

REGULAR MEETING OF COUNCIL

AGENDA

DATE: Monday, June 1, 2015

TIME: 4:30 p.m.

LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of May 19, 2015](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – 3 Readings

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1575, 2015](#)

pg 7-9

A bylaw to amend Schedule 3 – Interest on Unpaid sewer charges

8. REPORTS

a. [Mayor and Council](#)

b. [Carbon Neutral Progress Survey Report 2014](#) – Memo from Assistant Corporate Officer and Planning Assistant dated May 20, 2015

pg 10-18

9. NEW BUSINESS

a. [Proposed Shuswap River Boating Regulations](#) - Media Release from RDNO dated May 19, 2015

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b. [Road Closure Application – Royal Canadian Legion](#) – Memo from Assistant Corporate Officer and Planning Assistant dated May 25, 2015

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c. [Kevin Walters Wastewater Collection System Operator Level 1 Certification](#) – Memo from Chief Administrative Officer dated May 20/15

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- d. [Digital Billboard Sponsorship Application](#) – Enderby and District Arts Council pg 31-32
- e. [Public Transit to Salmon Arm](#) – Memo from Chief Administrative Officer dated May 26, 2015 pg 33-34
- f. [Cabinet Minister Meetings at UBCM](#) – Correspondence from Premier Christy Clark dated May 27, 2015 pg 35

10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (g) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Tuesday, May 19, 2015 at 4:30 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press

APPROVAL OF AGENDA

Moved by Councillor Case, seconded by Councillor Shishido that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Regular Meeting Minutes of May 4, 2015

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of May 4, 2015 be adopted as circulated.

Carried Unanimously

BYLAWS - Adoption

Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015

A bylaw to amend Dog Control Bylaw No. 1469

Moved by Councillor Case, seconded by Councillor Shishido that Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015 be adopted.

Carried Unanimously

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1574, 2015

Replacing Section 3 of Schedule 5

Moved by Councillor Schreiner, seconded by Councillor Baird that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1574, 2015 be adopted.

Carried Unanimously

REPORTS

Councillor Schreiner

- Granville Avenue works now complete.
- Attended a RV Park meeting where future plans were discussed.
- Heritage Commission meeting:
 - Registry process is taking place.
 - A list of street names is being prepared to be considered for future developments.
 - Memorial Terrace is still working towards obtaining funding for Phase II.

Councillor Knust

- Interagency Meeting:
 - Nest meeting is May 28th. Mental health and addiction will be the focus of this meeting.
 - Sicamous has a good model to follow.
 - Kara Wilhelms attended a Partners in Action meeting in Vernon.
- Community Resource Centre:
 - Flower basket fund raiser was a success.
 - MLA Greg Kylo visited the centre.
 - Enderby Financial is sponsoring a food drive similar to what the realtors do in December. The drive will be on May 27th from 5:30 – 8:00.
- Early Years (formerly Success by Six) – A community support worker is being hired to help young families.
- Attended a Fire Training Centre Policy Board Meeting.
- FACT – Insurance will not be an issue after all.

Councillor Case

- RV strategy discussion meeting:
 - They seem to have a good understanding of the Parks Plan.
 - Directional signage needs to be addressed.
 - The RV manager offered a balanced approach to the discussions by pointing out the limitation of implementing ideas.
- Joint Splatsin meeting on May 27th @ 12:00 – Discussions to include Riverwalk expansion.
- Grindrod Hall meeting on flooding along Gardom Creek in Grindrod – good discussions and explanations on how to get things done right. Everybody must be on board in order to move forward.
- Attended Alzheimer's Society meeting last Saturday.

Councillor Davyduke

- Scholarship Tea at AL Fortune:
 - Only 34% of grads applying for grants. There is approximately \$50,000 in scholarship funds available. We need to encourage more grads to apply, as not all scholarships are based on academic achievement.
 - Suggest that the school consider have their tea earlier in the year to provide presenters the opportunity to speak to the entire grad class about each opportunity.

- Goldpanners were very excited to be back in Enderby. There were lots of groups using the river.

Councillor Shishido

- Chamber of Commerce:
 - Pool will open May 25th
 - Income is same as last year, but expenses are up.
 - Part-time employee may be hired for RV park.
 - Business after Business taking place at Thistle Do Nicely on June 11 at 5:00.
 - Recreation program inventory has been completed. A survey will be developed to find out where gaps may be.
- General feedback is positive on new garden contractor.
- Visited some local merchants to acknowledge their efforts in improving the facades of their businesses.

Councillor Baird

- Attended the Splatstin Community Centre Tour.
- Attended an Okanagan Regional Library meeting.
- RDNO river survey is available on-line. Important to encourage people to participate.
- Attended a Shuswap Watershed meeting in Blind Bay. Surprised to discover that the contact agencies and groups that were listed did not include the Shuswap River Ambassadors despite the fact that they interacted with more people than any other group. Councillor Baird provided them with Information on the Ambassadors.

Mayor McCune

- Cheryl Hay of Recreation Services and Kristi of the Boys and Girls Club will be invited to attend a Council meeting to discuss their programs.
- Downtown Vernon public washrooms are facing challenges. Their hours are being reduced.
- Gypsy Bazaar property has been greatly improved. A letter will be sent to the owners commending them on their efforts to clean up the property.
- Attended a Mayor's RCMP meeting today.

Building Permit Detail Report – April 2015

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.
Carried Unanimously

NEW BUSINESS

Annual Service Plan for 2015/16 – 2017-18 – Correspondence from the Auditor General for Local Government dated May 13, 2015

Moved by Councillor Baird, seconded by Councillor Case that the correspondence be received and filed.

Carried Unanimously

Regional Growth Strategy 5 Year Draft Terms of Reference – Correspondence from Regional District of North Okanagan dated May 13, 2015

Moved by Councillor Baird, seconded by Councillor Case that this item be deferred pending Staff meeting with RDNO staff to discuss opportunities to streamline the process by making it member driven rather than staff driven.

Carried Unanimously

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Councillor Shishido, seconded by Councillor Knust that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (e) and 90 (1) (f) of the *Community Charter*.

Carried Unanimously

ADJOURNMENT

The regular meeting reconvened at 6:10 p.m.

The regular meeting adjourned at 6:10 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1575

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1575, 2015".
2. Schedule "3" of the Fees and Charges Bylaw No. 1479, 2010 is deleted and Schedule 3 attached to and forming part of this bylaw is substituted therefore.

READ a FIRST time this day of , 2015.

READ a SECOND time this day of , 2015.

READ a THIRD time this day of , 2015.

ADOPTED this day of , 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE 3

SEWER USER FEES

Administered through the Sanitary Sewer Regulation Bylaw

DESCRIPTION	PER	MINIMUM CHARGE
APARTMENT	Unit	260.15
BAKERY	Unit	432.48
BARBER	Chair	148.19
BEAUTY	Chair	148.19
BODY SHOP	Unit	519.18
BED & BREAKFAST	Unit	163.36
BUTCHER SHOP	Unit	381.43
CAMPGROUND - TENT SPACE	Unit	42.45
CAMPGROUND - RV HOOKUP	Unit	86.05
CAMPGROUND - SANI DUMP	Unit	356.90
CARWASH (RECYCLABLE)	Stall	464.28
CARWASH (NON-RECYCLABLE)	Stall	795.33
CHURCH	Unit	260.15
CURLING RINK	Unit	1,266.14
DAYCARE	Unit	379.22
DENTAL OFFICE	Unit	332.17
DUPLEX /TRI-PLEX	Unit	294.33
GARAGE	Unit	450.19
HEALTH/FITNESS	Unit	242.79
HOSPITAL	Bed	173.70
HOTEL/MOTEL	Unit	163.60
HOTEL/MOTEL WITH POOL (FILTERED)	Unit	129.66
HOTEL/MOTEL WITH POOL (UNFILTERED)	Unit	260.15
INDUSTRY (1-5 PEOPLE)	Unit	280.77
INDUSTRY (EACH ADDITIONAL PERSON)	Person	27.40
LAUNDROMAT	Washer	163.60
LODGING/BOARDING HOUSE	Unit	201.44
MEDICAL CLINIC	Unit	356.90
MILL	Unit	409.07
OFFICE (0-2000 SQUARE FEET)	Unit	115.57
OFFICE (EACH ADDITIONAL 1000 SQUARE FEET)	1000 sq ft	14.43
POOL	Unit	2,180.35
PUBLIC HALLS	Unit	228.85
RECREATION HALL	Unit	190.04
RESTAURANT (1-10 SEATS)	Unit	236.01
RESTAURANT (EACH ADDITIONAL SEAT)	Seat	14.43
SCHOOL	Class	191.16
SINGLE FAMILY DWELLING	Unit	270.68
SINGLE FAMILY DWELLING WITH SECONDARY SUITE	Unit	378.93
SKATING RINK	Unit	2,180.35
STORE (0-1000 SQUARE FEET)	Unit	148.19
STORE (EACH ADDITIONAL 1000 SQUARE FEET)	Unit	45.98
STRATA/CONDO	Unit	260.15

Charges will be allocated amongst the number of billing periods in the year.

Interest shall be charged on any amounts unpaid by a day designated by the Chief Financial Officer or designate at the rate established under Section 11(3) of the Taxation (Rural Area) Act.

SERVICE CONNECTIONS

- | | | |
|----|--|---|
| a) | 100mm = dia. Sanitary Service | At actual cost with minimum \$750.00 charge |
| b) | Greater than 100mm dia. Sanitary Service or any connection requiring asphalt or rock removal | At Cost |
| c) | Robinson-Vetter on the Knoll sub-division | Actual Fee \$750.00 |

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: May 20, 2015
Subject: Carbon Neutral Progress Survey Report 2014

RECOMMENDATION

THAT Council receives the attached Carbon Neutral Progress Survey Report for information.

BACKGROUND

As a signatory of the Climate Action Charter, the City of Enderby is eligible to receive the annual Climate Action Revenue Incentive Program (CARIP) grant which is equal to 100% of the carbon taxes paid for that year. As a condition of the grant, the City is required to report publicly on its progress towards meeting its climate action goals including its progress towards carbon neutrality. Staff completed the Climate Actions Survey in March of 2015 and the report generated from this survey was posted on the City's website and presented to Council for information; in addition, Staff have recently completed the Carbon Neutral Progress Survey, the last of the CARIP reporting requirements, and the report generated from this survey has been posted to the City's website and is now being presented to Council for information.

The attached Carbon Neutral Progress Survey Report provides a summary of the City of Enderby's corporate greenhouse gas emissions and reductions and its progress towards achieving carbon neutrality.

Please note that although the City has undertaken numerous projects to reduce its corporate greenhouse gas emissions, such as installing a district heating system to heat its Public Works and dog pound buildings, these projects are not counted within the scope of CARIP due to the fact that, given their scale, there is no cost-benefit to having the projects audited to measure their reduction in greenhouse gas emissions; although these projects have not been deemed greenhouse gas reduction projects, the City is still achieving significant environmental benefits.

As both the Climate Actions Survey Report and the Carbon Neutral Progress Survey Report have been made public and submitted to the Province, the City will receive a 2015 CARIP grant in the amount of \$5,055.07.

Respectfully Submitted,



Kurt Inglis
Assistant Corporate Officer and Planning Assistant

Climate Action Revenue Incentive Program (CARIP) Public Reporting - Carbon Neutral Progress Survey 2014

Climate action is a significant priority for the Province of British Columbia and local governments are key partners in helping to reduce greenhouse gas emissions and create complete, compact and energy-efficient communities.

The City of Enderby is a proud signatory to the Climate Action Charter and commits to taking actions to become carbon neutral in its corporate operations and reduce community-wide emissions.

The Climate Action Revenue Incentive Program (CARIP) is a conditional grant program that provides funding to BC Climate Action Charter signatories equivalent to one hundred percent of the carbon taxes they pay directly. This funding supports local governments in their efforts to reduce greenhouse gas emissions and move forward on achieving their Charter goals.

As per the reporting requirements of the CARIP Program, that the City of Enderby is proud to present the Carbon Neutral Progress Survey Report which provides a summary of the City of Enderby's corporate greenhouse gas emissions and reductions and its progress towards achieving carbon neutrality.

Measuring Corporate GHG Emissions

MEASURING CORPORATE GHG EMISSIONS

Q1. Did you measure your local government's corporate GHG emissions in 2014?

Many local governments use SMARTTool, a web-based inventory and reporting tool, to track and measure their corporate GHG emissions. If your local government has chosen to use another inventory tool, please make sure that you are using the same methodologies and emission factors as SMARTTool. The most recent edition of the B.C. Best Practices Methodology for Quantifying Greenhouse Gas Emissions provides this information and is available on the BC Climate Action Toolkit. If you would like to know more about using SMARTTool to measure GHG emissions, please contact Jennifer Hill at Jennifer.Hill@gov.bc.ca or 250-387-0089. Survey Navigation Tip: If you are not yet measuring your local government's GHG emissions, a 'no' answer to this question will bring you directly to the 'Making Progress Towards Carbon Neutrality' page of the survey when you click 'Next'.

Yes

Reporting Corporate GHG Emissions and Reductions

REPORTING CORPORATE GHG EMISSIONS AND REDUCTIONS

A local government's Total Corporate GHG Emissions include direct and contracted GHG emissions that result from the delivery of "traditional services". Traditional services - services that are commonly provided by a majority of local governments and include: administration and governance; drinking, storm and waste water; solid waste collection, transportation and diversion; roads and traffic operations; arts, recreation and cultural services; and fire protection. Direct GHG emissions - emissions that are generated by the delivery of a traditional service by local government staff or a subsidiary organization. Contracted GHG emissions - emissions that are generated by the delivery of traditional services by contractors on behalf of local governments. For more information, see *Becoming Carbon Neutral: A Guide for Local Governments in British Columbia* and *The Workbook: Helping Local Governments Understand How to be Carbon Neutral in their Corporate Operations*.

Reporting Emissions

Q2. What were your local government's 2014 corporate GHG emissions from services delivered directly by your local government?

(in tonnes of carbon dioxide-equivalent, tCO₂e)

179

Q3. What were your local government's 2014 corporate GHG emissions from contracted services?

(in tonnes of carbon dioxide-equivalent, tCO₂e)

(No response)

Total Corporate GHG Emissions for 2014 = 179.0 tCO₂e

Reporting Reductions and Offsets

To be carbon neutral, a local government must: balance their TOTAL corporate GHG emissions by undertaking Option 1 (GCC-supported) or Option 2 (alternative) community GHG emissions reduction projects that meet project eligibility requirements; and/or; purchase carbon offsets from a credible offset provider.

Q4. If applicable, please report the 2014 GHG emissions reductions being claimed from Option 1 GHG Reduction Projects.

Energy Efficient Building Retrofits

(No response)

Solar Thermal

(No response)

Household Organic Waste Composting

(No response)

Low Emission Vehicles

(No response)

Avoided Forest Conversion

(No response)

Reductions from Option 1 Projects = 0.0 tCO₂e

Q5. If applicable, please list the names of and report the 2014 GHG emissions reductions being claimed from Option 2 GHG Reduction Projects.

Option 2 Project Name	GHG Emissions Reduced
(No response)	(No response)
(No response)	(No response)
(No response)	(No response)

Reductions from Option 2 Projects = 0 tCO₂e

Q6. If applicable, please report the number of offsets you purchased from an offset provider for the 2014 reporting year.

NOTE: Please do not include any climate action reserve funds in your response. Some local governments have put funds that they would otherwise use to purchase offsets into climate action reserve funds. A climate action reserve fund is a way of setting aside funding for emission reduction projects, and worth publicly reporting, but does not get a local government to carbon neutrality under the GCC's Carbon Neutral Framework.(in tonnes of carbon dioxide-equivalent)

(No response)

Q7. If you have purchased offsets, please identify the name of your offset provider.

(No response)

Total Reductions from Projects and Offsets for 2014 = 0.0

Corporate GHG Emissions Balance

Your local government's Corporate GHG Emissions Balance is the difference between total corporate GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

Corporate GHG Emissions Balance for 2014 = 179.0

If your Corporate GHG Emissions Balance is negative or zero, your local government is carbon neutral. Congratulations!

Survey Navigation Tip: If your local government is carbon neutral for 2014, you can skip directly to the GCC Climate Action Recognition Program survey page by clicking on that tab in the list of tabs at the top of the page.

Making Progress Towards Carbon Neutrality

MAKING PROGRESS TOWARDS CARBON NEUTRALITY

Even if your local government did not measure corporate GHG emissions or achieve carbon neutrality for the 2014 reporting year, by identifying and committing to taking actions next year to bring you closer to carbon neutrality, your local government is meeting the spirit of the Climate Action Charter.

Q8. If you did not achieve carbon neutrality in 2014, did you undertake any of the following commonly reported corporate GHG reduction activities?

- Undertook civic building energy efficient retrofits

Q9. If you did not achieve carbon neutrality in 2014, please identify up to three key actions for 2015 that will help you make progress towards becoming carbon neutral.

Variable

Response

[Actions_2015.0] Q9. If you did not achieve carbon neutrality in 2014, please identify up to three key actions for 2015 that will help you make progress towards becoming carbon neutral. |

Continue to utilize the publicly owned district heating system to heat the public works building and dog pound.

[Actions_2015.1] Q9. If you did not achieve carbon neutrality in 2014, please identify up to three key actions for 2015 that will help you make progress towards becoming carbon neutral. |

Continue to explore opportunities for connecting additional municipal buildings onto publicly or privately owned district heating systems.

[Actions_2015.2] Q9. If you did not achieve carbon neutrality in 2014, please identify up to three key actions for 2015 that will help you make progress towards becoming carbon neutral. |

Explore the feasibility of constructing a community drop-off area for local wood waste which would be chipped and used within the publicly owned district heating system in order to provide heat to municipal buildings.

Q10. Are you familiar with the Community Energy and Emissions Inventory (CEEI)?

Familiarity with your community's CEEI helps qualify you for Level 2 of the GCC Recognition Program. For more information about CEEI, please see: <http://www.toolkit.bc.ca/community-energy-and-emissions-inventory-initiative>

Yes

GCC Climate Action Recognition Program

GREEN COMMUNITIES COMMITTEE (GCC) CLIMATE ACTION RECOGNITION PROGRAM

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory. Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following: Level 1 - Progress on Charter Commitments (L1): for local governments who demonstrate progress on fulfilling one or more of their Charter commitments Level 2 - Measurement (L2): for local governments who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) Level 3 - Achievement of Carbon Neutrality (L3): for local governments who achieve carbon neutrality in the reporting year

Q11. Based on your local government's 2014 CARIP Public Report, please check the GCC Climate Action Recognition Program level that best applies:

Level 2 - Measurement

Local Government Information

LOCAL GOVERNMENT INFORMATION

Variable	Response
LOCAL GOVERNMENT INFORMATION Name of Local Government	Enderby, The Corporation of the City of
LOCAL GOVERNMENT INFORMATION Name of member Regional District (RD)	North Okanagan
LOCAL GOVERNMENT INFORMATION Regional Growth Strategy (RGS) in your region	Yes
LOCAL GOVERNMENT INFORMATION Population	0-4,999

Submitted by:

Variable	Response
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Submitted by: Name	Kurt Inglis
Submitted by: Position	Assistant Corporate Officer and Planning Assistant
Submitted by: Email	kinglis@cityofenderby.com
Submitted by: Telephone # (ten digit)	250-838-7230

This year we replaced the CARIP Public Reporting Template with two online surveys to streamline and improve the reporting process. We would like to know what you think.

Please check the answer that best describes your thoughts on how the Carbon Neutral Progress Survey and the new survey process compares to the previous year's process.

Somewhat improved

Before submitting your survey, please ensure that it is your local government's complete and final 2014 Carbon Neutral Progress Survey. Please submit this survey only once.

Is this your local government's complete and final 2014 Carbon Neutral Progress Survey?

Yes

Once you have submitted your survey, be sure to download your survey report from the 'Thank You' page and use it as your public report.

CARIP Carbon Neutral Progress Public Report Attestation

As per the CARIP guidance, the Financial Officer is required to submit this attestation form to attest that:

- On or before **June 2, 2015**, the report generated from the Carbon Neutral Progress Survey submitted online to the Province has been made public.

The Financial Officer must complete and sign the attestation form by the applicable deadline and email a scanned copy to the province at infra@gov.bc.ca.

CARIP Carbon Neutral Progress Public Report Attestation Form — DUE on or before June 2, 2015:

I declare that the 2014 final, complete report generated from the Carbon Neutral Progress Survey submitted online to the Province on *May 20, 2015* for the City of Enderby was made public on *May 22, 2015*.

Name, Title (print) CFO

Barry Gagnon

Signature:

[Handwritten Signature]

Date:

May 22/15

FOR IMMEDIATE RELEASE

DATE: May 19, 2015
MEDIA CONTACT: Anna Page, Sustainability Coordinator
PHONE/EMAIL: 250 550 3789 / anna.page@rdno.ca

RDNO Seeks Feedback on Proposed Shuswap River Boating Regulations

COLDSTREAM, BC – The Regional District of North Okanagan, on behalf of a partnership including Vernon Protective Services – Safe Communities Unit, Lower Shuswap Stewardship Society, Enderby and District Service Commission, Enderby and District Chamber of Commerce and the City of Enderby, is currently seeking feedback on proposed boating regulations for the Shuswap River.

The intent of the Shuswap River Boating Regulations is to improve recreational safety, reduce bank erosion, reduce disturbance to salmon spawning grounds and other fish and wildlife, reduce conflicts between users and improve opportunities for non-motorized recreation.

“The decision to consider boating regulations for the Shuswap River has come about due to numerous occasions where community groups and residents have raised concerns with respect to the impacts of motorized vessels on the Shuswap River over the past 20 years” says Anna Page, Sustainability Coordinator. These concerns were captured and reinforced during the development of the Shuswap River Watershed Sustainability Plan which was endorsed by the RDNO Board of Directors in April 2014.

The Boating Regulations being proposed for the Shuswap River are as follows:

- Zone 1** - Lower Shuswap River from Mara Lake upstream to Baxter Bridge (Trinity Valley Rd) – vessel engine size limit of 10 horse power.
- Zone 2** – Lower Shuswap River from the Baxter Bridge (Trinity Valley Rd) upstream to the eastern (upstream) end of Skookumchuck Rapids Park – no motorized vessels.
- Zone 3** - Mid Shuswap River from South Mabel Lake upstream to the Shuswap Falls – no motorized vessels.

Boating regulations are the responsibility of Transport Canada and any level of government can request the federal government to restrict the use of all vessels on all bodies of water in Canada. Regulations may help achieve safety, environmental or public interest objectives.

Numerous consultation activities will be undertaken over the next four months to obtain feedback on the proposed regulations including open houses and a survey. Two open houses are being held the second week of June; Enderby Drill Hall, June 10th, 5 – 7:30 PM and Mabel Lake Hall (Lumby end), June 11th, 5 – 7:30 PM. Surveys can be completed on-line and will be mailed to all property owners adjoining the river in the affected areas. The surveys, maps of the zones and additional information can be accessed at www.rdno.ca/boating.

“We really want to gain an understanding of the level of community support for the proposed boating regulations. This is the first step in the process and we are open to hearing from all who would be affected” says Rick Fairbairn, RDNO Board Chairman.

For further information, please call 250-550-3700.

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THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: May 25, 2015
Subject: Royal Canadian Legion Branch #98 - Road Closure Applications

RECOMMENDATION

THAT Council receives the Royal Canadian Legion Branch #98's Road Closure applications for information.

BACKGROUND

The Royal Canadian Legion Branch #98 has submitted several Road Closure applications (attached) related to their community barbecues and candlelight walk.

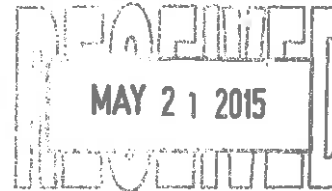
As these are not first-time events and all requirements for a road closure have been met consistent with the *Temporary Road Closures for Community Events* policy, Staff have approved the applications.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

Corporation of The City of Enderby



Schedule A Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization The Royal Canadian Legion Branch #98

Name of Contact Person Dee Corea-Jacobson

Telephone or Email (250) 838-7283 or enderbylegion@gmail.com

Name of Event Candlelight walk in honour of our Veterans.

Date(s) of Closure June 26th, 2015 (FRIDAY)

Start time for Closure 4:30 pm End time for Closure 6:30 pm.

Location of Closure from Mill Ave to Belvedere St to Cliff Ave to Maude St, Back to Mill Ave to the Cenotaph.

Required Attachments

- Map showing closure and emergency access route
Petition of affected business owners (if applicable) - letters will go out to all Business affected by the temporary closure.
Certificate of insurance (if applicable) - on file

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature] Date May 21/15

Do Not Complete - For Administrative Purposes
Approved by [Signature] Date May 23, 2015
Certificate of Insurance Yes No N/A
Map Yes No N/A
Petition of Affected Business Owners Yes No N/A

May 21, 2015

City of Enderby
619 Cliff Avenue
PO Box 400
Enderby, BC V0E 1V0

To Whom it May Concern:

The Royal Canadian Legion, Branch #98, Enderby requests a temporary Road Closure on June the 26th, 2015 from 4:30 pm to 6:30 pm.

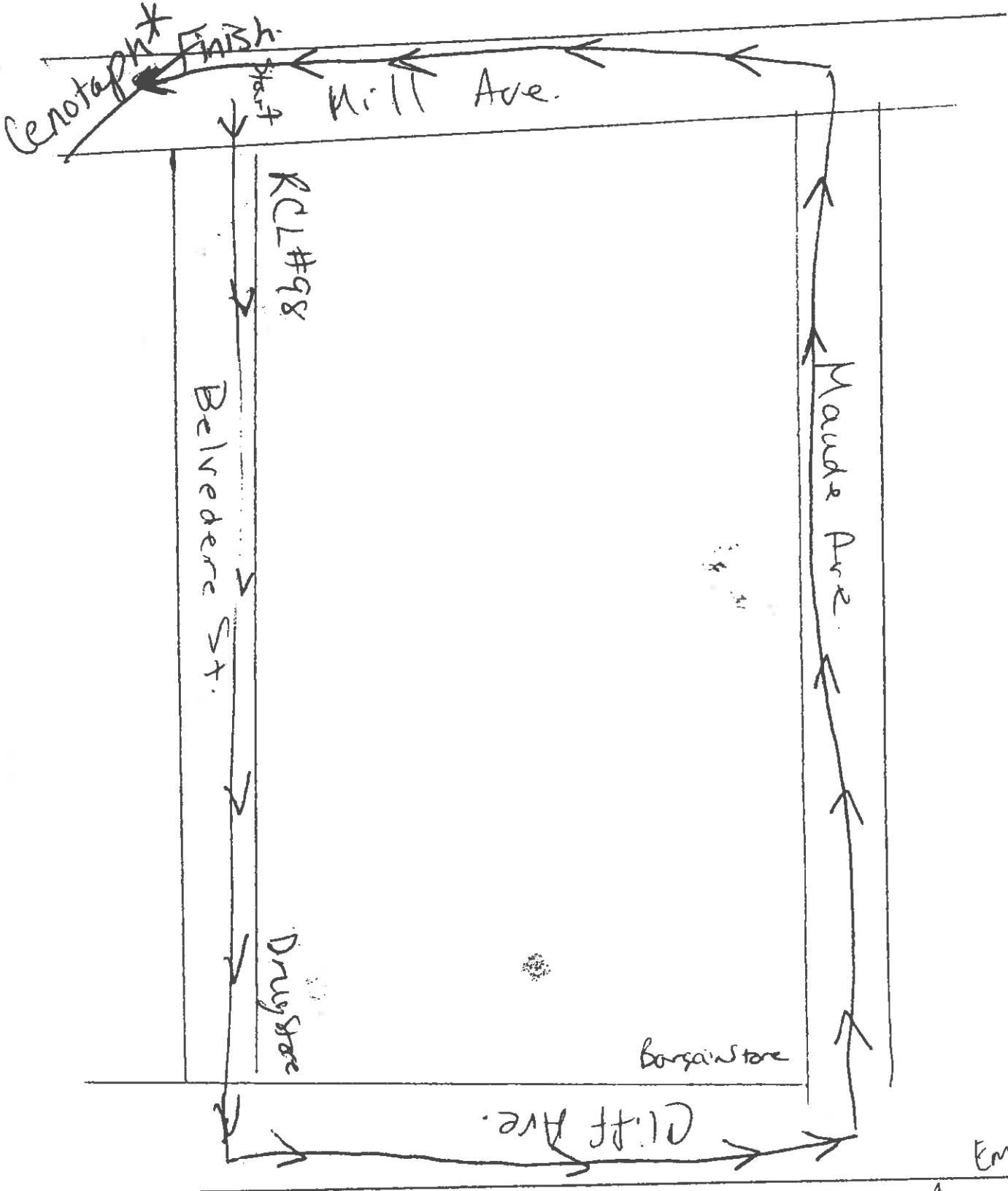
Location of closure to be from Mill Avenue on Belvedere Street to Cliff Avenue, along Cliff Avenue to Maude Street and down Maude Street to Mill Avenue to the Cenotaph for our Candlelight Walk to honour the Korean War Veterans and the Aboriginal Veterans. We will also be laying wreaths at that time. There will also be a pipeband and the unveiling of the new Cenotaph sign. We will make sure that vehicles can turn onto Old Vernon Road from the Bridge.

Thank you in advance for your cooperation.



Kim Foster
Office Administrator for Dee Corea-Jacobson
Treasurer – RCL Branch #98

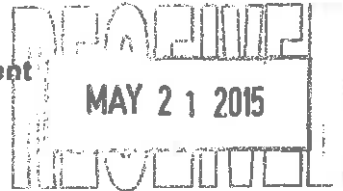
Emergency Access



Emergency access

Verner

Corporation of The City of Enderby



Schedule A Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization The Royal Canadian Legion Branch #98

Name of Contact Person Dee Corea-Jacobson

Telephone or Email (250) 838-7283 or enderbylegion@gmail.com

Name of Event Community BBQ and Karaoke.

Date(s) of Closure June 28th, 2015 (Sunday).

Start time for Closure 11am End time for Closure 5 pm

Location of Closure Belvedere Street from Cliff Ave to Mill Ave.

Required Attachments

- Map showing closure and emergency access route
Petition of affected business owners (if applicable) - letters will be sent to affected businesses.
Certificate of insurance (if applicable) on file

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature] Date May 21/15

Do Not Complete - For Administrative Purposes
Approved by [Signature] Date May 25, 2015
Certificate of Insurance Yes No N/A
Map Yes No N/A
Petition of Affected Business Owners Yes No N/A

May 21, 2015

City of Enderby
619 Cliff Avenue
PO Box 400
Enderby, BC V0E 1V0

To Whom it May Concern:

The Royal Canadian Legion, Branch #98, Enderby requests a temporary Road Closure on June the 28th, 2015 from 11:00 am to 5:00 pm.

Location of closure to be Belvedere Street from Cliff Avenue to Mill Avenue for Karaoke and a Community BBQ and a kid's corner.

Thank you in advance for your cooperation.



Kim Foster
Office Administrator for Dee Corea-Jacobson
Treasurer – RCL Branch #98

Cliff Ave

Dressstore

Legion Art Gallery Twice But Nice Manulife

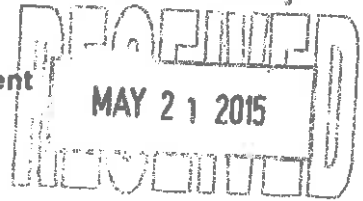
Belvedere St.

CLOSED

Emergency Access

Mill Ave.

Corporation of The City of Enderby



Schedule A Application for a Temporary Road Closure for a Community Event

Is this a first-time or relocated event? Yes No

Name of Sponsoring Organization The Royal Canadian Legion Branch #98

Name of Contact Person Dee Corea-Jacobson

Telephone or Email (250) 838-7283 or enderbylegion@gmail.com

Name of Event Community B&B, 100 Guitars + Jam Session

Date(s) of Closure June 25th, 2015 (Thursday)

Start time for Closure 9 Am End time for Closure 5 pm

Location of Closure Belvedere Street from Cliff Avenue to Mill Avenue

Required Attachments

- Map showing closure and emergency access route
Petition of affected business owners (if applicable) - letters will be sent to affected businesses
Certificate of insurance (if applicable) on file

Indemnity: The applicant agrees to indemnify and save harmless the City of Enderby from and against any and all claims, including but not limited to harm, damage, injury, or loss to body or property caused by, arising from, or connected with any act or omission of the applicant or any agent, employee, customer licensee or invitee of the applicant, and against and from all liabilities, expense costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property, facilities, or services of the City. The applicant will be required to obtain and keep in force throughout the period of use insurance in a form specified by the City of Enderby unless waived in writing.

Authorized Signatory [Signature] Date May 21/15

Do Not Complete - For Administrative Purposes
Approved by [Signature] Date May 25, 2015
Certificate of Insurance Yes No N/A
Map Yes No N/A
Petition of Affected Business Owners Yes No N/A

May 21, 2015

City of Enderby
619 Cliff Avenue
PO Box 400
Enderby, BC V0E 1V0

To Whom it May Concern:

The Royal Canadian Legion, Branch #98, Enderby requests a temporary Road Closure on June the 25th, 2014 from 9:00 am to 5:00 pm.

Location of closure to be Belvedere Street from Cliff Avenue to Mill Avenue for a Jam Session and Community BBQ.

Thank you in advance for your cooperation.



Kim Foster
Office Administrator for Dee Corea-Jacobson
Treasurer – RCL Branch #98

Cliff Ave

Drugsstore

Legion Art Gallery Twice But Nice Manu-life

Belvedere St.

CLOSED

Emergency Access

Mill Ave.

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: May 20, 2015
Subject: Kevin Walters Wastewater Collection System Operator Level I certification

RECOMMENDATION

THAT Council receives and files this memorandum.

BACKGROUND

Management is pleased to advise Council that City of Enderby Systems Operator, Kevin Walters, has recently obtained his Wastewater Collection System Operator Level I from the Environmental Operators Certification Program (EOCP).

A Wastewater Collection System Operator Level I addresses tasks associated with: controlling the flow and processing of wastewater, residuals, and finished water/effluent; monitoring critical infrastructure; interpreting sample results; operating valves, gates, pumps, and other mechanical devices; performing laboratory analyses, performing plant maintenance duties, and providing recommendations to supervisory personnel on operational matters.

Prior to writing the examination, Kevin had to complete 1,800 operating hours working in a wastewater collection system.

The City's wastewater collection system is rated Class II and the City must work towards ensuring that its operators charged with responsibility for the system have obtained the corresponding level of certification, pursuant to Section 47 of the Municipal Wastewater Regulation.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer

Agenda

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: May 20, 2015
Subject: Digital Billboard Sponsorship Application - Enderby & District Arts Council

RECOMMENDATION

THAT Council considers the Enderby & District Arts Council's sponsorship application valued at \$4,200 in-kind.

BACKGROUND

The Enderby & District Arts Council has submitted a Digital Billboard Sponsorship Application and is requesting an in-kind sponsorship valued at \$4,200 (6 weeks of advertising) for messaging related community events such as the Arts Festival and Music by the River.

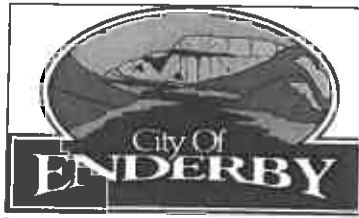
The Enderby & District Arts Council is a registered not-for-profit organization and therefore qualifies for a digital billboard sponsorship from Council.

Respectfully Submitted,



Kurt Inglis, Assistant Corporate Officer and Planning Assistant

619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0



The Corporation of the City of Enderby
Top of the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

Digital Billboard Sponsorship Application

Please Note: This form must be submitted at least 60 days prior to the requested start date of initial messaging.

Name of Organization/Society:

ENDERBY + DISTRICT ARTS COUNCIL

Name of Applicant:

NEIL FIDLER

Phone Number:

250 838 0577

Email:

Infidler@shaw.ca

Nature of Messaging:

community events

(community events, programming,
announcements, etc.)

Annual Sponsorship Needs:

promotion of Enderby Arts Festival
for 1 week

other events such as Music by the River

Requested Value of Sponsorship:

\$2100 \$4200

(NOTE: Each message will be displayed for a minimum of one week, which may be non-consecutive days, to a maximum of three weeks. One week of messaging = \$700 in-kind value.)

Signature of Applicant

May 20 2015

Date

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Mayor and Council
From: Tate Bengtson, CAO
Date: May 26, 2015
Subject: Public Transit to Salmon Arm

RECOMMENDATION

THAT Council respectfully asks the Board of Directors for the Regional District of the North Okanagan to request that BC Transit consider adjusting the service level for Route 11: Salmon Arm-Deep Creek-Enderby by increasing the frequency of service days per week, and that BC Transit provides a costing estimate and ridership expectations for the different frequencies of service;

AND THAT Council provides copy of its request to the Columbia Shuswap Regional District.

BACKGROUND

Further to a portfolio objective advanced by Councillor Knust, Staff have been investigating how best to explore enhancements to the bus service to Salmon Arm. Currently, the bus route runs northbound on Wednesday mornings and southbound on Wednesday afternoons. There is no further bus service to Salmon Arm.

In addition to the demand for more regular routing for leisure, shopping, medical appointments, and commuting to work, Enderby falls within the Salmon Arm catchment area for many social services; with respect to the latter, the limited availability of public transit poses an access barrier for many Enderby residents.

The City of Enderby is a participant in the Regional District of the North Okanagan's transit service. Staff have been working with RDNO's Manager of Regional Engineering Services on the matter. BC Transit has advised that, in order to consider a change to service levels, it would need a resolution formally requesting the expansion by August, and it will advance this to determine whether the Province would provide funding for the proposal by the following February (prior to the start of the new fiscal year for the Province). In advance of that, BC Transit could also provide a cost estimate and ridership expectations, again at the resolution of elected officials. The cost estimate and ridership expectations will be critical for understanding the implications to the RDNO service.

Moreover, as the proposal may have implications for the Columbia Shuswap Regional District, Staff recommend that the CSRD be apprised of the City of Enderby's request and any analysis provided by BC Transit.

Respectfully submitted,



Tate Bengtson
Chief Administrative Officer



Agenda

May 27, 2015

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming 2015 UBCM Convention in Vancouver this September, I wanted to let you know that my caucus colleagues and I are once again looking forward to listening to the discussions around the issues and initiatives that affect British Columbia's communities and the people who live there. Our work depends on your input and your insight, and my colleagues and I will be there to listen and to learn about your priorities.

The theme this year, *Excellence in Action*, is a wonderful way to recognize the successful track we have worked on together to build our province, to highlight our strengths and to lead the way to securing a future for British Columbians today and for many years to come.

If you would like to request a meeting with me or a Cabinet Minister on a specific issue during this year's convention, the online registration form at <https://UBCMreg.gov.bc.ca> will go live on June 15th. The invitation code is MeetingRequest2015 and it is case sensitive.

It'll be great to see you at the UBCM Convention. If you have any questions, please contact my UBCM Meeting Request Coordinator, Tim Wong, via his email address which is: UBCM.Meetings@gov.bc.ca or by phone at 604-775-1600.

Sincerely,

A handwritten signature in blue ink that reads "Christy Clark".

Christy Clark
Premier