

REGULAR MEETING OF COUNCIL

AGENDA

DATE: August 17, 2015
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of July 20, 2015](#) pg 3-9

3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

Jon Turpin – 107 Larsen Avenue
Re: [Street Lighting for 100 Block of Larsen Avenue](#) pg 10

5. DEVELOPMENT MATTERS

[008-15-DVP-END](#) pg 11-28
That Part of the South East ¼ of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9 West of the 6th Meridian, KDYD, Except Plan KAP55286 (t1450 Johnston Avenue)
Applicant – Benjamin F. Reimer, agent for Jeff Arnold of Siena Development Ltd.

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No.1576, 2015](#) pg 29
A bylaw to authorize the revision of Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014

BYLAWS – 3rd Reading

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015](#) pg 30-32
A bylaw to revise Parks, Recreation and Culture Fees Imposition Bylaw

BYLAWS – 3 Readings

[Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015](#) pg 33-37
A bylaw to impose fees for providing recreation programs and facilities

8. REPORTS

- a. Mayor and Council
- b. [Building Permit Detail Report – July 2015](#) pg 38-39
- c. [RCMP Mayors Report – Q2 2015](#) pg 40-57
- d. [RCMP Victims Assistance Report – Q2 2015](#) pg 58-60

9. NEW BUSINESS

- a. [Hazardous Materials Response Contract Renewal with City of Vernon](#) – Memo from Chief Administrative Officer dated July 28, 2015 pg 61-68
- b. [Enderby Friday Night Lights Road Closure Application](#) – Memo from Assistant Corporate Officer and Planning Assistant dated August 5, 2015 pg 69-71
- c. [Green Communities Committee](#) – Correspondence dated July 29, 2015 pg 72-74
Re: Congrats on measuring and reducing greenhouse gas emissions
- d. [Bike for Your Life Society](#) – Correspondence dated August 3, 2015 pg 75-77
Re: Community Cycle Tour Route
- e. [Road Capital Project 2015 Tender Award](#) – Memo from Chief Administrative Officer dated August 13, 2015 pg 78-80

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (d) and (k) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, July 20, 2015 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Knust, seconded by Councillor Case that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Regular Meeting Minutes of June 15, 2015

Moved by Councillor Case, seconded by Councillor Schreiner that the minutes of the regular meeting of June 15, 2015 be adopted as circulated.

Carried Unanimously

PETITIONS AND DELEGATIONS

Jim Cooperman

Re: Everything Shuswap Project

Mr. Cooperman has been working on this project for 10 years. 200 copies will be circulated to local high schools to form part of the grade 10 curriculum. This is the first of 3 volumes and will be 300+ pages. This is a non-profit project – 50% of proceeds will go towards funding outdoor learning and 50% will be used to fund the next edition. The purpose of the project is to support education with a focus on facts.

A powerpoint presentation showed the scope of the content, with Enderby prominently covered.

There are 4 partners – the author, Shuswap Press, School District 83, and CSRD. The first printing will be this November. The goal is to raise \$22,000. \$18,000 has been raised so far. Mr. Cooperman is requesting \$500 from Enderby to support the project.

Moved by Councillor Schreiner, seconded by Councillor Davyduke that Council approve funding in the amount of \$500 for the Everything Shuswap Project.

Carried Unanimously

DEVELOPMENT MATTERS

0008-15-DVP-END

That Part of the South East ¼ of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9 West of the 6th Meridian, KDYD, Except Plan KAP55286 (T1450 Johnston Avenue)

Applicant: Benjamin F. Reimer, agent for Jeff Arnold of Sienna Development Ltd.

The Planning Assistant introduced the application and provided a summary of his report. 2 written submissions were read into the record by the Planning Assistant – from Ken and Yvonne Whyte of 1015 Ridgewood Drive and Daniel Doran of 1100 Ridgewood Drive. Both letters were opposed to the proposed variances. Members of the public were provided an opportunity to comment:

Steve Campbell, agent for the applicant stated that the original application was to be consistent with the existing Ridgewood Drive. The applicant wants the development to be attractive and pedestrian friendly. The homes being built will be similar to those on Ridgewood Drive. Due to the shape of the lots, the reduced setbacks will provide more flexibility to developers.

Ken and Yvonne Whyte – 1015 Ridgewood Crescent stated that his measurement of Ridgewood Drive does not match that of the City's. Variances should protect property owners and should only be considered if compliance is not possible or if there is a financial hardship. Neither is the case. Reduced setback would not allow a regular sized vehicle to park in the driveway. There are many houses for sale and empty lots. Adding another 11 homes will further reduce pricing. Concern was also expressed about infrastructure short-cuts and erosion from water run-off. Rarely do you ever see bicyclists or even pedestrians in this area. They expect the City to ensure that this development has the same standards as that of the existing portion of Ridgewood Drive.

Donna Dorn – 1112 Ridgewood Drive supports her neighbours. She supports future growth but is not in favour of these variances, especially the lack of sidewalks. Continuity needs to be maintained. An asphalt pathway will quickly deteriorate. She asks that Council consider the neighbours and respect their passion for their neighbourhood.

Aaron Schmidt – 123 Francis Drive stated that it just doesn't make sense to install an asphalt pathway that will require maintenance from the City. Also, narrowing the road width would not allow for 2-way traffic plus street parking.

Barb Adams – 1300 Johnston Avenue feels that reduced road width would impact snow removal and access for emergency vehicles. It is important to maintain continuity with existing portion of Ridgewood Drive.

Steve Campbell – 159 Francis Drive lives in this neighbourhood as well as representing the applicant. They definitely do not want to reduce standards. Their idea is to create a development that is attractive to buyers. Changing from sidewalks to pathway is more pedestrian friendly. He reported that the width of the end of Ridgewood is 7 ½ m not 9.2 m, so the variance is for only .5 m. The variances for asphalt pathway and road width reduction were

made at the recommendation of the City. The applicant is willing to go either way, as there will not be a large cost saving. The reduced setbacks will not place the home at the edge of the property – there will be plenty of room to accommodate parking.

James Bruce - 101 Peacher Crescent questioned why there are standards in place if they are not going to be followed. Road width reduction will not enhance any development. Asphalt pathway will not enhance any development either as it is ugly. He feels that approval of these variances will de-value existing properties in the area.

Abe Derksen – 1104 Ridgewood Drive supports comments from previous speakers. He is surprised that this area is being developed when there are existing properties that are not selling. He suggests that the end of Ridgewood Drive be blocked off and access be from Francis Drive instead as the traffic will be loud.

Darren Cyr – 1016 Ridgewood Drive supports and agrees with the comments from his neighbours.

Discussions:

- Further discussion with developer could result in some compromises.
- Extension of sidewalk would maintain consistency.
- Pathway appears to be main item of contention and applicant has indicated that he is willing to go either way.
- Snow removal would be easier without sidewalks.
- Years were spent on the Knoll Plan and already consideration is being given to not stick to it. The standards that were set for this area were as a result of public consultation. The oppositions presented are valid, but the plan was done to reduce infrastructure costs to the City. It makes sense to implement them now as this is the first development proposed for the Knoll.

Moved by Councillor Baird, seconded by Councillor Schreiner to defer this item pending further research by staff and consultation with the applicant.

Carried Unanimously

0009-15-DVP-END

Lot 1, District Lot 150, KDYD, Plan KAP77756 – 708 Granville Street

Applicant: Enderby Seniors Housing Society

The Planning Assistant introduced the application and provided a summary of his report. One written submission from *Rachel Jameus, owner of 410 Princess Street* was read into the record opposing the variance. Members of the public were provided an opportunity to comment:

Barry Fawcett, representing the Enderby Seniors Housing Society stated that the roof line design was changed so as not to block the view for 410 Princess Street. 4 storeys were recommended by the province in order to make it viable and sustainable.

Phil MacDonald, Architect stated that a 3 storey structure with a standard peaked roof would be the same height as this 4 storey design with a flat roof. 3 storeys are permitted in this zone, so the new roof line for the 4 storey structure should not be an issue.

Moved by Councillor Case, seconded by Councillor Knust that Council authorize the issuance of a Development Variance Permit for the property legally described as Lot 1, Kamloops Division Yale District, Plan KAP77756 located at 708 Granville Avenue to permit variances to the following Sections of the City of Enderby Zoning Bylaw No. 1550, 2014:

- 802.3 by increasing the maximum height of buildings and structures from the lesser of 12 m (39.37 feet) or three (3) storeys to 14.605 m (47.917 feet) and four (4) storeys, as shown on Schedule "A";
- 901.2.b by reducing the minimum width of maneuvering aisles for ingress and egress from 6 m (19.68 feet) for angle parking and 8 m (26.25 feet) for right angle parking to 4.6 m (15.09 feet) as shown on Schedule "B"; and
- 802.8.d by reducing the minimum side yard setback requirement from 8 m (26.25 feet) to 5.905 m (19.375 feet) as shown on Schedule "B".

Carried Unanimously

BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

UBCM Appointments – Memo from Chief Administrative Officer dated July 7, 2015

Moved by Councillor Baird, seconded by Councillor Davyduke that Staff request appointments at the UBCM Convention with the following:

- Minister of Health to discuss Enderby's interagency meetings and physician recruitment & retention;
- Minister of Transportation to discuss future plans for Highway 97A;
- Minister of Environment to discuss illegal dumping in watershed;
- Ministry of Aboriginal Relations and Reconciliation to discuss the working relationship with Splatshin on transportation and economic development.
- BC Transit to discuss increase bus service to Salmon Arm.

AND THAT Staff prepare a memorandum stating concern about illegal dumping that is taking place in the Shuswap watershed.

Carried Unanimously

Vernon Street Detailed Design and Cost Estimate – Memo from Chief Administrative Officer dated July 14, 2015

Moved by Councillor Schreiner, seconded by Councillor Shishido that Council support the detailed design for the reconstruction of Vernon Street from Cliff Avenue to King Avenue as presented.

Carried Unanimously

Building Inspection Update – Memo from Chief Administrative Officer dated July 10, 2015

Moved by Councillor Schreiner, seconded by Councillor Shishido that the memorandum be received and filed.

Carried Unanimously

BYLAWS – Three Readings

Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1576, 2015

A bylaw to authorize the revision of Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014

BYLAWS – Two Readings

Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015

A bylaw to revise a Parks, Recreation and Culture Fees Imposition Bylaw

Moved by Councillor Baird, seconded by Councillor Case that Council gives three readings to City of Enderby Parks, Recreation and Culture Fees Imposition Revision Bylaw No. 1576, 2015;

AND THAT Council gives two readings to City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015.

Carried Unanimously

REPORTS

Councillor Case

- RDNO – Regional Agricultural Area Plan meeting. Some minor changes to be made. The plan should be complete within a month.
- Enderby and District Services Commission meeting – “She-Devil Delights” was given approval to operate a hot dog vending business at Tuey Park.
- Funtastic was again successful. The hot weather actually resulted in a decrease of beer sales.
- Positive feedback has been received regarding the new light standards and flower baskets on Mill Ave and Belvedere Street.
- Congratulations to the Enderby Storm who were champions at the provincial finals.

Councillor Knust

- Interagency Meeting
 - Good information was exchanged.
 - The Health Care nurse explained the process for accessing home care, palliative care etc.
 - Granville Manor residents have been using the swimming pool.
 - Survival Guides are almost ready to go to print.
 - There will be no meeting in July due to vacation schedules.

Councillor Schreiner

- Enderby and District Arts Council meeting this Friday at 10:00 am.
- Art Festival taking place this Saturday.
- Music by the River this Sunday.
- Heritage Commission meeting – Community Heritage Register is being created. Discussed the benefits vs restrictions when registering a heritage property.
- Friday Night Market – Friday, August 28th will see an evening sidewalk sale on Cliff Avenue. The street will be blocked. There will be music in the breezeway, antique cars

on display, kids activities, and food vendors. The Open Air market will try to get some of their vendors to attend.

Councillor Baird

- Proposed boating regulations surveys slowly coming in. Need to get the word out to have as many people as possible participate in the survey.

Councillor Shishido

- Chamber of Commerce meeting:
 - On-line registration is now available for pool user groups.
 - Aqua fit program at the pool has been very successful.
 - Events calendar created by CAO has been approved.
 - RV Park is doing well this year. Manager needs to focus on maintaining his bookwork.

Councillor Davyduke

- Cheryl Hay of Parks and Rec has done a good job identifying gaps in services.
- “Futures Game” is a 3 hour workshop offered by Community Futures. It has been done by various groups including inter-agencies, schools, Chambers, Councils, and community groups. Cost is \$150. Community Futures will be invited to make presentation on the programs and opportunities that they offer.

Mayor McCune

Coldstream is in the process of implementing a no-idling bylaw. Once it is in place, staff will check it out to see if there would be value to implementing in Enderby.

Building Inspection Detail Report – June 2015

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.
Carried Unanimously

NEW BUSINESS

Kevin Walters – Wastewater Treatment Level III Certification – Memo from Chief Administrative Officer dated June 30, 2015

Moved by Councillor Baird, seconded by Councillor Case that the memorandum be received and filed.

Carried Unanimously

Tolko Forest Stewardship Plan Amendment Referral – Memo from Chief Administrative Officer dated July 13, 2015

Moved by Councillor Case, seconded by Councillor Davyduke that Council Tolko be invited to discuss their Forest Stewardship Plan.

Carried Unanimously

Scholarship Thanks from Celine Posynick

Moved by Councillor Knust, seconded by Councillor Case that the correspondence be received and filed.

Carried Unanimously

Street Names Policy Amendment – Memo from Assistant Corporate Officer and Planning Assistant dated July 14, 2015

Moved by Councillor Schreiner, seconded by Councillor Shishido that Council amend the Street Names Policy to state:

THAT preference be given to heritage names when selecting names for new streets in the City of Enderby, based upon the attached list of heritage street names (Schedule “1”) or something mutually agreed upon with the City of Enderby.

AND THAT Council adds the attached list of heritage street names as a Schedule to the Street Names Policy.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Knust that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (f) and (g) of the *Community Charter*.

Carried Unanimously

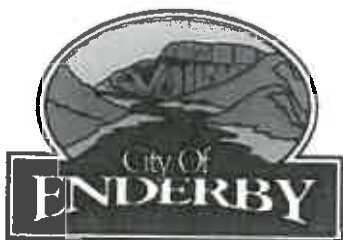
ADJOURNMENT

The regular meeting reconvened at 8:05 p.m.

The regular meeting adjourned at 8:05 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



REQUEST TO APPEAR AS A DELEGATION

On 17 Aug 2015
Day Month Year

Date of Request Aug 6/15

Name of Person Making Request JON TURPIN

Name and Title of Presenter(s) JON TURPIN - Citizen

Contact Information 250 838 2274 alyjon@telus.net

Details of Presentation New information on street lighting on 100 block LARSEN.
Includes engineering standards and cost estimates.

Desired Action from Council (check all that apply)

- ☐ Information Only
- ☐ Proclamation
- ☒ Funding Request
- ☐ Road Closure
- ☒ Policy or Resolution

Please describe desired action in detail city to decide if
street lighting should be provided at
City expense & engineered in accordance
with City by-laws; in 100 block LARSEN

Please attach any supporting documentation or presentation materials related to your delegation request.

Tate / I hope that Aug meeting
is possible as I am away
Sept 1 - Oct 7. Thanks you

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: August 13, 2015
Subject: Development Application 0008-15-DVP-END

RECOMMENDATION A (Previously Proposed Knoll Cross Section - 15 m ROW width, 7.0 m roadway width, asphalt pathway, 4.5 m front yard setback, lot frontage waiver)

THAT Council authorize the issuance of a Development Variance Permit for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286 and located at t1450 Johnston Avenue, Enderby B.C. to permit a variance to Section 601.10.b of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum front yard setback requirement for proposed Lots 1-11, which do not have a garage or carport having vehicular entry from the front, from 6 m (19.68 feet) to 4.5 m (14.76 feet), as shown on the attached Schedule "A",

And to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.3.2 of Schedule 'A' by reducing the minimum right-of-way width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 18 m (59.06 feet) to 15 m (49.21 feet), as shown on the attached Schedule "B";
- Section 2.3.2 of Schedule 'A' by reducing the minimum roadway width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 9.2 m (30.18 feet) to 7 m (22.97 feet), as shown on attached Schedule "B"; and
- Section 2.3.7 of Schedule 'A' and Schedule 'B' by constructing a separated asphalt pathway in lieu of the required sidewalk along that portion of proposed Road 1 fronting proposed Lots 1-11, as shown on the attached Schedule "B" and "C";

Subject to the applicant constructing the proposed 'Road 1' in accordance with asphalt thickness, base, and sub-base specifications outlined in the attached Schedule "B".

AND THAT the minimum lot frontage requirement of Section 601.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 be waived for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286, and located at t1450 Johnston Avenue, by reducing the lot frontage for proposed Lots 1-6 from 18.0 m (59.06 feet) to 16.0 m (52.49 feet), as shown on the attached Schedule "C".

RECOMMENDATION B (Cross Section Generally Consistent with Ridgewood Drive Except Narrower ROW width - 15 m ROW width, 7.5 m roadway width, concrete sidewalk, 4.5 m front yard setback, lot frontage waiver)

THAT Council authorize the issuance of a Development Variance Permit for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286 and located at t1450 Johnston Avenue, Enderby B.C. to permit a variance to Section 601.10.b of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum front yard setback requirement for proposed Lots 1-11, which do not have a garage or carport having vehicular entry from the front, from 6 m (19.68 feet) to 4.5 m (14.76 feet), as shown on the attached Schedule "A",

And to permit variances to the following Sections of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000:

- Section 2.3.2 of Schedule 'A' by reducing the minimum right-of-way width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 18 m (59.06 feet) to 15 m (49.21 feet), as shown on the attached Schedule "B"; and
- Section 2.3.2 of Schedule 'A' by reducing the minimum roadway width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 9.2 m (30.18 feet) to 7.5 m (24.61 feet), as shown on attached Schedule "B";

Subject to the applicant constructing the proposed 'Road 1' in accordance with asphalt thickness, base, and sub-base specifications outlined in the attached Schedule "B";

AND THAT Council does not permit a variance to Section 2.3.7 of Schedule 'A' and Schedule 'B' of the City of Enderby Subdivision Servicing and Development Bylaw by constructing a separated asphalt pathway in lieu of the required sidewalk along that portion of proposed 'Road 1' fronting proposed Lots 1-11, as shown on the attached Schedule "B" and "C";

AND THAT the minimum lot frontage requirement of Section 601.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 be waived for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286, and located at t1450 Johnston Avenue, by reducing the lot frontage for proposed Lots 1-6 from 18.0 m (59.06 feet) to 16.0 m (52.49 feet), as shown on the attached Schedule "C";

AND THAT Council endorses the future intersection of 'Road 1'/Ridgewood Drive (as shown on the attached Schedule "C") with any Local Road as the transition area from a concrete sidewalk to a multi-use separated asphalt pathway.

RECOMMENDATION C (Cross Section Exactly Consistent with Ridgewood Drive - 18 m ROW width, 7.5 m roadway width, concrete sidewalk, 4.5 m front yard setback, lot frontage waiver)

THAT Council authorize the issuance of a Development Variance Permit for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286 and located at t1450 Johnston Avenue, Enderby B.C. to permit a variance to Section 601.10.b of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum front yard setback requirement for proposed Lots 1-11, which do not have a garage or carport having vehicular entry from the front, from 6 m (19.68 feet) to 4.5 m (14.76 feet), as shown on the attached Schedule "A",

And to permit a variance to Section 2.3.2 of Schedule 'A' of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by reducing the minimum roadway width of a Local Road (that portion of proposed Road 1 fronting proposed Lots 1-11) from 9.2 m (30.18 feet) to 7.5 m (24.61 feet), as shown on attached Schedule "B", subject to the applicant constructing the proposed 'Road 1' in accordance with asphalt thickness, base, and sub-base specifications outlined on the attached Schedule "B".

AND THAT Council does not permit a variance to Section 2.3.2 and 2.3.7 of Schedule 'A' and Schedule 'B' of the City of Enderby Subdivision Servicing and Development Bylaw by reducing the minimum right-of-way width of a Local Road (that portion of proposed 'Road 1' fronting proposed Lots 1-11) from 18 m (59.06 feet) to 15 m (49.21 feet), as shown on the attached Schedule "A", and constructing a separated asphalt pathway in lieu of the required sidewalk along that portion of proposed 'Road 1' fronting proposed Lots 1-11, as shown on the attached Schedule "B" and "C";

AND THAT the minimum lot frontage requirement of Section 601.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 be waived for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286, and located at t1450 Johnston Avenue, by reducing the lot frontage for proposed Lots 1-6 from 18.0 m (59.06 feet) to 16.0 m (52.49 feet), as shown on the attached Schedule "C";

AND THAT Council endorses the future intersection of 'Road 1'/Ridgewood Drive (as shown on the attached Schedule "C") with any Local Road as the transition area from a concrete sidewalk to a multi-use separated asphalt pathway.

RECOMMENDATION D (Subdivision Servicing and Development Bylaw and Zoning Bylaw Standard - 18 m ROW width, 9.2 m roadway width, no asphalt pathway, 6 m front yard setback, lot frontage waiver)

THAT Council does not authorize the issuance of a Development Variance Permit for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286 and located at t1450 Johnston Avenue, Enderby B.C.

AND THAT the minimum lot frontage requirement of Section 601.8 of the City of Enderby Zoning Bylaw No. 1550, 2014 be waived for the property legally described as That Part of the South East 1/4 of Section 27 Lying East of the West Boundary of the City of Enderby as Shown on Plan B1956, Township 18, Range 9, West of the 6th Meridian, KDYD, Except Plan KAP55286, and located at t1450 Johnston Avenue, by reducing the lot frontage for proposed Lots 1-6 from 18.0 m (59.06 feet) to 16.0 m (52.49 feet), as shown on the attached Schedule "C".

BACKGROUND

At the July 20, 2015 Regular Council meeting, Council considered a Development Variance Permit application related to an 11 lot subdivision for the property located at t1450 Johnston Avenue. The applicant proposed to vary the Local Road design parameters outlined in Section 2.3.2 of Schedule 'A' of the City of Enderby Subdivision Servicing and Development Bylaw No. 1278, 2000 by reducing the required right-of-way width of a Local Road from 18 m to 15 m and reducing the required roadway width of a Local Road from 9.2 m to 7 m, and vary Section 2.3.7 of Schedule 'A' and 'B' of the Bylaw by constructing a separated asphalt pathway in lieu of the required sidewalk, as shown on the attached Schedule "B". Furthermore, the applicant proposed to vary Section 601.10.b of the City of Enderby Zoning Bylaw No. 1550, 2014 by reducing the minimum front yard setback requirement for proposed Lots 1-11 from 6 m to 4.5 m, and also requested that the lot frontage requirements of Section 601.8 of Zoning Bylaw No. 1550, 2014 be waived by reducing the lot frontage for proposed lots 1-6 from 18 m to 16 m, as shown on attached Schedules "A" and "C".

It was recommended by Staff that Council approve the proposed variances and the requested lot frontage waiver.

At the July 20, 2015 Council meeting, a number of adjacent land owners made public representation regarding their concerns related to the proposed variances. Council resolved to defer this item pending further research by staff and consultation with the applicant.

Staff have presented a series of different cross section options for Council's consideration, which are as follows:

	Recommendation A Previously Proposed Knoll Cross Section	Recommendation B Cross Section Generally Consistent with Ridgewood Drive Except Narrow ROW Width	Recommendation C Cross Section Exactly Consistent with Ridgewood Drive	Recommendation D Subdivision Servicing and Development Bylaw and Zoning Bylaw Standard
Right-of-Way Width	15.0 m	15.0 m	18.0 m	18.0 m
Roadway Width	7.0 m	7.5 m	7.5 m	9.2 m
Sidewalk vs. Asphalt Pathway	Asphalt Pathway	Sidewalk	Sidewalk	Sidewalk
Front Yard Setback Area	4.5 m	4.5 m	4.5 m	6.0 m

The following is an analysis of the proposed variances, including additional information gathered by Staff:

Right-of-Way Width

Section 2.3 of Schedule 'A' of the Subdivision Servicing and Development Bylaw sets forth the design parameters for Local Roads and requires that Local Roads have a minimum right-of-way width of 18.0 m. The right-of-way area includes boulevards, sidewalk(s), and pavement area. The applicant is proposing to vary the Subdivision Servicing and Development Bylaw by reducing the minimum right-of-way width from 18.0 m to 15.0 m, as show on the attached Schedule "B".

The existing right-of-way width of Ridgewood Drive is 18.0 m with 7.5 m of pavement and curbing, 1.5 m of sidewalk, and approximately 3.75 m of boulevard area on the eastern side of the roadway and 5.25 m of boulevard area on the western side of the roadway. The boulevard areas are indistinguishable from the front yard setback area of the properties along Ridgewood Drive and thus essentially act as a front yard extension. As a result, the boulevard areas have limited usefulness for on-street parking or snow storage.

Concerns voiced at the July 20, 2015 Council meeting related predominantly to the proposed reduction in roadway width, not the proposed reduction in right-of-way width.

If a variance were to be granted to reduce the minimum pavement width for the proposed development from 9.2 m to 7.0 or 7.5 m, coupled with more modest boulevard areas associated with the proposed road cross sections, it would not be necessary to maintain such a wide right-of-way width.

Roadway Width

Section 2.3 of Schedule 'A' of the Subdivision Servicing and Development Bylaw sets forth the design parameters for Local Roads and requires that Local Roads have a minimum roadway width of 9.2 m. The roadway area only includes the paved, travelled lanes and does not include boulevard/on-street parking areas or sidewalks. The applicant is proposing to vary the Subdivision Servicing and Development Bylaw by reducing the minimum roadway width from 9.2 m to 7.0 m, as shown on the attached Schedule "B"; furthermore, they've stated that given the feedback received at the July 20, 2015 Council meeting they would be willing to propose a minimum roadway width of 7.5 m, consistent with their initial proposal, as shown on the attached Schedule "A".

Staff have confirmed that the existing roadway width of Ridgewood Drive is in fact 7.5 m (please see attached photos); this roadway width is less than the minimum roadway width identified within the current Subdivision Servicing and Development Bylaw No. 1278, 2000 due to the fact that the road was constructed before the year 2000, and thus was subject to the 7.5 m minimum roadway standard within Subdivision Bylaw No. 828, 1980.

At the July 20, 2015 Council meeting, adjacent land owners voiced concerns regarding the functionality of the proposed 7.0 m wide roadway, particularly with regards to congestion, maneuverability of emergency vehicles, and the ability to accommodate two lanes of traffic with on-street parking. These concerns appear to have been made based on the assumption that existing Ridgewood Drive was constructed with a roadway width of 9.2 m, rather than the actual 7.5 m roadway width.

Staff anticipate that a reduced roadway width of 7.0 m, consistent with the proposed road cross section which includes a separated asphalt pathway, would not have significant negative impacts related to the above-noted concerns for the following reasons:

- The proposed road cross section, which includes a 7.0 m roadway width, was developed by a civil engineer who took into account the City's needs with regards to functionality, maintenance, and the objectives of the Knoll Neighbourhood Plan;
- The proposed roadway, notwithstanding the cross-section, would need to be constructed to good engineering practices to adequately address drainage and erosion;
- The proposed road cross section, which includes a 7.0 m roadway width, provides for on-street parking in the boulevard area between the separated asphalt pathway and the paved roadway whereas Ridgewood Drive as it currently exists can only accommodate on-street parking on the paved portion of the roadway due to the fact that, i) the concrete sidewalk separates the eastern boulevard area from the roadway, and ii) the boulevard areas are indistinguishable from the front yards of the properties along Ridgewood Drive and thus, on-street parking is directed to the paved, travelled portion of the roadway.
- The proposed cross section would enable on-street parking to occur in the boulevard area between the separated asphalt pathway and the paved roadway, while the separated asphalt pathway would help to differentiate the boulevard area from the front yards of the properties on the eastern side of Ridgewood Drive; this would enable on-street parking to occur in a

boulevard area away from the travelled portion of the roadway while at the same time providing a buffer between the pathway and the roadway, thus reducing potential conflicts between traffic and parked vehicles; and

- The proposed road cross section, which includes a 7.0 m roadway width, would be able to accommodate emergency vehicles due to the fact that there would be less potential for conflicts with vehicles parked on the roadway; furthermore, the proposed layout of the roadway does not include sharp 90 degree turns like those that currently exist along Ridgewood Drive.

With regards to a reduced roadway width of 7.5 m and a standard concrete sidewalk, Staff note that issues related to on-street parking on the paved, travelled portion of the roadway may occur in much the same way that it is currently occurring along Ridgewood Drive and other local roads in the community.

Although the Subdivision Servicing and Development Bylaw's current minimum roadway width of 9.2 m is wide enough to minimize potential conflicts between traffic and parked vehicles along Ridgewood Drive, this standard is not consistent with the objectives of the Knoll Neighbourhood Plan and does not derive the same economic and sustainability benefits as a reduced roadway width standard.

Concerns were voiced at the July 20, 2015 Council meeting regarding the need to maintain consistency in the built environment along Ridgewood Drive; the provision of a 7.0 or 7.5 m roadway width for the proposed development would facilitate more consistency along Ridgewood Drive than if the much wider 9.2 m standard of the Subdivision Servicing and Development Bylaw were to be required (0.0 - 0.5 m difference vs. 1.2 m difference).

Separated Asphalt Pathway

Section 2.3 of Schedule 'A' of the Subdivision Servicing and Development Bylaw sets forth the design parameters for Local Roads while Schedule 'B' outlines the required level of works and services. The Bylaw requires that a 1.52 m concrete sidewalk be provided on one side of the street for all residential developments. The applicant is proposing to vary the Subdivision Servicing and Development Bylaw by constructing a separated asphalt pathway in lieu of the required sidewalk, as shown on the attached Schedule "B"; furthermore, they have stated that given the feedback received at the July 20, 2015 Council meeting they would be willing to adhere to the current standard which is the provision of a 1.52 m wide concrete sidewalk.

At the July 20, 2015 Council meeting, a number of concerns were voiced relative to the appropriateness of an asphalt pathway rather than a concrete sidewalk, particularly with regards to cost, maintenance, and maintaining consistency with the built environment along Ridgewood Drive.

The Knoll Neighbourhood Plan, developed based on the outcomes of significant public consultation conducted as part of the Integrated Community Sustainability Planning process, endorsed a network of multi-use separated pathways throughout the Knoll Comprehensive Development Area as a means of facilitating recreational opportunities and a healthy built environment. It is anticipated that multi-use

separated asphalt pathways would be required for all new roads within the Knoll Comprehensive Development Area; the proposed Road 1 presents a challenge as it acts as an extension of an existing roadway which has a concrete sidewalk standard. In order to facilitate a separated asphalt pathway, a transition area is required. The residents of Ridgewood Drive have concerns that locating the transition area from concrete sidewalk to asphalt pathway at the end of the existing Ridgewood Drive would appear inconsistent. Although this transition area would make the proposed development inconsistent with the existing standard of Ridgewood Drive, it would present benefits to the community in the form of:

- Economical infrastructure standards which are consistent with sound Asset Management Principles;
- Increased recreational opportunities and accommodation of multiple users (cyclists, pedestrians, etc.);
- Increased safety for users as the pathway is buffered from the roadway via a boulevard area; and
- Increased opportunities for on-street parking as there would be an accessible boulevard area on the east side of the roadway.

If it is determined that the end of the existing Ridgewood Drive corridor is not the appropriate location for a transition area from concrete sidewalk to separated asphalt pathway, it is recommended that Council endorses the future intersection of 'Road 1'/Ridgewood Drive with any Local Road as the transition area. The intersection of 'Road 1'/Ridgewood Drive with a Local Road would enable a perpendicular transition from concrete sidewalk to separated asphalt pathway, as opposed to a parallel, 'mid-stream' transition. Pedestrians would still have opportunities for multi-use recreation throughout the Knoll Neighbourhood as the proposed multi-use pathway along the Ridgewood Drive extension is only a small portion of the broader multi-use pathway and trail network envisioned within the Knoll Neighbourhood Plan. Given that Ridgewood Drive is the only existing neighbourhood with a 'mid-stream' transition into the Knoll Comprehensive Development Area, it is not anticipated that similar issues would occur in the future.

Front Yard Setback

Section 601.10.b of the City of Enderby Zoning Bylaw No. 1550, 2014 sets forth the minimum front yard setback requirements for single family dwellings in the Residential Single Family (R.1) zone; the Bylaw requires a minimum front yard setback area of 6 m. The applicant is proposing to vary the Zoning Bylaw by reducing the minimum front yard setback area for proposed Lots 1-11 from 6 m to 4.5 m, as shown on the attached Schedule "A".

At the July 20, 2015 Council meeting, adjacent land owners voiced concerns related to the reduced minimum front yard setback areas being inconsistent with the adjacent built environment.

Staff visited Ridgewood Drive and observed that several of the homes along Ridgewood Drive currently utilize a reduced front yard setback, probably due to the fact that their average natural slope was greater than 20% and thus the reduced front yard setback provision of the Zoning Bylaw was triggered.

Furthermore, based on information provided by the applicant, at least 3 of the 11 proposed lots have an average natural slope greater than 20% and would trigger the same Zoning Bylaw provision and be eligible to have a reduced front yard setback area of 4.5 m, notwithstanding the variance.

Furthermore, it was recommended that a variance to reduce the minimum front yard setback area only apply to lots which do not have a garage or carport having vehicular entry from the front; this is consistent with the standards of other communities with a similar minimum front yard setback area and is intended to ensure that vehicles are not parking on the street as a result of a shallow driveway.

Cost Considerations

As noted in the Staff Report for Development Variance Permit application dated July 9, 2015, the alternate development standards proposed in the development application are economically sustainable and are consistent with sound Asset Management Planning principles. It is anticipated that the previously proposed Knoll cross section which includes a reduced right-of-way width, reduced roadway width, and the provision of a separated asphalt pathway will be consistent with the standards that the City of Enderby will pursue through its planned Subdivision Servicing and Development Bylaw rewrite.

The table below outlines the cost differential between the different cross section options identified above:

	Recommendation A	Recommendation B	Recommendation C	Recommendation D
	Previously Proposed Knoll Cross Section (15 m ROW width, 7.0 m roadway width, asphalt pathway)	Cross Section Generally Consistent with Ridgewood Drive Except Narrow ROW Width (15 m ROW width, 7.5 m roadway width, concrete sidewalk)	Cross Section Exactly Consistent with Ridgewood Drive (18 m ROW width, 7.5 m roadway width, concrete sidewalk)	Subdivision Servicing and Development Bylaw Standard (18 m ROW width, 9.2 m roadway width, concrete sidewalk)
Initial Construction (Developer Cost)	\$874/m	\$918/m	\$918/m	\$1,072/m
Re-construction (City Cost)	\$148/m	\$158/m	\$158/m	\$204/m
Replacement (City Cost)	\$660/m	\$704/m	\$704/m	\$847/m
Total City Cost	\$808/m	\$862/m	\$862/m	\$1051/m

Total Cost of Local Roads at Full Build-Out of Knoll (Conservative Estimate of 7 km of Local Roads)	\$5,656,000	\$6,034,000	\$6,034,000	\$7,357,000
Projected Life	50 yrs	50 yrs	50 yrs	40 yrs
Estimated Annualized Cost	\$113,120	\$120,680	\$120,680	\$183,925

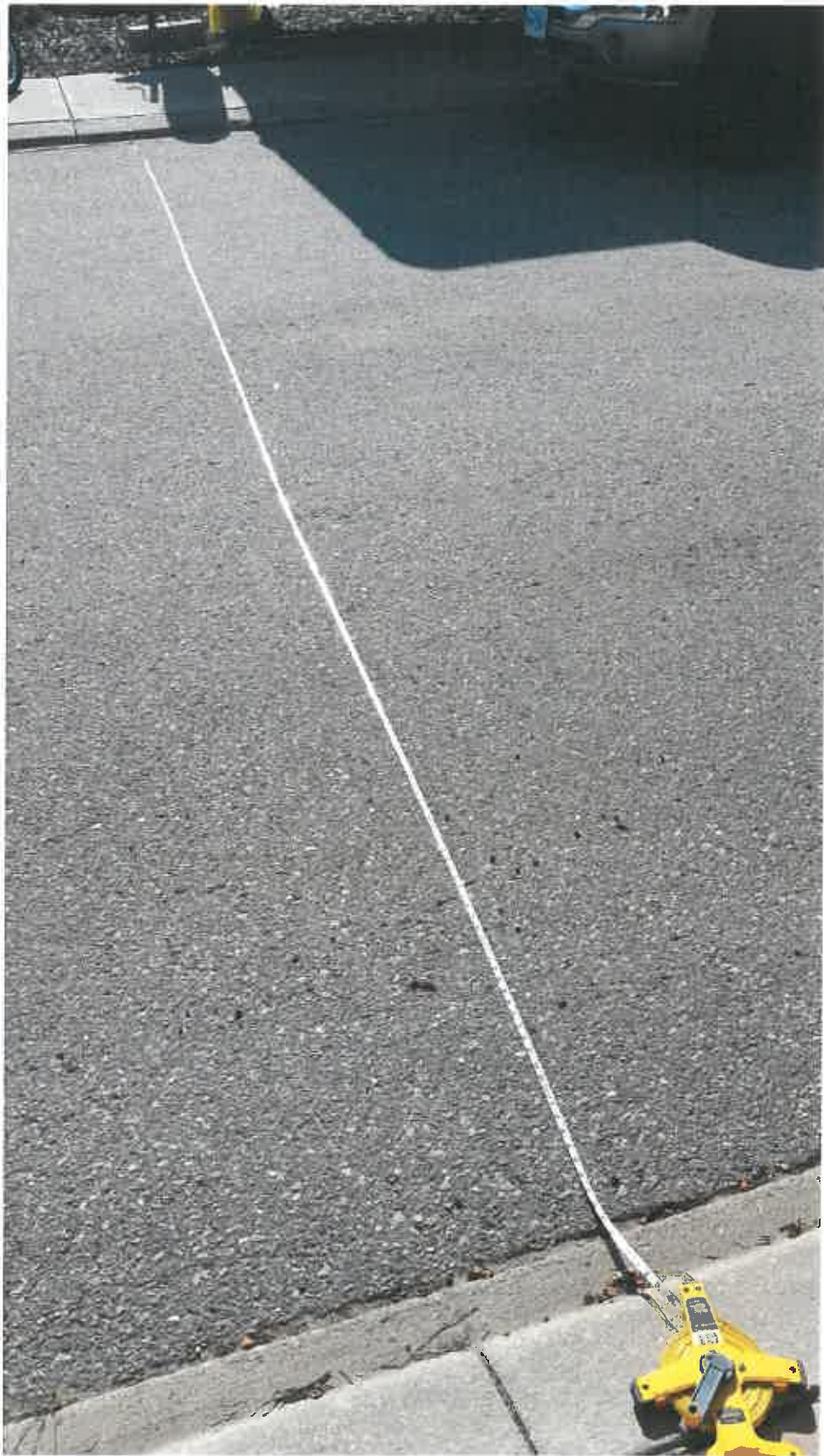
The previously proposed Knoll cross section (Recommendation A) is more economically sustainable for the City of Enderby than the Subdivision Servicing and Development Bylaw standard. Over the projected 50 year life of a Local Road within the Knoll, the City of Enderby would be responsible for costs of \$808 per linear meter if the previously proposed Knoll cross section was utilized, versus \$1051 if the Subdivision Servicing and Development Bylaw standard was utilized (these costs relate to re-construction and replacement). A conservative estimate for the total length of Local Roads within the Knoll Comprehensive Development Area is 7 kilometers. Over the lifecycle of these Local Roads, if the City were to use the previously proposed Knoll cross section (Recommendation A) as opposed to the Subdivision Servicing and Development Bylaw standard, the City would save approximately \$1,701,000 over 50 years, which amounts to an estimated annualized cost saving of \$70,805; if the City were to use the cross section consistent with Ridgewood Drive (Recommendation B or C), the City would save approximately \$1,323,000 over 50 years, which amounts to an estimated annualized cost saving of \$63,245. In addition, Recommendations A and B result in less road dedication which would provide for additional taxable land (increased assessment base) and additional green space.

The civil engineer engaged by the City of Enderby to develop a preferred road cross section for the Knoll Comprehensive Development Area recommended that the City of Enderby utilize a set of specifications for asphalt thickness, base, and sub-base which are different from the specifications outlined in the Subdivision Servicing and Development Bylaw; for that reason, Staff are recommending that the issuance of any variance to the Local Road design parameters be subject to the applicant constructing the proposed Road 1 in accordance with asphalt thickness, base, and sub-base specifications outlined in the attached Schedule "B".

Respectfully Submitted,

Kurt Inglis
Assistant Corporate Officer and Planning Assistant

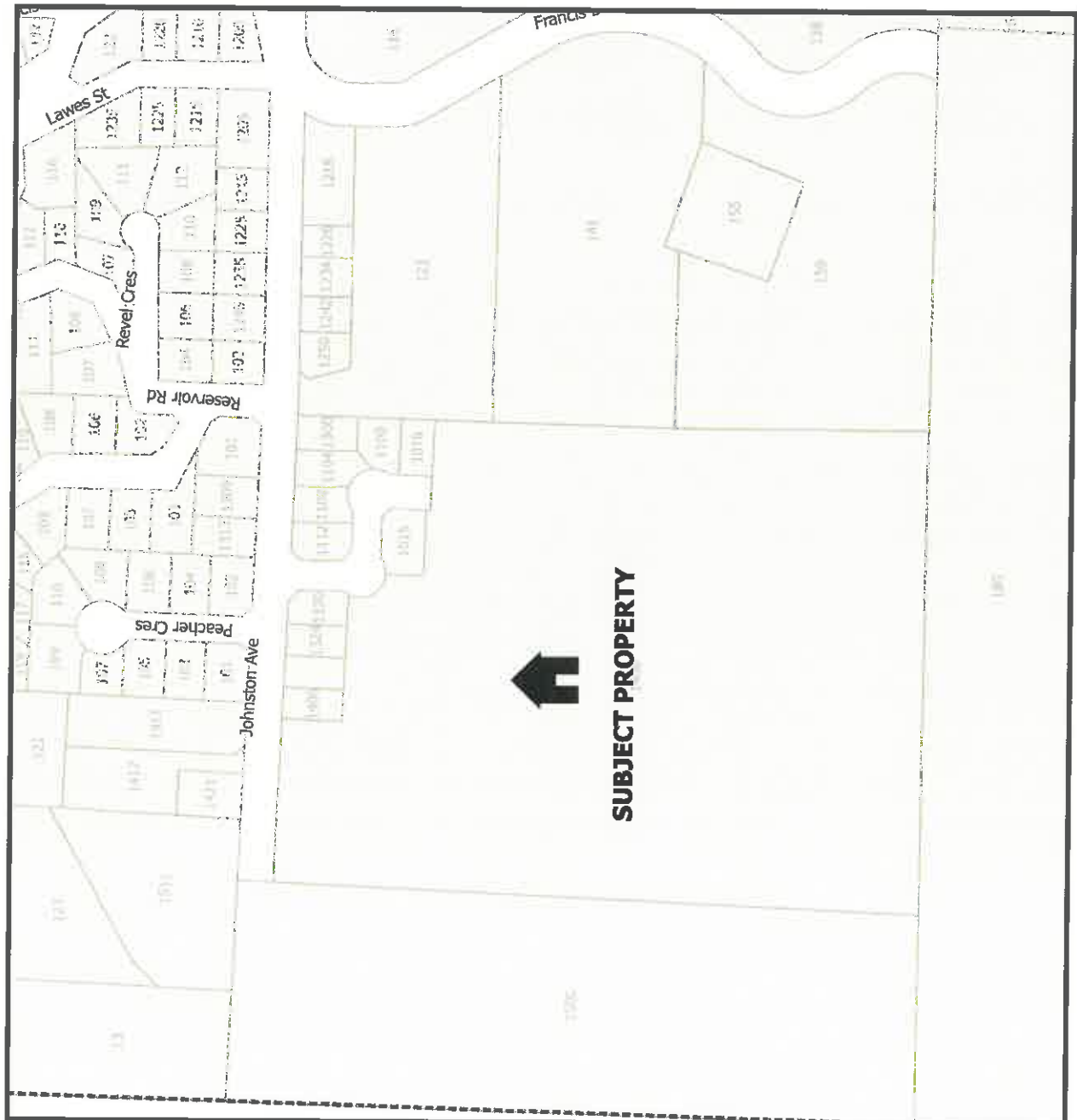






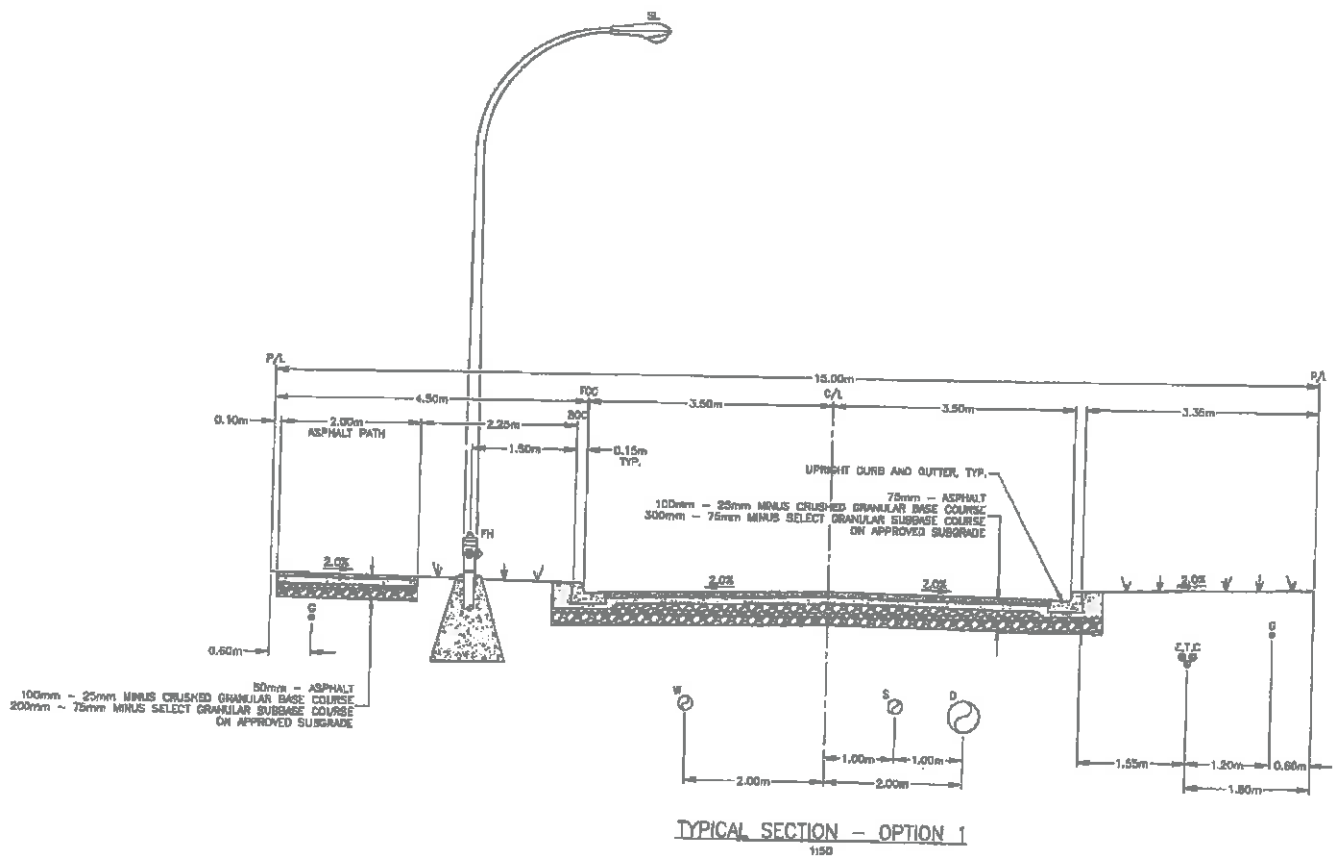
**Development Variance Permit Application
Subject Property Map:**

**t1450 Johnston Avenue
0008-15-DVP-END
PID: 013-807-439
Benjamin F Reimer**

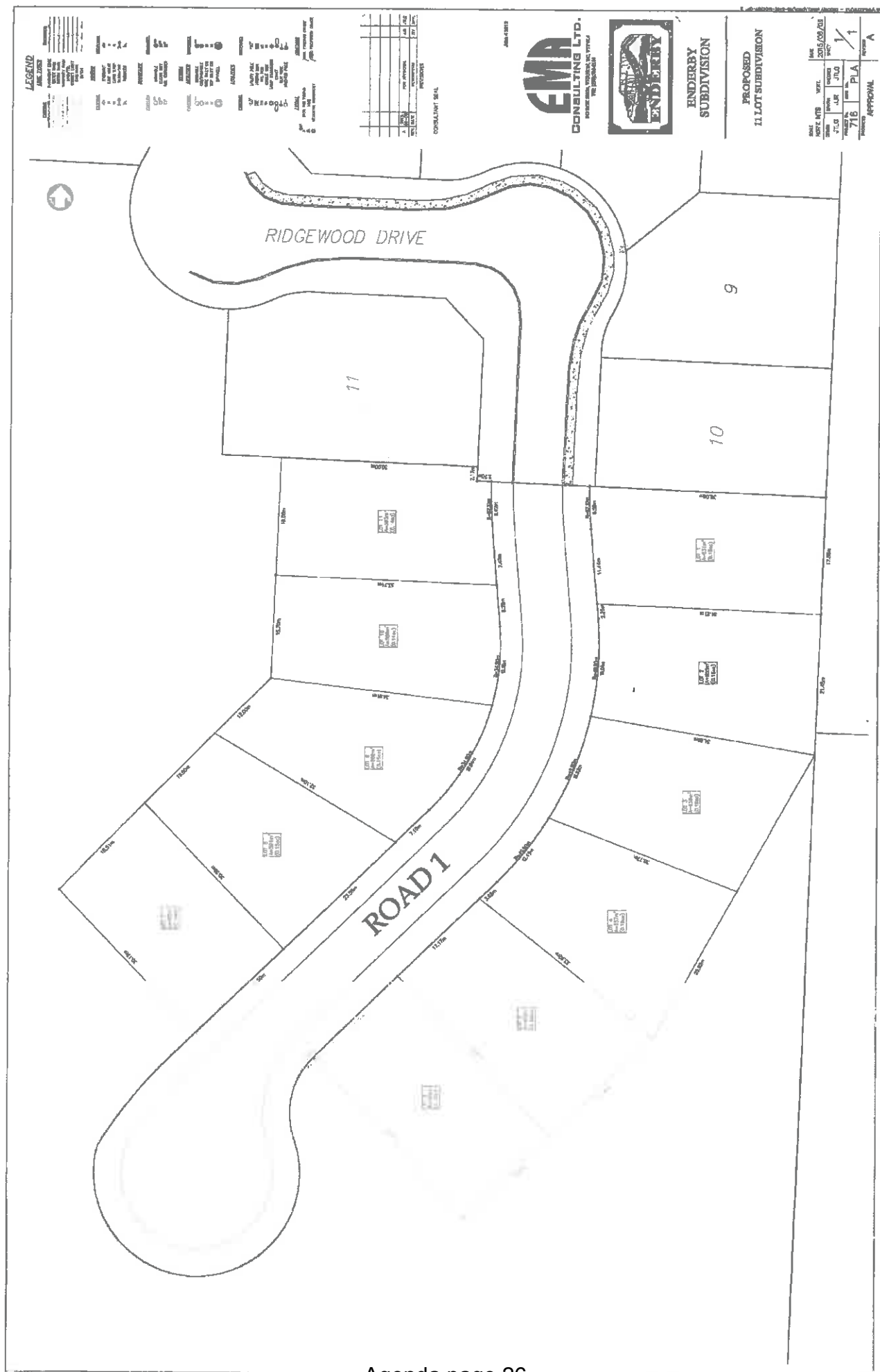


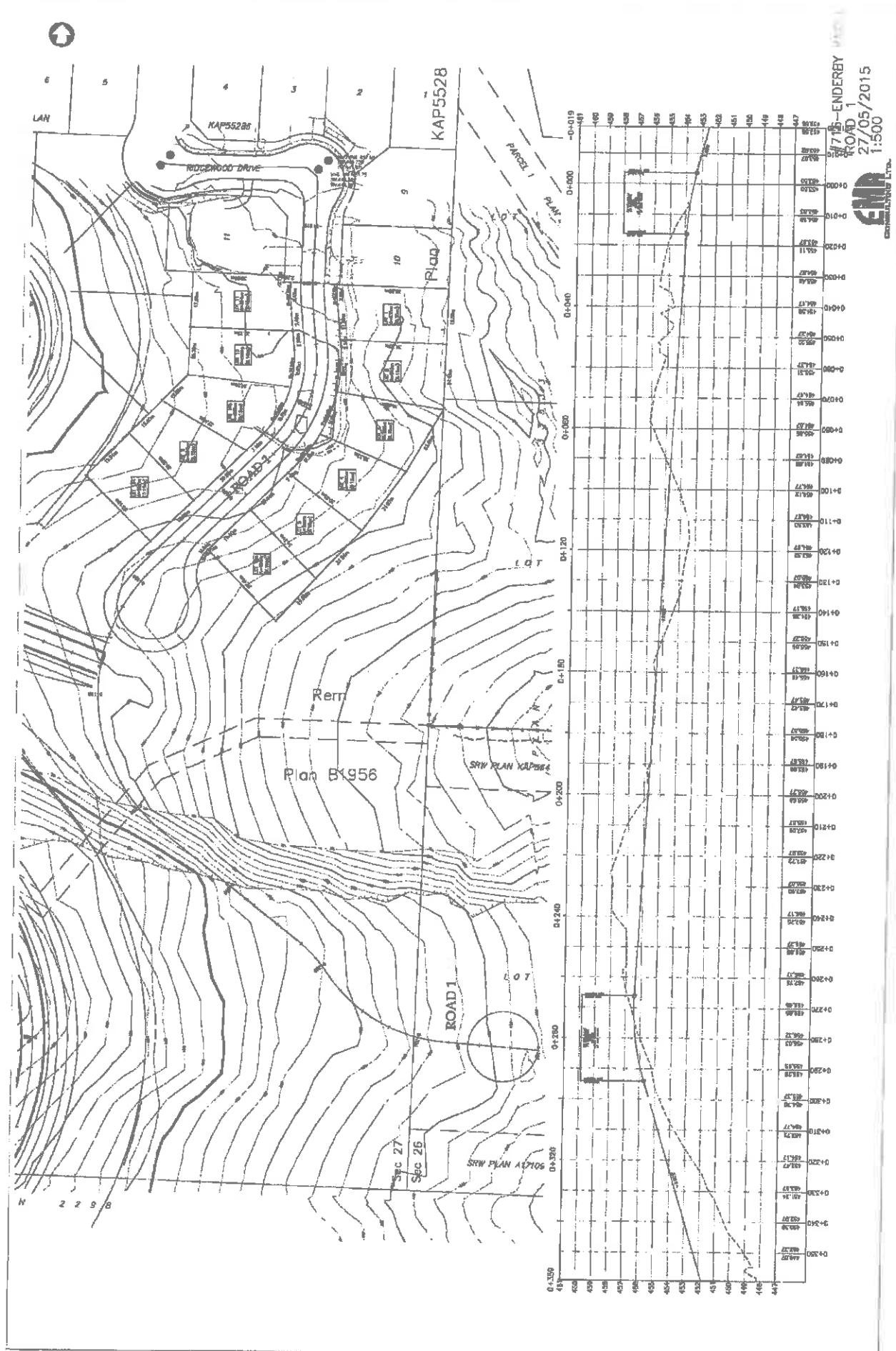


0008-15-DVP-END Schedule "A"



0008-15-DVP-END Schedule "B"





THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1576

A BYLAW TO AUTHORIZE THE REVISION OF PARKS, RECREATION AND CULTURE FEES
IMPOSITION BYLAW NO. 1553, 2014

WHEREAS Section 140 of the *Community Charter* permits the Council to, by bylaw, authorize the revision of any of the bylaws of the municipality in accordance with the *Bylaw Revision Regulation B. C. Reg. 367/2003*;

AND WHEREAS the Council has adopted City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014;

AND WHEREAS City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014, as revised under this bylaw, must be adopted by bylaw in accordance with the *Bylaw Revision Regulation*;

AND WHEREAS, pursuant to Section 4 of the *Bylaw Revision Regulation*, to the extent that a provision of a revised bylaw has the same effect as the provision of a previous bylaw for which it is substituted, the provision of the revised bylaw operates retrospectively as well as prospectively and is deemed to have come into force on the date on which the previous bylaw provision came into force;

NOW THEREFORE, the Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1576, 2015".
2. Council authorizes the revision of City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 in accordance with the revisions authorized pursuant to Section 1(2) of *Bylaw Revision Regulation 367/2003*.
3. City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 as revised under this Bylaw shall be brought before the Council for consideration of first, second and third readings and adoption in accordance with Part 5 of City of Enderby Council Procedure Bylaw No. 1506, 2012, as amended from time to time.

READ a FIRST time this 20th day of July, 2015.

READ a SECOND time this 20th day of July, 2015.

READ a THIRD time this 20th day of July, 2015.

ADOPTED this ____ day of ____, 2015.

Mayor

Chief Administrative Officer

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1577

A BYLAW TO REVISE A PARKS, RECREATION, AND CULTURE FEES IMPOSITION BYLAW

WHEREAS the Council has adopted City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014;

AND WHEREAS the Council adopted Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1575, 2015 to authorize the revision of City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 pursuant to Section 140 of the *Community Charter* and the *Bylaw Revision Regulation*;

AND WHEREAS the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 has been revised and the Corporate Officer has certified that it has been revised in accordance with Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1576, 2015 prior to third reading;

AND WHEREAS, pursuant to Section 4 of the *Bylaw Revision Regulation*, to the extent that a provision of a revised bylaw has the same effect as the provision of a previous bylaw for which it is substituted, the provision of the revised bylaw operates retrospectively as well as prospectively and is deemed to have come into force on the date on which the previous bylaw provision came into force;

NOW THEREFORE the Council, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 Revision Bylaw No. 1577, 2015".
2. Schedule A – Swimming Pool Rates of the Parks, Recreation and Culture Fees Imposition Bylaw No. 1553, 2014 is revised in accordance with the attached Revision Schedule, which incorporates parts of Parks, Recreation and Culture Fees Bylaw No. 1535, 2014 omitted in error during adoption of the succeeding bylaw, corrects a discrepancy regarding the price of Semi-Private Lessons, and adds clarity to how the calculation of the price for Semi-Private Lessons shall be calculated.

READ a FIRST time this 20th day of July, 2015.

READ a SECOND time this 20th day of July, 2015.

CERTIFIED as revised in accordance with Parks, Recreation and Culture Fees Imposition Bylaw Revision Bylaw No. 1575, 2015.

READ a THIRD time this ____ day of _____, 2015.

ADOPTED this ____ day of _____, 2015.

Certification by Corporate Officer

Mayor

Chief Administrative Officer

Swimming Pool Rates**Rate**

1. Public Swim – Adult (inc. GST)	
a. Per swim	\$ 3.75
b. 10 visit pass	\$ 33.75
c. 1 month pass	\$ 41.25
2. Public Swim – Senior / Youth (inc. GST)	
a. Per swim	\$ 3.50
b. 10 visit pass	\$ 31.50
c. 1 month pass	\$ 38.50
3. Public Swim – Preschool (inc. GST)	
a. Per swim	\$ 3.00
b. 10 visit pass	\$ 27.00
c. 1 month pass	\$ 33.00
4. Public Swim – Family (inc. GST)	
a. Per swim	\$ 9.00
b. 10 visit pass	\$ 79.50
c. 1 month pass	\$ 99.00
5. Fitness Class – Adult	
a. Per class	\$ 5.75
b. 10 visit pass	\$ 51.50
c. 1 month pass	\$ 55.00
6. Fitness Class – Senior / Youth (inc. GST)	
a. Per class	\$ 5.50
b. 10 visit pass	\$ 49.50
c. 1 month pass	\$ 52.50
7. Public Swim - Parent & 1 Preschool Child	
a. Per swim (inc. GST)	\$ 5.00
8. Toonie Swim Program (inc. GST)	\$ 2.00
9. Swim Lessons – ½ hr (inc. GST)	\$ 37.00/session
10. Swim Lessons – ¾ hr (inc. GST)	\$ 48.00/session
11. Private Lessons – ½ hr x 5 days (inc. GST)	\$ 75.00/session
12. Semi-Private Lessons (per person, max 3) – ½ hr x 5 days (inc. GST)	\$ 55.00/session
13. Pool Rentals – up to 50 swimmers	\$ 67.00/hour
14. Pool rentals – 50+ swimmers	\$ 91.50/hour
15. Swim Club	\$ 24.00/hour
16. School District	
- 1st Lifeguard	*
- 2nd Lifeguard	*
- 3rd Lifeguard	*
17. Licensed Not for Profit Preschool or Youth Organizations	
- 1st Lifeguard	\$ 17.00/hour
- 2nd Lifeguard	\$ 17.00/hour
- 3rd Lifeguard	\$ 17.00/hour

* Fee based on incremental cost per Joint Use Agreement

THE CORPORATION OF THE CITY OF ENDERBY BYLAW No. 1578

A bylaw to impose fees for providing recreation programs and facilities

WHEREAS The Council of the Corporation of the City of Enderby has the authority by bylaw pursuant to Section 194 of the Community Charter, RSBC, 2003 to impose fees payable in respect of all or part of a service in the municipality and may have the bylaw apply outside the municipality;

WHEREAS the City has resolved to provide Parks, Recreation and Culture services outside the City to Area 'F' of the North Okanagan Regional District;

AND WHEREAS the Board of the North Okanagan Regional District has provided consent on December 09, 2009 in accordance with Section 13 of the Community Charter, RSBC, 2003;

NOW THEREFORE the Council of the Corporation of the City of Enderby, in open meeting assembled, hereby ENACTS AS FOLLOWS:

CITATION

This Bylaw may be cited as "*The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1578, 2015*".

DEFINITIONS

"Preschool" means any person that is five years of age and under.

"Youth" means any person that is six to eighteen years of age.

"Adult" means any person that is nineteen years to sixty-four years of age (fifty-nine years for Pool).

"Senior" means and person that is sixty-five years of age and older (sixty years for Pool).

"Family" means members of an immediate family and includes parents, grandparents and guardians of dependent children who are under the age of 19 years.

ESTABLISHMENT

All Schedules attached hereto are hereby established and form part of this Bylaw.

The rates established by this bylaw shall continue and remain in effect beyond the years cited until amended or repealed.

Repeal

The Corporation of the City of Enderby Parks, Recreation and Culture Fees Imposition Bylaw No. 1535, 2014, and all amendments thereto are hereby repealed as of the effective date specified in the respective Schedule.

READ a FIRST time this ____ day of ____, 2015.

READ a SECOND time this ____ day of ____, 2015.

READ a THIRD time this ____ day of ____, 2015.

ADOPTED this ____ day of ____, 2015.

Mayor

Chief Administrative Officer

SCHEDULE "A" – GENERAL CONDITIONS FOR RENTAL OR USE OF FACILITIES

1. All rental rates include the standard facility, with normal maintenance staff.
2. All rates include GST as applicable, unless stated otherwise. GST is not included in the prices for ball diamond rental, league ice rental, dry floor rental, and gazebo rental.
3. Facility rentals, unless exempted by Commission policy, are subject to the renter obtaining a General Liability Insurance Policy in accordance with the User Group Rating Schedule provided by the City of Enderby insurance provider as amended from time to time.
4. Ushers, ticket sellers, security forces, etc. are the responsibility of the renter (the City of Enderby reserves the right to provide such services at the Renter's expense).
5. Uses beyond the normal operating hours will require payment of additional labour costs.
6. The City of Enderby reserves the right to require a Performance Bond and/or Damage Deposit.
7. The Renter is responsible to ensure that the facility is vacated at the end of the event.
8. Entrance to or use of facilities will only be requested and approved on the Facility Rental Agreement. Prior entry for decorating, setup, etc. will be subject to the approval of the Facility Manager and noted on the application form.
9. The Renter must not exceed the maximum capacity allowed for the facility.
10. The Renter shall be responsible for loss or damage and assume all risk of injury (including death) to any person arising out of the use of the facility.
11. For all rentals involving the serving of liquor, the renter must carry a liability insurance policy naming the City of Enderby and the Regional District of North Okanagan as additional insured.
12. Should the renter cancel all or part of the rental period, within 30 days of the rental date, they shall not be entitled to any refund of the rental fee. All cancellations resulting in a refund of the rental fee will be subject to a ten (10) percent administration fee. Should the ice be re-rented the original renter will be entitled to a credit equal to the revenue generated by the re-rental to a maximum of the original renter's fees, less the administrative fee.
13. Interest in the amount of 2% per month shall apply on all account balances unpaid after 30 days.

14. Facility Rental Agreement:

Prior to use of any facilities, the Renter must complete a Facility Rental Agreement. This document includes a waiver or release, which must be read by the participant before signing. If the participant requests an explanation of the meaning of the waiver, the staff shall respond as follows:

It means that you have carefully read, clearly understand and voluntarily sign this participation, release and indemnification agreement. You intend, by signing this agreement, to adhere to all policies and procedures stated in this rental agreement.

Under no circumstances is the document to be signed without drawing the participant's attention to the waiver, and confirming that the proper liability insurance coverage is in place.

SCHEDULE "B" – ARENA FEES

Rates effective September 15, 2015	
Ice (per hour unless otherwise indicated)	
Adult – rental	154.00
Youth and Pre-School – rental	85.00
Senior – rental	111.00
Non Prime – rental	40.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop-In	5.00
Skating lesson – 30 minutes x 8 sessions	60.00
Skating lesson – 45 minutes x 8 sessions	75.00
Birthday Package	105.00
SD #83	JOINT USE AGREEMENT
ALF Hockey Academy	JOINT USE AGREEMENT
Public Skate	FREE
Dry Floor (per hour unless otherwise indicated)	
Adult	60.00
Youth	28.00
Senior	31.00
Parent & Tot or Youth – Drop-In	2.00
Adult or Senior – Drop In	5.00
Non-Profit (per day)	624.00
Commercial (per day)	1,248.00
SD #83	JOINT USE AGREEMENT

SCHEDULE "C" – POOL FEES

Rates effective January 1, 2016			
Drop in (per visit)			
	Per Swim	10-Visit Pass	1-Month Pass
Public Swim – Adult	3.75	33.75	41.25
Public Swim – Youth or Senior	3.50	31.50	38.50
Public Swim – Preschool	2.50	22.50	27.50
Public Swim – Family	9.00	81.00	99.00
Public Swim – Parent & Tot	5.00	n/a	n/a
Toonie Swim	2.00	n/a	n/a
Dash n Splash	6.00	n/a	n/a
Youth Night	8.00	n/a	n/a
Aqua Fit – Youth or Senior	5.75	51.75	57.50
Aqua Fit – Adult	6.00	54.00	60.00
Rentals (per hour)			
Up to 50 persons			67.00
51-85 persons			91.50
Swim club			25.00
SD #83			JOINT USE AGREEMENT
Not-for-profit licensed preschool or youth organization			17.00/lifeguard/hr
Swim Lessons (per set unless specified otherwise)			
Group – 30 minutes x 10 sessions			40.00
Group – 45 minutes x 10 sessions			51.50
Group (Parented) – 30 minutes x 10 sessions			40.00
Private – 30 minutes x 1 session			15.00
Semi-Private – 30 minutes x 1 session (cost is per person, max. 3 persons)			11.00
Swim Programs (per program)			
Bronze Star			87.75
Bronze Medallion			145.00
Bronze Cross			130.00
Junior Lifeguard			70.00
Sport & Adventure Camp			115.00

SCHEDULE "D" – PARK FEES

Rates effective January 1, 2016	
Park Rates	
Grindrod Park overnight camping (per night; ancillary to baseball tournament)	17.75
Riverside Park – Youth (per day; includes ball diamond area)	250.00
Riverside Park – Adult / Commercial (per day; includes ball diamond area)	500.00
Gazebo	
Daily Rental*	120.00
Damage Deposit (per rental)	500.00
Kitchen Clean-up (per rental)	52.00
Ball Diamonds	
Adult League (per team per season)	240.00
Minor League (per team per season)	120.00
Non-League (per diamond per day)	81.00
Funtastic	FREE

*Rental contracts signed prior to the adoption of this bylaw will be honoured at the previous price.



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Regional District of North Okanagan

Building Inspections Statistical Report for Jul 2015

Class:	Electoral Areas:			Armstrong			Endertby			Lumby			Spallumcheen		
	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:	H Units:	Permits:	Value:
Residential	9	18	\$3,833,558	3	6	\$654,478	0	0	\$0	0	3	\$103,365	2	7	\$599,860
Residential YTD	38	111	\$16,978,678	17	31	\$4,631,215	0	4	\$327,653	1	8	\$545,152	9	21	\$3,840,264
Commercial	0	1	\$12,000	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Commercial YTD	0	12	\$862,650	1	7	\$444,200	0	0	\$0	0	2	\$22,860	0	0	\$0
Industrial	0	0	\$0	0	1	\$70,000	0	0	\$0	0	0	\$0	0	0	\$0
Industrial YTD	0	1	\$500	0	4	\$124,600	0	0	\$0	0	0	\$0	0	0	\$0
Public	0	1	\$1,000	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Public YTD	0	3	\$4,080,816	0	1	\$49,000	0	1	\$150,000	0	0	\$0	0	0	\$0
Agricultural	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0	0	0	\$0
Agricultural YTD	0	3	\$123,000	0	0	\$0	0	0	\$0	0	0	\$0	0	9	\$1,376,800
TtIs for Month	9	20	\$3,846,558	3	7	\$724,478	0	0	\$0	0	3	\$103,365	2	7	\$599,860
Same Month Prev Yr	13	26	\$5,019,900	1	4	\$344,000	2	3	\$465,000	0	0	\$0	0	3	\$142,640
Yr to Date	38	130	\$22,045,644	18	43	\$5,249,015	0	5	\$477,653	1	10	\$568,012	9	30	\$5,217,064
Last Yr to Date	37	87	\$14,622,180	6	19	\$2,038,000	3	7	\$951,000	4	8	\$971,070	8	23	\$2,606,705

Totals for all Areas:

Quarterly Mayors Report

2nd Quarter 2015 April - June



Vernon North Okanagan Detachment

Committed to preserve the peace, uphold the law and provide quality service in partnership with our communities

Inspector Jim McNamara
Acting Officer in Charge
Vernon/North Okanagan Detachment
3402 - 30th Street
Vernon, B.C., V1T 5E5

Date: July 15, 2015

Re: Vernon/North Okanagan Detachment Policing Activity Report – 2nd Quarter 2015

All crime statistics are featured at the end of this report. Statistics reflect monthly totals for April through June 2015 and comparisons of the previous year, 2014.

Over all the Vernon/North Okanagan Detachment (V/NOD) recorded a 5.65% decrease in criminal code cases from the previous year and property crime was down 16.17% this quarter, which can be attributed to the great work by our prolific offender unit and general duty members.

This quarter Road Safety continues to be a priority with the traffic initiative of check-stops showing a 39% increase over 2014. Impaired driving investigations continued their trend and were down 38.14% this quarter from the previous year which could indicate drivers are changing their driving habits and thinking twice before getting behind the wheel.

In May a hard working group of members from the Vernon/North Okanagan Detachment were publically recognized for their outstanding individual contribution to removing impaired drivers from our streets and roadways. To qualify for the annual Team Alexa Awards a member must generate a minimum of 12 impaired driving investigations, including Criminal Code investigations and Motor Vehicle Act Immediate Roadside Prohibitions, during the calendar year. This year we had 11 members qualify for this prestigious award, with four of those members succeeding to the All-Star Team with a minimum of 25 impaired driving investigations. VNOD represented the largest contributing detachment in the South East District. As road safety is one the three VNOD priorities it is great to see our members contributing in such a meaningful way.

This report reflects a representative sampling of our policing activities for the 2nd quarter of 2015.

GENERAL INVESTIGATION SECTION (GIS):

Serious Crimes Unit:

The following report is a synopsis of some of the most recent investigations that the Vernon Serious Crimes Unit (SCU) have received and investigated.

Ongoing Major Case Updates:

- ***Utter Threats/Use of Firearm:***

In April police received a report that a suspect had threatened a complainant with a firearm and bat. Preliminary investigation was completed and statements obtained from victims and witnesses. Members of South East District Emergency Response Team arrested the suspect when he exited the residence. Vernon SCU took conduct of the investigation, Judicial Authorization and confession were obtained and the matter is currently before the courts.

- **Home Invasion:**

In May VNOD members responded to reports of two home invasions and Vernon SCU members assumed conduct of the investigations. The home invasions were not random and have been determined to be associated with suspects targeting valuables and firearms. Victims were assaulted by suspects, causing minor injuries and at one location the offence occurred in front of children. One of the vehicles used in the offence has been recovered and searched. File is currently being investigated.

- **Stolen Auto (High Risk Offender):**

In May Vernon SCU received information of a stolen luxury sedan out of Kelowna which was suspected to be housing a local violent high risk offender (HRO). Members located the vehicle in the vicinity of the HROs' residence and conducted several hours of surveillance however the subject did not return to the vehicle. The vehicle was seized and forensic examination completed. No sufficient evidence discovered to support charges and this file is concluded.

- **Attempted Murder:**

The Vernon RCMP began investigation into the attempted murder of a person in Vernon. The circumstances of the incident required significant coordination of resources and included multiple crime scenes, multiple judicial authorizations and a number of witnesses. Suspect was identified and arrested without incident; this matter is currently before the courts.

Assistance to Other Units/Investigations:

- **Dangerous Driving Causing Bodily Harm/Fail to Remain:**

In May members of the Vernon SCU were made aware that a male subject suspected of dangerous driving and failing to remain at the scene of an accident had attended the detachment. Members of Vernon SCU obtained a warned statement from the suspect who provided a confession to having had involvement in the incident. This matter is still under investigation by GD members.

- **Assist New West PD Attempted Murder:**

A member of the Vernon SCU was assigned to assist New West PD with collection of evidence located in Vernon associated to an attempted murder in New Westminster.

- **Arson:**

A member of the Vernon SCU provided assistance to Task Force in investigating arson of watercraft in the City of Vernon. SCU member completed fire scene investigation.

- **Sudden Death:**

Vernon SCU in conjunction with our Provincial Major Crime Unit assisted General Duty with the scene exam of a sudden death in Vernon. SCU and FIS attended with the Coroner and death determined to be suicide with no foul play suspected.

- **Forcible Confinement/Robbery w/Firearm:**

Police received a hang up 911 call from an industrial area in Spallumcheen. Police responded and discovered that a male had been abducted from Vernon and was forcibly confined, assaulted with a weapon and robbed of personal effects. A suspect was arrested and a crime vehicle was identified and seized. Forensic evidence resulted in identification of another suspect who has been arrested. The two suspects remain in custody and this matter is currently before the courts.

- ***Aggravated Assault:***

VNOD received a report that an older male was assaulted by a group of younger males with a weapon and the victim was lying near the entrance of a downtown business. Several witnesses chased the suspects into Polson Park where they were identified by an off duty member of South East District Traffic Services. The victim was transported to hospital having received a brain injury and skull fracture.

Domestic Violence Unit (DVU):

- DVU continues to participate in the Integrated Agency meetings and to liaise with Immigration Services, Victim Services and the Transition House to improve services to Immigrant families. DVU applied for a grant for a pilot project which would allow victims to access much needed counselling with the assistance of an over-the-phone translator.
- DVU along with Victim Services obtained a grant to provide a workshop to local service providers on sex offences/offenders. Approximately 85 participants attended the one day training.

TARGETED POLICING:

Task Force (TF):

- Task Force took a lead role on a residential break and enter involving the theft of jewelry and firearms. The investigation involved surveillance and a search warrant at the suspect's residence resulting in charges of break and enter, possession of stolen property over \$5000.00 and possession of property obtained by crime against a Vernon male with a lengthy criminal record.
- In May Task Force conducted an investigation of suspected drug trafficking at a house in the 3100 block of 27 Street. Investigation and surveillance led to a search warrant and seizure of drugs and stolen property and a male and female were charged with possession of drugs and stolen property.
- In June Task Force conducted an investigation into persons associated to a Provincial Tactical Enforcement Priority target who were suspected of selling drugs via a dial-a-dope operation. The investigation and surveillance led to the arrest of two males associated to the PTEP target and the seizure of cocaine, heroin and cash to support possession for the purpose of trafficking charges on both males.
- Task Force provided assistance to Serious Crimes in conducting a residential search warrant in relation to forcible confinement and robbery. During the search large quantities of cocaine, heroin and ecstasy were located along with other drug trafficking paraphernalia to support possession for the purpose of trafficking charges against a male and female. Upon the arrest later of two of the suspects additional drugs were located, supporting additional charges.
- Task Force provided assistance to the ongoing investigation into arsons from 2014 including some arson events during this reporting period.

Crime Reduction Unit (CRU):

- Crime Reduction continues to have the lead role on the investigation of several unsolved arsons from 2014 and some recent arson events in 2015 with focus on outstanding tasks in an effort to identify a suspect.

- Crime Reduction focused efforts towards curfew checks, breaches of release and probation conditions, and executing outstanding warrants for arrest. A total of nine persons, including three identified prolific offenders, were targeted with success.
- Crime Reduction took the lead role of a relatively minor theft and fraud investigation that involved a prolific offender recently relocated to Vernon. The offender was remanded in custody on outstanding warrants and transported back to the Lower Mainland.
- Crime Reduction continues to have an active role in Partners in Action meetings regarding the Green Valley Motel. In addition to these partnerships they have generated a foot patrol program resulting in increased visual presence and enforcement in the area.
- In response to an increase in theft from vehicles Crime Reduction provided assistance to the investigation of a male found in possession of a glass breaking tool. The investigation resulted in several charges and identified this person as the one likely responsible for several thefts. He was released from court on conditions.

Provincial Tactical Enforcement Priority (PTEP):

- Targeted Policing continued participating in this policing priority of identifying, profiling, selecting and targeting individuals and/or groups that are involved in criminal activity and because of their association to gangs/organized crime pose a safety risk to the community. There are currently four persons/groups identified in the Vernon North Okanagan area.
- Targeted Policing conducted an investigation into one of the identified targets resulting in possession for the purpose of trafficking charges against members of the group.
- A Targeted Policing and Serious Crimes investigation into one of the identified targets in relation to a forcible confinement/robbery resulted in the target being charged and held in custody awaiting trial.

Prolific Offender Index Offences:

- Specific property offences indicate the level of activity of prolific offenders in the community. The following two graphs capture the number of break and enter, theft, theft of motor vehicle, theft from motor vehicle and possession of stolen property. One very active prolific offender can cause a dramatic increase in one or more of these categories.

QUARTER 2:	YEAR	
Dates: April 01 to June 30th	2014	2015
B&E (Residence, Business, Other, Seasonal Res)	118	116
Theft	334	307
Theft of Motor Vehicle	74	50
Theft from Motor Vehicle	238	154
PSP	43	31
Total	807	658

Total Difference from 2nd Quarter 2014 compared to 2nd Quarter 2015: -18.46%

QUARTER 1 & 2	YEAR	
Dates: January 01 to June 30th	2014	2015
B&E (Residence, Business, Other, Seasonal Res)	239	216
Theft	557	530
Theft of Motor Vehicle	152	103
Theft from Motor Vehicle	444	381
PSP	67	71
Total	1459	1301

Total difference from January to June 2014 compared to January to June 2015: -10.83%

NORTH RURAL GENERAL INVESTIGATION SECTION (GIS):

- Rural GIS has been operating short-handed for much of this reporting period as Cpl. Tribes was transferred to Lumby Detachment and his position has not yet been back-filled. The unit has been very busy investigating several new offences, including a forcible confinement with firearm offence and a sudden death/missing person incident on Kalamalka Lake.

NORTH OKANAGAN SIGNIFICANT INVESTIGATIONS/INCIDENTS:

- On April 1 the driver of a semi-truck from Washington State failed to negotiate a corner on Hwy 97A near Riverside Road in Grindrod and rolled the truck onto its side. There were no injuries and no other vehicle or property damage as result of the accident. Statements from witnesses determined speed was not a factor. File 2015-6294 refers.
- On April 5 a vehicle travelling on Mable Lake Road in Enderby skidded off road into a power pole as a result of a mechanical failure with the vehicle. The driver suffered a broken hand and BC Hydro had to replace the power pole before power could be restored. Damage to the power pole was estimated at \$10,000. File 15-6638 refers.
- On April 7 police assisted Armstrong/Spallumcheen fire fighters at a fire in a structure under renovation in Armstrong. The owner, while not on site when the fire started, had been removing the sawdust insulation before the fire started. Faulty wiring was suspected to have been the cause of the accidental fire. No one was injured as a result of the fire. File 15-6821 refers.
- On April 10 police arrested a passenger on a Greyhound Bus for cause disturbance while intoxicated after the driver of the Greyhound bus, fearing the intoxicated passenger may interfere with his driving, was forced to pull over in Enderby. Police removed the subject and computer checks revealed he was on court conditions to remain in his Grand Forks home and abstain from alcohol. File 15-7018 refers.
- On April 11 police conducted patrols of the Coyote Creek Bull-O-Rama event on Westside Road to ensure compliance with the Special Occasions License. No liquor infractions were noted and the event did not generate additional calls for service. File 15-7100 refers.
- On April 15 a male, upon leaving an Enderby bar, was followed by four males who assaulted him in retaliation for a 20 year old incident. When confronted, the male pulled a knife and cut one of the four assailants then fled and ran to the police detachment. The injured male was transported

to hospital to be treated for a severe cut to his neck. The male with the knife was arrested for assault with a weapon and charged with aggravated assault. File 15-7370 refers.

- On May 17 Lumby Detachment responded to an emergency distress signal reported by SPOT/SOS Emergency coordinator in the mountains somewhere between Sugar Lake and Mabel Lake near Squaw Valley Road and located an ATV accident. Two males had serious but non-life threatening injuries and were transported by air ambulance to Vernon Jubilee Hospital.
- On May 21 an Alpaca escaped from a stock trailer when being delivered to Valley Auction in Spallumcheen. The owner fled almost as fast as the Alpaca, abandoning the animal which ran onto the highway, delaying traffic in both directions for over ½ hour till police were able to herd the animal off the highway. File 15-10154 refers.
- On May 22 MV Beattie Elementary in Enderby contacted police to report graffiti on the wall of the boy's bathroom stating "there's a bomb in the school". The RCMP attended, the school was evacuated and PDS was called to search the school. No explosives were located.
- On May 26 police responded to a report of a black bear attempting to find a way into a residence in Enderby. Police were able to tree the bear until Conservation Officers (CO) arrived. The CO advised they had received several calls concerning the bear which had been habituated and had killed several domesticated animals in the area. As a result the bear was destroyed. Police file 15-10616 refers.
- On June 10, in retaliation for a fight over a drug debt, a male entered an apartment at 401 Baird Street in Enderby and sprayed a male with bear spray. Police attended and arrested the attacker for assault with a weapon. None of the people involved have been co-operative with police. File 15-11966 refers.
- On June 10 Lumby RCMP responded to a report of a break and enter through the roof of the office of the Lumby swimming pool and stole an empty cash box.
- On June 25 a B-Train hauling wrapped lumber failed to negotiate the turn on Hwy 97A at Grindrod-Westside Road in Grindrod. The truck and trailer rolled across both lanes and came to rest in the southbound ditch. File 15-13284 refers.

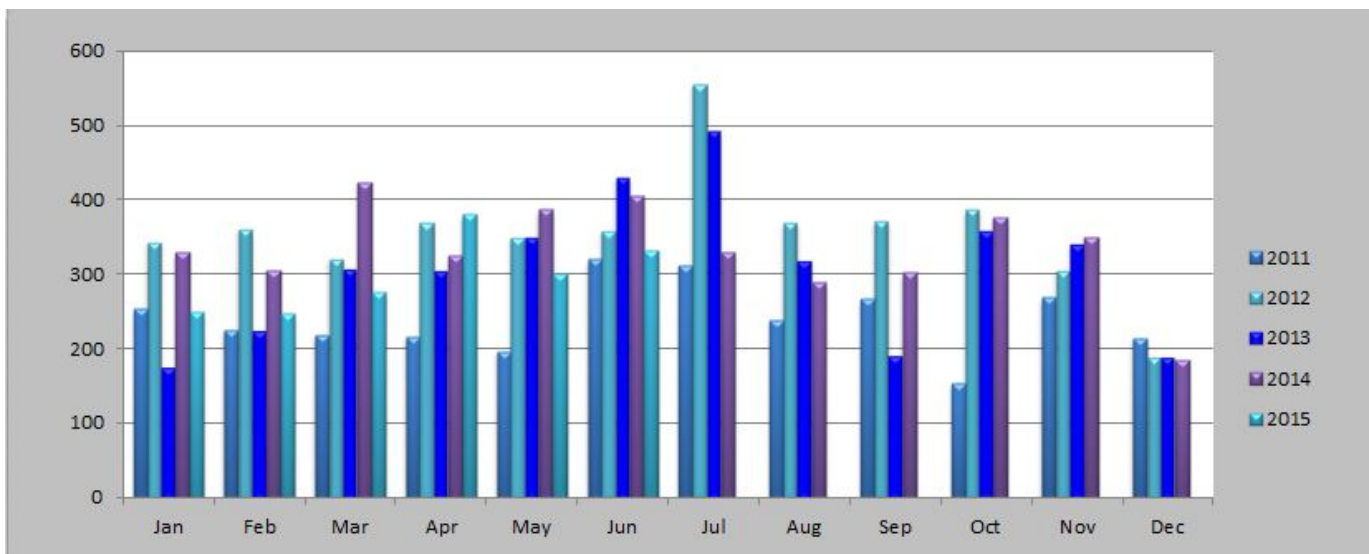
TRAFFIC ENFORCEMENT:

- On April 2 rural members set up a Checkstop on McTavish and Yankee Flats Roads where they checked approximately 20 vehicles, also seizing a small quantity of marihuana from one vehicle.
- On the May long weekend the Lumby RCMP set up a Checkstop at Mabel Lake FSR and checked 89 vehicles.
- During this quarter North rural members completed 40 Checkstops at various locations throughout each community.

DETACHMENT	VIOLATION Tickets/Warnings
Armstrong	27
Spallumcheen	72
Enderby	18
Falkland	93
Lumby	62
Westside	21

- Rural North Okanagan Impaired Drivers taken off road by way of suspension or charge: 11

DETACHMENT	VIOLATION TICKET	WARNING
Vernon	477	251
Coldstream	117	53
Vernon Rural	117	53



This graph depicts the total traffic enforcement (Tickets & Warnings) results for Vernon, Coldstream & Vernon Rural areas

FORENSIC IDENTIFICATION SECTION (FIS):

- In the last 3 months Vernon FIS have averaged approximately 20 files a month. Calls have been consistently steady and Vernon FIS has all 3 members in full rotation.

2nd Quarter Results:

- Vernon FIS has all three members in full rotation providing coverage to the City and the Rural. FIS members assisted Cranbrook and Sydney Detachment with both a homicide and a sudden death during this quarter.
- FIS received 47 calls for service in Vernon this quarter, a decrease from 67 the previous quarter. FIS responded to 7 Calls in the North Rural.

OFFENCE	VERNON	RURAL
Break and Enter	16	1
Theft Vehicle	11	0
Drugs	1	1
Theft	5	1
Mischief	1	0
Armed Robbery	3	0
Assault	1	1
Attempt Murder	1	0
Miscellaneous	6	3
Arson	2	0

- During this quarter a total of 11 individuals were identified on 10 files through fingerprints or other types of physical evidence.

POLICE DOG SERVICES (PDS):

- During this quarter the Police Dog Services enjoyed three operational members and were able to provide 20 hour per day on duty or on call coverage. Operational availability was also provided when a team was not on duty. This unit remains busy and is balancing increased workloads during the summer season responding to calls for service and providing coverage for special events in the communities.

RESERVISTS:

- During this quarter our reservists successfully completed their annual mandatory training. Two of the three reservists have re-engaged for another 3 year term within the Vernon North Okanagan Reservist Program. With summer approaching activities concentrate on scheduled community events, enhanced traffic enforcement, safe boating enforcement and various support activities to supplement our general duty members. Traffic enforcement within the City of Vernon and Coldstream jurisdictions remains a priority for the dedicated reserve members.

Reservists Traffic Enforcement:

Detachment	Patrols	V.T.	Warnings
Vernon	15	109	27
Coldstream	11	96	55
Armstrong	1	4	1
Enderby	1	0	0
Falkland	4	24	8
Lumby	1	0	0
Spallumcheen	0	0	0
Westside Road	3	11	3
Total	36	244	94

SCHOOL LIAISON MEMBER:

- Cst. Szoboticsanec will be leaving the SLO position she has occupied for the past seven years and assuming a position on a General Duty watch at the end of this quarter. A selection process is currently underway to identify a replacement to assume this role before start of the new school year in September. Cst Szoboticsanec is committed to ensuring the transition is smooth by introducing the selected member to School Administration and various other partners in the community. Cst. Dan Cocks was the successful candidate and will commence his new position in September.
- The 2015 Jean Minguy Memorial Youth Academy commenced May 2nd and proved to be another successful event. There were 33 students from 5 school districts who participated in a week of police related studies, physical training, leadership skills and drill. The Youth Academy could not function without the hard work of the organizing team which included Cst. Steven Schenkeveld, North Okanagan Traffic Services, Cst. Nick Reimann, Vernon General Duty, Cst. Brandwyn Rigby, Lake Country Detachment and Cpl. James Moore, Revelstoke Detachment Forensic Identification Section. We are always amazed and appreciative of the support the Youth Academy receives from the City of Vernon and the local businesses which enable us to keep costs low without compromising service and quality.

AUXILIARY CONSTABLES:

- The Vernon/North Okanagan Detachment are currently training a new group of Auxiliary Constables. They have completed their first exam and the training is proceeding as scheduled.

COMMUNITY EVENTS:

- Lumby RCMP established the Read with Me, RCMP reading program which promotes students in the primary grades “through the ranks” of the RCMP based on the number of books read. Cst. McLaughlin attended the classrooms at J.W. Inglis monthly with certificates of promotion. This year students at J.W. Inglis read over 7000 books and 9 students participated to the end of the program.

HUMAN RESOURCES:

- Vernon/North Okanagan Detachment has experienced significant movement of personnel this spring, including the recent retirement of Supt. Burgess. At this time no permanent replacement has been identified and Insp. McNamara continues to perform the duties of the OIC on an interim basis.
- Also recently retired are two of our senior NCO's including Sgt. Donovan from Vernon “D” Watch and Cpl. Proce from Lumby. The Detachment welcomes Sgt. Moyer as Watch Commander to the City “D” Watch and Cpl. Tribes assumed the unit supervisor position in Lumby in May.
- Cpl. Gerry Kovacs, who has orchestrated the various reporting activities of the detachment for the past several years including monthly and quarterly reports and our Annual Performance Plan & Unit Level Quality Assurance, has transferred and will be assuming similar duties with the South East District Traffic Services in Kelowna. Cpl. Tania Finn, Enderby supervisor, has transferred into the Admin Support NCO, replaced by Cpl. Todd Bowden, Vernon “A” Watch road supervisor.

- There have been numerous other movements including the transfer of Cst. Gerrod Strebchuk, Vernon "D" Watch who was replaced by Cst. Mark MacAulay; Cst. Clayton Twamley will be replacing Cst. Tyler Jackson, transferring from Armstrong to Vernon "B" Watch; Cst. Donald Gunn will be arriving in Enderby and Cst. Ryan Smith in Spallumcheen position; Cpl. Spencer Hornoi is incoming to Vernon "A" Watch; Cpl. Paul Hoivic will assume the supervisor's position with our Crime Reduction Prolific Offender Unit and Cst. Charles Battye is incoming to Vernon "C" Watch. Cst. Josh Elvin has been transferred to Elk Valley Detachment, but has not yet sold his home and remains in his current duties.
- This quarter the Vernon/North Okanagan Detachment was reduced by one established position with the movement of the OKIB First Nations Policing position to West Kelowna as the incumbent of this position, Cst. Brian Brooks, resigned from the force. As a result, the established policing level for the integrated Vernon/North Okanagan Detachment is currently at 56 City of Vernon (48 funded), 33 Provincial, 7 Coldstream, 3 Spallumcheen and 1 Splats'in FNP.

Funded Levels:

For the quarter ending June 30th, 2015 our detachment billed at 49.37 members for the City of Vernon and 5.91 for the District of Coldstream.

2ND Quarter Statistics – City of Vernon

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	1152	1150	1474	1299	1457	1348
Robbery	3	2	2	2	2	2
Assault (Includes DV)	29	18	31	37	28	24
Domestic Violence	9	4	7	11	7	2
Sex Offence	3	3	1	3	2	6
B&E Residence	7	7	17	16	15	27
B&E Commercial	7	4	7	8	4	4
Theft of Vehicle	13	6	18	8	11	16
Theft From Vehicle	42	26	53	36	59	48
Theft Over \$5000	3	0	2	1	3	0
Theft Under \$5000	75	76	98	73	112	93
Drug Offence	22	19	17	28	36	29
Liquor Offences	33	46	62	54	65	47
Impaired Driving	10	10	20	6	16	10
24 Hour Driving Suspension	8	6	5	7	5	7
Motor Vehicle Accidents	34	40	49	46	47	53

2ND Quarter Statistics – Vernon Rural

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	124	145	137	150	183	169
Robbery	0	0		1		1
Assault (Includes DV)	3	1	2	3	4	2
Domestic Violence	2		1	2	3	
Sex Offence					2	
B&E Residence	1		2	1	2	2
B&E Commercial						1
Theft of Vehicle				4	2	1
Theft From Vehicle		4	2	1	11	5
Theft Over \$5000						
Theft Under \$5000	2	6	3	3	3	5
Drug Offence	3	2		2		4
Liquor Offences		3	2		2	4
Impaired Driving		1	1		2	1
24 Hour Driving Suspension	1		1		1	1
Motor Vehicle Accidents	9	9	4	10	10	11

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

2ND Quarter Statistics – District of Coldstream

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	99	126	146	95	123	156
Robbery	-	1	-			
Assault (Includes DV)	6	1	7	3	3	5
Domestic Violence	2		1	1		2
Sex Offence	-					
B&E Residence	1	1	2	1	1	4
B&E Commercial	1		3			
Theft of Vehicle	2	3			2	
Theft From Vehicle	6	2	7	3	15	6
Theft Over \$5000	-					
Theft Under \$5000	4	2	6	1	7	3
Drug Offence	4	3	1			6
Liquor Offences	1	1	2		3	7
Impaired Driving	-	3	2		3	3
24 Hour Driving Suspension	1		1		3	2
Motor Vehicle Accidents	3	4	6	5	6	9

2ND Quarter Statistics – City of Armstrong

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	59	75	101	115	84	103
Robbery	1		1			1
Assault (includes DV)	1	1	4	1	1	
Domestic Violence	1	1	1			
Sex Offence			2			
B&E Residence		1		1		
B&E Commercial		1	1			
Theft of Vehicle						
Theft From Vehicle	3		1	2	1	1
Theft Over \$5000						
Theft Under \$5000			3		2	4
Drug Offence	1		4		1	1
Liquor Offences	2	1	3		2	5
Impaired Driving	2		3		1	
24 Hour Driving Suspension	1	1		1	1	
Motor Vehicle Accidents		2	4	5	7	7

"The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa."

2ND Quarter Statistics – Spallumcheen

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	84	100	78	92	78	92
Robbery						
Assault (Includes DV)	1	2		4		1
Domestic Violence		2		2		
Sex Offence						1
B&E Residence		2				1
B&E Commercial					1	
Theft of Vehicle	1		1	1	1	
Theft From Vehicle	2			1		
Theft Over \$5000	2	1		1		
Theft Under \$5000	1	3		2	4	2
Drug Offence	1	1				1
Liquor Offences		1	1	1		1
Impaired Driving	2	1	1			3
24 Hour Driving Suspension	1	1	2		3	
Motor Vehicle Accidents	5	7	1	5	3	7

2ND Quarter Statistics – City of Enderby

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	71	102	63	86	99	87
Robbery						
Assault (Includes DV)	3	5		4	3	3
Domestic Violence		2		2	2	1
Sex Offence						
B&E Residence	1		1			1
B&E Commercial					1	
Theft of Vehicle						2
Theft From Vehicle				3	2	
Theft Over \$5000						
Theft Under \$5000	2	6	4	2	6	1
Drug Offence	2			1		1
Liquor Offences	3	2	2	3	3	2
Impaired Driving		2	1		1	
24 Hour Driving Suspension			1			
Motor Vehicle Accidents	3	3	3	1	4	3

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

2ND Quarter Statistics – Enderby Rural

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	72	46	70	78	72	61
Robbery						
Assault (Includes DV)	1		3	2	3	1
Domestic Violence	1		3	2	1	1
Sex Offence						
B&E Residence	1				1	
B&E Commercial						
Theft of Vehicle	1			3	2	
Theft From Vehicle						
Theft Over \$5000						
Theft Under \$5000		3	1		2	1
Drug Offence				2		
Liquor Offences		1			1	1
Impaired Driving	2		2		1	
24 Hour Driving Suspension	1	1				
Motor Vehicle Accidents	5	3	4	5	4	5

2ND Quarter Statistics – Village of Falkland

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	15	15	17	22	22	22
Robbery						
Assault (Includes DV)	1	1	1			
Domestic Violence		1				
Sex Offence						
B&E Residence						
B&E Commercial						
Theft of Vehicle				1		
Theft From Vehicle						
Theft Over \$5000						
Theft Under \$5000						1
Drug Offence			1			
Liquor Offences			2			
Impaired Driving						
24 Hour Driving Suspension						
Motor Vehicle Accidents						1

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

2ND Quarter Statistics – Falkland Rural

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	34	38	39	47	42	37
Robbery						
Assault (Includes DV)	1	1	1			1
Domestic Violence	1	1	1			1
Sex Offence						
B&E Residence				1	1	1
B&E Commercial	1				1	
Theft of Vehicle		1			1	1
Theft From Vehicle						
Theft Over \$5000						
Theft Under \$5000	2				1	2
Drug Offence		1			1	
Liquor Offences			1			
Impaired Driving						
24 Hour Driving Suspension						
Motor Vehicle Accidents	2	1	2	4	1	4

2ND Quarter Statistics – Village of Lumby

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	42	48	57	53	54	58
Robbery						
Assault (Includes DV)	1	2	2	2		4
Domestic Violence						
Sex Offence				2		2
B&E Residence		1				
B&E Commercial						1
Theft of Vehicle	3	2	2			
Theft From Vehicle		1	1		1	11
Theft Over \$5000		1		1		
Theft Under \$5000	1		2	1	2	2
Drug Offence	1	1		1	1	1
Liquor Offences	1	1		2	2	1
Impaired Driving				1	2	
24 Hour Driving Suspension						1
Motor Vehicle Accidents	2	1	1	2	1	

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

2ND Quarter Statistics – Lumby Rural

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	46	43	64	38	53	54
Robbery						
Assault (Includes DV)	3	1	1	2	1	2
Domestic Violence	1		1	1	1	1
Sex Offence		1				
B&E Residence						1
B&E Commercial	1					
Theft of Vehicle					3	
Theft From Vehicle			3		1	
Theft Over \$5000						1
Theft Under \$5000	4	1	5			
Drug Offence	2				1	
Liquor Offences		1	2	1		
Impaired Driving					2	2
24 Hour Driving Suspension					1	
Motor Vehicle Accidents	5	6	4	4	4	5

2ND Quarter Statistics – OKIB

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	25	32	44	57	41	40
Robbery						
Assault (Includes DV)		2	1			2
Domestic Violence		1				
Sex Offence	1					
B&E Residence		2		1		
B&E Commercial			2		1	
Theft of Vehicle	1	2		1	2	
Theft From Vehicle	1		3		1	
Theft Over \$5000						
Theft Under \$5000		1			1	
Drug Offence	1			1	1	
Liquor Offences		1				1
Impaired Driving	1		1	1		
24 Hour Driving Suspension				1		
Motor Vehicle Accidents	1			2	2	1

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

2ND Quarter Statistics – Splatsin

ACTIVITY TYPE	April 2014	April 2015	May 2014	May 2015	June 2014	June 2015
Total Files	21	22	15	22	29	33
Robbery						
Assault (Includes DV)				1		1
Domestic Violence				1		
Sex Offence						
B&E Residence					1	
B&E Commercial						
Theft of Vehicle					1	1
Theft From Vehicle						
Theft Over \$5000				1		
Theft Under \$5000					1	2
Drug Offence						
Liquor Offences	1	1		1		1
Impaired Driving	1		1	1	1	2
24 Hour Driving Suspension	1		1		1	
Motor Vehicle Accidents	1	3		2	3	2

“The quarter crime statistics are a sampling of the 15 most commonly reported Crime Codes which have the greatest impact on communities and provide police with valuable insight into crime activities and trends. Currently, there are over 700 Crime/Survey Codes utilized by Canadian policing agencies in the reporting of crime to the Canadian Centre for Justice in Ottawa.”

CASELOAD:

- Number of new files: 161
- Client type: Female: 109 Male: 52
- Adult: 145 Child: 4 Youth: 6 Senior: 6
- Number of new clients from family violence: 21
- Current average monthly active caseload: 330
- Number of hours out on call: 59 hours
- Number of volunteer in-office service hours: 424 hours
- Number of volunteer stand-by on-call hours: 2794 hours
- Number of volunteers: 11
- Number of staff: 4 Full time: 2 Part time: 2 Casual:

HIGHEST NUMBER OF INCIDENT TYPES:

- Sudden death
- Suicide
- Assault
- Domestic Assault

AREA OF COVERAGE:

- Vernon
- Coldstream
- Armstrong
- Spallumcheen
- Enderby
- Lumby
- Cherryville
- Falkland

CLIENT CONTACT/SUPPORT:

- Daily in office client support
- Court support, orientation, and court tours
- Help with completing Crime Victims Assistance Applications and Victim Impact Statements
- After hour call-outs

VOLUNTEER TRAINING/PROGRAM DEVELOPMENT:

- Program monthly training for volunteers & staff
- Volunteer one on one meetings
- RCMP Victims Assistance Program Manager meetings
- Every year we organize a Volunteer Appreciation Banquet to thank our volunteers for the considerable hours they provide, serving our community. This year the banquet was attended by all 11 volunteers, together with their spouses, and also our practicum student, as well as distinguished guests from the RCMP Detachment. This past year, (April 1 to March 31) the total service hours were 2291 hours. These are hours our volunteers are in the office working on their own case load, being out on call in emergency situations, and attending training opportunities throughout the year. The number of hours for being available on-call was 9,999 hours. This is a significant number of hours provided by a dedicated group of people who expect nothing in return.
- We also had the privilege of having a practicum student in our office for the past couple of months.

STAFF TRAINING & MEETINGS:

- Weekly staff meetings/daily program file reviews
- Webinar on Violence Against Aboriginal Women
- Webinar on Court Support
- Annual Police Victim Services Conference in Burnaby BC (30 year anniversary)
- Staff attended one day Sexual Violence Workshop May 27th. Funding for this training provided with \$5000 civil forfeiture grant
- Workplace Violence and Respectful Workplace training
- Staff attended Technology Training to Enhance Women's and Children's Safety

COMMUNITY MEETINGS:

- Integrated Case Assessment Team (ICAT) meetings
- Violence Against Women in Relationships (VAWIR) committee meetings
- Suicide Prevention committee meetings
- Homicide/Suicide Bereavement groups planning meetings
- Child and Youth Advocacy Team (CYAC) meetings
- Sexual Assault Service meeting
- Splatsin Health Centre; Elder Abuse presentation together with Cst. Boudreau
- Staff attended and had information booth set up for Law Day
- Presentation on Victim Assistance services to new Community Policing Safety Patrol team.

OPERATIONAL MEETINGS:

- Detachment liaison meetings
- Detachment Unit/Section Heads meetings
- RDNO employee/liaison/staff meetings
- Program Manager and RDNO Administrator meetings
- Health and Safety meetings
- Police Victim Services Region board meetings

Completed by: Anita EILANDER
Program Manager

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: July 28, 2015
Subject: Hazardous Materials Response Contract Renewal with City of Vernon

RECOMMENDATION

THAT Council authorizes the Mayor and Chief Administrative Officer to execute the Ammonia Chlorine Sulphur Dioxide Response Agreement with the City of Vernon for 2015-20.

BACKGROUND

There are four sites operated by the City of Enderby which use or store materials requiring a hazardous materials response service. These materials are ammonia (arena, for the chiller), chlorine (for disinfection of drinking water and discharged wastewater), and sulphur dioxide (for dechlorination). The City of Vernon has historically provided this service to the City of Enderby.

The changes from the previous contract are as follows:

- 1) The term has been changed from two to five years to promote administrative efficiency. There are clauses to terminate the contract during the term or alter the number of sites covered with one-year's notice to the City of Vernon.
- 2) The hourly rate for a call-out has been adjusted to mirror the City of Vernon's contract with the International Association of Firefighters.
- 3) Schedule "B" has been added in order to clarify the relationship between the two contracting parties with respect to the *Freedom of Information and Protection of Personal Privacy Act*.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN

CITY OF VERNON
3400 30th Street
Vernon, B.C.
V1T 5E6

(the "Service Provider")

OF THE FIRST PART

AND

CITY OF ENDERBY
619 Cliff Avenue, P.O. Box 400
Enderby, B.C.
V0E 1V0

(the "Customer")

OF THE SECOND PART

WHEREAS the Service Provider owns equipment and has trained personnel able to respond to Ammonia/Chlorine/Sulphur Dioxide incidents (A/C/SD Team) from the Service Provider's Fire hall; and

WHEREAS the Customer has requested the Service Provider to provide an A/C/SD Team to perform emergency work at specified sites on an as needed basis within the Customer's fire service area;

NOW THEREFORE in consideration of the terms and conditions set out in this Agreement the parties agree as follows:

Emergency Incidents

1. The Customer's Fire Chief may, in his or her sole discretion, request that the Service Provider dispatch the A/C/SD Team to perform emergency gas specific work (the "Services"), at the facilities listed in Schedule "A" to this Agreement, if he or she considers that the Customer's resources are not able to effectively perform the task.
2. Upon receipt of a request from the Customer's Fire Chief and if the A/C/SD Team and equipment are available, the Service Provider shall dispatch the A/C/SD Team and equipment to the Customer immediately. Every effort will be made to provide response arrival within one (1) hour of the Customer's Fire Chief's request.

3. Nothing in this Agreement shall be construed to require the Service Provider to dispatch the A/C/SD Team that the Service Provider's Fire Chief does not consider to be available or is required to provide adequate service within the usual fire service area of the Service Provider.
4. The equipment will be housed and transported in a trailer with tow vehicle and the A/C/SD Team will be comprised of 1 Officer and 3 Firefighters trained to mitigate the accidental release of Ammonia, Chlorine, or Sulphur Dioxide gases.
5. The Customer is responsible to ensure that the Fire Department in its fire service area has been trained to the Awareness Level of NFPA 472 Hazardous Materials and Decontamination procedures and that a minimum of two (2) trained firefighters are available to assist the A/C/SD Team in Decontamination procedures. The Customer acknowledges and agrees that these initiatives are essential to ensure for WorkSafe BC regulations in the handling of A/C/SD incidents.
6. The Customer's Fire Chief or Designate shall remain in command during an incident to which the A/C/SD Team has been dispatched. The A/C/SD Team will report to the Customer's Fire Chief or Designate and only provide the Services contained in this Agreement. Where technical matters related to the operation of the A/C/SD Team arise, the Customer's Fire Chief or Designate and the Service Provider's A/C/SD Team leader dispatched with the A/C/SD Team shall co-operate in the best interests of all parties and bystanders.
7. The Customer shall provide a resource person to the A/C/SD Team that is familiar with the facility and its operations upon arrival of the A/C/SD Team at an incident. The Customer acknowledges and agrees that any repairs to the facility's systems are not the responsibility of the A/C/SD Team.
8. As soon as the incident to which the A/C/SD Team and equipment has been dispatched has been brought under control by stopping the respective leak, the Customer's Fire Chief or Designate shall release the A/C/SD Team and equipment.
9. The Service Provider's Fire Chief may, in his or her sole discretion, authorize the removal at any time of the A/C/SD Team and equipment from the incident to which the A/C/SD Team has been dispatched if in his or her sole discretion the A/C/SD Team and equipment are required to provide adequate service within the usual fire service area of the Service Provider.
10. The Service Provider shall not be liable for any loss, costs, damages and expenses whatsoever in connection with failure to supply the A/C/SD Team and equipment for any reason whatsoever, or for any delay in arrival of the A/C/SD Team or equipment or the removal of the A/C/SD Team for any reason whatsoever. Without limiting the foregoing, the Service Provider shall not be liable for any damages in the event of a mechanical breakdown or malfunction of the A/C/SD equipment, or in the event of a bridge or road closure or natural disaster which delays or completely prevents the Service Provider's response to a request from the Customer for assistance under this Agreement.

Costs/Fees

11. All start-up costs to provide an A/C/SD Team will be borne by the Service Provider and will include all necessary initial training to meet or exceed WorkSafe BC regulations and all initial equipment including trailer and tow vehicle.
12. The Customer shall pay to the Service Provider, upon execution of this Agreement, \$1430.55 per facility. On each anniversary date thereafter, for the term of this Agreement, the annual fee will be invoiced and will reflect an annual increase of two percent (2%) compounded.
13. Where the Customer requests the Service Provider to dispatch the A/C/SD Team and equipment, the Customer shall pay to the Service Provider \$1552.00 for the first 2 hours and \$774.00 for every hour thereafter for the Services. On each anniversary date thereafter, for the term of this Agreement, the call out rates for the first 2 hours, and every hour thereafter, shall increase by two and one half percent (2.5%) compounded. The Customer shall pay to the Service Provider any amount required to be paid under this section within 30 days of receipt of an invoice from the Service Provider.

Termination

14. The Service Provider and the Customer shall each have the right to terminate this Agreement for any reason by giving the other one (1) years written notice. The Customer agrees that if it terminates this Agreement, it shall not be entitled to a return of all or any portion of the annual fee or other amount paid by the Customer to the Service Provider.

General

15. The Customer shall be liable for all losses, costs, damages, fines, penalties and expenses of any kind incurred or suffered by the Service Provider and its officers, employees, contractors, agents, invitees, successors and assigns, including but not limited to damage to or loss of property and loss of use thereof, and injury to or death of a person or persons resulting from or in connection with the performance, purported performance, or non-performance of this Agreement, excepting only where such losses, costs, damages, fines, penalties and expenses are as a result of the sole negligence of the Service Provider.

The Customer shall defend, indemnify, release and save harmless, the Service Provider and its officers, employees, contractors, agents, invitees, successors and assigns from and against all claims, demands, actions, proceedings, and liabilities whatsoever and all losses, orders, fines, penalties, costs, and expenses (including the full amount of all legal fees and expenses) that may be brought against, or suffered or incurred by the Service Provider or any of its officers, employees, contractors, agents, invitees, successors or assigns in relation to or resulting from the performance, purported performance, or non-performance of this Agreement, including without limitation, all claims, demands, actions, proceedings, and liabilities that may arise in connection with the conditions in section 10 of this Agreement, excepting only where such claim, demand, action proceeding or liability is based on the sole negligence of the Service Provider.

The indemnity and release in this section will survive the termination of this Agreement.

16. The term of this Agreement shall be for five (5) years from the date of execution, unless terminated earlier by either party pursuant to section 14.
17. This Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.
18. No amendment or variation of the terms, conditions, warranties, covenants, agreements or undertakings set out in this Agreement will be of any force or effect unless the same is reduced to writing and duly executed by the Service Provider and the Customer.
19. If any provision of this Agreement is held invalid by a court of competent jurisdiction, the invalid provision shall be severed and the decision that it is invalid will not affect the validity of the remainder of the Agreement.
20. The provisions in this Agreement constitute the entire agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements, whether verbal or written, between the parties with respect to the subject matter of this Agreement.
21. Records generated by a response conducted pursuant to this Agreement shall be managed in accordance with Schedule B.
22. Whenever in this Agreement it is required that written notice be given by either party to the other, the notice shall be sufficiently communicated if delivered personally or sent by registered mail, to the Customer at the following address:

CITY OF ENDERBY
619 Cliff Avenue, P.O. Box 400
Enderby, B.C.
V0E 1V0

Attention: Corporate Officer

And to the Service Provider at the following address:

CITY OF VERNON
3400 – 30th St.
Vernon, B.C.
V1T 5E6

Attention: Corporate Officer

If forwarded by registered mail, notice shall be deemed to have been served on the fifth business day following the date it was mailed.

IN WITNESS WHEREOF the parties have executed this agreement on the respective dates written below:

CITY OF VERNON by its authorized signatories:

Chief Administrative Officer

Corporate Officer

CUSTOMER by its authorized signatories:

END OF PAGE

SCHEDULE "A"

LOCATIONS

- 1) Enderby Arena
1605 Kate Street
Enderby, B.C.
- 2) Water Treatment Plant
700 Railway Street
Enderby, B.C.
- 3) Waste Water Treatment Plant
2308 McGowan Street
Enderby, B.C.
- 4) Shuswap Well
Mabel Lake Road
Enderby, B.C.

SCHEDULE "B"

RECORDS

1. In this Agreement "**Records**" means documents contained in and comprising the file for a response conducted pursuant to this Agreement, including reports, photographs, and notes compiled by the Service Provider.
2. The Service Provider will provide the Customer access to the Records during a response, if requested. The Service Provider will endeavor to remit the Records to the Customer within 10 days of a response being concluded.
3. The Records will be collected and stored by the Service Provider in a secure manner and will be released to the Customer no later than 30 days after the conclusion of a response.
4. The parties agree that neither the Service Provider nor the City shall retain or be responsible for retaining copies of the Records once they have been remitted to the Customer.
5. If the City receives a request for access to the Records pursuant to the *Freedom of Information and Protection of Privacy Act* ("**FOIPPA**") the City shall, subject to s. 11 of FOIPPA, transfer the request to the Customer.

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: August 5, 2015
Subject: City of Enderby - Enderby Friday Night Lights Road Closure Application

RECOMMENDATION


THAT Council approves the attached Enderby Friday Night Lights Road Closure Application;
AND THAT Council grants an exemption for the requirement to provide a petition signed by a majority of affected business owners agreeing to the proposed event.

BACKGROUND

The City of Enderby has submitted a Road Closure Application (attached) for the first-time event, Enderby Friday Night Lights.

As this is a first-time event, the application must receive Council approval and the applicant is required to provide a petition signed by a majority of affected business owners agreeing to the proposed event, consistent with the *Temporary Road Closures for Community Events* policy. Given that Councillor Schreiner (event coordinator) has engaged and consulted with downtown businesses, and the proposed road closure is largely occurring after regular business hours with only a handful of businesses being affected, it is recommended that Council grant an exemption for the requirement to provide a petition signed by a majority of affected business owners agreeing to the event.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

Schedule A
Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event?

Yes No

Name of Sponsoring Organization City of Enderby

Name of Contact Person Brian Schreiner

Telephone or Email benhogan@telus.net 250-550-8389

Name of Event Enderby Friday Night Lights

Date(s) of Closure Friday August 28, 2015

Start time for Closure ~3:30 pm End time for Closure ~10:00 pm

Location of Closure Cliff Avenue (from George St. to Vernon St.)

Required Attachments

- ☒ Map showing closure and emergency access route
- ☐ Petition of affected business owners (if applicable)
- ☐ Certificate of insurance (if applicable)

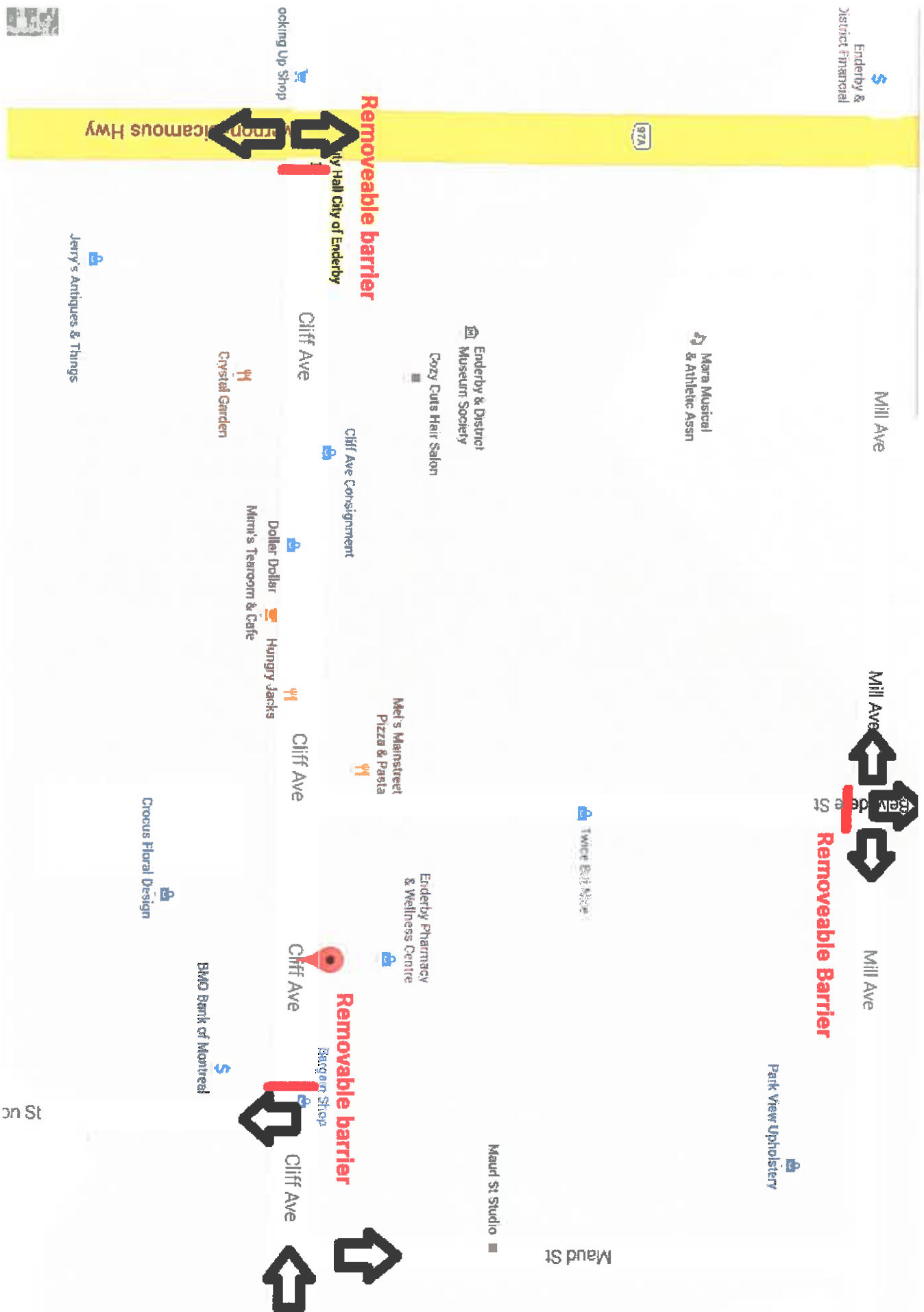
Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory _____ Date _____

Do Not Complete – For Administrative Purposes

Approved by _____ Date _____

Certificate of Insurance	Yes	No	N/A
Map	Yes	No	N/A
Petition of Affected Business Owners	Yes	No	N/A



Agenda

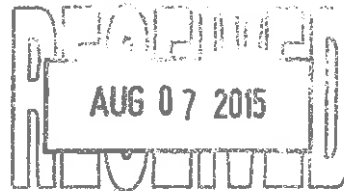


**GREEN COMMUNITIES
COMMITTEE**

Ref: 158952

July 29, 2015

His Worship Mayor Greg McCune
and Members of Council
City of Enderby
PO Box 400
Enderby, BC V0E 1V0



Dear Mayor McCune and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for your successful efforts to measure and reduce your corporate greenhouse gas emissions for the 2014 reporting year.

As a signatory to the Climate Action Charter (Charter), you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that your local government has undertaken to measure and reduce its corporate emissions demonstrates strong climate leadership and sets the stage for broader climate action in your community. As British Columbia begins developing a new climate action plan, your leadership and commitment continues to be essential to ensuring the achievement of our collective climate action goals. For more information about BC's Climate Leadership Plan, go to <http://www.newsroom.gov.bc.ca/2015/05/bc-names-climate-leadership-team.html>.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has completed a corporate carbon inventory for the 2014 reporting year and has demonstrated familiarity with the Community Energy and Emissions Inventory, you have been awarded Level 2 recognition – 'Measurement.'

.../2

Mayor Greg McCune
and Members of Council
Page 2

In recognition of your achievements, the GCC is very pleased to provide you with climate action community branding for use on official websites and letter heads. An electronic file with the 2014 logo will be provided to your Chief Administrative Officer. Also enclosed is a 2014 Climate Action Community window decal, for use on public buildings.

Congratulations again on establishing your corporate emissions inventory and your overall progress. We wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality and your efforts to reduce emissions in the broader community.

Sincerely,



Gary Paget
Acting Assistant Deputy Minister
Local Government Division
Ministry of Community, Sport and
Cultural Development



Gary MacIsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the **Climate Action Recognition Program** for BC local governments for the 2014 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Progress on Charter Commitments

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measurement

Local governments who have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2014' logo, for use on websites, letter head and similar.

Level 3: Achievement of Carbon Neutrality

Local governments who achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2014' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP)/ Carbon Neutral Progress Survey and submit it online to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each community's annual CARIP report. Additional information on CARIP reporting is available online at: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm.

IAN D. WICKETT

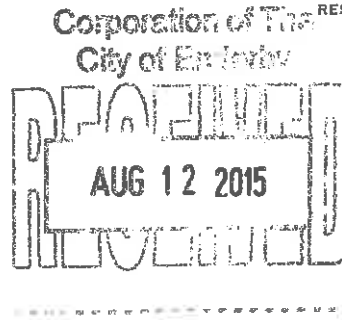
Agenda

TELEPHONE: (250) 833-2889
FAX: (250) 832-4566
E-MAIL: WICKETT@JETSTREAM.NET

MAIL: P.O. BOX 2019
SALMON ARM, B.C. V1E 4R1
RESIDENCE: 530 7TH AVE. S.E.
SALMON ARM, B.C. V1E 4G1

August 3, 2015

City of Enderby
PO Box 400
Enderby, BC V0E 1V0



Good Day:

I am writing on behalf of the Salmon Arm "Bike for Your Life" Society to advise you of our 18th annual Community Cycle Tour to be held on September 19, 2015.

From 9 a.m. to approximately 3 p.m. cyclists will be using various routes that begin and end in Salmon Arm. This is not a race. There will be no marshals. Participants are expected and instructed to obey all traffic rules.

Cyclists on the 100 km route will pass through Enderby. I enclose a route map

I have purchased insurance with the City of Enderby as a named insured and will forward a copy before the tour.

Thank you for your assistance in putting on this event.

Yours truly

Salmon Arm "Bike For Your Life" Society



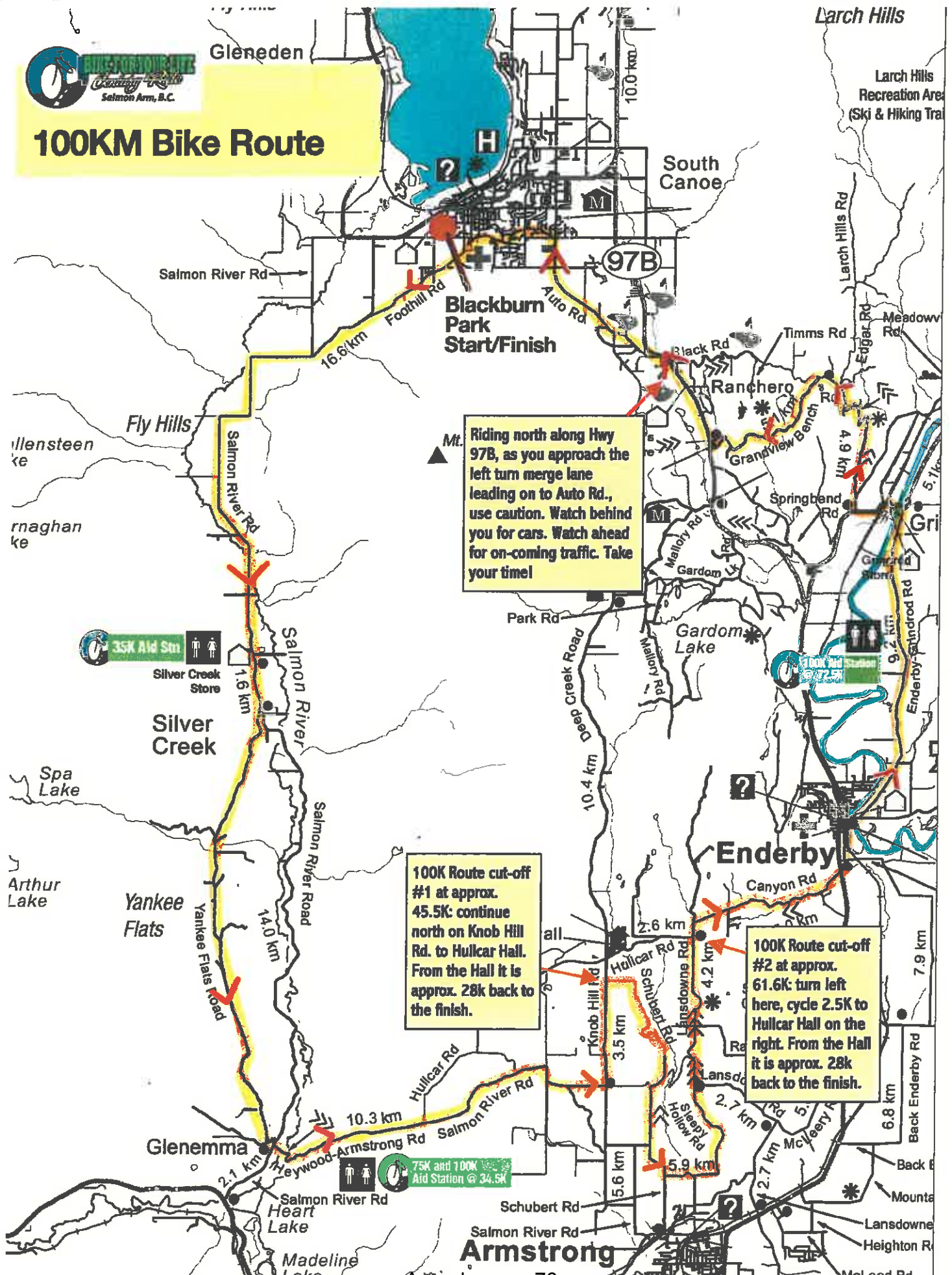
Ian Wickett
iwickett@shaw.ca
(250) 833-2889

Recommendation
Receive + file.

cc PWKS



100KM Bike Route

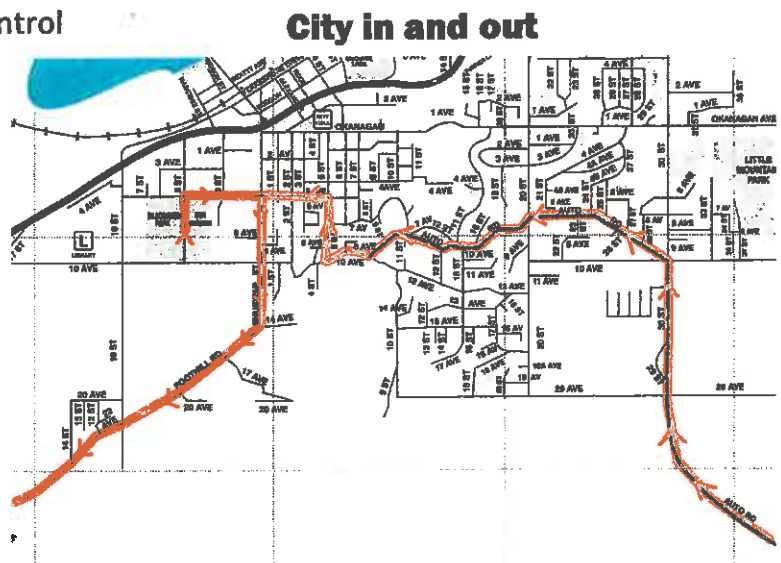


The 100 Km Route

RIDE SAFELY! KNOW AND OBEY THE RULES OF THE ROAD

THE ROUTE IS MARKED WITH YELLOW ARROWS - USE THE COURSE DIRECTIONS BELOW AS WELL

- At **0 Km** From the start turn Right onto 5th Ave
- At **0.7 Km** Turn Right onto Shuswap (becomes Foothills Rd)
- At **6.6 Km** **CAUTION** STOP at corner then continue straight (Reid's Corner)
- At **17.5 Km** Continue straight (Turnaround for 35 KM Route)
- At **19 Km** Turn Right up Yankee Flats Rd
- At **32 Km** **CAUTION** – STOP –Cross Road - Continue on Heywood–Armstrong Rd
- At **34.5 Km** Aid Station
- At **43 Km** Turn Left (Knob Hill)
- At **45.5 Km** Turn Right (onto Schubert Rd)
- At **53 Km** Turn Left onto Highland Park Rd. (becomes Sleepy Hollow, then Lansdowne)
- At **62 Km** Turn Right down Canyon Rd. **CAUTION! SLOW FOR DANGEROUS BUMP** at 64.5 Km
- At **66.5 Km** **CAUTION** Turn Left onto Hwy 97A – (Crosswalk available)
- At **66.8 Km** Turn Right onto Fortune Road (Back Enderby Rd) and then left onto Vernon St. into Enderby
- At **68 Km** Turn Right onto Cliff Ave and cross bridge
- At **68.5 Km** Turn Left onto Enderby-Grindrod Rd
- At **72.5 Km** Aid Station
- At **77.5 Km** **CAUTION** Turn Left onto 97A – NARROW BRIDGE
- At **79.2 Km** Turn Right heading up Grandview Bench Rd
- At **89.4 Km** Turn Right onto 97B
- At **92.4 Km** **CAUTION!** Turn left onto Auto Rd. (Cross to left turn lane when safe)
- At **97.2 Km** Turn left onto Auto Rd. Control
- Speed on descent into Salmon Arm
- At **99.3 Km** **CAUTION!** Sharp downhill rRight Turn onto 5th St
- At **99.7 Km** Turn left onto 5th Ave
- At **100 Km** Turn left onto 5th St. The Finish is straight ahead!



Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: August 13, 2015
Subject: Road Capital Project 2015 Tender Award

RECOMMENDATION

THAT Council awards the tender for the 2015 capital road project of Vernon Street, in the amount of \$1,131,303.96, to R355 Enterprises Ltd.

BACKGROUND

Tenders for the 2015 road capital project, consisting of Vernon Street from Cliff Avenue to King Avenue, were opened on August 13, 2015. R355 Enterprises Ltd. was the low bidder at \$1,131,303.96 plus GST. R355's bid is under the anticipated budget (excluding contingency and engineering) of \$1,245,495.25. However, it is anticipated that there will be some additional civil works associated with BC Hydro and Telus realignments which will offset this difference, at least in part.

Subject to Council awarding the project, it is anticipated that works will commence in early September.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



August 13, 2015
File 1584.10

Tate Bengtson
City of Enderby
619 Cliff Avenue
PO Box 400
Enderby BC V0E 1V0

Dear Mr. Bengtson:

Reference: Recommendation of Award – Vernon Street Upgrade

Tenders for the above captioned project were received and opened on August 13, 2015 at 2pm in our office. We have attached the summary of the bids for your records. These numbers have been checked for accuracy and verified.

Several mathematical mistakes were noted in the Tender submitted by OK Excavating Ltd. Therefore, the amount noted below and in the summary for OK Excavating Ltd. represents the amount once corrections as per MMCD IT 15.4 were applied. These corrections did not affect the ranking of the bid.

The totals before GST for each bid were as follows:

Mounce Construction Ltd.	\$1,368,661.79
Mountain Side Earthworks Ltd.	\$1,224,379.75
OK Excavating Ltd.	\$2,094,148.25
R355 Enterprises Ltd.	\$1,131,303.96
General Assembly Excavating Ltd.	\$1,189,818.72

All bids noted above included proper securities and acknowledgment of Addendum #1.

R355 Enterprises Ltd. is the low bidder with a tender price of \$ \$1,131,303.96 plus GST. Our June 26, 2015 budget for the work was \$1,245,495.25.

3710B 28th Street
Vernon BC V1T 9X2
250-503-1023

Our office has completed many projects with R355 Enterprises Ltd. over the years and we are confident they can complete the works as necessary. Therefore, we recommend that the City of Enderby accept the tender price submitted by R355 Enterprises Ltd. and award the job to them, subject to budget availability. Upon confirmation of same, we will prepare the award letter.

Should you have any questions or require further clarification, please do not hesitate to contact the undersigned at your convenience.

Sincerely,

Monaghan Engineering & Consulting Ltd.

A handwritten signature in black ink, appearing to read 'Doug Rolfe', with a stylized flourish at the end.

Doug Rolfe, P.Eng
Project Manager

Attachment