



REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, November 2, 2015
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. **APPROVAL OF AGENDA**
2. **ADOPTION OF MINUTES**
[Regular Meeting Minutes of October 19, 2015](#) pg 3-5
3. **PUBLIC AND STATUTORY HEARINGS**
4. **PETITIONS AND DELEGATIONS**
5. **DEVELOPMENT MATTERS**
[0010-15-DVP-END](#) pg 6-17
Lot A, DL 150, KDYD, Plan KAP78580 – 104 Vernon Street
Applicant: VTL Properties L. P. (c/o Palcor Construction)
6. **BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS**
[Cliff Avenue Design Fundamentals](#)
7. **BYLAWS**
8. **REPORTS**
[Mayor and Council](#)
9. **NEW BUSINESS**
 - a. [Community Christmas Committee](#) – Correspondence dated October 19, 2015 pg 18
Re: Request for Funding for Christmas Celebration
 - b. [Digital Billboard Sponsorship App – Enderby & Area Jr. Air Rifle Program](#) pg 19-20
 - c. [Road Closure Application – Royal Canadian Legion](#) pg 21-24
 - d. [Enderby Seniors Housing Society](#) – Correspondence dated October 27, 2015 pg 25
Re: Appreciation for tax exemption
10. **PUBLIC QUESTION PERIOD**

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, October 19, 2015 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Baird, seconded by Councillor Davyduke that the agenda be approved as circulated.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of October 5, 2015

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of October 5, 2015 be adopted as circulated.

Carried

DEVELOPMENT MATTERS

Notice on Title – 1207 Sicamous Street

Moved by Councillor Case, seconded by Councillor Baird that Council authorize a bylaw contravention notice to be placed on the title of the property legally described as Parcel B (KN59353), Block 2, DL 150, K (formerly O) DYD, Plan 211B and located at 1207 Sicamous Street, pursuant to Section 57 of the *Community Charter* and for which further information about it may be inspected at the municipal hall;

AND THAT Council refers this file to the Building Inspection Contractor in 2016 for evaluation of further enforcement action to ensure compliance with local and Provincial regulations.

Carried

REPORTS

Councillor Baird

- Enjoyed the strategic planning discussions at last week's retreat.
- Okanagan Regional Library budget meeting is this Wednesday.

Councillor Davyduke

- Attended a baseball meeting. There is an increase of members. Diamond availability is always a concern.
- Participated in a business walk in Vernon.
- Met with architect and engineers on Cliff Avenue.
- Muskow Lighting is preparing options for ball diamond lighting.
- This week is Small Business Week. Chamber will be encouraged to promote the business walk to members.

Councillor Case

- Ball teams seem responsive to paying extra for diamond upgrades.
- Muskow geotech reports being done. They will get back to us with costs.
- Vedder works on Vernon Street are starting.

Councillor Knust

This Wednesday there is a meeting with the Salvation Army at 12:30 and then with St. Andrews United Church at 1:30 to discuss Food Bank.

Councillor Schreiner

Councillor Schreiner extended congratulations and appreciation for all the hard work that Councillor Knust has done to get the Harvest Hut operational and for her efforts with getting the Food Bank operational.

Mayor McCune

An invitation will be extended to the local RCMP to provide us with an update on local programs. Three options will be presented so as to make meeting as convenient for him as possible – 1) communicate by e-mail; 2) set up a coffee meeting to discuss; or 3) attend an in-camera Council meeting.

Councillor Shishido

- To help relieve some portfolio items from Councillor Knust, Councillor Shishido will attend Early Years Committee meetings, Arts Council meetings, and will enter into discussions with BC Transit regarding Salmon Arm route.
- Has met with some businesses to discuss local crime watch. One merchant not happy with an open drug deal being ignored by police.

Building Permit Detail Report – September 2015

Moved by Councillor Case, seconded by Councillor Baird that the September 2015 Building Permit Detail Report from Regional District of North Okanagan be received and filed.

Carried

Chief Administrative Officer – Memo dated October 15, 2015

Re: Update on Regent Lift Station and Vernon Street Capital Projects

Moved by Councillor Baird, seconded by Councillor Knust that the Update on Regent Lift Station and Vernon Street Capital Projects memorandum from the Chief Administrative Officer dated October 15, 2015 be received and filed.

Carried

PUBLIC QUESTION PERIOD

Stacy Pavlov of the Advertiser asked if there were ridership numbers available for Salmon Arm bus route. Staff have been trying to obtain information from RDNO, but have not received the information to date.

CLOSED MEETING RESOLUTION

Moved by Councillor Baird, seconded by Councillor Davyduke that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (k) of the *Community Charter*.

ADJOURNMENT

The regular meeting reconvened at 15 p.m.

The regular meeting adjourned at 5:15 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Agenda

**CITY OF ENDERBY
DEVELOPMENT VARIANCE PERMIT APPLICATION**

File No.: 0010-15-DVP-END

October 27, 2015

APPLICANT: VTL Properties L.P. (c/o Palcor Construction)

LEGAL DESCRIPTION: Lot A, District Lot 150, Kamloops Division Yale District, Plan KAP78580

P.I.D #: 026-383-772

CIVIC ADDRESS: 201 Vernon Street, Enderby BC V0E 1V1

PROPERTY SIZE: 1.659 hectares (4.1 acres)

ZONING: General Industrial (I.2)

O.C.P DESIGNATION: General industrial

PROPOSAL: To construct a truck terminal with wash bay and service bays. Northern portion of site to be gravelled and used for overnight truck/trailer parking.

PROPOSED VARIANCE: Vary section 309.1.f.iii, 309.2.a.iii, and 901.2.e of the Zoning Bylaw to permit fencing to be located to the rear of the landscape buffer area as opposed to the front yard setback area, to reduce the width of the required landscape buffer area, and to waive the landscape buffer area and off-street parking surfacing requirements for the northern portion of the property.

RECOMMENDATION:

THAT Council authorize the issuance of a Development Variance Permit for the property legally described as Lot A, District Lot 150, Kamloops Division Yale District, Plan KAP78580 and located at 201 Vernon Street, Enderby B.C. to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- Section 309.1.f.iii by permitting fences or walls not greater than 2.5 m (8.202 feet) in height to be located to the rear of the required landscape buffer area, not the required front yard, as shown on the attached Schedule "A";
- Section 309.2.a.iii by reducing the width of the required landscape buffer from 6 m (19.68 feet) to 2.9 m (9.51 feet), as shown on the attached Schedule "A";
- Section 309.2.a.iii by waiving the requirement for a landscape buffer along the northern portion of the property fronting Vernon Street, as shown on the attached Schedule "A"; and
- Section 901.2.e by waiving the off-street parking surfacing requirement for the northern portion of the property, as shown on the attached Schedule "A".

BACKGROUND:

This report relates to a Development Variance Permit application for the property located at 201 Vernon Street. The applicant is proposing to construct a truck terminal with wash and service bays, with the northern portion of site to be gravelled and used for overnight parking of trucks/trailers.

The applicant is proposing a series of variances to the City of Enderby Zoning Bylaw No. 1550, 2014 including, i) permitting fences or walls not greater than 2.5 m (8.202 feet) in height to be located to the rear of the required landscape buffer area, rather than the required front yard, ii) reducing the width of the required landscape buffer from 6 m (19.68 feet) to 2.9 m (9.51 feet), iii) waiving the requirement for a landscape buffer along the northern portion of the property to be used for overnight truck/trailer parking, and iv) waiving the off-street parking surfacing requirement for the northern portion of the property to be used for overnight truck/trailer parking.

Site Context

The 1.659 hectare subject property is located along the east side of Vernon Street, which is identified as a Municipal Major Collector in the Official Community Plan (OCP), and west of the Canadian Pacific Railway corridor and the Shuswap River. The subject property is relatively flat and is currently undeveloped, although there are remnants of an old foundation from a sawmill which was previously located on the site. The layout of the lot is quite long at approximately 360 m in length and quite narrow at approximately 58 m in width at its widest point.

The Proposal

As shown on the attached Schedule "A", the applicant is proposing to construct a truck terminal with wash bay and service bays, with the northern portion of site to be gravelled and used for overnight truck/trailer parking.

Primary access to the property would be gained off of Vernon Street via gated maneuvering aisles along the western property boundary. Fourteen right angle parking stalls are proposed along the southern property boundary with two loading zones proposed along the south side of the proposed building. The entirety of the southern portion of the property is proposed to be paved with asphalt while the northern portion of the property to be used for the overnight parking of trucks/trailers is proposed to be gravelled.

The proposal includes a reduced landscape buffer area, 2.9 m (9.51 feet) in width, only along the southern portion of the property fronting Vernon Street.

The following orthophoto of the subject and surrounding properties was taken in 2011:



ZONING BYLAW:

CRITERIA	PROPOSAL	ZONE REQUIREMENTS
Permitted Uses	Truck terminal with wash and service bays	Transportation facilities, Service and Repair
Building Height (max.)	<18 m (59.05 feet)	18 m (59.05 feet)
Lot Area (min.)	16,590 m ² (178,573 square feet)	650 m ² (6,997 square feet)
Lot Coverage (max.)	7.9%	60%
Lot Frontage (min.)	357.4 m (1,173 feet)	20 m (65.62 feet)
Off-street Parking (min.)	14 stalls	14 stalls
Off-street Parking Surfacing	Northern portion of the property used for overnight truck/trailer parking to be maintained to a gravelled standard	Every off-street parking area and maneuvering aisle shall be surfaced with asphaltic concrete or cement pavement of the minimum thickness
Off-street Loading (min.)	2 loading zones	2 loading zones

Setbacks (min.)		
- Front Yard	7.13 m (23.39 feet)	6 m (19.68 feet)
- Exterior Side Yard	N/A	N/A
- Interior Side Yard	> 3 m (9.842 feet)	3 m (9.842 feet)
- Rear Yard	4.87 m (16 feet)	3 m (9.842 feet)
- Water bodies	Floodplain - > 30 m (98.42 feet) from the Natural Boundary of the Shuswap River Riparian Assessment Area - > 30 m from the high water mark of a riparian watercourse	Floodplain - 30 m (98.42 feet) from the Natural Boundary of the Shuswap River Riparian Assessment Area - 30 m from the high water mark of a riparian watercourse
- Special Building Line	16.43 m (53.75 feet)	10 m plus the required setback of the respective zone measured from the centre line of Vernon Street 10 m + 6.0 m = 16.0 m (52.49 feet)
Screening	N/A	N/A
Fencing	Fencing to be located to the rear of the required landscape buffer area, rather than the required front yard	Fences or walls not greater than 2.5 m (8.202 feet) in height to be located to the rear of the required front yard
Landscaping	Landscape Buffer Area - 2.9 m (9.51 feet) in width only along the southern portion of the western property boundary	Landscape Buffer Area - 6 m (19.68 feet) in width along the entirety of the western property boundary

Parking and Loading Requirements

Section 901 - *Off-street Parking - Schedule "B"* of the Zoning Bylaw states that for a manufacturing/industrial use, 1.5 parking stalls shall be provided for every 100 m² of gross floor area, and for an office use, 1 stall shall be provided for every 40 m² of gross floor area. The proposal involves 1080 m² gross floor area for the truck terminal and 135 m² of office space, thus the total number of required parking stalls is 14. The proposal includes 14 parking stalls and therefore satisfies the parking requirements of Section 901 - *Off-street Parking - Schedule "B"*. The Bylaw requires all parking spaces to have a clear length of not less than 6 m (19.68 feet) and a clear width of not less than 2.8 m (9.186 feet), while a total of 40% of the required parking stalls may be made up of small car parking and have a clear length of not less than 5.2 m (17.06 feet) and a clear width of not less than 2.3 m (7.546 feet); furthermore, unobstructed maneuvering aisles no less than 8 m (26.25 feet) wide are required adjacent to right angle parking. The Bylaw requires that every off-street parking area and maneuvering aisle shall be surfaced with asphaltic concrete or cement pavement. The proposal meets the aforementioned requirements related to the minimum number of stalls, stall dimensions, and required access but the

proposal does not meet the Zoning Bylaw's off-street parking surfacing requirements; the applicant is proposing to vary Section 901.2.e of the Zoning Bylaw by waiving the off-street parking surfacing requirement for the northern portion of the property to be used for overnight truck/trailer parking and maintaining this area to a gravelled standard.

Section 1101 - *Off-street Loading - Schedule "C"* states that 2 off-street loading spaces shall be provided for every site used as a retail store, business, industry, warehouse, or other similar use when the total gross floor area of buildings is between 450 m² (4,844 square feet) and 2,300 m² (24,756 square feet). The Bylaw requires off-street loading and unloading spaces to be paved and curbed and be of adequate size and with adequate access to accommodate the types of vehicles which will be loading and unloading, but in no case shall be insufficient to accommodate a vehicle 9 m (29.53 feet) in length and 2.4 m (7.874 feet) in width. The proposal meets all of the aforementioned requirements related to the number, size, and surfacing of off-street loading spaces.

Landscaping and Fencing

Section 309.2.a.iii of the Zoning Bylaw requires that where any commercial or industrial development abuts any other highway, a landscaped buffer area shall be provided equal to the required front yard, which in this case is 6 m (19.68 feet). As shown on the attached Schedules "A" and "B", the applicant is proposing to vary the Zoning Bylaw by, i) reducing the landscape buffer area from 6 m (19.68 feet) to 2.9 m (9.51 feet) in width along the southern portion of the property fronting Vernon Street, and ii) waiving the requirement for a landscape buffer area along the northern portion of the property to be used for overnight truck/trailer parking.

Furthermore, Section 309.1.f.iii of the Zoning Bylaw requires fences or walls not greater than 2.5 m (8.202 feet) in height to be located to the rear of the of the required front yard; the applicant is proposing to vary this Section of the Zoning Bylaw by locating fencing to the rear of the landscape buffer area, not the required front yard.

OFFICIAL COMMUNITY PLAN:

Policies contained within the Official Community Plan which apply to this development include:

- Policy 2.2.c - To maintain and enhance the social well-being, development, and the quality of life for all citizens of Enderby.
- Policy 3.3.c - Council recognizes that development of land has social impacts and will act through the approval process to minimize negative and maximize positive impacts.
- Policy 5.3.f - Council will develop strategies and tools to encourage and facilitate infill and redevelopment within existing developed areas of the community.
- Policy 8.3.h - Council will support infill and redevelopment within the community.

- Policy 8.3.1 - Council will support alternative infrastructure standards and urban design principles which promote environmental, economic, and social sustainability.

REFERRAL COMMENTS:

The subject application was referred to the City of Enderby Public Works Manager, Building Inspector, and Fire Chief.

The Public Works Manager advised that he had no concerns with the proposed variances.

No other comments were received in response to the referral.

PLANNING ANALYSIS:

Landscaping

The City of Enderby Planning Assistant raises no objections to the applicant's request to vary Section 309.2.a.iii of the Zoning Bylaw by reducing the width of the required landscape buffer from 6 m (19.68 feet) to 2.9 m (9.51 feet) and by waiving the requirement for a landscape buffer along the northern portion of the property fronting Vernon Street, as shown on the attached Schedule "A"; upon consideration of input from adjacent land owners, it is recommended that Council authorize the proposed variances for the following reasons:

- Given the shallow depth of the subject property, the applicant is only able to accommodate the desired building envelope (please refer to the attached 'Reasons in Support' document submitted by the applicant), while still providing for maneuvering aisles to the east and west, if the landscape buffer area width or setbacks were to be reduced;
- Landscape buffer areas are not currently located along neighbouring properties in the area, therefore it is not anticipated that a reduced landscape buffer area width or the waiving of a landscape buffer area for the northern portion of the property would provide visual inconsistency;
- Given the industrial setting, it is not anticipated that a reduced landscape buffer area width or the waiving of a landscape buffer area for the northern portion of the property would negatively impact the aesthetics of the area; and
- It is not anticipated that the proposed variances would have a negative impact on the use and enjoyment of the subject or neighbouring properties.

Fencing

The City of Enderby Planning Assistant raises no objections to the applicant's request to vary Section 309.1.f.iii of the Zoning Bylaw by permitting fences or walls not greater than 2.5 m (8.202 feet) in height to be located to the rear of the required landscape buffer area, not the required front yard, as shown on the attached Schedule "A"; upon consideration of input from adjacent land owners, it is recommended that Council authorize the proposed variance for the following reasons:

- Given the applicant's request to reduce the width of the landscape buffer area to 2.9 m (9.51 feet), it is sensible to have the location of fencing correspond to the location of the landscape buffer area as opposed to required front yard; aesthetically, this approach provides the most consistency;
- The distance between the proposed location of the fence and the edge of pavement along Vernon Street is approximately 8.32 m (27.30 feet), therefore it is not anticipated that the proposed location of the fencing would negatively impact one's ability to see oncoming traffic when attempting to gain access onto Vernon Street from the subject property.
- It is not anticipated that the proposed variance would have a negative impact on the use and enjoyment of the subject or neighbouring properties.

Off-Street Parking Surfacing

The City of Enderby Planning Assistant raises no objections to the applicant's request to vary Section 901.2.e of the Zoning Bylaw by waiving the off-street parking surfacing requirement for the northern portion of the property, as shown on the attached Schedule "A"; upon consideration of input from adjacent land owners, it is recommended that Council authorize the proposed variance for the following reasons:

- Maintaining a gravel standard will reduce the total area of impermeable surfaces on site which will result in water runoff naturally infiltrating into the ground versus entering the City's storm water system, where it would ultimately be deposited into the Shuswap River;
- Given that the northern portion of the property proposed to be maintained to a gravelled standard is only to be used for overnight truck/trailer parking, Staff do not anticipate that any significant issues related to contamination will arise as they may with a more long-term storage or vehicle repair use;
- Any future development of the northern portion of the property which results in a more intensive use would trigger the need for paving or landscaping at that time; and
- It is not anticipated that the proposed variance would have a negative impact on the use and enjoyment of the subject or neighbouring properties.

SUMMARY:

This is an application for a Development Variance Permit for the property located at 201 Vernon Street, Enderby BC. The applicant is proposing to construct a truck terminal with wash bay and service bays while the northern portion of the site to be used for overnight truck/trailer parking. The applicant is proposing to vary the City of Enderby Zoning Bylaw No. 1550, 2014 in order to reduce the width of the required landscape buffer area to the south, waive the requirement for a landscape buffer area along the northern portion of the property fronting Vernon Street, permit fencing to be located to the rear of the required landscape buffer area as opposed to the required front yard, and waive the off-street parking surfacing requirement for the northern portion of the property.

It is recommended that upon consideration of adjacent land owner's comments, Council issue a Development Variance Permit to authorize the proposed variances.

Prepared By:



Kurt Inglis, Planning Assistant

Reviewed By:



Tate Bengtson, Chief Administrative Officer



**Development Variance Permit Application
Subject Property Map:**

**0010-15-END-DVP
PID: 026-383-772
VTL Properties L.P.**



4. Reasons in Support

The long, narrow configuration of the property makes it difficult to achieve a functional layout.

The building has a minimum length requirement (North/South) due to the size of the trucks and tankers. The building width requirement is pre-determined by the minimum bay width dimension (East/West), and the number of bays required.

It is critical for the operation of the business to have truck & tanker circulation on the east and west sides of the building.

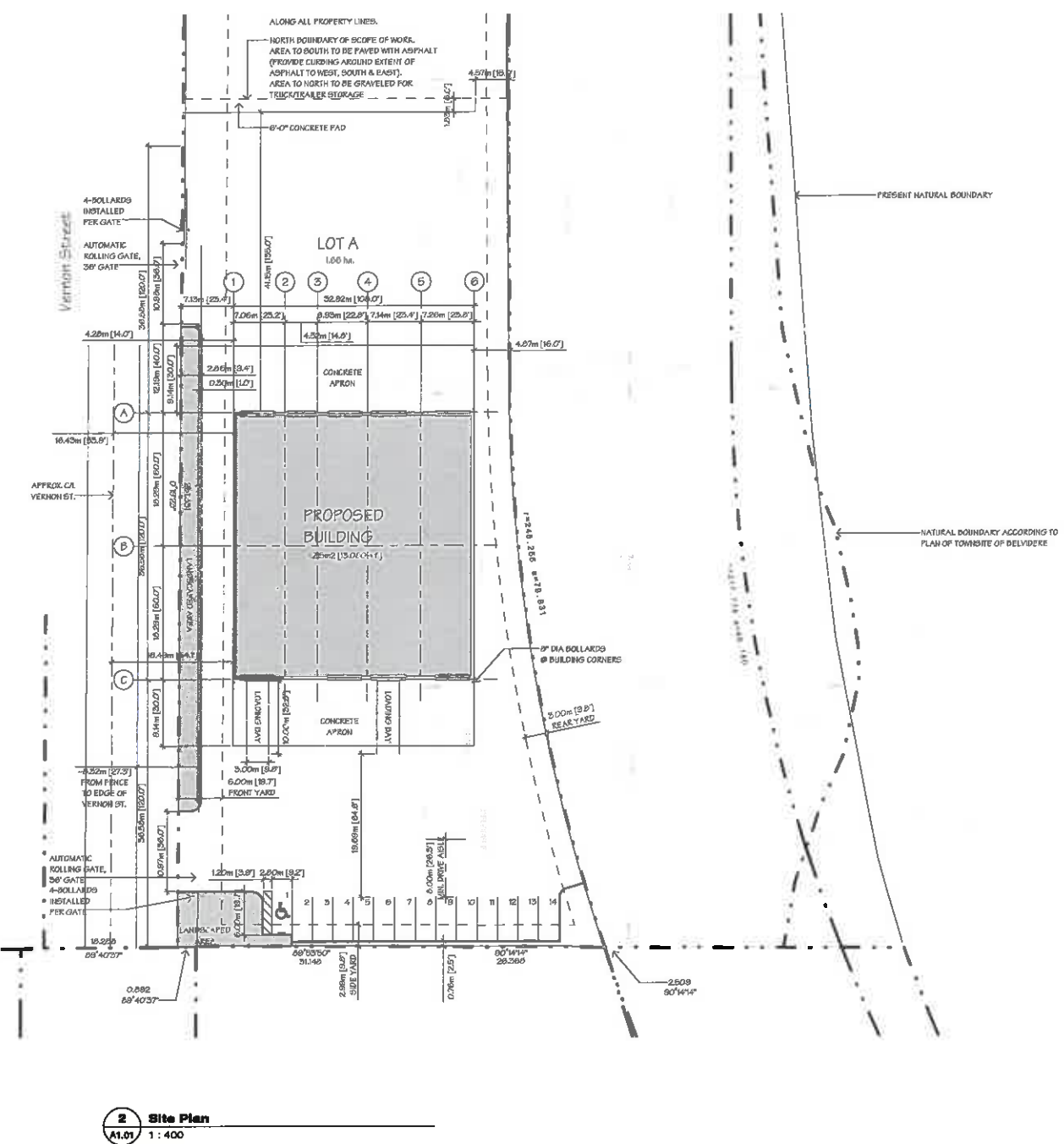
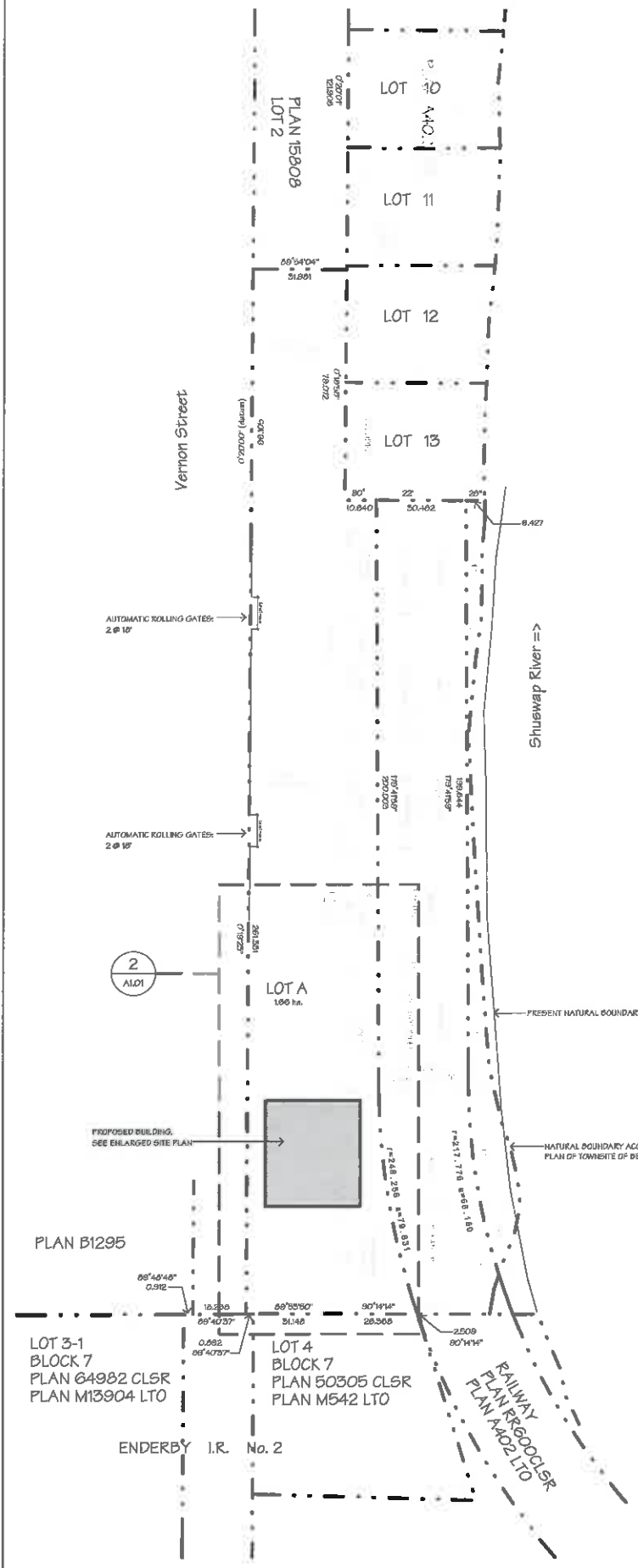
Due to the confining depth of the property, the building can only be oriented in one direction.

The result is a less than required landscape strip along Vernon St.

The northern portion of the lot, which will be gravel in the interim, will be used to park trucks and trailers. It will be a neat and orderly parking area, and will not to be used as a storage yard. Visually, the utilization of this yard would be no different than a vehicle parking lot.

Overall, the project represents a significant frontage improvement of over 1000 ft long the East side of Vernon St.

This project brings significant economic impact, with an Initial requirement of 25 permanent full time employees.



CITY OF ENDERBY ZONING BYLAW

- 502 GENERAL INDUSTRIAL ZONE (I2)**
- 502.1 Permitted Uses of Land, Buildings and Structures:**
 The following uses and no others shall be permitted in the General Industrial Zone (I2):
- Retail sales (including parts and accessories) of heavy equipment and machinery.
 - Service and repair including automobile servicing and junk yards, bulk storage plants, contractors for general and heavy construction, machinery and heavy equipment repair.
 - Manufacturing, processing, and storage.
 - Uses permitted in the Light Industrial Zone (I1).
- 502.2 Lot Area:**
 Subject to the provisions of Section 110.12 of this by-law, each lot shall have an area of not less than 650m² (6,897 s.f.).
 Actual Lot Area: 15,940m² (169,897 s.f.).
- 502.3 Lot Coverage:**
 Lot coverage shall be not greater than sixty percent (60%) of the lot area for all buildings and structures.
 Actual Lot Coverage: 1,204m² / 15,940m² * 100% = 7.5%
- 502.4 Lot Frontage:**
 Subject to the provisions of Sections 110.11a and c. of this by-law, each lot shall have a road frontage of not less than 20m (65.62').
 Actual Frontage: 257.4m (1,728.67').
- 502.5 Off-Street Loading:**
 Off-street loading shall be provided and maintained in accordance with Schedule "C" of this by-law.
- 502.6 Off-Street Parking:**
 Off-street parking shall be provided and maintained in accordance with the provisions of Schedule "D" of this by-law and the number of parking spaces required to be provided on a lot or lots, shall be determined by the use or uses being carried out on each lot of lots from time to time.
- 502.7 Other Requirements:**
- Exterior Side Yard:**
 An exterior side yard free of all buildings and structures shall, where applicable, be provided with a depth of not less than 6m (19.69'), except that where a lot is separated from a lot in a Residential or Rural zone by a street, an exterior side yard free of all buildings and structures shall be provided with a depth of not less than 8m (26.25').
 - Front Yard:**
 A front yard free of all buildings and structures shall be provided with a depth of not less than 6m (19.69'), except that where a lot is separated from a lot in a Residential or Rural zone by a street, a front yard free of all buildings and structures shall be provided with a depth of not less than 8m (26.25').
 - Rear Yard:**
 A rear yard free of all buildings and structures shall be provided with a depth of not less than 3m (9.842'), except where a lot abuts a lot in a Residential or Rural zone or is separated by a lane therefrom, a rear yard free of all buildings and structures shall be provided with a depth of not less than 6m (19.69').
 - Side Yard:**
 A side yard free of all buildings and structures shall be provided with a width of not less than 2m (6.562'), except that:
 1. A side yard not fronted by a street, lane, or Residential or Rural zone may be reduced to nil, provided that the other side yard has a width of not less than 6m (19.69'); and
 2. Where a lot abuts a lot in a Residential or Rural zone or is separated by a lane therefrom, a side yard free of all buildings and structures shall be provided with a width of not less than 6m (19.69').
- Water Features:**
 Four Construction Levels and Floodplain setbacks of building and structures and Riparian Assessment Area setbacks for all developments must conform with the provisions of Schedule "G" of this by-law.
- 502.8 Other Requirements:**
- No business or undertaking shall be carried out on any lot or lots situated within this zone unless the following requirements are first met:
 1. The off-street parking requirements of Schedule "D" to this by-law applicable to the business or undertaking proposed to be carried out, are met.
 2. No business or undertaking shall be carried out on any lot or lots situated within this zone unless the proprietor or owner of such business or undertaking has obtained a license for the carrying out of such business or undertaking where such license is required to be obtained.
 - Where practical, all permitted uses shall be housed completely within an enclosed building. Nothing shall be done which is or will become an annoyance or nuisance to the surrounding areas by reason of unlightedness, the emission of odours, liquid effluents, dust, noise, vibration, rattle or glare or shall any activity be carried out which creates or causes health, fire, or explosion hazards, electrical interference, or undue traffic congestion.
 - Screening and landscaping shall be provided in accordance with the requirements of Section 509 of this by-law.
 - A dwelling unit for the use of the owner, operator, or employee of the principal and permitted use shall be located either at the second story level or behind the industrial premises, but being an integral part of those premises.
 - A limited agricultural use shall not be permitted on lots smaller than 1 Ha (2.471 acres). With respect to service stations, the fuel pumps and accessory structures shall not be located closer than 17m (55.77') from the centre line of a controlled access highway.
- 502.9 Off-Street Parking:**
 Industrial: 1 stall / 100m² = 10.7 = 11 stalls
 Retail: 1 stall / 40m² = 3.5 = 3 stalls
 Total: 14 stalls
- 502.10 Off-Street Loading:**
 building area range: 450m² - 2,500m² = 2 stalls



Milk Tanker Truck Facility
 201 Vernon Street,
 Enderby, B.C. V0E 1V1

DRAWING NAME: **Site Plan**

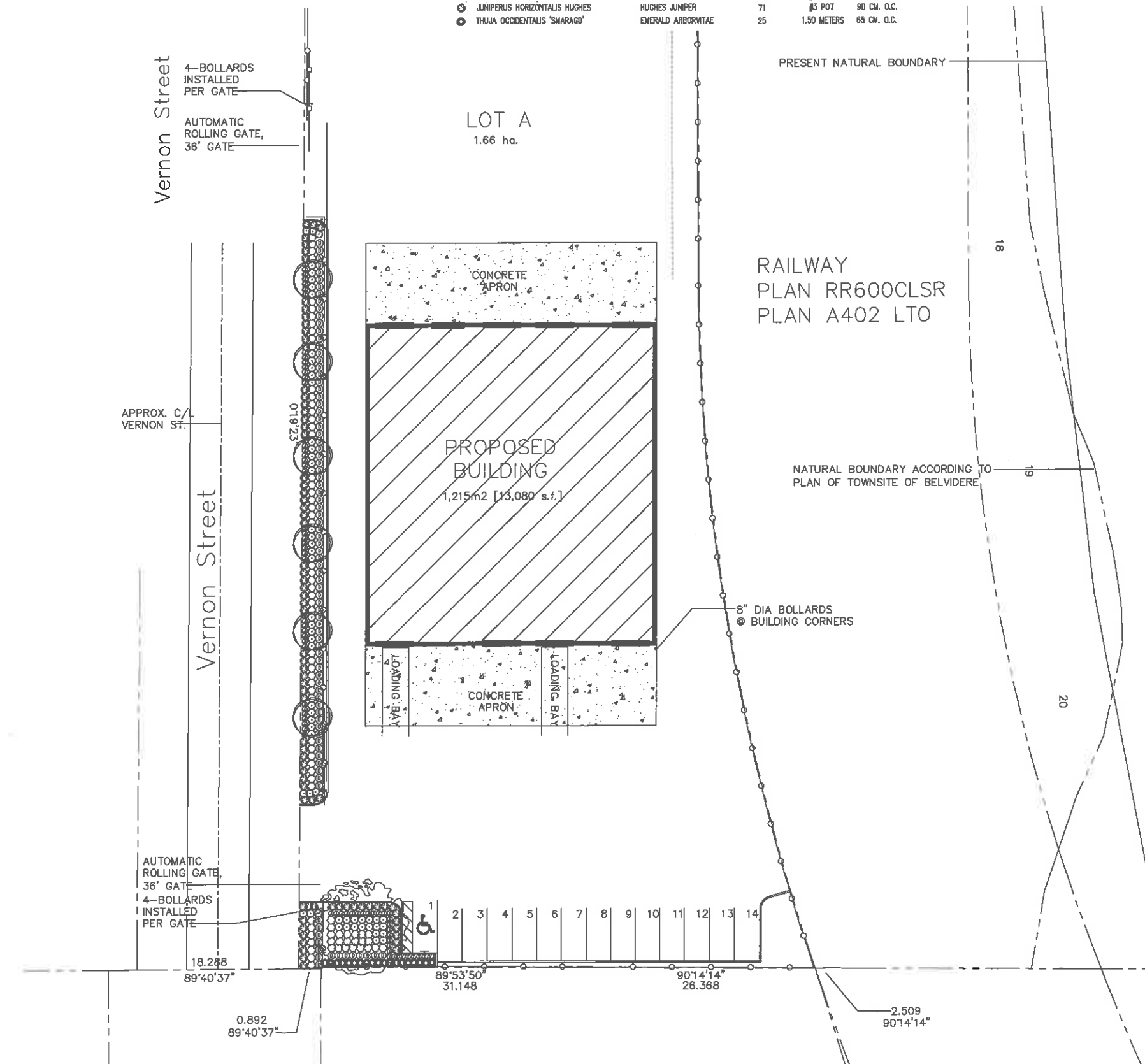
REVISING	NO.	DATE	DESCRIPTION
	1	09.08.2018	PRELIMINARY SET

JOB NO.	1573
SCALE	As Indicated
DATE	September 1st 2018
<small>THE CONSULTANT'S LIABILITY IS LIMITED TO THE SERVICES PROVIDED AND DOES NOT INCLUDE ANY OTHER SERVICES OR PRODUCTS. THE CONSULTANT'S LIABILITY IS LIMITED TO THE SERVICES PROVIDED AND DOES NOT INCLUDE ANY OTHER SERVICES OR PRODUCTS. THE CONSULTANT'S LIABILITY IS LIMITED TO THE SERVICES PROVIDED AND DOES NOT INCLUDE ANY OTHER SERVICES OR PRODUCTS.</small>	

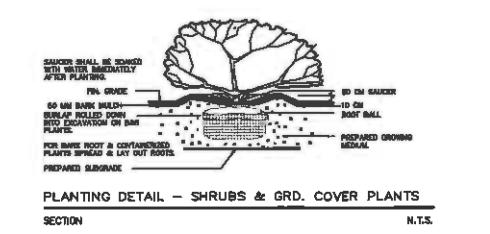
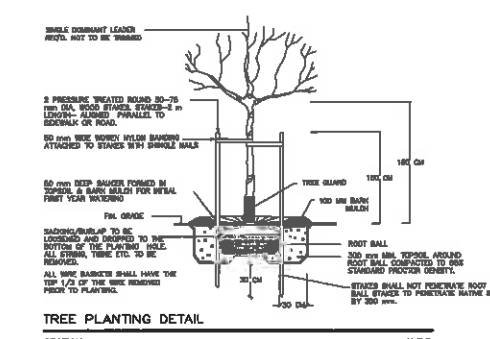


0010-15-DVP-END
 Schedule "A"

KEY	BOTANICAL NAME	COMMON NAME	QTY.	SIZE	SPACING	REMARKS
○	ADER RUBRUM 'OCTOBER GLORY'	OCTOBER GLORY MAPLE	1	6 CM. CAL.	AS SHOWN	B. & B.
○	QUERCUS ROBUR 'CRIMSCHIDT'	CRIMSON SPIRE OAK	6	6 CM. CAL.	AS SHOWN	B. & B.
⊗	CORNUS ALBA 'BURLHALO 'WORY HALO'	VARIGATED DOGWOOD	90	#3 POT	90 CM. O.C.	
⊗	SPIRAEA x BUNALDA 'GOLD FLAME'	GOLD FLAME SPIRAEA	71	#3 POT	90 CM. O.C.	
⊗	POTENTILLA FRUTICOSA 'GOLDFINGER'	SHRUBBY CINQUEFOIL	61	#3 POT	90 CM. O.C.	
⊗	ROSA EXPLORER SIMON FRASER	EXPLORER ROSE	70	#3 POT	65 CM. O.C.	
⊗	JUNIPERUS HORIZONTALIS HUGHES	HUGHES JUNIPER	71	#3 POT	90 CM. O.C.	
⊗	THUJA OCCIDENTALIS 'SMARAGD'	EMERALD ARBORVITAE	25	1.50 METERS	65 CM. O.C.	



- NOTES / GENERAL**
- PLANT SIZES IN THIS LIST ARE SPECIFIED ACCORDING TO BC LANDSCAPE STANDARD "LATEST EDITION". CONTAINER SIZES ARE SPECIFIED AS PER "CULT STANDARDS" BOTH PLANT SIZE AND CONTAINER SIZE ARE THE MINIMUM ACCEPTABLE SIZES. SEARCH AND REVEAL MAKE PLANT MATERIAL AVAILABLE FOR OPTIONAL REVIEW BY "LANDSCAPE ARCHITECT" AT SOURCE OF SUPPLY. AREA OF SEARCH TO INCLUDE LOWER HAWKLAND AND FRASER VALLEY. "SUBSTITUTIONS" MUST OBTAIN WRITTEN APPROVAL FROM THE "LANDSCAPE ARCHITECT" PRIOR TO MAKING ANY SUBSTITUTIONS TO SPECIFIED MATERIAL. UNAPPROVED SUBSTITUTIONS WILL BE REJECTED. ALLOW A MINIMUM OF FIVE WORKING DAYS PRIOR TO DELIVERY FOR REQUEST TO SUBSTITUTE. SUBSTITUTIONS ARE SUBJECT TO "BC LANDSCAPE STANDARD".
 - ALL PLANT MATERIAL MUST BE PROVIDED FROM CERTIFIED "DISEASE FREE" NURSERY. ALL PLANT MATERIAL MUST CONFORM TO THE LATEST EDITION OF THE "BC LANDSCAPE STANDARD". PROVIDE CERTIFICATION UPON REQUEST. ALL LANDSCAPING AND LANDSCAPE MATERIALS TO CONFORM TO THE LATEST EDITION OF THE BC/NS/CA "LANDSCAPE STANDARD".
 - MIN. GROWING MEDIA DEPTHS OVER PREPARED SUBGRADE SHALL BE:
 - LARRY AREAS 450 mm
 - GRASS COVER AREAS 450 mm
 - SOLID AREAS 450 mm
 - TREE PITS 300 mm AROUND ROOT BALL
 - GROWING MEDIA SHALL HAVE PHYSICAL AND CHEMICAL PROPERTIES AS DESCRIBED IN THE STANDARDS FOR LEVEL 2 AND LEVEL 3 AREAS, EXCEPT FOR AREAS OVER STRUCTURES WHERE THE MEDIA SHALL CONFORM TO THE REQUIREMENTS FOR LEVEL 1 APPLICATIONS. PROCESSING AND MIXING OF GROWING MEDIA COMPONENTS SHALL BE DONE OFF-SITE USING A MECHANIZED SCREENING PROCESS. PROPOSED GROWING MEDIA SHALL BE TESTED BY A RECOGNIZED LABORATORY. THE CONTRACTOR SHALL GUARANTEE THAT THE SOIL SUBMITTED FOR TESTING IS A REPRESENTATIVE SAMPLE TAKEN FROM THE SOIL THAT WILL BE USED AT THE SITE.
 - ON-SITE OR IMPORTED SOILS SHALL SATISFY THE REQUIREMENTS OF THE STANDARDS FOR GROWING MEDIA. SOILS SHALL BE VIRTUALLY FREE FROM SUBSOIL, WOOD INCL. WOODY PLANT PARTS, NEED OR REPRODUCTIVE PARTS OF WEEDS, PLANT PATHOGENIC ORGANISMS, TOXIC MATERIALS, STONES OVER 30 MM AND FOREIGN OBJECTS.
 - ALL PLANTING BEDS SHALL RECEIVE MIN. 50 MM DARK MULCH.
 - PLANT SPECIES AND VARIETIES MAY NOT BE SUBSTITUTED WITHOUT THE APPROVAL OF THE LANDSCAPE ARCHITECT.
 - THE CONTRACTOR SHALL GUARANTEE ALL MATERIALS AND WORKMANSHIP FOR A PERIOD OF ONE (1) FULL YEAR FROM THE DATE OF FINAL ACCEPTANCE, UNLESS OTHERWISE SPECIFIED. ALL PLANT MATERIAL, NOT SURVIVING, OR IN POOR CONDITION DURING THE GUARANTEE PERIOD SHALL BE REPLACED BY THE CONTRACTOR AT NO EXTRA COST TO THE OWNER.
 - THE CONTRACTOR SHALL CLEAR AWAY FROM THE SITE ALL RUBBISH AS IT ACCUMULATES, AND SHALL, AT THE COMPLETION OF THE WORK, LEAVE THE WORK AND THE SITE "NEAT" IN A CLEAN AND PRESENTABLE CONDITION, FREE FROM ALL OBSTRUCTIONS.



DATE	NO.
REVISIONS	

C.KAVOLINAS & ASSOCIATES INC.
BCSLA CSLA

2452 JONQUIL COURT
ABBOTSFORD, B.C.
V3G 3E3

PHONE (604) 857-2376

CLIENT

MR. WALLY REMPLE
PALCOR

SUITE #200
663 SUMAS WAY
ABBOTSFORD, B.C.
V2A 7P4
604-854-8700

TITLE

PLAN VIEW

LANDSCAPE PLAN
PROPOSED
TRUCK TERMINAL
104 VERNON STREET
ENDERBY, B.C.

SCALE 1:250	DATE OCT/15
DRAWN CHW/D	ENG CHW/D
APPROV AS/BALT	

PRINTED

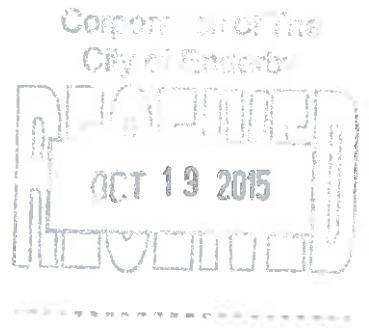
JOB No.

DRAWING No.

L-1

0010-15-DUP-END
Schedule "B"

Agenda



Community Christmas Committee
Dana Jackson, Treasurer

Oct. 19, 2015

Re: Enderby Community Christmas Celebration, Dec. 4, 5 & 6, 2015

To: City of Enderby

I am writing to request a donation for the 2015 Enderby Community Christmas Celebration taking place the first weekend of December. Every year we try to produce an event that will be fun and memorable for all the people of this community. This includes the Christmas parade, candlelit walk along the Riverwalk and entertainment at the Gazebo while being served food and beverages by the Lions Club and soup donated by Enderby restaurants. Many additional activities are being planned this year and the committee endeavours to provide involvement and fundraising opportunities to local groups.

This annual function is coordinated entirely by volunteers and funded by the generous donations of community members. If you are able to help out, please accept our thanks.

Please let me know your decision about a donation. I can be reached at 250-838-0008. Thank you.

Sincerely,

Dana Jackson, Treasurer

365 Brickyard Road
Enderby, BC
VOE 1V3

Contributed \$500
in 2014
TFB

Agende

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: October 20, 2015
Subject: Digital Billboard Sponsorship Application - Enderby & Area Junior Air Rifle Program

RECOMMENDATION

THAT Council considers the Enderby & Area Junior Air Rifle Program's sponsorship application valued at \$2,100 in-kind.

BACKGROUND

The Enderby & Area Junior Air Rifle Program has submitted a Digital Billboard Sponsorship Application and is requesting an in-kind sponsorship valued at \$2,100 (3 weeks of advertising) for messaging related to promotion of the free air rifle program which is aimed at promoting the safe and competitive handling of air rifles for children aged 9-12; this program is sponsored by the Enderby Fish & Game Club, Enderby & District Lions Club, and the Enderby Legion.

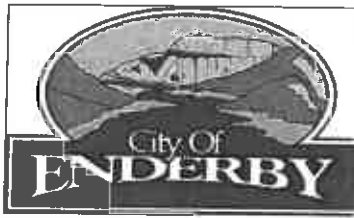
The Enderby & Area Junior Air Rifle Program is a not-for-profit program and therefore qualifies for a digital billboard sponsorship from Council.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0



The Corporation of the City of Enderby
Top of the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society:

ENDERBY & AREA JUNIOR
AIR RIFLE PROGRAM

Name of Applicant:

BRIAN J.R. NEWMAN

Phone Number:

250 838-7277

Email:

BRIAN.FASF@GMAIL.COM

Nature of Messaging:

COMMUNITY PROGRAM

(community events, programming,
announcements, etc.)

FREE TO BOYS & GIRLS

9-12 YRS OLD

Annual Sponsorship Needs:

ENDERBY LIONS PURCHASED RIFLES

ENDERBY LEGION DONATING HALL

ENDERBY FISH & GAME SPONSORING

BRIAN NEWMAN PROGRAM DIRECTOR

Requested Value of Sponsorship:

\$700? \$2100

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

Brian Newman CO
Signature of Applicant

Oct 20 2015
Date

TO PROMOTE SAFE & COMPETITION AIR RIFLE HANDLING

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: October 22, 2015
Subject: Royal Canadian Legion Branch #98 - Road Closure Application

RECOMMENDATION

THAT Council receives the Royal Canadian Legion Branch #98's Road Closure Application for information.

BACKGROUND

The Royal Canadian Legion Branch #98 has submitted a Road Closure Application (attached) related to the Remembrance Day Service on November 11, 2015.

As this is not a first-time event and all requirements for road closure have been met consistent with the Temporary Road Closures for Community Events policy, Staff have approved the application.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

**Schedule A
Application for a Temporary Road Closure for a Community Event**

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization The Royal Canadian Legion Branch #98

Name of Contact Person Cindy Tottenham or Dec Corea-Jacobson

Telephone or Email (250) 838-7283 enderbylegion@gmail.com

Name of Event Remembrance Day Service

Date(s) of Closure Wednesday November 11th, 2015

Start time for Closure 10:00 AM End time for Closure 12:30 PM

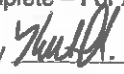
Location of Closure See Map attached
(Re: Veteran's Park - main area.)

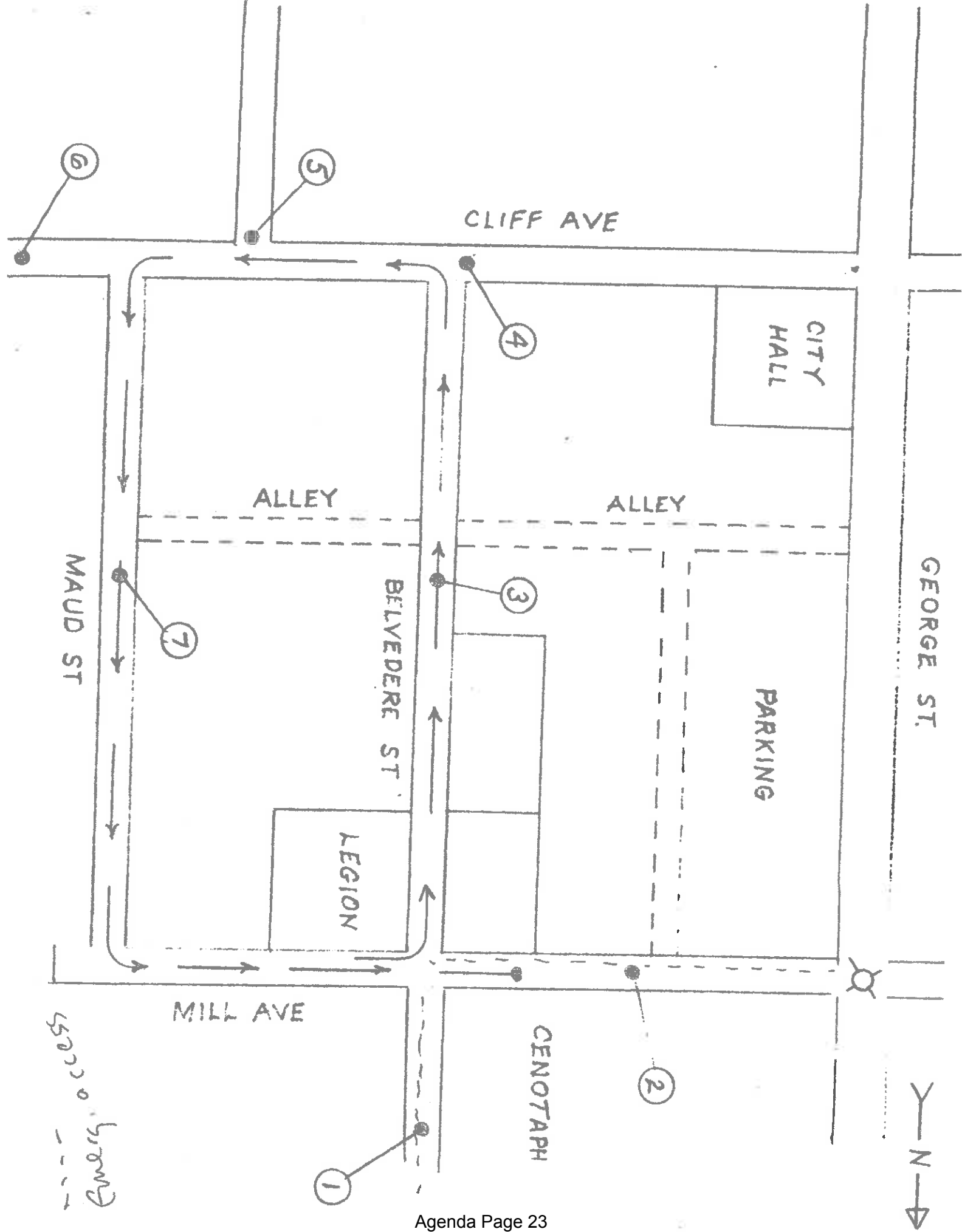
Required Attachments

- Map showing closure and emergency access route
- Petition of affected business owners (if applicable) N/A
- Certificate of insurance (if applicable)

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory  Date Oct. 22nd, 2015.

Do Not Complete - For Administrative Purposes			
Approved by	<u></u> Kurt Inglis	Date	<u>Oct 22, 2015</u>
Certificate of Insurance	<input checked="" type="radio"/> Yes	No	N/A
Map	<input checked="" type="radio"/> Yes	No	N/A
Petition of Affected Business Owners	<input type="radio"/> Yes	No	<input checked="" type="radio"/> N/A



REMRANCE DAY PARADE ROUTE

Parade participants to form up at the legion. Parade to begin at approx. 10:40 AM and will travel south on Belvedere St. to Cliff Ave. and turn left, travel east and turn left at Maud St., travel north on Maud St. and turn left on to Mill Ave., travel west on Mill Ave. and stopping on Mill Ave. in front of cenotaph to begin start of ceremony at 11:00 AM. Ceremony will end at approx. 12:00 PM and barricades will be removed at approx. 12:30PM.

LEGEND

- ①. One barricade to be set up to close BOTH lanes of traffic at approx. 10 AM. One traffic control person during parade and ceremony. Barricade to be removed shortly after close of ceremony (approx 12:00 – 12:30 PM)
- ②. One barricade to be set up to close BOTH lanes of traffic at approx 10 AM. One traffic control person during parade and ceremony. Barricade to be removed shortly after close of ceremony (approx 12:00 – 12:30 PM)
- ③. One barricade to be set up to close BOTH lanes of traffic at approx. 10 AM. Barricade to be removed shortly after close of ceremony (approx 12:00 – 12:30 PM)
- ④. One traffic control person to stop traffic on Cliff Ave. during parade and to open again after last of parade enters Maude St. No barricade is required.
- ⑤. One traffic control person to stop traffic on Vernon St. during parade and to open again after last of parade enters Maude St. No barricade is required.
- ⑥. One traffic control person to stop traffic on Cliff Ave. at the bridge during parade and to open again after last of parade enters Maude St. No barricade is required.
- ⑦. One barricade to be set up to close BOTH lanes of traffic at approx 10 AM. Barricade to be removed shortly after close of ceremony (approx 12:00 – 12:30 PM)

REQUIRED FROM CITY

Six (6) traffic barricades
Six (6) tall pylons
Two (2) hand held stop signs

All of the above to be delivered to the rear of the legion (as usual) **TUES.** November 10th, 2015



Agenda

City of Enderby
OCT 28 2015

Enderby Seniors Housing Society

Suite 108-708 Granville Ave.

Enderby, B.C.

250-838-6794

Mayor Greg McCune and City Counsellors,

City of Enderby

October 27, 2015

Dear Sir and Counsellors:

On behalf of the Enderby Seniors Housing Society, I would like to personally thank each and every one of you for giving another Permissive Tax Exemption to our society for the Enderby Memorial Terrace.

As you know, we have a proposal in to BC Housing to build a 36 unit facility for Supportive Housing in Enderby as part of Enderby Memorial Terrace. We are feeling very positive about our chances of getting the go ahead for this building in the near future. We will be making the news available to the City as soon as we hear.

Thank you once again for your continuing support for our society and Enderby Memorial Terrace!

Respectfully yours,

Peter Gilowski,

President

Enderby Seniors Housing Society