Parent® homes?

Anyone in distress, including children, teens, women and seniors.

How can I help? I'm never home.

There must be a few hours a week or month when you are home and could display a sign, especially during the evening hours or on weekends and holidays. Halloween

is particularly important. This is the ideal volunteer position for a busy person like yourself. You can provide a valuable service to your community without having to make a special effort to do so. Simply put your sign in the window when you are available.

Do we have to have children to be a Block Parent®?

NO. Block Parent® needs as many volunteers as possible. Anyone over the age of 18 years who can pass the police screening process can become a Block Parent® and make a valuable contribution to the Program.

Aren't there enough Block Parents on our block already?

The Block Parent® Program always needs more volunteers so at least one sign can be visible at all times on each block. This requires a large number of approved volunteers because many volunteers find it difficult to display their signs more than a few hours a day or week. The more Block Parents your community has, the better it is protected.

Do I have to let strangers into my home?

NO - you do not have to let anyone into your home if you think it may threaten you or your family. Information can be exchanged through a locked door if necessary and the necessary telephone call made.

When I take my sign down, doesn't that indicate that we are not at home?

DEFINITELY NOT! A sign removed from view does not necessarily mean that no one is home. There should be many times when the volunteer is home, but does not want to be "on duty", so the sign is not on display. Police assure us that there are many easier ways for would-be criminals to determine whether or not a home is occupied. They would not rely on the Block Parent® sign as a reliable indication. If you are concerned about this, try using your sign only on certain days of the week and leave it down at all other times. Do not attempt to leave the sign up permanently because children are taught that when they see the sign, help is available.

What is the legal status of a Block Parent®?

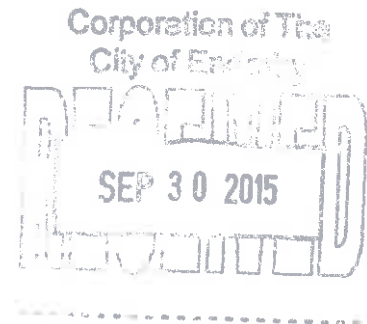
There is no legal status other than of a private citizen who has agreed to act as a sensible and responsible adult should a problem arise. All Block Parent® volunteers are covered by liability insurance.

Agenda

Enderby & District Lions Club
Box 228
Enderby B.C. V0E 1V0
Serving since 1947
Meeting nights: 2nd & 4th Mondays



October 1, 2015



Open letter Re: Donors for Halloween Haunted House Project.

Our Club has taken the responsibility of raising funds for Halloween 2015 and hope that the tradition may continue. We estimate the cost to be about \$2,000.00.
In past years monies have generously come from:

City of Enderby
Enderby & District Financial
Enderby & District Lions Club

We humbly request that you can again participate in this Project.

Our Club will be providing Hot Dogs and Hot Chocolate as we have in the past and the Fire Department will be supervising the bonfire and helping with the Haunted Trail.

Enderby & District Lions Club

Halloween Project Chairperson



Peter Gilowski

Last one
2011
\$500.00