

ENDERBY AND DISTRICT SERVICES COMMISSION

Brad Case
Roxanne Davyduke

Herman Halvorson
Denís Delisle

AGENDA

DATE: Friday, April 17, 2015

TIME: 9:00 a.m.

LOCATION: Council Chambers, Enderby City Hall – 619 Cliff Avenue

1. APPROVAL OF AGENDA

2. ADOPTION OF MINUTES

[Regular Meeting Minutes of February 20, 2015](#)

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3. DELEGATIONS

Neil Brookes

4. BUSINESS ARISING FROM THE MINUTES OR UNFINISHED BUSINESS

- a. [Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568; and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1569](#) – Memo from Assistant Corporate Officer and Planning Assistant dated March 26, 2015

pg 4-8

5. UNFINISHED BUSINESS

- a. [Barnes Park Conceptual Plan Revisions](#) – Memo from Assistant Corporate Officer and Planning Assistant dated April 14, 2015

pg 9-17

6. REPORTS

- a. [Parks and Recreation Q1 Report](#)

pg 18-26

7. NEW BUSINESS

- a. [Enderbeer & Wine Festival](#) – Correspondence from Enderby Fire Department dated April 2, 2015

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- b. [Grindrod Ball Diamond](#) – verbal report from Brad Case

8. PUBLIC QUESTION PERIOD

9. CLOSED MEETING RESOLUTION

Closed to the public, pursuant to Section 90 (1) (d) and (f) of the *Community Charter*

10. ADJOURNMENT

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ENDERBY AND DISTRICT SERVICES COMMISSION

MINUTES of a regular meeting of the **ENDERBY AND DISTRICT SERVICES COMMISSION** held on Monday, February 20, 2015 at 9:05 a.m. in the Council Chambers of Enderby City Hall.

<u>Members:</u>	Brad Case	City of Enderby
	Roxanne Davyduke	City of Enderby
	Herman Halvorson	Electoral Area F
	Denis Delisle	Electoral Area F

Staff: Barry Gagnon – Deputy Chief Administrative Officer, City of Enderby
Jennifer Bellamy – Chief Financial Officer
Bettyann Kennedy – Recording Secretary, City of Enderby

Others: Mayor Greg McCune
Madison Giesbrecht – Manager of Recreation Services
Corinne Peard – General Manager, Chamber of Commerce Press

APPROVAL OF AGENDA

The following was added to the agenda under Delegations:

- Dean Zimmerman, North Okanagan Minor Hockey Association

Moved by Brad Case, seconded by Roxanne Davyduke that the agenda be approved as amended.

Carried

ADOPTION OF MINUTES

Regular Meeting Minutes of February 2, 2015

Moved by Brad Case, seconded by Denis Delisle that the minutes of the regular meeting of February 2, 2014 be adopted as presented.

Carried

DELEGATIONS

Corinne Van De Crommenacker, General Manager – Chamber of Commerce

Re: Inventory of Programs and Facilities Analysis

The Chamber of Commerce is seeking funding of \$3,000 to hire an employee to perform an inventory of recreation programs offered by the various groups in Enderby and Area F. This employee would also complete an analysis of facilities and amenities available for future growth of Recreation Services. A survey would be conducted to determine the needs and to collect identify service gaps.

The person they are considering knows the area very well and is very passionate about recreation services. This person would take over the program management role once Ms. Giesbrecht departs.

Late Item: Dean Zimmerman, President – North Okanagan Minor Hockey Association

Mr. Zimmerman introduced himself and expressed his appreciation to Madison and Tate. He suggested that a meeting be scheduled perhaps twice a year to provide updates.

- The organization nearly folded a few years ago due to low enrollment, but have managed to increase the number of kids. The high cost continues to be an obstacle despite efforts to make hockey affordable.
- Hockey Canada introduced standardization regulations that cost the organization approximately \$3,500. Other costs are also increasing – ice-time, paid personnel, concessions that are not profitable.
- They are trying to keep the costs down for families. There are various programs available to help families financially. They want hockey to be available to everyone, not just those who can afford it.
- Issues they have with the Enderby Arena include: lack of stick holders, no hooks in the girls change room, and the score clock not always working.
- NOMHA is requesting that because they are the largest user group, that they be granted first refusal for ice times. They are able to farm out the time if needed. The ice will get used.

NEW BUSINESS

2015 Financial Plans – Memo from Chief Financial Officer dated February 10, 2015

Moved by Brad Case, seconded by Roxanne Davyduke that the Commission amend the 2015 Financial Plan to include funding of \$3,000 for Chamber of Commerce Inventory of Programs and Facilities Analysis.

Carried

Moved by Denis Delisle, seconded by Brad Case that the Commission accepts the 2015 Financial Plan as amended.

Carried

PUBLIC QUESTION PERIOD

None

CLOSED MEETING RESOLUTION

Moved by Roxanne Davyduke, seconded by Brad Case that, pursuant to Section 92 of the *Community Charter*, the regular meeting convene In-Camera to deal with matters deemed closed to the public in accordance with Section 90 (1) (i) of the *Community Charter*.

Carried

ADJOURNMENT

The regular meeting re-convened at 10:10 a.m.

Moved by Brad Case that the meeting adjourn at 10:10 a.m.

CHAIR

CHIEF ADMINISTRATIVE OFF

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer

From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant

Date: March 26, 2015

Subject: Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568 and Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1569

RECOMMENDATION

THAT the Enderby & District Services Commission recommends that Enderby City Council adopt the bylaws cited as "The City of Enderby Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568" and "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1569".

BACKGROUND

The City of Enderby currently regulates the keeping of dogs within the City and Area 'F' of the Regional District of North Okanagan (extended service) through the City of Enderby Dog Control Bylaw No. 1469, 2010; this Bylaw frames provisions related to the licensing of dogs, control of dogs, impounding of dogs, and surrender and sale fees. Furthermore, the Fees and Charges Bylaw No. 1479, 2010 outlines the dog license fees and impound charges administered through the Dog Control Bylaw.

Staff are advancing amendments to the Dog Control Bylaw and Fees and Charges Bylaw which relate to:

1. Removing the definition of 'restricted dog' which has no bearing on any of the provisions of the Dog Control Bylaw;
2. Allowing dogs to enter upon and remain within any public beaches, swimming areas or parks as long as the dog is under the care, custody and control of a person who is competent and strong enough to control the dog, unless there is signage posted indicating otherwise; this approach is consistent with current practices and signage located throughout the community;
3. Implementing higher impound charges for dogs which have been declared dangerous; heftier impound charges will help to encourage owners of dangerous dogs to be more responsible and adhere to the dangerous dog provisions of the Dog Control Bylaw in order to avoid impoundment charges;
4. Placing the coordination of euthanasia of dogs in the hands of the City of Enderby and not the Pound Keeper; this approach is consistent with the provisions of the Commissionaires contract which states that all euthanasia actions must be pre-approved by the City of Enderby;
5. Allowing the City to recover a 20% administration fee on top of any veterinary fees; this administration fee will allow the City to recover administrative costs which are absorbed through

the process of receiving veterinary services for a dog, such as costs related to coordination with veterinary clinics and transportation; and

6. Ensuring that the owners of voluntarily surrendered dogs are still liable for fees and expenses chargeable and recoverable under the Dog Control Bylaw and Fees and Charges Bylaw.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Kurt Inglis', with a stylized, cursive script.

Kurt Inglis

Assistant Corporate Officer and Planning Assistant

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1568

A BYLAW TO AMEND DOG CONTROL BYLAW NO. 1469, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Dog Control Bylaw No. 1469, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Dog Control Bylaw No. 1469, 2010 Amendment Bylaw No. 1568, 2015".
2. Section 2 of Dog Control Bylaw No. 1469, 2010 is amended by deleting the definition of "Restricted Dog".
3. Section 5 of the Dog Control Bylaw No. 1469, 2010 is amended by deleting Section 5.6 and substituting the following:

5.6 Unless otherwise posted through signage, a person is permitted to allow any dog to enter upon and remain within any public beaches, swimming areas, or parks as long as the dog is under the care, custody and control of a person who is competent and strong enough to control the dog.
4. Section 7 of the Dog Control Bylaw No. 1469, 2010 is amended by deleting Section 7.2 and substituting the following:

7.2 Should the owner of a dog voluntarily surrender the dog to the Pound, the said owner shall still be liable for the payment of fees and expenses chargeable and recoverable under this Bylaw and the Fees and Charges Bylaw.

READ a FIRST time this day of, 2015.

READ a SECOND time this day of, 2015.

READ a THIRD time this day of, 2015.

ADOPTED this day of, 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

BYLAW NO. 1569

A BYLAW TO AMEND FEES AND CHARGES BYLAW NO. 1479, 2010

WHEREAS Council of the City of Enderby has adopted "The City of Enderby Fees and Charges Bylaw No. 1479, 2010";

NOW THEREFORE Council of the City of Enderby, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "The City of Enderby Fees and Charges Bylaw No. 1479, 2010 Amendment Bylaw No. 1569, 2015".
2. Schedule "5" of the Fees and Charges Bylaw No. 1479, 2010 is amended by deleting Section 3 and substituting the following:

3. Impound Fees

First Impoundment (except dangerous dog)	\$	25.00
Second Impoundment (except dangerous dog)	\$	50.00
Each subsequent impoundment of the same dog (except dangerous dog)	\$	200.00
First Impoundment (dangerous dog)	\$	100.00
Second Impoundment (dangerous Dog)	\$	200.00
Each subsequent impoundment of the same dog (dangerous dog)	\$	500.00
Daily Maintenance Fee (includes any part of day for which a dog is impounded)	\$	15.00
Volunteer Surrender of a Dog	\$	35.00
Veterinary Fees (as required)	At cost plus 20% administration fee	

Note: A subsequent impoundment shall be defined as a dog with a prior record of impoundment within the last 12-month period.

READ a FIRST time this day of, 2015.

READ a SECOND time this day of, 2015.

READ a THIRD time this day of, 2015.

ADOPTED this day of, 2015.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

THE CORPORATION OF THE CITY OF ENDERBY

MEMO

To: Tate Bengtson, Chief Administrative Officer
From: Kurt Inglis, Assistant Corporate Officer and Planning Assistant
Date: April 14, 2015
Subject: Barnes Park Conceptual Plan Revisions

RECOMMENDATION

THAT the Enderby & District Services Commission provides additional feedback on revisions to the Barnes Park Conceptual Plan;

AND THAT the Enderby & District Services Commission directs Staff to engage with LA West Associates to revise the Barnes Park Conceptual Plan consistent with the recommendations proposed within this memorandum and the Commission's feedback;

AND THAT the Enderby & District Services Commission directs Staff to install a baby change station in the women's bathroom at the Enderby Lions Outdoor Pool at a cost of \$310 plus tax.

BACKGROUND

The Enderby & District Services Commission engaged LA West Associates to develop a conceptual plan for Barnes Park in order to align existing and potential activity features (outdoor pool, Spray Park, playground, skateboard park, green gym equipment, etc.) into a cohesive vision for Barnes Park.

In late 2014, LA West submitted a conceptual plan for Barnes Park consistent with feedback received at an on-site visit which included representatives from the Commission, Council, Recreation Services, and Staff. This conceptual plan was designed to act as a starting point for the community conversation on how Barnes Park should be developed into the future. Feedback received through this community conversation would then inform revisions to the conceptual plan to make it more consistent with the objectives, values and priorities of the community.

Feedback regarding the Barnes Park Conceptual Plan was solicited through:

1. City of Enderby website: The conceptual plan was posted on the City's website with a comment section where people could provide their feedback; in total, 11 individuals provided comment through the City's website while numerous other comments were received through Facebook as individuals shared the link to the conceptual plan; and
2. Barnes Park Conceptual Plan Open House: An Open House was held on Wednesday March 11, 2015 and provided residents with an interactive opportunity to view the conceptual plan, ask questions, and provide comment; a total of 15 participants attended the Open House.

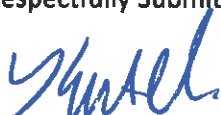
The raw comments received through the website, Open House, and written submissions have been compiled and categorized and are attached as Schedule 'A' to this memo. Staff have analyzed the comments received and summarized them into priority themes while also providing a set of recommendations for revisions to the Barnes Park Conceptual Plan based on these priority themes:

<u>Category</u>	<u>Priority Theme (as per comments received)</u>	<u>Recommendation</u>
Pathway	The meandering pathway breaks up the different features of the park and limits the use of the park for larger events.	Do not proceed with provision of a pathway but retain focus on enhancing park access points.
Lions Gazebo	Lions Gazebo should continue to be used as a means of displaying artefacts but there needs to be more opportunities for interaction such as through the inclusion of signage, photo displays, or an artefact which is open to the public and kids can play on.	Continue the Lions Gazebo museum display area and arrange to meet with the Museum Society to discuss upkeep, displays, and the long-term vision for the facility.
Pool	Patio area adjacent to the pool is a great addition but there needs to be shade for pool users. There need to be baby change tables installed in the women's bathroom.	Refer to LA West landscape architect for consideration. Parks and Recreation Staff to install baby change tables in the women's bathroom at Enderby Lions Outdoor Pool for the 2015 season.
Field Area	Need to ensure that the large events, such as the Canada Day celebration and car show, can continue to occur within Barnes Park. There needs to be shaded areas and opportunities for seating in the area.	Switch the locations of the Spray Park and picnic area; once relocated, the picnic area can act as a gathering area for both users of the Spray Park/playground as well as the field area. Picnic area to include an open shelter, such as a pergola, with seating which will provide park users with a shaded area to sit. Replace the existing gazebo along the northern portion of field area with shade trees and benches. Maintain existing gated vehicle access along the northern boundary of the park.
Spray Park	Spray park is a great addition. Opportunities for improving the Spray	Switch the locations of the Spray Park and picnic area; once relocated, the

	<p>Park site would be increased shade, benches and picnic tables for users; opportunities for improving the functionality of the Spray Park itself would be the provision of rubber surfacing to minimize potential for head injuries and the provision of a separate playing area for younger children, such as a shallow pool area.</p>	<p>picnic area can act as a gathering area for both users of the Spray Park/playground as well as the field area. Picnic area to include an open shelter, such as a pergola, with seating which will provide park users with a shaded area to sit.</p> <p>Evaluate the cost implications of rubber surfacing and a separate playing area for the Spray Park during the detailed design stage.</p>
Playground and Fitness Stations	<p>There needs to be more shade for the playground as its use is limited due to the heat.</p>	<p>Provide additional shade trees to surround the playground area.</p>
Skateboard Park	<p>Skateboard park, as it currently exists, is not safe or functional for users and acts as a canvas for graffiti and vandalism; the skateboard park should be either redesigned to be more consistent with the needs of skateboarders or redeveloped into a pickleball/tennis courts.</p>	<p>Remove existing skateboard park features and redevelop the site into a dual-use pickleball and tennis court; possible features could include a fenced enclosure and lighting for night time use.</p>
Access and Parking	<p>The Access Road and all parking areas should be paved while the Access Road should be widened where it intersects with Vernon Street.</p> <p>There is a need for more dedicated parking closer to the park area, either through on-street parking along Vernon Street or angled parking along the Access Road.</p> <p>Need a crosswalk in the northeast corner of the park in order to connect with the Riverwalk.</p>	<p>Access Road and all parking areas to be surfaced to a paved standard.</p> <p>Relocate the #5 and #6 workout stations to make room for angled parking along the Access Road.</p> <p>Provide a crosswalk along Vernon Street near the northeast corner of the park.</p> <p>Round the corners of the Access Road entrance to facilitate improved ingress/egress for vehicles and improved sight lines for vehicles gaining access onto Vernon Street.</p>
Miscellaneous	<p>Park needs to have art incorporated to make it more visually appealing while promoting creativity.</p> <p>Need more opportunities for seating throughout the park.</p>	<p>Park signage feature to have an art focus.</p> <p>Provide additional seating in key locations throughout the park (in addition to seating provided within covered structures and picnic areas).</p>

	Noise and air pollution from Highway 97A are a significant concern, need more trees along the western boundary to act as a buffer.	Provide additional trees along the western boundary of the park to buffer Highway noise and emissions while still preserving sight lines to the park for passing motorists.
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Respectfully Submitted,



Kurt Inglis

Assistant Corporate Officer and Planning Assistant

Schedule 'A'

PATH

- Explore alternatives to asphalt for surfacing of the pathway, as asphalt will reflect a lot of heat
- Pathway may not be totally necessary as it breaks up the amenities and takes up a lot of area; compromise may be to eliminate the internal sections of the pathway, such as surrounding the spray park, and leave a perimeter path
- Pathways are good
- Pathway wandering in and out limits the use of the Park for large number of events

LIONS GAZEBO

- No to removing the fencing and items/artefacts as this gazebo was built as a museum
- Provide artefacts that could be interacted with (climbing, etc.) as well as a photo display with hours/contact information for museum
- Remove fencing around gazebo
- Leave Enderby Museum as is
- Surround the Museum with a walking path and big trees to the west to buffer it from highway noise
- Improve presentation of artefacts and provide signage
- Find a sturdy artefact to leave unfenced for kids to climb on
- Would like to see gazebo opened up to the public to make park more usable for families (birthday parties, picnics, etc.)

POOL

- Non-cement seating areas are nice for watching kids during lessons
- Provide shade for the pool patio
- Patio for the pool is a good idea
- Patio in the pool area is a great addition
- Main pool building needs a facelift
- Need shade for the pool area, possibly a partial roof to be added on

FIELD AREA

- Flattened grass might make a good multi-use sports field
- Provide a covered area with picnic tables
- Provide a stage in this area for festivals
- Provide a rubber four lane running track inside of the paved walking track
- Need a vehicle access off of King Avenue for events such as the Canada Day car show
- Need to ensure that events such as Canada Day car show can continue to occur in the park
- Need to ensure that the Canada Day event can still be celebrated in the park

- Move the shed structure located in the field area to provide shade near the Spray and Plan area
- Old gazebo along northern portion of park is well used
- Would the farmers market be interested in this area?

SPRAY AND PLAY

- Provide rubber matting for Spray Park for safety purposes as the old spray park was dangerous for slipping and head injuries
- Ask Lions to build a pergola to provide shade for park users while the trees planted grow to a suitable height for shade
- Need shade for parents and kids through the provision of some sort of structure
- Would prefer the outdoor gym equipment to be located at Riverside Park, near the Riverwalk and Regency on the River, as it will get more use among seniors at that location
- Need a covered area as the playground is currently only usable in the morning due to heat
- Ensure there is shade near the spray park for parents and small children (open, covered structure or trees) along with benches
- Spray park is great
- The spray park is a much needed addition
- Provide sponsored or corporate signage at the spray park
- Would like to see a shallow pool area in spray park or pool
- Look into how Armstrong renovated their pool to provide a shallow area
- Would like to see a kiddie pool where the pool patio is envisioned
- Should there be some fencing around the spray park?
- If a pathway is to surround the spray park, possibly a waist-high fence would keep younger kids from being struck by runners/walkers, etc.
- Would like to see a fence surround the playground area to protect the kids from the surrounding roadway
- Prefer no fencing around the spray park as the potential issues are not significant enough to warrant a fence
- Would like to see rubber surfacing for the spray park as it is much safer
- Would like to see rubber surfacing for the spray park similar to the surfacing at the Lions Gazebo playground
- Area needs benches and picnic tables
- Playground needs a few more low things to climb and ride on
- Fitness stations are good if newer types of equipment are utilized; ensure at least three are included for children (one for big toddlers and two for older children)
- Provide two separate play areas in the spray park with a slight break between the two; one for toddlers and the other for older children
- Would like to see a spray park for the children
- Need benches near spray park
- Playground area needs shade trees as it gets very hot; slides and swings get too hot to sit on

- Would like to see rubber surfacing for the spray park, similar to the spray park in Salmon Arm
- Addition of spray park and workout stations are great

SKATEBOARD PARK

- Redevelop the skateboard park into pickleball courts
- Pickleball courts and tennis courts can be integrated together
- Look into available grants as this may inform the best use of the skateboard parking moving forward (i.e. improve skateboard park facility vs. redeveloping it into a different use)
- Skateboard park is under-utilized because of its design, not because of a lack of interest
- Redevelop the skateboard park to be similar to Vernon's park
- Either fix the skateboard park so it is more usable for skateboarders or flatten it and make it into a basketball, pickleball, road hockey area
- Use the south end of the skateboard park for 2 or 3 pickleball courts as the concrete is already there and there would only need to be lines painted and holes drilled for the fencing
- Skateboard Park to be redesigned to a more exciting and challenging standard with surrounding seating
- This area is not suitable for a stage as i) summer sun would be in the performers faces, ii) the traffic noise would be intrusive, and iii) the sound of music would be intrusive to neighbouring homes
- Redo the skateboard park to make it a proper, safe and functional facility for youth skateboarders
- Graffiti and vandalism are an issue

ACCESS & PARKING

- Would like to see parking provided closer to the park area either through on-street parking along Vernon Street or angled parking along the Access Road
- Paved parking would be nice
- Need a crosswalk in the northeast corner to access the Riverwalk
- The entry to Barnes Park near the gazebo is very close to the Highway which could be dangerous
- The park entry for the Access Road could be enlarged

MISCELLANEOUS

- Would like to see adequate bathrooms with a change stations for babies
- Need picnic tables with shade throughout
- Are the washrooms at the pool accessible to all park users? If not, or are not adequate enough to service a large number of park users, provide additional bathrooms
- Need a covered picnic area
- Park needs to have art incorporated to make it more visually appealing while promoting creativity -- public art and drums?

- More substantial landscaping throughout park so as not to interfere with mounting future events
- Trees along the highway side of Barnes Park are good
- Need toilets in the northeast portion of the park with clear highway signage - would serve not only park users but also passing motorists
- Protect the Norway Maple Crimson King tree planted by Mayor and NORD representative in 2005 in commemoration of Enderby's Centenary
- Need trees for shade throughout
- Need seating opportunities throughout for elderly
- Need an 'escape proof' toddler area
- Need an exhaust barrier from the Highway 97A
- Need an ice cream shop and fish 'n chip shop
- Provide a barrier of trees to block off pollution and exhaust from Highway 97A
- Need more trees for shade
- Would like to see pickleball courts integrated somewhere into the park complete with nets, painted lines, a fenced enclosure, and possible lighting to make it available in the evenings
- Increase number of trees in southwest of park near the pool from 3 to 8 with the additions

HIGHWAY 97 (jurisdiction of the Ministry of Transportation and Infrastructure)

- Blacktop the edge of Highway 97A to reduce dust
- Having a sidewalk along Highway 97A may provide a buffer between the park area and highway traffic
- Would like to see a flashing stop light for the crosswalk across Highway 97A

- BARNES PARK ENTRY**
- + ACCESSIBLE ENTRY INTO PARK
- + HIGHER VISIBILITY FROM HWY 97A
- + PARK ENTRY SIGNAGE & DIRECTIONAL SIGNAGE
- + SAFE PEDESTRIAN CROSSING TO OTHER SIDE OF HWY 97A

- LONG GATHERING SHELTER**
- + FRIENDLY WELCOME STRUCTURE UPON ENTRY INTO PARK
- + REMOVE ALL FENCING AROUND STRUCTURE & RELOCATE ALL TREES/PLANTS
- + ALLOW FOR TABLES/CHAIRS UNDER THE SHELTER
- + CREATE HARD SURFACE AREA AROUND SHELTER TO THE INTO PARK
- + PROGRAMMING OF EVENTS & ACTIVITIES UNDER THE SHELTER

- PARK SIGNAGE FEATURE**
- + ATTRACTIVE FENCING AROUND PARK ENTRY
- + PLANTING/SCULPTURE

- BARNES PARK PERIMETER PATH**
- + 3.0M WIDTH PAVED ASPHALT PATH
- + LINKING TO ALL THE DIFFERENT AMENITIES IN THE PARK
- + FULLY ACCESSIBLE
- + PEDESTRIAN LIGHTING ALONG PATH & THROUGHOUT THE REST OF THE PARK
- + MAINTAIN VIEWS INTO PARK FROM HWY 97A

- BARNES FESTIVAL FIELD & OPEN GRASS AREA**
- + OPEN GRASS AREA LARGE ENOUGH FOR FESTIVALS, GATHERINGS, SPORT EVENTS, PICNICS, ETC.
- + NENCHAIN LINK FENCE
- + PEDESTRIAN ACCESS

- BARNES FESTIVAL FIELD & OPEN GRASS AREA**

- PEDESTRIAN ACCESS**
- + POSSIBLE FUTURE BOWSHOOT FOR PERFORMANCES
- + POSSIBLE FUTURE RENOVATION TO SKATEBOARD PARK FOR USABLE SKATE PARK
- + INCREASED PROGRAMMING OF SPACE TO HOST EVENTS/ACTIVITIES
- + EX. CHAIN LINK FENCE

- EX. SKATEBOARD PARK**

- EX. CHAIN LINK FENCE**

- BARNES PARK SPRAWL & PLAY**
- + EX. PLAY AREA TO REMAIN
- + FUTURE SPRAWL PARK
- + GRASS PICNIC AREA W/ BENCHES & PICNIC TABLES

- OUTDOOR FITNESS STATIONS**
- + LOCATED ALONG PERIMETER PATH
- + SIX FITNESS STATIONS

- STREET/SHADE TREES, TYP.**
- + TURF/GRASS AREA, TYP.
- + SHRUB/PERENNIAL PLANTING, TYP.

- BARNES PARK VEHICLE ENTRY**
- + ENTRY SIGNAGE
- + DEFINED ACCESS RD.
- + PEDESTRIAN ACCESS INTO PARK

- POOL PATIO AREA**
- + NEW SURFACING OF POOL PATIO AREA
- + ACCESS TO POOL, PARKING & PATH
- + PROGRAMMING OF SPACE

BARNES PARK

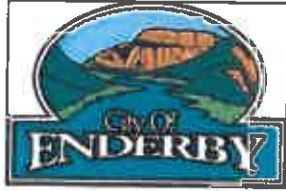


PARK CONCEPT PLAN • Nov 12 2014



L.A. West
Landscape Architecture Inc.
20140112
20140112
20140112

SCALE: 0.25" = 10' 30 METRES



City of Enderby
Parks and Recreation Services
Administered by
Enderby & District Chamber of Commerce
P.O. Box 1000, Enderby, BC V0E 1V0
Telephone: 250-838-2665 | Fax: 250-838-0123

www.enderbychamber.com/recreation | recreation@enderbychamber.com



Commission
Agenda

Date: April 1st, 2015
To: Enderby/Area F Joint Services Commission
From: Madison Giesbrecht, Manager of Recreation Services
Subject: First Quarter Report, 2015

The following report is a synopsis of the status of projects, facilities, and programs managed by the Enderby & District Chamber of Commerce on behalf of Enderby and Area F.

Advertising

Online advertising is ongoing. Up to date available ice lists were posted every Wednesday in the Recreation Section under the Enderby & District Chamber of Commerce Website.

A Spring & Summer Recreation Guide, featuring a new tagline, four more pages, and formatting is being produced and distributed; release date is estimated for May 1st, 2015. This guide includes Recreation Services program information, individual and private program information, local outdoor recreation opportunities, events calendar, program registration information, and the new recreation inventory directory. One thousand copies of the guides are set to be printed and distributed in Enderby & Area F, Armstrong, Salmon Arm, Vernon, and Sicamous.

A quarter page advertisement will be placed in the Exploring Enderby guide. Six thousand copies of this guide are distributed all over BC.

A winter ad is being created to match the summer style of ad; this will be used in guides, online, and any other promotional materials.

The Enderby & District Recreation Services Facebook page is updated whenever possible and its follower numbers continue to grow.

A posting went online, in local newspapers, and on Facebook for the Pool Supervisor positions. It was also posted at local colleges, employment resource offices, and in recreation facilities in Vernon, Armstrong, and Salmon Arm.

Advertising for pool staff will be posted on April 3rd, 2015 with an application deadline of April 30th. It will be posted online, on Facebook, in local newspapers, at recreation facilities throughout the Okanagan, at college campuses, and in employment resource centers.

Administration

Schedule sharing continues with the Parks & Recreation staff. Phone calls and meetings are frequently held between the Recreation Services Manager and Parks and Recreation staff to ensure open lines of communication.

Recreation Services Manager, Madison Giesbrecht is currently working on succession training. As per a strategy suggested during the internal strategic planning, recreation is being split into two roles:

Recreation Administration Manager

Responsibilities:

Invoicing city for recreation contracts, payrolls, pool costs, program costs

Scheduling for arena, pools, Barnes and Belvidere Park, Ball Diamonds, Lions Gazebo, School District Facilities that are covered under non-profit recreation use; this will take place once an initial schedule has been created.

Contracting for arena, Barnes and Belvidere Park, Ball Diamonds, Lions Gazebo, School District Facilities.

Emails and correspondence with City and recreation user groups.

Facebook upkeep for Pool and Recreation Services.

Marketing and advertising for all programs and facilities mentioned above; including creation of two or more recreation guides per year.

Budgeting for all programs connected to above facilities.

Registration for programs where programming cannot be in attendance

Joint Interview with programmer for pool and other programming positions.

Recreation Programmer

Responsibilities:

Program Development, research, scheduling, training program leaders, and facilitating programs that meet social and recreational needs of the area while supporting an active community.

Public Liaison for facility user groups that use the pool, arena, ball diamonds, parks, and the School District. Works with community groups and organizations to promote programs and awareness of the value of community recreation. Responsible for pre-season facility user group meeting and development of initial schedule; support the Administration Manager with scheduling changes and updates

Marketing on an informational level, creates information for recreation programs, schedules and community events. Assists with Social media marketing for Enderby Pool and Recreation Services.

Registration on ground level (taking program registration), research development for online program registration.

Hiring through interviews, hiring, training and evaluating of recreational staff and program leaders.

***Working cooperatively with Administration Manager on Recreation Services objectives and goals**

Pool Manager works to oversee seasonal operation of the Enderby Lions Pool, including PSP, set-up, hiring, training, programming, scheduling, evaluation, teaching, equipment & program purchasing and reporting. Works closely with Pool Supervisor and Maintenance staff.

Facility Reports

Arena

The ice was taken out of the arena on Wednesday, March 25th. Following this, Shuswap Minor Lacrosse will begin regular weekly dry floor bookings on Tuesday, April 7th.

Regular weekly ice bookings averaged 7 hours for adult rentals, 31.50 hours for youth rentals, and 8 hours for public programming.

2014	January	February	March	Total
Youth/ School Rentals	194.25	148.00	56.50	398.75
Adult/ Senior Rentals	35.50	29.00	21.00	85.50
Public Programming	47.75	42.25	35.00	125
Total	277.50	219.25	112.50	609.25

2015	January	February	March	Total
Youth/ School Rentals	147.25	137.50	89.50	374.25
Adult/ Senior Rentals	30.00	27.50	20.50	78.00
Public Programming	31.25	40.00	22.00	93.25
Total	208.50	205.00	132.00	545.50

This chart reflects a huge decrease between January and February 2014 to 2015; this decrease shows a drop in user groups, current Recreation Services Manager and Recreation Programmer Sheryl Hay, who will be acting as a public liaison are already working towards setting up meetings with user groups and promoting the arena in ways that bring user groups back and new programming for the public at the same time.

Ball Fields

Regular ball bookings are currently underway.

Men's Slopitch League has booked their regular games for Wednesdays from 5:00 to 10:00pm; their double-headers are scheduled for Saturday, May 9th and May 23rd.

Ladies Slopitch League has booked their regular games for Mondays from 5:00 to 10:00pm and their double-header is scheduled for May 30th and 31st.

Mixed Slopitch League has booked their regular games for Friday nights from 5:00 to 10:00pm and their tournament will be held on June 5th to 7th; their double-header is scheduled for Saturday, May 2nd.

Minor Fastball has booked their games for Tuesday, Wednesday (diamond 3), and Thursday nights from 3:30pm to 8:00pm.

Men's and Ladies league have generously volunteered to amalgamate their tournament on June 19th to 21st allowing Minor Fastball to host a U12 tournament on June 13th and 14th. Recreation Services is looking into have an outhouse placed by Diamond 3 for this event; a day camp is also being looked into for this weekend to make babysitting arrangements easier for the leagues.

Funtastic has booked the Riverside Ball fields from June 28th to July 1st.

Fall ball league has tentatively booked the diamonds on Tuesdays and Thursdays from July to September with a tournament happening following Honeymooners tournament in September.

Gazebo

The Gazebo currently has only one available weekend left in July and one in September.

Lions Pool

Early in this quarter, Recreation Services worked on securing the return of Pool Consultant, Sheryl Hay, and Pool Supervisor, Kaylene Albert. Both have confirmed they will be returning for the 2015 pool season.

The advertisement for an Assistant Pool Supervisor was posted on February 27th with the application deadline on March 31st; one returning employee currently are the leading candidates.

Pool Staff positions will be posted on April 3rd with an application deadline of April 30th.

Pool scheduling, programming, and pool promotional materials have been completed and are ready to be distributed.

Recreation Services, in conjunction with Parks & Recreation, the Pool Supervisor will be working through the necessary yearly revisions of the Pool Safety Plan. This plan benefits the safety, organization, emergency and instructional procedures of the pool. The Pool Safety Plan is an Interior Health requirement.

A pool 'Grand Opening' is being planned for May 29th. This Grand Opening will include early registration incentives, goodies and snacks, water safety information, and give aways. This event gives the public a chance to view the facilities and meet the 2015 summer staff.

Staff is currently working with Parks and Recreation to get the pool basin cleaned ahead of time to allow for the repainting of the basin.

See detailed pool program information attached.

Parks

Belvidere Park is currently booked for three Music by the River events. Barnes Park is booked for three events, Canada Day, IODE fund raising garage sale, and a family get together.

Programs

The last day of Skating Lessons and Hot Shots took place on Tuesday, March 3rd. This lesson set went well, with 20 registered participants, and instructors that were interested and engaged. Two lesson sets, sticks and pucks, Goal Getters and Hot Shots are scheduled to run in 2015-2016 arena season.

New I Can P.L.A.Y Spring Programming are being offered this year, these include Active Tots, I Can P.L.A.Y Sports, and Lunch hour fitness.

- ***Attached is the I Can P.L.A.Y program information and the pool schedule. More information will be available on pool programming in the Spring & Summer Recreation Guide.***

Staffing Changes and Introductions

Recreation Services Manager Madison Giesbrecht:

The 2014/2015 season marked my last full year with Enderby & District Recreation Services and the Enderby & District Chamber of Commerce; in September 2015 I will be stepping back and will only be in contact with my successors to ensure they have everything running smoothly for the 2015/2016 season.

My time with Recreation Services has been largely spent bringing information together, laying ground work for future programming, introducing a guide and other outlets to allow for future growth in marketing, and making sure procedures are running smoothly and efficiently while staying on budget. I am stepping down to allow Enderby & District Recreation Services to move forward into the future by bringing in individuals with more experience in marketing and programming; I will also be taking this opportunity to go back to school.

As per my vision that I formed my second year into the position, Recreation Services has been split into two positions;

Recreation Administration will be delivered by Kaylee Wells who is currently a part time student at Okanagan College, finishing up her business administration diploma with a specialty in marketing. She has enjoyed both traveling and living abroad, however she is now happily residing in her hometown of Grindrod BC. Kaylee makes an awesome fit for the Recreation Services environment, laid back and quick on her toes she will help move recreation services into the future, especially in regards to marketing and logistical implementation of programs and sports tourism packages! Tons of opportunities lie ahead and I know she is looking forward to contributing more to her community.

Recreation Programming will be delivered by Sheryl Hay. Sheryl has been involved in sports and recreation her whole life and has worked in the field for over 23yrs. She worked in Aquatics in Enderby for 6 years and Salmon Arm for over 22yrs. Her responsibilities included Department Supervision, pool operation, staff recruitment, leadership training, scheduling, program development, budget & marketing and instruction. Sheryl is a Red Cross Water Safety Instructor Trainer, Lifesaving Instructor and Certified fitness instructor with specialties in Aquatic personal training and re-habilitation. She is NCCP trained in Fundamental movements, and as a coach for volleyball and Softball. She has worked, played, volunteered, coached and mentored in Enderby & Area. Sheryl also has her own part-time business, Pro-Formance Training, where she works with teams and individuals on reaching their potential through physical and mental training. Sheryl and I have worked together on optimizing the Enderby Pool with programming, staffing, and budgeting for the last three years; she was the logical choice in the future expansion of recreation programming. Sheryl will provide programming for the Enderby & Area F while working to find delicate balance involved scheduling new user groups, programs, and our VERY Important returning user groups.

Spring PROGRAMS

NEW THIS YEAR!

Offered by Enderby & District Recreation Services

Enderby Drill Hall

TUESDAYS April 7 – May 26

2015

I Can P.L.A.Y. Programs

Physical Literacy Active Youth

Active Tots (24-36months, parent participation required)

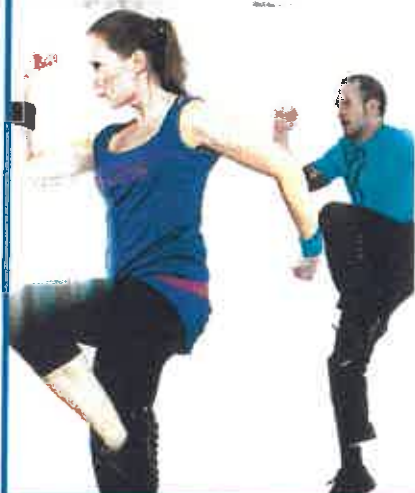
10:15-11am A 45min, semi-structured class that incorporates co-operative play with fundamental movement skills like running, jumping, hopping, throwing, catching, batting and balance. Start them learning early, the physical literacy skills that keep them active through life! \$35 / 8 sessions

I Can P.L.A.Y. Sports (3-5yrs)

11-11:50am A 50min session led by a Fundamental Movements Instructor that has your pre-schooler using games and play to improve their physical literacy skills that build self-esteem and confidence. These Lil' movers will learn and practice the main fundamental movements of running, jumping, skipping, throwing, catching, batting, and more to prepare them for future sports and an Active Life. \$40 / 8 sessions

Lunch "Power" Fitness (16+) 12:10-12:50pm

Power up your lunch hour and commit to fit with this 40min energizer class. Bring your shoes, water bottle, mat and a sense of adventure as Instructor Sheryl Hay leads you through a variety of exercises that will get the heart pumping and muscles moving. Participants must complete a PAR-Q form before participating (Physical Activity Readiness Questionnaire). \$40 \ 8 sessions or \$6 Drop-in (min. 8 registered participants needed to run class)



**Register today!
Space is limited**

Call 250-838-2665 or e-mail Sheryl Hay at sheryl@enderbychamber.com
Cheque or cash payment must be received before first class.

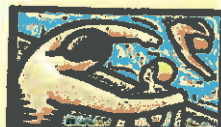
AD DESIGN courtesy of **RiverTalk**









Enderby Pool Schedule

July & August



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Available For RENT 838-9256	Closed	Aqua Power 7:15-8:15am	Closed	Aqua Boot Camp 7:15-8:15am	Closed	Available For RENT 838-9256
	Aqua fit 8:15-9:15am	Lap Swimming 8:15 - 9:30am <small>(Private lessons Available)</small>	Aqua fit 8:15-9:15am	Lap Swimming 8:15 - 9:30am <small>(Private lessons Available)</small>	Aqua fit 8:15-9:15am	
	<div><div>New</div><div>Aqua Tone 9:45-10:30</div></div>					
	<div><div>Red Cross Lessons 9:30 - 12:30pm</div><div></div></div>					
	POOL CLOSED 12:30-1:00					
Public Swim 2-5:30pm	<div><div>Public Swim 1-4pm</div><div><div>Dash & Splash 1-3pm (Thurs)</div></div></div>					Public Swim 2-5:30pm
	<div><div>Advanced Courses & Lessons 4-6pm</div><div><div>Available For Rent 4-5pm</div></div></div>					
Available For RENT 838-9256	Public Swim 6-8pm	Toonie Swim 6:00 - 7:00pm	Public Swim 6-8pm	Toonie Swim 6:00 - 7:00pm	Public Swim 5-7pm	Toonie Swim 6:00 - 7:00pm
		Aqua Boot Camp 7:05-8:05pm		Aqua Zumba 7:05-8:05pm	<div><div>Youth Nights Ages 8-13 * 7-9pm * July 10 & 24 Aug. 7 & 21</div></div>	
<div><div>For Pool Information - Call 250 838-9256</div><div><div>Summer Program Registration - During public swim times</div><div>To Rent Pool - phone 838-9256</div></div></div>						

<div>  May 25 - June 28  </div>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Available for Rent	"June" Aqua Fit 8-8:45am	 New	"June" Aqua Fit 8-8:45am		"June" Aqua Fit 8-8:45am	Available for Rent
<div>  School Swimming Lessons  </div>						
<div>  Back in 2015 </div>						
<div> "Water Safety Week" Is June 7-13 Student "Toonie" Swim 3:30-4:30pm (May 25th - June 12th) </div>						
<div> AFTER SCHOOL LESSONS June 15-26 3:30-6:00pm Register Early </div>						
<div> <div> *Available for Rent* 4:30-6pm Birthdays or Team Parties </div> <div> To Book Phone 838-9256 </div> <div> *Available for Rent* 4:30-6pm Birthdays or Team Parties </div> </div>						
Available for Rent 838-9256	Public Swim 6-8pm	Toonie Swim 6-7pm	Public Swim 6-8pm	Toonie Swim 6-7pm	Public Swim 6-8pm	Public Swim 6-8pm
		Aqua Boot Camp 7:05-8:05pm		Aqua Zumba 7:05-8:05pm		

For more information on any of our programs call the
Enderby Lions Pool at (250) 838-9256

Season Grand Opening

Fri. May 29th

Toonie Swim
5-8pm

Registration, Draws, Cake, games,
Demos and more!
Draws at 7:30pm



**Enderby & District Volunteer Fire Department
Presents
Enderbeer and Wine Festival**

April 2, 2015

**Enderby and Area F Joint Services Commission
C/O Tate Bengtson
City of Enderby
Box 400
Enderby, BC V0E 1V0**

Re: Grant of Fees for Enderbeer and Wine Festival

Dear Commission Members:

The Enderby & District Volunteer Fire Department is hosting the 1st Annual Enderbeer and Wine Festival on Saturday, July 18th 2015 at the Enderby Lions Gazebo. This event will showcase breweries, wineries, and ciders from throughout the Okanagan. The event is intended to serve as a fundraiser for the fire department while bringing visitors to Enderby; providing a great opportunity to showcase the community and all of its local businesses.

As a representative for this festival, I would like to request a grant for fees for the use of the Enderby Lions Gazebo on Saturday, July 18th 2015 to allow this fantastic new community event to happen.

Thank you in advance for your consideration.

Sincerely,

**Kevin Alstad
Fire Chief
Enderby & District Volunteer Fire Department**

C: 250.804.6917

E: info@enderbeerandwinefestival.com

W: www.enderbeerandwinefestival.com

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