



REGULAR MEETING OF COUNCIL

AGENDA

DATE: Tuesday, May 19, 2015
TIME: 4:30 p.m.
LOCATION: Council Chambers, Enderby City Hall

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of May 4, 2015](#)

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3. PUBLIC AND STATUTORY HEARINGS

4. PETITIONS AND DELEGATIONS

5. DEVELOPMENT MATTERS

6. BUSINESS ARISING FROM THE MINUTES AND/OR UNFINISHED BUSINESS

7. BYLAWS – Adoption

[Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015](#)

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A bylaw to amend Dog Control Bylaw No. 1469

[Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1574, 2015](#)

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Replacing Section 3 of Schedule 5

8. REPORTS

Mayor and Council

[Building Permit Detail Report](#) – April 2015

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9. NEW BUSINESS

a. [Annual Service Plan for 2015/16 – 2017/18](#) – Correspondence from Auditor General for Local Government dated May 13, 2015

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b. [Regional Growth Strategy 5 Year Draft Terms of Reference](#) – Correspondence from RDNO dated May 13, 2015

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10. PUBLIC QUESTION PERIOD

11. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (c) of the *Community Charter*

12. ADJOURNMENT

THE CORPORATION OF THE CITY OF ENDERBY

Minutes of a **Regular Meeting** of Council held on Monday, May 4, 2015 at 4:27 p.m. in the Council Chambers of City Hall

Present: Mayor Greg McCune
Councillor Tundra Baird
Councillor Brad Case
Councillor Roxanne Davyduke
Councillor Raquel Knust
Councillor Brian Schreiner
Councillor Shawn Shishido

Chief Administrative Officer – Tate Bengtson
Deputy Chief Financial Officer – Barry Gagnon
Assistant Corporate Officer and Planning Assistant – Kurt Inglis
Recording Secretary – Bettyann Kennedy
The Press and Public

APPROVAL OF AGENDA

Moved by Councillor Schreiner, seconded by Councillor Knust that the agenda be approved as circulated.

Carried Unanimously

ADOPTION OF MINUTES

Regular Meeting Minutes of April 20, 2015

Moved by Councillor Schreiner, seconded by Councillor Davyduke that the minutes of the regular meeting of April 20, 2015 be adopted as circulated.

Carried Unanimously

PETITIONS AND DELEGATIONS

Dan MacQuarrie and Daniel Joe – Splatsin

Re: Community Building, Relationship Building, How to Better Live Together

Dan MacQuarrie:

- Represents the MacQuarrie Institute.
- Recognized ancestors, Splatsin, and people of Enderby.
- He is proposing that the injustices to indigenous people be rectified. He invited 6 people to work with the MacQuarrie Institute. One of these 6 is Daniel Joe.
- The MacQuarrie Institute stands by the following 4 principles:
 - Share the land
 - Share financial costs for health, education, and housing
 - Share profits from the land
 - Honour the treaty of the wampum belt
- Honouring the treaty of the wampum belt to rebuild Canada a second time.

- Seeking one person from Council to work with the Institute by sharing stories of how we work with the Splatsin people.

Daniel Joe:

- Councils are working together to develop a better community to live in.
- Will continue to work together.
- “Truth Telling” platform being planned at the New Community Centre.
- Aboriginal Day is June 21st.

Mayor McCune stated that rather than appointing one person to work with the MacQuarrie Institute, Enderby Council as a whole will participate. Both Councils have shown that they share the same vision.

Cathy Stubington – Runaway Moon Theatre

Re: Calendario Public Art Project

Ms Stubington presented a brief follow-up explanation of the Calendario project and how it will demonstrate the timing of events in nature:

- The structure is cylindrical with several bands that spin to show the changes in nature during the seasons. It is being built by Keith Richards, a local builder. The structure will be very strong and safe.
- The art piece is expected to be approximately 7 feet high with several revolving bands representing aspects of nature from the water upwards to the sky.
- They are seeking permission to have the tower installed in Enderby near the Info Centre.
- They have funding in place or pending for the project, but will be seeking assistance from the City for site preparation and installation.
- Timeline – Drums are being now being made. There will be workshops over the summer to paint the images. Installation will be next spring.
- Council advised Ms. Stubington to work with staff to determine the exact location within Belvidere Park.

BYLAWS – 3 Readings

Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015

A bylaw to amend Dog Control Bylaw No. 1469, 2010

Moved by Councillor Baird, seconded by Councillor Schreiner that Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015 be given three readings.

Carried Unanimously

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1574, 2015

A bylaw to amend Fees and Charges Bylaw No. 1479, 2010

Moved by Councillor Case, seconded by Councillor Davyduke that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1574, 2015 be given three readings.

Carried Unanimously

BYLAWS – Adoption

2015 – 2019 Financial Plan Bylaw No. 1569, 2015

A bylaw respecting the 2015 – 2019 Financial Plan

Moved by Councillor Baird, seconded by Councillor Shishido that 2015 – 2019 Financial Plan Bylaw No. 1569, 2015 be adopted.

Carried Unanimously

Sewer Frontage Tax Bylaw No. 1570, 2015

A bylaw to impose a sewer frontage tax on owners of land pursuant to the provisions of the *Community Charter*.

Moved by Councillor Shishido, seconded by Councillor Baird that Sewer Frontage Tax Bylaw No. 1570, 2015 be adopted.

Carried Unanimously

Water Frontage Tax Bylaw No. 1571, 2015

A bylaw to impose a water frontage tax on owners of land pursuant to the provisions of the *Community Charter*.

Moved by Councillor Schreiner, seconded by Councillor Case that Water Frontage Tax Bylaw No. 1571, 2015 be adopted.

Carried Unanimously

Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1572, 2015
Schedules 3 and 9 substituted

Moved by Councillor Knust, seconded by Councillor Baird that Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1572, 2015 be adopted.

Carried Unanimously

Annual Tax Rate Bylaw No. 1573, 2015

A bylaw for the levying of rates for Municipal, Regional Hospital District, Regional Library, and Regional District purposes for the year 2015

Moved by Councillor Baird, seconded by Councillor Schreiner that Annual Tax Rate Bylaw No. 1573, 2015 be adopted.

Carried Unanimously

REPORTS

Councillor Schreiner

- SILGA – Toured the Kamloops water treatment facility and was very impressed. Tour of the Enderby facilities has not taken place yet. The Chief Administrative Officer will arrange a tour for May 19th, following the regular Council meetings.
- Attended Community to Community Forum with Splatsin.
- Heritage Committee meeting is taking place this Thursday.

Councillor Knust

- Interagency Meeting was held on April 23rd. There were over 30 in attendance representing a variety of different social agencies. The next meeting is scheduled for May 28th.
- Seniors Town Hall Meeting:
 - Isobel Mackenzie is a seniors advocate. She visits communities and interacts directly with seniors to identify the real issues presented by seniors themselves.
 - A myth that exists is that seniors have money. Many do not and are having to live on \$16,000 per year.
 - It was discovered that a large number of seniors actually want to live at risk if it means maintaining their independence.
 - There are a few programs for low income seniors.
 - There is premium assistance available, but many seniors are not aware or do not know how to access this service.
- Local feedback is that more benches are needed around town to provide rest spots for seniors.

Councillor Baird

- Attended the Riverside Community Hall meeting. About 125 people were there.
- Last Thursday, attended an entrepreneur awards event in Salmon Arm.
- Lions Garage Sale was their best ever. \$50,000 was raised and they furnished 8 families.
- Riverwalk directional signage on the sidewalks along Cliff Avenue are in need of repainting. Also, perhaps Mill Avenue and Maud Street sidewalks could be used.

Councillor Shishido

Attended the Interagency meeting and the Community Halls meeting.

Councillor Davyduke

- Interagency meeting was very impressive.
- Community to Community Forum with Splatsin.
- Chamber of Commerce and Recreation Commission meeting – discussions on identifying issues and finding solutions. There are large numbers interested in ball programs. Sheryl Hay did a great job facilitating the meeting.
- Participated in the Cliff's Hike for Hospice on Sunday.
- Positive feedback received so far regarding the new 3-way stop at Cliff and Belvedere intersection.

Councillor Case

- Ball meeting at Chamber – there is a lot of interest in ball programs. It is difficult to accommodate all the teams.
- Groups are asking for another diamond and lighting. Their fees however do not even cover the cost of staff. Teams have indicated that they would be willing to pay higher fees in order to improve amenities. Lighting is the #1 item on the wish list. Being able to extend adult games into the evening would free up the fields in the daytime for youth.
- Grant Danbrook will be working with staff at Grindrod Park on how to maintain their fields.

Mayor McCune

- SILGA:
 - Toured Kamloops wastewater treatment plant.
 - Economic Development session – advice is to invest in what you’ve already got rather than focusing on new business. Important to engage with the business community.
- Council Retreats – used to get away as a group in the past to discuss issues. Should think about possibly doing it again. Phil McIntyre Paul would be a good candidate to facilitate the event.

2015 RCMP Quarter 1 Report

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.
Carried Unanimously

2015 RCMP Victims Assistance Quarter 1 Report

Moved by Councillor Case, seconded by Councillor Baird that the report be received and filed.
Carried Unanimously

NEW BUSINESS

Building Inspection Consent for Service Establishment Amendment Bylaw – Memo from Chief Administrative Officer dated April 24, 2015

Moved by Councillor Case, seconded by Councillor Shishido that Council consents to Regional District of North Okanagan Building Inspection Service Establishment Amendment Bylaw No. 2644, 2014 as amended;

AND THAT Council authorizes the Mayor and Chief Administrative Officer to enter into an agreement with the Regional District of North Okanagan for the apportionment of pre-transition claims management costs in a fair and reasonable manner.

Carried Unanimously

Regional Agricultural Area Plan – Correspondence from Regional District of North Okanagan dated April 27, 2015

Moved by Councillor Case, seconded by Councillor Baird that the correspondence be received and filed.

Carried Unanimously

PUBLIC QUESTION PERIOD

Stacy Pavlov of the Advertiser questioned what options were under consideration for building inspection service. The Chief Administrative Officer stated that because we are a small community, we could not have our own inspector. A variety of contracting models will be looked at including contracting with the Regional District, private contractors, or working jointly with neighbouring communities.

Stacy Pavlov also questioned whether street sweeping has been completed. They have finished, however it was noted that there are some areas of town that will be receiving a second sweep, specifically Cliff Avenue.

Gerry Marshall of 149 West Enderby Road expressed his anger at a letter received from staff in response to his drainage issue, as he felt that the drainage matter associated with his driveway access was the responsibility of the City. He was advised that maintenance of the driveway access is his responsibility.

CLOSED MEETING RESOLUTION

The following item from the April 20, 2015 In-Camera meeting was de-classified from confidential to non-confidential:

Splatsin – Municipal Type Service Agreements – memo from Deputy Chief Financial Officer dated April 16, 2015

Moved by Councillor Baird, seconded by Councillor Schreiner that Council approve the Municipal Service Agreements with Splatsin substantially as attached and authorize the Chief Administrative Officer to negotiate the fourth bullet under Section 7. A) to address the user fee for properties that have a meter that is not working properly as a result of improper installation or tampering; and

THAT the Mayor and Corporate Officer be authorized to execute the final agreements on behalf of the City of Enderby; and

THAT this matter be removed from In-Camera once the agreements are finalized and executed.
Carried Unanimously

ADJOURNMENT

Moved by Councillor Baird, seconded by Councillor Shishido that the meeting adjourn at 6:05 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1568

A BYLAW TO AMEND DOG CONTROL BYLAW NO. 1469, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Dog Control Bylaw No. 1469, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015".
2. Section 2 of Dog Control Bylaw No. 1469, 2010 is amended by deleting the definition of "Restricted Dog".
3. Section 5 of the Dog Control Bylaw No. 1469, 2010 is amended by deleting Section 5.6 and substituting the following:

5.6 Unless otherwise posted through signage, a person is permitted to allow any dog to enter upon and remain within any public beaches, swimming areas, or parks as long as the dog is under the care, custody and control of a person who is competent and strong enough to control the dog.
4. Section 7 of the Dog Control Bylaw No. 1469, 2010 is amended by deleting Section 7.2 and substituting the following:

7.2 Should the owner of a dog voluntarily surrender the dog to the Pound, the said owner shall still be liable for the payment of fees and expenses chargeable and recoverable under this Bylaw and the Fees and Charges Bylaw.

READ a FIRST time this 4th day of May, 2015.

READ a SECOND time this 4th day of May, 2015.

READ a THIRD time this 4th day of May, 2015.

ADOPTED this day of , 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1574

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1574, 2015".
2. Schedule "5" of the Fees and Charges Bylaw No. 1479, 2010 is amended by deleting Section 3 and substituting the following:

3. Impound Fees

First Impoundment (except dangerous dog)	\$	25.00
Second Impoundment (except dangerous dog)	\$	50.00
Each subsequent impoundment of the same dog (except dangerous dog)	\$	200.00
First Impoundment (dangerous dog)	\$	100.00
Second Impoundment (dangerous Dog)	\$	200.00
Each subsequent impoundment of the same dog (dangerous dog)	\$	500.00
Daily Maintenance Fee (includes any part of day for which a dog is impounded)	\$	15.00
Volunteer Surrender of a Dog	\$	35.00
Veterinary Fees (as required)		At cost plus 20% administration fee

Note: A subsequent impoundment shall be defined as a dog with a prior record of impoundment within the last 12-month period.

READ a FIRST time this 4th day of May, 2015.

READ a SECOND time this 4th day of May, 2015.

READ a THIRD time this 4th day of May, 2015.

ADOPTED this day of , 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Regional District of North Okanagan
Building Permit Detail Report for Apr 2015

For Area: Enderby

Day:	Permit:	Owner:	Construction Location:	Builder:	Permit Desc:	Value:	Cumulative TOTAL:
Area:	Cost:				Units:	Fir Area:	
21	15-0094-END -BP	MILLS, DOUGLAS	Lot 1, Plan KAP13641, Twp , Sec , D/L 226, 305 BASS AVE Roll: 208 00715.005		SINGLE FAMILY DWELLING	\$275,000.00	\$275,000.00
Enderby	\$5,793.00				Unit 0	Sq.M.	



May 13, 2015

Ref.: 158277

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

Greetings to All:

Re: Annual Service Plan for 2015/16 - 2017/18

I am pleased to advise you that the Auditor General for Local Government annual service plan for the period 2015/16 - 2017/18 will be released on our website www.aglg.ca at 11:00 am on Thursday, May 14.

I want to thank local governments for their cooperation and support during this year of transition for the office.

As the recently-appointed acting Auditor General for Local Government, I appreciate this opportunity to reflect on the office's accomplishments to date, the challenges it has faced, and the plans we are developing to address those challenges and move the office forward to carry out its important mandate.

This plan sets out the work we will undertake over the next year to reflect on the office's work to date and identify specific measures we can institute to improve the office's outcomes in the future. Key questions we will explore include the following:

- What is a reasonable number of performance audits for this office to complete each year?
- How can the office meet the timelines set out for its audit work while maintaining the required standards and quality of the audit report?
- What is the right balance for the office in terms of internal staff resources and reliance on contractors, such as for specialist activities?
- How can we get the most out of the audit planning work we carry out with local governments and how should this be updated to set the office's audit priority over the next few years?
- What opportunities are there for the office to focus more of its energies on audit work and developing AGLG Perspectives booklets as opposed to administration?

During 2015/16, we will develop answers to each of these questions and others, while continuing with ongoing performance audit work. The answers, together with input from yourselves, will inform our approach for the balance of the period covered by this plan.

While the task ahead is challenging, it is also one that is filled with opportunity.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on our plan for this year. Please feel free to send your comments to info@aglg.ca or call the office at 604-930-7100.

Best Regards,

A handwritten signature in black ink, appearing to read 'Arn van Iersel', written in a cursive style.

Arn van Iersel, CPA, FCGA
A/Auditor General for Local Government

pc: Chief Administrative Officers

Agenda



REGIONAL DISTRICT OF NORTH OKANAGAN

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

ELECTORAL AREAS:

B – SWAN LAKE
C – B.X. DISTRICT
D – LUMBY (RURAL)

E – CHERRYVILLE
F – ENDERBY (RURAL)

OFFICE OF: PLANNING DEPARTMENT

OUR FILE No.: 3045.12.00

May 13, 2015

VIA EMAIL

«AddressBlock»

«GreetingLine»

Re: Regional Growth Strategy 5-Year Review Draft Terms of Reference

The North Okanagan Regional Growth Strategy (RGS) Bylaw No. 2500, 2011 was developed over a four year period (2007-2011) and was adopted by the Board of Directors on September 21, 2011. Since adoption, the majority of municipal and Electoral Area Official Community Plans (OCP) have been reviewed, a number of major planning projects have been undertaken and regional priorities have shifted. The RGS has not been amended since it was adopted in 2011, although the local, regional, provincial and national context has changed significantly since 2007.

The *Local Government Act* outlines that a review of the RGS must be considered every 5 years and the Board of Directors is desirous to undertake a review and has directed staff to prepare draft Terms of Reference for the review. The Board of Directors supported the initiation of the RGS 5-Year Review on February 4, 2015 and at the Board of Directors meeting on May 6, 2015, the following resolution was passed:

That a letter be sent to the Minister of Community, Sport and Cultural Development, adjacent regional districts and First Nations notifying of the initiation of the Regional Growth Strategy 5-Year Review; and further,

That the Regional Growth Strategy 5-Year Review Draft Terms of Reference be referred to member municipal Councils and the Electoral Area Advisory Committee for review and comment.

Two grant applications have been submitted to the Federal Gas Tax Strategic Priorities Fund and Real Estate Foundation of British Columbia to financially support the planning process. If the grant funding applications are not successful, the timeframe, scope and process of the Review will need to be reconsidered.

Attached is the staff report accompanied by the draft terms of reference for the RGS 5-Year Review that was provided to the Board of Directors at their meeting on May 6, 2015. Please review and provide comments to our office by June 30, 2015 to rgs@rdno.ca. If you have any questions or would like to discuss, please call the undersigned at (250) 550-3736.

Yours truly;

Rob Smailes, MCIP, RPP
General Manager, Planning and Building
/ab
Enclosure

Regional District of North Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9

Phone: 250-550-3700
Fax: 250-550-3701
Web: www.rdno.ca
E-Mail: info@rdno.ca



TO: Regional Growth Management Advisory Committee
FROM: Planning Department
DATE: March 31, 2015
SUBJECT: Regional Growth Strategy 5-Year Review Draft Terms of Reference

RECOMMENDATION:

That it be recommended to the Board of Directors, a letter be sent to the Minister of Community, Sport and Cultural Development, adjacent regional districts and First Nations notifying of the initiation of the Regional Growth Strategy 5-Year Review; and further,

That it be recommended to the Board of Directors, the Regional Growth Strategy 5-Year Review Draft Terms of Reference be referred to member municipal Councils and the Electoral Area Advisory Committee for review and comment.

DISCUSSION:

The North Okanagan Regional Growth Strategy (RGS) Bylaw No. 2500, 2011 was adopted on September 21, 2011. The RGS focuses on developing healthy and sustainable communities, addressing environmental issues, encouraging a robust and diverse economy and enhancing natural and built environments.

The Board of Directors passed the following resolution on February 4, 2015:

*That a Regional Growth Strategy Five-Year Review, beginning in 2016, be endorsed; and further,
That a Federal Gas Tax Strategic Priorities Fund application be prepared for the Regional Growth Strategy Five-Year Review.*

Over the last 3.5 years, the Regional District has undertaken 26 implementation actions based upon the priorities of the Board of Directors. Several of these actions resulted in the development of new plans, including the Biodiversity Conservation Strategy, Regional Employment Lands Action Plan, Regional Agricultural Area Action Plan and several other planning policy documents.

Outside of the RGS program, other initiatives are underway or have been completed including:

- Shuswap River Watershed Sustainability Plan;
- Changes in Service Delivery, including Greater Vernon Parks, Recreation and Culture, and Building Inspection Services;
- Electoral Area Annexation Impact Study;
- Various transportation planning initiatives; and,
- Numerous regional and local planning projects.

As well, many of the Official Community Plans within the North Okanagan have undergone major reviews. The 2011 RGS was reflective of the OCPs in place around the region at that time.

The RGS provides the strategic framework and supporting policies to enhance future growth, development and change in the North Okanagan and to create sustainable communities envisioned by North Okanagan residents. The RGS is intended to respond to the uncertain nature of the future through clear and resilient principles, policies and actions. During the 5-Year Review, it is intended that the RGS maintains the overall planning framework already established and that the policies, as well as key issue areas, be reviewed to ensure that the North Okanagan remains a vibrant, healthy and successful region with compact, complete communities, a strong economy, a diverse natural environment, and a great place to live, work and play.

The purpose of the draft Terms of Reference is to provide a project work plan overview that identifies the key specific deliverables and introduces regional issues that may be included within the Review and will provide the background for the grant funding application.

The RGS 5-Year Review is a collaborative regional partnership initiative and the draft Terms of Reference that will guide this process. It is recommended that member municipalities and EAAC be referred the Terms of Reference for review and comment prior to the initiation of the planning process in September 2015.

POTENTIAL REGIONAL ISSUES:

Since the RGS was adopted in 2011, 26 RGS implementation initiatives have been undertaken, local and regional planning and policy initiatives have been completed, the majority of OCPs in the region have been reviewed and updated, provincial and federal legislation has changed and the priorities of both the Board of Directors and member municipal councils have shifted. The RGS was developed to be a living document that will evolve over time to respond to changing regional context and priorities. Several potential issues of regional significance have been identified for discussion.

Growth Areas:

The Growth Areas and the Rural Protection Boundary were established through review of the OCPs that were adopted or under development prior to 2011. The Regional Growth Strategy Support Team, made up of senior planning staff representing all communities, recommended that the Rural Protection Boundary be reviewed every 5 years.

Since RGS adoption, the majority of OCPs have been reviewed, the Electoral Area Annexation Impact Study (Phases I and II) has been completed and several other plans are under development, including the Employment Lands Action Plan and Regional Agricultural Area Plan.

Economic Development:

Regional collaboration on economic development was the top priority of the Board of Directors during the implementation of the RGS. Although the City of Vernon and Regional District have been collaborating on regional economic development initiatives, this has mostly been focused on employment lands.

The 5-Year Review provides the opportunity to build on the work that has been done and discuss regional collaborative approaches to economic development that reflect the regional vision while respecting, and enhancing, local aspirations.

Employment Lands:

Although it was acknowledged that the Regional District was employment land constrained during the development of the RGS, the lack of available employment lands that can be developed in the near term has been further explored in collaboration with the City of Vernon. The recommendations that result from the Regional Employment Lands Action Plan should be considered during the RGS 5-Year Review, including the possible introduction of a new regional Employment Lands designation.

Agriculture:

Agriculture has become a major focus during the implementation of the RGS, with numerous actions and plans undertaken over a 3.5 year period. The ongoing role of the Regional Agricultural Advisory Committee (RAAC) and implementation of the Regional Agricultural Area Plan should both be considered during the 5-Year Review.

Fringe Management:

The RGS did not include urban/rural fringe management policies or attempt to address urban/rural fringe management concerns through Rural Protection Boundaries. This approach has not resolved disagreement regarding fringe management mechanisms between some of the regional partners. The Electoral Area Annexation Impact Study: Phase II recommended the inclusion of fringe management policy and potential growth management implementation agreements through the RGS process. The 5-Year Review may provide the opportunity to explore the tools identified in the Annexation Study to resolve some these issues.

Watershed Planning and Water Resources:

The RGS provides very few policies that guide watershed planning. Over the last four years, watershed planning has been undertaken at the water utility level and at the sub-regional level through the Shuswap River Watershed Sustainability Plan. Within the Regional Agricultural Area Plan process, the regional Agricultural Water Balance Model has been expanded and updated to include both the Shuswap River and Okanagan Watersheds. In addition, the Province has changed the legislative approach to water resources through the *Water Sustainability Act*. These major changes in policy approach should be considered during the RGS Review.

Environmentally Sensitive Area:

The 2011 RGS provided strategic direction, including supporting goals and strategies, on a regional approach to environmentally sensitive areas. The first RGS implementation project that was supported by the Board of Directors was participation in the Okanagan Biodiversity Conservation Strategy process. The results and deliverables of the Biodiversity Conservation Strategy have been critical during OCP review processes, assisting in defining Development Permit approaches, initiatives and educational opportunities that help protect environmentally sensitive areas.

The Biodiversity Conservation Strategy maps and recommended policies, as well as the biodiversity conservation approaches reflected in OCPs, should be considered during the 5-Year Review.

Parkland and Open Spaces:

The RGS currently has few regional policies that address parkland and open spaces from a collaborative perspective, although several changes in sub-regional park service delivery have occurred. As well, parkland acquisition funding challenges for sub-regional parks have been

discussed in light of both the Canadian Pacific and Canadian National Railways' rail corridor discontinuance processes. Collaboration on regional parkland strategies, actions and approaches may be reconsidered in relation to some of these highlighted developments.

Transportation and Infrastructure:

The Transportation and Infrastructure section includes many goals and strategies that focus on transportation corridor management and integrated transportation planning. Although progress has been made on several of the strategies, a more regional approach to transportation planning has not emerged. The Province is undertaking both the 10-Year Transportation Plan and the Central Okanagan Transportation Study (known as the Second Crossing) which may have long term impacts on the North Okanagan. Member municipalities are also undertaking local transportation planning and Electoral Area transportation challenges have been identified since 2011, including road maintenance, hazardous condition issues and the need to balance transportation considerations with other community goals.

DRAFT TERMS OF REFERENCE:

The current Regional Growth Strategy (RGS) was developed over a 4 year period (2007-2011) and was adopted by the Board of Directors on September 21, 2011. Since adoption, the majority of municipal and Electoral Area Official Community Plans (OCP) have been reviewed, a number of major planning projects were undertaken, regional priorities have shifted and 26 successful RGS implementation initiatives have been undertaken (Attached as **Appendices A and B**). The RGS has not been amended to date, although the local, regional, provincial and national context has changed significantly since 2007.

The Board of Directors supported the initiation of the RGS 5-Year Review on February 4, 2015. Staff propose that the general methodology for the Review is:

1. The Regional District use a similar Committee and Working Group structure that was developed during the 2007-2011 RGS process, including updated Terms of Reference for:
 - Regional Growth Management Advisory Committee (RGMAC);
 - Intergovernmental Advisory Committee (IAC);
 - Regional Growth Strategy Support Team (RGSST); and,
 - Revised and Consolidated Growth Issues Working Groups (GIWG).
2. What is currently working within the 2011 RGS be retained and the focus of the review is on the areas that need further exploration.
3. The RGS is reflective of other plans and policy documents that have been completed, or are under development, since the beginning of 2011.
4. Address any issues, plans or policy gaps that are identified during the RGS evaluation and public consultation, including a review of regional land use designations and rural protection boundaries.
5. Create a robust implementation strategy, including effective action planning and reporting on RGS progress.

Purpose and Context of a Regional Growth Strategy:

The purpose of the RGS is to provide strategic direction and to define, at the regional scale, shared objectives and establish a policy context for the Regional District of North Okanagan, member municipalities and the Province in the areas of land use, housing, transportation, economic development, regional district services and parks and natural areas. The purpose of an RGS, formally set out in Part 25 of the *Local Government Act*, Section 849 is "to promote human settlement that is socially, economically and environmentally healthy and that makes efficient use of public facilities and services, land and other resources".

In addition, Section 849(2) suggests the RGS should work towards:

- (a) avoiding urban sprawl and ensuring that development takes place where adequate facilities exist or can be provided in a timely, economic and efficient manner;
- (b) settlement patterns that minimize the use of automobiles and encourage walking, bicycling and the efficient use of public transit;
- (c) the efficient movement of goods and people while making effective use of transportation and utility corridors;
- (d) protecting environmentally sensitive areas;
- (e) maintaining the integrity of a secure and productive resource base, including the agricultural land reserve;
- (f) economic development that supports the unique character of communities;
- (g) reducing and preventing air, land and water pollution;
- (h) adequate, affordable and appropriate housing;
- (i) adequate inventories of suitable land and resources for future settlement;
- (j) protecting the quality and quantity of ground water and surface water;
- (k) settlement patterns that minimize the risks associated with natural hazards;
- (l) preserving, creating and linking urban and rural open space including parks and recreation areas;
- (m) planning for energy supply and promoting efficient use, conservation and alternative forms of energy; and,
- (n) good stewardship of land, sites and structures with cultural heritage value.

Key Elements of the North Okanagan Regional Growth Strategy:

Part 25 the *Local Government Act* establishes the required content of a RGS. A regional growth strategy must cover a period of at least 20 years from the time of its initiation and must include the following:

- (a) a comprehensive statement on the future of the region, including the social, economic and environmental objectives of the board in relation to the regional district;
- (b) population and employment projections for the period covered by the regional growth strategy;
- (c) to the extent that these are regional matters, actions proposed for the regional district to provide for the needs of the projected population in relation to
 - (i) housing,
 - (ii) transportation,
 - (iii) regional district services,
 - (iv) parks and natural areas, and
 - (v) economic development;
- (d) to the extent that these are regional matters, targets for the reduction of greenhouse gas emissions in the regional district, and policies and actions proposed for the regional district with respect to achieving those targets.

The Board of Directors can expand on this list of growth issues. During the development of the RGS, urban containment and rural protection, agriculture and food systems and water stewardship were included as policy areas under consideration. The Board of Directors, based upon strategic priorities, could include additional topic areas for consideration, such as Quality of Life, Natural Hazards or Health and Safety.

Objectives of the Regional Growth Strategy Review:

The overall project objectives include:

1. To ensure ongoing and inclusive public and stakeholder participation and communication for all phases of the project and to gain a level of regional general agreement at the completion of each phase of the project;
2. To undertake the Review in collaboration and partnership with the six member municipalities and five Electoral Areas;
3. To review all policy within the RGS to ensure conformity and consistency with Provincial policy;
4. To review all policy within the RGS to ensure that the current vision and regional goals and strategies remain a reflection of those of the regional partners and the community;
5. To review the RGS in relation to the results of the monitoring and evaluation program outcomes, as represented within the “5-Year State of the Region” report.
6. To review key policy areas to ensure the direction remains relevant and reflective of the land use, economic, demographic and employment trends within the Region; and
7. To develop key policy recommendations to revise, add, or remove policy within the existing RGS document, where it has been identified by the Board of Directors that revisions and updates are necessary.

Key Questions:

The review of the nine regional growth issues should be guided by the following questions:

- How was the topic been addressed in the RGS, including relevant goals and policies, as well as implementation actions?
- Did the policies have the desired effect? What actually occurred since 2011 and what progress has been made relative to the indicators?
- What are the strengths of the RGS strategic approach, goals and actions?
- What have been the weaknesses of RGS goals and actions?
- What are opportunities to improve on what already exists in the RGS. This could include changes to existing policy, creating new policy, introducing new policy areas and improving the RGS implementation approach.

These questions should be foundational to the RGS 5-Year Review approach taken.

RGS 5-Year Review Process Management:

The RGS 5-Year Review process will be complex and extensive, involving many jurisdictions, various decision-making bodies, public consultation, stakeholder interests, a condensed timeline and a potentially challenging environment. Significant attention to detail will be required to manage the process effectively and ensure that it conforms to Part 25 of the *Local Government Act*, is reflective of the regional partners, Board of Directors, stakeholders and public vision and is undertaken in an open and transparent manner.

The following framework overview of how the process may be managed has been provided to assist in clarifying roles. Each of these positions and/or committees have established Terms of Reference.

Project Manager – Regional Planning Projects Manager

- Position assigned to lead and manage the actual process itself
- Reports to General Manager, Planning and Building, who oversees the process
- Responsible for preparing materials and reports throughout the process
- Drafting terms of reference, managing external consultants
- Supporting public communications
- Grant and funding applications

Steering Committee – Regional Growth Management Advisory Committee

- Key elected officials committee tasked with providing strategic direction throughout the process
- Represents all communities of the North Okanagan throughout the process
- Approval required prior to recommendation going forward to the Board of Directors
- Provide guidance during the review of the RGS

Technical Advisory – Regional Growth Strategy Support Team

- Comprised of Senior and/or Planning Staff from all jurisdictions
- Undertake review of issues and potential solutions that have been identified through the Review process
- Recommend regional policies for inclusion in the RGS Amendment
- Provide local planning context to the process
- Ensure local planning interests are represented

Government Liaison – Intergovernmental Advisory Committee

- Opportunity for input from other governmental interests
- Ensure no conflicts with provincial and federal regulatory requirements and legislative jurisdiction
- Provides a forum for input from adjacent regional districts
- Builds relations between local and provincial staff that can lay a foundation for implementation agreements and other forms of mutual support

Political Input – Elected Officials Forum

- Opportunity for every elected official in the North Okanagan to participate
- Will include all local governments and First Nations in the Region
- Held at key decision points within the process to determine level of general agreement regarding strategic direction and RGS policy recommendations

Decision-making – Board of Directors

- Ultimately responsible for strategic direction, policy contents and adoption of the RGS Amendment
- Provide clarity and political direction from a regional perspective
- Prior to bylaw adoption all affected local governments (member municipalities and adjacent regional districts) must accept the RGS. The Board of Directors is recommended to include within the process the need for support of the Electoral Area Advisory Committee prior to RGS adoption

Proposed Process and Timeline

Should the Board of Directors support the draft RGS 5-Year Terms of Reference, including Work Plan outline, the review could be conducted over an 18 month period through a four (4) phase process. This process is scheduled to begin in September 2015 with the draft RGS Amendment expected to be brought forward to Board of Directors for adoption at the end of February 2017.

The first 6 months (Phase 1) would focus on conducting background research, RGS policy evaluation, regional issue identification and community/stakeholder engagement to review the vision, overall strategic direction and policy approach of the RGS.

The following 6 months (Phase 2) would focus on developing regional policy and associated actions, including amendments to the regional designation land use map. Policy will be reviewed and potential changes recommended through the growth issue working group format, with opportunities for senior staff, Intergovernmental Advisory Committee and elected officials review of the recommendations. Public and stakeholder engagement will focus on requesting feedback on proposed regional policy changes and associated actions.

The last 6 months (Phase 3) will focus on drafting the RGS Amendment and proceeding through the RGS Amendment acceptance process.

After Bylaw adoption, Phase 4: RGS implementation will begin based on Board priorities and direction.

If the Board of Directors is supportive of this general approach and timelines, a more detailed process and public engagement and communication plan will be prepared for review and endorsement.

Draft Work Program Overview:

There are four phases in the proposed work program; with each new phase building on the previous one, working towards the final proposed policy amendments to the existing RGS. It is recommended that general agreement between the regional partners on the final deliverable be obtained prior to completing a phase. A proposed work plan timeline has been provided as **Appendix C**.

The review process would have the following four phases:

Phase 1: RGS Evaluation and Background Research (September 2015 - February 2016)

1.a) RGS Evaluation: Staff, with the assistance of EcoPlan International and University of British Columbia, would evaluate the effectiveness of RGS through the development of a *5-Year RGS Review: State of the Region Report*. This exercise would be undertaken through the RGS monitoring and evaluation program and would require a 2016 Quality of Life Survey, which will also request input into the RGS Vision and strategic direction.

1.b) Review of Existing Policy: Staff would review the existing RGS and other related policy to identify:

- What is recommended be retained in the current RGS;
- Where there are issues and policy gaps which need to be addressed through further research; and,
- How to integrate and respond to other plans and policy documents, including local, regional, provincial and federal initiatives that were completed since 2011 or are currently in progress;

To record the findings of this review, staff would prepare discussion papers for each of the nine RGS policy areas which would outline context, identified issues and gaps, and potential solutions and innovations. Consultants would be required for some background research and mapping exercises, including updating the CommunityVis Scenario(s), Regional Transportation EMME/2 Model and Regional Energy and Emissions Inventory.

The need for consultants related to other issues may be identified through the RGS evaluation and background research process.

1.c) Statistical Research and Analysis: In support of the RGS Review , staff would conduct an update of regional statistics and projections out to 2036. This would include data related to population, employment, housing and land use. An update of the region's Community Profiles and the Regional Profile would be completed as part of this task.

1.d) Additional Policy Areas: Based upon the evaluation of the RGS, results of background research and Board of Directors strategic direction, additional policy areas may be identified.

1.e) RGS Vision and Strategic Direction: Phase 1 will conclude with an Elected Officials Forum (EOF) to present the finding of the RGS Evaluation and Background Research. It is through this event that the elected officials have an opportunity to confirm the RGS Vision, Strategic Direction and add any additional recommended policy areas to be included in the Review.

Phase 2: Regional Policy Recommendations (March 2016 - August 2016)

2.a) Vision and Goals: The results of Phase 1 will inform the generation of the draft RGS Vision and policy area goals. Staff would integrate the outputs of the background research, statistical analysis, Quality of Life Survey and EOF direction into an RGS vision statement and an overarching goal for each policy area.

2.b) Regional Policy and Action Development: Growth Issues Working Groups, with a diverse membership, will be tasked with recommending policies and actions to address any gaps that were identified in Phase 1. The RGS Vision and overarching goals would provide strategic direction regarding policy development. It is recommended that policy and action development be based upon consensus if possible, general agreement as necessary.

2.c) Recommended Policy and Action Framework: The recommended policies and actions will be discussed and evaluated by the Regional Growth Strategy Support Team, Intergovernmental Advisory Committee, and other Committees as identified through the process. The results of this consultation effort will be presented to the Regional Growth Management Committee, with a recommended RGS policy and action framework.

2.d) Public Engagement: Public engagement activities will be undertaken at this point to determine the level of support for the policies and actions recommended to the Board of Directors. The

recommended RGS framework will be referred to First Nations, adjacent regional districts, senior levels of government, member municipalities and regional departments for review and comment. The results of all public, stakeholder, agency and other engagement will be presented to the Board of Directors.

Phase 3: Draft Regional Growth Strategy Amendment (September 2016 - February 2017)

3.a) Draft Regional Growth Strategy Amendment: The Draft RGS Amendment will be presented to the Board of Directors, based upon the outcome of Phase 2. An informal referral to member municipalities and the Electoral Area Advisory Committee, as well as First Nations, stakeholders, agencies and adjacent regional districts to request feedback. Public engagement opportunities are also recommended.

3.b) Finalizing the Regional Growth Strategy Amendment: The Regional Growth Strategy Support Team, working in conjunction with the Regional Growth Management Advisory Committee, will work towards resolving any outstanding RGS Amendment issues. Once general agreement on the RGS Amendment has been achieved, the final Bylaw will proceed through the approval process.

3.c) Regional Growth Strategy Amendment Bylaw Adoption Process (60 days): It is anticipated that a Standard Amendment will be required if there are regionally significant changes in land use designation, rural protection boundaries or policy direction. The *Local Government Act* requires that a Regional Growth Strategy Standard Amendment “must be accepted by affected local governments” within 60 days of receipt of referral (Sections 853 (1) (c) and 857 (1)) prior to Third Reading.

Phase 4: Regional Growth Strategy Implementation (March 2017+)

- Updating the RGS Monitoring and Evaluation Program;
- Updating Official Community Plan Regional Context Statements (if necessary);
- Negotiating Implementation Agreements; and,
- Selecting RGS Priorities and Collaborative Actions

Committees:

The RGS 5-Year Review is recommended to retain similar committee structure as the original RGS process, with amendments to Committees and Working Groups Terms of Reference to improve efficiencies. The flow of information will be iterative, with the desired goal of reaching general agreement on both strategic direction and recommendations. The following committees have existing Terms of Reference that may require amendment:

- Regional Growth Management Advisory Committee;
- Intergovernmental Advisory Committee;
- Regional Growth Strategy Support Team; and,
- Growth Issues Working Groups.

Community Engagement and Communication Strategy:

Communication with the regional community through engagement and participation opportunities is an essential component to the RGS Review. In recognition of the importance of this task within the Review, the RGS 5-Year Review Community Engagement and Communication Strategy will be developed as a stand-alone document after draft Terms of Reference input has been received from the regional partners.

Core Components of the Community Engagement and Communication Strategy:

- Dissemination of information to the community at each phase of the project in order that individuals and groups are kept informed of the process and proposals for change;
- Identification of key stakeholder groups, community members, businesses, and other interested parties to be included in regular notifications and engagement opportunities;
- Provision for a feedback mechanism to encourage community input regarding the issues and policy proposals being considered throughout the project process;
- Encouraging a cross-section of the regional community to become involved in the process by providing information regarding the project effectively and that their views are represented and considered in the process;
- Ensuring that stakeholder groups, individuals and community members who have expressed an interest in the project are provided with the continued opportunity to participate throughout the process;
- Provision opportunity for small group discussions and larger regional events designed to obtain input from a balanced cross-section of the regional community;
- Early and extensive consultation efforts and activities with the Okanagan Indian Band and Splotsin throughout the process;
- Inclusion of project updates to the Board of Directors and municipal Councils on a regular basis; and,
- Regular effective public communications regarding project deliverables and public participation opportunities using various formats including but not limited to internet, newsletters, media releases, and reports to the Regional Growth Management Advisory Committee.

Role of the Regional Planning Projects Manager:

- Development of an engagement and communication strategy;
- Develop, manage and oversee community engagement opportunities, events and forums and effective communication approaches;
- Oversee and assist in the engagement of the general public as well as identified stakeholder groups in the Review public input process. This may include informal outreach through questionnaires, surveys, information sessions, open houses, informant interviews, workshop events, graphic facilitation opportunities, round table discussions, and creative innovative approaches to maximize representative participation;
- Assist in “project branding” which could include tag line, logo or other identifiers to call attention to the project;
- Facilitation of inter-departmental workshops, committee meetings and elected official/stakeholder workshops throughout the RGS Review process; and,
- Determination of appropriate approaches to the use of media platforms.

LEGAL/STATUTORY AUTHORITY:

The *Local Government Act*, Part 25, Section 869 (2) states that:

At least once every 5 years, a regional district that has adopted a regional growth strategy must consider whether the regional growth strategy must be reviewed for possible amendment.

Regional Growth Strategy Bylaw No. 2500, 2011 was adopted on September 21, 2011 and the Board of Directors supported a Regional Growth Strategy Five-Year Review on February 4, 2015, to be

initiated in 2016, to ensure that regional strategic direction still reflects appropriate long term planning direction within the North Okanagan.

EXISTING POLICY:

Regional Growth Strategy Bylaw No. 2500, 2011 includes the following provision for undertaking a review of the RGS a least every five years:

“To ensure that the Regional Growth Strategy continues to respond to current issues, the Regional Growth Strategy should be reviewed every 5 years from the adoption of the Regional Growth Strategy pursuant to the Local Government Act Section 869. As part of this review process, a report on current trends and issues should be prepared that will inform the review of the Regional Growth Strategy. Key to the review will be performance based on the goals of the plan. Subsequent amendments to the Regional Growth Strategy may be required to ensure that it reflects and adequately responds to changing circumstances of the North Okanagan.”

It is anticipated that through the RGS Review process that the Growth Area boundaries will be examined and potentially refined. As well, additional regional land use designations may be developed during the review process. If there are changes is rural protection boundaries or additional designations are introduced, then a RGS Standard Amendment would be required:

“An amendment to the Regional Growth Strategy, other than those considered to be a minor amendment, is considered a standard amendment and will follow the same process that is required to adopt a Regional Growth Strategy as set out in Part 25 of the Local Government Act. The expansion of a Growth Area or addition of a new Future Growth Area is considered standard amendments. Amending Rural Protection Boundaries are considered during the RGS 5-Year Review.”

FINANCIAL/BUDGETARY CONSIDERATIONS:

The Regional Growth Strategy 5-Year Review is anticipated to be a Standard Amendment of the RGS and is anticipated to require approximately \$400,000 to complete over an 18 month period, starting in late 2015. This budget projection is consistent with other recent RGS Review processes. The Regional District of North Okanagan is submitting two grant funding applications to financially support the planning process.

The Board of Directors supported the submission of a Federal Gas Tax Strategic Priorities Grant application on February 4, 2015. Staff are currently preparing this grant application for submission, with a request for \$250,000 for use in undertaking the RGS 5-Year Review.

The Regional District of North Okanagan has also submitted a Real Estate Foundation of British Columbia Grant application, for the amount of \$86,400, for an expanded RGS monitoring and evaluation program, which will be undertaken in Phase 1 of the Review.

The Regional Planning (031) budget, if maintained at current funding levels and with successful grant applications, should be sufficient to complete the RGS 5-Year Review over an 18 month period without an increase in requisition. If the grant funding applications are not successful, the timeframe, scope and process of the Review will need to be reconsidered.

PERSONNEL IMPLICATIONS:

The Regional District has a 1.0 FTE staff member dedicated to regional planning, including the development and implementation of the RGS. The 5-Year Review is one of the regional planning projects that can be accommodated with existing staff resources.

INTERGOVERNMENTAL IMPLICATIONS:

The RGS 5-Year Review process requires a substantial amount of intergovernmental support and interaction. All regional partners, including the six member municipalities and five Electoral Areas, are requested to support the review of the RGS through in-kind staff support.

Over the course of the preparation of the RGS update, consultations and discussions will take place at the local and regional levels, and will include adjacent regional districts.

At the Provincial and Federal levels, there is an opportunity to discuss collaborative approaches to enhance regional planning and growth management efforts through senior government support. In addition, there will be early and ongoing consultation opportunities with First Nations.

NEXT STEPS:

Following initiation of the process to undertake the RGS 5-Year Review, a series of actions should occur, including:

- formally advising the Minister of Community Sport and Cultural Development in writing of the decision to proceed with a RGS 5-Year Review;
- formally advising affected local governments, adjacent regional districts and First Nations of the decision to proceed with a 5-Year Review;
- appointing an Intergovernmental Advisory Committee (IAC) to support the process;
- complete and endorsing the RGS 5-Year Review Terms of Reference;
- developing a consultation and communication strategy; and,
- considering development of interim measures to manage local planning and development applications during the RGS 5-Year Review process.

As the Review process is further developed, there may be other actions required prior to project launch in September 2015.

SUMMARY:

The 2011 Regional Growth Strategy was informed by the local planning documents that were in place at the time around the Region. Over the last four years, most municipal and Electoral Area Official Community Plans have been reviewed and updated, other strategic planning documents have been developed, 26 Regional Growth Strategy implementation projects have been undertaken, and the Board of Directors priorities have shifted from growth management to regional collaboration on economic development initiatives.

A review of the Regional Growth Strategy, in relation to the evolving local and regional policy landscape, would provide an opportunity to further align planning and policy documents, revisit policy approaches in relation to Board of Directors strategic priorities, potentially refine the Rural Protection Boundary in relation to community need and identify additional implementation actions.

It is anticipated that dedicated staff resources will be needed to prepare background reports, monitoring and evaluation reports, reviews of regional and local policy changes since 2011,

demographic, housing and employment projections, updated regional growth and transportation models, sub-strategy development and a completion of a comprehensive and agreed-upon Terms of Reference.

Staff recommend that the Regional Growth Strategy 5-Year Review Draft Terms of Reference be referred out to member municipal Council and the Electoral Area Advisory Committee for review and comment.

Submitted by:



Anthony Kittel, MCIP, RPP

Endorsed by:



Rob Smailes, MCIP, RPP
General Manager, Planning and Building

Approved for Inclusion:



David Sewell
Chief Administrative Officer

Appendix A: Completed RGS Implementation Projects (2011 - 2014)

#	Projects/Initiatives	Description	Initiation Date	Status	Partnerships
Completed RGS Implementation Projects (2011 - 2014)					
N/A	Regional Growth Strategy Bylaw	Successful adoption of the Regional Growth Strategy Bylaw No. 2500, 2011 within the Board of Directors mandated timeline and under the established budget.	September 2007	Complete - September 2011	All member municipalities and Electoral Areas
1	RGS Monitoring and Evaluation Program	RGS monitoring program with emphasis on broad applicability and use outside of the RGS program, including municipal partners.	June 2012	Complete - September 2013	Regional District, EcoPlan International, University of BC
2	RGS Quality of Life Survey	As part of the M&E Program, the RGS Quality of Life Survey has provided an additional qualitative evaluation tool based upon public perception and preference. The results of the Quality of Life Survey have broader applicability, including identification of implementation priorities.	June 2012	Complete - September 2013	Regional District, EcoPlan International, University of BC
3	Metered Agricultural Water Usage Pilot Project	As one of the initial RGS implementation projects selected by the Board of Directors, contributed to the funding of the GVWU pilot project with the intent of agricultural water conservation.	April 2012	Complete - November 2013	Greater Vernon Water Utility
4	Patchwork Farms Community Farm Pilot Project	Partnership initiative that established a community farm on Okanagan College	June 2012	Complete - April 2013	Okanagan College, Kindale, RDNO Staff
5	Regional Agricultural Producer Database	FASNO initiative - maintain and expand on-line agricultural producer database; beginning of larger local food promotion initiative	June 2012	Complete - January 2013	Food Action Society of North Okanagan, RDNO staff
6	Regional Food System Conversation Workshop	Initial public engagement event for the Regional Agriculture Area Plan – addressed broader agriculture and food security issues.	September 2013	Complete - March 2014	RDNO Planning staff, consultant
7	Biodiversity Conservation Strategy, Phase I: North Okanagan Sensitive Ecosystem Mapping	Collaborative ecosystem mapping project that provided local and regional governments information that could be used in OCP development permit policy development and other initiatives.	September 2011	Complete - January 2013	Okanagan Conservation Collaborative Partnership, RDNO Planning staff
8	Biodiversity Conservation Strategy: Phase II	The Biodiversity Conservation Strategy was the first RGS implementation initiative supported by the Board of Directors. This broad partnership project will provide guidance to local and regional government on approaches to protect and/or conserve environmental values.	September 2011	Complete - Summer 2014	Okanagan Conservation Collaborative Partnership, RDNO Planning staff
9	North Okanagan Employment Lands Inventory, including on-line search tools	RDNO/City of Vernon joint project that established an on-line inventory of vacant industrial, commercial and institutional lands for use by planners and the development community.	July 2012	Complete - October 2013	City of Vernon, RDNO Planning staff
10	North Okanagan Agricultural Advisory Committee	The establishment of this committee was one of the first RGS implementation initiatives. The committee was established to provide the Board of Directors advice on agricultural issues and was to act as the Steering Committee for the Agricultural Plan.	January 2012	Complete - February 2013	Regional Growth Management Advisory Committee, RDNO staff
11	Feasibility of regional approach to economic development	Explored, in partnership with the City of Vernon, the feasibility of approaches to regional economic development. Status quo retained.	January 2012	Complete - January 2013	Regional Growth Management Advisory Committee, RDNO staff

#	Projects/Initiatives	Description	Initiation Date	Status	Partnerships
Completed RGS Implementation Projects (2011 - 2014)					
12	Regional Transportation Study 2011-2031	Completed the 2012 update of the North Okanagan Transportation Model and reporting results as a Regional Transportation Study.	2012	Complete -2012	RDNO, City of Vernon
13	BC Transit 5-Year Plan	BC Transit was a key stakeholder involved in draft policy development at the Transportation and Infrastructure Working Group, as well as serving in a broader advisory role at the Intergovernmental Advisory Committee during RGS development. The many transit policies included assisted in the initiation and development of the BC Transit 5-Year Plan.	2012	Completed -2013	All member municipalities and Electoral Areas, BC Transit
14	BC Transit Futures Plan	RGS transit policies, as well as participation of BC Transit as a RGS stakeholder, assisted in the development of the BC Transit Futures Plan.	2013	Completed 2014	All member municipalities and Electoral Areas, BC Transit
15	North Okanagan Energy and Emissions Inventory and Projections 2007-2031	Innovative regional energy and emissions inventory program, including the development of local actions and targets for use by member municipalities and EAs within OCPs.	2009	Complete 2010	All member municipalities and Electoral Areas
N/A	Successful grants (~\$1.4 million in grant funding)	The grants that have been received to date have offset RGS operating and project costs and reduced the reliance on requisition.	2008	Complete 2014	All member municipalities and Electoral Areas
16	Regional Context Statement Acceptance/ Adoption	City of Armstrong, City of Enderby, City of Vernon, Electoral Area "B" & "C"	2013	Complete 2014	All member municipalities and Electoral Areas

Appendix B: 2015 RGS Implementation Projects

#	Projects/Initiatives	Description	Initiation Date	Status	Partnerships
Regional Growth Strategy Major Projects (2015)					
1	Official Community Plan Regional Context Statement Development Program	Coordination of RCS development for several municipalities and all EAs, as well as providing support for all partners within the project.	January 2013	Ongoing - December 2015	All member municipalities and Electoral Areas
2	Regional Employment Lands Action Plan	In partnership with the City of Vernon, development of an Action Plan that will result in realistic and achievable actions for realizing the potential of employment lands.	January 2014	Ongoing - June 2015	City of Vernon
3	Feasibility Study - North Okanagan Regional Parklands Legacy Fund	Explore the establishment of funding options for regionally significant parklands and trails.	January 2013	On Hold - June 2015	All member municipalities and Electoral Areas
4	North Okanagan Agricultural Land Inventory	The Ministry of Agriculture, in partnership with the RDNO & OBWB, is updating and expanding the North Okanagan Agricultural Land Inventory.	June 2013	Ongoing - June 2015	Ministry of Agriculture, RAAC, all municipal and EA partners
5	Regional Agricultural Area Plan for the North Okanagan	The Regional Agricultural Area Plan was selected in late 2012 as a major RGS action, which will provide local and regional guidance on agricultural industry sustainability.	January 2013	Ongoing - June 2015	Regional Agricultural Advisory Committee, RDNO staff, consultant
6	Regional Economic Development Action Plan (Phase I)	Undertake a review of regional economic development approaches, options and opportunities – recommended approach will be based upon the outcomes of the Regional Agricultural Area Plan and Regional Employment Lands Action Plan.	January 2014	Terms of Reference - Deferred	Board of Directors
7	RGS Amendment - Procedures and Fees Bylaw	Amend the RDNO Procedures and Fees Bylaw to include a RGS Amendment application fee.	September 2013	Ongoing	Board of Directors
8	RGS Amendment decision-making criteria	Develop guidance document for the RDNO and member municipalities that would establish clear criteria to consider when reviewing RGS amendment applications. This may be included as a component of the RGS 5-Year Review.	2014	Under development	Board of Directors
9	Biodiversity Conservation Strategy: Phase III	Biodiversity Conservation Strategy, Phase III, will continue to support the Regional Growth Strategy policy framework. Subject to Board of Directors support and endorsement.	Summer 2014	Ongoing	Okanagan Conservation Collaborative Partnership, RDNO Planning staff
10	RDNO planning staff supporting for regional economic development initiatives	Identify and participate in opportunities for Regional District support for community economic development initiatives, including the City of Vernon Industrial Lands Memorandum of Understanding.	Sept 2011	Ongoing	City of Vernon, Chambers' of Commerce, RDNO planning Staff
N/A	Additional Board of Directors RGS priorities (as needed)	New RGS major projects, based upon Board of Directors priorities and emerging partnership opportunities.	Sept 2008	Ongoing	All member municipalities and Electoral Areas

Appendix C: Regional Growth Strategy 5-Year Review Draft Work Plan Summary

Task Description	2015			2016			2017													
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	
Phase 1: RGS Evaluation/Background																				
RGS Evaluation & "State of the Region" Report																				
Regional Quality of Life Survey																				
RGS Policy Review																				
Statistical Research and Analysis																				
Identification of Additional Policy Areas																				
RGS Vision and Strategic Direction																				
RGS Issues and Opportunities (Phase 1) Report																				
Phase 2: Regional Policy Recommendation																				
Vision and Strategic Goals																				
Regional Policy and Development																				
Growth Issues Working Group																				
Recommended RGS Policy & Action Framework																				
Framework Review and Referral																				
Public Engagement -RGS Framework																				
EOF - Recommended RGS Policy Framework																				
Phase 3: Draft RGS Amendment																				
Draft RGS Amendment																				
Informal Referral of RGS Amendment																				
RGSST/RGMAC Workshop - Finalizing RGS Policy																				
RGS Amendment Acceptance and Adoption																				
Adopted RGS																				
Phase 4: RGS Implementation																				

* Task Deliverable